



CASS COUNTY Board of Commissioners

REGULAR MEETING OF THE CASS COUNTY BOARD OF COMMISSIONERS

July 11, 2024
5:00 PM

- A. CALL TO ORDER – CHAIR JONES
- B. INVOCATION – COMMISSIONER LEE
- C. PLEDGE OF ALLEGIANCE – COMMISSIONER LAYLIN
- D. ROLL CALL - CLERK/REGISTER
- E. PUBLIC COMMENT (ON AGENDA ITEMS ONLY) – LIMIT TO 3 MINUTES/PERSON
- F. ADDITIONS/DELETIONS TO AGENDA
- G. APPROVAL OF THE AGENDA – COMMISSIONER LOCKE
- H. RECOGNITIONS
 - 1. Letters of Commendation - Deputy Samuel Harris & Deputy Thomas Wilson
- I. PRESENTATIONS
 - 1. MSU Extension Annual Report - MSUE District Director Julie Pioch
- J. PROPOSED CONSENT AGENDA – VICE-CHAIR BARRERA
 - 1. Motion to approve claims dated June 1, 2024 to July 5, 2024
 - 2. Motion to approve June 6, 2024 Regular Meeting Minutes
 - 3. Motion to adopt the Hard Cap under Public Act 152 for Health Insurance Coverage for 2024-2025
 - 4. Motion to Refuse Purchase of all Tax-Reverted Properties
 - 5. Motion to approve the FY 25 Community Corrections Plan and Grant Application.
 - 6. Motion to approve ESRI GIS Software 3-Year Agreement in the amount of \$58,000 annually.



CASS COUNTY Board of Commissioners

7. Motion to authorize 2 members from the Opioid Settlement Advisory Committee to attend the 8th Annual National Opioid Crisis Management Conference at a cost not to exceed \$5,000 and to be paid via the Opioid Settlement Fund.
8. Motion to approve Interim Cleaning Contract with Cleanest Co. to provide continued services through September 30th at \$17,780 per month for all County Facilities.
9. Motion to approve Service Weapon Replacement Program at a cost of \$43,919.
10. Motion to approve Squad Car Replacement at a cost not to exceed \$146,000 and to be paid out of the Motor Pool Fund with contributions back to the MPF scheduled for a 4-year term.
11. Motion to approve a proposal for a Classification & Compensation Study from Municipal Consulting Services at a cost not to exceed \$60,000.

K. COMMISSIONER REPORTS

- District 1 - Commissioner Laylin
- District 2 - Commissioner Lawrence
- District 3 - Commissioner Locke
- District 4 - Commissioner Jones
- District 5 - Commissioner Howie
- District 6 - Commissioner Barrera
- District 7 - Commissioner Marchetti
- District 8 - Commissioner Lee

L. ADMINISTRATOR'S REPORT

1. June 2024 Administrator's Report

M. COUNTY PARTNERS (LIMIT TO 5 MINUTES)

N. ELECTED OFFICIALS

O. NEW BUSINESS

1. MERS Committee Dissolution
2. Jury Fees
3. Dispatch Equipment Room Air Conditioner

P. PUBLIC COMMENT – LIMIT TO 3 MINUTES/PERSON

Q. CLOSED SESSION



CASS COUNTY Board of Commissioners

R. COMMISSIONER COMMENTS/ANNOUNCEMENTS

S. ADJOURNMENT



CASS COUNTY OFFICE OF SHERIFF

321 M-62 North, Cassopolis, MI 49031 ♦ www.ccsso.info ♦ Administration: (269) 445-8644 ♦ Dispatch (269) 445-1560

RICHARD J. BEHNKE, Sheriff

CLINTON D. ROACH, Undersheriff

Letter of Commendation

To: Deputy Samuel Harris
From: Sheriff Richard J. Behnke
RE: Letter of Commendation- Valor

On May 23, 2024 at 2313, the Cass County Dispatch Center received a 911 call regarding a vehicle crash at the intersection of Pokagon Highway and Dailey Road in Cass County's LaGrange Township. The initial reports were that a vehicle had hit a power pole and there were vehicles on fire. When Deputy Thomas Wilson, Deputy Samuel Harris and Sgt. Ryan Shields arrived on scene, they all found a chaotic event. A vehicle was trapped under the power pole with live power lines near the ground. Deputies Wilson and Harris jumped over the live power lines to approach the vehicle. One of the occupants exited the vehicle and was engulfed in flames. He was extinguished using a fire extinguisher. The other occupant was still in the burning car, when Deputy Wilson threw a fire extinguisher through the window to provide the passenger an exit point. The passenger then exited the vehicle. Deputies Wilson and Harris disregarded their own safety and jumped into action to save the lives of the victims. They approached the dangerous scene and extinguished the flames on one victim. Deputies Wilson and Harris guided the victims away from the fire and live power lines and placed themselves in danger while doing so. They monitored the victims until EMS arrived.

Your bravery is a credit to yourself and the Cass County Sheriff's Office. You put the safety of the public before your personal safety and put yourself into harms way to help a stranger. Your calmness and professionalism have not gone unnoticed. Please accept this letter of commendation and Medal of Valor as a token of our appreciation.

Thank you for your service to the citizens of Cass County, MI.

Sheriff Richard J. Behnke
Cass County Sheriff's Office

The Cass County Sheriff's Office, recognizing its commitment of service to all citizens, will provide professional law enforcement and crime prevention in accordance with the highest possible standards of integrity and fairness.



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Incident / Complaint: 2024018913-24 / 20240001245

Supp:



CASS COUNTY SHERIFF'S OFFICE

321 N M-62, Cassopolis, MI 49031

Incident Report - PERSONAL INJURY ACCIDENT

Accident - Accident (Not State Reportable)

Inactive

Reporting Officer	Incident / Complaint	Supp	Primary	Inc / Rep Date	Hour Ocrd		
WILSON, T. (1412)	2024018913-24 / 20240001245		Yes	05/23/2024 (Incident)	23		
Secondary Officer	County	Jurisdiction	Assist ORI	Year	Orig Yr		
	14	Township Of La Grange		24	2024		
Address Type	Prefix	Street Num	Street	Suffix	PO Box	Apt. Num	Lot Num
Incident Address		26982	POKAGON	Highway			
City	State	Postal Code	County	Cross Street	Quadrant		
CASSOPOLIS	MI	49031	CASS				
Exceptional Clearance	Clearance Date	GeoCode	Latitude	Longitude			
			41.911996	-86.087178			

Offenses

File Class	Site	Att/Comp	Offender Used	Bias	Weapon	Activity Type	Premises Entered
Accident (Not State Reportable)	Highway/Road/Alley	C	N	None			

Subjects

Full Name	Type	Sex	Age	Date Of Birth	Date Of Death
KHAKYAR, KHAKI	Other				
FARRELL, RAYNE MARIE	Other				
FREEDLINE, NEVEAH RENEE	Other				
CAMBELL, BAILEA	Other				

Vehicles

Plate	State	VIN	Year	Make	Other	Model	Style	Color	Comment
98AB01	MI	1G1PA5SH9D7235255	2013	Chevrolet		CRUZE	4dr	Black	Severe Fire Damage, TRUE'S TOWING
EFS0904	MI	1C3BC5EDXAN165085	2010	Chrysler		SEBRING			Severe Fire Damage, TRUE'S TOWING

Offenses

Accident (Not State Reportable)

Site	Att/Comp	Bias	Weapon	Entered
Highway/Road/Alley	Completed	None		
Cargo Theft	Offender Used	Activity Type		
No	Not Applicable/None			

Incident / Complaint: 2024018913-24 / 20240001245

Supp:

DATE/TIME:

05-23-2024 at 23:14 hours

LOCATION/VENUE:

Pokagon Hwy & Daily Rd., Cassopolis, LaGrange Twp., Cass County, Michigan

REPORTING OFFICER:

Deputy Wilson, 1412

TYPE OF REPORT CLASSIFICATION:

Personal Injury Accident

INFORMATION:

This incident was called in by Apple Crash Detection

INJURIES:

Operator of Unit 1 - Khaki Khakyar - Khaki received 3rd degree burns to 80 percent of his body. Upon extinguishing Khaki he was able to crawl to the sound of my voice, doing so across multiple live electrical wires. Khaki rolled across the pavement multiple times and attempted to stand. His skin had been largely charred by the fire, and it appeared that the subcutaneous layer of his skin was exposed. Khaki was unable to form words but responded to Deputies audibly. Khaki was transported by EMS to [REDACTED] Hospital, where he was transferred to the [REDACTED]. Follow-up was conducted on 06-06-2024, [REDACTED].

Passenger of Unit 1 – Emurdin Zazi - Appeared to have suffered from smoke inhalation. Was responsive, but would periodically become unresponsive until receiving sternum rubs. Sgt. Shields conducted further follow-up with Emurdin Zazi at [REDACTED].

Operator of Unit 2 - Rayne Farrell - Appeared uninjured at the time of the accident. Later was checked by the hospital and was found to have suffered a broken collarbone from the collision.

Backseat Passenger of Unit 2 - Bailea Campbell - Transported by EMS due to concerns about concussion as she was laying in the back seat without a seat belt. Campbell also received multiple small burns from melting canvas from the Sebring.

NARRATIVE:

On 05-23-2024 at approximately 04:14 hours, I, Deputy Wilson, responded to the intersection of Pokagon Hwy and Dailey Rd. due to a report of a collision. The call was initially reported by an Iphone Crash Detection alert, but was soon after confirmed by passers-by. I was then updated by CCSO Central Dispatch that the traffic collision involved two vehicles, both of which were on fire. It was also reported that the vehicles appeared to be occupied.



CASS COUNTY SHERIFF'S OFFICE

321 N M-62, Cassopolis, MI 49031

Supplemental Report - 5-23-2024 SUPPLEMENT

Accident - Accident (Not State Reportable)

Inactive

Reporting Officer	Incident / Complaint		Supp	Primary	Inc / Rep Date		Hour Ocrd
SHIELDS, R. (1476)	2024018913-24 / 20240001245		1	No	05/23/2024 (Incident)		23
Secondary Officer	County	Jurisdiction		Assist ORI	Year	Orig Yr	
	14	Township Of La Grange			24	2024	
Address Type	Prefix	Street Num	Street	Suffix	PO Box	Apt. Num	Lot Num
Incident Address		26982	POKAGON	Highway			
City	State	Postal Code	County	Cross Street		Quadrant	
CASSOPOLIS	MI	49031	CASS				
Exceptional Clearance		Clearance Date		GeoCode	Latitude	Longitude	
					41.911996	-86.087178	

Subjects

Full Name	Type	Sex	Age	Date Of Birth	Date Of Death
ZAZI, EMURDIN	Other				

Persons

ZAZI, EMURDIN

Type	Sex	Race	Age	Identification	Height	Weight
Street Address		Apartment	City		State ZIP	
Phone	Residence	Ethnicity	Eye Color	Hair Color	Other	

Statement

Narrative

COMPLAINT NUMBER

20240001245

DATE:

05/23/2024

TIME:

Incident / Complaint: 2024018913-24 / 20240001245

Supp: 1

I did not observe any pre-impact skids on Dailey Road. It appears that the vehicle that was driven by the two subjects mentioned above in the narrative was northbound. It was struck by an eastbound vehicle in the front part of the Dailey Road bound vehicle. Both vehicles exited the roadway southeast coming to rest on some decorative rocks, residential property there. As the Dailey Road bound vehicle exited the roadway it struck a utility pole causing damage to the passenger side of that vehicle. The utility pole was still partially underneath the vehicle in line with the dent on the passenger side.

STATUS

Closed

RESPECTFULLY SUBMITTED,

DEPUTY R. SHIELDS 1476,

CASS COUNTY SHERIFF'S OFFICE

Reporting Officer: SHIELDS, R. (1476)

Reviewed By: _____





JOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund					
Dept					
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AMERI-KART CORP	RESTITUTION BRIAN BAILEY 12-010278-FH	10.00	1200835
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ANNA DEAN SHADE	RESTITUTION BRENDA BICKEL 10-010232-FH	50.00	1200837
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BAILEY COLE ADAMS	RESTITUTION BRODY BABCOCK 23-010003-FH	25.00	1200840
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BRUCE GOODSON	RESTITUTION SHAWN BAKER 05-010329-FH	20.00	1200847
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CCDET	RESTITUTION PHILIP ALEXIS JR 10-010174-	57.00	1200849
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DAVID MEDLIN	RESTITUTION SHAWN BAKER 05-010329-FH	40.00	1200856
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MDHHS	RESTITUTION IVA ANDERSEN 99-010063-FH	10.00	1200883
Total For Dept				212.00	
Total For Fund				212.00	
Fund 101 GENERAL FUND					
Dept 000 GENERAL					
101-000-640.914	PARKS REVENUE	DAISY HERVEY	DR LAWLESS PARK RENTAL SECURITY DEPOSIT	50.00	1200938
101-000-640.914	PARKS REVENUE	DEANNA JOHNSON	RUSS FOREST PARK RENTAL SECURITY DEPOSIT	50.00	1200939
101-000-640.914	PARKS REVENUE	ERICIA THOMAS	ARTHUR DODD PARK RENTAL SECURITY DEPOSIT	50.00	1200945
101-000-640.914	PARKS REVENUE	JEANNIE COLEMAN-CABALLERO	DODD PARK CABIN RENTAL SECURITY DEPOSIT	50.00	1200952
101-000-640.914	PARKS REVENUE	JIM PEDERSON	RUSS FOREST PARK RENTAL SECURITY DEPOSIT	50.00	1200955
101-000-640.914	PARKS REVENUE - SHELTER #1	KARYN DETTLING	DODD PARK RENTAL SECURITY DEPOSIT	100.00	1200958
101-000-640.914	PARKS REVENUE	MELINDA TAGLIAFERRI	RUSS FOREST PARK RENTAL SECURITY DEPOSIT	50.00	1200967
101-000-675.000	MISCELLANEOUS REVENUE	CALVIN TWP. TREASURER	DEBT SERVICE REFUND- USDA BILLING ERROR	28,255.77	1200931
101-000-675.000	MISCELLANEOUS REVENUE	JEFFERSON TWP. TREASURER	DEBT SERVICE REFUND - USDA BILLING ERROR	17,236.53	1200953
101-000-675.000	MISCELLANEOUS REVENUE	LAGRANGE TWP. TREASURER	DEBT SERVICE REFUND - USDA BILLING ERROR	43,546.23	1200960
101-000-675.000	MISCELLANEOUS REVENUE	PENN TWP. TREASURER	DEBT SERVICE REFUND - USDA BILLING ERROR	163,696.47	1200975
Total For Dept 000 GENERAL				253,135.00	
Dept 101 BOARD OF COMMISSIONERS					
101-101-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	MICHIGAN TOWNSHIPS ASSN.	MEMBERSHIP DUES 07/01/24-06/30/25	505.00	1201085
Total For Dept 101 BOARD OF COMMISSIONERS				505.00	
Dept 191 ACCOUNTING DEPT					
101-191-801.000	PROFESSIONAL SERVICES	ELECTIONSOURCE	MAY SPECIAL ELECTION 2024 PROGRAMMING T	33.24	1200944
101-191-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	FLEX ADMINISTRATORS, INC.	MONTHLY COBRA ADMINISTRATION & EMPLOYEE	103.26	1201057
Total For Dept 191 ACCOUNTING DEPT				136.50	
Dept 215 CLERK/ROD					
101-215-728.000	DEPARTMENTAL SUPPLIES - CC COLLE	AMAZON CAPITAL SERVICES	IN PURCHASES DELIVERED 05/01/24 TO 05/31/2	141.96	24573
101-215-739.000	BOOKS / REFERENCE MATERIALS	RR DONNELLEY	OLD INVOICE FOR VITAL RECORD CERTIFY P	157.00	1201186
101-215-739.000	BOOKS / REFERENCE MATERIALS	RR DONNELLEY	OLD INVOICE FOR VITAL RECORD CERTIFY P	171.77	1201187
101-215-739.000	BOOKS / REFERENCE MATERIALS	RR DONNELLEY	OLD INVOICE VITAL RECORD CERTIFY PAPER	171.77	1201188
101-215-811.000	JUROR FEES	U.S. POSTAL SERVICE	POSTAGE TO BE APPLIED TO POSTAL PERMIT	3,000.00	1201123
Total For Dept 215 CLERK/ROD				3,642.50	
Dept 228 INFORMATION TECHNOLOGY					
101-228-801.000	PROFESSIONAL SERVICES	BATTLE CREEK COUNSELING & PSYCHOLOGICAL	EVALUATION	300.00	1201032
101-228-850.000	TELEPHONE / INTERNET	QUANTUM LEAP COMMUNICATION	SUPPORT	337.50	1201184
101-228-855.000	SOFTWARE SUBSCRIPTIONS	SOLARWINDS	SOLARWINDS DAMEWARE REMOTE SUPPORT	356.00	1200983
101-228-855.000	SOFTWARE SUBSCRIPTIONS	HUNTINGTON COMMERCIAL CARI	MAY 2024 CREDIT CARD CHARGES	742.50	1201027
101-228-855.000	SOFTWARE SUBSCRIPTIONS	SOLARWINDS	DAMEWARE MINI RENEWAL	210.00	1201192
101-228-855.000	SOFTWARE SUBSCRIPTIONS	I3-IMAGESOFT LLC	VAULT RENEWAL	50,872.49	24441
101-228-856.000	HARDWARE SUPPORT	SHI INTERNATIONAL CORPORATI	MEDIA CONVERTERS	2,460.03	1201092
101-228-856.000	HARDWARE SUPPORT	SHI INTERNATIONAL CORPORATI	3 DESKTOP PCS	2,387.60	1201190
101-228-856.000	HARDWARE SUPPORT	AMAZON CAPITAL SERVICES	IN PURCHASES DELIVERED 05/01/24 TO 05/31/2	1,000.54	24573

JOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 228 INFORMATION TECHNOLOGY					
101-228-901.000	COPIER CHARGES	D.L. GALLIVAN OFFICE SOLU	COPIER PAYMENT	1,468.36	1200937
101-228-901.000	COPIER CHARGES	MACQUARIE EQUIPMENT CAPIT	COPIER LEASE PAYMENT	3,466.60	1200963
101-228-901.000	COPIER CHARGES	D.L. GALLIVAN OFFICE SOLU	COPIER PAYMENT	1,268.96	1201050
101-228-901.000	COPIER CHARGES	MACQUARIE EQUIPMENT CAPIT	COPIER LEASE PAYMENT	202.24	1201079
101-228-901.000	COPIER CHARGES	MACQUARIE EQUIPMENT CAPIT	COPIER LEASE PAYMENT	36.00	1201168
101-228-901.000	COPIER CHARGES	MACQUARIE EQUIPMENT CAPIT	COPIER LEASE PAYMENT	1,614.76	24560
101-228-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	GMIS INTERNATIONAL	GMIS YEARLY DUES	250.00	1201060
101-228-967.000	EQUIPMENT < \$20,000	BUSINESS INFORMATION SYSTE	DISTRICT COURT RECORDING EQUIPMENT	6,820.95	24559
101-228-967.000	EQUIPMENT < \$20,000	AVALON TECHNOLOGIES INC	LONG TERM VIDEO STORAGE SERVER	7,334.71	24575
Total For Dept 228 INFORMATION TECHNOLOGY				81,129.24	
Dept 233 PURCHASING					
101-233-727.901	OFFICE SUPPLIES - CIRCUIT COURT	AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 05/01/24 TO 05/31/2	39.28	24573
101-233-727.902	OFFICE SUPPLIES - DISTRICT COURT	METROPOLITAN FORMS AND SY	4TH DIST CT FORMS - DEFAULT & NNC	538.20	24529
101-233-727.902	OFFICE SUPPLIES - DISTRICT COURT	PRINTLINK SHORT RUN BUS.	4TH DIST CT FORMS - PRETRIAL REPORTS	215.05	24542
101-233-727.902	OFFICE SUPPLIES - DISTRICT COURT	AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 05/01/24 TO 05/31/2	265.75	24573
101-233-727.904	OFFICE SUPPLIES - FAMILY COURT	AMAZON CAPITAL SERVICES I	RETURN	(46.99)	24415
101-233-727.904	OFFICE SUPPLIES - FAMILY COURT	AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 05/01/24 TO 05/31/2	234.11	24573
101-233-727.905	OFFICE SUPPLIES - CLERK / FILE R	AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 05/01/24 TO 05/31/2	155.38	24573
101-233-727.906	OFFICE SUPPLIES - ADMINISTRATION	AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 05/01/24 TO 05/31/2	102.66	24573
101-233-727.907	OFFICE SUPPLIES - EQUALIZATION	DOUBLEDAY OFFICE PRODUCTS	EQUALIZATION PAPER	1,195.35	1200940
101-233-727.907	OFFICE SUPPLIES - EQUALIZATION	AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 05/01/24 TO 05/31/2	139.22	24573
101-233-727.909	OFFICE SUPPLIES - TREASURER	DOUBLEDAY OFFICE PRODUCTS	TREASURER OFFICE SUPPLY ORDER	79.18	1200940
101-233-727.911	OFFICE SUPPLIES - SHERIFF	AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 05/01/24 TO 05/31/2	57.93	24573
101-233-729.000	UPS CHARGES	UPS	UPS CHARGES	16.09	1201109
101-233-729.000	UPS CHARGES	UPS	UPS CHARGES	33.43	1201197
101-233-729.000	POSTAGE	PITNEY BOWES - BILLINGS A	CINK FOR MACHINE	166.77	24540
101-233-729.000	POSTAGE	PITNEY BOWES BANK INC RESE	POSTAGE FOR CO BLDG	2,000.00	24616
101-233-733.000	COMPUTER / COPIER SUPPLIES	D.L. GALLIVAN OFFICE SOLU	COPIER REPLACEMENT	2,500.00	1201050
101-233-733.000	COMPUTER / COPIER SUPPLIES	DOUBLEDAY OFFICE PRODUCTS	PAPER	1,715.00	1201142
101-233-733.000	COMPUTER / COPIER SUPPLIES	AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 05/01/24 TO 05/31/2	453.89	24573
101-233-801.000	PROFESSIONAL SERVICES	THE RAPID GROUP LLC	SERVICES THROUGH 05/31/2024	273.00	24471
101-233-801.000	PROFESSIONAL SERVICES	THE RAPID GROUP LLC	SERVICES THROUGH 06/30/2024	273.00	24619
101-233-850.000	TELEPHONE / INTERNET	TELNET WORLDWIDE	LONG DISTANCE - COUNTY BUILDING	695.74	24489
101-233-850.973	TELEPHONE / INTERNET - MDOC	MITEL NET SOLUTIONS	TELEPHONE - MDOC	1,086.43	24637
101-233-900.000	PRINTING & BINDING	PRINTLINK SHORT RUN BUS.	PARKING ENVELOPES	568.12	24542
Total For Dept 233 PURCHASING				12,756.59	
Dept 243 PROPERTY DESCRIPTION DEPT					
101-243-728.000	DEPARTMENTAL SUPPLIES	TRIANGLE DIGITAL PRINTING	PLOTTER PAPER	291.40	1201196
101-243-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	MICAMP	MICAMP GIS ORG ANNUAL MEMBERSHIP	75.00	1201175
Total For Dept 243 PROPERTY DESCRIPTION DEPT				366.40	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	POINT AND PAY LLC	MONTHLY FEE	50.00	1200976
101-253-801.000	PROFESSIONAL SERVICES	POINT AND PAY LLC	MONTHLY FEE	50.00	1201183
101-253-865.000	CONFERENCES / MEETINGS / TRAININ	HOPE ANDERSON	ALL TREASURER'S MEETING LUNCH - 06/26/2	86.27	1201156
Total For Dept 253 TREASURER				186.27	
Dept 257 ASSESSOR / EQUALIZATION DEPT					
101-257-801.000	PROFESSIONAL SERVICES	ASSESSING SOLUTIONS INC	MAY 2024 EQUALIZATION SERVICES	6,166.67	24417
101-257-801.000	PROFESSIONAL SERVICES	ASSESSING SOLUTIONS INC	JUNE 2024 EQUALIZATION SERVICES	6,166.67	24574

JOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 257 ASSESSOR / EQUALIZATION DEPT					
Total For Dept 257 ASSESSOR / EQUALIZATION DEPT				12,333.34	
Dept 262 ELECTIONS					
101-262-967.000	EQUIPMENT < \$20,000	ELECTIONSOURCE	TWO BARCODE SCANNERS FOR EARLY VOTING E	147.15	1201144
Total For Dept 262 ELECTIONS				147.15	
Dept 265 BUILDINGS & GROUNDS					
101-265-730.000	MOTOR FUEL / LUBRICANTS	WEX BANK	FUEL CHARGES - MAY 2024	693.48	24484
101-265-730.000	MOTOR FUEL/LUBRICANT MAINTENANCE	J & H OIL COMPANY	FUEL	96.97	24516
101-265-730.000	MOTOR FUEL/LUBRICANT MAINTENANCE	J & H OIL COMPANY	FUEL	224.73	24595
101-265-735.000	MAINTENANCE SUPPLIES	CAPITAL ONE TRADE CREDIT	MATERIALS FOR MULTIPLE BLDGS.	1,036.54	1200969
101-265-735.000	MAINTENANCE SUPPLIES	W. B. HAYDEN & SONS CO.	MISC. REPAIRS ALL BUILDINGS	569.68	1201000
101-265-735.000	MAINTENANCE SUPPLIES	GEN-X LIGHTING LLC	LIGHT BULBS FOR L&C	199.00	1201059
101-265-735.000	MAINTENANCE SUPPLIES	COMMUNITY MILLS, INC.	WEED KILLER	90.00	1201138
101-265-735.000	MAINTENANCE SUPPLIES	KALAMAZOO SANITARY SUPPLY,	JAIL SOFTENER SALT	494.56	24519
101-265-735.000	MAINTENANCE SUPPLIES	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 05/01/24 TO 05/31/2	322.87	24573
101-265-741.000	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS	239.56	24552
101-265-741.000	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS	239.56	24632
101-265-825.970	CLEANING SERVICES - L&C BUILDING	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	8,616.31	24480
101-265-825.971	CLEANING SERVICES - COUNTY BUILD	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	6,359.66	24480
101-265-825.972	CLEANING SERVICES - ANIMAL CONTR	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	205.15	24480
101-265-825.974	CLEANING SERVICES - SHERIFF JAIL	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	512.88	24480
101-265-827.000	MAINTENANCE	UNITED STATES LUMBER CO IN	FACILITIES	27.34	1200957
101-265-827.000	MAINTENANCE	YOUNG SUPPLY CO.	VACUUM PUMP OIL	184.20	1201002
101-265-827.000	MAINTENANCE	UNITED STATES LUMBER CO IN	FACILITIES	205.50	1201069
101-265-827.000	MAINTENANCE	JEFFRY LOCKE	L&C MOWING	920.00	1201076
101-265-827.000	MAINTENANCE	CUMMINS SALES AND SERVICE	JAIL GENERATOR MAINTENANCE	981.07	24425
101-265-827.000	MAINTENANCE	CUMMINS SALES AND SERVICE	911 GENERATOR MAINTENANCE	511.95	24498
101-265-827.000	MAINTENANCE	DUSSEL'S FARM MARKET INC	MULCH	63.59	24503
101-265-920.980	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERATIVE	04/22/2024-05/22/2024	16.23	24453
101-265-920.980	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERATIVE	05/15/24-06/15/24	490.05	24606
101-265-922.970	WATER / SEWER - L&C BUILDING	VILLAGE OF CASSOPOLIS	L&C WATER/SEWER	280.97	1200999
101-265-922.971	WATER/SEWER - COURTHOUSE	VILLAGE OF CASSOPOLIS	COUNTY BLDG WATER/SEWER	293.01	1200999
101-265-922.972	WATER / SEWER - ANIMAL CONTROL	VILLAGE OF CASSOPOLIS	ANIMAL CONTROL - WATER & SEWER 04/15/24	108.08	1200999
101-265-922.972	WATER / SEWER - ANIMAL CONTROL	VILLAGE OF CASSOPOLIS	ANIMAL CONTROL WATER/SEWER	543.45	1201200
101-265-922.974	WATER / SEWER - SHERIFF JAIL	VILLAGE OF CASSOPOLIS	JAIL LIFT STATION O&M	3,753.47	1200999
101-265-922.974	WATER / SEWER - SHERIFF JAIL	VILLAGE OF CASSOPOLIS	JAIL YARD METER	5,200.71	1201200
101-265-922.975	WATER / SEWER - MAINTENANCE	VILLAGE OF CASSOPOLIS	FACILITIES SHOP WTER/SEWER	64.69	1200999
101-265-923.000	REFUSE & SHREDDING	MIP V ONION PARENT LLC	L&C DUMPSTER	1,202.92	24522
101-265-935.000	VEHICLE & EQUIPMENT REPAIRS	CASS OUTDOOR POWER EQUIP,	MAINTENANCE REPAIRS	32.00	1201134
101-265-936.000	BUILDING & GROUNDS REPAIRS	C. WIMBERLEY FORD-MERCURY	F-250 REPAIRS	2,469.04	1200930
101-265-936.000	BUILDING & GROUNDS REPAIRS	YOUNG SUPPLY CO.	NITROGEN/ REFRIGERANT FOR JOB# 1164	698.50	1201002
101-265-936.000	BUILDING & GROUNDS REPAIRS	YOUNG SUPPLY CO.	ROAD COMMISSION JOB# 1164	2,100.00	1201113
101-265-936.000	BUILDING & GROUNDS REPAIRS	CASS AUTO SUPPLY CO, INC.	GENERATOR BATTERIES	496.50	1201131
101-265-936.000	BUILDING & GROUNDS REPAIRS	ETNA SUPPLY COMPANY	DRAIN CLEANING TOOL	399.00	1201148
101-265-936.000	BUILDING & GROUNDS REPAIRS	LOWE'S BUSINESS ACCOUNT	MITER SAW/ HOSES	475.31	1201166
101-265-936.000	BUILDING & GROUNDS REPAIRS	MICHIGAN SECURITY AND LOCK	LOCK WORK AT L&C	278.00	1201177
101-265-936.000	BUILDING & GROUNDS REPAIRS	W. B. HAYDEN & SONS CO.	MISC PARTS FOR ALL BUILDINGS	900.19	1201202
101-265-936.000	BUILDING & GROUNDS REPAIRS	YOUNG SUPPLY CO.	911 DISPATCH A/C REPAIR	1,352.50	1201205
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	ETNA SUPPLY COMPANY	ANIMAL CONTROL PLUMBING REPAIR	71.88	1200946
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	ELECTROTORQUE INC	JAIL AHU #3 MOTOR FREIGHT	160.00	1200972
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	SPIN TECHS INC	JAIL WASHER REPAIR	263.50	1200984
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	JOHN GASPARINI INC	JAIL PLUMBING PARTS	321.92	1201080

