MEETING AGENDA
*ZOOM MEETING*
July 22, 2020 – 8:30 a.m.

I. Call to Order – Chairperson Leslie McClelland

II. Roll Call

III. Approval of Agenda

IV. Introductions

V. Public Comments

VI. Approval of Minutes
   a. June 24, 2020 meeting

VII. Financial Report – Treasurer Rick Ruswurm

VIII. Business
   1. Kinexus Proposal
   2. Path forward

IX. New Business

XI. Adjournment

Also present: Administrator Jeff Carmen and Emilie Sarratore.

Chairperson Leslie McClelland called the meeting to order by Zoom to order at 8:34 a.m.

Approval of the Agenda: Mark VanDusen moved for approval of the agenda, seconded by David Kring and motion carried.

Introduction of Visitors: Leslie McClelland welcomed Emilie Sarratore, Cassopolis Village Manager.

Public Comment: There was no public comment.

Approval of Minutes: David Kring moved for approval of the May 27, 2020, minutes. Seconded by Mark VanDusen and motion carried.

Financial Report: Mark VanDusen moved to accept the financial report, seconded by Ron McAdam and motion carried.

Business

1. Review of the Kinexus Letter of Proposal: At the May meeting the EDC asked for clarification of the Kinexus proposal to perform economic development duties for Cass County and the EDC. A letter of proposal with duties and financial commitment was emailed to members. After discussion, Kevin Anderson moved to support the Kinexus proposal as written, seconded by Edwin Johnson and motion carried. Roseann Marchetti will contact Todd Gustafson of Kinexus and a meeting will be set up with Leslie McClelland, Kevin Anderson, Roseann Marchetti and Jeff Carmen. Roseann will ask Todd and Zach Morris to attend the July 22, 2020 EDC meeting.

2. Committee Structure: The Legal Committee of Edwin Johnson and David Kring was asked to research the best way to go: a 501 © 6 or a 501© 3? Management Committee: Leslie McClelland, Kevin Anderson, Jeff Carmen and Roseann Marchetti will meet with Todd Gustafson and Zach Morris within the next week or two.
Outreach: The committee of Junior Oliver, Ron McAdam and Leslie McClelland will discuss meeting with businesses, townships and villages in Cass County.

3. Path forward - What happens after Kinexus? We will need a funding mechanism and a plan. Discussion followed. Discussed were the County budget cycle, not rushing to ask county businesses for help, create a conversation with those interested in economic development, an historical forum, sustainability, Dowagiac and Cassopolis support, and County transportation.

4. Community Connections that EDC should be making: Leslie asked the members to write down three organizations that the EDC should be aware of and bring those to the next meeting. Jeff Carmen suggested a county wide summit of groups: tourism, historical groups, etc. and look at a county wide perspective.

The next meeting will be on July 22, 2020 at 8:30 a.m. and hopefully in person. There being no further business before the EDC, Mark VanDusen moved for adjournment, seconded by Rick Russwurm and meeting adjourned at 9:42 am.

We attest the Board of Directors of the Cass County EDC has approved these minutes as the official minutes of the meeting recorded herein.

Leslie McClelland, Chairperson

Roseann Marchetti, Secretary
County of Cass
Fund 243 Economic Development Corp
Financial Report

Cash 10/1/2019 28,884.53

Revenue:
Interest Income (Year-to-Date Total) YTD 167.18
**interest corrected in bank reconciliation process 167.18

Expenditures:
  Edwardsburg Chamber of Commerce 01/09/20 (135.00)
                                (135.00)

Beginning Cash 28,884.53
Revenues 167.18
Expenses (135.00)

Ending Cash 6/30/2020 28,916.71