

**CASS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING**

April 20, 2023

The Cass County Board of Commissioners gathered for a special meeting on Thursday, April 20, 2023, in Commission Chambers.

Chair Jones called the meeting to order at 4:30 p.m.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Ryan Laylin, Joyce Locke, Jeremiah Jones, Mary Howie, Samuel Barrera, Roseann Marchetti and RJ Lee.

COMMISSIONERS ABSENT: James Lawrence.

STAFF PRESENT: Administrator Matthew Newton and Finance Director Jennifer Rentfrow.

PUBLIC COMMENT

None.

APPROVAL OF THE AGENDA

Commissioner Marchetti moved, seconded by Commissioner Lee, to approve the April 20, 2023, Cass County Board of Commissioner's Agenda. Motion carried by voice vote.

UNFINISHED BUSINESS

None.

RECOGNITIONS

R-61-23

Chair Jones moved, seconded by Vice-Chair Laylin, to approve the following resolution:

**A RESOLUTION RECOGNIZING RETIREMENT AND APPRECIATION OF YEARS
OF SERVICE OF CAPTAIN THOMAS JACOBS**

WHEREAS, Thomas Jacobs began his career in law enforcement as an officer for the Village of Marcellus Police Department; and

WHEREAS, Mr. Jacobs served as the Chief of Police in Marcellus from 1993 to 1996 before joining the Cass County Sheriff's Office team; and

WHEREAS, Mr. Jacobs began working for the Cass County Sheriff Office on January 25, 1996; and

WHEREAS, Mr. Jacobs's started his career with the Cass County Sheriff's Office as a Road Patrol Deputy and was promoted to Road Patrol Sergeant in 1999, Road Patrol Lieutenant in 2015, and Road Patrol Captain in 2016; and

WHEREAS, Mr. Jacob's was also assigned to Community Policing throughout his tenure in these roles; and

WHEREAS, Mr. Jacob's dedication and service to Cass County for the last twenty-seven years has been greatly appreciated and will be missed.

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners recognizes Thomas Jacobs and his years of service at the Cass County Sheriff's Office; and

BE IT FURTHER RESOLVED that the Board wishes Mr. Jacobs the best in his retirement and future endeavors.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Locke, Jones, Howie, Barrera, Marchetti, Lee and Laylin.

No (0): None.

Absent (1): Commissioner Lawrence.

Resolution R-61-23 carried by roll call vote.

R-62-23

Vice-Chair Laylin moved, seconded by Commissioner Marchetti, to approve the following resolution:

A RESOLUTION RECOGNIZING RETIREMENT AND APPRECIATION OF YEARS OF SERVICE OF CORRECTIONS OFFICER MICHAEL BRADLEY

WHEREAS, Michael Bradley began working for the Cass County Sheriff Office on February 16, 1998; and

WHEREAS, Mr. Bradley served as a Corrections Officer during his tenure with the Cass County Sheriff's Office; and

WHEREAS, Mr. Bradley’s dedication and service to Cass County for the last twenty-five years has been greatly appreciated and will be missed.

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners recognizes Michael Bradley and his years of service at the Cass County Sheriff’s Office; and

BE IT FURTHER RESOLVED that the Board wishes Mr. Bradley the best in his retirement and future endeavors.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Laylin, Locke, Jones, Howie, Barrera, Marchetti and Lee.

No (0): None.

Absent (1): Commissioner Lawrence.

Resolution R-62-23 carried by roll call vote.

R-63-23

Vice-Chair Laylin moved, seconded by Commissioner Marchetti, to approve the following resolution:

A RESOLUTION RECOGNIZING GRADUATION FROM THE NATIONAL ASSOCIATION OF COUNTIES HIGH PERFORMANCE LEADERSHIP ACADEMY

WHEREAS, the National Association of Counties offers a High-Performance Leadership Academy, developed by the Professional Development Academy, in partnership with Fortune 1000 executives, public sector leaders, world-renowned academics, and thought leaders, including General Colin Powell and Dr. Marshall Goldsmith; and

WHEREAS, the Academy is an intensive, 12-week program designed and created to equip frontline County government professionals with leadership skills to deliver results for counties and communities; and

WHEREAS, the HLPAs are focused on leadership development in key areas including Leadership Mindset & Positive Engagement, Leading Effective Change, Communication and Collaboration, and Leading High-Performance Teams; and

WHEREAS, participants in the academy devote an additional 6 to 8 hours of time each week above and beyond their normal work responsibilities to complete the activities and learning assignments of the course; and

WHEREAS, completion of the course enables our local government professionals to improve their capabilities, increase team engagement, and improve organizational outcomes.