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 265 BUILDINGS & GROUNDS					
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI CASS AUTO SUPPLY CO, INC.	GENERATOR BATTERIES		198.29	1201131
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI R. W. LAPINE INC.	STAINLESS FABRICATION FOR JAIL KITCHEN		167.00	24469
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 05/01/24 TO 05/31/2		378.96	24573
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI CUMMINS SALES AND SERVICE	911 GENERATOR SERVICE		511.95	24580
Total For Dept 265 BUILDINGS & GROUNDS				46,022.72	
Dept 266 ATTORNEY / CORP COUNSEL					
101-266-805.000	LEGAL SERVICES	FOSTER, SWIFT, COLLINS & S	LEGAL SERVICES THROUGH 04/30/2024	11,132.00	1201058
101-266-805.000	LEGAL SERVICES	FOSTER, SWIFT, COLLINS & S	SERVICES RENDERED THROUGH MAY 31, 2024	7,780.00	1201151
Total For Dept 266 ATTORNEY / CORP COUNSEL				18,912.00	
Dept 271 INSURANCE / TAXES					
101-271-830.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK M	7/1/2024-7/1/2025 LIABILITY INSURANCE -	163,435.00	24609
Total For Dept 271 INSURANCE / TAXES				163,435.00	
Dept 276 COURT GRANTS					
101-276-728.309	DEPARTMENTAL SUPPLIES	DENISE DUSZYNSKI	MHC GRADUATION	117.53	24586
101-276-728.327	DEPARTMENTAL SUPPLIES - MDCGP	DENISE DUSZYNSKI	ATC/SC SUPPLY REIMBURSEMENT	151.99	24504
101-276-728.327	DEPARTMENTAL SUPPLIES - MDCGP	REDWOOD TOXICOLOGY	DRUG TESTING SUPPLIES - ATC/SC	425.00	24621
101-276-801.205	PROFESSIONAL SERVICES	HOUSE ARREST SERVICES, INC	ATC/SC SERVICES FOR MAY 2024	27.75	1201119
101-276-801.205	PROFESSIONAL SERVICES	MONIQUE DORTCH	ATC/SC SERVICES 5/30 THRU 6/12/24	100.00	24500
101-276-801.205	PROFESSIONAL SERVICES	MANDY GRUBB	ATC/SC SERVICES 5/30 THRU 6/12/24	80.00	24508
101-276-801.205	PROFESSIONAL SERVICES	CHRISTY LAPORTE	ATC/SC SERVICES 5/30 THRU 6/12/24	777.40	24520
101-276-801.205	PROFESSIONAL SERVICES	TAYLOR MCMEEKEN	ATC/SC SERVICES 5/30 THRU 6/12/24	400.00	24527
101-276-801.205	PROFESSIONAL SERVICES	THOMAS MONDSCHHEIN	ATC/SC SERVICES 5/30 THRU 6/12/24	56.16	24532
101-276-801.205	PROFESSIONAL SERVICES	TIFFANY MONDSCHHEIN	ATC/SC SERVICES 5/30 THRU 6/12/24	1,598.13	24533
101-276-801.205	PROFESSIONAL SERVICES	KIMBERLY PEET	ATC/SC SERVICES 5/30 THRU 6/12/24	75.00	24538
101-276-801.205	PROFESSIONAL SERVICES	JOHN PILLOW	ATC/SC SERVICES 5/30 THRU 6/12/24	1,743.86	24539
101-276-801.205	PROFESSIONAL SERVICES	WENDI PRATER	ATC/SC SERVICES 5/30 THRU 6/12/24	75.69	24541
101-276-801.205	PROFESSIONAL SERVICES	TARA SMITH THERAPY SERVICE	ATC/SC SERVICES 5/30 THRU 6/12/24	150.00	24551
101-276-801.205	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC SERVICES 5/30 THRU 6/12/24	609.66	24555
101-276-801.205	PROFESSIONAL SERVICES	CHRISTY LAPORTE	ATC/SC SERVICES 6/13 THRU 6/26/24	706.30	24600
101-276-801.205	PROFESSIONAL SERVICES	TAYLOR MCMEEKEN	ATC/SC SERVICES 6/13 THRU 6/26/24	375.00	24605
101-276-801.205	PROFESSIONAL SERVICES	KIMBERLY PEET	ATC/SC SERVICES 6/13 THRU 6/26/24	75.00	24614
101-276-801.205	PROFESSIONAL SERVICES	TARA SMITH THERAPY SERVICE	ATC/SC SERVICES 6/13 THRU 6/26/24	375.00	24631
101-276-801.205	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC SERVICES 6/13 THRU 6/26/24	774.75	24633
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	PRESTON COLLETT	ATC/SC SERVICES 5/30 THRU 6/12/24	800.00	24496
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	MANDY GRUBB	ATC/SC SERVICES 5/30 THRU 6/12/24	624.80	24508
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	BARBARA M. HOWES	ATC/SC SERVICES 5/30 THRU 6/12/24	1,716.00	24512
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	CLARENCE JAMES	ATC/SC SERVICES 5/30 THRU 6/12/24	1,387.50	24517
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	THOMAS MONDSCHHEIN	ATC/SC SERVICES 5/30 THRU 6/12/24	943.50	24532
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	TIFFANY MONDSCHHEIN	ATC/SC SERVICES 5/16/24 THRU 5/29/24 -	521.52	24533
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	KIMBERLY PEET	ATC/SC SERVICES 5/30 THRU 6/12/24	840.00	24538
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	JOHN PILLOW	ATC/SC SERVICES 5/30 THRU 6/12/24	240.30	24539
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	WENDI PRATER	ATC/SC SERVICES 5/30 THRU 6/12/24	312.05	24541
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	PRESTON COLLETT	ATC/SC SERVICES 6/13 THRU 6/26/24	875.00	24578
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	MANDY GRUBB	ATC/SC SERVICES 6/13 THRU 6/26/24	721.79	24590
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	BARBARA M. HOWES	ATC/SC SERVICES 6/13 THRU 6/26/24	1,404.00	24594
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	CLARENCE JAMES	ATC/SC SERVICES 6/13 THRU 6/26/24	1,443.00	24596
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	THOMAS MONDSCHHEIN	ATC/SC SERVICES 6/13 THRU 6/26/24	1,030.25	24610
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	TIFFANY MONDSCHHEIN	ATC/SC SERVICES 6/13 THRU 6/26/24	1,624.85	24611
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	KIMBERLY PEET	ATC/SC SERVICES 6/13 THRU 6/26/24	840.00	24614
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	JOHN PILLOW	ATC/SC SERVICES 6/13 THRU 6/26/24	2,014.90	24615

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 276 COURT GRANTS					
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	WENDI PRATER	ATC/SC SERVICES 6/13 THRU 6/26/24	390.06	24617
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	HOUSE ARREST SERVICES, INC	MHC-HOUSE ARREST SERVICES	585.00	1201119
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	MANDY GRUBB	PROBLEM SOLVING COURT (5/16/2024-5/29/	112.00	24434
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	CHRISTY LAPORTE	PROBLEM SOLVING COURT (5/16/2024-5/29/	443.56	24448
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (5/16/2024-5/29/	515.00	24451
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	THOMAS MONDSCHHEIN	PROBLEM SOLVING COURT (5/16/2024-5/29/	177.50	24455
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	GRACE MULLER	PROBLEM SOLVING COURT (5/16/2024-5/29/	556.50	24460
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	KIMBERLY PEET	PROBLEM SOLVING COURT (5/16/2024-5/29/	150.00	24462
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	JOHN PILLOW	PROBLEM SOLVING COURT (5/16/2024-5/29/	189.00	24463
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	WENDI PRATER	PROBLEM SOLVING COURT (5/16/2024-5/29/	96.18	24466
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (5/16/2024-5/29/	320.00	24474
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	MANDY GRUBB	PROBLEM SOLVING COURT (5/30/2024-6/12/	96.00	24508
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	CHRISTY LAPORTE	PROBLEM SOLVING COURT (5/30/2024-6/12/	488.90	24520
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (5/30/2024-6/12/	465.00	24527
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	THOMAS MONDSCHHEIN	PROBLEM SOLVING COURT (5/30/2024-6/12/	17.50	24532
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	GRACE MULLER	PROBLEM SOLVING COURT (5/30/2024-6/12/	577.50	24534
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	JOHN PILLOW	PROBLEM SOLVING COURT (5/30/2024-6/12/	190.03	24539
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	WENDI PRATER	PROBLEM SOLVING COURT (5/30/2024-6/12/	25.10	24541
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (5/30/2024-6/12/	300.00	24545
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	MANDY GRUBB	PROBLEM SOLVING COURT (6/13/2024-6/26/	64.00	24590
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	CHRISTY LAPORTE	PROBLEM SOLVING COURT (6/13/2024-6/26/	421.11	24600
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (6/13/2024-6/26/	255.00	24605
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	THOMAS MONDSCHHEIN	PROBLEM SOLVING COURT (6/13/2024-6/26/	14.00	24610
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	TIFFANY MONDSCHHEIN	PROBLEM SOLVING COURT (6/13/2024-6/26/	29.34	24611
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	GRACE MULLER	PROBLEM SOLVING COURT (6/13/2024-6/26/	661.50	24612
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	JOHN PILLOW	PROBLEM SOLVING COURT (6/13/2024-6/26/	406.73	24615
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	WENDI PRATER	PROBLEM SOLVING COURT (6/13/2024-6/26/	97.90	24617
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	REDWOOD TOXICOLOGY	DRUG TESTING SUPPLIES	237.50	24621
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (6/13/2024-6/26/	300.00	24623
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	PRESTON COLLETT	PROBLEM SOLVING COURT (5/16/2024-5/29/	775.00	24421
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	MONIQUE DORTCH	PROBLEM SOLVING COURT (5/16/2024-5/29/	75.00	24426
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	MANDY GRUBB	PROBLEM SOLVING COURT (5/16/2024-5/29/	328.68	24434
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	CLARENCE JAMES	PROBLEM SOLVING COURT (5/16/2024-5/29/	370.00	24443
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	CHRISTY LAPORTE	PROBLEM SOLVING COURT (5/16/2024-5/29/	97.75	24448
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	THOMAS MONDSCHHEIN	PROBLEM SOLVING COURT (5/16/2024-5/29/	602.60	24455
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	TIFFANY MONDSCHHEIN	PROBLEM SOLVING COURT (5/16/2024-5/29/	13.18	24457
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	GRACE MULLER	PROBLEM SOLVING COURT (5/16/2024-5/29/	126.00	24460
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	KIMBERLY PEET	PROBLEM SOLVING COURT (5/16/2024-5/29/	450.00	24462
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	JOHN PILLOW	PROBLEM SOLVING COURT (5/16/2024-5/29/	658.25	24463
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	WENDI PRATER	PROBLEM SOLVING COURT (5/16/2024-5/29/	217.88	24466
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	JESSEE SCHOETZOW	PROBLEM SOLVING COURT (5/16/2024-5/29/	489.30	24475
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	BRADLEY WEST	PROBLEM SOLVING COURT (5/16/2024-5/29/	762.09	24483
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	PRESTON COLLETT	PROBLEM SOLVING COURT (5/30/2024-6/12/	750.00	24496
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	MONIQUE DORTCH	PROBLEM SOLVING COURT (5/30/2024-6/12/	150.00	24500
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	MANDY GRUBB	PROBLEM SOLVING COURT (5/30/2024-6/12/	256.00	24508
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	HEATHER BUTTON	PROBLEM SOLVING COURT (5/30/2024-6/12/	28.74	24510
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	CLARENCE JAMES	PROBLEM SOLVING COURT (5/30/2024-6/12/	296.00	24517
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	CHRISTY LAPORTE	PROBLEM SOLVING COURT (5/30/2024-6/12/	29.75	24520
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	THOMAS MONDSCHHEIN	PROBLEM SOLVING COURT (5/30/2024-6/12/	565.48	24532
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	TIFFANY MONDSCHHEIN	PROBLEM SOLVING COURT (5/30/2024-6/12/	49.22	24533
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	GRACE MULLER	PROBLEM SOLVING COURT (5/30/2024-6/12/	231.00	24534
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	KIMBERLY PEET	PROBLEM SOLVING COURT (5/30/2024-6/12/	450.00	24538

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 276 COURT GRANTS					
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JOHN PILLOW		PROBLEM SOLVING COURT (5/30/2024-6/12/	646.97	24539
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN WENDI PRATER		PROBLEM SOLVING COURT (5/30/2024-6/12/	561.61	24541
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JESSEE SCHOETZOW		PROBLEM SOLVING COURT (5/30/2024-6/12/	407.35	24546
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BRADLEY WEST		PROBLEM SOLVING COURT (5/30/2024-6/12/	806.10	24555
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN PRESTON COLLETT		PROBLEM SOLVING COURT (6/13/2024-6/26/	800.00	24578
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MONIQUE DORTCH		PROBLEM SOLVING COURT (6/13/2024-6/26/	375.00	24583
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MANDY GRUBB		PROBLEM SOLVING COURT (6/13/2024-6/26/	208.00	24590
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CLARENCE JAMES		PROBLEM SOLVING COURT (6/13/2024-6/26/	296.00	24596
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CHRISTY LAPORTE		PROBLEM SOLVING COURT (6/13/2024-6/26/	25.50	24600
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN THOMAS MONDSCHHEIN		PROBLEM SOLVING COURT (6/13/2024-6/26/	527.16	24610
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TIFFANY MONDSCHHEIN		PROBLEM SOLVING COURT (6/13/2024-6/26/	136.01	24611
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN GRACE MULLER		PROBLEM SOLVING COURT (6/13/2024-6/26/	262.50	24612
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN KIMBERLY PEET		PROBLEM SOLVING COURT (6/13/2024-6/26/	375.00	24614
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JOHN PILLOW		PROBLEM SOLVING COURT (6/13/2024-6/26/	530.60	24615
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN WENDI PRATER		PROBLEM SOLVING COURT (6/13/2024-6/26/	302.24	24617
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN REDWOOD TOXICOLOGY		DRUG TESTING SUPPLIES	450.00	24621
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JESSEE SCHOETZOW		PROBLEM SOLVING COURT (6/13/2024-6/26/	466.14	24624
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BRADLEY WEST		PROBLEM SOLVING COURT (6/13/2024-6/26/	666.09	24633
101-276-801.311	PROFESSIONAL SERVICES - COSSAP PRESTON COLLETT		PROBLEM SOLVING COURT (5/16/2024-5/29/	625.00	24421
101-276-801.311	PROFESSIONAL SERVICES - COSSAP MANDY GRUBB		PROBLEM SOLVING COURT (5/16/2024-5/29/	160.00	24434
101-276-801.311	PROFESSIONAL SERVICES - COSSAP HEATHER BUTTON		PROBLEM SOLVING COURT (5/16/2024-5/29/	57.48	24437
101-276-801.311	PROFESSIONAL SERVICES - COSSAP BARBARA M. HOWES		PROBLEM SOLVING COURT (5/16/2024-5/29/	1,404.00	24439
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CLARENCE JAMES		PROBLEM SOLVING COURT (5/16/2024-5/29/	277.50	24443
101-276-801.311	PROFESSIONAL SERVICES - COSSAP KIMBERLY PEET		PROBLEM SOLVING COURT (5/16/2024-5/29/	1,245.00	24462
101-276-801.311	PROFESSIONAL SERVICES - COSSAP TARA SMITH THERAPY SERVICE		PROBLEM SOLVING COURT (5/16/2024-5/29/	75.00	24479
101-276-801.311	PROFESSIONAL SERVICES - COSSAP PRESTON COLLETT		PROBLEM SOLVING COURT (5/30/2024-6/12/	725.00	24496
101-276-801.311	PROFESSIONAL SERVICES - COSSAP MONIQUE DORTCH		PROBLEM SOLVING COURT (5/30/2024-6/12/	75.00	24500
101-276-801.311	PROFESSIONAL SERVICES - COSSAP MANDY GRUBB		PROBLEM SOLVING COURT (5/30/2024-6/12/	128.00	24508
101-276-801.311	PROFESSIONAL SERVICES - COSSAP HEATHER BUTTON		PROBLEM SOLVING COURT (5/30/2024-6/12/	28.74	24510
101-276-801.311	PROFESSIONAL SERVICES - COSSAP BARBARA M. HOWES		PROBLEM SOLVING COURT (5/30/2024-6/12/	1,326.00	24512
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CLARENCE JAMES		PROBLEM SOLVING COURT (5/30/2024-6/12/	408.00	24517
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CARLA LOWE		PROBLEM SOLVING COURT (5/30/2024-6/12/	75.00	24531
101-276-801.311	PROFESSIONAL SERVICES - COSSAP KIMBERLY PEET		PROBLEM SOLVING COURT (5/30/2024-6/12/	1,330.00	24538
101-276-801.311	PROFESSIONAL SERVICES - COSSAP TARA SMITH THERAPY SERVICE		PROBLEM SOLVING COURT (5/30/2024-6/12/	75.00	24551
101-276-801.311	PROFESSIONAL SERVICES - COSSAP BRADLEY WEST		PROBLEM SOLVING COURT (5/30/2024-6/12/	579.59	24555
101-276-801.311	PROFESSIONAL SERVICES - COSSAP PRESTON COLLETT		PROBLEM SOLVING COURT (6/13/2024-6/26/	700.00	24578
101-276-801.311	PROFESSIONAL SERVICES - COSSAP MONIQUE DORTCH		PROBLEM SOLVING COURT (6/13/2024-6/26/	150.00	24583
101-276-801.311	PROFESSIONAL SERVICES - COSSAP MANDY GRUBB		PROBLEM SOLVING COURT (6/13/2024-6/26/	160.00	24590
101-276-801.311	PROFESSIONAL SERVICES - COSSAP HEATHER BUTTON		PROBLEM SOLVING COURT (6/13/2024-6/26/	57.48	24592
101-276-801.311	PROFESSIONAL SERVICES - COSSAP BARBARA M. HOWES		PROBLEM SOLVING COURT (6/13/2024-6/26/	2,002.00	24594
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CLARENCE JAMES		PROBLEM SOLVING COURT (6/13/2024-6/26/	445.00	24596
101-276-801.311	PROFESSIONAL SERVICES - COSSAP KIMBERLY PEET		PROBLEM SOLVING COURT (6/13/2024-6/26/	1,570.00	24614
101-276-801.311	PROFESSIONAL SERVICES - COSSAP TARA SMITH THERAPY SERVICE		PROBLEM SOLVING COURT (6/13/2024-6/26/	300.00	24631
101-276-801.311	PROFESSIONAL SERVICES - COSSAP BRADLEY WEST		PROBLEM SOLVING COURT (6/13/2024-6/26/	444.22	24633
101-276-860.216	TRAVEL / TRANSPORTATION / MEALS	BARBARA M. HOWES	NADCP TRAVEL REIM 2024 - TOLLS/PARKING	136.80	24512
Total For Dept 276 COURT GRANTS				64,389.59	
Dept 279 FAMILY / JUVENILE COURT					
101-279-801.000	PROFESSIONAL SERVICES	I3-IMAGESOFT LLC	ONBASE BUILD	630.00	24441
101-279-805.000	LEGAL SERVICES	ADIL HARADHVALA	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	3,260.12	1201023
101-279-805.000	LEGAL SERVICES	MCINTYRE LAW OFFICE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	400.00	1201081
101-279-805.000	LEGAL SERVICES	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	400.00	24445

