



# CASS COUNTY BOARD OF COMMISSIONERS

## REGULAR MEETING OF THE CASS COUNTY BOARD OF COMMISSIONERS

March 7, 2024

5:00 PM

1. **CALL TO ORDER** – *Chair Jones*
2. **INVOCATION** – *Commissioner Marchetti*
3. **PLEDGE OF ALLEGIANCE** – *Commissioner Lee*
4. **ROLL CALL** - *Clerk/Register McMichael*
5. **PUBLIC COMMENTS** (limit 3 minutes/person)
6. **ADDITIONS/DELETIONS TO AGENDA**
7. **APPROVAL OF THE AGENDA** – *Commissioner Locke*
8. **RECOGNITIONS**
  - A. **R-025-24** – Recognition of SHRM-CP Certification
  - B. **R-026-24** - Recognition of GFOA Certificate of Excellence in Financial Reporting
9. **PRESENTATIONS** (Limit to 10 minutes)
  - A. Blight Elimination, MI-HOPE, and CHILL Program Updates – *Treasurer Anderson, CCLBA, Village of Cassopolis, Village of Marcellus*
10. **PROPOSED CONSENT AGENDA** – *Vice-Chair Barrera*
  - A. **M-027-24** – Motion to approve Claims dated January 26th through March 1st.
  - B. **M-028-24** – Motion to approve February 1, 2024 Board of Commissioner Regular Meeting Minutes.
  - C. **M-029-24** – Motion to approve February 21, 2024 Special Meeting Minutes.
  - D. **M-030-24** – Motion to adopt Board of Commissioners Bylaws and Rules of Procedure.
  - E. **R-031-24** – Resolution to Adopt One-Year Term for Board Chair.
  - F. **M-032-24** – Motion to approve Budget Amendment of \$30,000.00 to fund salaries of Early Voting Election Inspectors.
  - G. **M-033-24** – Motion to approve IT Services Interlocal Agreement with Cass County Medical Care Facility.
  - H. **M-034-24** – Motion to approve IT Services Interlocal Agreement with Cass County Road Commission.
  - I. **M-035-24** – Motion to adopt Mileage Reimbursement Policy.



# CASS COUNTY BOARD OF COMMISSIONERS

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- J. **M-036-24** – Motion to approve FY 24 Budget Amendments.
- K. **M-037-24** – Motion to appoint Patrick Hansma as Cass County Medical Examiner.
- L. **M-038-24** – Motion to appoint Amanda Fisher-Hubbard, Edmand Donoghue, Jared Brooks, Anna Tart, and Christine James as Deputy Medical Examiners.
- M. **M-039-24** – Motion to adopt the Opioid Settlement Funding Plan and Request for Funding Application.

**[MOTION:** I move the above listed items be voted on at one time by a roll call vote and be considered as the consent agenda by the Board of Commissioners]

## 11. COMMISSIONER REPORTS

- District 1 - Commissioner Laylin
- District 2 - Commissioner Lawrence
- District 3 - Commissioner Locke
- District 4 - Commissioner Jones
- District 5 - Commissioner Howie
- District 6 - Commissioner Barrera
- District 7 - Commissioner Marchetti
- District 8 – Commissioner Lee

## 12. ADMINISTRATOR’S REPORT

## 13. COUNTY PARTNERS (Limit to 5 minutes)

## 14. ELECTED OFFICIALS

## 15. UNFINISHED BUSINESS

## 16. NEW BUSINESS

## 17. CLOSED SESSION

## 18. COMMISSIONER COMMENTS/ANNOUNCEMENTS

## 19. ADJOURNMENT

# CASS COUNTY BOARD OF COMMISSIONERS

R-025-24

## A RESOLUTION TO RECOGNIZE AND CONGRATULATE BETH DALY ON ACHIEVING SHRM-CP CERTIFICATION

**WHEREAS**, Beth Daly, Cass County's Human Resources and Payroll Director, has recently achieved the SHRM Certified Professional (SHRM-CP) certification;

**WHEREAS**, this certification underscores Beth's commitment to excellence in the field of human resources, showcasing her knowledge of current laws, regulations, and ethical standards;

**WHEREAS**, Beth's unwavering dedication and expertise have significantly contributed to our organization's success, fostering a positive impact on our workforce and organizational effectiveness; and

**WHEREAS**, her achievement reinforces the value of continuous learning and professional development.

**NOW, THEREFORE, BE IT RESOLVED** that the Cass County Board of Commissioners extends our heartfelt congratulations to Beth Daly for her outstanding accomplishment in obtaining the SHRM-CP certification.

**ADOPTED THIS 7th DAY OF MARCH 2024**

**ATTEST:**

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Monica McMichael, Clerk/Register  
COUNTY OF CASS

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Jeremiah Jones, Chair  
CASS COUNTY BOARD OF COMMISSIONERS

# CASS COUNTY BOARD OF COMMISSIONERS

R-026-24

## A RESOLUTION RECOGNIZING GFOA CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING

**WHEREAS**, Cass County has been awarded the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for FY 22;

**WHEREAS**, Finance Director Jennifer Rentfrow and Deputy Finance Director James Tito play an integral role in the preparation of the County's financial reporting;

**WHEREAS**, this certificate reflects their commitment to maintaining the highest standards of financial reporting and dedication to transparency, accuracy, and excellence;

**WHEREAS**, their expertise has significantly contributed to our County's financial stability and reputation; and

**WHEREAS**, this achievement also marks the 25th consecutive year that Cass County has received this award, underscoring our unwavering commitment to fiscal responsibility.

**NOW, THEREFORE, BE IT RESOLVED** that the Cass County Board of Commissioners extend their congratulations to Jennifer Rentfrow and James Tito for their outstanding accomplishment in obtaining the GFOA Certification of Achievement for Excellence in Financial Reporting.

**ADOPTED THIS 7th DAY OF MARCH 2024**

**ATTEST:**

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Monica McMichael, Clerk/Register  
COUNTY OF CASS

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Jeremiah Jones, Chair  
CASS COUNTY BOARD OF COMMISSIONERS

JOURNALIZED  
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund					
Dept					
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AMERI-KART CORP	RESTITUTION BRIAN BAILEY 12-010278-FH	10.00	1199537
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ANNA SHADE	RESTITUTION BRENDA BICKEL 10-010232-FH	50.00	1199539
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BAILEY COLE ADAMS	RESTITUTION BRODY BABCOCK 23-010003-FH	25.00	1199542
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BRUCE GOODSON	RESTITUTION SHAWN BAKER 05-010329-FH	20.00	1199546
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DAVID MEDLIN	RESTITUTION SHAWN BAKER 05-010329-FH	20.00	1199554
Total For Dept				125.00	
Total For Fund				125.00	
Fund 101 GENERAL FUND					
Dept 000 GENERAL					
101-000-202.000	ACCOUNTS PAYABLE	AMAZON CAPITAL SERVICES IN	AMAZON SHIPMENTS 9/1/23-9/30/23	3,855.46	23778
101-000-675.000	MISCELLANEOUS REVENUE	STATE OF MICHIGAN	REFUND DUE TO SOM FOR CVSF GRANT	164.00	1199819
Total For Dept 000 GENERAL				4,019.46	
Dept 101 BOARD OF COMMISSIONERS					
101-101-728.000	DEPARTMENTAL SUPPLIES	HUNTINGTON COMMERCIAL CARI	JAN 2024 CREDIT CARD CHARGES	52.98	1199758
101-101-806.000	AUDIT SERVICES	YEO & YEO	SERVICES THROUGH JAN 31, 2024	34,000.00	23933
Total For Dept 101 BOARD OF COMMISSIONERS				34,052.98	
Dept 191 ACCOUNTING DEPT					
101-191-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	FLEX ADMINISTRATORS, INC.	COBRA JAN 2024	99.78	1199633
Total For Dept 191 ACCOUNTING DEPT				99.78	
Dept 215 CLERK/ROD					
101-215-739.000	BOOKS / REFERENCE MATERIALS	RR DONNELLEY	NEW VITAL RECORD CERTIFY PAPER	225.05	1199815
101-215-811.000	JUROR FEES	ANNE PULLING		33.88	1199709
101-215-811.000	JUROR FEES	ARLEN WELTY		86.70	1199710
101-215-811.000	JUROR FEES	ASHTIN THORNBURGH		41.64	1199711
101-215-811.000	JUROR FEES	AUSTIN MARTIN		32.43	1199712
101-215-811.000	JUROR FEES	BAILEY CICIORA		31.52	1199713
101-215-811.000	JUROR FEES	BERYL LOOMIS		36.98	1199714
101-215-811.000	JUROR FEES	BRANDY BURT		21.87	1199715
101-215-811.000	JUROR FEES	CHARITY THATCHER		36.52	1199716
101-215-811.000	JUROR FEES	DANIEL DALY		29.07	1199717
101-215-811.000	JUROR FEES	DANIEL DEUBNER		71.76	1199718
101-215-811.000	JUROR FEES	DAVID LEACH		15.25	1199720
101-215-811.000	JUROR FEES	DILLIN PETERSON		68.90	1199722
101-215-811.000	JUROR FEES	DOUGLAS WARRINGTON		33.61	1199723
101-215-811.000	JUROR FEES	ELIZABETH LADYGA		73.56	1199724
101-215-811.000	JUROR FEES	HAILEY STRAUSS		25.17	1199726
101-215-811.000	JUROR FEES	HEATHER HULL		24.42	1199727
101-215-811.000	JUROR FEES	JAMES WILLIAMS		16.47	1199728
101-215-811.000	JUROR FEES	JAMIE HAMILTON		30.69	1199729
101-215-811.000	JUROR FEES	JAMIE WHITED		24.51	1199730
101-215-811.000	JUROR FEES	JOSEPH JORDANEK		33.79	1199732
101-215-811.000	JUROR FEES	KILEY VANDERHOOF		77.10	1199733
101-215-811.000	JUROR FEES	KIMBERLY PAYNE		28.80	1199734
101-215-811.000	JUROR FEES	LAURA PARMAN		96.56	1199735
101-215-811.000	JUROR FEES	LEE EBERLEIN		25.51	1199736
101-215-811.000	JUROR FEES	LOUISE EVEREST		73.52	1199737
101-215-811.000	JUROR FEES	MARIANNE BEHRENS		23.78	1199738
101-215-811.000	JUROR FEES	MATTHEW SCHIELE		90.08	1199739

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 215 CLERK/ROD					
101-215-811.000	JUROR FEES	MEGAN COCANOWER		101.82	1199740
101-215-811.000	JUROR FEES	NEAL KOLBER		89.24	1199743
101-215-811.000	JUROR FEES	NICHOLAS ASMUS		31.08	1199744
101-215-811.000	JUROR FEES	RENEE COURTNEY		75.86	1199746
101-215-811.000	JUROR FEES	RICKY ELDER		28.72	1199747
101-215-811.000	JUROR FEES	ROBERT ENDERS		19.62	1199748
101-215-811.000	JUROR FEES	ROBERT RAVENSCROFT		38.32	1199749
101-215-811.000	JUROR FEES	RUTH RHODES		32.34	1199750
101-215-811.000	JUROR FEES	SCOTT RUNYON		85.14	1199751
101-215-811.000	JUROR FEES	SUSAN JURGONSKI		31.80	1199754
101-215-811.000	JUROR FEES	TAMMY BECKWITH		30.84	1199755
101-215-811.000	JUROR FEES	TAMMY CISNEY		31.00	1199756
101-215-811.000	JUROR FEES	TRICIA WOLFINGER		33.79	1199757
Total For Dept 215 CLERK/ROD				2,038.71	
Dept 228 INFORMATION TECHNOLOGY					
101-228-855.000	SOFTWARE SUBSCRIPTIONS	I3-IMAGESOFT LLC	ONBASE LICENSE FOR MATT N	190.08	23794
101-228-855.000	SOFTWARE SUBSCRIPTIONS	TEAM VIEWER GERMANY	TEAMVIEWER LIC FOR IT	1,272.00	1199686
101-228-855.000	SOFTWARE SUBSCRIPTIONS	CDW GOVERNMENT, INC.	NETMOTION LICENSES	2,198.20	23945
101-228-856.000	HARDWARE SUPPORT	ALPHACARD	CARDS FOR DOOR ACCESS SYSTEM	434.40	1199447
101-228-856.000	HARDWARE SUPPORT	AMAZON CAPITAL SERVICES	IN AMAZON PURCHASES DELIVERED 11/1/23-11/3	178.17	23778
101-228-856.000	HARDWARE SUPPORT	MICHIGAN TACTICAL	MI TACTICAL OFFICERS CONFERENCE	250.00	1199808
101-228-856.000	HARDWARE SUPPORT	AMAZON CAPITAL SERVICES	IN RETURN	(89.97)	23941
101-228-865.000	CONFERENCES / MEETINGS / TRAININ	AMAZON CAPITAL SERVICES	IN JAN PURCHASES	329.00	23941
101-228-901.000	COPIER CHARGES	D.L. GALLIVAN OFFICE SOLU	COPIER PAYMENT	835.74	1199470
101-228-901.000	COPIER CHARGES	MACQUARIE EQUIPMENT CAPIT	COPIER LEASE PAYMENT	1,614.76	1199493
101-228-901.000	COPIER CHARGES	D.L. GALLIVAN OFFICE SOLU	COPIER PAYMENT	1,980.11	1199773
101-228-901.000	COPIER CHARGES	MACQUARIE EQUIPMENT CAPIT	COPIER LEASE PAYMENT	36.00	1199801
Total For Dept 228 INFORMATION TECHNOLOGY				9,228.49	
Dept 233 PURCHASING					
101-233-727.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	IN AMAZON PURCHASES DELIVERED 12/1/23-12/3	(7.38)	23778
101-233-727.000	OFFICE SUPPLIES	DOUBLEDAY OFFICE PRODUCTS	STORAGE BOXES	501.68	1199621
101-233-727.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	IN FLASH DRIVE CREDIT MEMO	(61.72)	23941
101-233-727.901	OFFICE SUPPLIES - CIRCUIT COURT	AMAZON CAPITAL SERVICES	IN AMAZON PURCHASES DELIVERED 11/1/23-11/3	46.15	23778
101-233-727.902	OFFICE SUPPLIES - DISTRICT COURT	AMAZON CAPITAL SERVICES	IN AMAZON PURCHASES DELIVERED 11/1/23-11/3	60.96	23778
101-233-727.902	OFFICE SUPPLIES - DISTRICT COURT	DOUBLEDAY OFFICE PRODUCTS	GLUE STICK	12.84	1199621
101-233-727.902	OFFICE SUPPLIES - DISTRICT COURT	ROBERT BUDLONG	DISTRICT COURT OFFICE SUPPLIES - LEGAL	518.00	1199822
101-233-727.902	OFFICE SUPPLIES - DISTRICT COURT	AMAZON CAPITAL SERVICES	IN GLUE STICK CREDIT MEMO	25.45	23941
101-233-727.904	OFFICE SUPPLIES - FAMILY COURT	AMAZON CAPITAL SERVICES	IN AMAZON PURCHASES DELIVERED 11/1/23-11/3	355.91	23778
101-233-727.904	OFFICE SUPPLIES - FAMILY COURT	AMAZON CAPITAL SERVICES	IN DRY ERASE BOARD CREDIT	194.25	23941
101-233-727.905	OFFICE SUPPLIES - CLERK / FILE R	AMAZON CAPITAL SERVICES	IN AMAZON PURCHASES DELIVERED 11/1/23-11/3	332.53	23778
101-233-727.905	OFFICE SUPPLIES - CLERK / FILE R	AMAZON CAPITAL SERVICES	IN JAN PURCHASES	15.98	23941
101-233-727.906	OFFICE SUPPLIES - ADMINISTRATION	AMAZON CAPITAL SERVICES	IN 01/01/2024-01/31/2024 AMAZON PURCHASES	138.32	23941
101-233-727.909	OFFICE SUPPLIES - TREASURER	AMAZON CAPITAL SERVICES	IN AMAZON PURCHASES DELIVERED 12/1/23-12/3	18.52	23778
101-233-727.909	OFFICE SUPPLIES - TREASURER	DOUBLEDAY OFFICE PRODUCTS	STORAGE BOXES AND FILE FOLDERS	213.28	1199621
101-233-727.911	OFFICE SUPPLIES - SHERIFF	AMAZON CAPITAL SERVICES	IN AMAZON PURCHASES DELIVERED 11/1/23-11/3	82.17	23778
101-233-727.911	OFFICE SUPPLIES - SHERIFF	DOUBLEDAY OFFICE PRODUCTS	STAPLES AND PENS	23.17	1199621
101-233-727.973	OFFICE SUPPLIES - MDOC	AMAZON CAPITAL SERVICES	IN AMAZON PURCHASES DELIVERED 11/1/23-11/3	165.79	23778
101-233-729.000	UPS CHARGES	UPS	UPS CHARGES	33.55	1199522
101-233-729.000	POSTAGE	PITNEY BOWES - BILLINGS AC	SHERIFF METER RENTAL 02/08/24-05/07/24	146.25	23819
101-233-729.000	POSTAGE	U.S. POSTAL SERVICE	REFILL POSTAGE ACCOUNT FOR RETURNED ITE	250.00	1199693
101-233-729.000	UPS CHARGES	UPS	UPS CHARGES	23.55	1199695

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 233 PURCHASING					
101-233-729.000	POSTAGE	TMK WORLDWIDE LLC	REFILL MARANA PREPAID ACCOUNT	4,000.00	23895
101-233-729.000	POSTAGE	PITNEY BOWES BANK INC	RESFADDING POSTAGE TO LAW & COURTS POSTAGE	10,000.00	23910
101-233-729.000	POSTAGE	CASS COUNTY SHERIFF-PETTY	PETTY CASH	9.55	1199769
101-233-729.000	UPS CHARGES	UPS	UPS CHARGES	33.85	1199829
101-233-733.000	COMPUTER / COPIER SUPPLIES	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	415.86	23778
101-233-733.000	COMPUTER / COPIER SUPPLIES	DOUBLEDAY OFFICE PRODUCTS	PAPER	2,090.00	1199621
101-233-733.000	COMPUTER / COPIER SUPPLIES	AMAZON CAPITAL SERVICES IN	TONER	400.29	23941
101-233-801.000	PROFESSIONAL SERVICES	THE RAPID GROUP LLC	SERVICES THROUGH 01/31/2024	273.00	23850
101-233-801.000	PROFESSIONAL SERVICES	THE RAPID GROUP LLC	SERVICES THROUGH 11/30/2023	273.00	23851
101-233-801.000	PROFESSIONAL SERVICES	THE RAPID GROUP LLC	SERVICES THROUGH 12/31/2023	251.00	23852
101-233-850.000	CELL PHONE CHARGES	VERIZON WIRELESS	DEC 5 - JAN 4 CELL PHONES (ANIMAL CONF	104.68	1199524
101-233-850.000	TELEPHONE / INTERNET	TELNET WORLDWIDE	LONG DISTANCE - COUNTY BUILDING	668.68	23856
101-233-850.000	TELEPHONE / INTERNET	FRONTIER	COUNTY BUILDING ELEVATOR JAN 2024	2,825.12	1199783
101-233-900.000	PRINTING & BINDING	PRINTING SYSTEMS INC	W2'S & 1099 FORMS	292.11	1199509
Total For Dept 233 PURCHASING				24,726.39	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	POINT AND PAY LLC	MONTHLY SERVICE FEE - DECEMBER	50.00	1199508
101-253-801.000	H. BROWN	MICHIANA DRUG TESTING CEN	JAN DRUG TESTING INVOICE	37.00	23899
101-253-801.000	PROFESSIONAL SERVICES	POINT AND PAY LLC	JANUARY MONTHLY SERVICE FEE	50.00	1199814
101-253-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARI	JAN 2024 CREDIT CARD CHARGES	225.00	1199758
Total For Dept 253 TREASURER				362.00	
Dept 257 ASSESSOR / EQUALIZATION DEPT					
101-257-801.000	PROFESSIONAL SERVICES	ASSESSING SOLUTIONS INC	JANUARY 2024 EQUALIZATION SERVICES	6,166.67	23861
101-257-956.000	ADVERTISING	LEADER PUBLICATIONS LLC	2024 TENATIVE RATIOS	90.00	23893
101-257-967.000	EQUIPMENT < \$20,000	J. P. COOKE COMPANY	NEW DATE STAMP AND INK	109.10	1199486
Total For Dept 257 ASSESSOR / EQUALIZATION DEPT				6,365.77	
Dept 262 ELECTIONS					
101-262-801.000	PROFESSIONAL SERVICES	ELECTIONSOURCE	FEBRUARY 2024 THUMB DRIVE WITH SHIPPING	33.15	1199474
101-262-865.000	CONFERENCES / MEETINGS / TRAININ	DAWN MALLO	REIMBURSEMENT FOR SNACKS FOR ELECTION I	22.45	1199721
101-262-900.000	PRINTING & BINDING	SPECTRUM PRINTERS INC	EARLY VOTING INFO POSTCARD MAILING AND	14,449.78	1199512
101-262-900.000	PRINTING & BINDING	SPECTRUM PRINTERS INC	UPDATED PETITION FORMS FOR 2024 ELECTIC	214.11	1199513
101-262-956.000	ADVERTISING	LEADER PUBLICATIONS LLC	COUNTY PUBLIC ACCURACY TEST PRESIDENTIF	35.00	23935
101-262-967.000	EQUIPMENT < \$20,000	A RIFKIN CO	MINI PADLOCK SEALS FOR COUNTY USE ELEC	251.91	1199442
101-262-967.000	EQUIPMENT < \$20,000	ELECTIONSOURCE	1 I BUTTON READER WITH SHIPPING AND HAN	81.83	1199473
101-262-967.000	EQUIPMENT < \$20,000	A RIFKIN CO	MINI PADLOCK SEALS FOR ELECTIONS	97.26	1199708
101-262-967.000	EQUIPMENT < \$20,000	SPECTRUM PRINTERS INC	4 COUNTY EV PRECINCT KITS	254.85	1199752
101-262-967.000	EQUIPMENT < \$20,000	SPECTRUM PRINTERS INC	PRECINCT KITS AND AV KITS	1,460.98	1199753
Total For Dept 262 ELECTIONS				16,901.32	
Dept 265 BUILDINGS & GROUNDS					
101-265-730.000	MOTOR FUEL/LUBRICANT MAINTENANCE	J & H OIL COMPANY	FUEL	160.60	23886
101-265-730.000	MOTOR FUEL / LUBRICANTS	WEX BANK	FUEL CHARGES - JAN 2024	546.90	23929
101-265-735.000	MAINTENANCE SUPPLIES	KALAMAZOO SANITARY SUPPLY,	PAPER PRODUCTS	815.70	23798
101-265-735.000	MAINTENANCE SUPPLIES	COMMUNITY MILLS, INC.	SALT FOR SIDEWALKS	1,117.80	1199613
101-265-735.000	MAINTENANCE SUPPLIES	YOUNG SUPPLY CO.	TRUCK STOCK	210.00	1199836
101-265-735.000	MAINTENANCE SUPPLIES	AMAZON CAPITAL SERVICES IN	01/01/2024-01/31/2024 AMAZON PURCHASES	133.89	23941
101-265-741.000	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS	617.55	1199521
101-265-741.000	UNIFORMS	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	160.75	23778
101-265-741.000	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS	143.60	1199694
101-265-741.000	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS	274.03	1199828

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 265 BUILDINGS & GROUNDS					
101-265-741.000	UNIFORMS	AMAZON CAPITAL SERVICES IN	UNIFORM RETURN	(98.97)	23941
101-265-801.000	CONTRAC - ENERGY AUD SAV % SPLIT	TENURGY LLC	POWER SAVINGS PROGRAM	397.01	23925
101-265-825.970	CLEANING SERVICES - L&C BUILDING	THE CLEANEST CO LLC	FEB 2024 CONTRACTUAL CLEANING - COUNTY	8,616.31	23926
101-265-825.971	CLEANING SERVICES - COUNTY BUILD	THE CLEANEST CO LLC	FEB 2024 CONTRACTUAL CLEANING - COUNTY	6,359.66	23926
101-265-825.972	CLEANING SERVICES - ANIMAL CONTR	THE CLEANEST CO LLC	FEB 2024 CONTRACTUAL CLEANING - COUNTY	205.15	23926
101-265-825.974	CLEANING SERVICES - SHERIFF JAIL	THE CLEANEST CO LLC	FEB 2024 CONTRACTUAL CLEANING - COUNTY	512.88	23926
101-265-827.000	MAINTENANCE	LOWE'S BUSINESS ACCOUNT	TOOLS FOR DUCTWORK PROJECT	389.69	1199492
101-265-827.000	MAINTENANCE	CAPITAL ONE TRADE CREDIT	SHOP WALL PROJECT	178.59	1199497
101-265-827.000	MAINTENANCE	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 12/1/23-12/3	159.77	23778
101-265-827.000	MAINTENANCE	JEFFRY LOCKE	L&C SNOW PLOWING	1,400.00	1199800
101-265-827.971	MAINTENANCE - COUNTY BUILDING	BRITAMER INC	DOOR LOCK CHANGES AT COUNTY BUILDING	466.25	1199485
101-265-827.971	MAINTENANCE - COUNTY BUILDING	MICHIGAN DEPARTMENT OF LAF	COUNTY BLDG ELEVATOR CERT. RENEWAL	310.00	1199498
101-265-827.971	MAINTENANCE - COUNTY BUILDING	EDWARDS INDUSTRIAL SALES,	COUNTY BLDG BLOWER BELTS	173.63	1199625
101-265-827.971	MAINTENANCE - COUNTY BUILDING	STEVE VAN ZILE	COURTHOUSE TOWER CLOCK REPAIR	350.00	1199831
101-265-920.000	ELECTRICITY	INDIANA MICHIGAN POWER	12/13/23-01/15/24	32.64	23937
101-265-920.970	ELECTRICITY - L&C BUILDING	INDIANA MICHIGAN POWER	12/13/23-01/15/24	7,489.51	23937
101-265-920.971	ELECTRICITY - COURTHOUSE	INDIANA MICHIGAN POWER	12/14/23-01/16/24	4,854.44	23938
101-265-920.972	ELECTRICITY - ANIMAL CONTROL	INDIANA MICHIGAN POWER	12/13/23-01/15/24	882.56	23937
101-265-920.974	ELECTRICITY - SHERIFF JAIL	INDIANA MICHIGAN POWER	12/13/23-01/15/24	6,444.33	23937
101-265-920.975	ELECTRICITY - MAINTENANCE	INDIANA MICHIGAN POWER	12/14/23-01/16/24	132.60	23938
101-265-920.980	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERATIVE	12/15/23-01/15/2024	243.68	23840
101-265-920.980	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERATIVE	12/15/23-01/14/24	80.45	23841
101-265-920.980	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERATIVE	12/15/23-01/15/24	60.57	23842
101-265-920.980	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERATIVE	12/15/23-01/15/24	45.88	23843
101-265-920.980	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERATIVE	12/15/23-01/15/24	96.13	23844
101-265-920.980	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERATIVE	12/21/23-01/22/24	16.23	23845
101-265-920.980	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERATIVE	12/15/2023-01/15/2024	101.71	23846
101-265-920.980	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	12/13/23-01/15/24	24.43	23937
101-265-920.980	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	12/15/23-01/17/24	11.58	23939
101-265-920.980	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	12/15/23-01/17/24	70.84	23940
101-265-920.980	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERATIVE	01/15/2024-02/14/2024	737.26	23966
101-265-921.970	NATURAL GAS - L&C BUILDING	SEMCO ENERGY GAS COMPANY	12/13/23-01/17/24	1,758.17	23858
101-265-921.971	NATURAL GAS - COUNTY BUILDING	SEMCO ENERGY GAS COMPANY	12/13/23-01/17/24	1,452.21	23858
101-265-921.972	NATURAL GAS - ANIMAL CONTROL	SEMCO ENERGY GAS COMPANY	12/13/23-01/17/24	1,209.70	23858
101-265-921.974	NATURAL GAS - SHERIFF JAIL	SEMCO ENERGY GAS COMPANY	12/13/23-01/17/24	2,487.96	23858
101-265-921.975	NATURAL GAS - MAINTENANCE	SEMCO ENERGY GAS COMPANY	12/13/23-01/17/24	759.26	23858
101-265-922.970	WATER / SEWER - L&C BUILDING	VILLAGE OF CASSOPOLIS	L&C WATER/SEWER	188.33	1199525
101-265-922.970	WATER / SEWER - L&C BUILDING	VILLAGE OF CASSOPOLIS	L&C WATER/SEWER	219.21	1199832
101-265-922.971	WATER/SEWER - COURTHOUSE	VILLAGE OF CASSOPOLIS	COUNTY BLDG. WATER/SEWER	262.13	1199525
101-265-922.971	WATER/SEWER - COURTHOUSE	VILLAGE OF CASSOPOLIS	COUNTY BLDG WATER/SEWER	401.09	1199832
101-265-922.972	WATER / SEWER - ANIMAL CONTROL	VILLAGE OF CASSOPOLIS	ANIMAL CONTROL WATER/SEWER	404.49	1199700
101-265-922.974	WATER / SEWER - SHERIFF JAIL	VILLAGE OF CASSOPOLIS	JAIL LIFT STATION O&M	578.81	1199525
101-265-922.974	WATER / SEWER - SHERIFF JAIL	VILLAGE OF CASSOPOLIS	JAIL YARD METER/ WATER	3,232.30	1199700
101-265-922.975	WATER / SEWER - MAINTENANCE	VILLAGE OF CASSOPOLIS	FACILITIES SHOP WATER/SEWER	88.54	1199525
101-265-922.975	WATER / SEWER - MAINTENANCE	VILLAGE OF CASSOPOLIS	FACILITIES SHOP WATER/SEWER	72.64	1199832
101-265-923.000	REFUSE & SHREDDING	MIP V ONION PARENT LLC	ANIMAL CONTROL DUMPSTERS	368.29	23936
101-265-923.000	REFUSE & SHREDDING	MIP V ONION PARENT LLC	CCSO TRASH REMOVAL 02/01/2024 - 02/29/2	303.00	23961
101-265-935.000	VEHICLE & EQUIPMENT REPAIRS	CASS OUTDOOR POWER EQUIP,	SNOW BLOWER REPAIR	122.00	1199459
101-265-935.000	VEHICLE & EQUIPMENT REPAIRS	JOHN DEERE FINANCIAL	GATOR SERVICE	422.18	1199488
101-265-935.000	VEHICLE & EQUIPMENT REPAIRS	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	63.98	23778
101-265-936.000	BUILDING & GROUNDS REPAIRS	CONSLIDATED ELECTRICAL DIS	SHOP STOCK	261.82	1199446
101-265-936.000	BUILDING & GROUNDS REPAIRS	ETNA SUPPLY COMPANY	MED CENTER PART ORDER JOB# 1134	335.00	1199475

