

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

June 18, 2020

The Cass County Board of Commissioners met in regular session on Thursday, June 18, 2020 via Zoom.

Chair Marchetti called the meeting to order at 6:30 p.m. Commissioner Cobb provided the Invocation.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Terry Ausra, Annie File, Skip Dyes, Mike Grice, Roseann Marchetti and E. Clark Cobb.

COMMISSIONERS ABSENT: Robert Benjamin.

STAFF PRESENT: County Administrator Jeff Carmen and Clerk/Register Monica McMichael.

PUBLIC COMMENT (Agenda Items Only)

None.

APPROVAL OF THE AGENDA

Commissioner Ausra moved, seconded by Commissioner File, to approve the June 18, 2020 Cass County Board of Commissioner's Agenda with the removal of New Business item M-72-20 and the amendment to M-75-20 that changed the wording from approval of the amended Telecommuting Policy to Telecommuting Policy. Motion carried by voice vote.

PRESENTATION

Treasurer Hope Anderson provided a report to the board on the tax forfeiture fund. She recommended that, due to pending litigation, no funds be transferred to the General Fund.

CONSENT AGENDA

Vice Chair Dyes moved, seconded by Commissioner Ausra, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-70-20) A motion to approve Claims dated June 12, 2020.

(M-71-20) A motion to approve the June 4, 2020 Board of Commissioners Meeting Minutes.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners File, Grice, Cobb, Marchetti, Dyes and Ausra.

No (0): None.

Absent (1): Commissioner Benjamin.

The Consent Agenda carried by roll call vote.

ADMINISTRATOR'S REPORT

County Administrator Jeff Carmen provided the Administrator's Report.

FINANCE REPORT

Finance Director Becky Moore informed the board that the finance report was included in the board packet. She went on to explain that she was working with the Road Commission in order to refinance bonds due to the reduced bond and interest rates.

SHERIFF BEHNKE PUBLIC SAFETY UPDATE

Sheriff Behnke provided a summary of calls for service. He also informed commissioners that the jail population had risen to 55 inmates.

ELECTED OFFICIALS UPDATE

Clerk/Register Monica McMichael offered an update.

UNFINISHED BUSINESS

COVID-19 Update: Chair Marchetti informed commissioners there were 116 positive COVID-19 cases and four deaths in Cass County.

NEW BUSINESS

M-73-20

Commissioner File moved, seconded by Commissioner Dyes, to approve the amended Internet Usage Policy. Motion carried by voice vote.

M-74-20

Commissioner Grice moved, seconded by Commissioner Ausra, to approve the amended Computer Use Policy. Motion carried by voice vote.

M-75-20

Commissioner Cobb moved, seconded by Commissioner Dyes, to approve the Telecommuting Policy. Motion carried by voice vote.

M-76-20

Commissioner Ausra moved, seconded by Commissioner Grice, to approve the amended Credit Card Usage Policy. Motion carried by voice vote.

M-77-20

Commissioner Dyes moved, seconded by Commissioner File, to approve the amended Claims Policy. Motion carried by voice vote.

M-78-20

Commissioner File moved, seconded by Commissioner Dyes, to approve the amended ACH (Automated Clearing House) Policy. Discussion followed. Motion carried by voice vote.

M-79-20

Commissioner Grice moved, seconded by Commissioner Dyes, to approve the amended Purchasing Policy. Motion carried by voice vote.

M-80-20

Commissioner Cobb moved, seconded by Commissioner Ausra, to approve the following agreements to implement the 2020 Survey Remonumentation Grant:

Tom Stephenson, Grant Representative Surveyor	\$5,862.60
Abomarche Consultants, Inc.	\$7,380.00
Stephenson Land Surveying	\$7,380.00
Kesler Land Surveying	\$7,380.00
Jones, Petrie, Rafinski	\$7,380.00
Marbach, Brady & Weaver, Inc.	<u>\$7,380.00</u>
Total	\$42,762.60

Discussion followed. Motion carried by voice vote.

M-81-20

Commissioner Ausra moved, seconded by Commissioner Dyes, to approve the FY2021 Community Corrections Application and Plan. Discussion followed. Motion carried by voice vote.

M-82-20

Commissioner Dyes moved, seconded by Commissioner Grice, to approve the purchase of a 2020 Equinox at a cost of \$26,770.00, to be paid out of the Motor Pool Fund 661-000-148.000. Motion carried by voice vote.

M-83-20

Chair Marchetti moved, seconded by Commissioner Dyes, to appoint Commissioners Cobb, Ausra and Grice to a Wage Compensation Committee. Motion carried by voice vote.