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 279 FAMILY / JUVENILE COURT					
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	4,750.00	24450
101-279-805.000	LEGAL SERVICES	LUKE D NOFSINGER	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	300.00	24461
101-279-805.000	LEGAL SERVICES	SARAH SCOGGIN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	2,450.00	24476
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	300.00	24485
101-279-805.000	LEGAL SERVICES	HEIDI ANN DUNCAN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	887.01	24502
101-279-805.000	LEGAL SERVICES	JULIE ANN BRADFIELD	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	75.00	24521
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	1,000.00	24524
101-279-805.000	LEGAL SERVICES	LUKE D NOFSINGER	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	100.00	24535
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	850.00	24557
101-279-805.000	LEGAL SERVICES	HEIDI ANN DUNCAN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	100.00	24585
101-279-805.000	LEGAL SERVICES	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	900.00	24598
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	2,750.00	24604
101-279-805.000	LEGAL SERVICES	SARAH SCOGGIN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	3,675.00	24625
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	200.00	24634
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	450.00	24524
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	150.00	24604
101-279-865.000	CONFERENCES / MEETINGS / TRAININ	ICLE	REGISTRATION FOR SYTSMA & ROGNER FALL C	95.00	1200951
101-279-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARI	MAY 2024 CREDIT CARD CHARGES	249.00	1201027
101-279-956.000	ADVERTISING	LEADER PUBLICATIONS LLC	NA PUBLICATION	119.20	24601
Total For Dept 279 FAMILY / JUVENILE COURT				24,090.33	
Dept 283 CIRCUIT COURT					
101-283-865.000	CONFERENCES / MEETINGS / TRAININ	NICHOLAS KLINGER	SCAO CERTIFIED ELCTRONIC RECORDER CERTI	60.00	1201086
101-283-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	STATE OF MICHIGAN	CER RENEWAL 2024-2025 - JULIA SNYDER	30.00	1201095
Total For Dept 283 CIRCUIT COURT				90.00	
Dept 286 DISTRICT COURT					
101-286-805.000	LEGAL SERVICES	ELIZABETH MCCREE	ATC/SC ATTY STAFFING 6/14/24	200.00	24524
101-286-860.000	TRAVEL / TRANSPORTATION / MEALS	HUNTINGTON COMMERCIAL CARI	MAY 2024 CREDIT CARD CHARGES	127.53	1201027
101-286-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	STATE OF MICHIGAN	CER RENEWAL - L. WITHERS/A. SPRINGSTEEN	60.00	1201099
101-286-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	STATE OF MICHIGAN	CEO RENEWAL - V. CLARK	30.00	1201100
Total For Dept 286 DISTRICT COURT				417.53	
Dept 289 FRIEND OF THE COURT					
101-289-727.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 05/01/24 TO 05/31/2	456.92	24573
101-289-801.000	PROFESSIONAL SERVICES	WEST GROUP PAYMENT CTR.	CLEAR LOCATE SERVICES FOR CASS CO FOC	682.75	1201103
101-289-801.000	PROFESSIONAL SERVICES	GLORIA GILLESPIE	HURRLE WINCHESTER PHONE CALLS 4/29 & 5/	30.00	24432
101-289-801.000	PROFESSIONAL SERVICES	CHILD AND PARENT SERVICES	SUPERVISED VISITATION	55.00	24494
101-289-807.000	COST ALLOCATION SERVICES	MGT OF AMERICA INC	BILLINGS FOR APRIL, MAY, JUNE 2024	2,296.00	24530
101-289-860.000	TRAVEL / TRANSPORTATION / MEALS	HUNTINGTON COMMERCIAL CARI	MAY 2024 CREDIT CARD CHARGES	917.76	1201027
101-289-865.000	CONFERENCES / MEETINGS / TRAININ	ICLE	REGISTRATION FOR SYTSMA & ROGNER FALL C	95.00	1200951
101-289-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARI	MAY 2024 CREDIT CARD CHARGES	747.00	1201027
101-289-880.000	PROMOTION / MARKETING	SARAH MATHEWS	REIMBURSEMENT FOR 5 STAR FLYERS	54.24	24603
101-289-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	CASS CO. CLERK	NOTARY PUBLIC RENEWAL FOR W. COLBURN	10.00	1200932
101-289-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	STATE COURT ADMINISTRATIVE	A. MCKEE CER RENEWAL 2024-2025	30.00	1200986
101-289-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	STATE OF MICHIGAN	NOTARY RENEWAL FOR W. COLBURN	10.00	1200990
101-289-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	STATE COURT ADMINISTRATIVE	24-25 CEO RENEWAL L. MUZZEY	30.00	1201094
101-289-961.000	BANK CHARGES	FIFTH THIRD BANK	FOC BANK FEES FOR MAY 2024	84.11	24588
Total For Dept 289 FRIEND OF THE COURT				5,498.78	
Dept 294 PROBATE COURT					
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	HEIDI BEHNKE	COURT APPOINTED ATTORNEY FEE IN #98-081	75.00	1201033
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	JESSE LAW OFFICE	COURT APPOINTED GAL FEE IN #2024-090-GF	350.00	1201067

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 294 PROBATE COURT					
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	DAVID S. RODLUND	COURT APPOINTED ATTORNEY FEE IN 24-133-	435.00	1201091
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	ELIZABETH MCCREE	COURT APPOINTED ATTY. FEE IN 24-064-GA	500.00	24450
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	MAY OBERFELL & LORBER	COURT APPOINTED GAL FEE IN #2024-120-GF	275.00	24523
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	ELIZABETH MCCREE	COURT APPOINTED ATTORNEY FEE IN #2023-1	400.00	24524
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	THOMAS D. SWISHER	GAL FEE FOR 2024-126-DD. MEETING ON 6/	175.00	24550
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	STEPHEN K. WOODS. P.C.	COURT APPOINTED GAL FEE IN 24-111-GA AN	175.00	24557
101-294-823.000	INTERPRETER FEES	LANGUAGE LINE SERVICES	COURT INTERPRETATION EXPENSES FOR MAY 2	83.65	1201074
Total For Dept 294 PROBATE COURT				2,468.65	
Dept 296 PROSECUTING ATTORNEY					
101-296-728.000	DEPARTMENTAL SUPPLIES	DOUBLEDAY OFFICE PRODUCTS	PROSECUTOR OFFICE SUPPLY ORDER	58.92	1200940
101-296-728.000	DEPARTMENTAL SUPPLIES	DOUBLEDAY OFFICE PRODUCTS	CORRECTION TAPE	7.84	1201142
101-296-728.302	DEPARTMENTAL SUPPLIES - VICTIM R	MARIE ANDERSON	REIMBURSEMENT FOR VICTIM RIGHTS WEEK	389.37	24416
101-296-739.000	BOOKS / REFERENCE MATERIALS	WEST GROUP PAYMENT CTR.	LIBRARY PLAN CHARGES	258.37	1200995
101-296-739.000	BOOKS / REFERENCE MATERIALS	WEST GROUP PAYMENT CTR.	ONLINE SOFTWARE SUBSCRIPTION CHARGES	278.58	1201102
101-296-801.000	PATERNITY EXP. (CHILD SUPPORT)	JEFF SMITH	SERVICE ON PARIS BANKS	90.00	24478
101-296-801.000	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING CENT	PA INTERNS	74.00	24607
101-296-801.206	PROFESSIONAL SERVICES	MGT OF AMERICA INC	FY 2024 CRP BILLING	1,682.00	24530
101-296-815.000	WITNESS FEES	FIELDS SHELBY	WITNESS MILEAGE ON ROBERT VERMILYER 24-	6.48	1201053
101-296-815.000	WITNESS FEES	LUDWIG DANIELLE	WITNESS MILEAGE ON BENJAMIN LEWIS 23-1C	48.00	1201077
101-296-815.000	WITNESS FEES/EXPENSES	JEFF SMITH	SERVICE ON CHAD MILL	66.00	24478
101-296-815.000	WITNESS FEES/EXPENSES	JEFF SMITH	PERSONAL SERVICE ON RICHTER, LEWIS, WOI	174.00	24627
101-296-816.302	VETERINARY/K-9 COSTS - VICTIM RI	AMANDA SMEGO	REIMBURSEMENT FOR BELLE VET	287.01	24548
101-296-816.302	VETERINARY/K-9 COSTS - VICTIM RI	AMANDA SMEGO	REIMBURSEMENT FOR BELLE FOOD	72.70	24626
101-296-855.000	SOFTWARE SUBSCRIPTIONS	I3-IMAGESOFT LLC	ONBASE LICENSE FOR PROSECUTOR	475.20	24513
101-296-967.000	EQUIPMENT < \$20,000	SHI INTERNATIONAL CORPORA	INTERN LAPTOP FOR PROSECUTOR	1,356.99	1201092
Total For Dept 296 PROSECUTING ATTORNEY				5,325.46	
Dept 301 SHERIFF					
101-301-728.000	DEPARTMENTAL SUPPLIES	HUNTINGTON COMMERCIAL CARIC	CARD 05/2024	145.97	1201027
101-301-728.000	DEPARTMENTAL SUPPLIES	CASS COUNTY SHERIFF-PETTY	PETTY CASH	37.00	1201042
101-301-728.000	DEPARTMENTAL SUPPLIES	TRI-TECH FORENSICS, INC.	EVIDENCE ROOM SUPPLY	172.00	1201107
101-301-728.000	DEPARTMENTAL SUPPLIES	W. B. HAYDEN & SONS CO.	KEYS	9.45	1201202
101-301-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 05/01/24 TO 05/31/2	75.45	24573
101-301-728.000	DEPARTMENTAL SUPPLIES	ANDREW HARTMAN	AED POWERHART BATTERY	920.00	24618
101-301-730.000	MOTOR FUEL / LUBRICANTS	CASS COUNTY SHERIFF-PETTY	PETTY CASH	20.00	1201042
101-301-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	7,657.54	24558
101-301-730.000	MOTOR FUEL/LUBRICANT - CCSO	J & H OIL COMPANY	FUEL	39.85	24595
101-301-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	7,125.07	24635
101-301-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	9.52	12
101-301-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORM	28.94	1201088
101-301-741.000	UNIFORMS	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 05/01/24 TO 05/31/2	51.34	24573
101-301-812.000	MEDICAL / DRUG / PHYSICALS	MARILYN CHRISTENSEN	PRE-EMPLOYMENT PSYC	2,400.00	1201047
101-301-812.000	MEDICAL / DRUG / PHYSICALS	LAKELAND HOSP AT NILES & S	PRE-EMPLOYMENT PHYSICAL: FLETTER, N	487.90	1201073
101-301-812.000	MEDICAL / DRUG / PHYSICALS	MARILYN CHRISTENSEN	PRE-EMPLOYMENT TESTING: SALAZAR-RAMIREZ	1,200.00	1201136
101-301-812.000	MEDICAL / DRUG / PHYSICALS	COREWELL HEALTH	PRE-EMPLOYMENT PHYSICAL: LEBEDA, OPPMAN	1,116.62	1201164
101-301-819.000	LAUNDRY / DRY CLEANING	ZIKER CLEANERS INC	DRY CLEANING	209.16	24486
101-301-819.000	LAUNDRY / DRY CLEANING	ZIKER CLEANERS INC	DRY CLEANING	295.13	24636
101-301-860.000	TRAVEL / TRANSPORTATION / MEALS	HUNTINGTON COMMERCIAL CARIC	CARD 05/2024	44.13	1201027
101-301-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARIC	MAY 2024 CREDIT CARD CHARGES	92.65	1201027
101-301-865.000	CONFERENCES / MEETINGS / TRAININ	BRUCE RAPP	HOUSING FOR RECRUITS	8,000.00	1201127
101-301-865.000	CONFERENCES / MEETINGS / TRAININ	LAKE MICHIGAN COLLEGE	POLICE ACADEMY TUITION	36,000.00	1201163
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY	VEHICLE MAINT	19.95	1200929

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 SHERIFF					
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY FORD-MERCURY	VEHICLE MAINT	732.19	1200930
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY	VEHICLE MAINT	178.72	1201036
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY FORD-MERCURY	VEHICLE MAINT	130.71	1201037
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	CASS AUTO SUPPLY CO, INC.	VEHICLE MAINT	9.28	1201038
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	FIRST CHOICE AUTO	VEHICLE MAINT	1,639.70	1201055
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	TRUE'S TOWING	VEHICLE MAINT	65.00	1201108
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY FORD-MERCURY	VEHICLE MAINT	486.90	1201129
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	CREATIVE VINYL SIGNS	VEHICLE MAINT	600.00	1201140
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	FIRST CHOICE AUTO	VEHICLE MAINT	2,026.87	1201150
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	CURTIS ROHDY	VEHICLE MAINT	1,639.48	1201159
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	GRAMES TIRE & BATTTERYINC	VEHICLE MAINT	209.00	24507
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 05/01/24 TO 05/31/2	77.01	24573
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	GRAMES TIRE & BATTTERYINC	VEHICLE MAINT	1,015.00	24589
Total For Dept 301 SHERIFF				74,967.53	
Dept 304 LAW & COURTS SECURITY					
101-304-741.000	UNIFORMS	ZIKER CLEANERS INC	DRY CLEANING	119.53	24486
101-304-741.000	UNIFORMS	ZIKER CLEANERS INC	DRY CLEANING	35.86	24636
Total For Dept 304 LAW & COURTS SECURITY				155.39	
Dept 316 SECONDARY ROAD PATROL					
101-316-730.000	MOTOR FUEL / LUBRICANTS	C. WIMBERLEY	VEHICLE MAINT	25.45	1201128
101-316-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	372.89	24558
101-316-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	251.57	24635
101-316-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY	VEHICLE MAINT	0.10	1201128
Total For Dept 316 SECONDARY ROAD PATROL				650.01	
Dept 331 MARINE LAW ENFORCEMENT					
101-331-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	134.60	24558
101-331-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	552.83	24635
Total For Dept 331 MARINE LAW ENFORCEMENT				687.43	
Dept 345 PUBLIC SAFETY DEPT					
101-345-730.405	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	21.98	24558
101-345-730.405	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	71.78	24635
101-345-730.407	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	386.39	24558
101-345-730.407	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	139.76	24635
Total For Dept 345 PUBLIC SAFETY DEPT				619.91	
Dept 351 JAIL OPERATION					
101-351-728.000	TECHNICAL SUPPLIES	DASH	JAIL GLOVES	270.00	1201051
101-351-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 05/01/24 TO 05/31/2	11.59	24573
101-351-730.000	MOTOR FUEL / LUBRICANTS	CASS COUNTY SHERIFF-PETTY	PETTY CASH	42.69	1201042
101-351-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	523.82	24558
101-351-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	836.12	24635
101-351-734.000	CLEANING SUPPLIES	KALAMAZOO SANITARY SUPPLY,	PAPER PRODUCTS	790.69	24519
101-351-738.000	CLOTHING / BEDDING / TOILETRIES	CHARM-TEX INC	INMATE CLOTHING/BEDDING/TOILETRIES	1,244.40	24577
101-351-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	68.75	1201088
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 05/26/2024 - 06/01	8,039.98	24493
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 06.16.2024 - 06.22	7,635.00	24576
101-351-812.000	MEDICAL / DRUG / PHYSICALS	MCKESSON MEDICAL-SURGICAL	INMATE MEDICAL	206.81	1200965
101-351-812.000	IN COUNTY INMATE MEDICAL CARE	VAN BUREN/CASS DISTRICT	INMATE MEDICAL	268.00	1200997
101-351-812.000	IN COUNTY INMATE MEDICAL CARE	VAN BUREN/CASS DISTRICT	INMATE MEDICAL	526.00	1201110