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 265 BUILDINGS & GROUNDS					
101-265-936.000	BUILDING & GROUNDS REPAIRS	CAPITAL ONE TRADE CREDIT	COUNTY BLDG WALL RELOCATION	196.06	1199497
101-265-936.000	BUILDING & GROUNDS REPAIRS	ELECTROTORQUE INC	MED CENTER JOB# 1138	454.92	1199500
101-265-936.000	BUILDING & GROUNDS REPAIRS	ETNA SUPPLY COMPANY	ROAD COMMISSION BOILER REPAIR JOB# 1138	1,634.80	1199628
101-265-936.000	BUILDING & GROUNDS REPAIRS	YOUNG SUPPLY CO.	ROAD COMMISSION JOB#	234.00	1199703
101-265-936.000	BUILDING & GROUNDS REPAIRS	CONSOLIDATED ELECTRICAL DIS	ROAD COMMISSION JOB# 1143	227.85	1199762
101-265-936.000	BUILDING & GROUNDS REPAIRS	ETNA SUPPLY COMPANY	WOODLANDS JOB# 1146	2,362.95	1199778
101-265-936.000	BUILDING & GROUNDS REPAIRS	YOUNG SUPPLY CO.	COA JOB# 1145	95.60	1199836
101-265-936.000	BUILDING & GROUNDS REPAIRS	MIDWEST AIR FILTER, INC.	WOODLANDS JOB# 1146	37.52	23967
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	ETNA SUPPLY COMPANY	L&C AHU #1 COIL PUMP	1,705.00	1199475
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	HOME DEPOT COMMERCIAL ACCT	L&C SAFE WARRANTY (2)	208.50	1199481
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	SIEMENS INDUSTRY, INC.	L&C FIRE ALARM PANEL TROUBLESHOOTING	1,417.00	23829
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	ETNA SUPPLY COMPANY	BACKFLOW PREVENTER REPAIR KIT FOR L&C	76.00	1199628
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	GEN-X LIGHTING LLC	LIGHT BULBS	2,413.58	1199637
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	W. B. HAYDEN & SONS CO.	MISC. REPAIR PARTS	363.70	1199701
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	TRANE	CHILLER CONTRACTS	6,278.00	23927
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	ETNA SUPPLY COMPANY	PLUMBING SUPPLIES FOR JAIL	95.47	1199475
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	FOOD EQUIPMENT SOLUTIONS	ADDITIONAL PARTS FOR JAIL STEAMER	9,449.39	1199478
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	ELECTROTORQUE INC	JAIL W/I FREEZER COND FAN MOTOR	279.27	1199500
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	61.98	23778
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	ANTHONY FIELDS	ANNUAL INSPECTION	560.00	23803
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	CASS AUTO SUPPLY CO, INC.	BELT FOR JAIL	13.11	1199605
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	HALE'S TRUE VALUE HARDWARE	MISC PARTS FOR CCDET AND ANIMAL CONTROI	69.41	1199638
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	WILSON-BRINKER ASSOCIATES,	JAIL KITCHEN MAKE UP AIR REPAIR	132.38	23930
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	CASS AUTO SUPPLY CO, INC.	BELT FOR JAIL KITCHEN EXHAUST FAN	12.54	1199768
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	ETNA SUPPLY COMPANY	PIPE FITTINGS	542.00	1199778
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	FOOD EQUIPMENT SOLUTIONS	PARTS ORDER FOR JAIL MIXER	973.62	1199781
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	YOUNG SUPPLY CO.	JAIL COOLER DOOR HANDLE	170.00	1199836
Total For Dept 265 BUILDINGS & GROUNDS				89,981.39	
Dept 266 ATTORNEY / CORP COUNSEL					
101-266-805.000	LEGAL SERVICES	FOSTER, SWIFT, COLLINS & S	LEGAL SERVICES THROUGH	7,547.00	1199782
Total For Dept 266 ATTORNEY / CORP COUNSEL				7,547.00	
Dept 271 INSURANCE / TAXES					
101-271-723.000	UNEMPLOYMENT 0805058 00		UNEMPLOYMENT INSURANCE AGF EMPLOYER ACCOUNT NO 0805058 00	4,706.00	1199520
Total For Dept 271 INSURANCE / TAXES				4,706.00	
Dept 276 COURT GRANTS					
101-276-801.205	PROFESSIONAL SERVICES	HEATHER BANGTSON	ATC/SC SERVICES 1/11/24 THRU 1/24/24	45.00	23779
101-276-801.205	PROFESSIONAL SERVICES	PRESTON COLLETT	ATC/SC SERVICES 1/11/24 THRU 1/24/24	625.00	23783
101-276-801.205	PROFESSIONAL SERVICES	MONIQUE DORTCH	ATC/SC SERVICES 1/11/24 THRU 1/24/24	755.00	23786
101-276-801.205	PROFESSIONAL SERVICES	MANDY GRUBB	ATC/SC SERVICES 1/11/24 THRU 1/24/24	496.00	23791
101-276-801.205	PROFESSIONAL SERVICES	BARBARA M. HOWES	ATC/SC SERVICES 1/11/24 THRU 1/24/24	598.00	23793
101-276-801.205	PROFESSIONAL SERVICES	CLARENCE JAMES	ATC/SC SERVICES 1/11/24 THRU 1/24/24	888.00	23796
101-276-801.205	PROFESSIONAL SERVICES	CHRISTY LAPORTE	ATC/SC SERVICES 1/11/24 THRU 1/24/24	262.50	23799
101-276-801.205	PROFESSIONAL SERVICES	TAYLOR MCMEEKEN	ATC/SC SERVICES 1/11/24 THRU 1/24/24	30.00	23805
101-276-801.205	PROFESSIONAL SERVICES	THOMAS MONDSCHHEIN	ATC/SC SERVICES 1/11/24 THRU 1/24/24	583.91	23810
101-276-801.205	PROFESSIONAL SERVICES	TIFFANY MONDSCHHEIN	ATC/SC SERVICES 1/11/24 THRU 1/24/24	346.93	23811
101-276-801.205	PROFESSIONAL SERVICES	KIMBERLY PEET	ATC/SC SERVICES 1/11/24 THRU 1/24/24	540.00	23816
101-276-801.205	PROFESSIONAL SERVICES	JOHN PILLOW	ATC/SC SERVICES 1/11/24 THRU 1/24/24	549.21	23818
101-276-801.205	PROFESSIONAL SERVICES	WENDI PRATER	ATC/SC SERVICES 1/11/24 THRU 1/24/24	149.57	23820
101-276-801.205	PROFESSIONAL SERVICES	TASIA ROBERTS	ATC/SC SERVICES 1/11/24 THRU 1/24/24	798.00	23824
101-276-801.205	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC SERVICES 1/11/24 THRU 1/24/24	807.14	23833

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 276 COURT GRANTS					
101-276-801.205	PROFESSIONAL SERVICES	HEATHER BANGTSON	ATC/SC SERVICES 1/25/24 THRU 2/7/24	31.50	23862
101-276-801.205	PROFESSIONAL SERVICES	MONIQUE DORTCH	ATC/SC SERVICES 1/25/24 THRU 2/7/24	710.00	23874
101-276-801.205	PROFESSIONAL SERVICES	CHRISTY LAPORTE	ATC/SC SERVICES 1/25/24 THRU 2/7/24	231.75	23892
101-276-801.205	PROFESSIONAL SERVICES	TAYLOR MCMEEKEN	ATC/SC SERVICES 1/25/24 THRU 2/7/24	20.00	23897
101-276-801.205	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC SERVICES 1/25/24 THRU 2/7/24	652.06	23928
101-276-801.205	PROFESSIONAL SERVICES	HEATHER BANGTSON	ATC/SC SERVICES 2/8/24 THRU 2/21/24	27.00	23943
101-276-801.205	PROFESSIONAL SERVICES	MONIQUE DORTCH	ATC/SC SERVICES 2/8/24 THRU 2/21/24	900.00	23948
101-276-801.205	PROFESSIONAL SERVICES	CHRISTY LAPORTE	ATC/SC SERVICES 2/8/24 THRU 2/21/24	184.31	23959
101-276-801.205	PROFESSIONAL SERVICES	TAYLOR MCMEEKEN	ATC/SC SERVICES 2/8/24 THRU 2/21/24	30.00	23965
101-276-801.205	PROFESSIONAL SERVICES	KIMBERLY PEET	ATC/SC SERVICES 2/8/24 THRU 2/21/24	75.00	23973
101-276-801.205	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC SERVICES 2/8/24 THRU 2/21/24	750.07	23987
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	PRESTON COLLETT	ATC/SC SERVICES 1/25/24 THRU 2/7/24	1,000.00	23871
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	MANDY GRUBB	ATC/SC SERVICES 1/25/24 THRU 2/7/24	1,216.00	23881
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	BARBARA M. HOWES	ATC/SC SERVICES 1/25/24 THRU 2/7/24	1,326.00	23883
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	CLARENCE JAMES	ATC/SC SERVICES 1/25/24 THRU 2/7/24	1,443.00	23887
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	THOMAS MONDSCHHEIN	ATC/SC SERVICES 1/25/24 THRU 2/7/24	887.78	23901
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	TIFFANY MONDSCHHEIN	ATC/SC SERVICES 1/25/24 THRU 2/7/24	919.66	23902
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	KIMBERLY PEET	ATC/SC SERVICES 1/25/24 THRU 2/7/24	780.00	23908
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	JOHN PILLOW	ATC/SC SERVICES 1/25/24 THRU 2/7/24	949.88	23909
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	WENDI PRATER	ATC/SC SERVICES 1/25/24 THRU 2/7/24	721.65	23912
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	TASIA ROBERTS	ATC/SC SERVICES 1/25/24 THRU 2/7/24	840.00	23918
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	PRESTON COLLETT	ATC/SC SERVICES 2/8/24 THRU 2/21/24	1,000.00	23946
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	MANDY GRUBB	ATC/SC SERVICES 2/8/24 THRU 2/21/24	1,152.00	23952
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	BARBARA M. HOWES	ATC/SC SERVICES 2/8/24 THRU 2/21/24	936.00	23955
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	CLARENCE JAMES	ATC/SC SERVICES 2/8/24 THRU 2/21/24	1,628.00	23957
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	THOMAS MONDSCHHEIN	ATC/SC SERVICES 2/8/24 THRU 2/21/24	1,066.52	23970
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	TIFFANY MONDSCHHEIN	ATC/SC SERVICES 2/8/24 THRU 2/21/24	939.91	23971
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	KIMBERLY PEET	ATC/SC SERVICES 2/8/24 THRU 2/21/24	780.00	23973
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	JOHN PILLOW	ATC/SC SERVICES 2/8/24 THRU 2/21/24	785.39	23975
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	WENDI PRATER	ATC/SC SERVICES 2/8/24 THRU 2/21/24	785.68	23976
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	TASIA ROBERTS	ATC/SC SERVICES 2/8/24 THRU 2/21/24	840.00	23979
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	HEATHER BANGTSON	PROBLEM SOLVING COURT (1/11/2024-01/24	31.50	23779
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	PRESTON COLLETT	PROBLEM SOLVING COURT (1/11/2024-01/24	325.00	23783
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	MONIQUE DORTCH	PROBLEM SOLVING COURT (1/11/2024-01/24	120.00	23786
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	GREGORY FELDMAN	PROBLEM-SOLVING COURTS (OCTOBER-JANUARY	1,800.00	23788
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	BARBARA M. HOWES	PROBLEM SOLVING COURT (1/11/2024-01/24	936.00	23793
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	CLARENCE JAMES	PROBLEM SOLVING COURT (1/11/2024-01/24	261.00	23796
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (1/11/2024-01/24	400.00	23805
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	THOMAS MONDSCHHEIN	PROBLEM SOLVING COURT (1/11/2024-01/24	14.52	23810
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	TIFFANY MONDSCHHEIN	PROBLEM SOLVING COURT (1/11/2024-01/24	251.89	23811
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	GRACE MULLER	PROBLEM SOLVING COURT (1/11/2024-01/24	756.00	23812
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	KIMBERLY PEET	PROBLEM SOLVING COURT (1/11/2024-01/24	570.00	23816
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	JOHN PILLOW	PROBLEM SOLVING COURT (1/11/2024-01/24	523.02	23818
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	WENDI PRATER	PROBLEM SOLVING COURT (1/11/2024-01/24	385.51	23820
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (1/11/2024-01/24	400.00	23826
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	BRADLEY WEST	PROBLEM SOLVING COURT (1/11/2024-01/24	324.14	23833
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	MADCP	MHC-MATCP CONFERENCE	1,980.00	1199658
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	HEATHER BANGTSON	PROBLEM SOLVING COURT (1/25/2024-2/7/2	13.50	23862
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	PRESTON COLLETT	PROBLEM SOLVING COURT (1/25/2024-2/7/2	300.00	23871
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	MONIQUE DORTCH	PROBLEM SOLVING COURT (1/25/2024-2/7/2	90.00	23874
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	BARBARA M. HOWES	PROBLEM SOLVING COURT (1/25/2024-2/7/2	468.00	23883
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	CLARENCE JAMES	PROBLEM SOLVING COURT (1/25/2024-2/7/2	261.00	23887

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 276 COURT GRANTS					
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H CHRISTY LAPORTE		PROBLEM SOLVING COURT (1/25/2024-2/7/2	59.50	23892
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H TAYLOR MCMEEKEN		PROBLEM SOLVING COURT (1/25/2024-2/7/2	535.00	23897
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H THOMAS MONDSCHHEIN		PROBLEM SOLVING COURT (1/25/2024-2/7/2	3.50	23901
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H GRACE MULLER		PROBLEM SOLVING COURT (1/25/2024-2/7/2	651.00	23904
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H KIMBERLY PEET		PROBLEM SOLVING COURT (1/25/2024-2/7/2	495.00	23908
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H JOHN PILLOW		PROBLEM SOLVING COURT (1/25/2024-2/7/2	418.71	23909
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H WENDI PRATER		PROBLEM SOLVING COURT (1/25/2024-2/7/2	153.71	23912
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H REDWOOD TOXICOLOGY		MHC DRUG SCREEN	14.70	23915
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H CHELSEA SCHOETZOW		PROBLEM SOLVING COURT (1/25/2024-2/7/2	400.00	23919
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H BRADLEY WEST		PROBLEM SOLVING COURT (1/25/2024-2/7/2	230.07	23928
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H HEATHER BANGTSON		PROBLEM SOLVING COURT (2/8/2024-02/21/	18.00	23943
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H PRESTON COLLETT		PROBLEM SOLVING COURT (2/8/2024-02/21/	300.00	23946
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H MONIQUE DORTCH		PROBLEM SOLVING COURT (2/8/2024-02/21/	120.00	23948
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H MANDY GRUBB		PROBLEM SOLVING COURT (2/8/2024-02/21/	100.34	23952
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H BARBARA M. HOWES		PROBLEM SOLVING COURT (2/8/2024-02/21/	572.00	23955
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H CLARENCE JAMES		PROBLEM SOLVING COURT (2/8/2024-02/21/	186.00	23957
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H CHRISTY LAPORTE		PROBLEM SOLVING COURT (2/8/2024-02/21/	34.00	23959
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H TAYLOR MCMEEKEN		PROBLEM SOLVING COURT (2/8/2024-02/21/	400.00	23965
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H TIFFANY MONDSCHHEIN		PROBLEM SOLVING COURT (2/8/2024-02/21/	52.05	23971
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H GRACE MULLER		PROBLEM SOLVING COURT (2/8/2024-02/21/	735.00	23972
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H KIMBERLY PEET		PROBLEM SOLVING COURT (2/8/2024-02/21/	405.00	23973
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H JOHN PILLOW		PROBLEM SOLVING COURT (2/8/2024-02/21/	100.34	23975
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H WENDI PRATER		PROBLEM SOLVING COURT (2/8/2024-02/21/	24.70	23976
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H CHELSEA SCHOETZOW		PROBLEM SOLVING COURT (2/8/2024-02/21/	400.00	23980
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H BRADLEY WEST		PROBLEM SOLVING COURT (2/8/2024-02/21/	347.39	23987
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN HEATHER BANGTSON		PROBLEM SOLVING COURT (1/11/2024-01/24	63.00	23779
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN PRESTON COLLETT		PROBLEM SOLVING COURT (1/11/2024-01/24	650.00	23783
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MONIQUE DORTCH		PROBLEM SOLVING COURT (12/28/23-1/10/20	(412.00)	23786
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MANDY GRUBB		PROBLEM SOLVING COURT (1/11/2024-01/24	833.66	23791
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BARBARA M. HOWES		PROBLEM SOLVING COURT (1/11/2024-01/24	195.00	23793
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CLARENCE JAMES		PROBLEM SOLVING COURT (1/11/2024-01/24	555.00	23796
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CHRISTY LAPORTE		PROBLEM SOLVING COURT (1/11/2024-01/24	346.50	23799
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN THOMAS MONDSCHHEIN		PROBLEM SOLVING COURT (1/11/2024-01/24	542.20	23810
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TIFFANY MONDSCHHEIN		PROBLEM SOLVING COURT (1/11/2024-01/24	1,179.22	23811
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN GRACE MULLER		PROBLEM SOLVING COURT (1/11/2024-01/24	331.00	23812
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN KIMBERLY PEET		PROBLEM SOLVING COURT (1/11/2024-01/24	940.00	23816
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JOHN PILLOW		PROBLEM SOLVING COURT (1/11/2024-01/24	872.40	23818
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN WENDI PRATER		PROBLEM SOLVING COURT (1/11/2024-01/24	247.65	23820
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TASIA ROBERTS		PROBLEM SOLVING COURT (1/11/2024-01/24	777.00	23824
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JESSEE SCHOETZOW		PROBLEM SOLVING COURT (1/11/2024-01/24	914.68	23827
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BRADLEY WEST		PROBLEM SOLVING COURT (1/11/2024-01/24	725.05	23833
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN HEATHER BANGTSON		PROBLEM SOLVING COURT (1/25/2024-2/7/2	45.00	23862
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN PRESTON COLLETT		PROBLEM SOLVING COURT (1/25/2024-2/7/2	500.00	23871
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MONIQUE DORTCH		PROBLEM SOLVING COURT (1/25/2024-2/7/2	420.00	23874
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MANDY GRUBB		PROBLEM SOLVING COURT (1/25/2024-2/7/2	768.00	23881
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BARBARA M. HOWES		PROBLEM SOLVING COURT (1/25/2024-2/7/2	468.00	23883
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CLARENCE JAMES		PROBLEM SOLVING COURT (1/25/2024-2/7/2	555.00	23887
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CHRISTY LAPORTE		PROBLEM SOLVING COURT (1/25/2024-2/7/2	389.00	23892
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN THOMAS MONDSCHHEIN		PROBLEM SOLVING COURT (1/25/2024-2/7/2	566.54	23901
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TIFFANY MONDSCHHEIN		PROBLEM SOLVING COURT (1/25/2024-2/7/2	1,135.81	23902
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN GRACE MULLER		PROBLEM SOLVING COURT (1/25/2024-2/7/2	310.00	23904
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN KIMBERLY PEET		PROBLEM SOLVING COURT (1/25/2024-2/7/2	810.00	23908

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 276 COURT GRANTS					
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JOHN PILLOW		PROBLEM SOLVING COURT (1/25/2024-2/7/2	959.01	23909
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN WENDI PRATER		PROBLEM SOLVING COURT (1/25/2024-2/7/2	234.69	23912
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TASIA ROBERTS		PROBLEM SOLVING COURT (1/25/2024-2/7/2	798.00	23918
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JESSEE SCHOETZOW		PROBLEM SOLVING COURT (1/25/2024-2/7/2	927.51	23920
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BRADLEY WEST		PROBLEM SOLVING COURT (1/25/2024-2/7/2	624.09	23928
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN HEATHER BANGTSON		PROBLEM SOLVING COURT (2/8/2024-02/21/	36.00	23943
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN PRESTON COLLETT		PROBLEM SOLVING COURT (2/8/2024-02/21/	500.00	23946
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MONIQUE DORTCH		PROBLEM SOLVING COURT (2/8/2024-02/21/	345.00	23948
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MANDY GRUBB		PROBLEM SOLVING COURT (2/8/2024-02/21/	720.00	23952
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BARBARA M. HOWES		PROBLEM SOLVING COURT (2/8/2024-02/21/	572.00	23955
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CLARENCE JAMES		PROBLEM SOLVING COURT (2/8/2024-02/21/	555.00	23957
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CHRISTY LAPORTE		PROBLEM SOLVING COURT (2/8/2024-02/21/	407.95	23959
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN THOMAS MONDSCHHEIN		PROBLEM SOLVING COURT (2/8/2024-02/21/	361.28	23970
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TIFFANY MONDSCHHEIN		PROBLEM SOLVING COURT (2/8/2024-02/21/	998.53	23971
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN GRACE MULLER		PROBLEM SOLVING COURT (2/8/2024-02/21/	289.00	23972
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN KIMBERLY PEET		PROBLEM SOLVING COURT (2/8/2024-02/21/	375.00	23973
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JOHN PILLOW		PROBLEM SOLVING COURT (2/8/2024-02/21/	839.10	23975
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN WENDI PRATER		PROBLEM SOLVING COURT (2/8/2024-02/21/	53.16	23976
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TASIA ROBERTS		PROBLEM SOLVING COURT (2/8/2024-02/21/	840.00	23979
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JESSEE SCHOETZOW		PROBLEM SOLVING COURT (2/8/2024-02/21/	793.13	23981
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BRADLEY WEST		PROBLEM SOLVING COURT (2/8/2024-02/21/	668.10	23987
101-276-801.311	PROFESSIONAL SERVICES - COSSAP MONIQUE DORTCH		PROBLEM SOLVING COURT (1/11/2024-01/24	120.00	23786
101-276-801.311	PROFESSIONAL SERVICES - COSSAP BARBARA M. HOWES		PROBLEM SOLVING COURT (1/11/2024-01/24	1,040.00	23793
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CLARENCE JAMES		PROBLEM SOLVING COURT (1/11/2024-01/24	148.00	23796
101-276-801.311	PROFESSIONAL SERVICES - COSSAP TAYLOR MCMEEKEN		PROBLEM SOLVING COURT (1/11/2024-01/24	390.00	23805
101-276-801.311	PROFESSIONAL SERVICES - COSSAP TIFFANY MONDSCHHEIN		PROBLEM SOLVING COURT (1/11/2024-01/24	45.05	23811
101-276-801.311	PROFESSIONAL SERVICES - COSSAP KIMBERLY PEET		PROBLEM SOLVING COURT (1/11/2024-01/24	585.00	23816
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CHELSEA SCHOETZOW		PROBLEM SOLVING COURT (1/11/2024-01/24	790.00	23826
101-276-801.311	PROFESSIONAL SERVICES - COSSAP MONIQUE DORTCH		PROBLEM SOLVING COURT (1/25/2024-2/7/2	90.00	23874
101-276-801.311	PROFESSIONAL SERVICES - COSSAP BARBARA M. HOWES		PROBLEM SOLVING COURT (1/25/2024-2/7/2	988.00	23883
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CLARENCE JAMES		PROBLEM SOLVING COURT (1/25/2024-2/7/2	129.50	23887
101-276-801.311	PROFESSIONAL SERVICES - COSSAP TAYLOR MCMEEKEN		PROBLEM SOLVING COURT (1/25/2024-2/7/2	220.00	23897
101-276-801.311	PROFESSIONAL SERVICES - COSSAP KIMBERLY PEET		PROBLEM SOLVING COURT (1/25/2024-2/7/2	465.00	23908
101-276-801.311	PROFESSIONAL SERVICES - COSSAP WENDI PRATER		PROBLEM SOLVING COURT (1/25/2024-2/7/2	29.42	23912
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CHELSEA SCHOETZOW		PROBLEM SOLVING COURT (1/25/2024-2/7/2	800.00	23919
101-276-801.311	PROFESSIONAL SERVICES - COSSAP MONIQUE DORTCH		PROBLEM SOLVING COURT (2/8/2024-02/21/	120.00	23948
101-276-801.311	PROFESSIONAL SERVICES - COSSAP BARBARA M. HOWES		PROBLEM SOLVING COURT (2/8/2024-02/21/	884.00	23955
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CLARENCE JAMES		PROBLEM SOLVING COURT (2/8/2024-02/21/	74.00	23957
101-276-801.311	PROFESSIONAL SERVICES - COSSAP TAYLOR MCMEEKEN		PROBLEM SOLVING COURT (2/8/2024-02/21/	460.00	23965
101-276-801.311	PROFESSIONAL SERVICES - COSSAP KIMBERLY PEET		PROBLEM SOLVING COURT (2/8/2024-02/21/	740.00	23973
101-276-801.311	PROFESSIONAL SERVICES - COSSAP WENDI PRATER		PROBLEM SOLVING COURT (2/8/2024-02/21/	25.08	23976
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CHELSEA SCHOETZOW		PROBLEM SOLVING COURT (2/8/2024-02/21/	800.00	23980
101-276-860.205	TRAVEL / TRANSPORTATION / MEALS MADCP		CONF REGISTRATION FEE FOR AIDAN CHASSE	495.00	1199659
101-276-860.205	TRAVEL / TRANSPORTATION / MEALS MADCP		CONF REGISTRATION - PRESTON COLLETT	495.00	1199660
101-276-860.205	TRAVEL / TRANSPORTATION / MEALS MADCP		MATCP CONF REG - W. PRATER	495.00	1199661
101-276-860.216	TRAVEL / TRANSPORTATION / MEALS PRESTON COLLETT		NADCP TRAVEL - FLIGHT - PRESTON COLLETT	636.20	23871
101-276-860.216	TRAVEL / TRANSPORTATION / MEALS THOMAS MONDSCHHEIN		NADCP CONF - FLIGHT - T. MONDSCHHEIN	636.20	23901
Total For Dept 276 COURT GRANTS				86,375.22	
Dept 279 FAMILY / JUVENILE COURT					
101-279-801.000	PROFESSIONAL SERVICES	BATTLE CREEK COUNSELING AND PSYCHOLOGICAL EVALUATION		500.00	1199451
101-279-805.000	LEGAL SERVICES	MCINTYRE LAW OFFICE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENILE	200.00	1199496