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners commends **Vice-Chair Ryan Laylin, Clerk/Register Monica McMichael, GIS Director Erika Espeland, and Equalization Director Tami Stewart** on completing and graduating the High-Performance Leadership Academy.

BE IT FURTHER RESOLVED that the Cass County Board of Commissioners thanks all the graduates for their continued commitment to improving Cass County operations to better serve all of the residents of Cass County.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Jones, Howie, Barrera, Marchetti, Lee and Locke.

No (0): None.

Absent (1): Commissioner Lawrence.

Abstain (1): Commissioner Laylin – due to being named in the resolution.

Resolution R-63-23 carried by roll call vote.

R-60-23

Chair Jones moved, seconded by Commissioner Lee, to approve the following resolution:

A RESOLUTION RECOGNIZING RETIREMENT AND APPRECIATION OF YEARS OF SERVICE OF DEPUTY ALBERT STRUKEL

WHEREAS, Albert Strukel began working for the Cass County Sheriff Office on February 26, 1997; and

WHEREAS, Mr. Strukel served in various capacities during his tenure with the Sheriff's Office including under the COPS Grant, Traffic Enforcement Fund, Road Deputy, Secondary Road Patrol, and Marine Officer; and

WHEREAS, Mr. Strukel also coordinated the "Shop with a Cop" program during the Holidays; and

WHEREAS, Mr. Strukel's dedication and service to Cass County for the last twenty-six years has been greatly appreciated and will be missed.

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners recognizes Albert Strukel and his years of service at the Cass County Sheriff's Office; and

BE IT FURTHER RESOLVED that the Board wishes Mr. Strukel the best in his retirement and future endeavors.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Laylin, Locke, Jones, Howie, Barrera, Marchetti and Lee.

No (0): None.

Absent (1): Commissioner Lawrence.

Resolution R-60-23 carried by roll call vote.

PRESENTATION

Equalization Director Tami Stewart shared the 2023 Equalization Report.

NEW BUSINESS

R-59-23

Vice-Chair Laylin moved, seconded by Commissioner Marchetti, to approve the following resolution:

RESOLUTION TO ADOPT THE 2023 COUNTY EQUALIZATION REPORT AS SUBMITTED

WHEREAS, the Equalization Department has examined the assessment rolls of the 15 Townships and 2 Cities within Cass County to determine whether the real and personal property in the respective Townships and Cities has been equally and uniformly assessed; and

WHEREAS, based on this examination and studies it conducted, the Equalization Department has prepared and presented to the County Board of Commissioners the attached 2023 Equalization Report; and

WHEREAS, said Equalization Report presents recommended County equalized valuation for each of the 15 Townships and 2 Cities within the County; and

WHEREAS, the recommended County equalized valuations were determined by adding to, or deducting from, the assessed valuations of taxable property in the 15 Townships and 2 Cities within the County, the amount necessary to arrive at the appropriate proportion of true cash value.

NOW, THEREFORE BE IT RESOLVED, that the Cass County Board of Commissioners Accepts and adopts the recommended County equalized valuations presented in the 2023 Equalization Report prepared by the Cass County Equalization Department for a total 2023

Equalized valuation of real and personal property of \$4,061,612,712 with the breakdown of equalization valuation by property classification as follows:

Agricultural Real Property	\$ 569,592,700
Commercial Real Property	\$ 117,503,200
Industrial Real Property	\$ 63,990,500
Residential Real Property	\$ 3,000,510,300
Developmental Real Property	<u>\$ 0</u>
Total Real Property	\$ 3,751,596,700
Total Personal Property	<u>\$ 310,016,021</u>
Total Real and Personal Property	\$ 4,061,612,721

BE IT FURTHER RESOLVED that the Cass County Board Chairperson and the County Clerk of the Board of Commissioners are authorized to sign the report; further, that the County Administrator and the Equalization Director are authorized to represent Cass County at both Preliminary and Final State Equalization sessions, if deemed necessary.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Howie, Barrera, Marchetti, Lee, Laylin, Locke and Jones.

No (0): None.

Absent (1): Commissioner Lawrence.

Resolution R-59-23 carried by roll call vote.

ADJOURNMENT

Commissioner Marchetti moved, seconded by Commissioner Lee, to adjourn. Motion carried by voice vote.

The meeting adjourned at 4:48 p.m.

Approved: _____
Date

Chair Jeremiah Jones

Monica McMichael, Clerk/Register