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 351 JAIL OPERATION					
101-351-812.000	CONTRACTUAL DOCTOR	ADVANCED CORREC HEALTHCARE	NURSING HOURS OVER CONTRACT 05/12/2024	118.06	24490
101-351-812.000	IN COUNTY INMATE MEDICAL CARE	CORRECTIONAL RECOVERY	INMATE MEDICAL	3,843.62	24497
101-351-812.000	MEDICAL / DRUG / PHYSICALS	INDEPENDENT HEALTH SERVICE	INMATE MEDICAL	1,500.56	24514
101-351-812.000	CONTRACTUAL DOCTOR	ADVANCED CORREC HEALTHCARE	NURSING HOURS OVER CONTRACT 05/26/2024	133.28	24572
101-351-812.000	MEDICAL / DRUG / PHYSICALS	AMAZON CAPITAL SERVICES	IN PURCHASES DELIVERED 05/01/24 TO 05/31/2	24.99	24573
Total For Dept 351 JAIL OPERATION				26,084.36	
Dept 426 EMERGENCY MGMT / HOMELAND SECURITY					
101-426-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	237.63	24558
101-426-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	160.13	24635
Total For Dept 426 EMERGENCY MGMT / HOMELAND SECURITY				397.76	
Dept 430 ANIMAL CONTROL					
101-430-728.000	DEPARTMENTAL SUPPLIES	W. B. HAYDEN & SONS CO.	BATTERIES	19.99	1201202
101-430-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES	IN PURCHASES DELIVERED 05/01/24 TO 05/31/2	25.98	24573
101-430-730.000	MOTOR FUEL/LUBRICANT ANIMAL CONT	J & H OIL COMPANY	FUEL	297.27	24442
101-430-730.000	MOTOR FUEL / LUBRICANTS	J & H OIL COMPANY	FUEL	320.14	24516
101-430-730.000	MOTOR FUEL/LUBRICANT ANIMAL CONT	J & H OIL COMPANY	FUEL	428.33	24595
101-430-734.000	CLEANING SUPPLIES	X-CEL CHEMICAL LLC	FULL SAN DISINFECTANT	295.80	1201204
101-430-801.000	PROFESSIONAL/CONTRACTUAL SERVICE	ABC CLINIC / PET REFUGE	SPAY/NEUTER DEPOSIT REIMBURSEMENT	14.00	1201028
101-430-812.000	MEDICAL / DRUG / PHYSICALS	MARILYN CHRISTENSEN	PRE-EMPLOYMENT PSYCH	500.00	1201047
101-430-865.000	CONFERENCES / MEETINGS / TRAININ	DEFENSE TECHNOLOGY LLC	GRAHAM INSTRUCTOR TRAINING, RECERTIFICP	275.00	1201141
101-430-865.000	CONFERENCES / MEETINGS / TRAININ	OTSEGO COUNTY ANIMAL SHELJ	BUTTS, TRAINING	20.00	1201182
Total For Dept 430 ANIMAL CONTROL				2,196.51	
Dept 441 PUBLIC WORKS					
101-441-712.000	PER DIEMS	RONALD NIEZGODSKI	PER DIEM/TRAVEL - BFW	68.00	1201087
101-441-712.000	PER DIEMS	JOSEPH SILVIA	PER DIEM/TRAVEL - BFW	68.00	1201093
101-441-712.000	PER DIEMS	JAMES B. DODD	PER DIEM/TRAVEL - BFW	68.00	24499
101-441-712.000	PER DIEMS	JOHN HARSH	PER DIEM/TRAVEL - BFW	68.00	24509
101-441-712.000	PER DIEMS	GERALD MELKO	PER DIEM/TRAVEL - BFW	34.00	24528
101-441-860.000	TRAVEL / TRANSPORTATION / MEALS	RONALD NIEZGODSKI	PER DIEM/TRAVEL - BFW	27.88	1201087
101-441-860.000	TRAVEL / TRANSPORTATION / MEALS	JOSEPH SILVIA	PER DIEM/TRAVEL - BFW	30.82	1201093
101-441-860.000	TRAVEL / TRANSPORTATION / MEALS	JAMES B. DODD	PER DIEM/TRAVEL - BFW	21.44	24499
101-441-860.000	TRAVEL / TRANSPORTATION / MEALS	JOHN HARSH	PER DIEM/TRAVEL - BFW	25.72	24509
101-441-860.000	TRAVEL / TRANSPORTATION / MEALS	GERALD MELKO	PER DIEM/TRAVEL - BFW	28.81	24528
Total For Dept 441 PUBLIC WORKS				440.67	
Dept 442 DRAIN COMMISSIONER					
101-442-801.000	PROFESSIONAL SERVICES	CASS COUNTY ROAD COMMISSIC	STORM WATER ANNUAL PERMIT FEE	1,500.00	1201207
Total For Dept 442 DRAIN COMMISSIONER				1,500.00	
Dept 601 HEALTH DEPARTMENT					
101-601-835.000	HEALTH SERVICES	VAN BUREN/CASS DISTRICT	2ND QUARTER APPROPRIATIONS	146,772.00	1201198
Total For Dept 601 HEALTH DEPARTMENT				146,772.00	
Dept 648 MEDICAL EXAMINER					
101-648-820.000	MEDICAL EXAMINER FEES	WMU HOMER STRYKER MD SCHOC	MEDICAL EXAMINER - AUTOPSY 05/2024	5,186.33	1201112
101-648-822.000	AUTOPSIES	WMU HOMER STRYKER MD SCHOC	MEDICAL EXAMINER - AUTOPSY 05/2024	4,830.00	1201112
101-648-860.000	TRAVEL / TRANSPORTATION / MEALS	CONNELLY CHAPEL WAGNER FA	REMOVAL OF REMAINS 05/2024	1,250.00	24554
Total For Dept 648 MEDICAL EXAMINER				11,266.33	
Dept 681 VETERANS' BURIALS					

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 681 VETERANS' BURIALS					
101-681-833.000	FOUNDATION - BOWN, R & JACKSON R	RICHARD DUSSEL	VETERAN FOUNDATION - BROWN R & JACKSON,	400.00	1201052
101-681-833.000	COUNTY BURIAL - WHITMAN, M	MELISSA WHIMAN	COUNTY BURIAL - WHIMAN, MARK	300.00	1201172
101-681-833.000	MARKER INSTALL - ELLIS, JAMES E	MISSION HILLS MEMORIAL	GAFMARKER INSTALL - ELLIS JAMES E.	395.00	1201178
101-681-833.000	MOUNT VETS PLAQUE - KRUGER, JR A	STARKS FUNERAL HOME - CLAF	MOUNT VETS PLAQUE - KRUGER, JR A	100.00	24628
Total For Dept 681 VETERANS' BURIALS				1,195.00	
Dept 682 VETERANS' COUNSELOR					
101-682-835.301	DENTAL GRANT BECK, W,	GRONER, F	VAN BUREN/CASS DISTRICT DE GRANT DENTAL-	350.00	1200998
101-682-835.301	DENTAL GRANT - PURLEE, G	G	CASSOPOLIS DENTAL DENTAL GRANT - PURLEE, G	186.00	24419
101-682-860.301	GRANT TRANS - GROTH A	A	CASS COUNTY PUBLIC TRANSP GRANT TRANS - GROTH A	243.75	24495
101-682-880.301	PROMOTION / MARKETING		HUNTINGTON COMMERCIAL CARIMAY 2024 CREDIT CARD CHARGES	7,005.43	1201027
Total For Dept 682 VETERANS' COUNSELOR				7,785.18	
Dept 701 PLANNING COMMISSION					
101-701-712.000	PER DIEMS	JAYNE BAILEY	PER DIEM/MILEAGE - PLANNING COMMISSION	68.00	1201031
101-701-712.000	PER DIEMS - PLANNING	ANN FILE	PER DIEM/TRAVEL - PARKS BOARD	102.00	1201054
101-701-712.000	PER DIEMS	DAVID KRING	PER DIEM/TRAVEL - PLANNING COMMISSION	34.00	1201072
101-701-712.000	PER DIEMS	RICHARD PALMISANO	PER DIEM/MILEAGE - PLANNING COMMISSION	68.00	1201090
101-701-712.000	PER DIEMS	JAYNE BAILEY	PLANNING COMMISSIONER PER DIEM/TRAVEL	34.00	1201126
101-701-712.000	PER DIEMS - PLANNING	ANN FILE	PER DIEM/MILEAGE - PLANNING COMMISSION	34.00	1201149
101-701-712.000	PER DIEMS	DAVID KRING	PER DIEM/TRAVEL - PLANNING COMMISSION	34.00	1201161
101-701-712.000	PER DIEMS	DIANNA MCGREW	PER DIEMS/TRAVEL HISTORICAL COMMISSION	68.00	24525
101-701-712.000	PER DIEMS	DAN STUTSMAN	PER DIEM/TRAVEL - PLANNING COMMISSION	68.00	24549
101-701-712.000	PER DIEMS	DAN STUTSMAN	PER DIEM/TRAVEL - PLANNING COMMISSION	34.00	24630
101-701-801.000	PROFESSIONAL SERVICES	MCKENNA ASSOCIATES INC.	SERVICES MAY 1, 2024 - MAY 31, 2024	4,500.00	24526
101-701-860.000	TRAVEL / TRANSPORTATION / MEALS	ANN FILE	PER DIEM/TRAVEL - PARKS BOARD	26.13	1201054
101-701-860.000	TRAVEL / TRANSPORTATION / MEALS	DAVID KRING	PER DIEM/TRAVEL - PLANNING COMMISSION	26.40	1201072
101-701-860.000	TRAVEL / TRANSPORTATION / MEALS	RICHARD PALMISANO	PER DIEM/MILEAGE - PLANNING COMMISSION	15.00	1201090
101-701-860.000	TRAVEL / TRANSPORTATION / MEALS	ANN FILE	PER DIEM/MILEAGE - PLANNING COMMISSION	8.71	1201149
101-701-860.000	TRAVEL / TRANSPORTATION / MEALS	DAVID KRING	PER DIEM/TRAVEL - PLANNING COMMISSION	26.40	1201161
101-701-860.000	TRAVEL / TRANSPORTATION / MEALS	DIANNA MCGREW	PER DIEMS/TRAVEL HISTORICAL COMMISSION	8.30	24525
101-701-860.000	TRAVEL / TRANSPORTATION / MEALS	DAN STUTSMAN	PER DIEM/TRAVEL - PLANNING COMMISSION	32.16	24549
101-701-860.000	TRAVEL / TRANSPORTATION / MEALS	DAN STUTSMAN	PER DIEM/TRAVEL - PLANNING COMMISSION	16.08	24630
Total For Dept 701 PLANNING COMMISSION				5,203.18	
Dept 751 PARKS & RECREATION					
101-751-712.000	PER DIEMS	JAYNE BAILEY	PER DIEM/TRAVEL - PARKS BOARD	68.00	1201031
101-751-712.000	PER DIEMS - PARKS	ANN FILE	PER DIEM/TRAVEL - PARKS BOARD	34.00	1201054
101-751-712.000	PER DIEMS	BRUCE CAMPBELL	PER DIEM/TRAVEL - PARKS BOARD	68.00	24492
101-751-712.000	PER DIEMS	LYNDON PARRISH	PER DIEM/TRAVEL - PARKS BOARD	68.00	24536
101-751-712.000	PER DIEMS	ROBERT PARRISH	PER DIEM/TRAVEL - PARKS BOARD	68.00	24537
101-751-728.000	DEPARTMENTAL SUPPLIES	HUNTINGTON COMMERCIAL CARIMAY 2024 CREDIT CARD CHARGES		62.36	1201027
101-751-728.000	DEPARTMENTAL SUPPLIES	FLAGS UNLIMITED	PARK FLAGS	136.50	1201056
101-751-728.000	DEPARTMENTAL SUPPLIES	MENARDS - ELKHART	FLAGS	45.56	1201082
101-751-728.000	DEPARTMENTAL SUPPLIES	W. B. HAYDEN & SONS CO.	SUPPLIES	17.15	1201111
101-751-728.000	DEPARTMENTAL SUPPLIES	CREATIVE VINYL SIGNS	SIGNAGE	468.00	1201140
101-751-728.000	DEPARTMENTAL SUPPLIES	MENARDS - ELKHART	SUPPLIES	115.16	1201173
101-751-728.000	DEPARTMENTAL SUPPLIES	DUSSEL'S FARM MARKET INC	FLOWERS	15.92	24503
101-751-728.000	DEPARTMENTAL SUPPLIES	ONE WAY PRODUCTS	SUPPLIES	108.04	24613
101-751-730.000	MOTOR FUEL / LUBRICANTS	CASS OUTDOOR POWER EQUIP,	MAINTENANCE REPAIRS	26.98	1201044
101-751-730.000	MOTOR FUEL/LUBRICANT PARKS - PAR J & H OIL COMPANY		FUEL	440.09	24442
101-751-730.000	MOTOR FUEL/LUBRICANT PARKS - PAR J & H OIL COMPANY		FUEL	348.72	24516
101-751-730.000	MOTOR FUEL/LUBRICANT PARKS - PAR J & H OIL COMPANY		FUEL	395.66	24595