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 279 FAMILY / JUVENILE COURT					
101-279-805.000	LEGAL SERVICES	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	200.00	23797
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	3,475.00	23804
101-279-805.000	LEGAL SERVICES	LUKE D NOFSINGER	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	100.00	23813
101-279-805.000	LEGAL SERVICES	SARAH SCOGGIN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	3,625.00	23828
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	800.00	23835
101-279-805.000	LEGAL SERVICES	JULIE ANN BRADFIELD	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	100.00	1199652
101-279-805.000	LEGAL SERVICES	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	200.00	23889
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	3,550.00	23896
101-279-805.000	LEGAL SERVICES	LUKE D NOFSINGER	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	1,300.00	23905
101-279-805.000	LEGAL SERVICES	SARAH SCOGGIN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	3,625.00	23921
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	1,200.00	23931
101-279-805.000	LEGAL SERVICES	JULIE ANN BRADFIELD	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	100.00	1199798
101-279-805.000	LEGAL SERVICES	MCINTYRE LAW OFFICE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	200.00	1199803
101-279-805.000	LEGAL SERVICES	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	400.00	23958
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	4,995.00	23963
101-279-805.000	LEGAL SERVICES	SARAH SCOGGIN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	2,150.00	23982
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	550.00	23988
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	200.00	23797
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	150.00	23963
101-279-813.000	TRANSCRIPT FEES	DEBORAH BUTLER	TRANSCRIPT	606.85	23780
101-279-813.000	TRANSCRIPT FEES	APRIL MCKEE	TRANSCRIPTS	630.70	23964
101-279-860.000	TRAVEL / TRANSPORTATION / MEALS	MADCP	FTC-MATCP CONFERENCE	100.00	1199658
101-279-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	JUVENILE JUSTICE ASSOCIATION	JJAM MEMBERSHIP	45.00	1199489
101-279-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	LEIGH FELDMAN	REIMBURSEMENT OF BAR DUES	590.00	1199490
101-279-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	MPJRA	MPJRA DUES	200.00	1199501
Total For Dept 279 FAMILY / JUVENILE COURT				29,792.55	
Dept 283 CIRCUIT COURT					
101-283-805.000	LEGAL SERVICES	CHARLES COVELLO	LEGAL SERVICES - MAACS - BRANDON KIRBY	80.20	1199467
101-283-805.000	LEGAL SERVICES	JEANICE DAGHER-MARGOSIAN	LEGAL SERVICES - MAACS - JAMES POSEY	450.00	1199494
101-283-805.000	LEGAL SERVICES	MARY OWENS	LEGAL SERVICES - MAACS - KEVIN HANNER	26.00	1199506
101-283-805.000	LEGAL SERVICES	THE LAW OFFICE OF REID FEI	LEGAL SERVICES - MAACS - GARY SHAW	1,143.57	1199517
101-283-805.000	LEGAL SERVICES	MICHAEL KITCHEN	LEGAL SERVICES - MAACS - CURTIS SYLVEST	148.02	23807
101-283-805.000	LEGAL SERVICES	ROBERT REILMAN	LEGAL SERVICES - MAACS - RANDY KIRK JR	367.60	23822
101-283-805.000	LEGAL SERVICES	RICHARD CATALINO	LEGAL SERVICES - MAACS - DOUGLAS GOINS	117.00	1199612
101-283-805.000	LEGAL SERVICES	CHARLES COVELLO	LEGAL SERVICES - MAACS - BRANDON KIRBY	301.13	1199615
101-283-805.000	LEGAL SERVICES	WOLFE LAW PLLC	LEGAL SERVICES - MAACS - RYAN DEWEERD	995.95	1199624
101-283-805.000	LEGAL SERVICES	MARY OWENS	LEGAL SERVICES - MAACS - KEVIN HANNER	338.00	1199671
101-283-805.000	LEGAL SERVICES	ROBERT REILMAN	LEGAL SERVICES - MAACS - RENITA LINDSEY	455.00	23916
101-283-865.000	CONFERENCES / MEETINGS / TRAININ	NICHOLAS KLINGER	CER PREP COURSE - REIMBURSEMENT	249.00	1199580
Total For Dept 283 CIRCUIT COURT				4,671.47	
Dept 286 DISTRICT COURT					
101-286-739.000	BOOKS / REFERENCE MATERIALS	WEST GROUP PAYMENT CTR.	DISTRICT COURT - 2024 MI COURT RULES	729.00	1199823
101-286-801.000	S. WELLMAN	MICHIANA DRUG TESTING CENT	JAN DRUG TESTING INVOICE	37.00	23899
101-286-801.902	PROFESSIONAL SERVICES	ALL RISE FOR JUSTICE	NADCP CONF REG FOR T. MONDSCHWEIN	895.00	1199443
101-286-801.902	PROFESSIONAL SERVICES	ALL RISE FOR JUSTICE	NADCP CONF REG FOR JUDGE RENTFROW	895.00	1199444
101-286-801.902	PROFESSIONAL SERVICES	ALL RISE FOR JUSTICE	NADCP CONF REG FOR T. MCMEEKEN	895.00	1199445
101-286-801.902	PROFESSIONAL SERVICES	ALL RISE FOR JUSTICE	NADCP CONF REG FOR PRESTON COLLETT	895.00	1199594
101-286-805.000	LEGAL SERVICES	GREGORY FELDMAN	ATC/SC ATTY COVERAGE - 10/2023 THRU 1/2	1,600.00	23788
101-286-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	MICHIGAN DISTRICT JUDGES'	MEMBERSHIP DUES FOR JUDGE RENTFROW	350.00	1199499
101-286-961.000	BANK CHARGES	4TH DISTRICT COURT	REIMBURSE BANK SERVICE FEE FOR NSF CHK	10.00	1199759

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 286 DISTRICT COURT					
Total For Dept 286 DISTRICT COURT				6,306.00	
Dept 289 FRIEND OF THE COURT					
101-289-727.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 12/1/23-12/3	83.07	23778
101-289-801.000	PROFESSIONAL SERVICES	WEST GROUP PAYMENT CTR.	CLEAR LOCATE SERVICE FOR JANUARY 2024	682.75	1199688
101-289-801.000	PROFESSIONAL SERVICES	CHILD AND PARENT SERVICES	SUPERVISED VISITATION 1/16/24 & 1/30/24	130.00	23866
101-289-801.000	PROFESSIONAL SERVICES	GLORIA GILLESPIE	PHONE CALLS AND TEXTS 1/20/24, 1/8/24,	158.00	23880
101-289-880.000	PROMOTION / MARKETING	SARAH MATHEWS	SMC CAREER FAIR EVENT FEE	50.00	23802
101-289-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	MCAA	RAVAN BAKEMAN MCAA DUES 2024	75.00	1199802
101-289-961.000	BANK CHARGES	FIFTH THIRD BANK	FOC DECEMBER 2023 BANK FEES	105.27	23789
101-289-961.000	BANK CHARGES	FIFTH THIRD BANK	FOC BANK FEES JANUARY 2024	99.39	23951
101-289-967.000	EQUIPMENT < \$20,000	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	55.99	23778
Total For Dept 289 FRIEND OF THE COURT				1,439.47	
Dept 294 PROBATE COURT					
101-294-728.000	DEPARTMENTAL SUPPLIES	ENTERPRISE ENVELOPES INC	PROBATE COURT ENVELOPES REGULAR	278.26	1199725
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY	F MARY GOLDEN	COURT APPOINTED ATTY. FEE IN FILE #24-C	130.00	1199479
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY	F NOVIA NICHOLS	COURT APPOINTED ATTY. FEE FOR FILE#24-C	125.00	1199503
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY	F ELIZABETH MCCREE	COURT APPOINTED GAL FEE IN 2023-333-CY.	175.00	23804
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY	F STEPHEN K. WOODS. P.C.	COURT APPOINTED ATTORNEY FEE FOR FILE#2	175.00	23835
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY	F MARIKAYE LONG	COURT APPOINTED ATTORNEY FEE IN #24--01	125.00	1199653
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY	F DAVID S. RODLUND	COURT APPOINTED ATTORNEY FEE IN FILE #2	130.00	1199679
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY	F CHARLES L. CLAPP	COURT APPOINTED ATTORNEY FEE IN FILE #2	82.50	23870
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY	F HEIDI DUNCAN	APPT. ATTY FEE FOR 2023-304-DD. HRG ON	600.00	23876
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY	F JESSE LAW OFFICE	COURT APPOINTED ATTY FEE FOR FILE #24-C	175.00	1199789
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY	F ELIZABETH MCCREE	COURT APOINTED LGAL FEE FOR FILE #14-15	300.00	23963
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY	F PETER G. RAMAH, ATTORNEY	COURT APPOINTED ATTY FEE FOR FILE #12-C	175.00	23974
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY	F THOMAS D. SWISHER	COURT APPOINTED ATTY FEE FOR FILE #18-	450.00	23984
Total For Dept 294 PROBATE COURT				2,920.76	
Dept 296 PROSECUTING ATTORNEY					
101-296-728.000	DEPARTMENTAL SUPPLIES	DOUBLEDAY OFFICE PRODUCTS	BUSINESS CARDS	75.97	1199621
101-296-728.302	DEPARTMENTAL SUPPLIES - VICTIM R	MARIE ANDERSON	REIMBURSEMENT FOR VICTIM MEAL	14.07	23942
101-296-739.000	BOOKS / REFERENCE MATERIALS	WEST GROUP PAYMENT CTR.	LIBRARY PLAN CHARGES	523.68	1199687
101-296-801.000	PATERNITY EXP. (CHILD SUPPORT)	JEFF SMITH	SERVICE ON JACKSON, CARRANZA, FEE	24.00	23830
101-296-801.000	PROFESSIONAL SERVICES	HUNTINGTON COMMERCIAL CARI	JAN 2024 CREDIT CARD CHARGES	351.16	1199758
101-296-815.000	WITNESS FEES	CUNNINGHAM KEVIN	WITNESS AND MILEAGE FEE JEREMY BEST 23-	7.68	1199468
101-296-815.000	WITNESS FEES	PAAM	MARY FOSTER MIDWINTER CONFERENCE REGISI	425.00	1199507
101-296-815.000	WITNESS FEES	SMITH CORRINA	WITNESS MILEAGE FEE NICHOLAS DUPUIS 24-	10.32	1199511
101-296-815.000	WITNESS FEES	WENO PROCESS LLC	SERVICE ON NATHANIEL BROOKS	95.00	1199528
101-296-815.000	WITNESS FEES/EXPENSES	JEFF SMITH	SERVICE ON JACKSON, CARRANZA, FEE	242.00	23830
101-296-815.000	WITNESS FEES	PETERS BENJAMIN	WITNESS MILEAGE FEE ON VICKI LABINE 23-	7.92	1199674
101-296-815.000	WITNESS FEES	ANDERSON PEYTON	WITNESS MILEAGE FEE ON BRANDON ALEXANDE	7.44	1199764
101-296-815.000	WITNESS FEES	KRIZINSKI PAMELA	WITNESS MILEAGE FEE ON ROBERTO REYNA 23	7.92	1199796
101-296-816.302	VETERINARY/K-9 COSTS - VICTIM RI	AMANDA SMEGO	REIMBURSEMENT FOR BELLE FOOD	72.48	23922
101-296-816.302	VETERINARY/K-9 COSTS - VICTIM RI	AMANDA SMEGO	REIMBURSEMENT FOR BELLE GROOMING	35.00	23983
101-296-865.000	CONFERENCES / MEETINGS / TRAININ	PAAM	VICTOR FITZ MIDWINTER CONFERENCE REGISI	340.00	1199507
101-296-865.206	CONFERENCES / MEETINGS / TRAININ	PAAM	ESC REGISTRATION BARBARA GRENNAN	200.00	1199812
Total For Dept 296 PROSECUTING ATTORNEY				2,439.64	
Dept 301 SHERIFF					
101-301-728.000	DEPARTMENTAL SUPPLIES	EVIDENT CRIME SCENE PRODUC	EVIDENCE SUPPLIES	114.00	1199476
101-301-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	117.70	23778

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 SHERIFF					
101-301-728.000	DEPARTMENTAL SUPPLIES	CASS COUNTY SHERIFF-PETTY	PETTY CASH	43.77	1199769
101-301-728.000	DEPARTMENTAL SUPPLIES	DOWAGIAC DAILY NEWS	DOWAGIAC DAILY NEWS ANNUAL 2024	78.00	1199776
101-301-728.000	DEPARTMENTAL SUPPLIES	TRI-TECH FORENSICS, INC.	EVIDENCE ROOM SUPPLIES	134.99	1199826
101-301-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	01/01/2024-01/31/2024 AMAZON PURCHASES	192.44	23941
101-301-728.000	DEPARTMENTAL SUPPLIES	ANDREW HARTMAN	AED POWERHEART G5 BATTERY	1,082.00	23977
101-301-730.000	MOTOR FUEL/LUBRICANT - CCSO	J & H OIL COMPANY	FUEL	80.25	23795
101-301-730.000	MOTOR FUEL/LUBRICANT - CCSO	J & H OIL COMPANY	FUEL	87.07	23886
101-301-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	4,806.84	23932
101-301-730.000	MOTOR FUEL/LUBRICANT - CCSO	J & H OIL COMPANY	FUEL	38.36	23956
101-301-741.000	UNIFORMS	JBM PRINTING	UNIFORMS	424.00	1199487
101-301-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	57.00	1199504
101-301-741.000	UNIFORMS	PHOENIX SAFETY OUTFITTERS	UNIFORMS	681.24	23817
101-301-741.000	UNIFORMS	MICHIGAN SHERIFFS' ASSOCIAT	CHAPLAIN POCKET BADGE ID	48.42	1199668
101-301-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	177.76	1199670
101-301-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	144.02	1199810
101-301-801.000	PROFESSIONAL SERVICES	LEXIPOL LLC	ANNUAL LAW ENFORCEMENT MANUAL AND TRAIN	11,320.36	1199491
101-301-812.000	MEDICAL / DRUG / PHYSICALS	MARILYN CHRISTENSEN	PRE-EMPLOYMENT ASSESSMENT: HIGLEY, J	600.00	1199463
101-301-812.000	MEDICAL / DRUG / PHYSICALS	LAKELAND HOSP AT NILES & S	PRE-EMPLOYMENT PHYSICAL: HIGLEY, J	281.00	1199651
101-301-819.000	LAUNDRY / DRY CLEANING	ZIKER CLEANERS INC	DRY CLEANING 01/2024	233.57	23934
101-301-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 12/05/2023 - 1/04/2024	720.18	1199524
101-301-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 1/05/2024 - 02/04/2024	720.18	1199699
101-301-850.000	TELEPHONE / INTERNET	FRONTIER	SHERIFF JAN 2024	257.62	1199783
101-301-855.000	SOFTWARE SUBSCRIPTIONS	PACE SYSTEMS INC	PACE SOFTWARE ANNUAL SUBSCRIPTION 02/20	1,730.16	1199813
101-301-856.000	RADIO MAINTENANCE	CORE TECHNOLOGY CORPORATIO	ANNUAL CORE TECHNOLOGY MAINT MAR-FEB	4,632.54	1199466
101-301-865.000	CONFERENCES / MEETINGS / TRAININ	COMBINED SYSTEMS	INSTRUCTOR CERTIFICATION TRAINING	895.00	1199465
101-301-865.000	CONFERENCES / MEETINGS / TRAININ	ANDREW HARTMAN	CPR TRAINING	750.00	23821
101-301-865.000	CONFERENCES / MEETINGS / TRAININ	CASS COUNTY SHERIFF-PETTY	PETTY CASH	55.00	1199769
101-301-865.000	CONFERENCES / MEETINGS / TRAININ	MICHIGAN SHERIFFS' ASSOCIAT	MSA CONFERENCE SUMMER 2024: MONROE, T.	150.00	1199807
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY FORD-MERCURY	VEHICLE MAINT	48.47	1199454
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	CASS AUTO SUPPLY CO, INC.	VEHICLE MAINT	334.35	1199456
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	DOWAGIAC AUTO BODY AND SAI	UNIT 34 - MMRMA CLAIM# 2304209	1,673.08	1199471
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	TRUE'S TOWING	UNIT 34 TOWING - CLAIM # 2304209	144.00	1199519
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY FORD-MERCURY	VEHICLE MAINT	115.62	1199602
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	CASS AUTO SUPPLY CO, INC.	VEHICLE MAINT	66.26	1199605
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	FIRST CHOICE AUTO	VEHICLE MAINT	1,043.95	1199631
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	CURTIS ROHDY	VEHICLE MAINT	353.95	1199645
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY FORD-MERCURY	VEHICLE MAINT	188.80	1199766
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	FIRST CHOICE AUTO	VEHICLE MAINT	247.00	1199779
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	CURTIS ROHDY	VEHICLE MAINT	551.76	1199792
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	W. B. HAYDEN & SONS CO.	VEHICLE MAINT	4.99	1199834
101-301-967.000	EQUIPMENT < \$20,000	HUNTINGTON COMMERCIAL CARI	C CARD 01/2024	72.70	1199642
Total For Dept 301 SHERIFF				35,498.40	
Dept 304 LAW & COURTS SECURITY					
101-304-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	42.02	1199504
101-304-741.000	UNIFORMS	ZIKER CLEANERS INC	DRY CLEANING 01/2024	55.78	23934
101-304-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	17.60	1199810
101-304-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	ANDREW HARTMAN	CPR TRAINING	140.00	23821
Total For Dept 304 LAW & COURTS SECURITY				255.40	
Dept 316 SECONDARY ROAD PATROL					
101-316-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	4.52	23778
101-316-728.000	DEPARTMENTAL SUPPLIES	ANDREW HARTMAN	DEFIBRILLATION PADS	81.00	23977

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 316 SECONDARY ROAD PATROL					
101-316-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	389.50	23932
101-316-741.000	UNIFORMS	ZIKER CLEANERS INC	DRY CLEANING 01/2024	39.84	23934
101-316-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 12/05/2023 - 1/04/2024	40.01	1199524
101-316-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 1/05/2024 - 02/04/2024	40.01	1199699
Total For Dept 316 SECONDARY ROAD PATROL				594.88	
Dept 345 PUBLIC SAFETY DEPT					
101-345-728.403	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	4.52	23778
101-345-728.403	DEPARTMENTAL SUPPLIES	PACE SYSTEMS INC	PACE SOFTWARE ANNUAL SUBSCRIPTION 02/20	99.16	1199813
101-345-728.407	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	4.52	23778
101-345-728.407	DEPARTMENTAL SUPPLIES	PACE SYSTEMS INC	PACE SOFTWARE ANNUAL SUBSCRIPTION 02/20	99.16	1199813
101-345-728.522	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	4.52	23778
101-345-730.403	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	349.13	23932
101-345-730.405	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	16.20	23932
101-345-730.407	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	403.91	23932
101-345-850.403	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 12/05/2023 - 1/04/2024	40.01	1199524
101-345-850.403	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 1/05/2024 - 02/04/2024	40.01	1199699
101-345-850.407	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 12/05/2023 - 1/04/2024	40.01	1199524
101-345-850.407	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 1/05/2024 - 02/04/2024	40.01	1199699
101-345-865.407	CONFERENCES / MEETINGS / TRAININ	CASS COUNTY SHERIFF-PETTY	PETTY CASH	50.00	1199769
101-345-967.403	EQUIPMENT < \$20,000	CORE TECHNOLOGY CORPORATIO	ANNUAL CORE TECHNOLOGY MAINT MAR-FEB	450.00	1199466
101-345-967.407	EQUIPMENT < \$20,000	CORE TECHNOLOGY CORPORATIO	ANNUAL CORE TECHNOLOGY MAINT MAR-FEB	450.00	1199466
Total For Dept 345 PUBLIC SAFETY DEPT				2,091.16	
Dept 351 JAIL OPERATION					
101-351-728.000	DEPARTMENTAL SUPPLIES	ANCHORTEX CORPORTION	INMATE WRISTBANDS	634.88	1199448
101-351-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	94.18	23778
101-351-728.000	DEPARTMENTAL SUPPLIES	HANDCUFF WAREHOUSE	JAIL: HANDCUFF LOCKS	45.95	1199564
101-351-728.000	TECHNICAL SUPPLIES	DASH	JAIL GLOVES	189.75	1199620
101-351-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	FILE FOLDER LABELS RETURN	(61.59)	23941
101-351-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	449.86	23932
101-351-734.000	CLEANING SUPPLIES	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 12/1/23-12/3	31.99	23778
101-351-734.000	CLEANING SUPPLIES	KALAMAZOO SANITARY SUPPLY,	JAIL CLEANING SUPPLIES	1,343.30	23891
101-351-738.000	CLOTHING / BEDDING / TOILETRIES	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 12/1/23-12/3	14.47	23778
101-351-738.000	CLOTHING / BEDDING / TOILETRIES	CHARM-TEX INC	CLOTHING / BEDDING / TOILETRIES	207.14	23869
101-351-738.000	CLOTHING / BEDDING / TOILETRIES	ANCHORTEX CORPORTION	INMATE CLOTHING / BEDDING / TOILETRIES	303.20	1199763
101-351-738.000	CLOTHING / BEDDING / TOILETRIES	LAMBERSON PACKAGING SOLUTJ	CLOTHING / BEDDING/ TOILETRIES	1,598.75	1199797
101-351-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	15.00	1199504
101-351-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	221.06	1199810
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 01/14/2024 - 01/20	6,509.43	23781
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 01/21/2024 - 01/27	5,425.46	23865
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 02/11/2024 - 02/17	5,032.73	23944
101-351-812.000	MEDICAL / DRUG / PHYSICALS	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	184.79	23778
101-351-812.000	IN COUNTY INMATE MEDICAL CARE	CORRECTIONAL RECOVERY	INMATE MEDICAL	579.61	23784
101-351-812.000	MEDICAL / DRUG / PHYSICALS	MCKESSON MEDICAL-SURGICAL	INMATE MEDICAL	60.02	1199662
101-351-812.000	MEDICAL / DRUG / PHYSICALS	VAN BUREN/CASS DISTRICT	INMATE MEDICAL	429.00	1199696
101-351-812.000	CONTRACTUAL DOCTOR	ADVANCED CORREC HEALTHCARE	NURSING HOURS OVER CONTRACT 12/24/2023	21,875.87	23860
101-351-812.000	MEDICAL / DRUG / PHYSICALS	INDEPENDENT HEALTH SERVICE	INMATE RETURNED MEDS	1,245.20	23884
101-351-812.000	MEDICAL / DRUG / PHYSICALS	MCKESSON MEDICAL-SURGICAL	INMATE MEDICAL	226.24	1199804
101-351-812.000	MEDICAL / DRUG / PHYSICALS	STERICYCLE, INC.	MEDICAL WASTE DISPOSAL	53.43	1199820
101-351-812.000	MEDICAL / DRUG / PHYSICALS	VAN BUREN/CASS DISTRICT	INMATE MEDICAL	66.00	1199830
101-351-812.000	MEDICAL / DRUG / PHYSICALS	AMAZON CAPITAL SERVICES IN	JAN PURCHASES	194.50	23941
101-351-812.000	IN COUNTY INMATE MEDICAL CARE	CORRECTIONAL RECOVERY	INMATE MEDICAL	13,387.84	23947

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 351 JAIL OPERATION					
101-351-812.912	INMATE MEDICAL EXPENSE	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	53.56	23778
101-351-855.000	SOFTWARE SUBSCRIPTIONS	PACE SYSTEMS INC	PACE SOFTWARE ANNUAL SUBSCRIPTION 02/20	2,210.76	1199813
101-351-865.000	CONFERENCES / MEETINGS / TRAININ	MICHIGAN SHERIFFS' ASSOCIATION	MSA CONFERENCE SUMMER 2024: SHOUP, J	295.00	1199807
101-351-967.000	EQUIPMENT < \$20,000	STATE OF MICHIGAN	JAIL METAL DETECTOR	174.88	1199514
101-351-967.000	EQUIPMENT < \$20,000	ANDREW HARTMAN	JAIL SCBA HYDRO-STATIC TEST	80.97	23977
Total For Dept 351 JAIL OPERATION				63,173.23	
Dept 426 EMERGENCY MGMT / HOMELAND SECURITY					
101-426-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	153.24	23932
Total For Dept 426 EMERGENCY MGMT / HOMELAND SECURITY				153.24	
Dept 430 ANIMAL CONTROL					
101-430-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	98.39	23778
101-430-728.000	DEPARTMENTAL SUPPLIES	PACE SYSTEMS INC	PACE SOFTWARE ANNUAL SUBSCRIPTION 02/20	384.48	1199813
101-430-730.000	MOTOR FUEL/LUBRICANT ANIMAL CONT	J & H OIL COMPANY	FUEL	138.53	23795
101-430-730.000	MOTOR FUEL/LUBRICANT ANIMAL CONT	J & H OIL COMPANY	FUEL	266.35	23886
101-430-730.000	MOTOR FUEL/LUBRICANT ANIMAL CONT	J & H OIL COMPANY	FUEL	229.88	23956
101-430-734.000	CLEANING SUPPLIES	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	67.70	23778
101-430-734.000	CLEANING SUPPLIES	CASS AUTO SUPPLY CO, INC.	CLEANING BRUSH & HANDLE	38.30	1199605
101-430-734.000	CLEANING SUPPLIES	W. B. HAYDEN & SONS CO.	HOSE	69.99	1199701
101-430-734.000	CLEANING SUPPLIES	AMAZON CAPITAL SERVICES IN	01/01/2024-01/31/2024 AMAZON PURCHASES	69.99	23941
101-430-801.000	PROFESSIONAL/CONTRACTUAL SERVICE	TOWN & COUNTRY VETERINARY	SPAY/NEUTER DEPOSIT REIMBURSEMENT, TAYI	14.00	1199518
101-430-801.000	PROFESSIONAL/CONTRACTUAL SERVICE	BERGMAN SMALL ANIMAL PC	SPAY/NEUTER ASSISTANCE, REIMBURSEMENTS	14.00	1199599
101-430-801.000	PROFESSIONAL SERVICES	STEVEN BECKWITH	SPAY/NEUTER DEPOSIT REIMBURSEMENT, BECF	10.00	1199685
101-430-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 12/05/2023 - 1/04/2024	120.03	1199524
101-430-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 1/05/2024 - 02/04/2024	120.03	1199699
101-430-865.000	CONFERENCES / MEETINGS / TRAININ	ANDREW HARTMAN	CPR TRAINING	100.00	23821
101-430-935.000	VEHICLE REPAIRS/MAINTENANCE	CASS AUTO SUPPLY CO, INC.	WINDSHIELD WIPER	15.61	1199456
101-430-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY FORD-MERCURY	OIL CHANGE, FILTERS & SERVICE, UNIT 92	194.48	1199602
101-430-935.000	VEHICLE & EQUIPMENT REPAIRS	CURTIS ROHDY	BRAKES/ROTORS UNIT 92	285.88	1199792
Total For Dept 430 ANIMAL CONTROL				2,237.64	
Dept 442 DRAIN COMMISSIONER					
101-442-865.000	CONFERENCES / MEETINGS / TRAININ	JEFF VANBELLE	REIMBURSEMENT FOR MACD SPRING CONFERENC	308.58	1199788
101-442-965.000	DRAIN & LAKE LEVEL COSTS	FLEIS & VANDENBRINK	2023 DAM INSPECTIONS - FINAL INVOICE	1,920.00	23790
Total For Dept 442 DRAIN COMMISSIONER				2,228.58	
Dept 528 WASTE COLLECTION/DISPOSAL					
101-528-712.000	PER DIEMS	BARBARA BELLAND	PER DIEM/TRAVEL - SOLID WASTE PLANNING	34.00	1199598
101-528-712.000	PER DIEMS	KORIE BLYVEIS	PER DIEM/TRAVEL - SOLID WASTE PLANNING	34.00	23863
101-528-712.000	PER DIEMS	JAMES B. DODD	PER DIEM/TRAVEL - SOLID WASTE COMMITTEE	34.00	23873
101-528-712.000	PER DIEMS	NAOMI LUDMAN	PER DIEM/TRAVEL - SOLID WASTE PLANNING	34.00	23894
101-528-712.000	PER DIEMS	LINDA PRESTON	PER DIEM/TRAVEL - SOLID WASTE COMMITTEE	34.00	23913
101-528-712.000	PER DIEMS	DAN STUTSMAN	PER DIEM/TRAVEL - SOLID WASTE COMMITTEE	34.00	23923
101-528-860.000	TRAVEL / TRANSPORTATION / MEALS	BARBARA BELLAND	PER DIEM/TRAVEL - SOLID WASTE PLANNING	13.10	1199598
101-528-860.000	TRAVEL / TRANSPORTATION / MEALS	KORIE BLYVEIS	PER DIEM/TRAVEL - SOLID WASTE PLANNING	19.39	23863
101-528-860.000	TRAVEL / TRANSPORTATION / MEALS	JAMES B. DODD	PER DIEM/TRAVEL - SOLID WASTE COMMITTEE	11.53	23873
101-528-860.000	TRAVEL / TRANSPORTATION / MEALS	NAOMI LUDMAN	PER DIEM/TRAVEL - SOLID WASTE PLANNING	11.40	23894
101-528-860.000	TRAVEL / TRANSPORTATION / MEALS	LINDA PRESTON	PER DIEM/TRAVEL - SOLID WASTE COMMITTEE	16.37	23913
101-528-860.000	TRAVEL / TRANSPORTATION / MEALS	DAN STUTSMAN	PER DIEM/TRAVEL - SOLID WASTE COMMITTEE	15.72	23923
Total For Dept 528 WASTE COLLECTION/DISPOSAL				291.51	
Dept 648 MEDICAL EXAMINER					

