

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

May 2, 2019

The County Board of Commissioners met in regular session on Thursday, May 2, 2019, in the Commission Chambers.

Chair Robert Benjamin called the meeting to order at 7:00 p.m. Commissioner Cobb provided the Invocation. Commissioner Marchetti led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Dixie Ann File, E. Clark Cobb, Dwight Dyes, Robert Benjamin, Mike Grice and Roseann Marchetti.

COMMISSIONERS ABSENT: Terry Ausra.

STAFF PRESENT: Clerk/Register Monica McMichael.

INTRODUCTION OF VISITORS

Visitors introduced themselves.

APPROVAL OF THE AGENDA

Commissioner File moved, seconded by Commissioner Marchetti, to approve the May 2, 2019 Regular Board of Commissioners Agenda as amended. Motion carried by voice vote.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners File, Grice, Cobb, Marchetti, Benjamin and Dyes.

No (0): None.

Absent (1): Commissioner Ausra

Approval of the Amended Agenda carried by roll call vote.

RECOGNITIONS

R-84-19

Chair Benjamin announced that R-84-19 was postponed until the May 16, 2019 Regular Board Meeting.

R-85-19

Commissioner Dyes moved, seconded by Commissioner File, to approve the following resolution:

RESOLUTION HONORING CASS COUNTY MEDICAL CARE FACILITY

WHEREAS, In the 1930's the former Cass County Medical Care Facility previously housed the County Hospital, the TB Hospital, was used as a work farm and a "poor house" before being utilized as the Cass County Medical Care Facility; and

WHEREAS, In 1976 the Cass County Board of Commissioners passed a Resolution for the construction of a new Medical Care Facility to better serve the growing needs of the residents of Cass County; and

WHEREAS, The Cass County Medical Care Facility currently has 147 employees, eighty beds for residential patients and offers a variety of therapies and care services for both short term and long care needs; and

WHEREAS, Through ongoing efforts the Cass County Medical Care Facility has continued to maintain standards as set forth in the establishment of said facility; and

WHEREAS, Due to these diligent efforts the Cass County Medical Care Facility was only one of two facilities monitored by the Michigan County Medical Care Facilities Council to recently receive a five-star rating.

NOW, THEREFORE, BE IT RESOLVED THAT the Cass County Board of Commissioners recognizes the efforts of the Cass County Medical Care Facility to maintain the standards that have long been a part of this facility since its inception and to continue to set the bar for nursing home care not just in Cass County but in the State of Michigan; and

BE IT FURTHER RESOLVED that the Cass County Board of Commissioners offer their support for the continued success of the Cass County Medical Care Facility and take this opportunity to applaud all involved for this prestigious rating.

Discussion followed.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Grice, Cobb, Marchetti, Benjamin, Dyes and File.

No (0): None

Absent (1): Commissioner Ausra

Resolution R-85-19 carried by roll call vote.

PRESENTATIONS

None.

CONSENT AGENDA

Commissioner Marchetti moved, seconded by Commissioner Grice, that the following items be voted on at one time by roll call vote and be considered as an amended consent agenda by the Board of Commissioners:

(M-86-19) A motion to approve Claims dated April 19, 2019.

(M-87-19) A motion to accept FY2018 Audit.

(M-88-19) A motion to approve the April 18, 2019 Board of Commissioners Regular Meeting Minutes and the April 23, 2019 Special Meeting Minutes.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Cobb, Marchetti, Benjamin, Dyes, File and Grice.

No (0): None.

Absent (1): Commissioner Ausra.

Motion to approve the Consent Agenda carried by roll call vote.

COMMITTEE REPORTS

Commissioners File, Dyes, Marchetti, Benjamin, Grice and Cobb furnished committee reports.

ADMINISTRATOR'S REPORT

Administrator Carmen was not present and no commissioners had comments or questions.

