STATE OF MICHIGAN
IN THE 43RD JUDICIAL CIRCUIT COURT

ADMINISTRATIVE ORDER 2018- 2

APPOINTMENT OF JUVENILE ATTORNEY REFEREE

This administrative order is issued in accordance with Michigan Supreme Court Administrative Order 2009-6, effective January 1, 2010. In accordance with MCL 712A.10 and MCR 3.913, and upon approval of the State Court Administrative Office (SCAO),

IT IS ORDERED:

1. The Chief Judge of the 43rd Circuit Court appoints Sarah A. Mathews as Attorney Referee. The Referee's contact information is:

Name	Sarah A. Mathews
Bar Number	P71762
Court Address	60296 M-62
	Cassopolis, MI 49031
Phone Number	(269) 445-4436
E-mail Address	sarahm@cassco.org

It is the responsibility of the Referee to notify the State Court Administrative Office of changes in the individual's contact information during the course of the appointment.

2. Sarah A. Mathews:

   a. Will serve at the pleasure of the Chief Judge of the Circuit Court and the presiding Judge of the Probate/Family Court.
   b. Has taken the constitutional oath of office.
   c. Is a member, in good standing, of the State Bar of Michigan, pursuant to MCR 3.215(A).

3. Referee Sarah A. Mathews is authorized to perform the following duties pursuant to MCR 3.913 and MCL 712A.10:

   a. Conduct a preliminary inquiry or preside at hearings under the Juvenile Code, MCL 712A.1, *et. seq.*, and make recommended findings and conclusions except for those hearings specified in MCR 3.912(A), which include the following:

      i. A jury trial;
      ii. a waiver proceeding under MCR 3.950;

iii. the preliminary examination, trial, and sentencing in a designated case; and
iv. a proceeding on the issuance, modification, or termination of a minor personal protection order.

b. In conducting hearings, a Referee shall do all of the following:

i. Administer oaths and examine witnesses;

ii. If a case requires a hearing and the taking of testimony, make a written signed report to the judge containing a summary of the testimony taken and a recommendation for the court's findings and disposition.

c. In addition, an Attorney Referee may issue an interim ex parte placement order under MCR 3.963(B).

Effective Date: April 17, 2018

Dated: 4/17/18

Honorable Susan L. Dobrich, P32783
Chief Judge