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 648 MEDICAL EXAMINER					
101-648-820.000	MEDICAL EXAMINER FEES	WMU HOMER STRYKER MD SCHOC	MEDICAL EXAMINER - AUTOPSY 01/2023	5,186.33	1199702
101-648-822.000	AUTOPSIES	WMU HOMER STRYKER MD SCHOC	MEDICAL EXAMINER - AUTOPSY 01/2023	5,520.00	1199702
101-648-860.000	TRAVEL / TRANSPORTATION / MEALS	CONNELLY CHAPEL WAGNER FAM	REMOVAL OF REMAINS 12/2023	750.00	23832
101-648-860.000	TRAVEL / TRANSPORTATION / MEALS	TRI STATE REMOVALS, LLC	REMOVAL OF REMAINS	250.00	1199825
101-648-860.000	TRAVEL / TRANSPORTATION / MEALS	CONNELLY CHAPEL WAGNER FAM	REMOVAL OF REMAINS 02/2024	500.00	23986
Total For Dept 648 MEDICAL EXAMINER				12,206.33	
Dept 649 MENTAL HEALTH					
101-649-836.000	WOODLANDS	WOODLANDS BEHAVIORAL HEALT	2ND QTR FY2024 APPROPRIATION	30,500.00	23834
Total For Dept 649 MENTAL HEALTH				30,500.00	
Dept 681 VETERANS' BURIALS					
101-681-833.000	COUNTY BURIAL - BRUENS RAYMOND	DALE BRUENS	COUNTY BURIAL - BRUENS RAYMOND	300.00	1199619
101-681-833.000	COUNTY BURIAL - CASEY R	KATHERINE M CASEY	COUNTY BURIAL - CASEY R	300.00	1199793
Total For Dept 681 VETERANS' BURIALS				600.00	
Dept 682 VETERANS' COUNSELOR					
101-682-835.301	GRANT DENTAL - SCHAEFER L, BUCK,	CASSOPOLIS DENTAL	GRANT DENTAL-SCHAEFER, BUCK,MCCOY K	967.00	23782
101-682-835.301	GRANT DENTAL - EZZELL, J	VAN BUREN/CASS DISTRICT DE	GRANT- DENTAL EZZELL, J	130.00	1199697
101-682-835.301	GRANT DENTAL - MCCOY K, BUCK C,	CASSOPOLIS DENTAL	GRANT - DENTAL, MCCOY K, SCHAEFER L,	923.00	23868
101-682-860.301	GRANT - VA TRANS FROTH A, JOHN	CASS COUNTY PUBLIC TRANSP	GRANT VA TRANS - GROTH A, JOHNSON L	406.25	23867
101-682-865.000	MACVC TRAINING	M.A.C.V.C.	MACVC REGISTRATION FEES - TRAINING	100.00	1199654
101-682-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARI	JAN 2024 CREDIT CARD CHARGES	450.00	1199758
Total For Dept 682 VETERANS' COUNSELOR				2,976.25	
Dept 701 PLANNING COMMISSION					
101-701-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	SOUTHWEST MICHIGAN PLANNIN	COUNTY CONTRIBUTION 2024	10,833.00	1199817
Total For Dept 701 PLANNING COMMISSION				10,833.00	
Dept 751 PARKS & RECREATION					
101-751-712.000	PER DIEMS	JAYNE BAILEY	PARKS PER DIEM/TRAVEL	34.00	1199450
101-751-712.000	PER DIEMS	ROBERT PARRISH	PER DIEM/TRAVEL - PARKS BOARD	34.00	23814
101-751-712.000	PER DIEMS	JAYNE BAILEY	PARKS PER DIEM	34.00	1199597
101-751-712.000	PER DIEMS - PARKS	ANN FILE	PARKS PER DIEM/TRAVEL	34.00	1199630
101-751-712.000	PER DIEMS	BRUCE CAMPBELL	PER DIEM/TRAVEL - PARKS BOARD	34.00	23864
101-751-712.000	PER DIEMS	LYNDON PARRISH	PER DIEM/TRAVEL - PARKS BOARD	34.00	23906
101-751-712.000	PER DIEMS	ROBERT PARRISH	PER DIEM/TRAVEL - PARKS BOARD	34.00	23907
101-751-728.000	DEPARTMENTAL SUPPLIES	AYERS DISTRIBUTING	EASTER EGGS	495.00	1199449
101-751-728.000	DEPARTMENTAL SUPPLIES	W. B. HAYDEN & SONS CO.	SUPPLIES	54.89	1199701
101-751-730.000	MOTOR FUEL / LUBRICANTS	CASS AUTO SUPPLY CO, INC.	MAINTENANCE REPAIRS	33.83	1199456
101-751-730.000	MOTOR FUEL/LUBRICANT PARKS - PAR	J & H OIL COMPANY	FUEL	362.78	23795
101-751-730.000	MOTOR FUEL / LUBRICANTS	CASS AUTO SUPPLY CO, INC.	MAINTENANCE REPAIRS	24.97	1199605
101-751-730.000	MOTOR FUEL/LUBRICANT PARKS - PAR	J & H OIL COMPANY	FUEL	284.10	23886
101-751-730.000	MOTOR FUEL/LUBRICANT PARKS - PAR	J & H OIL COMPANY	FUEL	374.26	23956
101-751-801.000	PROFESSIONAL SERVICES	GARRETT LABORATORIES INC	WATER TEST	33.18	1199636
101-751-860.000	TRAVEL / TRANSPORTATION / MEALS	ROBERT PARRISH	PER DIEM/TRAVEL - PARKS BOARD	12.05	23814
101-751-860.000	TRAVEL / TRANSPORTATION / MEALS	ANN FILE	PARKS PER DIEM/TRAVEL	8.51	1199630
101-751-860.000	TRAVEL / TRANSPORTATION / MEALS	BRUCE CAMPBELL	PER DIEM/TRAVEL - PARKS BOARD	17.03	23864
101-751-860.000	TRAVEL / TRANSPORTATION / MEALS	LYNDON PARRISH	PER DIEM/TRAVEL - PARKS BOARD	5.10	23906
101-751-860.000	TRAVEL / TRANSPORTATION / MEALS	ROBERT PARRISH	PER DIEM/TRAVEL - PARKS BOARD	12.05	23907
101-751-935.000	VEHICLE & EQUIPMENT REPAIRS	CASS OUTDOOR POWER EQUIP,	MAINTENANCE REPAIRS	52.97	1199610
Total For Dept 751 PARKS & RECREATION				2,008.72	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Total For Fund 101 GENERAL FUND				499,622.74	
Fund 213 ANIMAL CONTROL DONATION FUND					
Dept 430 ANIMAL CONTROL					
213-430-801.000	PROFESSIONAL SERVICES	BERGMAN SMALL ANIMAL PC	SPAY/NEUTER ASSISTANCE, REIMBURSEMENTS	140.00	1199599
213-430-801.000	PROFESSIONAL SERVICES	DOWAGIAC ANIMAL HOSPITAL,	SPAY/NEUTER ASSISTANCE, SCHOETZOW	40.00	1199622
213-430-801.000	PROFESSIONAL SERVICES	FEDORE LARGE ANIMAL VETERI	SPAY/NEUTER ASSISTANCE, SCHUUR	50.00	1199629
213-430-801.000	PROFESSIONAL SERVICES	MICHIGAN MIXED ANIMAL VET	SPAY/NEUTER ASSISTANCE, BARGER	80.00	1199667
213-430-802.000	MISCELLANEOUS SERVICES	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	89.33	23778
213-430-816.000	VETERINARY / K-9 COSTS	BERGMAN SMALL ANIMAL PC	SPAY/NEUTER ASSISTANCE, REIMBURSEMENTS	597.34	1199599
213-430-880.000	PROMOTION / MARKETING	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	37.87	23778
Total For Dept 430 ANIMAL CONTROL				1,034.54	
Total For Fund 213 ANIMAL CONTROL DONATION FUND				1,034.54	
Fund 216 DRUG COURT GRANTS FUND					
Dept 276 COURT GRANTS					
216-276-801.203	PROFESSIONAL SERVICES - OJP	PRESTON COLLETT	PROBLEM SOLVING COURT (1/11/2024-01/24	300.00	23783
216-276-801.203	PROFESSIONAL SERVICES - OJP	BARBARA M. HOWES	PROBLEM SOLVING COURT (1/11/2024-01/24	1,040.00	23793
216-276-801.203	PROFESSIONAL SERVICES - OJP	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (1/11/2024-01/24	25.00	23805
216-276-801.203	PROFESSIONAL SERVICES - OJP	KIMBERLY PEET	PROBLEM SOLVING COURT (1/11/2024-01/24	330.00	23816
216-276-801.203	PROFESSIONAL SERVICES - OJP	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (1/11/2024-01/24	400.00	23826
216-276-801.203	PROFESSIONAL SERVICES - OJP	ALL RISE FOR JUSTICE	OJP-RISE CONFERENCE	1,790.00	1199593
216-276-801.203	PROFESSIONAL SERVICES - OJP	PRESTON COLLETT	PROBLEM SOLVING COURT (1/25/2024-2/7/2	300.00	23871
216-276-801.203	PROFESSIONAL SERVICES - OJP	MONIQUE DORTCH	PROBLEM SOLVING COURT (1/25/2024-2/7/2	75.00	23874
216-276-801.203	PROFESSIONAL SERVICES - OJP	BARBARA M. HOWES	PROBLEM SOLVING COURT (1/25/2024-2/7/2	845.00	23883
216-276-801.203	PROFESSIONAL SERVICES - OJP	KIMBERLY PEET	PROBLEM SOLVING COURT (1/25/2024-2/7/2	255.00	23908
216-276-801.203	PROFESSIONAL SERVICES - OJP	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (1/25/2024-2/7/2	400.00	23919
216-276-801.203	PROFESSIONAL SERVICES - OJP	PRESTON COLLETT	PROBLEM SOLVING COURT (2/8/2024-02/21/	325.00	23946
216-276-801.203	PROFESSIONAL SERVICES - OJP	MONIQUE DORTCH	PROBLEM SOLVING COURT (2/8/2024-02/21/	150.00	23948
216-276-801.203	PROFESSIONAL SERVICES - OJP	BARBARA M. HOWES	PROBLEM SOLVING COURT (2/8/2024-02/21/	143.00	23955
216-276-801.203	PROFESSIONAL SERVICES - OJP	CARLA LOWE	PROBLEM SOLVING COURT (2/8/2024-02/21/	75.00	23968
216-276-801.203	PROFESSIONAL SERVICES - OJP	KIMBERLY PEET	PROBLEM SOLVING COURT (2/8/2024-02/21/	120.00	23973
216-276-801.203	PROFESSIONAL SERVICES - OJP	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (2/8/2024-02/21/	400.00	23980
216-276-801.317	PROFESSIONAL SERVICES	HEATHER BANGTSON	PROBLEM SOLVING COURT (1/11/2024-01/24	13.50	23779
216-276-801.317	PROFESSIONAL SERVICES	PRESTON COLLETT	PROBLEM SOLVING COURT (1/11/2024-01/24	700.00	23783
216-276-801.317	PROFESSIONAL SERVICES	MONIQUE DORTCH	PROBLEM SOLVING COURT (1/11/2024-01/24	170.00	23786
216-276-801.317	PROFESSIONAL SERVICES	CHRISTY LAPORTE	PROBLEM SOLVING COURT (1/11/2024-01/24	556.06	23799
216-276-801.317	PROFESSIONAL SERVICES	CARLA LOWE	PROBLEM SOLVING COURT (1/11/2024-01/24	150.00	23809
216-276-801.317	PROFESSIONAL SERVICES	THOMAS MONDSCHHEIN	PROBLEM SOLVING COURT (1/11/2024-01/24	79.08	23810
216-276-801.317	PROFESSIONAL SERVICES	TIFFANY MONDSCHHEIN	PROBLEM SOLVING COURT (1/11/2024-01/24	282.35	23811
216-276-801.317	PROFESSIONAL SERVICES	GRACE MULLER	PROBLEM SOLVING COURT (1/11/2024-01/24	882.00	23812
216-276-801.317	PROFESSIONAL SERVICES	HEATHER PAULEY	PROBLEM SOLVING COURT (1/11/2024-01/24	84.95	23815
216-276-801.317	PROFESSIONAL SERVICES	JOHN PILLOW	PROBLEM SOLVING COURT (1/11/2024-01/24	269.53	23818
216-276-801.317	PROFESSIONAL SERVICES	WENDI PRATER	PROBLEM SOLVING COURT (1/11/2024-01/24	88.78	23820
216-276-801.317	PROFESSIONAL SERVICES	HEATHER BANGTSON	PROBLEM SOLVING COURT (1/25/2024-2/7/2	9.00	23862
216-276-801.317	PROFESSIONAL SERVICES	PRESTON COLLETT	PROBLEM SOLVING COURT (1/25/2024-2/7/2	625.00	23871
216-276-801.317	PROFESSIONAL SERVICES	MONIQUE DORTCH	PROBLEM SOLVING COURT (1/25/2024-2/7/2	60.00	23874
216-276-801.317	PROFESSIONAL SERVICES	CHRISTY LAPORTE	PROBLEM SOLVING COURT (1/25/2024-2/7/2	594.31	23892
216-276-801.317	PROFESSIONAL SERVICES	THOMAS MONDSCHHEIN	PROBLEM SOLVING COURT (1/25/2024-2/7/2	48.00	23901
216-276-801.317	PROFESSIONAL SERVICES	TIFFANY MONDSCHHEIN	PROBLEM SOLVING COURT (1/25/2024-2/7/2	922.76	23902
216-276-801.317	PROFESSIONAL SERVICES	GRACE MULLER	PROBLEM SOLVING COURT (1/25/2024-2/7/2	861.00	23904
216-276-801.317	PROFESSIONAL SERVICES	JOHN PILLOW	PROBLEM SOLVING COURT (1/25/2024-2/7/2	347.00	23909
216-276-801.317	PROFESSIONAL SERVICES	WENDI PRATER	PROBLEM SOLVING COURT (1/25/2024-2/7/2	61.40	23912

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 216 DRUG COURT GRANTS FUND					
Dept 276 COURT GRANTS					
216-276-801.317	PROFESSIONAL SERVICES	HEATHER BANGTSON	PROBLEM SOLVING COURT (2/8/2024-02/21/	9.00	23943
216-276-801.317	PROFESSIONAL SERVICES	PRESTON COLLETT	PROBLEM SOLVING COURT (2/8/2024-02/21/	725.00	23946
216-276-801.317	PROFESSIONAL SERVICES	MONIQUE DORTCH	PROBLEM SOLVING COURT (2/8/2024-02/21/	120.00	23948
216-276-801.317	PROFESSIONAL SERVICES	CHRISTY LAPORTE	PROBLEM SOLVING COURT (2/8/2024-02/21/	483.81	23959
216-276-801.317	PROFESSIONAL SERVICES	CARLA LOWE	PROBLEM SOLVING COURT (2/8/2024-02/21/	150.00	23968
216-276-801.317	PROFESSIONAL SERVICES	THOMAS MONDSCHHEIN	PROBLEM SOLVING COURT (2/8/2024-02/21/	48.00	23970
216-276-801.317	PROFESSIONAL SERVICES	TIFFANY MONDSCHHEIN	PROBLEM SOLVING COURT (2/8/2024-02/21/	370.35	23971
216-276-801.317	PROFESSIONAL SERVICES	GRACE MULLER	PROBLEM SOLVING COURT (2/8/2024-02/21/	819.00	23972
216-276-801.317	PROFESSIONAL SERVICES	KIMBERLY PEET	PROBLEM SOLVING COURT (2/8/2024-02/21/	75.00	23973
216-276-801.317	PROFESSIONAL SERVICES	JOHN PILLOW	PROBLEM SOLVING COURT (2/8/2024-02/21/	772.72	23975
216-276-860.317	TRAVEL / TRANSPORTATION / MEALS	MADCP	FTC-MATCP CONFERENCE	1,980.00	1199658
Total For Dept 276 COURT GRANTS				19,330.60	
Total For Fund 216 DRUG COURT GRANTS FUND				19,330.60	
Fund 244 ECONOMIC DEVELOPMENT FUND					
Dept 728 ECONOMIC DEVELOPMENT					
244-728-880.000	PROMOTION / MARKETING	MARKET VAN BUREN	DEC 23 ECONOMIC DEVELOPMENT SERVICES	9,583.34	23801
244-728-880.000	PROMOTION / MARKETING	MARKET VAN BUREN	JAN 24 ECONOMIC DEVELOPMENT SERVICES	9,583.34	23962
Total For Dept 728 ECONOMIC DEVELOPMENT				19,166.68	
Total For Fund 244 ECONOMIC DEVELOPMENT FUND				19,166.68	
Fund 260 INDIGENT DEFENSE FUND					
Dept 228 INFORMATION TECHNOLOGY					
260-228-728.000	DEPARTMENTAL SUPPLIES	JUSTICE WORKS	SOFTWARE PROGRAM	60.00	23888
260-228-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	01/01/2024-01/31/2024 AMAZON PURCHASES	91.57	23941
260-228-801.000	PROFESSIONAL SERVICES	RADDE INVESTIGATIVE&SEC AC	INVESTIGATIVE SERVICES D. HARRISON	1,802.97	23914
260-228-801.000	PROFESSIONAL SERVICES	CROSS COUNTRY LEGAL NURSE	CONSULT ON C.KLEITZ	375.00	1199790
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	CONTRACT ATTORNEY 1.16.24 - 1.29.24	5,061.00	23787
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	CONTRACT ATTORNEY 1.14.24 - 1.29.24	4,821.96	23788
260-228-805.000	LEGAL SERVICES	NICHOLAS HOGUE	CONTRACT ATTORNEY 1.15.24 - 1.29.24	4,203.16	23792
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	CONTRACT ATTORNEY	6,117.70	23797
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	CONTRACT ATTORNEY 1/30/24 - 2/9/24	5,332.00	23875
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	CONTRACT ATTORNEY 1/28/24 - 2/9/24	7,138.63	23879
260-228-805.000	LEGAL SERVICES	NICHOLAS HOGUE	CONTRACT ATTORNEY 1/29/24 - 2/9/24	4,808.68	23882
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	CONTRACT ATTORNEY 1/27/24 - 2/9/24	4,472.50	23889
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	CONTRACT ATTORNEY 2/16/24 - 2/26/24	5,364.00	23949
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	CONTRACT ATTORNEY 2/16/24 - 2/26/24	5,421.59	23950
260-228-805.000	LEGAL SERVICES	NICHOLAS HOGUE	CONTRACT ATTORNEY	7,384.52	23953
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	CONTRACT ATTORNEY 2/16/24 - 2/26/24	4,295.26	23958
260-228-865.000	CONFERENCES / MEETINGS / TRAININ	CRIMINAL DEFENSE ATTORNEY	TRAINING	180.00	1199618
Total For Dept 228 INFORMATION TECHNOLOGY				66,930.54	
Total For Fund 260 INDIGENT DEFENSE FUND				66,930.54	
Fund 261 911 SERVICE FUND					
Dept 325 COMMUNICATIONS / DISPATCH					
261-325-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	4.51	23778
261-325-728.000	DEPARTMENTAL SUPPLIES	CREATIVE VINYL SIGNS	DECAL SIGNS FOR EMPLOYEE ENTRY DOORS	38.56	1199772
261-325-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	JAN PURCHASES	13.98	23941
261-325-812.000	MEDICAL / DRUG / PHYSICALS	LAKELAND HOSP AT NILES &	PRE-EMPLOYMENT PHYSICAL: PROBST, K	89.00	1199651
261-325-812.000	MEDICAL / DRUG / PHYSICALS	MICHIANA DRUG TESTING CEN	PRE- EMPLOYMENT TESTING: PROBST, K	37.00	23900

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Fund 261 911 SERVICE FUND					
Dept 325 COMMUNICATIONS / DISPATCH					
261-325-825.000	CLEANING SERVICES	THE CLEANEST CO LLC	FEB 2024 CONTRACTUAL CLEANING - COUNTY	478.00	23926
261-325-850.000	TELEPHONE / INTERNET	TELEGRATION	LONG DISTANCE - 800 NUMBER	51.33	23924
261-325-850.000	TELEPHONE / INTERNET	FRONTIER	E-911 NOV 2023	5,739.46	1199783
261-325-850.000	TELEPHONE / INTERNET	TELEGRATION	LONG DISTANCE - 800 NUMBER	51.33	23985
261-325-855.000	CORE TECH LIEN ACCESS MAINT	CORE TECHNOLOGY CORPORATIO	ANNUAL CORE TECHNOLOGY MAINT MAR-FEB	6,962.84	1199466
261-325-855.000	SOFTWARE SUBSCRIPTIONS	PACE SYSTEMS INC	PACE SOFTWARE ANNUAL SUBSCRIPTION 02/20	1,153.44	1199813
261-325-865.000	CONFERENCES / MEETINGS / TRAININ	ANDREW HARTMAN	CPR TRAINING	220.00	23821
261-325-900.000	PRINTING & BINDING	CREATIVE VINYL SIGNS	DECALS	38.56	1199617
261-325-920.000	ELECTRICITY	INDIANA MICHIGAN POWER	12/12/23-01/12/24	16.99	23859
261-325-920.000	ELECTRICITY	MIDWEST ENERGY COOPERATIVE	DISPATCH RADIO TOWER 12/21/2023 - 01/22	308.27	23898
261-325-920.000	ELECTRICITY	INDIANA MICHIGAN POWER	12/14/23-01/16/24	1,714.62	23938
261-325-921.000	NATURAL GAS	SEMCO ENERGY GAS COMPANY	12/13/23-01/17/24	219.01	23858
261-325-922.000	WATER / SEWER	CASSOPOLIS VILLAGE TREASUF	WATER/SEWER 12/15/2023 - 01/16/2024	109.76	1199460
261-325-922.000	WATER / SEWER	CASSOPOLIS VILLAGE TREASUF	WATER/SEWER 1/16/2024 - 02/15/2024	109.76	1199770
261-325-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	MCDA	2024 MCDA MEMBERSHIP	500.00	1199495
261-325-967.000	EQUIPMENT < \$20,000	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 12/1/23-12/3	92.14	23778
Total For Dept 325 COMMUNICATIONS / DISPATCH				17,948.56	
Total For Fund 261 911 SERVICE FUND				17,948.56	
Fund 264 LOCAL CORRECTIONS OFFICERS TRAINING FUND					
Dept 362 JAIL TRAINING					
264-362-865.000	CONFERENCES / MEETINGS / TRAININ	ANDREW HARTMAN	CPR TRAINING	540.00	23821
Total For Dept 362 JAIL TRAINING				540.00	
Total For Fund 264 LOCAL CORRECTIONS OFFICERS TRAINING				540.00	
Fund 265 DRUG LAW ENFORCEMENT FUND					
Dept 000 GENERAL					
265-000-202.000	ACCOUNTS PAYABLE	AMAZON CAPITAL SERVICES IN	AMAZON SHIPMENTS 9/1/23-9/30/23	282.34	23778
Total For Dept 000 GENERAL				282.34	
Dept 301 SHERIFF					
265-301-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	AMAZON PURCHASES DELIVERED 11/1/23-11/3	4.51	23778
265-301-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	01/01/2024-01/31/2024 AMAZON PURCHASES	20.77	23941
265-301-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	197.22	23932
265-301-730.000	MOTOR FUEL / LUBRICANTS	CASS COUNTY SHERIFF-PETTY	PETTY CASH	10.00	1199769
265-301-801.000	PROFESSIONAL SERVICES	LEXIPOL LLC	ANNUAL LAW ENFORCEMENT MANUAL AND TRAIN	1,512.00	1199491
265-301-816.000	VETERINARY / K-9 COSTS	HILL'S PET NUTRTION SALES	DOG FOOD	73.94	1199480
265-301-816.000	VETERINARY / K-9 COSTS	RIVER VALLEY EQUINE CLINIC	K9 VET	516.98	1199678
265-301-830.000	LIABILITY INSURANCE	CITY OF DOWAGIAC	CCDET 4TH QUARTER 2023	489.91	1199464
265-301-850.000	TELEPHONE / INTERNET	CITY OF DOWAGIAC	CCDET 4TH QUARTER 2023	1,494.50	1199464
265-301-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 12/05/2023 - 1/04/2024	40.01	1199524
265-301-850.000	TELEPHONE / INTERNET	FRONTIER	CCDET CRIME LINE 01/22/2024 - 02/21/202	114.79	1199635
265-301-850.000	TELEPHONE / INTERNET	TRANSUNION RISK & ALT. DA	TLOXP 01/2024	192.80	1199692
265-301-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 1/05/2024 - 02/04/2024	40.01	1199699
265-301-850.000	TELEPHONE / INTERNET	TELEGRATION	LONG DISTANCE - 800 NUMBER	51.33	23924
265-301-850.000	TELEPHONE / INTERNET	TELEGRATION	LONG DISTANCE - 800 NUMBER	51.33	23985
265-301-855.000	SOFTWARE SUBSCRIPTIONS	FLOCK GROUP INC	FLOCK SAFETY FALCON ANNUAL 2024	20,958.90	1199780
265-301-855.000	SOFTWARE SUBSCRIPTIONS	PACE SYSTEMS INC	PACE SOFTWARE ANNUAL SUBSCRIPTION 02/20	672.84	1199813
265-301-856.000	RADIO MAINTENANCE	CORE TECHNOLOGY CORPORATIO	ANNUAL CORE TECHNOLOGY MAINT MAR-FEB	1,542.62	1199466
265-301-865.000	CONFERENCES / MEETINGS / TRAININ	ANDREW HARTMAN	CPR TRAINING	20.00	23821
265-301-920.000	ELECTRICITY	MIDWEST ENERGY COOPERATIVE	CCDET UTILITIES 12/15/2023 - 01/15/2024	649.36	23806

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 265 DRUG LAW ENFORCEMENT FUND					
Dept 301 SHERIFF					
265-301-920.000	ELECTRICITY	MIP V ONION PARENT LLC	CCDET TRASH REMOVAL 01/2024	99.00	23961
265-301-920.000	ELECTRICITY	MIDWEST ENERGY COOPERATIVE	CCDET UTILITIES 01/15/2024 - 02/14/2024	619.14	23966
265-301-921.000	NATURAL GAS	SEMCO ENERGY GAS COMPANY	12/07/23-01/10/24	289.23	23857
265-301-924.000	PEST CONTROL	ROSE PEST SOLUTIONS	PARK PLACE PEST CONTROL	50.00	23825
Total For Dept 301 SHERIFF				29,711.19	
Total For Fund 265 DRUG LAW ENFORCEMENT FUND				29,993.53	
Fund 266 LAW ENFORCEMENT FUND					
Dept 301 SHERIFF					
266-301-730.411	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	434.23	23932
266-301-816.411	VETERINARY / K-9 COSTS	HILL'S PET NUTRTION SALES	DOG FOOD	73.94	1199480
266-301-816.411	VETERINARY / K-9 COSTS	HUNTINGTON COMMERCIAL CARIC	CARD 01/2024	39.93	1199642
266-301-865.411	CONFERENCES / MEETINGS / TRAININ	FM K9	K9 WORKSHOP 2024 INDIANA STATE K9	300.00	1199477
266-301-865.411	CONFERENCES / MEETINGS / TRAININ	INTERNATIONAL POLICE WORK	IPWDA 2024 MEMBERSHIP - NEVINS, D., K9	60.00	1199484
266-301-900.408	PRINTING & BINDING	CREATIVE SERVICES OF NEW E	JUNIOR DEPUTY BADGE STICKERS	388.95	1199616
266-301-935.411	VEHICLE & EQUIPMENT REPAIRS	CASS AUTO SUPPLY CO, INC.	VEHICLE MAINT	17.67	1199456
266-301-935.411	VEHICLE & EQUIPMENT REPAIRS	FIRST CHOICE AUTO	VEHICLE MAINT	2,640.70	1199779
Total For Dept 301 SHERIFF				3,955.42	
Total For Fund 266 LAW ENFORCEMENT FUND				3,955.42	
Fund 269 LAW LIBRARY FUND					
Dept 292 LAW LIBRARY					
269-292-728.000	DEPARTMENTAL SUPPLIES	WEST GROUP PAYMENT CTR.	WEST LAW PRINT MATERIALS CONTRACT FEE F	319.14	1199687
269-292-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	WEST GROUP PAYMENT CTR.	WESTLAW ONLINE FEE FOR JANUARY 2024	920.71	1199687
269-292-960.000	MISCELLANEOUS EXPENSE	ICLE	COURT'S ICLE SUBSCRIPTION RENEWAL FOR 2	859.00	1199483
Total For Dept 292 LAW LIBRARY				2,098.85	
Total For Fund 269 LAW LIBRARY FUND				2,098.85	
Fund 270 HISTORICAL COMMISSION FUND					
Dept 803 HISTORICAL COMMISSION					
270-803-960.000	EXPENDITURES	MIDWEST ENERGY COOPERATIVE	12/15/2023-01/14/2024	95.71	23839
270-803-960.000	EXPENDITURES	MIDWEST ENERGY COOPERATIVE	PROPANE SERVICES	575.50	23847
270-803-960.000	EXPENDITURES	MIDWEST ENERGY COOPERATIVE	TELEPHONE SERVICES	59.87	23848
270-803-960.000	EXPENDITURES	INDIANA MICHIGAN POWER	12/14/23-01/16/24	11.58	23938
270-803-960.000	EXPENDITURES	MIDWEST ENERGY COOPERATIVE	NEWTON HOME TELEPHONE SERVICES	166.51	23966
Total For Dept 803 HISTORICAL COMMISSION				909.17	
Total For Fund 270 HISTORICAL COMMISSION FUND				909.17	
Fund 272 COMMUNITY CORRECTIONS FUND					
Dept 362 JAIL TRAINING					
272-362-801.000	PROFESSIONAL SERVICES	HOUSE ARREST SERVICES, INC	SCRAM W/ETHERNET 12/2023	294.50	1199482
272-362-801.000	PROFESSIONAL SERVICES	TARA SMITH THERAPY SERVICE	JAIL MRT 12/2023	210.00	1199516
272-362-801.000	PROFESSIONAL SERVICES	PRESTON COLLETT	JAIL MRT 12/2023	300.00	23783
272-362-801.000	PROFESSIONAL SERVICES	HOUSE ARREST SERVICES, INC	SCRAM W/ETHERNET 01/2024	705.00	1199785
272-362-801.000	PROFESSIONAL SERVICES	TARA SMITH THERAPY SERVICE	JAIL MRT 1/2024	390.00	1199821
272-362-801.000	PROFESSIONAL SERVICES	PRESTON COLLETT	JAIL MRT 01/2024	750.00	23946
Total For Dept 362 JAIL TRAINING				2,649.50	
Total For Fund 272 COMMUNITY CORRECTIONS FUND				2,649.50	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 282 CARES ACT FUND					
Dept 191 ACCOUNTING DEPT					
282-191-972.001	CAPITAL OUTLAY - HISTORIC COURTH	MERIDIAN TITLE CORPORATION	HISTORIC COURTHOUSE	100.00	1199663
282-191-972.001	CAPITAL OUTLAY - HISTORIC COURTH	INTERSECT STUDIO LLC	HISTORIC COURTHOUSE	9,109.46	23885
282-191-972.003	CAPITAL OUTLAY - MAPPING FOR BRO	DCS TECHNOLOGY DESIGN LLC	RURAL BROADBAND STUDY - TASK 3 & 4	11,733.33	23837
Total For Dept 191 ACCOUNTING DEPT				20,942.79	
Total For Fund 282 CARES ACT FUND				20,942.79	
Fund 290 SOCIAL WELFARE FUND					
Dept 670 DHS SOCIAL SERVICES					
290-670-712.000	PER DIEMS	JEFF CARMEN	PER DIEM/TRAVEL - MCF/DHHS BOARD	34.00	1199643
290-670-860.000	TRAVEL / TRANSPORTATION / MEALS	JEFF CARMEN	PER DIEM/TRAVEL - MCF/DHHS BOARD	15.72	1199643
Total For Dept 670 DHS SOCIAL SERVICES				49.72	
Total For Fund 290 SOCIAL WELFARE FUND				49.72	
Fund 292 CHILD CARE FUND					
Dept 662 CHILD CARE - FAMILY COURT					
292-662-801.703	BASIC GRANT - COUNSELING	KARA COX	COUNSELING	625.00	23785
292-662-801.703	BASIC GRANT - COUNSELING	KARA COX	COUNSELING	1,625.00	23872
292-662-801.703	BASIC GRANT - COUNSELING	RICK LEWIS	COUNSELING	1,000.00	1199799
292-662-865.000	CONFERENCES / MEETINGS / TRAININ	FIVE STAR LIFE INC	JUVENILE CURRICULUM	4,500.00	1199632
292-662-865.000	CONFERENCES / MEETINGS / TRAININ	JUVENILE JUSTICE ASSOCIATION	MID-WINTER CONFERENCE	125.00	1199647
Total For Dept 662 CHILD CARE - FAMILY COURT				7,875.00	
Total For Fund 292 CHILD CARE FUND				7,875.00	
Fund 297 DHS CHILD CARE FUND					
Dept 663 CHILD CARE - DHS					
297-663-801.707	PARENT AIDE	ROXANN RICE	CASS COUNTY CASE AIDE 1/8/24-1/21/24	388.50	23823
297-663-801.707	PARENT AIDE	ROXANN RICE	CASS COUNTY CASE AIDE 1/22/24-2/4/24	913.50	23917
297-663-801.707	PARENT AIDE	ROXANN RICE	CASS COUNTY CASE AIDE 02/05/24-02/18/24	1,123.50	23978
Total For Dept 663 CHILD CARE - DHS				2,425.50	
Total For Fund 297 DHS CHILD CARE FUND				2,425.50	
Fund 445 PUBLIC IMPROVEMENT FUND					
Dept 900 CAPITAL OUTLAY					
445-900-972.000	CAPITAL OUTLAY	DCS TECHNOLOGY DESIGN LLC	RURAL BROADBAND STUDY - TASK 3 & 4	26,666.67	23836
445-900-972.219	CAPITAL OUTLAY - USDA COMMUNITY	MICHIGAN OFFICE EQUIPMENT	HISTORIC COURTHOUSE FURNITURE DEPOSIT	161,946.00	23808
445-900-972.219	CAPITAL OUTLAY - USDA COMMUNITY	ELITE COMPANIES, LLC	WORK THROUGH 01/31/2024	678,050.07	23877
445-900-972.219	CAPITAL OUTLAY - USDA COMMUNITY	PLAZACORP REALTY ADVISORS	DRAW 14 HISTORIC COURTHOUSE	22,863.82	23911
Total For Dept 900 CAPITAL OUTLAY				889,526.56	
Total For Fund 445 PUBLIC IMPROVEMENT FUND				889,526.56	
Fund 510 LAND BANK AUTHORITY FUND					
Dept 690 CASS COUNTY - PART H PROGRAM					
510-690-801.000	PROFESSIONAL SERVICES	LEADER PUBLICATIONS LLC	ADVERTISING FOR PUBLIC HEARING - CHILL	63.90	23800
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BILLS ROOF REPAIR	DEPOSIT FOR MI-HOPE PROJECT KING-100049	7,993.50	1199453
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	MULDER INSULATION	MI-HOPE PROJECT KING-10004978	650.00	1199502
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BOB MILLER'S APPLIANCE SALES	MI-HOPE PROJECT #10007687	2,222.23	1199543
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	DIANA LOVELACE	FINAL PMT. MI-HOPE PROJECT 10008083	5,992.50	1199558
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	DIANA LOVELACE	DEPOSIT: MI-HOPE PROJECT 10008915	1,075.00	1199559
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	JASON YODER	DEPOSIT: MI-HOPE PROJECT #10008635 & 10	15,990.00	1199560