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 751 PARKS & RECREATION					
101-751-801.000	PROFESSIONAL SERVICES	GARRETT LABORATORIES INC	WATER TEST	33.18	1200948
101-751-801.000	PROFESSIONAL SERVICES	SANDRA BOURDEN	FEE BOOTH WORKER	225.75	24491
101-751-860.000	TRAVEL / TRANSPORTATION / MEALS	ANN FILE	PER DIEM/TRAVEL - PARKS BOARD	8.71	1201054
101-751-860.000	TRAVEL / TRANSPORTATION / MEALS	BRUCE CAMPBELL	PER DIEM/TRAVEL - PARKS BOARD	34.84	24492
101-751-860.000	TRAVEL / TRANSPORTATION / MEALS	LYNDON PARRISH	PER DIEM/TRAVEL - PARKS BOARD	10.46	24536
101-751-860.000	TRAVEL / TRANSPORTATION / MEALS	ROBERT PARRISH	PER DIEM/TRAVEL - PARKS BOARD	24.66	24537
101-751-880.000	PROMOTION / MARKETING	CASS COUNTY CONSERVATION I	ADVERTISING	100.00	1201132
101-751-935.000	VEHICLE & EQUIPMENT REPAIRS	ELTON JOHNSON	NEW TIRES	1,200.00	1201045
101-751-935.000	VEHICLE & EQUIPMENT REPAIRS	CASS AUTO SUPPLY CO, INC.	VEHICLE BRAKES	44.07	1201131
Total For Dept 751 PARKS & RECREATION				4,167.81	
Total For Fund 101 GENERAL FUND				979,077.12	
Fund 213 ANIMAL CONTROL DONATION FUND					
Dept 430 ANIMAL CONTROL					
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIETY	SPAY/NEUTER ASSISTANCE, KORTEWAY	90.00	1201070
213-430-801.000	PROFESSIONAL SERVICES	MICHIGAN MIXED ANIMAL VET	SPAY/NEUTER ASSISTANCE, LEONARD	80.00	1201084
213-430-816.000	VETERINARY / K-9 COSTS	BERGMAN SMALL ANIMAL PC	EXAMS AND TREATMENTS FOR SHELTER ANIMAL	870.27	1201034
213-430-816.000	VETERINARY / K-9 COSTS	ZOETIS US LLC	VACCINAITONS, TEST KITS AND FLEA TREATM	793.10	1201206
213-430-880.000	PROMOTION / MARKETING	TOP NOTCH DOG TRAINING LLC	DD BOARD AND TRAIN PROGRAM	2,500.00	1201195
Total For Dept 430 ANIMAL CONTROL				4,333.37	
Total For Fund 213 ANIMAL CONTROL DONATION FUND				4,333.37	
Fund 216 DRUG COURT GRANTS FUND					
Dept 276 COURT GRANTS					
216-276-801.203	PROFESSIONAL SERVICES - OJP	PRESTON COLLETT	PROBLEM SOLVING COURT (5/16/2024-5/29/	675.00	24421
216-276-801.203	PROFESSIONAL SERVICES - OJP	CHRISTY LAPORTE	PROBLEM SOLVING COURT (5/16/2024-5/29/	607.75	24448
216-276-801.203	PROFESSIONAL SERVICES - OJP	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (5/16/2024-5/29/	200.00	24451
216-276-801.203	PROFESSIONAL SERVICES - OJP	CARLA LOWE	PROBLEM SOLVING COURT (5/16/2024-5/29/	75.00	24454
216-276-801.203	PROFESSIONAL SERVICES - OJP	TIFFANY MONDSCHIEIN	PROBLEM SOLVING COURT (5/16/2024-5/29/	245.49	24457
216-276-801.203	PROFESSIONAL SERVICES - OJP	GRACE MULLER	PROBLEM SOLVING COURT (5/16/2024-5/29/	315.00	24460
216-276-801.203	PROFESSIONAL SERVICES - OJP	KIMBERLY PEET	PROBLEM SOLVING COURT (5/16/2024-5/29/	525.00	24462
216-276-801.203	PROFESSIONAL SERVICES - OJP	JOHN PILLOW	PROBLEM SOLVING COURT (5/16/2024-5/29/	749.92	24463
216-276-801.203	PROFESSIONAL SERVICES - OJP	WENDI PRATER	PROBLEM SOLVING COURT (5/16/2024-5/29/	511.47	24466
216-276-801.203	PROFESSIONAL SERVICES - OJP	JESSEE SCHOETZOW	PROBLEM SOLVING COURT (5/16/2024-5/29/	3,054.08	24475
216-276-801.203	PROFESSIONAL SERVICES - OJP	TARA SMITH THERAPY SERVICE	PROBLEM SOLVING COURT (5/16/2024-5/29/	150.00	24479
216-276-801.203	PROFESSIONAL SERVICES - OJP	THE THERAPLAY INSTITUTE	OJP-THERAPLAY INPERSON TRAINING	2,280.00	24481
216-276-801.203	PROFESSIONAL SERVICES - OJP	BRADLEY WEST	PROBLEM SOLVING COURT (5/16/2024-5/29/	476.14	24483
216-276-801.203	PROFESSIONAL SERVICES - OJP	PRESTON COLLETT	PROBLEM SOLVING COURT (5/30/2024-6/12/	625.00	24496
216-276-801.203	PROFESSIONAL SERVICES - OJP	CARLA LOWE	PROBLEM SOLVING COURT (5/30/2024-6/12/	75.00	24531
216-276-801.203	PROFESSIONAL SERVICES - OJP	THOMAS MONDSCHIEIN	PROBLEM SOLVING COURT (5/30/2024-6/12/	22.70	24532
216-276-801.203	PROFESSIONAL SERVICES - OJP	TIFFANY MONDSCHIEIN	PROBLEM SOLVING COURT (5/30/2024-6/12/	460.39	24533
216-276-801.203	PROFESSIONAL SERVICES - OJP	GRACE MULLER	PROBLEM SOLVING COURT (5/30/2024-6/12/	168.00	24534
216-276-801.203	PROFESSIONAL SERVICES - OJP	KIMBERLY PEET	PROBLEM SOLVING COURT (5/30/2024-6/12/	390.00	24538
216-276-801.203	PROFESSIONAL SERVICES - OJP	JOHN PILLOW	PROBLEM SOLVING COURT (5/30/2024-6/12/	437.10	24539
216-276-801.203	PROFESSIONAL SERVICES - OJP	WENDI PRATER	PROBLEM SOLVING COURT (5/30/2024-6/12/	550.97	24541
216-276-801.203	PROFESSIONAL SERVICES - OJP	JESSEE SCHOETZOW	PROBLEM SOLVING COURT (5/30/2024-6/12/	2,539.65	24546
216-276-801.203	PROFESSIONAL SERVICES - OJP	TARA SMITH THERAPY SERVICE	PROBLEM SOLVING COURT (5/30/2024-6/12/	225.00	24551
216-276-801.203	PROFESSIONAL SERVICES - OJP	WOODLANDS BEHAVIORAL HEALJ	PROBLEM SOLVING COURT TARGET GROUP	825.00	24556
216-276-801.203	PROFESSIONAL SERVICES - OJP	PRESTON COLLETT	PROBLEM SOLVING COURT (6/13/2024-6/26/	575.00	24578
216-276-801.203	PROFESSIONAL SERVICES - OJP	CARLA LOWE	PROBLEM SOLVING COURT (6/13/2024-6/26/	75.00	24608
216-276-801.203	PROFESSIONAL SERVICES - OJP	TIFFANY MONDSCHIEIN	PROBLEM SOLVING COURT (6/13/2024-6/26/	356.38	24611

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 216 DRUG COURT GRANTS FUND					
Dept 276 COURT GRANTS					
216-276-801.203	PROFESSIONAL SERVICES - OJP	GRACE MULLER	PROBLEM SOLVING COURT (6/13/2024-6/26/	189.00	24612
216-276-801.203	PROFESSIONAL SERVICES - OJP	KIMBERLY PEET	PROBLEM SOLVING COURT (6/13/2024-6/26/	315.00	24614
216-276-801.203	PROFESSIONAL SERVICES - OJP	JOHN PILLOW	PROBLEM SOLVING COURT (6/13/2024-6/26/	384.83	24615
216-276-801.203	PROFESSIONAL SERVICES - OJP	WENDI PRATER	PROBLEM SOLVING COURT (6/13/2024-6/26/	537.68	24617
216-276-801.203	PROFESSIONAL SERVICES - OJP	JESSEE SCHOETZOW	PROBLEM SOLVING COURT (6/13/2024-6/26/	2,677.13	24624
216-276-801.203	PROFESSIONAL SERVICES - OJP	TARA SMITH THERAPY SERVICE	PROBLEM SOLVING COURT (6/13/2024-6/26/	450.00	24631
216-276-801.317	PROFESSIONAL SERVICES	HOUSE ARREST SERVICES, INC	FTC-HOUSE ARREST SERVICES	638.00	1201119
216-276-801.317	PROFESSIONAL SERVICES	TIFFANY MONDSCHNEIN	PROBLEM SOLVING COURT (5/16/2024-5/29/	33.58	24457
216-276-801.317	PROFESSIONAL SERVICES	GRACE MULLER	PROBLEM SOLVING COURT (5/16/2024-5/29/	378.00	24460
216-276-801.317	PROFESSIONAL SERVICES	CHRISTY LAPORTE	PROBLEM SOLVING COURT (5/30/2024-6/12/	450.50	24520
216-276-801.317	PROFESSIONAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	450.00	24524
216-276-801.317	PROFESSIONAL SERVICES	TIFFANY MONDSCHNEIN	PROBLEM SOLVING COURT (5/30/2024-6/12/	131.94	24533
216-276-801.317	PROFESSIONAL SERVICES	GRACE MULLER	PROBLEM SOLVING COURT (5/30/2024-6/12/	724.50	24534
216-276-801.317	PROFESSIONAL SERVICES	CHRISTY LAPORTE	PROBLEM SOLVING COURT (6/13/2024-6/26/	561.00	24600
216-276-801.317	PROFESSIONAL SERVICES	TIFFANY MONDSCHNEIN	PROBLEM SOLVING COURT (6/13/2024-6/26/	100.96	24611
216-276-801.317	PROFESSIONAL SERVICES	GRACE MULLER	PROBLEM SOLVING COURT (6/13/2024-6/26/	829.50	24612
216-276-801.317	PROFESSIONAL SERVICES	REDWOOD TOXICOLOGY	DRUG TESTING SUPPLIES	137.50	24621
216-276-801.317	PROFESSIONAL SERVICES	SARAH SCOGGIN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	450.00	24625
216-276-860.203	TRAVEL / TRANSPORTATION / MEALS	GRACE MULLER	PROBLEM SOLVING COURT (5/16/2024-5/29/	1,713.28	24460
216-276-860.203	TRAVEL / TRANSPORTATION / MEALS	TARA SMITH THERAPY SERVICE	PROBLEM SOLVING COURT (5/16/2024-5/29/	1,756.04	24479
216-276-860.203	TRAVEL / TRANSPORTATION / MEALS	GRACE MULLER	PROBLEM SOLVING COURT (5/30/2024-6/12/	600.00	24534
Total For Dept 276 COURT GRANTS				30,698.48	
Total For Fund 216 DRUG COURT GRANTS FUND				30,698.48	
Fund 244 ECONOMIC DEVELOPMENT FUND					
Dept 728 ECONOMIC DEVELOPMENT					
244-728-880.000	PROMOTION / MARKETING	MARKET VAN BUREN	MAY 24 ECONOMIC DEVELOPMENT SERVICES	9,583.34	24602
Total For Dept 728 ECONOMIC DEVELOPMENT				9,583.34	
Total For Fund 244 ECONOMIC DEVELOPMENT FUND				9,583.34	
Fund 251 CDBG HOME IMPROVEMENT FUND					
Dept 694 COMMUNITY DEVELOPMENT BLOCK GRANT					
251-694-802.000	MISCELLANEOUS SERVICES	CITY OF DOWAGIAC	CDBG - ADMIN FEES	1,440.00	1201048
251-694-802.000	MISCELLANEOUS SERVICES	LUDWIG EXCAVATING	CDBG HOME REPAIR - 17033 KENSINGTON	8,000.00	1201078
Total For Dept 694 COMMUNITY DEVELOPMENT BLOCK GRANT				9,440.00	
Total For Fund 251 CDBG HOME IMPROVEMENT FUND				9,440.00	
Fund 258 DISASTER CONTINGENCY FUND					
Dept 426 EMERGENCY MGMT / HOMELAND SECURITY					
258-426-802.000	MISCELLANEOUS SERVICES	HARDINGS FRIENDLY MARKET	BOTTLED WATER FOR TORNADO CLEAN UP	63.89	1201154
258-426-802.000	MISCELLANEOUS SERVICES	VAUGHN CLEAN-RITE, INC.	TWIN LAKES TORNADO - 4 PORTA POTTIES	500.00	24553
Total For Dept 426 EMERGENCY MGMT / HOMELAND SECURITY				563.89	
Total For Fund 258 DISASTER CONTINGENCY FUND				563.89	
Fund 260 INDIGENT DEFENSE FUND					
Dept 228 INFORMATION TECHNOLOGY					
260-228-728.000	DEPARTMENTAL SUPPLIES	JUSTICE WORKS	JUSTICE WORKS JUNE	60.00	24597
260-228-801.000	PROFESSIONAL SERVICES	RADDE INVESTIGATIVE&SEC AC	INVESTIGATIVE SERVICES	1,910.76	24543
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	CONTRACT ATTORNEY 5/20/24 - 6/3/24	5,828.00	24427

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 260 INDIGENT DEFENSE FUND					
Dept 228 INFORMATION TECHNOLOGY					
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	CONTRACT ATTORNEY 5/20/24 - 6/2/24	6,012.98	24431
260-228-805.000	LEGAL SERVICES	NICHOLAS HOGUE	CONTRACT ATTORNEY 5.20 -5/31/24	5,655.12	24438
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	CONTRACT ATTORNEY 5/19/24 - 6/02/24	4,731.35	24445
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	CONTRACT ATTORNEY 6/3/24 - 6/17/24	5,534.00	24501
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	CONTRACT ATTORNEY 6.3.24 - 6.16.24	7,909.17	24506
260-228-805.000	LEGAL SERVICES	NICHOLAS HOGUE	CONTRACT ATTORNEY 6/3/24 - 6/17/24	10,688.78	24511
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	CONTRACT ATTORNEY 6/3/24 - 6/16/24	5,972.45	24518
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	CONTRACT ATTORNEY	6,055.00	24584
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	ATTORNEY CONTRACT	6,500.10	24587
260-228-805.000	LEGAL SERVICES	NICHOLAS HOGUE	CONTRACT ATTORNEY	8,944.86	24593
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	CONTRACT ATTORNEY	6,775.91	24598
260-228-865.000	CONFERENCES / MEETINGS / TRAININ	CRIMINAL DEFENSE ATTORNEYS	CONFLICT ATTORNEY TRAINING (E.MCCREE)	75.00	1201049
260-228-972.000	CAPITAL OUTLAY	VILLAGE OF CASSOPOLIS	BUILDING PERMIT FOR THE MIDC CONSTRUCTI	495.00	1201124
Total For Dept 228 INFORMATION TECHNOLOGY				83,148.48	
Total For Fund 260 INDIGENT DEFENSE FUND				83,148.48	
Fund 261 911 SERVICE FUND					
Dept 325 COMMUNICATIONS / DISPATCH					
261-325-728.000	DEPARTMENTAL SUPPLIES	AVCOMM SOLUTIONS	POLY SINGLE EAR HEADSET	265.61	1201030
261-325-825.000	CLEANING SERVICES	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	478.00	24480
261-325-850.000	TELEPHONE / INTERNET	LANGUAGE LINE SERVICES	INTERPRETOR FEES 05/2024	44.55	1201074
261-325-856.000	HARDWARE SUPPORT	MERIT NETWORK	SERVICE FOR 911 TOWER 10/01/2023 - 09/3	5,040.00	1201174
261-325-920.000	ELECTRICITY	MIDWEST ENERGY COOPERATIVE	DISPATCH RADIO TOWER 04/22/2024 - 05/22	282.73	24453
261-325-920.000	ELECTRICITY	INDIANA MICHIGAN POWER	04/12/24-05/10/24	25.33	24561
261-325-920.000	ELECTRICITY	INDIANA MICHIGAN POWER	04/16/24-05/14/24	1,826.48	24568
261-325-922.000	WATER / SEWER	CASSOPOLIS VILLAGE TREASUR	WATER/SEWER 05/15/2024 - 06/18/2024	48.00	1201135
261-325-940.000	EQUIPMENT RENTAL	STATE OF MICHIGAN	AVPN 3 WAY LINE 04/01/2024 - 06/30/2024	1,765.00	1201097
261-325-967.000	EQUIPMENT < \$20,000	HEADSETS DIRECT INC	DISPTACH HEADSETS AND BATTERIES	1,084.25	24591
Total For Dept 325 COMMUNICATIONS / DISPATCH				10,859.95	
Total For Fund 261 911 SERVICE FUND				10,859.95	
Fund 265 DRUG LAW ENFORCEMENT FUND					
Dept 301 SHERIFF					
265-301-728.000	DEPARTMENTAL SUPPLIES	CCDET	CCDET BUY MONEY	2,000.00	1201046
265-301-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	304.26	24558
265-301-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	137.62	24635
265-301-850.000	TELEPHONE / INTERNET	FRONTIER	CCDET CRIME LINE 05/22/2024 - 06/21/202	63.20	1200947
265-301-850.000	TELEPHONE / INTERNET	TRANSUNION RISK & ALT. DA	TLOXP 05/2024	205.40	1201106
265-301-850.000	TELEPHONE / INTERNET	FRONTIER	CCDET CRIME LINE 06/22/2024 - 07/21/202	65.18	1201152
265-301-855.000	SOFTWARE SUBSCRIPTIONS	LEADS ONLINE LLC	CCSO INVESTIGATION SYSTEM 07/1/24-06/30	4,037.00	1200962
265-301-920.000	ELECTRICITY	MIDWEST ENERGY COOPERATIVE	CCDET UTILITIES 04/15/2024 - 05/15/2024	490.34	24453
265-301-920.000	ELECTRICITY	MIDWEST ENERGY COOPERATIVE	CCDET UTILITES 05/15/2024 - 06/15/2024	536.82	24606
265-301-972.000	CAPITAL OUTLAY	SECURITY AUTOMATION SYSTEM	JAIL SECURITY SYSTEM	79,181.00	24547
Total For Dept 301 SHERIFF				87,020.82	
Total For Fund 265 DRUG LAW ENFORCEMENT FUND				87,020.82	
Fund 266 LAW ENFORCEMENT FUND					
Dept 301 SHERIFF					
266-301-730.411	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	461.05	24558
266-301-730.411	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	349.77	24635