UNFINISHED BUSINESS

R-77-19 amended

Chair Benjamin moved, seconded by Commissioner Marchetti, to approve the following amended resolution:

2018 HOMELAND SECURITY GRANT PROGRAM INTERGOVERNMENTAL FUNDING AGREEMENT

WHEREAS, the 2018 Homeland Security Grant Program Intergovernmental Funding Agreement between County of Van Buren and County of Cass has been submitted to the Cass County Board of Commissioners for approval,

NOW THEREFORE BE IT RESOLVED, that the Cass County Board of Commissioners on behalf of the County of Cass hereby accepts and binds the County of Cass to the terms and conditions of the Agreement and authorizes Robert Benjamin and Jeff Carmen to execute the Agreement.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Marchetti, Benjamin, Dyes, File, Grice and Cobb.

No (0): None.

Absent (1): Commissioner Ausra.

Resolution R-77-19 carried by roll call vote.

NEW BUSINESS

R-89-19

Commissioner Marchetti moved, seconded by Commissioner File, to approve the following resolution:

WHEREAS , The Board of Commissioners on April 18, 2019 voted to provide free access to tax administration data via the BS&A online portal (M-74-19) with an annual cost of \$16,800 it is now necessary to increase the Information Systems budget to pay for this service.

WHEREAS, The FY2019 Budget has already been set and a budget needs to be established for these funds as follows:

| | |
|---|----------|
| 101-258-987.120 Software Maintenance Web Tax Data | \$16,800 |
| Fund Balance Allocation | \$16,800 |

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners approves the budget adjustment in the Public Improvement Fund.

Discussion followed.

The Chair instructed the Clerk to call roll:

Yes (4): Commissioners Benjamin, File, Cobb and Marchetti.

No (2): Commissioner Dyes and Grice.

Absent (1): Commissioner Ausra.

Resolution R-89-19 carried by roll call vote.

M-90-19

Commissioner Marchetti moved, seconded by Commissioner Grice, to approve hiring Jeff Carmen as County Administrator per the contract.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Dyes, File, Grice, Cobb, Marchetti and Benjamin.

No (0): None.

Absent (1): Commissioner Ausra.

Motion M-90-19 carried by roll call vote.

M-91-19

Chair Benjamin moved, seconded by Commissioner File, to remove the Deputy County Administrator title and duties from the Finance Director Job Description. Motion carried by voice vote.

M-92-19

Chair Benjamin moved, seconded by Commissioner Marchetti, to appoint Accounting Consultants PC to perform the duties of the Finance Director at a rate of \$150 per hour to a maximum of \$72,000 a year.

The Chair instructed the Clerk to call roll:

Yes (4): Commissioners Grice, Marchetti, Benjamin and Dyes.

No (2): Commissioners File and Cobb.

Absent (1): Commissioner Ausra.

Motion M-92-19 carried by roll call vote.

M-93-19

Chair Benjamin moved, seconded by Commissioner File, to create the position of Executive Assistant Human Resources at a Pay Grade 5. Motion carried by voice vote.

M-94-19

Chair Benjamin moved, seconded by Commissioner Dyes, to allow the County Administrator to hire an Executive Assistant Human Resources using the full salary range. Motion carried by voice vote.

M-95-19

Chair Benjamin moved, seconded by Commissioner File, to allow the County Administrator to contract with Tara Myer for payroll and benefit services at a rate of \$50 per hour to a maximum of 25 hours per month for a period not to exceed five months.

The Chair instructed the Clerk to call roll:

Yes (5): Commissioners Cobb, Marchetti, Benjamin, Dyes and File.

No (1): Commissioner Grice.

Absent (1): Commissioner Ausra

Motion M-95-19 carried by roll call vote.

PUBLIC COMMENT

Kathy Adkins asked board members when the clock in the Historic Courthouse would be fixed.

CLOSED SESSION

None.

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

None.

ADJOURNMENT

Commissioner Benjamin moved, seconded by Commissioner Cobb, to adjourn. The meeting adjourned at 7:30 p.m.

Approved: _____
Date

Robert Benjamin, Chair

Monica McMichael, Clerk/Register