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 510 LAND BANK AUTHORITY FUND					
Dept 690 CASS COUNTY - PART H PROGRAM					
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	HOME PERFORMANCE SOLUTIONS	ENERGY AUDIT - 17625 STATE ST., VANDALI	700.00	23838
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BILLS ROOF REPAIR	MI-HOPE PROJECT - KING-10004978	5,743.50	1199600
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BOB MILLER'S APPLIANCE	SAIMI-HOPE PROJECT: WALKER-10006698	887.95	1199601
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	CAMDEN TV AND APPLIANCE	MI-HOPE PROJECT: WALKER-10008915	951.88	1199604
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	JASON YODER	MI-HOPE PROJECT KUJAWA-10008930	9,340.00	1199627
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BEMM SERVICES INC	MI-HOPE PROJECT: KUJAWA-10008930	1,612.42	1199648
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	HARLEY A MAST	DEPOSIT FOR MI-HOPE PROJECT WOOD-100077	8,073.39	1199664
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	ACE HEATING & AIR CONDITIO	MI-HOPE PROJECT - HATCHER-10005958	3,350.00	1199760
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	DARRELL LEE ST. LEDGER JR.	MI-HOPE PROJECT WALKER-10006698	3,750.00	1199761
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BILLS ROOF REPAIR	DEPOSIT FOR MI-HOPE: BURLEY-10005915	11,322.50	1199765
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	DIANA LOVELACE	DEPOSIT FOR MI-HOPE PROJECT: GOINS-1000	2,565.00	1199777
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	PATRIOT EXTERIORS, LLC	WINDOWS MI-HOPE PROJECT: LOUX-10008915	3,650.00	1199791
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BEMM SERVICES INC	INSULATION MI-HOPE PROJECT: MANWARREN-1	2,332.00	1199794
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BEMM SERVICES INC	FINAL PMT - MI-HOPE PROJECT: KUJAWA-100	770.02	1199795
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	HARLEY A MAST	MI-HOPE PROJECTS - HARRINGTON-1002594 P	22,095.15	1199806
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	MULDER INSULATION	MI-HOPE PROJECT - WOOD-10007743	3,500.00	1199809
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	HOME PERFORMANCE SOLUTIONS	ENERGY AUDIT - MITCHELL	700.00	23954
Total For Dept 690 CASS COUNTY - PART H PROGRAM				115,330.94	
Total For Fund 510 LAND BANK AUTHORITY FUND				115,330.94	
Fund 595 JAIL COMMISSARY FUND					
Dept 351 JAIL OPERATION					
595-351-728.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY WEEK OF 01/07/2024 -	2,065.37	23781
595-351-728.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES WEEK OF 01/21/2	1,874.42	23865
595-351-728.000	COMMISSARY SUPPLIES - PHONE	CENTRIC GROUP LLC	INMATE CALLING 01/01/2024 - 01/31/2024	1,454.08	1199787
595-351-728.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES 02/04/2024 - 02	1,184.40	23944
Total For Dept 351 JAIL OPERATION				6,578.27	
Total For Fund 595 JAIL COMMISSARY FUND				6,578.27	
Fund 616 TAX REVOLVING CONTROL FUND					
Dept 000 GENERAL					
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	CASS COUNTY TREASURER	ASSESSOR PRE-ADJ - PARCEL 14-130-026-02	811.22	1199458
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	CYNTHIA WERNTZ	HOMESTEAD DENIAL INT. WAIVER 14-030-12C	1,400.87	1199469
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	MICHELLE GRAHL OR DANIEL F	ASSESSOR ADJUSTMENT 14-070-150-024-30	1,843.61	1199805
Total For Dept 000 GENERAL				4,055.70	
Dept 254 DELINQUENT TAX PROPERTY SALES					
616-254-801.020	20 TAX YR SALE EXPENDITURES	AUTOMATED BUSINESS EQUIPM	SERVICE CONTRACT: 04/01/24-04/01/25	1,200.00	1199596
616-254-801.020	20 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTE	RECORD CERTIF. OF REDEMPTION - 2020-202	60.00	1199606
616-254-801.021	21 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTE	RECORD CANCELLATION OF CERTIF. OF FORFE	30.00	1199457
616-254-801.021	21 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTE	RECORD CERTIF. OF REDEMPTION - 2020-202	570.00	1199606
616-254-801.021	21 TAX YR SALE EXPENDITURES	TITLE CHECK, LLC	PARCEL ADMIN FEES - 2021 TAX FORFEITURE	2,377.92	1199690
616-254-801.021	21 TAX YR SALE EXPENDITURES	KREIS, ENDERLE, HUDGINS &	GENERAL REPRESENTATION	78.00	23890
616-254-801.021	21 TAX YR SALE EXPENDITURES	TITLE CHECK, LLC	PARCEL ADMIN FEES 2021 FORFEITURE - FEE	2,377.92	1199824
616-254-801.021	21 TAX YR SALE EXPENDITURES	LEADER PUBLICATIONS LLC	TAX FORECLOSURE INSERTS	400.00	23960
Total For Dept 254 DELINQUENT TAX PROPERTY SALES				7,093.84	
Total For Fund 616 TAX REVOLVING CONTROL FUND				11,149.54	
Fund 632 TAX REVOLVING - 2022					
Dept 000 GENERAL					

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Fund 632 TAX REVOLVING - 2022					
Dept 000 GENERAL					
632-000-275.000	OVERPAYMENT OF TAXES- SUMMER	LAGRANGE TWP. TREASURER	2023 SUMMER/WINTER TAX 14-040-157-001-C	629.69	1199649
632-000-275.000	OVERPAYMENT OF TAXES - SUMMER	MARCELLUS TOWNSHIP	2023 SUMMER/WINTER TAX 14-051-521-010-C	1,177.96	1199656
632-000-275.000	OVERPAYMENT OF TAXES	MARCELLUS VILLAGE TREASURER	VILLAGE TAX BILL 14-051-521-010-00	569.92	1199657
632-000-275.000	OVERPAYMENT OF TAXES	HOWARD TOWNSHIP TREASURER	2023 SUMMER/WINTER TAXES 14-020-009-021	1,585.22	1199786
Total For Dept 000 GENERAL				3,962.79	
Total For Fund 632 TAX REVOLVING - 2022				3,962.79	
Fund 633 TAX REVOLVING - 2023					
Dept 000 GENERAL					
633-000-026.100	HOMESTEAD DENIALS RECEIVABLE	DONNA FOSTER	PRE-DENIAL OVERTURNED 14-110-003-068-01	2,727.82	1199774
633-000-226.000	DUE TO OTHER UNITS HOMESTEAD DEN	CASSOPOLIS PUBLIC SCHOOLS	HOMESTEAD DENIAL SCHOOL TAX COLLECTED	8,678.88	1199548
633-000-226.000	DUE TO OTHER UNITS HOMESTEAD DEN	CASSOPOLIS PUBLIC SCHOOLS	2023 HOMESTEAD DENIAL SCHOOL TAX	3,819.86	1199611
633-000-226.000	DUE TO OTHER UNITS HOMESTEAD DEN	CONSTANTINE PUBLIC SCHOOLS	2023 HOMESTEAD DENIAL SCHOOL TAX	624.29	1199614
633-000-226.000	DUE TO OTHER UNITS HOMESTEAD DEN	DOWAGIAC UNION SCHOOL	2023 HOMESTEAD DENIAL SCHOOL TAX	5,302.16	1199623
633-000-226.000	DUE TO OTHER UNITS HOMESTEAD DEN	EDWARDSBURG PUBLIC SCHOOLS	2023 HOMESTEAD DENIAL SCHOOL TAX	1,420.75	1199626
633-000-226.000	DUE TO OTHER UNITS HOMESTEAD DEN	MARCELLUS PUBLIC SCHOOLS	2023 HOMESTEAD DENIAL SCHOOL TAX	136.07	1199655
633-000-226.000	DUE TO OTHER UNITS HOMESTEAD DEN	THREE RIVERS PUBLIC SCHOOLS	2023 HOMESTEAD DENIAL SCHOOL TAX	1,449.60	1199689
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	CALVIN TWP. TREASURER	HOMESTEAD DENIAL INTEREST	192.32	1199603
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	HOWARD TOWNSHIP TREASURER	HOMESTEAD DENIAL INTEREST	103.55	1199641
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	JEFFERSON TWP. TREASURER	HOMESTEAD DENIAL INTEREST	79.70	1199644
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	LAGRANGE TWP. TREASURER	HOMESTEAD DENIAL INTEREST	24.39	1199650
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	NEWBERG TWP. TREASURER	HOMESTEAD DENIAL INTEREST	75.44	1199669
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	PENN TWP. TREASURER	HOMESTEAD DENIAL INTEREST	7.09	1199673
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	POKAGON TWP. TREASURER	HOMESTEAD DENIAL INTEREST	226.28	1199675
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	PORTER TOWNSHIP TREASURER	HOMESTEAD DENIAL INTEREST	12.49	1199676
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	SILVER CREEK TWP. TREASURER	HOMESTEAD DENIAL INTEREST	23.83	1199680
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	DONNA FOSTER	PRE-DENIAL OVERTURNED 14-110-003-068-01	191.71	1199774
633-000-228.001	DUE TO STATE HOMESTEAD DENIALS	PRINCIPAL RESIDENCE EXEMPT	2023 HOMESTEAD DENIAL INTEREST PAYMENT	2,061.26	1199677
633-000-228.001	DUE TO STATE HOMESTEAD DENIALS	DONNA FOSTER	PRE-DENIAL OVERTURNED 14-110-003-068-01	670.96	1199774
633-000-230.500	DUE TO COUNTY INT HOME DENIAL	DONNA FOSTER	PRE-DENIAL OVERTURNED 14-110-003-068-01	95.85	1199774
633-000-447.010	ADMINISTRATION FEES HMSTD DENIAL	DONNA FOSTER	PRE-DENIAL OVERTURNED 14-110-003-068-01	13.89	1199774
Total For Dept 000 GENERAL				27,938.19	
Total For Fund 633 TAX REVOLVING - 2023				27,938.19	
Fund 650 FITNESS CENTER					
Dept 000 GENERAL					
650-000-728.000	DEPARTMENTAL SUPPLIES	ANDREW HARTMAN	DEFIBRILLATION PADS	81.00	23977
650-000-825.000	CLEANING SERVICES	THE CLEANEST CO LLC	FEB 2024 CONTRACTUAL CLEANING - COUNTY	478.00	23926
Total For Dept 000 GENERAL				559.00	
Total For Fund 650 FITNESS CENTER				559.00	
Fund 701 GENERAL CUSTODIAL FUND					
Dept 000 GENERAL					
701-000-221.529	DUE TO CITY OF DOWAGIAC	DOWAGIAC CITY TREASURER	ORDINANCE FINES & COSTS - DEC. 2023	145.20	1199472
701-000-221.529	DUE TO CITY OF DOWAGIAC	DOWAGIAC CITY TREASURER	ORDINANCE FINES & COSTS - JANUARY	151.80	1199775
701-000-226.510	DUE TO TOWNSHIPS - CALVIN	CALVIN TWP. TREASURER	ORDINANCE FINES & COSTS - DEC. 2023	99.00	1199455
701-000-226.510	DUE TO TOWNSHIPS - CALVIN	CALVIN TWP. TREASURER	ORDINANCE FINES & COSTS - JANUARY	92.40	1199767
701-000-226.518	DUE TO TOWNSHIPS - ONTWA	ONTWA TOWNSHIP	ORDINANCE FINES & COSTS - DEC. 2023	551.10	1199505
701-000-226.518	DUE TO TOWNSHIPS - ONTWA	ONTWA TOWNSHIP	ORDINANCE FINES & COSTS - JANUARY	580.80	1199811
701-000-226.522	DUE TO TOWNSHIPS - SILVERCREEK	SILVER CREEK TWP. TREASURER	ORDINANCE FINES & COSTS - DEC. 2023	21.45	1199510

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL CUSTODIAL FUND					
Dept 000 GENERAL					
701-000-226.522	DUE TO TOWNSHIPS - SILVERCREEK	SILVER CREEK TWP. TREASURER	ORDINANCE FINES & COSTS - JANUARY	70.95	1199816
701-000-226.524	DUE TO TOWNSHIPS - WAYNE	WAYNE TOWNSHIP TREASURER	ORDINANCE FINES & COSTS - DEC. 2023	54.45	1199527
701-000-226.524	DUE TO TOWNSHIPS - WAYNE	WAYNE TOWNSHIP TREASURER	ORDINANCE FINES & COSTS - JANUARY	29.70	1199835
701-000-227.525	DUE TO VILLAGES - CASSOPOLIS	CASSOPOLIS VILLAGE TREASURER	ORDINANCE FINES & COSTS - DEC. 2023	69.30	1199461
701-000-227.525	DUE TO VILLAGES - CASSOPOLIS	CASSOPOLIS VILLAGE TREASURER	ORDINANCE FINES & COSTS - JANUARY	34.65	1199771
701-000-227.526	DUE TO VILLAGES - EDWARDSBURG	VILLAGE OF EDWARDSBURG	ORDINANCE FINES & COSTS - DEC. 2023	413.82	1199526
701-000-227.526	DUE TO VILLAGES - EDWARDSBURG	VILLAGE OF EDWARDSBURG	ORDINANCE FINES & COSTS - JANUARY	483.78	1199833
701-000-227.528	DUE TO VILLAGES - VANDALIA	VANDALIA VILLAGE TREASURER	ORDINANCE FINES & COSTS - DEC. 2023	108.90	1199523
701-000-228.010	DUE TO STATE - ST EDUCATION TAX	STATE OF MICHIGAN	RETURN FOR S.E.T & MOBILE HOME TAX	190,728.08	1199591
701-000-228.010	DUE TO STATE - ST EDUCATION TAX	STATE OF MICHIGAN	RETURN FOR S.E.T. & MOBILE HOME TAX	76,280.49	1199818
701-000-228.050	NOTARY FEES (CLERK)	MICHIGAN DEPARTMENT OF STATE	TRANSFER TAX DUE STATE OF MICHIGAN JANUARY	10.00	1199741
701-000-228.060	SHARED FEES (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MICHIGAN FROM	1,548.74	1199587
701-000-228.160	PISTOL PERMITS (CLERK)	MICHIGAN STATE POLICE-CASSOPOLIS	CPL NEW AND RENEW JANUARY 2024	4,748.00	1199742
701-000-228.200	CONSERVATION COSTS	MICHIGAN DEPARTMENT OF TREASURY	TRANSMITTAL - 4TH DIST CT - JANUARY 2024	30.00	1199666
701-000-228.300	DRIVERS LIC REIN FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TREASURY	TRANSMITTAL - 4TH DIST CT - JANUARY 2024	180.00	1199666
701-000-228.370	CRIME VICTIMS RIGHTS (CLERK)	MICHIGAN DEPARTMENT OF TREASURY	FEE TRANSMITTAL FOR STATE OF MICHIGAN FEBRUARY	2,163.18	1199665
701-000-228.371	CRIME VICTIMS RIGHTS (PROBATE)	STATE OF MICHIGAN	FEE TRANSMITTAL	45.00	1199683
701-000-228.372	CRIME VICTIMS RIGHTS (DISTRICT)	MICHIGAN DEPARTMENT OF TREASURY	TRANSMITTAL - 4TH DIST CT - JANUARY 2024	3,238.88	1199666
701-000-228.420	STATE COURT FUND (CLERK)	MICHIGAN DEPARTMENT OF TREASURY	FEE TRANSMITTAL FOR STATE OF MICHIGAN FEBRUARY	230.00	1199665
701-000-228.422	STATE COURT FUND (DISTRICT)	MICHIGAN DEPARTMENT OF TREASURY	TRANSMITTAL - 4TH DIST CT - JANUARY 2024	500.00	1199666
701-000-228.424	STATE COURT FUND (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MICHIGAN FROM	280.00	1199587
701-000-228.440	REAL ESTATE TRANSFER TAX (CLERK)	REAL ESTATE TRANSFER TAX-DIVISION	TRANSFER TAX DUE STATE JANUARY 2024	116,347.50	1199745
701-000-228.550	DNA FEES (CLERK)	MICHIGAN DEPARTMENT OF TREASURY	FEE TRANSMITTAL FOR STATE OF MICHIGAN FEBRUARY	103.20	1199665
701-000-228.560	E RECORDING FILING (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MICHIGAN FROM	275.00	1199587
701-000-228.563	E RECORDING FILING (CLERK)	MICHIGAN DEPARTMENT OF TREASURY	FEE TRANSMITTAL FOR STATE OF MICHIGAN FEBRUARY	450.00	1199665
701-000-228.564	E RECORDING FILING (DISTRICT)	MICHIGAN DEPARTMENT OF TREASURY	TRANSMITTAL - 4TH DIST CT - JANUARY 2024	1,370.00	1199666
701-000-228.570	CIVIL JURY DEMAND FEES (CLERK)	MICHIGAN DEPARTMENT OF TREASURY	FEE TRANSMITTAL FOR STATE OF MICHIGAN FEBRUARY	50.00	1199665
701-000-228.572	CIVIL JURY DEMAND FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TREASURY	TRANSMITTAL - 4TH DIST CT - JANUARY 2024	190.00	1199666
701-000-228.580	CIVIL FILING FEE (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MICHIGAN FROM	1,588.00	1199587
701-000-228.581	CIVIL FILING FEES (CLERK)	MICHIGAN DEPARTMENT OF TREASURY	FEE TRANSMITTAL FOR STATE OF MICHIGAN FEBRUARY	2,142.00	1199665
701-000-228.582	CIVIL FILING FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TREASURY	TRANSMITTAL - 4TH DIST CT - JANUARY 2024	5,593.00	1199666
701-000-228.590	JUSTICE SYSTEM FUND (CLERK)	MICHIGAN DEPARTMENT OF TREASURY	FEE TRANSMITTAL FOR STATE OF MICHIGAN FEBRUARY	2,119.21	1199665
701-000-228.591	JUSTICE SYSTEM FUND (FAMILY)	STATE OF MICHIGAN	FEE TRANSMITTAL	100.00	1199683
701-000-228.592	JUSTICE SYSTEM FUND (DISTRICT)	MICHIGAN DEPARTMENT OF TREASURY	TRANSMITTAL - 4TH DIST CT - JANUARY 2024	7,694.50	1199666
701-000-228.610	LOCAL COR OFF TRAINING FUND (SHERIFF)	STATE OF MICHIGAN	SOM BOOKING FEES - 4TH QTR 2023	338.00	1199515
701-000-228.630	SEX OFFENDER REGISTRATION (SHERIFF)	STATE OF MICHIGAN	SOR 01/2024	180.00	1199684
701-000-228.640	LIVESCAN FINGER PRINT (SHERIFF)	STATE OF MICHIGAN	FINGERPRINTS	302.75	1199684
701-000-228.673	TRAILER COACH PARK TAX (TREASURER)	STATE OF MICHIGAN	RETURN FOR S.E.T. & MOBILE HOME TAX	568.00	1199818
701-000-230.500	DUE TO CCMCF	CASS COUNTY MEDICAL CARE CENTER	WINTER TAX COLLECTION: 01/10/24-02/09/24	347,565.80	1199608
701-000-255.674	DEPOSITS PAYABLE SPAY / NEUTER	TOWN & COUNTRY VETERINARY	SPAY/NEUTER DEPOSIT REIMBURSEMENT, TAYLOR	26.00	1199518
701-000-255.674	DEPOSITS PAYABLE SPAY / NEUTER	BERGMAN SMALL ANIMAL PC	SPAY/NEUTER ASSISTANCE, REIMBURSEMENTS	26.00	1199599
701-000-255.674	DEPOSITS PAYABLE SPAY / NEUTER	STEVEN BECKWITH	SPAY/NEUTER DEPOSIT REIMBURSEMENT, BECKWITH	30.00	1199685
701-000-255.690	DEPOSITS PAYABLE (CLERK L&C)	CHARLES WILLIAM KNIGHT	CASE 22-010353-FH PAID IN FULL. REFUND	167.00	1199462
701-000-265.000	BONDS PAYABLE (CLERK)	FRIEND OF THE COURT	APPLYING BOND PER COURT ORDER DATED 1/17/2024.	3,900.00	1199634
701-000-265.000	BONDS PAYABLE (CLERK)	JUAN H GALINDO	DEFENDANT SENTENCED 01/17/2024. BOND REFUND	23.00	1199646
701-000-265.000	BONDS PAYABLE (CLERK)	DANIEL GOLDEN HARRISON	CASE DISMISSED; REFUND BOND	1,000.00	1199719
701-000-265.000	BONDS PAYABLE (CLERK)	JASMINE FULLER	DEFENDANT SENTENCED 02/09/24; REFUND BOND	1,000.00	1199731
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ADVANTAGE PLUMBING	RESTITUTION BETTY HEPLER 19-10113-FH	25.00	1199535
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AMANDA MARTIN	RESTITUTION GARRICK METZ 98-009449-FH	192.00	1199536
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ANGEL HOWARD	RESTITUTION ROY EVINK 10-010087-FH	60.00	1199538
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AUTO OWNERS	RESTITUTION ALISA WEST 13-10167-FH	60.00	1199540
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AUTO OWNERS	RESTITUTION DAVID SMITH 13-010025-FH	25.00	1199541