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 266 LAW ENFORCEMENT FUND					
Dept 301 SHERIFF					
266-301-816.411	VETERINARY / K-9 COSTS	HUNTINGTON COMMERCIAL	CARIC CARD 05/2024	40.47	1201027
266-301-935.411	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY	VEHICLE MAINT	112.18	1201036
266-301-935.411	VEHICLE & EQUIPMENT REPAIRS	FIRST CHOICE AUTO	VEHICLE MAINT	244.69	1201055
266-301-960.410	MISCELLANEOUS EXPENSE	CASS COUNTY SHERIFF-PETTY	PETTY CASH	102.28	1201042
266-301-960.410	MISCELLANEOUS EXPENSE	AMAZON CAPITAL SERVICES	IN PURCHASES DELIVERED 05/01/24 TO 05/31/2	81.99	24573
Total For Dept 301 SHERIFF				1,392.43	
Total For Fund 266 LAW ENFORCEMENT FUND				1,392.43	
Fund 269 LAW LIBRARY FUND					
Dept 292 LAW LIBRARY					
269-292-728.000	DEPARTMENTAL SUPPLIES	WEST GROUP PAYMENT CTR.	LAW LIBRARY PRINT MATERIAL CHARGES FOR	331.91	1201102
269-292-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	WEST GROUP PAYMENT CTR.		920.71	1201102
269-292-960.000	MISCELLANEOUS EXPENSE	WEST GROUP PAYMENT CTR.	MI OFFICIAL APPEALS RPTS ADV SHEET CHAF	446.37	1201102
Total For Dept 292 LAW LIBRARY				1,698.99	
Total For Fund 269 LAW LIBRARY FUND				1,698.99	
Fund 270 HISTORICAL COMMISSION FUND					
Dept 803 HISTORICAL COMMISSION					
270-803-712.000	PER DIEMS	NATHAN ROBINSON	PER DIEM/TRAVEL - HISTORICAL COMMISSION	68.00	1201185
270-803-712.000	PER DIEMS	BARBARA SCHULTZ	PER DIEM/TRAVEL - HISTORICAL COMMISSION	34.00	1201189
270-803-712.000	PER DIEMS	BERNIE WILLIAMSON	PER DIEM/TRAVEL - HISTORICAL COMMISSION	34.00	1201203
270-803-712.000	PER DIEMS	AMY DAVIDHIZAR	PER DIEM/TRAVEL - HISTORICAL COMMISSION	34.00	24581
270-803-960.000	EXPENDITURES	CASS COUNTY HISTORICAL	SOCREIMBURSEMENT FOR PURCHASES FOR HISTORI	429.98	1201040
270-803-960.000	EXPENDITURES	CASS COUNTY FAIR ASSOCIATI	HISTORICAL COMMISSION FAIR BOOTH	200.00	1201133
270-803-960.000	EXPENDITURES	MIDWEST ENERGY COOPERATIVE	05/15/24-06/15/24	170.58	24606
Total For Dept 803 HISTORICAL COMMISSION				970.56	
Total For Fund 270 HISTORICAL COMMISSION FUND				970.56	
Fund 272 COMMUNITY CORRECTIONS FUND					
Dept 362 JAIL TRAINING					
272-362-801.000	PROFESSIONAL SERVICES	HOUSE ARREST SERVICES, INC	SCRAM/GPS TRACK/SOBERLINK 05/2024	999.75	1201157
272-362-801.000	PROFESSIONAL SERVICES	PRESTON COLLETT	JAIL MRT 05/2024	150.00	24496
272-362-801.000	PROFESSIONAL SERVICES	PRESTON COLLETT	JAIL MRT 05/2024	450.00	24578
272-362-801.000	PROFESSIONAL SERVICES	TARA SMITH THERAPY SERVICE	JAIL MRT 5/2024	450.00	24631
Total For Dept 362 JAIL TRAINING				2,049.75	
Total For Fund 272 COMMUNITY CORRECTIONS FUND				2,049.75	
Fund 282 CARES ACT FUND					
Dept 191 ACCOUNTING DEPT					
282-191-972.001	CAPITAL OUTLAY - HISTORIC	COURTH ELITE COMPANIES, LLC	WORK THROUGH 05/31/2024	818,968.67	24429
282-191-972.001	CAPITAL OUTLAY - HISTORIC	COURTH PLAZACORP REALTY ADVISORS	DRAW 18 HISTORIC COURTHOUSE	22,863.82	24465
282-191-972.001	CAPITAL OUTLAY - HISTORIC	COURTH ELITE COMPANIES, LLC	HISTORIC COURTHOUSE VENDOR DOWN PAYMENT	15,125.00	24505
282-191-972.001	CAPITAL OUTLAY - HISTORIC	COURTH INTERSECT STUDIO LLC	HISTORICAL COURTHOUSE WORK	5,888.22	24515
Total For Dept 191 ACCOUNTING DEPT				862,845.71	
Total For Fund 282 CARES ACT FUND				862,845.71	
Fund 292 CHILD CARE FUND					
Dept 662 CHILD CARE - FAMILY COURT					
292-662-801.703	BASIC GRANT - COUNSELING	BATTLE CREEK COUNSELING A&S	PSYCHOLOGICAL EVALUATION	1,000.00	1200924

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 292 CHILD CARE FUND					
Dept 662 CHILD CARE - FAMILY COURT					
292-662-801.703	BASIC GRANT - COUNSELING	KARA COX	COUNSELING	500.00	24424
292-662-801.703	BASIC GRANT - COUNSELING	KARA COX	COUNSELING	750.00	24579
Total For Dept 662 CHILD CARE - FAMILY COURT				2,250.00	
Total For Fund 292 CHILD CARE FUND				2,250.00	
Fund 297 DHS CHILD CARE FUND					
Dept 663 CHILD CARE - DHS					
297-663-801.707	PARENT AIDE	ROXANN RICE	CASS COUNTY CASE AIDE 05/13/24-05/26/24	567.00	24473
297-663-801.707	PARENT AIDE	ROXANN RICE	CASS COUNTY CASE AIDE 5/27/24-6/9/24	714.00	24544
297-663-801.707	PARENT AIDE	ROXANN RICE	CASS COUNTY CASE AIDE 6/10/24-06/23/24	714.00	24622
Total For Dept 663 CHILD CARE - DHS				1,995.00	
Total For Fund 297 DHS CHILD CARE FUND				1,995.00	
Fund 510 LAND BANK AUTHORITY FUND					
Dept 690 CASS COUNTY - PART H PROGRAM					
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE-	ADAM DAHLGREN	FINAL INSPECTIONS: MI-HOPE LOUS-1000891	500.00	1200922
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE-	ADAM DAHLGREN	FINAL INSPECTIONS MI-HOPE: BURLEY-10005	500.00	1200923
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	ADVANTAGE ROOFING & EXTERI	MI-HOPE PROJECT: GRICE-10007322	6,950.00	1200927
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	DIANA LOVELACE	FURNACE INSTALL MI-HOPE PROJECT: BOYCE-	2,780.00	1200941
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BEMM SERVICES INC	INSULATION MI-HOPE PROJECT: LEE-1000878	2,323.20	1200959
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	DARRELL LEE ST. LEDGER JR.	DEPOSIT -AIR CONDITIONER FOR MI-HOPE: I	2,165.00	1201029
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE-	JP SANDERSON INSULATION, I	DEPOSIT FOR MI-HOPE PROJECTS: 10008007,	4,775.00	1201068
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	ADAM DAHLGREN	FINAL INSPECTION FOR MI-HOPE PROJECT: F	500.00	1201125
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	ROOFTECH CONSTRUCTION LLC	MI-HOPE PROJECT: 1000072-LINTON & 10008	27,690.00	1201139
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	JASON YODER	MI-HOPE WINDOW PROJECT: KUJAWA-1000893C	17,460.00	1201145
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	JP SANDERSON INSULATION, I	MI-HOPE PROJECT: FOWLKES-10008708	1,950.00	1201160
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	SCHULTZ HVAC	MI-HOPE PROJECT: LINTON-10000725	4,082.50	1201171
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	HARLEY A MAST	MI-HOPE PROJECT: HAITHCOX-10007278	10,879.52	1201176
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	MULDER INSULATION	MI-HOPE INSULATION PROJECT: HAITHCOX-1C	3,775.00	1201179
510-690-962.000	PROPERTY TAXES	CASS COUNTY TREASURER	SPECIAL ASSESSMENT LB OWNED PARCEL	35.00	1200936
510-690-972.000	CAPITAL OUTLAY	CASS COUNTY TITLE OFFICE,	ACQUISITION OF 14-041-210-002-00	602,572.00	1200934
510-690-972.000	CAPITAL OUTLAY	CASS COUNTY TITLE OFFICE,	ACQUISITION OF 14-041-117-013-00 & 14-C	32,774.60	1200935
510-690-972.000	CAPITAL OUTLAY	CASS COUNTY TITLE OFFICE,	ACQUISITION OF 126 N DISBROW ST, CASSOE	833.10	1201018
510-690-972.000	CAPITAL OUTLAY	CASS COUNTY TITLE OFFICE,	ACQUISITION OF 117 S BROADWAY CASSOPOLI	5,705.00	1201019
Total For Dept 690 CASS COUNTY - PART H PROGRAM				728,249.92	
Total For Fund 510 LAND BANK AUTHORITY FUND				728,249.92	
Fund 595 JAIL COMMISSARY FUND					
Dept 351 JAIL OPERATION					
595-351-728.000	COMMISSARY SUPPLIES - PHONE	CENTRIC GROUP LLC	INMATE CALLING 05/2024	2,237.24	1201066
595-351-728.000	DEPARTMENTAL SUPPLIES	LEXIPOL LLC	POLICEONE ACADEMY ANNUAL RATE PER USER	1,339.00	1201075
595-351-728.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES WEEK OF 05/26/2	1,633.17	24493
595-351-728.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY WEEK OF 06/09/2024 -	2,324.85	24576
595-351-728.000	DEPARTMENTAL SUPPLIES	DERBY INDUSTRIES INC	JAIL MATRESS	4,597.20	24582
Total For Dept 351 JAIL OPERATION				12,131.46	
Total For Fund 595 JAIL COMMISSARY FUND				12,131.46	
Fund 616 TAX REVOLVING CONTROL FUND					
Dept 000 GENERAL					

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 616 TAX REVOLVING CONTROL FUND					
Dept 000 GENERAL					
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	HRP CASSOPOLIS LLC	ASSESSOR PRE ADJ. 14-041-245-001-01	1,648.91	1200950
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	JESSICA OR CONNOR RIFENBEF	ASSESSOR PRE ADJ. 14-080-022-010-10	1,198.44	1200954
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	LARRY OR URSULA JILES	ASSESSOR PRE ADJ. 14-080-008-001-10	605.28	1200961
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	TAMMY HANSTINE	ASSESSOR PRE ADJ. 14-120-070-033-50	1,997.99	1200991
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	TAMMY HANSTINE	ASSESSOR PRE ADJ. 14-120-007-046-00	229.92	1200992
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	TAMMY HANSTINE	ASSESSOR PRE ADJ. 14-120-070-033-00	1,728.83	1200993
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	HOFFMAN FAMILY TRUST	ASSESSOR PRE ADJ. 14-100-132-024-00	3,787.80	1201063
Total For Dept 000 GENERAL				11,197.17	
Dept 254 DELINQUENT TAX PROPERTY SALES					
616-254-801.011	11 TAX YR SALE EXPENDITURES	KREIS, ENDERLE, HUDGINS & TREASURER - 2 CROOKED CREEK LLC		210.00	24447
616-254-801.017	17 TAX YR SALE EXPENDITURES	KREIS, ENDERLE, HUDGINS & CROSE- DEFENSE OF LAWSUIT		900.00	24447
616-254-801.018	18 TAX YR SALE EXPENDITURES	CUMMINGS MCCLOREY DAVIS & FILE NO. 0071515-114361		285.00	1201020
616-254-801.018	18 TAX YR SALE EXPENDITURES	CUMMINGS MCCLOREY DAVIS & FILE NO: 0071515-114361 - BEHOVITZ, BRI		329.34	1201137
616-254-801.019	19 TAX YR SALE EXPENDITURES	KREIS, ENDERLE, HUDGINS & FORECLOSURE SALE PROCEEDS- 70905 FIR RI		120.00	24447
616-254-801.020	20 TAX YR SALE EXPENDITURES	KREIS, ENDERLE, HUDGINS & HUTSON III,PAUL/RAMEY, OWEN D - TAX SAI		200.00	24447
616-254-801.020	20 TAX YR SALE EXPENDITURES	KREIS, ENDERLE, HUDGINS & ZARKOWSKI PROPERTIES - 2020 TAX FORECLC		120.00	24599
616-254-801.021	21 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTEF RECORD CERTIF. OF REDEMPTIONS		30.00	1200933
616-254-801.021	21 TAX YR SALE EXPENDITURES	HOWARD TOWNSHIP TREASURER BLIGHT CLEAN-UP/MOWING 14-020-370-022-C		190.00	1201065
616-254-801.022	22 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTEF RECORD CERTIF. OF REDEMPTIONS		600.00	1200933
616-254-801.022	22 TAX YR SALE EXPENDITURES	TITLE CHECK, LLC JUNE PARCEL ADMIN FEES - 2022 TAX FORFE		2,708.34	1201104
616-254-801.022	22 TAX YR SALE EXPENDITURES	KREIS, ENDERLE, HUDGINS & TREASURERS OFFICE - 2022 TAX FORECLOSUF		595.00	24599
Total For Dept 254 DELINQUENT TAX PROPERTY SALES				6,287.68	
Total For Fund 616 TAX REVOLVING CONTROL FUND				17,484.85	
Fund 620 TAX REVOLVING - 2020					
Dept 000 GENERAL					
620-000-278.000	DUE TO OTHERS - TAX SALE LIABILI	BOWERMAN, FORD, CLULO & LUDISPERSAL OF EXCESS PROCEEDS 14-041-16C		2,503.70	1201035
Total For Dept 000 GENERAL				2,503.70	
Total For Fund 620 TAX REVOLVING - 2020				2,503.70	
Fund 632 TAX REVOLVING - 2022					
Dept 000 GENERAL					
632-000-447.000	PROPERTY TAX ADMIN FEES	LARRY OR URSULA JILES	ASSESSOR PRE ADJ. 14-080-008-001-10	8.02	1200961
Total For Dept 000 GENERAL				8.02	
Total For Fund 632 TAX REVOLVING - 2022				8.02	
Fund 633 TAX REVOLVING - 2023					
Dept 000 GENERAL					
633-000-447.000	PROPERTY TAX ADMIN FEES	HRP CASSOPOLIS LLC	ASSESSOR PRE ADJ. 14-041-245-001-01	33.52	1200950
Total For Dept 000 GENERAL				33.52	
Total For Fund 633 TAX REVOLVING - 2023				33.52	
Fund 650 FITNESS CENTER					
Dept 000 GENERAL					
650-000-825.000	CLEANING SERVICES	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	478.00	24480
Total For Dept 000 GENERAL				478.00	
Total For Fund 650 FITNESS CENTER				478.00	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 661 MOTOR POOL FUND					
Dept 000 GENERAL					
661-000-148.000	VEHICLES	TELE-RAD, INC.	NEW VEHICLE EQUIPMENT	10,198.00	1201194
Total For Dept 000 GENERAL				10,198.00	
Total For Fund 661 MOTOR POOL FUND				10,198.00	
Fund 701 GENERAL CUSTODIAL FUND					
Dept 000 GENERAL					
701-000-221.529	DUE TO CITY OF DOWAGIAC	DOWAGIAC CITY TREASURER	ORDINANCE FINES & COSTS - MAY 2024	376.20	1201143
701-000-226.510	DUE TO TOWNSHIPS - CALVIN	CALVIN TWP. TREASURER	ORDINANCE FINES & COSTS - MAY 2024	125.40	1201130
701-000-226.511	DUE TO TOWNSHIPS - HOWARD	HOWARD TOWNSHIP TREASURER	ORDINANCE FINES & COSTS - MAY 2024	198.00	1201158
701-000-226.513	DUE TO TOWNSHIPS - LAGRANGE	LAGRANGE TWP. TREASURER	ORDINANCE FINES & COSTS - MAY 2024	54.45	1201162
701-000-226.514	DUE TO TOWNSHIPS - MARCELLUS	MARCELLUS TWP. TREASURER	ORDINANCE FINES & COSTS - MAY 2024	18.15	1201169
701-000-226.517	DUE TO TOWNSHIPS - NEWBERG	NEWBERG TWP. TREASURER	ORDINANCE FINES & COSTS - MAY 2024	80.85	1201180
701-000-226.518	DUE TO TOWNSHIPS - ONTWA	ONTWA TOWNSHIP	ORDINANCE FINES & COSTS - MAY 2024	1,220.01	1201181
701-000-226.522	DUE TO TOWNSHIPS - SILVERCREEK	SILVER CREEK TWP. TREASURER	ORDINANCE FINES & COSTS - MAY 2024	14.85	1201191
701-000-227.525	DUE TO VILLAGES - CASSOPOLIS	CASSOPOLIS VILLAGE TREASURER	ORDINANCE FINES & COSTS - MAY 2024	29.70	1201135
701-000-227.526	DUE TO VILLAGES - EDWARDSBURG	VILLAGE OF EDWARDSBURG	ORDINANCE FINES & COSTS - MAY 2024	968.05	1201201
701-000-227.527	DUE TO VILLAGES - MARCELLUS	MARCELLUS VILLAGE TREASURER	ORDINANCE FINES & COSTS - MAY 2024	44.55	1201170
701-000-227.528	DUE TO VILLAGES - VANDALIA	VANDALIA VILLAGE TREASURER	ORDINANCE FINES & COSTS - MAY 2024	90.75	1201199
701-000-228.010	DUE TO STATE - ST EDUCATION TAX	STATE OF MICHIGAN	RETURN FOR MICHIGAN S.E.T & MOBILE HOME	291.30	1200989
701-000-228.050	NOTARY FEES (CLERK)	MICHIGAN DEPARTMENT OF STATE	NOTARY FEES DUE STATE OF MICHIGAN MAY 2	12.00	1200970
701-000-228.060	SHARED FEES (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE FROM PROBATE COUF	3,259.15	1200988
701-000-228.060	SHARED FEES (PROBATE)	STATE OF MICHIGAN	PROBATE FEES DUE TO THE STATE OF MI FOF	1,784.98	1201193
701-000-228.160	PISTOL PERMITS (CLERK)	MICHIGAN STATE POLICE-CAS	CPL NEW AND RENEW DUE STATE OF MICHIGAN	3,948.00	1200971
701-000-228.200	CONSERVATION COSTS	MICHIGAN DEPARTMENT OF TRE	4TH DIST CT - MAY TRANSMITTAL	10.00	1201083
701-000-228.300	DRIVERS LIC REIN FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DIST CT - MAY TRANSMITTAL	201.00	1201083
701-000-228.370	CRIME VICTIMS RIGHTS (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN E	1,885.68	1201025
701-000-228.371	CRIME VICTIMS RIGHTS (PROBATE)	STATE OF MICHIGAN	MAY FEE TRANSMITTAL	22.50	1201096
701-000-228.372	CRIME VICTIMS RIGHTS (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DIST CT - MAY TRANSMITTAL	5,231.70	1201083
701-000-228.420	STATE COURT FUND (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN E	300.00	1201025
701-000-228.422	STATE COURT FUND (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DIST CT - MAY TRANSMITTAL	420.00	1201083
701-000-228.424	STATE COURT FUND (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE FROM PROBATE COUF	295.00	1200988
701-000-228.424	STATE COURT FUND (PROBATE)	STATE OF MICHIGAN	PROBATE FEES DUE TO THE STATE OF MI FOF	160.00	1201193
701-000-228.440	REAL ESTATE TRANSFER TAX (CLERK)	REAL ESTATE TRANSF.TAX-D#	TRANSFER TAX DUE STATE OF MICHIGAN MAY	131,396.25	1200977
701-000-228.550	DNA FEES (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN E	135.85	1201025
701-000-228.560	E RECORDING FILING (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE FROM PROBATE COUF	525.00	1200988
701-000-228.560	E RECORDING FILING (PROBATE)	STATE OF MICHIGAN	PROBATE FEES DUE TO THE STATE OF MI FOF	575.00	1201193
701-000-228.563	E RECORDING FILING (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN E	650.00	1201025
701-000-228.564	E RECORDING FILING (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DIST CT - MAY TRANSMITTAL	2,200.00	1201083
701-000-228.570	CIVIL JURY DEMAND FEES (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN E	75.00	1201025
701-000-228.572	CIVIL JURY DEMAND FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DIST CT - MAY TRANSMITTAL	210.00	1201083
701-000-228.580	CIVIL FILING FEE (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE FROM PROBATE COUF	2,995.00	1200988
701-000-228.580	CIVIL FILING FEE (PROBATE)	STATE OF MICHIGAN	PROBATE FEES DUE TO THE STATE OF MI FOF	3,295.00	1201193
701-000-228.581	CIVIL FILING FEES (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN E	3,213.00	1201025
701-000-228.582	CIVIL FILING FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DIST CT - MAY TRANSMITTAL	9,212.00	1201083
701-000-228.590	JUSTICE SYSTEM FUND (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN E	1,510.99	1201025
701-000-228.591	JUSTICE SYSTEM FUND (FAMILY)	STATE OF MICHIGAN	MAY FEE TRANSMITTAL	132.50	1201096
701-000-228.592	JUSTICE SYSTEM FUND (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DIST CT - MAY TRANSMITTAL	11,010.01	1201083
701-000-228.630	SEX OFFENDER REGISTRATION (SHERI	STATE OF MICHIGAN	SOR 05/2024	60.00	1200987
701-000-228.640	LIVESCAN FINGER PRINT (SHERIFF)	STATE OF MICHIGAN	FINGERPRINTS	259.50	1201097
701-000-228.673	TRAILER COACH PARK TAX (TREASURE	STATE OF MICHIGAN	RETURN FOR MICHIGAN S.E.T & MOBILE HOME	2,700.00	1200989
701-000-228.673	TRAILER COACH PARK TAX (TREASURE	STATE OF MICHIGAN	RETURN FOR MI S.E.T & MOBILE HOME TAX	592.00	1201098
701-000-255.674	DEPOSITS PAYABLE SPAY / NEUTER	ABC CLINIC / PET REFUGE	SPAY/NEUTER DEPOSIT REIMBURSEMENT	36.00	1201028