R-84-20

Commissioner File moved, seconded by Commissioner Dyes, to approve the following resolution:

RENEWAL - COUNCIL ON AGING MILLAGE

WHEREAS, Act 39, Public Acts of Michigan 1976 authorized the Board of Commissioners of any county to appropriate funds to public or private non-profit corporations or organizations for the purposes of planning, coordinating, evaluating and providing services to older persons; and

WHEREAS, appropriation of funds for services to older persons shall be approved by the majority of the Board of Commissioners and the terms of the appropriation shall be a matter of public record and shall be entered into the journal of the official proceedings of the Board of Commissioners; and

WHEREAS, notification of an appropriation to a private organization shall be published in a newspaper of general circulation within 10 days following approval by the Board of Commissioners; and

WHEREAS, the terms of the appropriation shall specify:

- (a) Name, address and general purpose of the organization
- (b) A description of the functions and responsibilities to be performed by the recipient of the appropriation
- (c) The effective date and length of the grant
- (d) Program and financial reporting requirements as established by the Board of Commissioners; and

WHEREAS, the Board of Commissioners of Cass County may submit a millage proposition to the electorate at a general election to levy up to 1 mill for services to older citizens; and

WHEREAS, the private non-profit corporation known as the Cass County Council on Aging, Inc. is such a corporation authorized to receive appropriated funds from the County of Cass for services rendered under the statute and said

corporation has been active in promoting such services under this statute for and on behalf of the senior citizens of the County of Cass and has demonstrated a need for appropriated funds for such services; and

WHEREAS, the .9036 mill levy approved by the electors of Cass County in 2012 expires with the tax levies in the calendar year 2016 and the Board of Commissioners has been requested to submit a renewal of such millage to the electors of the County for a period of four years, 2017 to 2020 inclusive; and

WHEREAS, the Board of Commissioners is of the opinion that it is desirable to submit said millage proposition to the electorate to provide the continuation of funds for services to older citizens as currently provided by and through the Cass County Council on Aging, Inc.,

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The board hereby determines that the following proposition shall be submitted to the registered electors at the state primary election to be held in Cass County on Tuesday, August 4, 2020;

MILLAGE PROPOSITION FOR SERVICES TO OLDER CITIZENS

This proposal will renew the current millage for senior services of 0.9969 mills.

Shall there be approved a renewal of a 0.9969 mill levy in taxable valuation in Cass County over and above the fifteen (15) mill constitutional limitation on real and tangible personal property, for a period of four (4) years, commencing December 1, 2021, to be used for services to older citizens directed toward the improvement of the social, legal, health, housing, educational, emotional, nutritional, recreational, or mobility status of older persons through the Cass County Council on Aging, Inc. as provided by Public Act 39 of 1976? It is anticipated that the revenue collected by the County as a result will be Two Million, Two-Hundred Twenty-Three Thousand, Five-Hundred Twelve (\$2,323,512) Dollars in the first calendar year of the levy.

Yes No

2. The proposition shall be stated on the ballots to be prepared and distributed in the manner required by law.
3. All public officials of the County of Cass, State of Michigan, and all municipal units thereof, within such time as shall be required by law are thereby directed to do and perform all things and acts which shall be necessary to be done or performed in order to submit the foregoing proposition to the electors of the County of Cass at the state primary election to be held therein on Tuesday, August 4, 2020.
4. It is hereby ordered that the certified copy of this resolution together with the propositions recited herein, be filed with the County Clerk as required by the laws of the State of Michigan.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Dyes, Marchetti, Grice, Cobb, Ausra and File.

No (0): None.

Absent (1): Commissioner Benjamin.

Resolution R-84-20 carried by roll call vote.

R-85-20

Chair Marchetti moved, seconded by Commissioner Dyes, to approve the following resolution:

WHEREAS, the Village of Cassopolis submitted an Annexation petition dated June 8, 2020 to the Cass County Board of Commissioners, and

WHEREAS, the Board of Commissioners is required hold a Public Hearing prior to considering and acting on the Petition.

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners do hereby acknowledge receipt of the Annexation petition and sets August 6 at 7:30 p.m. at 120 North Broadway as the date and time for the Public Hearing and directs that Public Notice of the Hearing be given no later than July 11, 2020.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Marchetti, Grice, Cobb, Ausra, File and Dyes.

No (0): None.

Absent (1): Commissioner Benjamin

Resolution R-85-20 carried by roll call vote.

PUBLIC COMMENT

None.

CLOSED SESSION

None.

BOARD MEMBER COMMENTS OR ANNOUNCEMENTS

Commissioners Dyes, File, Cobb and Marchetti provided announcements.

ADJOURNMENT

Commissioner Grice moved, seconded by Commissioner Dyes, to adjourn. Motion carried by voice vote.

The meeting adjourned at 7:32 p.m.

Approved: _____
Date

Roseann Marchetti, Chairperson

Monica McMichael, Clerk/Register