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701	GENERAL CUSTODIAL FUND				
Dept 000	GENERAL				
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BRENT LAKE	RESTITUTION CRAIG CLARK 23-010161-FH	26.00	1199544
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BRET BENHAM	RESTITUTION GREGORY FERRIER 07-010008-FH	275.00	1199545
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	C WIMBERLY FORD	RESTITUTION KEVIN LILLIE 97-009293-FH	25.00	1199547
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CHESTER RUMINER	RESTITUTION BENJAMIN PHILLIPS 07-010175-FH	618.94	1199549
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CHRISTINA KONKLE	RESTITUTION CHAD TINSLEY 08-010307-FH	166.20	1199550
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CLIFFORD GRIGGS	RESTITUTION VALERIE LYNCH 22-010301-FH	59.00	1199551
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CRAIG STILLWELL	RESTITUTION DONTAVIOUS TYLER 22-010030-FH	80.00	1199552
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DANA & RANDY DOBRODT	RESTITUTION AUSTIN BROUWER 15-010008-FH	10.00	1199553
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DEBRA BROOKS	RESTITUTION GREGORY FERRIER 07-010008-FH	225.00	1199555
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DELL FINANCIAL SERVICES	RESTITUTION SARAH DAVIS 06-010111-FH	25.00	1199556
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DIANNE MERICA	RESTITUTION ALLEN FISK 07-010160-FH	300.00	1199557
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ERNEST TODD MARAZITA	RESTITUTION DANA BUNCH 21-010296-FH	400.00	1199561
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	FARM BUREAU INSURANCE	RESTITUTION JOHN HARWOOD 08-010314-FH	50.00	1199562
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	GLEN OLSON	RESTITUTION KEVIN LILLIE 97-009293-FH	25.00	1199563
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	HERITAGE SOUTHWEST ISD	RESTITUTION KAILLEY WADE 22-010258-FH	15.00	1199565
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JANET MEDSKER	RESTITUTION KENNETH MOORE 97-009149-FH	20.00	1199566
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JENNIFER EDMUNDS	RESTITUTION TERRY WILDS JR 03-010175-FH	636.68	1199567
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JENNIFER MARQUEZ	RESTITUTION BRENT MORGAN 14-010050-FH	100.00	1199568
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JOSHUA SMITH	RESTITUTION KEVIN WORL JR 10-010286-FH	29.10	1199569
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	K & D MARKET	RESTITUTION RALENE LAUSCH 19-010059-FH	294.00	1199570
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	KELLY GROVES	RESTITUTION ERIC MAKI 14-010007-FH	25.00	1199571
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	KENRICK CORP	RESTITUTION RYAN RUTHERFORD 14-010236-FH	20.00	1199572
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	KIRKDOERFER FARMS	RESTITUTION RODNEY STUART 17-010272-FH	180.00	1199573
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	LINDA LUTTRELL	RESTITUTION JESSIE HOWARD 22-010073-FH	225.00	1199574
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MARCELENE STEVEN	RESTITUTION ADAM CRAIGO 18-010005-FH	10.00	1199575
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MDHHS	RESTITUTION BRENDAN BROWN 22-010230-FH	12.50	1199576
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MICHAEL OR YOLANDA BRADLEY	RESTITUTION JENNIFER HOLLIDAY 08-010278-FH	80.00	1199577
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MICHIGAN STATE POLICE POST	RESTITUTION NEVIN ENNIS 23-010032-FH	7.50	1199578
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	NATHANIEL JONES	RESTITUTION CATHY SPICER 20-010020-FH	225.00	1199579
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	PATRICK OR MARY CARTER	RESTITUTION ANDREW NOVOTNY 09-010273-FH	50.00	1199581
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	PHYLLIS SCHUELKE	RESTITUTION JESSE BINNS 19-010049-FH	100.00	1199582
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RAYMOND MCKENZIE	RESTITUTION DACE KOCHER 15-010011-FH	75.00	1199583
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RIVERWOOD CENTER	RESTITUTION LANDON VANWINKLE 13-010302-FH	100.00	1199584
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RONALD NATE	RESTITUTION DANNY COLLINS 11-010013-FH	80.00	1199585
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	STATE FARM	RESTITUTION AUSTIN TROXBELL 19-010057-FH	25.00	1199586
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	TRINITY BIBLE CHURCH	RESTITUTION ALLEN FISK 05-010187-FH	300.00	1199588
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	WILIAM WESTRATE	RESTITUTION CHARLES ROSS 13-010128-FH	100.00	1199589
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	WILLIAM OR SHERI WOZNIAK	RESTITUTION RICHARD MOORE 09-010139-FH	10.00	1199590
701-000-274.000	UNDISTRIBUTED TAX COLLECTIONS	CASS DISTRICT LIBRARY	WINTER TAX COLLECTION: 01/10/24-02/09/2	443,852.32	1199609
701-000-274.000	UNDISTRIBUTED TAX COLLECTIONS	HERITAGE SW INTERMEDIATE S	WINTER TAX COLLECTION: 01/10/24-02/09/2	1,208,301.80	1199640
701-000-274.000	UNDISTRIBUTED TAX COLLECTIONS	SOUTHWESTERN MICHIGAN COLI	WINTER TAX COLLECTION: 01/10/24-02/09/2	1,682,902.30	1199681
701-000-274.000	UNDISTRIBUTED TAX COLLECTIONS	ST.JOSEPH CO. BD. OF EDUC	WINTER TAX COLLECTION: 01/10/24-02/09/2	200,729.99	1199682
701-000-274.000	UNDISTRIBUTED TAX COLLECTIONS	VANBUREN CO. BD. OF EDUCA	WINTER TAX COLLECTION: 01/10/24-02/09/2	58,095.86	1199698
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	AUTO OWNERS INSURANCE	RESTITUTION NEEHAM, CLAIM #12J66839-11	25.00	1199595
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	HAMPSHIRE COUNTRY CLUB	RESTITUTION-BAKER, 13-195-DL	120.00	1199639
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	PARAGON SUBROGATION SERVIC	RESTITUTION-SALGUERO, CLAIM#574096, 16-	10.00	1199672
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	TOM BRADEMAS, JR.	RESTITUTION-ROCKETT 14-159-DL	20.00	1199691
701-000-960.502	MISCELLANEOUS EXPENSE	CASS COUNTY COUNCIL ON AG	WINTER TAX COLLECTION: 01/10/24-02/09/2	693,071.23	1199607
		Total For Dept 000 GENERAL		5,068,534.05	
		Total For Fund 701 GENERAL CUSTODIAL FUND		5,068,534.05	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 704 IMPREST PAYROLL FUND					
Dept 000 GENERAL					
704-000-231.859	DUE TO VOLUNTARY LIFE	STANDARD INSURANCE CO.	FEBRUARY 2024	3,310.45	23831
704-000-231.860	DUE TO VOLUNTARY LTD	STANDARD INSURANCE CO.	FEBRUARY 2024	2,905.02	23831
704-000-231.861	DUE TO LIFE / AD&D / STD	STANDARD INSURANCE CO.	FEBRUARY 2024	5,244.91	23831
704-000-231.868	DUE TO WORKERS COMPENSATION	MML WORKER'S COMPENSATION	INSTALLMENT 4 POLICY DATED 07/01/23-07/	29,666.00	23969
Total For Dept 000 GENERAL				41,126.38	
Total For Fund 704 IMPREST PAYROLL FUND				41,126.38	
Fund 801 DRAIN FUND					
Dept 442 DRAIN COMMISSIONER					
801-442-965.000	DRAIN & LAKE LEVEL COSTS	JOSHUA HARTER	SMITH LAKE BEAVER TRAPPING	300.00	1199784
Total For Dept 442 DRAIN COMMISSIONER				300.00	
Total For Fund 801 DRAIN FUND				300.00	
Fund 841 LAKE LEVEL FUND					
Dept 442 DRAIN COMMISSIONER					
841-442-965.000	DRAIN & LAKE LEVEL COSTS	MIDWEST ENERGY COOPERATIVE	12/15/2023-01/15/2024 TWIN LAKES PUMP #	136.33	23849
841-442-965.000	DRAIN & LAKE LEVEL COSTS	MIDWEST ENERGY COOPERATIVE	ELECTRIC SERVICE	136.33	23898
841-442-965.000	DRAIN & LAKE LEVEL COSTS	MARK GRISHABER	MACMILLAN DAM BRUSH CLEARING	700.00	23903
841-442-965.000	EXPENDITURES-DRAIN/LAKE -#209	INDIANA MICHIGAN POWER	12/20/23-01/22/24	22.78	23938
841-442-965.000	DRAIN & LAKE LEVEL COSTS	TRITIUM INC	#209 BARON LAKE PUMP INSTALLATION	10,327.26	1199827
Total For Dept 442 DRAIN COMMISSIONER				11,322.70	
Total For Fund 841 LAKE LEVEL FUND				11,322.70	

INVOICE GL DISTRIBUTION REPORT FOR CASS COUNTY  
 POST DATES 01/27/2024 - 03/01/2024  
 JOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	499,622.74	
			Fund 213 ANIMAL CONTROL	1,034.54	
			Fund 216 DRUG COURT GRAF	19,330.60	
			Fund 244 ECONOMIC DEVELC	19,166.68	
			Fund 260 INDIGENT DEFENSE	66,930.54	
			Fund 261 911 SERVICE FUN	17,948.56	
			Fund 264 LOCAL CORRECTIC	540.00	
			Fund 265 DRUG LAW ENFORC	29,993.53	
			Fund 266 LAW ENFORCEMENT	3,955.42	
			Fund 269 LAW LIBRARY FUN	2,098.85	
			Fund 270 HISTORICAL COM	909.17	
			Fund 272 COMMUNITY CORRI	2,649.50	
			Fund 282 CARES ACT FUND	20,942.79	
			Fund 290 SOCIAL WELFARE	49.72	
			Fund 292 CHILD CARE FUNI	7,875.00	
			Fund 297 DHS CHILD CARE	2,425.50	
			Fund 445 PUBLIC IMPROVEM	889,526.56	
			Fund 510 LAND BANK AUTHC	115,330.94	
			Fund 595 JAIL COMMISSAR	6,578.27	
			Fund 616 TAX REVOLVING C	11,149.54	
			Fund 632 TAX REVOLVING -	3,962.79	
			Fund 633 TAX REVOLVING -	27,938.19	
			Fund 650 FITNESS CENTER	559.00	
			Fund 701 GENERAL CUSTODI	5,068,534.05	
			Fund 704 IMPREST PAYROLI	41,126.38	
			Fund 801 DRAIN FUND	300.00	
			Fund 841 LAKE LEVEL FUNI	11,322.70	
Total For All Funds:				<u>6,871,926.56</u>	

**CASS COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING**

**February 1, 2024**

The Cass County Board of Commissioners met in regular session on Thursday, February 1, 2024, in Commission Chambers.

Chair Jeremiah Jones called the meeting to order at 5:00 p.m. Vice-Chair Barrera provided the Invocation. Kenley Laylin, daughter of Commissioner Ryan Laylin, led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Ryan Laylin, James Lawrence, Joyce Locke, Jeremiah Jones, Mary Howie, Samuel Barrera, Roseann Marchetti and RJ Lee.

COMMISSIONERS ABSENT: None.

**PUBLIC COMMENT**

Public comment occurred.

**ADDITIONS/DELETIONS TO THE AGENDA**

Commissioner Laylin added a motion to reopen negotiations between Cass County and the FOPLC Deputies/Detectives Unit for consideration of Wages, DB/DC Trigger, and Retirement Contribution Cap and establish a County negotiating team consisting of County Administrator Newton, Finance Director Rentfrow, Liaison to Negotiations Chair Jones, and Sheriff Behnke under New Business.

Commissioner Lawrence added discussion of the Letter of Understanding between Cass County and the Michigan Fraternal Order of Police Labor Council under New Business.

**APPROVAL OF THE AGENDA**

Commissioner Marchetti moved, seconded by Commissioner Lee, to approve the February 1, 2024, Cass County Board of Commissioner's Agenda with the additions as stated. Motion carried by voice vote.

**RECOGNITIONS**

None.

## PRESENTATIONS

None.

## CONSENT AGENDA

Vice-Chair Barrera moved, seconded by Commissioner Lee, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

**(M-016-24)** A motion to approve Claims dated December 29, 2023 through January 25, 2024

**(M-017-24)** A motion to approve the January 4, 2024, Board of Commissioners Regular Meeting Minutes

**(M-018-24)** A motion to approve the January 16, 2024, BOC Workshop Minutes

**(M-019-24)** A motion to approve the January 18, 2024, BOC Special Meeting Minutes

**(R-020-24)** A Resolution to Authorize Submittal of CHILL Program Grant Application by Cass County Land Bank Authority.

**WHEREAS**, MSHDA has invited Unites of General Local Government to apply for its CDBG Housing Improving Local Livability (CHILL) Program;

**WHEREAS**, the Cass County Land Bank desires to request \$500,000 dollars in CDBG funds to pursue the creation of housing programs that benefit low- and moderate-income households;

**WHEREAS**, the CHILL Program has two eligible activity types including homeowner rehabilitation to preserve affordable housing units and demolition/reconstruction/resale, to remove blight and infill with single-family housing for resale to income eligible buyers;

**WHEREAS**, the proposed project will benefit all residents of the project area including the 61.68% percent of the residents of Cass County who are low-moderate income persons as determined by census data provided by the U.S. Department of Housing and Urban and Development; and

**WHEREAS**, local funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from MSHDA.

**NOW, THEREFORE, BE IT RESOLVED** that the Cass County Land Bank and the Cass County Board of Commissioners authorize the submittal of the grant application, and hereby designate Hope Anderson, Cass County Treasurer/Chairperson of the Cass County Land Bank as the person authorized to certify the Application and all attachments, the person authorized to sign the Grant Agreement any amendments to the Grant Agreement, and payment requests, and the person utilized to execute any additional documents required to carry out and complete the grant.

**BE IT FURTHER RESOLVED** that the Cass County Land Bank also authorizes Hope Anderson to act as the Environmental Review Certifying Officer (CO) and the Environmental Review Officer (ERO).

**(M-021-24)** A motion to approve the Master Plan Update Proposal from McKenna in the amount of \$50,000.00.

**(R-022-24)** A resolution to designate GW Jones as depository of Cass County Friend of the Court.

**WHEREAS,** the Cass County Friend of the Court Office has a Cooperative Reimbursement Program (CRP) contract with the State of Michigan, Office of Child Support (OCS) to provide IV-D establishment-related and enforcement services in Cass County, Michigan;

**WHEREAS,** as part of its enforcement duties, the Friend of the Court must deposit child support payments received from payers into a bank account to be transmitted to the Michigan State Disbursement Unit (MiSDU);

**WHEREAS,** the Friend of the Court currently uses Fifth Third Bank to deposit and transmit child support payments to MiSDU and has a member of the Law & Courts Security staff make the secure deposits as part of its financial controls;

**WHEREAS,** the Friend of the Court has been informed that Fifth Third Bank is closing its Cassopolis Branch in January of 2024, and that security staff are not able to make deposits to the bank's Dowagiac branch; and

**WHEREAS,** GW Jones Exchange Bank can provide the same secure banking services required by the Friend of the Court that it has been receiving from Fifth Third Bank and is a location where security staff can make secure deposits.

**NOW THEREFORE BE IT RESOLVED** by the Cass County Board of Commissioners that GW Jones Exchange Bank is hereby designated as a depository of the Cass County Friend of the Court and that a bank account in the required structure to send daily child support payments to the Michigan State Disbursement Unit (MiSDU) may be opened and maintained by the Cass County Friend of the Court with the Friend of the Court Director, Sarah Mathews, Deputy Friend of the Court Ravan Bakeman, and

Casework Supervisor Tracie Kuriata being authorized to take any actions necessary to open the account, sign receipts, process bills, or other actions necessary to maintain the account.

**BE IT FURTHER RESOLVED** that the Friend of the Court Director, Sarah Mathews, Deputy Friend of the Director Ravan Bakeman, and Casework Supervisor Tracie Kuriata may take any and all steps necessary to close the Cass County Friend of the Court's bank account with Fifth Third Bank as soon as the Friend of the Court has an account set up with GW Jones Exchange Bank and is able to carry out its duty of transmitting child support payments to MiSDU through this new account.

The Chair instructed the Clerk to call roll:

Yes (8): Commissioners Laylin, Lawrence, Locke, Jones, Howie, Barrera, Marchetti and Lee.

No (0): None.

The Consent Agenda carried by roll call vote.

### **COMMISSIONER REPORTS**

Commissioners Laylin, Lawrence, Locke, Jones, Howie, Marchetti, Lee and Barrera offered committee reports.

### **ADMINISTRATOR'S REPORT**

Administrator Newton shared the Administrator's Report.

### **COUNTY PARTNERS**

None.

### **ELECTED OFFICIALS**

Sheriff Behnke, Treasurer Anderson and Clerk/Register McMichael shared updates.

### **UNFINISHED BUSINESS**

None.

## NEW BUSINESS

### M-023-24

Commissioner Laylin moved, seconded by Commissioner Marchetti, to reopen negotiations between Cass County and the FOPLC Deputies/Detectives Unit for consideration of Wages, DB/DC Trigger, and Retirement Contribution Cap and establish a County negotiating team consisting of County Administrator Newton, Finance Director Rentfrow, Liaison to Negotiations Chair Jones, and Sheriff Behnke under New Business. Discussion followed.

Commissioner Lee moved, seconded by Commissioner Howie, to lay the motion on the table. Motion carried by voice vote.

## DISCUSSION

Commissioner Lawrence opened discussion on the Letter of Understanding, which was a proposal from the Michigan Fraternal Order of Police Labor Council. The proposal would open the current collective bargaining agreement of Road Deputies and Detectives in order to address the retention and hiring issues that the Sheriff's Office has experienced by updating the current contract with the following proposal:

1. A 6% pay increase effective January 1, 2022, to December 31, 2025.
2. Amend The Retirement Plan section of the contract to reflect:

### ARTICLE XIV RETIREMENT PLAN

14:1: The County shall provide the Michigan Municipal Employees Retirement System (MERS) Defined Benefit with the following benefit options until which time as detailed in 14.3 below:

- B-3 (80% max)
- FAC -5 (5 Year Final Average Compensation)
- 10 Year Vesting
- 25 Years & Out

The Employees shall be required to contribute to MERS eight percent (8%) of their gross pay through September 30, 2022. Effective October 1, 2022, a 70% Employer, 30% Employee cost share will be put in place as calculated by MERS. The MERS required Employer contribution will be added to the Employee 8% base contribution, adjusted by the MERS published conversion factor for the Division. The Employee will then pay 30% of the total for the year beginning October 1 through September 30 and the Employer will pay 70%. The maximum required contribution to the MERS pension shall be capped at ten percent (10%) of their gross pay.

Discussion followed regarding motion M-023-24. Sheriff Behnke, Union President Joseph Sheteron and Union Representative Payne addressed the board and responded to questions.

Chair Jones called for a voice vote on motion M-023-24. Motion M-023-24 carried by voice vote.

**CLOSED SESSION**

None.

**BOARD MEMBER COMMENTS/ANNOUNCEMENTS**

None.

**ADJOURNMENT**

Chair Jones adjourned the meeting at 6:16 p.m.

Approved: \_\_\_\_\_  
Date

\_\_\_\_\_  
Chair Jeremiah Jones

\_\_\_\_\_  
Monica McMichael, Clerk/Register

**CASS COUNTY BOARD OF COMMISSIONERS  
SPECIAL MEETING**

**February 21, 2024**

The Cass County Board of Commissioners met in regular session on Wednesday, February 21, 2024, in Commission Chambers.

Chair Jeremiah Jones called the meeting to order at 2:00 p.m. Commissioner Howie provided the Invocation. Vice Chair Barrera led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Ryan Laylin, Jeremiah Jones, Mary Howie, Samuel Barrera, Roseann Marchetti and RJ Lee.

COMMISSIONERS ABSENT: Joyce Locke and James Lawrence.

**PUBLIC COMMENT**

Public comment occurred.

**ADDITIONS/DELETIONS TO THE AGENDA**

Commissioner Laylin moved, seconded by Commissioner Marchetti, to amend motion M-025-24 to add the following: 1. To determine what happens with the CCDET millage. 2. To establish a time parameter. 3. To allow the public time to weigh in on the matter. Motion to amend carried by voice vote.

**APPROVAL OF THE AGENDA**

Commissioner Laylin moved, seconded by Commissioner Lee, to approve the February 21, 2024, Cass County Board of Commissioner's Special Meeting Agenda. Motion carried by voice vote.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**M-025-24**

Commissioner Marchetti moved, seconded by Commissioner Lee, to approve the creation of a Law Enforcement Millage Committee and to determine what happens with the CCDET Millage, to establish a time parameter, and to allow the public to weigh in on the matter. Discussion followed. The motion carried by voice vote.

**ADJOURNMENT**

Chair Jones adjourned the meeting at 2:16 p.m.

Approved: \_\_\_\_\_  
Date

\_\_\_\_\_  
Chair Jeremiah Jones

\_\_\_\_\_  
Monica McMichael, Clerk/Register



# CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

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**TO:** Board of Commissioners

**DATE:** March 1, 2024

**SUBJECT:** February 2024 Administrator's Report

## **Historical Courthouse**

Work continues at a fantastic pace with the Courthouse Renovation Project. Since last month, there have been several new updates I'm excited about. The demolition of window openings has begun. New windows should be on-site next week. Demolition of the interior to open wall openings for the new office locations has made huge progress and the layout is starting to really take shape. Steel stud framing of interior partition walls is nearing completion. A major milestone is that a signification portion of the structural steel has been installed and work is underway to get the new stairs installed. The building is really starting to come together, and the final floorplan is starting to become more apparent. Currently, construction is still well on pace for a Fall 2024 grand opening.

## **Leading on Purpose**

Equalization Director Stewart and I are both working through the next phase of the High-Performance Leadership Academy. In February, the Professional Development Association, in partnership with the National Association of Counties, launched a new program designed to be the next phase of their HPLA Program. So far, I am really excited about the program and have learned a lot. Across the County, being able to coalesce around a cohesive vision of why we are here and what motivates us to do the good work that we do is so critical. On a basic level, the purpose is the reason we get up in the morning. Helping craft that vision across the County and finding ways that we can align our purpose to better serve the public can be incredibly powerful. I am thankful for the opportunity to further my knowledge of effective leadership and look forward to putting the knowledge and skills I'm learning into practice for the betterment of our operations and our community.

## **Regional Housing Initiative**

Work continues with the Regional Housing Initiative for Region J that includes Cass, Berrien, Van Vuren, Kalamazoo, St. Joseph, Branch, and Calhoun counties. There is an upcoming MI Neighborhood Grant opportunity opening on March 13th. Region J has 13.6% of the total so \$8,164,000.00 is potentially available for the region. Eligible activities will include public amenities (limited to 5%), rehabilitation, new construction, and a combo of public amenities and new construction/rehab. Once the formal term sheet is available, we will review and identify if there are opportunities available that may support projects here in Cass County. The SWMPC is also involved in the initiative and has recently proposed working together to compile a list of organizations involved in housing development, renovation, lending, planning, innovation, etc. that we may be able to coordinate with as funding opportunities arise. I anticipate that collaborative effort to begin soon.

## **SESC**

Pursuant to the funding authorized by the County towards the SESC Program administered by the Cass County Conservation District, interviews have started with candidates geared towards providing increased staffing and addressing the needs of the program. At this time, a candidate has not yet been selected, but these efforts are ongoing, and I would anticipate a new staff member joining the team in the very near future. I will work with the Conservation District to facilitate a quick introduction of the new staff member once this is finalized and provide an update on the status of the program and the direction they envision going forward.



## CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

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### **Agenda Management**

We continue to explore opportunities for streamlining our approach to the creation and management of agendas and minutes. We have looked at several different possible paths to make both the creation of agenda and minutes easier while providing a much more thorough system for searching for past documents/decisions. Next week, we are meeting with representatives from CivicPlus to review their CivicClerk module again to reevaluate if that software may provide the options we are seeking and provide increased ease of use. Additionally, that software would allow us to build in workflows for agenda creation, ensure all agenda/minutes, both into the future and up to 10 years prior, are searchable by keyword, and allow for a much smoother and more accessible system that appears on our website as well. If this option appears to be a viable path forward, we will present more details at an upcoming Committee of the Whole Meeting. But I would reiterate that we are committed to finding the best option to improve this area for Commissioners, the Public, and County staff.

### **Postage Update**

We are approaching some necessary upgrades for our county postage meters. Our current machines are not compatible with new changes that are necessary and cannot be upgraded to comply with the necessary requirements. So, we will be planning to incorporate the necessary upgrades of that equipment in the FY 25 Budget. Additionally, as we've had these initial conversations, we are approaching this holistically by looking at our current approach to mailing and determining if our current solution is serving the needs of all our county operations, is cost-effective and efficient, and if any changes might be necessary in addition to new meters. Our focus is on working with all our offices/departments to find the best solution at the most efficient cost structure. We will bring more information forward in the coming months as we work to determine the path forward.

### **CCTA Millage**

As of the February 27th election, the Cass County Transportation Authority Millage Proposal was approved by the voters in a 16-vote margin out of 8,828 votes cast. I believe it is imperative that the Cass County Transit Authority pursue initiatives that drive innovation across its services and ensure the CCTA is serving the community in the best possible manner. The CCTA now has the responsibility to implement key items from the CCTA Strategic Plan that will effectuate improvements in the overall transit system for County residents and offer new programs that were not possible in the past. In my capacity as the representative of the County on the CCTA Board, my primary concerns shall be centered on working with the CCTA Board and Transportation Director Bundle on modernizing our model for the world we live in today and working to foster increased efficiency and effectiveness for all of the residents of Cass County.

Respectfully Submitted,

Matthew Newton  
County Administrator



# CASS COUNTY BOARD OF COMMISSIONERS

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**TO:** Board of Commissioners

**FROM:** Matthew Newton, County Administrator

**DATE:** March 7, 2024

**RE: BOC Bylaws and Rules of Procedure**

**REQUEST:**

Approve the amended Bylaws and Rules of Procedure.

**BACKGROUND:**

The Policy Committee recommended the Board of Commissioners adopt the proposed Bylaws and Rules of Procedure in August of 2023. At the September Committee of the Whole Meeting, a discussion was held, and it was proposed that additional time be taken, and further review occur before proceeding. At the January BOC Workshop, the proposed Bylaws and Rules of Procedure were discussed again, and proposed revisions were made. The attached Bylaws and Rules of Procedure represent the culmination of approximately a year and a half of work on creating a complete rewrite of the existing documents to streamline the provisions within them, add necessary sections for clarifications, make them easier to understand, and the inclusion of state law references. The attached Bylaws will be a huge benefit to both our existing Commissioners and Commissioners in the future.

If adopted, the Bylaws and Rules of Procedure would replace the existing Rules of Procedure that are currently in place. Additionally, it should also be noted that Bylaws/Board Rules are always living documents. They can be amended and revised as may be necessary.

**REVIEWS:**

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

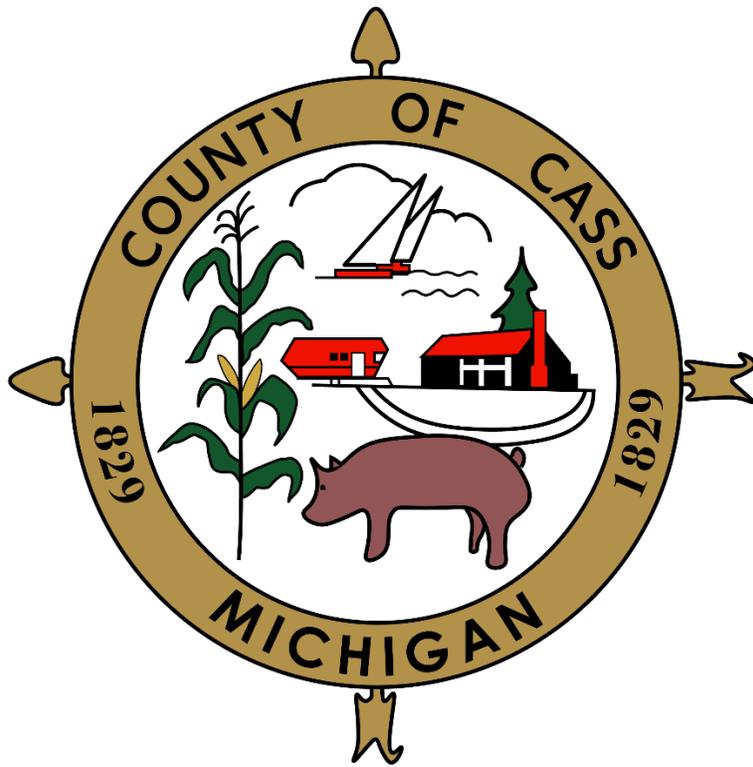
**Policy Committee, Administration**

**FINANCIAL ANALYSIS:**

N/A

**RECOMMENDATION:**

Motion to adopt Board of Commissioner Bylaws and Rules of Procedure as presented.



# **CASS COUNTY BOARD OF COMMISSIONERS**

## **BYLAWS AND RULES OF PROCEDURE**

**ADOPTED:** \_\_\_\_\_

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# CASS COUNTY BOARD OF COMMISSIONERS BYLAWS AND RULES OF PROCEDURE

## ARTICLE I - BOARD ORGANIZATION

- 1.1 Board Membership.** The Board of Commissioners shall consist of eight (8) members elected from single-member districts apportioned on the basis of population as provided by law. Throughout this document, all references to “Board” shall refer to the Board of Commissioners. ([MCL 46.409](#))
- 1.2 Term of Commissioners.** The term of office of each commissioner elected at the general November election shall be for four (4) years. The term of office begins on January 1 following the election and continues until a successor is elected and qualified. ([MCL 46.410](#))
- 1.3 Vacancies in Office.** When a vacancy occurs in the Office of Commissioner by death, resignation, removal from the district, or removal from office, the vacancy shall be filled by appointment within 30 days by the County Board of Commissioners of a resident and registered voter of that district. The person appointed to fill the vacancy shall serve for the remainder of the unexpired term. If the County Board of Commissioners does not fill the vacancy by appointment within 30 days, that vacancy shall be filled by a special election regardless of whether the year is an election year or an odd year. ([MCL 46.412](#))
- 1.4 Reapportionment.** The Board shall be reapportioned, in the manner provided by law, within sixty (60) days after the publication of the latest United States official decennial census figures. ([MCL 46.401](#))
- 1.5 Compensation.** Commissioners shall receive the compensation and mileage reimbursement fixed by resolution of the Board. Changes in compensation shall become effective only at the time the County Board of Commissioners commence their terms of office after a general election. The per mile mileage reimbursement fixed by the Board shall not exceed the mileage reimbursement set for State officers as determined by the State Officers Compensation Commission. As used in this section, "compensation" shall not include mileage reimbursement. ([MCL 46.415](#))
- 1.6 Other Offices.** No commissioner, while he/she is a member of such Board, shall be eligible for election or appointment to any other County office or position, the election or appointment of which is within the jurisdiction of such Board of Commissioners. ([MCL 46.3](#))
- 1.7 Officers, Agents, and Employees.** Except as provided in Section 1.8, the Board shall elect at its first meeting in each year a Chairperson and a Vice Chairperson and may appoint such other representatives, agents, and employees as may be deemed necessary by it to carry out any of its powers. ([MCL 46.3](#), [MCL 46.13a](#))
- 1.8 Term of Office of Chairperson.** The Chairperson shall be elected each odd- numbered year for a two- year term, unless the County Board provides by resolution that the Chairperson shall be elected annually for a one-year term ([MCL 46.3](#)).
- 1.9 Powers and Duties.** The Board shall have such powers and duties as shall from time to time be provided for by law.
- 1.10 Indemnification.** The County shall indemnify and save harmless all Commissioners against expenses actually and necessarily incurred by them in connection with the defense of any action, lawsuit, or proceeding in which they are made parties by reason of being or having been a Commissioner, except in relation to matters as to which any such member shall be adjudged in such action, lawsuit or proceeding to be liable for negligence or misconduct in the performance of duty and to such matters as shall be settled by

agreement predicated on the existence of such liability. The foregoing right to indemnification shall not be exclusive of other rights to which a member may be entitled.

## ARTICLE II - OFFICERS AND EMPLOYEES

- 2.1 Chairperson.** The Chairperson shall be elected by and from the membership of the Board. His/her duties and powers shall include the following:
- A. He/she shall prepare the agenda and preside over all meetings of the Board.
  - B. He/she shall, with the confirmation of a majority of the Board, appoint and may remove the members of all special committees of the Board.
  - C. He/she shall serve as an ex-officio member of all committees and subcommittees of the Board.
  - D. He/she shall affix his/her signature to all contracts, bonds, and other documents requiring the signature of the Chairperson.
  - E. He/she shall be the ceremonial representative of the County and shall perform such other duties as specified by law, by the Board, or by customs.
- 2.2 Vice Chairperson.** The Vice Chairperson shall be elected by and from the members of the Board. His/her duties and powers shall include the following:
- A. He/she shall prepare the agenda and preside in the absence of the Chairperson.
  - B. He/she shall affix his/her signature to all contracts, bonds, and other documents requiring the signature of the Chairperson when the Chairperson is unable to do so because of illness or other exigency which, in the opinion of the Board, prevents the Chairperson from performing the functions of the office.
  - C. He/she shall serve as an ex-officio member of all committees and subcommittees of the Board.
  - D. He/she shall perform such other duties as may be from time to time assigned by the Chairperson or by the Board. ([MCL 46.3](#))
- 2.3 Board Leadership Succession.** In the absence of the Chairperson and the Vice Chairperson, Board leadership succession shall be based upon seniority of service as a County Commissioner, regardless of whether the years of service are consecutive or not, and that person shall be the acting Chairperson of the Board of Commissioners and perform the duties of the Chairperson; provided, however, said acting Chairperson shall not affix his/her signature to any contracts, bonds, and other documents requiring the signature of the Chairperson unless, in the opinion of the Board, the Chairperson is prevented from performing the functions of the office because of illness or other exigency. If two or more members have the same seniority, then the tiebreaker will be the Commissioner who is the oldest. ([MCL 46.32](#))
- 2.4 Clerk.** The County Clerk or, in his/her absence, his/her deputy shall be the Clerk of the Board and shall perform such duties as required by law or as from time to time assigned by the Board.
- 2.5 Legal Counsel.** The Board Chairperson may appoint, with confirmation of the Board, Legal Counsel to represent the Board and County. Legal Counsel may be removed by the Board Chairperson with the concurrence of the Board.
- 2.6 Appointments to Boards, Councils, Commissions, etc.; Appointment Committee**
- A. Based upon the recommendation of the Board, the Board Chairperson may then appoint, with confirmation of the Board, all individuals to the various boards, councils, commissions, etc., as the County's representative(s).

- B. In their capacity as a Commissioner or County employee, whenever a Commissioner or County employee is appointed to a board, council, commission, etc., his/her appointment shall be contingent upon if he/she remains a Commissioner or County employee.
- C. All elections or appointments by the Board shall be determined by a majority vote of the members elect unless otherwise provided by law. Any member so appointed by the Board of Commissioners that fails to attend three (3) consecutive regular scheduled meetings of the Board or Commission that the member was appointed to, without approval of the chairman of said Board of Commission, a vacancy shall be declared, and an appointment shall be made as a special order of business at the earliest possible meeting together of the Board of Commissioners following notification of said vacancy.
- D. When outboard committee appointments/re-appointments are made, the Board of Commissioner's decision shall take into consideration the recommendation of the remaining seated members of said committee.

### **ARTICLE III - MEETINGS**

**3.1 Regular Meetings.** Except as otherwise required by law, the regular meeting of the Board shall be held as follows:

- A. Unless the Board shall otherwise specify, the Board shall meet on the first Thursday of each month at such time that the Board shall determine.
- B. All regular meetings of the Board shall be held in the Board of Commissioners' Chambers unless the Board shall otherwise specify.

**3.2 Special Meetings.** A special meeting of the Board shall be held only when:

- A. Requested by at least one-third (1/3) of the Commissioners, which request shall be in writing either by e-mail, FAX or handwritten note with date affixed to each format addressed to the County Clerk and specifying the time, date, place, and purpose of such meeting. Upon receipt of such request, the Clerk shall notify each Commissioner of such meeting at least 48 hours before the holding thereof. Such notice may be given by telephone to a number indicated by each Commissioner as the one to be used for such purposes, or by any other means of communication. The Clerk shall keep a written record of the method of notification for each Commissioner. ([MCL 46.10](#))
- B. In the event of a severe and imminent threat to the health, safety, or welfare of the public, an emergency session of the Board of Commissioners may be called to meet at such time, date, and place as deemed appropriate; and notice of such meeting shall be given to the Commissioners by the best available means of communication; provided, however, two-thirds (2/3) of the commissioners must decide that delay would be detrimental to efforts to lessen or respond to the disaster or threat. ([MCL 15.265](#))
- C. The Board may, by an appropriate motion, agree to hold a special meeting provided proper notice is given pursuant to the Open Meetings Act 267 of 1676.

**3.3 Organizational Meeting of the Board.** The Board shall at its first regular meeting in each calendar year, or at such other time as may be required by law, convene for the purpose of electing officers and transacting any other business properly brought before the Board.

**3.4 Order of Business for Regular Meetings.** The order of business shall be as follows:

- A. Call to Order
- B. Invocation
- C. Pledge of Allegiance
- D. Roll/Call

- E. Public Comment (On Agenda Items Only) – Limit to 3 minutes/person
- F. Additions/Deletions to the Agenda
- G. Approval of the Agenda
- H. Recognitions
- I. Presentations – Limit to 10 minutes
- J. Consent Agenda
- K. Committee Reports
- L. District Reports
- M. Administrator’s Report
- N. County Partners – Limit to 5 minutes
- O. Elected Officials
- P. Unfinished Business
- Q. New Business
- R. Public Comment
- S. Closed Session, if needed
- T. Public Comment – Limit to 3 minutes/person
- U. Board member Comments/Announcements
- V. Adjournment

**3.5 Quorum.** A majority of the Commissioners shall constitute a quorum for the transaction of the ordinary business of the County. ([MCL 46.3](#))

**3.6 Public Meetings.** Every meeting of the Board of Commissioners shall be open to the public and shall be held in a place available to the public. A "Meeting" shall mean the convening of a quorum of the Board of Commissioners for the purpose of deliberating toward or rendering a decision on a public policy. A "Decision" shall mean a determination, action, vote, or disposition upon a motion, proposal, recommendation, resolution, order, ordinance, bill, or measure on which a vote by the Commissioners is required to effectuate or formulate public policy. ([MCL 15.262](#)) Closed sessions may be held for the purposes listed in [MCL 15.268](#). A "Closed Session" shall mean a meeting or part of a meeting of the Board of Commissioners which is closed to the public. ([MCL 15.262](#))

**3.7 Preparation of Minutes.** Prepared minutes of each Board meeting shall be available for public inspection not more than eight (8) business days after the meeting to which the minutes refer and posted to the County intranet. Approved minutes shall be available in the County Clerk’s Office for public inspection and copying without charge not later than five (5) business days after the meeting at which the minutes are approved by the Board and posted to the County website. Corrections to the minutes shall be made not later than the next meeting after the meeting to which the minutes refer. Corrected minutes shall be available no later than the next subsequent meeting after correction. The corrected minutes shall show both the original entry and the correction. Copies of the minutes shall be mailed to individuals upon request without charge. ([MCL 15.269](#); [MCL 46.9](#))

**3.8 Record of Discussion.** The Clerk shall not be responsible for maintaining a written record or summary of the discussion or comments of the Board members nor of the comments made by members of the public. The minutes of each meeting shall only reflect whether comments of any members of the public were given or not given.

**3.9 Board Orders, Record.** Every order, resolution, motion, and determination of the Board shall be recorded in the records of the Board and signed by the Board Chairperson and Clerk/Register of such Board. ([MCL 46.29](#))

## ARTICLE IV - RULES OF GENERAL CONDUCT AND PROCEDURE

### 4.1 **General Conduct.**

- A. Practice civility and decorum in discussion and debate.
- B. Demonstrate effective problem-solving approaches.
- C. Treat all staff as professionals.
- D. Do not solicit political support from staff.
- E. Be fair and impartial when listening to public testimony.
- F. Be fair and equitable in allocating public hearing time.
- G. Give the appearance of active listening.
- H. Ask for clarification but avoid debate and argument with the public.
- I. No personal attacks of any kind, under any circumstance.
- J. Be clear about representing the County or personal interests.

4.2 **Conflict of Interest.** A Commissioner shall not be interested directly or indirectly in any contract or other business transaction with the County unless he/she complies with the requirements of [MCL 15.321](#) et seq. and/or [MCL 46.30](#).

4.3 **False Statements.** No member shall knowingly make a false statement for the purpose of receiving compensation or reimbursement for expenditures.

4.4 **Gift, Entertainment, and Favors.** County Commissioners shall not directly solicit nor accept any gift, whether in the form of money, services, loan, travel, entertainment, hospitality, promise, or any other form, under circumstances which could reasonably be inferred or expected, as determined by a majority vote of the Commissioners present, that the gift was intended to influence the Commissioner in the performance of his/her official duties.

### GENERAL PROCEDURE

4.5 **Agenda.** The agenda shall be distributed to the Commissioners at least four (4) business days prior to the meeting. Any changes should be received by Wednesday, one (1) business day prior to the meeting date. The Chairperson shall determine which items shall be placed on the Board agenda subject to the following:

- A. An item may be placed on any current or future Board agenda by motion approved by a majority vote of the Commissioners present.
- B. Pursuant to Section 5.2, an item may be placed on any future Board agenda by action of a Committee of the Whole.
- C. A time-sensitive item which requires a decision prior to action of the next Committee of the Whole and subsequent Regular Meeting may be placed under New Business of the next scheduled Regular Meeting.

4.6 **Voting.** The voting procedure shall be as follows:

- A. No votes shall be taken by secret ballot, except the vote for Chairperson may be by secret ballot provided a motion to elect the chairperson by secret ballot is approved by the Board. ([MCL 46.3a](#))
- B. Except as otherwise provided by statute or rule, all questions shall be determined by the votes of the majority of the Commissioners present, except upon the final passage or adoption of any measure or resolution, or the allowance of any claim against the County, in which case the majority of all the Commissioners elected and serving shall be necessary. ([MCL 46.3](#))
- C. At the request of any Commissioner, roll call vote shall be taken on the adoption of an ordinance, resolution, or appointment or election of an officer; the adoption of the budget; the adoption of a

Consent Agenda. The call of the roll shall not be interrupted. A Commissioner at the completion of the call may give a brief statement for the record, without argument or repetition, of his/her reasons for voting "yes," "no," or for abstaining.

**4.7 Consent Agenda.** The Board may use a Consent Agenda under the following conditions:

- A. The Board Chairperson and/or Board Vice Chairperson shall, with input from staff, determine which items on the Board Agenda shall be considered on the Consent Agenda.
- B. A Commissioner shall announce the items on the Board agenda which shall be considered on the Consent Agenda. Those items which are not announced by the Commissioner shall be considered separately.
- C. The Board Chairperson shall inquire as to whether any Commissioner desires to remove an item from the Consent Agenda. Any Consent Agenda items that are requested to be removed shall be voted on separately.
- D. There shall be no discussion of any item on the Consent Agenda. If a request for discussion or a question is raised concerning a Consent Agenda item before the vote, that item shall be removed from the Consent Agenda and voted on separately.

**4.8 Public Comment.** During Public Comment, an opportunity shall be afforded to any member of the public in attendance to deliver their comments to the Board of Commissioners. These comments will be limited to a maximum of three (3) minutes unless extended by the Chair of the Board. Comments should be made directly to the Board. Discussions with the audience during the public comment section of the agenda are expressly forbidden unless solicited by the Chair.

**4.9 General Conduct.** No Commissioner nor other person shall speak until duly recognized by the Chairperson; if a Commissioner or other person speaks without being recognized by the Chairperson, he/she shall immediately cease speaking if ruled out of order.

**4.10 Codification.** All laws, regulations, policies, and ordinances shall be codified by the staff in such a form as may be required for their proper use.

**4.11 Rules of Order.** Robert's Rules of Order shall govern the Board and its committees on all their deliberations insofar as practicable, except as modified by statute or rule with the exception that the Chairman shall vote.

## **ARTICLE V - COMMITTEES OF THE BOARD**

**5.1 Special (Ad Hoc) Committees.** The Board may establish from time to time such special committees as are deemed necessary which shall only be advisory in nature. The purpose shall be determined at the time the special committee is established. At least two (2) Commissioners shall be members of a special committee. A special committee may report recommendations to the Board for appropriate action and shall be automatically dissolved when their specific task is completed.

**5.2 Committee of the Whole.** The Board may resolve itself into a "Committee of the Whole" at a regular or special meeting of the Board or at the call of the Board Chairperson. Recommendations of a Committee of the Whole shall be placed on the Board agenda pursuant to Section 4.5.

**5.3 Time and Place of Regular Committee of the Whole Meetings.**

- A. Unless the Board or the Committee of the Whole shall otherwise specify, the Board shall meet as a Committee of the Whole on the third Thursday of each month at such time that the Board or the Committee of the Whole shall determine.

- B. All regular meetings of the Committee of the Whole shall be held in the Board of Commissioner's Chambers unless the Board or the Committee of the Whole shall otherwise specify.
- C. Minutes shall be prepared for all meetings pursuant to [MCL 15.269](#) and shall be a public record.

**5.4 Order of Business for Committee of the Whole Meetings.** The order of business shall be as follows:

- A. Call to Order
- B. Invocation
- C. Pledge of Allegiance
- D. Roll/Call
- E. Public Comment (On Agenda Items Only)– Limit to 3 minutes/person
- F. Additions/Deletions to the Agenda
- G. Approval of the Agenda
- H. Finance Report
- I. Unfinished Business
- J. New Business
- K. Public Comment – Limit to 3 minutes/person
- L. Closed Session, if needed
- M. Board member Comments/Announcements
- N. Adjournment

**5.5 Committee of the Whole Rules.** A majority of the Commissioners shall constitute a quorum and a majority vote of the Commissioners present shall be necessary to approve any motion.

**ARTICLE VI – AMENDMENT**

**6.1 Procedure to Modify Bylaws.** These Bylaws and Rules may be amended, altered, changed, added to, or repealed by the affirmative vote of a majority of the members of the entire Board at any regular or special meeting, provided notice of the intention to amend has been included in the call.



# CASS COUNTY BOARD OF COMMISSIONERS

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**TO:** Board of Commissioners

**FROM:** Matthew Newton, County Administrator

**DATE:** March 7, 2024

**RE: Board Chair Annual Term**

**REQUEST:**

Adopt R-031-24: A Resolution Adopting One-Year Term for Board Chair.

**BACKGROUND:**

MCL 46.3 provides that the Chair of the County Commissioners shall be elected each odd-numbered year to serve a two-year term, unless the County Board of Commissioners provides by resolution that the Chair shall be elected for a one-year term.

In accordance, the Rules of Procedure for the Board of Commissioners for many years have stated that the Chair of the Board of Commissioners shall be elected to a one-year term. However, while we've been told one exists, we have had some issues in locating a resolution that specifically stated that. As such, it was requested at the January Workshop that a new resolution be prepared and brought forth before the BOC for approval.

As such, R-031-24 specifies that the Chair shall be elected to a one-year term and contains a provision that all prior resolutions or parts of resolutions that may conflict are repealed.

**REVIEWS:**

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

**Administration**

**FINANCIAL ANALYSIS:**

N/A

**RECOMMENDATION:**

Motion to adopt R-031-24 as presented.

# CASS COUNTY BOARD OF COMMISSIONERS

R-031-24

## A RESOLUTION TO DESIGNATE THE CHAIR OF THE CASS COUNTY BOARD OF COMMISSIONERS TO A ONE-YEAR TERM

**WHEREAS**, Public Act 392 of 2000 (MCL 46.3) provides that the Chair of the Cass County Board of Commissioners shall be elected each odd-numbered year to serve a two-year term, unless the County Board of Commissioners provides by resolution that the Chair shall be elected annually for a one-year term;

**WHEREAS**, Public Act 392 of 2000 took effect on January 4, 2001; and

**WHEREAS**, the Cass County Board of Commissioners desires to elect its chair on an annual basis.

**NOW THEREFORE BE IT RESOLVED** that the Cass County Board of Commissioners does hereby determine to elect its Chair for annual one-year terms in accordance with the terms of Public Act 392 of 2000.

**BE IT FURTHER RESOLVED** that all previous resolutions and parts of resolutions insofar as they conflict with this resolution are hereby repealed.

**ADOPTED THIS 7th DAY OF MARCH 2024**

**ATTEST:**

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Monica McMichael, Clerk/Register  
COUNTY OF CASS

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Jeremiah Jones, Chair  
CASS COUNTY BOARD OF COMMISSIONERS



# CASS COUNTY BOARD OF COMMISSIONERS

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**TO:** Board of Commissioners

**FROM:** Clerk/Register Monica McMichael

**DATE:** March 7, 2024

**RE: Early Voting Election Inspector Costs**

**REQUEST:**

I respectfully request that the board approve \$30,000 to fund salaries for early voting election inspectors.

**BACKGROUND:**

I assigned six election inspectors to work each of the nine days of early voting as well as three inspectors to close the early voting polls on Election Night for the February 27, 2024, Presidential Primary. All funds expended for the Presidential Primary Election will be reimbursed by the State of Michigan. The county should receive approximately \$10,000 in reimbursement costs for election inspector salaries.

Included in the \$30,000 request is funding for election inspector salaries for the August 8, 2024, Primary Election. I expect to assign more than six workers each day as I expect that to be busier than the Presidential Primary.

Funding for the November General Election will be included in the FY2025 Budget.

**REVIEWS:**

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

**Clerk/Register, Administration**

**FINANCIAL ANALYSIS:**

Increase Clerk/Register Budget by \$30,000.00 to account for Early Voting Inspectors.

**RECOMMENDATION:**

Motion to approve \$30,000.00 budget adjustment to fund salaries of Early Voting Election Inspectors.



# CASS COUNTY BOARD OF COMMISSIONERS

---

**TO:** Board of Commissioners

**FROM:** Matthew Newton, County Administrator

**DATE:** March 7, 2024

**RE: IT Service Interlocal Agreements**

**REQUEST:**

Approve for the Interlocal Agreements for IT Services for the Medical Care Facility and the Road Commission be added to the March 7<sup>th</sup> Regular Meeting.

**BACKGROUND:**

Dating back to Fall 2022, the County has been steadily working with both the Medical Care Facility and the Road Commission to improve their IT Services Operations. In both cases, County Partners had previously worked with outside agencies to provide their IT needs. While we were exploring the implementation of our approved Facilities Agreement for both entities, IT was also designated as an area of need. In the intervening time, the IT Department for the County has worked with both entities to assist them in upgrading equipment and preparing for a transition to County-supported service. Both entities have now completed the necessary steps to be able to move forward with the transition to County Services.

This program will provide immense benefit to all parties. Both the Medical Care Facility and the Road Commission will have access to our fantastic team of IT professionals providing them full-service HelpDesk support for their users as well as assisting them in responses to upgrades/changes that may become necessary. And, we are able to offer this service at a cost that will lower the overall cost that both entities would be required to pay for services to a third party. Accordingly, the revenues generated through this agreement ensure that the County's costs to offer the service are fully covered and will also allow for the County to facilitate improvements to our systems to ensure greater support and service to everyone.

We have been working to reach this point for almost a year and a half and there's been a lot of effort from all parties involved in getting to this point. I'm excited to begin this next chapter in County integration and truly feel that this could be the start of something very special. Over time, as we grow and learn through these Agreements, we may be able to expand even further to offering services to local units as well. This is an exciting time and a great opportunity for us to further build upon the relationships we've built with our County Partners.

**REVIEWS:**

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

**IT, Administration**

**FINANCIAL ANALYSIS:**

The proposed Interlocal Agreements would provide \$78,900.00 in increased revenues to the County to offset costs to provide the services noted and provide for upgrades to refine service offerings.

**RECOMMENDATION:**

Motion to approve Interlocal Agreements for IT Services for the Medical Care Facility and Road Commission.

**INTERLOCAL SERVICES AGREEMENT BETWEEN THE COUNTY OF CASS AND CASS COUNTY MEDICAL CARE FACILITY FOR INFORMATION TECHNOLOGY SERVICES**

**THIS AGREEMENT** ("Agreement") is entered into as of this \_\_\_\_\_ day of March 2024 by and between the County of Cass and the Cass County Medical Care Facility.

**WHEREAS**, the County of Cass and the Cass County Medical Care Facility desire to integrate certain information technology services; and

**WHEREAS**, this integration allows all participating entities to avoid duplication of said services and realize cost savings through reduced reliance or usage of outside contractors; and

**WHEREAS**, the County of Cass and the Cass County Medical Care Facility and the desire to share the costs for information technology services.

**NOW, THEREFORE**, in consideration of the mutual promises and conditions contained herein the parties hereto agree as follows:

**A. Services to be Performed**

1. The Information Technology Director shall provide and facilitate technology services to the Cass County Medical Care Facility pursuant to and in accordance with Information Technology Services (Exhibit A) incorporated by reference into this agreement and made a part thereof.
2. The Cass County Medical Care Facility shall provide, at its own expense, all supplies required for the performance of services to be provided under this Agreement. In any case where work may necessitate the County procure any supplies, the cost of said parts or supplies shall be invoiced monthly.

**B. Cost Allocation**

1. For the purposes of this agreement, Cass County shall be the employer of record for the Information Technology Director and all associated staff/personnel providing the aforementioned services.
2. Cass County Medical Care Facility shall be billed for services provided at a cost of \$5,000.00 per month. Invoices for service shall be issued monthly. Cass County Medical Care Facility may elect to pay for services on an annual basis at their discretion.

**C. Insurance**

1. The County shall provide insurance coverage as required by this paragraph. Workers Compensation and Employer Liability: statutory requirements and employer liability with limits of \$1,000,000. Commercial General Liability: at least \$1,000,000 for each occurrence of Bodily Injury/Property Damage and \$2,000,000 aggregate.

**D. Term and Termination**

1. The Cass County Information Technology Director shall commence performance of the services and obligations under this agreement on \_\_\_\_\_ and shall continue until March 31, 2025. This agreement may be renewed, and cost allocation adjustments made twice annually. Any cost allocation adjustments must be approved by all participating entities to this agreement.
2. Either party may terminate their participation in this agreement by providing a 180-day written notice.

**E. Modifications of Agreement**

1. Modifications, amendments, or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

**F. Disregarding Titles**

1. The titles of the paragraph set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

**G. Invalid Provisions**

1. If any provision of this Agreement is held to be invalid, the remainder of the Agreement shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or unenforceability of this Agreement.

**H. Certification**

1. The persons signing this Agreement on behalf of the parties hereto certify by said signatures that they are duly authorized to sign on behalf of said parties and that said parties have authorized this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have fully executed this Agreement on the day and year first above written.

\_\_\_\_\_  
Jeremiah Jones, Chair  
Cass County Board of Commissioners

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jennifer Rentfrow, Chair  
Cass County Medical Care Board

\_\_\_\_\_  
Date

## **Information Technology Services (Exhibit A)**

### **1. Network and Infrastructure**

- a. Cass County IT shall repair or recommend replacement of PC's, networking equipment, or other hardware.
- b. Cass County IT shall provide maintenance for all networking infrastructure as well as systems design including switches, Uninterrupted Power Supplies (UPS), Servers, Internet Service Providers (ISP), phone systems, camera systems, Firewalls.
- c. Cass County Medical Care Facility is responsible for all costs associated with hardware or software purchases.
- d. Cass County IT will be the liaison between application providers, ISP, hardware and software vendors and end users.
- e. Cass County IT will be released from their obligations if the Cass County Medical Care Facility makes unauthorized alteration or modifications to the computer hardware, attached devices, or attempts to perform repair or service computer hardware or software applications without first consulting Cass County IT.
- f. Cass County IT will provide support for the Wi-Fi and access points for business use.
- g. Cass County IT is not responsible for cabling inside or outside the facility.

### **2. Helpdesk End User Support**

- a. Provide all users within the Medical Care Facility with helpdesk support. Including all PC, laptop, printer, copier or other user devices used to carry out the business of the Medical Care Facility.
- b. Provide support for technology related to the Medical Care Facility systems that are currently in place.
- c. Provide support 24 hours a day, 7 days a week.
- d. Cass County IT will NOT support residents TVs, phones, computers, laptops, or any other devices that does not belong to the Medical Care Facility. Personal devices are not supported.

### **3. Cybersecurity Training**

- a. Provide Cybersecurity Training for all users.

**INTERLOCAL SERVICES AGREEMENT BETWEEN THE COUNTY OF CASS AND CASS COUNTY ROAD  
COMMISSION FOR INFORMATION TECHNOLOGY SERVICES**

**THIS AGREEMENT** ("Agreement") is entered into as of this \_\_\_\_\_ day of March 2024 by and between the County of Cass and the Cass County Road Commission.

**WHEREAS**, the County of Cass and the Cass County Road Commission desire to integrate certain information technology services; and

**WHEREAS**, this integration allows all participating entities to avoid duplication of said services and realize cost savings through reduced reliance or usage of outside contractors; and

**WHEREAS**, the County of Cass and the Cass County Road Commission and the desire to share the costs for information technology services.

**NOW, THEREFORE**, in consideration of the mutual promises and conditions contained herein the parties hereto agree as follows:

**A. Services to be Performed**

1. The Information Technology Director shall provide and facilitate technology services to the Cass County Road Commission pursuant to and in accordance with Information Technology Services (Exhibit A) incorporated by reference into this agreement and made a part thereof.
2. The Cass County Road Commission shall provide, at its own expense, all supplies required for the performance of services to be provided under this Agreement. In any case where work may necessitate the County procure any supplies, the cost of said parts or supplies shall be invoiced monthly.

**B. Cost Allocation**

1. For the purposes of this agreement, Cass County shall be the employer of record for the Information Technology Director and all associated staff/personnel providing the aforementioned services.
2. Cass County Road Commission shall be billed for services provided at a cost of \$1,575.00 per month. Invoices for service shall be issued monthly. Cass County Road Commission may elect to pay for services on an annual basis at their discretion.

**C. Insurance**

1. The County shall provide insurance coverage as required by this paragraph. Workers Compensation and Employer Liability: statutory requirements and employer liability with limits of \$1,000,000. Commercial General Liability: at least \$1,000,000 for each occurrence of Bodily Injury/Property Damage and \$2,000,000 aggregate.

**D. Term and Termination**

1. The Cass County Information Technology Director shall commence performance of the services and obligations under this agreement on \_\_\_\_\_ and shall continue until March 31, 2025. This agreement may be renewed, and cost allocation adjustments made twice annually. Any cost allocation adjustments must be approved by all participating entities to this agreement.
2. Either party may terminate their participation in this agreement by providing a 180-day written notice.

**E. Modifications of Agreement**

1. Modifications, amendments, or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

**F. Disregarding Titles**

1. The titles of the paragraph set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

**G. Invalid Provisions**

1. If any provision of this Agreement is held to be invalid, the remainder of the Agreement shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or unenforceability of this Agreement.

**H. Certification**

1. The persons signing this Agreement on behalf of the parties hereto certify by said signatures that they are duly authorized to sign on behalf of said parties and that said parties have authorized this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have fully executed this Agreement on the day and year first above written.

\_\_\_\_\_  
Jeremiah Jones, Chair  
Cass County Board of Commissioners

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jennifer Rentfrow, Chair  
Cass County Medical Care Board

\_\_\_\_\_  
Date

## **Information Technology Services (Exhibit A)**

### **1. Network and Infrastructure**

- a. Cass County IT shall repair or recommend replacement of PC's, networking equipment, or other hardware.
- b. Cass County IT shall provide maintenance for all networking infrastructure as well as systems design including switches, Uninterrupted Power Supplies (UPS), Servers, Internet Service Providers (ISP), phone systems, camera systems, Firewalls.
- c. Cass County Road Commission is responsible for all costs associated with hardware or software purchases.
- d. Cass County IT will be the liaison between application providers, ISP, hardware and software vendors and end users.
- e. Cass County IT will be released from their obligations if the Cass County Road Commission makes unauthorized alteration or modifications to the computer hardware, attached devices, or attempts to perform repair or service computer hardware or software applications without first consulting Cass County IT.
- f. Cass County IT will provide support for the Wi-Fi and access points for business use.
- g. Cass County IT is not responsible for cabling inside or outside the facility.

### **2. Helpdesk End User Support**

- a. Provide all users within the Road Commission with helpdesk support. Including all PC, laptop, printer, copier, or other user devices used to carry out the business of the Road Commission.
- b. Provide support for technology related to the Road Commission systems that are currently in place.
- c. Provide support 24 hours a day, 7 days a week.

### **3. Cybersecurity Training**

- a. Provide Cybersecurity Training for all users.



# CASS COUNTY BOARD OF COMMISSIONERS

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**TO:** Board of Commissioners

**FROM:** Policy Committee

**DATE:** March 7, 2024

**RE: Mileage Reimbursement Policy**

**REQUEST:**

Approve for the Mileage Reimbursement Policy to be added to the March 7<sup>th</sup> Regular Meeting Agenda

**BACKGROUND:**

The County does not currently have a consistent Mileage Reimbursement Policy that applies across all County operations. To date, these matters are handled via the Non-Union County Employee Handbook, Contract Agreements, and the Non-Union Court Employee Handbook. To bring greater consistency and clarity to this matter, the Policy Committee discussed this at great length and at the February 8<sup>th</sup> Policy Committee elected to bring the attached policy forward for BOC consideration.

The policy adopts mileage reimbursement rates in accordance with General Services Administration established rates. It allows for reimbursement for travel between an employee's work location and the destination or their home, whichever may be closer. It encourages employees to take the most efficient and economical routes as well as the utilization of county-owned vehicles and ride sharing where feasible. It codifies the form that will be utilized and has a section that allows for elected officials/department heads to approve exceptions where necessary.

If adopted, this policy will allow for uniform application of mileage reimbursement across the County and ensure a consistent practice in how travel is handled.

**REVIEWS:**

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

**Policy Committee, Administration, HR**

**FINANCIAL ANALYSIS:**

N/A

**RECOMMENDATION:**

Motion to adopt Mileage Reimbursement Policy.

## MILEAGE REIMBURSEMENT

**Mileage Rates:** The County will reimburse employees for mileage expenses incurred for approved work-related travel at rates approved by the General Services Administration (GSA) in effect at the time of travel. These approved rates can be found on the GSA website:

<https://www.gsa.gov/plan-book/transportation-airfare-pov-etc/privately-owned-vehicle-pov-mileage-reimbursement>

**Origin and Destination:** Mileage will be reimbursed for travel between the employee's official work location and the destination, and the return trip. If an employee's home is closer to the destination than the employee's official work location, mileage will be reimbursed from the departing location to the destination and back.

**Efficient and Economical Route:** When possible, employees are expected to take the most efficient and economical route when traveling for work-related purposes. This includes selecting routes that minimize mileage and travel time while still fulfilling the purpose of the trip.

Furthermore, employees are encouraged to utilize county-owned vehicles or arrange carpooling with colleagues whenever feasible to minimize individual mileage and promote cost-effectiveness in work-related travel.

**Expense Reimbursement Form:** Employees must complete the County HR Expense Reimbursement Form when submitting mileage reimbursement requests. This form can be obtained from the County's HR department or is available on the Employee Navigator Portal under the Documents Library.

**Exceptions:** In certain circumstances, employees may require an exception to this standard mileage reimbursement policy. If an exception is needed, it should be documented in the "Notes" section of the Expense Reimbursement Form, and approval should be obtained from the relevant elected official, department head, or supervisor, as directed.

The elected official, department head, or supervisor will review and approve exceptions as necessary. Copies of the Expense Reimbursement Form with noted exceptions will be sent to the County Administrator for review, but County Administrator approval is not required.

***Note: Mileage for commuting from home to the regular workplace (and vice versa) is not reimbursable and is explicitly excluded from this policy.***

**Adopted:** \_\_\_\_\_



# CASS COUNTY BOARD OF COMMISSIONERS

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**TO:** Board of Commissioners

**FROM:** Matthew Newton, County Administrator

**DATE:** March 7, 2024

**RE: FY 24 Budget Amendments**

**REQUEST:**

Approve for the FY 24 Budget Amendments to be added to the March 7th Regular Meeting Agenda.

**BACKGROUND:**

There are 3 proposed Budget Amendment for FY 24. The worksheet attached reviews the proposed amendments and provides detail as to the need for the amendment.

**REVIEWS:**

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

**Administration**

**FINANCIAL ANALYSIS:**

Both the MAACS and Marine Grant adjustments do not increase any Fund Balance Allocation. The SESC Amendment provides the necessary Budget Amendment to account for the SESC Funding that was allocated at the January 18th Special Meeting. In total, the proposed amendments increase the Fund Balance Allocation by \$76,000.00.

**RECOMMENDATION:**

Motion to approve FY 24 Budget Amendments as presented.

**Adjustments Requiring BOC Approval - March 7, 2024**

<b>Account #</b>	<b>Fund / Dept</b>	<b>Account Name</b>	<b>Cause</b>	<b>R = Revenue E = Expense</b>	<b>Increase</b>	<b>Decrease</b>
101-000-569.329	General	Grant - MAACS Attorney Reimbursement	State Grant - Partial Reimbursement of MAACS Fees	R	17,000	
101-283-805.0000	Circuit Court	Legal Services	State Grant - Partial Reimbursement of MAACS Fees	E		17,000
101-000-569.324	General	Grant - Marine Law Enforcement	State Grant - Need to use remaining amount of grant	R	27,375	
101-331-972.324	Marine Law Enforcement	MEDC	State Grant - Need to use remaining amount of grant	E		27,375
101-000-699.050	General Fund	Fund Balance Allocation	Fund Balance Allocation	R	76,000	
101-568-802.000	General Fund	Soil Conservation	SESC Funding M-015-24	E		76,000



# CASS COUNTY BOARD OF COMMISSIONERS

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**TO:** Board of Commissioners

**FROM:** Matthew Newton, County Administrator

**DATE:** March 7, 2024

**RE: Medical Examiner Appointments**

**REQUEST:**

Approve the appointment of new Medical Examiner and Deputy Medical Examiners.

**BACKGROUND:**

In 2021, the County adopted R-182-20 engaging Western Michigan University Homer Stryker Medical School (WMED) to provide Medical Examiner Services. In October Dr. DeJong gave the 2023 Annual Report. Subsequently, Dr. DeJong resigned from her role to accept a position as the Dean of Michigan State University College of Osteopathic Medicine. Per MCL 52.501a, the County is required to appoint Medical Examiners and any Deputy Medical Examiners. As such, WMED is requesting that Cass County appoint Dr. DeJong's successor, Patrick Hansma as the County's new Medical Examiner and Amanda Fisher-Hubbard, Edmand Donoghue, Jared Brooks, Anna Tart, and Christine James as Deputy Medical Examiners. Dr. DeJong's Resignation Letter and the Medical Licenses and CVs of the proposed appointees are attached for your review.

**REVIEWS:**

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

**Administration**

**FINANCIAL ANALYSIS:**

N/A

**RECOMMENDATION:**

- 1) Motion to appoint Patrick Hansma as Cass County Medical Examiner.
- 2) Motion to appoint Amanda Fisher-Hubbard, Edmand Donoghue, Jared Brooks, Anna Tart, and Christine James as Deputy Medical Examiners.



# CASS COUNTY BOARD OF COMMISSIONERS

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**TO:** Board of Commissioners

**FROM:** Opioid Settlement Advisory Committee

**DATE:** March 7, 2024

**RE: Opioid Settlement Funding Plan**

**REQUEST:**

Approve Opioid Settlement Funding Plan

**BACKGROUND:**

The Board of Commissioners established an Opioid Settlement Advisory Committee on August 10, 2023. The purpose of the Committee was to review and propose a plan for the use of Opioid Settlement Funds directed to Cass County. After reviewing recommendations from various agencies, attending training sessions, and rigorous discussion amongst the Committee, the Committee voted on February 2nd to recommend the adoption of the attached Settlement Funding Plan.

The Plan, if adopted, would provide funding on an annual basis of \$50,000.00 or an amount equal to the projected annual allocation, whichever is greater, for non-emergency and non-crisis response funding. Additionally, a budget for expenditures of up to 1/3 of the total fund balance would be utilized for emergency or crisis response funding. For FY 24, \$50,000.00 would be proposed for non-emergency and non-crisis response funding and \$100,000.00 in funding for emergency or crisis response.

Funding requested would be reviewed and scored per the included scoring rubric by the County Administrator, Finance Director, Opioid Settlement Advisory Committee Chair, and Opioid Settlement Advisory Committee Vice-Chair within 14 days of submission with a recommendation being presented to the next Board of Commissioners Committee of the Whole Meeting where the BOC would either approve the recommended action, deny the recommended action, or take other action as determined appropriate. If any of the proposed reviewers have a conflict-of-interest, alternates would include the Cass County Sheriff and Director of the VBCD Health Department on a rotating basis.

**REVIEWS:**

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

**Opioid Settlement Advisory Committee, Administration**

**FINANCIAL ANALYSIS:**

N/A

**RECOMMENDATION:**

Adopt the Opioid Settlement Funding Plan and Request for Funding Application.

# Cass County

## Opioid Settlement Funding Plan

Recommended by Cass County

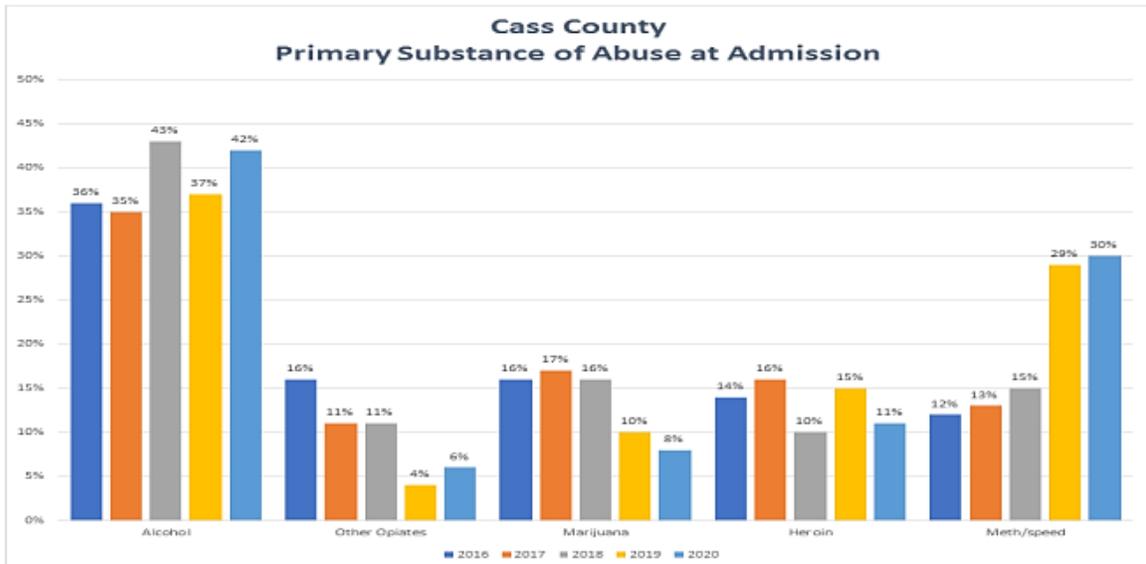
Opioid Settlement Advisory Committee, 2/2/24

Approved by the BOC on 3/7/24

### 1. Overview

- a. Cass County's Board of Commissioners established an Opioid Settlement Advisory Committee on 8/10/23 to plan for spending of the Opioid Settlement Funds directed to Cass County.
- b. Cass County's Opioid Settlement Advisory Committee is comprised of:
  - (1) Chair, Carol Montavon Bealor, Chief Judge, Cass County Courts;
  - (2) Vice Chair, Bob Weber, SUD Director, Woodlands Behavioral Healthcare Network;
  - (3) Commissioner Marchetti;
  - (4) Commissioner Lee;
  - (5) Sheriff Behnke;
  - (6) Matthew Newton, County Administrator;
  - (7) Jennifer Rentfrow, County Finance Director;
  - (8) Danielle Persky, Director, Cass Van Buren Health Department;
  - (9) Mary Middleton, CEO, Cassopolis Family Clinic Network;
  - (10) Dr. James Wierman; and,
  - (11) Prosecutor Victor Fitz.
- c. Impact of Substance Abuse in Cass County:
  - (1) Opioid-related deaths in Michigan increased by more than 300% starting in 2013.
  - (2) Opioid-related deaths accounted for over 80% of all drug related deaths in the state in 2017, and prescription opioids were involved in over 70% of those deaths.
  - (3) Approximately 17% of Cass County Residents smoke or use tobacco which is slightly less than state average (18%).
  - (4) Alcohol and marijuana use/abuse continue to have the highest negative impacts on Cass County residents, but heroin and other drug use were 6-12% of hospital admissions in 2020 and disproportionately high in the court system.

- (5) Cass County Primary Substance Abuse at Admission per Woodlands' 2023 Community Needs Assessment is set forth in the graph below:



- d. This funding plan provides a mechanism to request funding proposals from organizations, groups, or individuals addressing or providing services related to opioid use prevention, harm reduction, treatment, recovery, and wrap around community supports to apply for funding to serve individuals and families impacted by opioid use who also have a connection to Cass County. This includes services focused on or related to substance use disorders, polysubstance use, and co-occurring mental health and substance use disorders.
- e. There are several funding tracks:
- (1) Emergency or crisis response funding to address issues that are emergent and time-sensitive with a total cost of more than \$5,0000;
  - (2) Emergency or crisis response funding to address issues that are emergent and time-sensitive with a total cost of \$5,0000 or less;
  - (3) Funding for non-emergency and non-crisis response services or interventions with a total cost of \$5,000 or less; and,
  - (4) Funding for non-emergency and non-crisis services or interventions with a total cost of more than \$5,000.
- f. The amount of funds available for awards will differ annually as a budget will be established each fiscal year and then proposals will be accepted annually beginning October 1<sup>st</sup> for each fiscal year.
- g. This funding plan and recommendation is approved and recommended by the Cass County Opioid Settlement Advisory Committee as of 2/2/24.

## 2. Background on Opioid Litigation & Settlement Funds

- a. In 2021, a \$26 billion nationwide settlement was reached to resolve all Opioids litigation brought by states and local political subdivisions against the three largest pharmaceutical distributors: McKesson, Cardinal Health and AmerisourceBergen (“Distributors”), and manufacturer Janssen Pharmaceuticals, Inc. and its parent company Johnson & Johnson (collectively, “J&J”).
- b. The state of Michigan is slated to receive approximately \$776 million over 18 years. Fifty percent (50%) of the settlement amount will be sent directed to county and local governments. The national agreement also requires significant industry changes that will help prevent this type of crisis from ever happening again.
- c. In 2022, additional settlements with pharmacies and manufacturers were announced, including CVS, Walmart, Allergan and Teva. These four settlements are expected to bring in around \$450 million to Michigan, divided with fifty percent (50%) directed to local governments.
- d. Michigan can also expect additional funds received through companies Purdue Pharma, Mallinckrodt PLC and Endo, which are pursuing bankruptcy plans that include funding opioid abatement trusts. Currently, Cass County has received opioid settlement funds totaling \$276,769.06. Projections are changing as more settlements are made with current projections of funding of at least \$50,000 per year for the next 15 years.

## 3. Goal & Spending Plan

- a. Cass County’s goal is to spend the Opioid Settlement Funds in a way that addresses the unique needs of individuals and families impacted by opioid use who have a connection to Cass County by:
  - (1) using the money to save lives;
  - (2) using evidence to guide spending;
  - (3) investing in youth prevention;
  - (4) focusing on racial equity; and,
  - (5) using a fair and transparent process for deciding what funding requests to spend opioid settlement funds on.
- b. The Advisory Committee formulated a plan for spending prioritizing:
  - (1) Agile and informed decision making: The Committee recognized the need to be agile in considering urgent or critical needs (since we have money available to spend to address those needs) balanced against informed decision making that takes into account diverse community perspectives (to preserve these funds for the intended uses);
  - (2) Streamlined Application/Administration and Accountability for Awarded Funds: The Committee wanted to create an application and administration process that doesn’t discourage individuals, groups, and organization from

seeking funds and also provide accountability for awarded funds to ensure that funds awarded are used for proper purposes and that the impact of the funds used is measured;

- (3) Fund Use that has wider community impact and Fund Use that meets particular individual/family needs: The Committee wanted to create mechanisms to fund initiatives that have a wider community impact as well as providing a means for individuals/families to apply for smaller awards to meet particular needs drive by the opioid crisis; and,
- (4) Need for a Plan Now and the need for the Plan to Evolve over time as more funds are received and we learn from the initiatives funded.

**4. The Cass County Opioid Settlement Advisory Committee recommends that the Board of Commissioners adopt a Motion Approving this Opioid Settlement Funding Plan, including the administration provisions set forth herein, and more specifically which:**

- a. Maintains Cass County's Opioid Settlement Funds in a separate fund;
- b. As part of the regular budgeting process, establish a budget for expenditure through awards for non-emergency and non-crisis response funding of \$50,000, or an amount equal to the projected annual allocation, whichever is greater;
- c. For FY 2024, establish a budget for expenditure through awards for non-emergency and non-crisis response funding of \$50,000;
- d. As part of the regular budgeting process, establish a budget for expenditure through awards for emergency or crisis response funding of up to an amount equal to 1/3 of the total fund balance;
- e. For FY 2024, establish a budget for expenditure through awards for emergency or crisis response funding of \$100,000;
- f. Adopt the funding application and administration process set forth in this Funding Plan including the application and administration process and specifically:
  - (1) The Eligibility criteria set forth in 5. Below
  - (2) The Availability of Funds details set forth in 6. Below
  - (3) The Funding Priorities and Requirements set forth in 7. Below
  - (4) The Reporting requirements set forth in 8. Below
  - (5) The Allowable Uses of Funding and Funding Restrictions set forth in 9. Below
  - (6) The Selection and Awards Process set forth in 10. Below including using a Scoring Rubric created by the Advisory Committee
  - (7) Direct Questions as set forth in 11. Below
  - (8) Utilize the Cass County Opioid Settlement Funds Request for Funding Application set forth below or as otherwise updated by the Cass County Opioid Settlement Advisory Committee

- g. Continue operation of the Cass County Opioid Settlement Advisory Committee so long as Opioid Settlement Funds are on deposit with Cass County with a Chair and Vice Chair elected from the Committee's membership at the first meeting after the start of each fiscal year, with the current members as appointed by the Cass County Board of Commissioners after recommendation by the appointments committee and future members added as appointed by the Cass County Board of Commissioners after recommendation by the appointments committee.

## **5. Eligibility**

- a. Organizations, groups, or individuals addressing or providing services related to opioid use prevention, harm reduction, treatment, recovery, and wrap around community supports are eligible to apply for funding to serve individuals and families impacted by opioid use who have a connection to Cass County. This includes services focused on or related to substance use disorders, polysubstance use, and co-occurring mental health and substance use disorders.
- b. There are several funding tracks:
  - (1) Emergency or crisis response funding to address issues that emergent and time-sensitive with a total cost of more than \$5,0000;
  - (2) Emergency or crisis response funding to address issues that emergent and time-sensitive with a total cost of \$5,0000 or less;
  - (3) Funding for non-emergency and non-crisis services or interventions with a total cost of \$5,000 or less; and,
  - (4) Funding for non-emergency and non-crisis services or interventions with a total cost of more than \$5,000.
- c. Organizational applicants must be a governmental entity or a 501(c)(3) entity.

## **6. Availability of Funds**

- a. The number of awards will be dependent on the amount of funds available for annual allocation. The amount of funds available will differ annually.
- b. Proposals for non-emergency and non-crisis response funding will be accepted annually between October 1<sup>st</sup> through July 1<sup>st</sup>.
- c. Proposals for emergency or crisis response funding will be accepted year-round.
- d. Funds must be utilized during that fiscal year (from October 1<sup>st</sup> through September 30<sup>th</sup>) of the year in which the award is made unless otherwise approved and agreed upon.

## 7. Funding Priorities and Requirements

### a. Funding Priorities:

- (1) Serving individuals and families impacted by opioid use with a connection to Cass County leveraging wrap around community supports
- (2) Investing in youth prevention
- (3) Focusing on racial equity
- (4) Impacting underserved populations
- (5) Addressing unmet community needs
- (6) Partnering with other counties or other county service providers to leverage a greater outcome impact

### b. Funding Requirements:

- (1) Plan to utilize funds within the associated fiscal year
- (2) Plan to ensure utilization of funds supplements, rather than supplants, existing funding
- (3) Plan to ensure all funds are used in alignment with Exhibit E and the definition of opioid remediation
- (4) Ensure indirect costs, if any, do not exceed 5%
- (5) Provide data on funded outcomes and impacts as directed by Cass County
- (6) Complete required expenditure report(s)
- (7) Timeline for your expenditure of funds

## 8. Reporting Requirements

### a. Reporting Requirements for awards of \$5,000 or less, unless otherwise approved and agreed upon:

- (1) Initial Report within 30 days of award by email to [cassopioidsettlementfunds@cassco.org](mailto:cassopioidsettlementfunds@cassco.org)
- (2) Final Report by September 1<sup>st</sup> during the year in which the funds are awarded by email to [cassopioidsettlementfunds@cassco.org](mailto:cassopioidsettlementfunds@cassco.org)

### b. Reporting Requirements for awards of more than \$5,000

- (1) Initial Report within 30 days of award by email to [cassopioidsettlementfunds@cassco.org](mailto:cassopioidsettlementfunds@cassco.org)
- (2) Mid-project Report mid-way between receipt of funding and September 1<sup>st</sup> of the year in which the funds are awarded by email to [cassopioidsettlementfunds@cassco.org](mailto:cassopioidsettlementfunds@cassco.org)
- (3) Final Report by September 1<sup>st</sup> during the year in which the funds are awarded by email to [cassopioidsettlementfunds@cassco.org](mailto:cassopioidsettlementfunds@cassco.org)

c. Minimum Reporting Contents for all awards:

- (1) Names of individuals involved
- (2) Community partners involved, if any
- (3) Challenges and barriers experienced within the reporting period
- (4) Successes experienced within the reporting period
- (5) Amount of funds expended during reporting period with details on expenditures
- (6) Anticipated next steps
- (7) Reporting topics agreed upon at the time of funding
- (8) For Final Reports, data on funded outcomes and impacts as directed by Cass County and at a minimum to include number of people and/or families served

**9. Allowable Uses of Funds & Funding Restrictions**

- a. Specific to the J&J, Distributor, CVS, Teva, Allergan and Walmart settlements,
- (1) funds must be spent on opioid remediation. Opioid Remediation is defined as,<sup>1</sup>
    1. Care, treatment, and other programs and expenditures (including reimbursement for past such programs or expenditures except where this Agreement restricts the use of funds solely to future Opioid Remediation) designed to (1) address the misuse and abuse of opioid products, (2) treat or mitigate opioid use or related disorders, or (3) mitigate other alleged effects of, including on those injured as a result of, the opioid epidemic.
  - (2) Activities must meet the definition of opioid remediation<sup>2</sup>, be evidence-based strategies<sup>3</sup> or promising practices and align with allowable uses outlined by [Exhibit E](#).<sup>4</sup>

**10. Selection and Award Process**

- a. All funding requests must include:
- (1) the completed Cass County Opioid Settlement Funds Request for Funding Application document below which includes budgetary details including both itemized financial breakdown as well as narrative details describing all fund usage;
  - (2) additional documentation available to support the funding request

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<sup>1</sup> <https://nationalopioidsettlement.com/>

<sup>2</sup> <https://www.lac.org/assets/files/TheOpioidEbatement-v3.pdf>

<sup>3</sup> <https://www.cdc.gov/drugoverdose/pdf/pubs/2018-evidence-based-strategies.pdf>

<sup>4</sup> <https://www.attorneygeneral.gov/wp-content/uploads/2021/12/Exhibit-E-Final-Distributor-Settlement-Agreement-8-11-21.pdf>

- b. Proposals must be submitted by email to [cassopiodsettlementfunds@cassco.org](mailto:cassopiodsettlementfunds@cassco.org)
- c. Proposals for non-emergency and non-crisis response funding are accepted each fiscal year from October 1<sup>st</sup> through July 1<sup>st</sup>
- d. Proposals for emergency and crisis response funding are accepted year round
- e. Review of Proposals:
  - (1) Proposals will be reviewed and scored by the County Administrator, the Finance Director, the Opioid Settlement Advisory Committee Chair, and the Opioid Settlement Advisory Committee Vice-Chair within 14 days of submission of a funding application request using a scoring rubric created by the Advisory Committee after which a recommendation will be presented at the next Board of Commissioners' Committee of the Whole Meeting with the Board of Commissioners then either: (1) approving the recommended action and scheduling a special meeting or moving the matter to the next scheduled Board of Commissioners Meeting, as appropriate; denying the recommended action; or (3) taking other action as determined appropriate by the Board of Commissioners.
  - (2) If any of the initial reviewers identified in (1) above have a conflict of interest due to being a part of or affiliated with any funding request, then the following persons shall be contacted to replace such persons as an initial reviewer on a rotating basis as an alternate reviewer:
    - 1. Cass County Sheriff
    - 2. Director, Cass Van Bruen Health Department
  - (3) In the event that the initial reviewers determine that the approval process for a funding request should be expedited because the funding request is for emergency or crisis response funding, the initial reviewers may take appropriate steps to expedite consideration by the Board of Commissioners of such a funding request so that the approval process can also be expedited.
- f. Once a determination has been made by the Board of Commissioners, the County Administrator shall promptly notify the applicant as to the action taken by the Board of Commissioners. If an award is made, a meeting will be scheduled within 14 days to discuss the specific terms of the funding awarded.

#### **11. Questions:**

- a. Questions regarding Opioid Settlement Funds Requests for Funding may be submitted by email to [cassopiodsettlementfunds@cassco.org](mailto:cassopiodsettlementfunds@cassco.org) or by telephone to the County Administrator, Matthew Newton, at 269-445-4420.

# Cass County Opioid Settlement Funds Request for Funding Application

## To Be Completed by Applicant

(attach additional sheets of paper in response to any question as necessary):

<b>1. Applicant Information</b>	
<b>Applicant Name</b>	
<b>Street Address</b>	
<b>Email Address</b>	
<b>Phone Number</b>	
<b>If Organization is the Applicant, the Name of the Project Director</b>	
<b>If Organization is the Applicant, the Name of the Authorized Representative (who signs the application and award contract)</b>	
<b>Signature of Authorized Representative (if Organization is the Applicant)</b>	
<b>Date</b>	
<b>2. Applicant Description</b>	
<b>3. Is this funding request for an emergency or crisis response or a regular request? (attach details as to the exact nature of the emergency/crisis)</b>	
<b>4. Description of what the funding is sought for including details of the need for the funds and what outcome is being sought with the use of the funds (use attachments as necessary)</b>	

<b>5. Populations Served/Target Population and Geographic Area Served</b>		
<b>6. Data to Support Need for Project (if available)</b>		
<b>7. Proposed timeline (use attachments as necessary)</b>		
<b>8. Details regarding Funded Activities (use attachments as necessary)</b>		
<b>Activity/Activities</b> e.g. media campaign about Naltrexone	<b>Desired Outcomes</b> Increase awareness	<b>Timeline</b> 2 months
<b>9. Success – How will success be measured?</b>		
<b>10. Sustainability – How will the project be sustained after funding cycle?</b>		
<b>11. Budget – Total amount requested</b>	<b>\$</b>	
<b>12. Budget Documentation—attach a breakdown of exactly how the requested funds will be used.</b>		
<b>13. If new, is the project evidence-based or based on promising practices? (Check one and provide link to information on evidence base)</b>	<input type="checkbox"/> - Yes <input type="checkbox"/> - No Link: _____	

<b>14. Attachments – Supporting Documents</b>	<ul style="list-style-type: none"> <li>• Resume and/or biography of project director</li> <li>• Budget itemization with narrative of details regarding each expenditure</li> <li>• Any other attachments that will provide a more complete picture of the funding requested</li> <li>• Letters of support from partner organizations (optional)</li> <li>• Materials demonstrating experience, organizational impact and/or commitment to addressing the drug overdose epidemic (optional)</li> </ul>
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### Resources

- Principles for Spending
  - [Principles for the Use of Funds From the Opioid Litigation](#)
- Evidence-Based Strategies and Promising Practices
  - [Evidence Based Strategies for Abatement of Harms from the Opioid Epidemic](#)
  - [Evidence-Based Strategies for Preventing Opioid Overdose: What's Working in the United States](#)
- Local data
  - [Michigan Overdose Data to Action Dashboard](#)
    - Data on overdose deaths, emergency department visits and emergency medical services (EMS) calls and Substance Use Vulnerability Index
  - [Michigan Department of Health and Human Services Opioids Webpage - EMS Responses](#)
    - “Public Use Dataset EMS Responses to Probable Opioid Overdose”, found under “Overdose Reports”
  - [Michigan Substance Use Disorder Data Repository \(SUDDR\)](#) and [Data Visualizations](#)
    - Suspected fatal overdoses and emergency medical services naloxone administration data
  - [University of Michigan Injury Prevention Center System for Opioid Overdose Surveillance \(SOS\)](#)
    - County-level data on overdose deaths, emergency department visits and emergency medical services (EMS) calls
  - [Overdose Detection Mapping Application Program \(ODMAP\)](#)
    - Near real-time tracking of fatal and non-fatal overdoses and naloxone administration by public health and public safety
  - [Wayne State University’s School of Social Work Center for Behavioral Health and Justice Dashboard](#)
    - Customizable dashboard that shows multiple topics including, behavioral health, public health, criminal justice, housing, demographic and other data
  - Data and information may also be accessed through local communities within health departments, prevention coalitions, harm reduction providers, behavioral health providers, recovery support providers and other groups.

## Cass County Opioid Settlement Advisory Committee Funding Application Scoring Rubric

<b>Funding Priorities</b>	<b>Possible Score</b>	<b>Actual Score</b>	<b>Reasoning</b>
Serving individuals and families impacted by opioid use with a connection to Cass County leveraging wrap around community supports	1		
Investing in youth prevention	.5		
Focusing on racial equity	.5		
Impacting Underserved Populations	.5		
Addressing Unmet Community Needs	.5		
Partnering with other counties or other county service providers to leverage a greater outcome impact	1		
<b>Funding Requirements</b>			
Plan to utilize funds within the associated fiscal year	1		
Plan to ensure utilization of funds supplements, rather than supplants, existing funding	1		
Plan to ensure all funds are used in alignment with Exhibit E and the definition of opioid remediation	1		
Ensure indirect costs, if any, do not exceed 5%	1		
Plan to provide data on funded outcomes and impacts as directed by Cass County	1		
Timeline for expenditure of funds	1		
<b>TOTAL</b>	<b>10</b>		

Other notes:

Completed by: \_\_\_\_\_

Date: \_\_\_\_\_