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701	GENERAL CUSTODIAL FUND				
Dept 000	GENERAL				
701-000-265.000	BONDS PAYABLE (CLERK)	DAVID LINDSTROM	REFUND BOND POSTED BY 3RD PARTY; 24-01C	10,000.00	1201021
701-000-265.000	BONDS PAYABLE (CLERK)	DAVID LINDSTROM	DEFENDANT SENTENCED 05/31/24; REFUND BC	50,000.00	1201022
701-000-265.000	BONDS PAYABLE (CLERK)	TAYLOR NAROVICH	REFUND BOND POSTED BY 3RD PARTY FOR CAS	500.00	1201026
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ADVANTAGE PLUMBING	RESTITUTION BETTY HEPLER 19-10113-FH	25.00	1200833
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AMELIA O'GRADY	RESTITUTION SUNNY FOGG 19-010034-FH	57.69	1200834
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ANGEL WALKER	RESTITUTION ROY EVINK 10-010087-FH	60.00	1200836
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AUTO OWNERS	RESTITUTION ALISA WEST 13-10167-FH	60.00	1200838
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AUTO OWNERS INSURANCE	RESTITUTION DAVID SMITH 13-010025-FH	25.00	1200839
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BILL & EVELYN HARMAN TRUS	RESTITUTION KATIE JONES 14-010127-FH	125.00	1200841
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BONNIE & AL MENTING	RESTITUTION AUSTIN BROUWER 15-010008-FH	10.00	1200842
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BORGESS LEE	RESTITUTION CHRISTOPHER BRINKLEY 03-01C	10.00	1200843
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BRADLEY HILL	RESTITUTION DAVID PROCTOR 19-010085-FH	150.00	1200844
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BRENT LAKE	RESTITUTION CRAIG CLARK 23-010161-FH	60.00	1200845
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BROTHERHOOD MUTUAL	RESTITUTION OSCAR SCHULTZ 96-8879-FH	12.50	1200846
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CASS COUNTY MDHHS	RESTITUTION CINDY RYAN-KELLEY 98-009702	50.00	1200848
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CCDET	RESTITUTION JOYCE PACK 11-010136-FH	40.00	1200849
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CHARLES HAM	RESTITUTION RYAN WRIGHT 00-010286-FH	18.75	1200850
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CLIFFORD GRIGGS	RESTITUTION VALERIE LYNCH 22-010301-FH	59.00	1200851
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CONNELLY'S CHAPEL	RESTITUTION WILLIAM HENDERSON 17-010018	125.00	1200852
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CRAIG STILLWELL	RESTITUTION DONTAVIOUS TYLER 22-010030-	100.00	1200853
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CYNTHIA LOU SCANLON	RESTITUTION TIMOTHY HILL 08-010121-FH	25.00	1200854
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DANA OR RANDY DOBRODT	RESTITUTION AUSTIN BROUWER 15-010008-FH	10.00	1200855
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DAVID STEWART	RESTITUTION RALENE LAUSCH 19-010059-FH	40.00	1200857
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DEBRA BROOKS	RESTITUTION GREGORY FERRIER 07-010008-F	117.11	1200858
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DEBRA EVANS-SWIENTAL	RESTITUTION DALE JUDD 23-010232-FH	51.00	1200859
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DELL FINANCIAL SERVICES	RESTITUTION SARAH DAVIS 06-010111-FH	50.00	1200860
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DIANNE MERICA	RESTITUTION ALLEN FISK 07-010160-FH	450.00	1200861
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DOWAGIAC FAMILY DENTISTRY	RESTITUTION VICKI ZACHARY 13-010019-FH	15.00	1200862
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DOWAGIAC POLICE DEPT.	RESTITUTION JAMES NEAL JR 14-010123-FH	67.00	1200863
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	EDWARDSBURG MARATHON	RESTITUTION JOHN STEWART 17-010203-FH	30.00	1200864
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	EDWARDSBURG-ONTWA POLICE I	RESTITUTION BRIAN MCKANE 08-010289-FH	12.00	1200865
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ELMER FILLEY	RESTITUTION RYAN WRIGHT 00-010272-FH	121.25	1200866
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ERNEST TODD MARAZITA	RESTITUTION DANA BUNCH 21-010296-FH	400.00	1200867
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	FARM BUREAU INSURANCE	RESTITUTION JON HARWOOD 08-010314-FH	50.00	1200868
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	GAVIN FRANCIS	RESTITUTION RYAN MCCALL 18-010359-FH	12.50	1200869
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	GLEN OLSON	RESTITUTION KEVIN LILLIE 97-009293-FH	50.00	1200870
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	GUARDIANSHIP ALTERNATIVES	RESTITUTION DENICE JEWELL 16-010078-FH	30.00	1200871
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JAMES MCCASLIN	RESTITUTION JAMES CALHOUN JR 18-010058-	25.00	1200872
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JANET MEDSKER	RESTITUTION KENNETH MOORE 97-9149-FH	20.00	1200873
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JEFFREY NEUMANN	RESTITUTION CURTIS WADE 16-010257-FH	115.53	1200874
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JENNIFER ROSE MARQUEZ	RESTITUTION BRENT MORGAN 14-010050-FH	810.00	1200875
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JENNIFER WISEMAN	RESTITUTION JASON YEOMANS 04-010209-FH	20.00	1200876
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JOHNNY SLONE	RESTITUTION JEREMY JOSEPH 05-010470-FC	10.00	1200877
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	KATHRYN LACOSSE	RESTITUTION BRETT GILPIN 16-010094-FH	100.00	1200878
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	LIBERTY MUTUAL INSURANCE	RESTITUTION JAMES DAYSON 08-010125-FH	65.26	1200879
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MARATHON GAS STATION	RESTITUTION NIKODA NEFF 19-010317-FH	10.00	1200880
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MARCELENE A. STEVEN	RESTITUTION ADAM CRAIGO 18-010005-FH	10.00	1200881
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MARK BOWMAN SR	RESTITUTION RYAN DOUGLAS 15-010266-FH	750.00	1200882
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MEADOWBROOK INC	RESTITUTION CINDY HACKENBERG 03-10158-F	100.00	1200884
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MI MUNICIPAL LEAGUE WORKEF	RESTITUTION CHASE ROHM 22-010080-FH	23.50	1200885
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MICHAEL OR YOLANDA BRADLEY	RESTITUTION JENNIFER HOLLIDAY 08-010278	100.00	1200886
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MICHAEL WHITACRE	RESTITUTION JEREMY JOSEPH 05-010470-FC	10.00	1200887

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL CUSTODIAL FUND					
Dept 000 GENERAL					
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	NATHANIEL JONES	RESTITUTION CATHY SPICER 20-010020-FH	650.00	1200888
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	PATRICK OR MARY CARTER	RESTITUTION ANDREW NOVOTNY 09-010273-FH	50.00	1200889
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	PHYLLIS SCHUELKE	RESTITUTION JESSE BINNS 19-010049-FH	150.00	1200890
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RAYMOND MCKENZIE	RESTITUTION DACE KOCHEL 15-010011-FH	150.00	1200891
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	REBECCA SUE CARPENTER	RESTITUTION DEIDRA TOMLIN 21-010014-FC	114.80	1200892
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RICKY ARMSTRONG	RESTITUTION JEREMY JOSEPH 05-010470-FC	20.00	1200893
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RIVERWOOD CENTER	RESTITUTION LANDON VANWINKLE 13-010302-	50.00	1200894
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RONALD NATE	RESTITUTION DANNY COLLINS 11-010013-FH	80.00	1200895
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	STATE FARM INSURANCE	RESTITUTION AUSTIN TROXELL 19-010057-FH	10.00	1200896
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	TRINITY BIBLE CHURCH	RESTITUTION ALLEN FISK 05-010187-FH	450.00	1200897
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	USAA SUBROGATION DEPT	RESTITUTION KURT DEYOUNG 15-010096-FH	50.00	1200898
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	WILIAM WESTRATE	RESTITUTION CHARLES ROSS 13-010128-FH	100.00	1200899
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	WILLIAM OR SHERI WOZNIAK	RESTITUTION RICHARD MOORE 09-010139-FH	10.00	1200900
701-000-274.003	DELINQUENT PERSONAL PROPERTY TAX	CASS COUNTY COUNCIL ON AGI	DLQ PERSONAL PROPERTY TAX COLLECTION	1,322.44	1201039
701-000-274.003	DELINQUENT PERSONAL PROPERTY TAX	CASS COUNTY MEDICAL CARE	IDLQ PERSONAL PROPERTY TAX COLLECTED	663.22	1201041
701-000-274.003	DELINQUENT PERSONAL PROPERTY TAX	HERITAGE SW INTERMEDIATE	IDLQ PERSONAL PROPERTY TAX COLLECTED	2,954.87	1201062
701-000-274.003	DELINQUENT PERSONAL PROPERTY TAX	SOUTHWESTERN MICHIGAN COLI	DELINQUENT PERSONAL PROPERTY TAX COLLEC	2,423.46	1201121
701-000-274.003	DELINQUENT PERSONAL PROPERTY TAX	SOUTHWESTERN MICHIGAN COLI	DLQ PERSONAL PROPERTY TAX COLLECTED	3,211.07	1201122
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	HAMPSHIRE COUNTRY CLUB	RESTITUTION-N.BAKER	80.00	1201061
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	PARAGON SUBROGATION SERVI	RESTITUTION-C.SALGUERO; CLAIM# 574096	10.00	1201089
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	TOM BRADEMAS, JR.	RESTITUTION-A. ROCKETT	20.00	1201105
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	SARAH JOHNSON	RESTITUTION-NEEDHAM	100.00	1201120
Total For Dept 000 GENERAL				269,683.32	
Total For Fund 701 GENERAL CUSTODIAL FUND				269,683.32	
Fund 801 DRAIN FUND					
Dept 442 DRAIN COMMISSIONER					
801-442-965.000	DRAIN & LAKE LEVEL COSTS	REAL PRO SOLUTIONS LLC	HAYES DRAIN - MOWING	200.00	24472
801-442-965.000	DRAIN & LAKE LEVEL COSTS	REAL PRO SOLUTIONS LLC	MOWING	200.00	24620
Total For Dept 442 DRAIN COMMISSIONER				400.00	
Total For Fund 801 DRAIN FUND				400.00	
Fund 841 LAKE LEVEL FUND					
Dept 442 DRAIN COMMISSIONER					
841-442-965.000	DRAIN & LAKE LEVEL COSTS	LAND RESOURCE ENGINEERING	ENGINEERING	2,018.85	1201165
841-442-965.000	DRAIN & LAKE LEVEL COSTS	G. W. JONES EXCHANGE BANK	BARRON LAKE LOAN PAYMENT	76,191.15	1201208
841-442-965.000	DRAIN & LAKE LEVEL COSTS	MARK GRISHABER	209 BARRON LAKE RESTORATION	600.00	24459
841-442-965.000	DRAIN & LAKE LEVEL COSTS	REAL PRO SOLUTIONS LLC	WEED TRIMMING BETWEEN BIG AND TWIN LAKE	100.00	24472
841-442-965.000	DRAIN & LAKE LEVEL COSTS	MIDWEST ENERGY COOPERATIVE	05/15/24-06/15/24	136.33	24606
841-442-965.000	DRAIN & LAKE LEVEL COSTS	REAL PRO SOLUTIONS LLC	MOWING	100.00	24620
841-442-965.000	DRAIN & LAKE LEVEL COSTS	STEPHENSON & ASSOCIATES I	LAKE MARKER	655.98	24629
Total For Dept 442 DRAIN COMMISSIONER				79,802.31	
Total For Fund 841 LAKE LEVEL FUND				79,802.31	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	979,077.12	
			Fund 213 ANIMAL CONTROL	4,333.37	
			Fund 216 DRUG COURT GRAP	30,698.48	
			Fund 244 ECONOMIC DEVELC	9,583.34	
			Fund 251 CDBG HOME IMPRO	9,440.00	
			Fund 258 DISASTER CONTIN	563.89	
			Fund 260 INDIGENT DEFENS	83,148.48	
			Fund 261 911 SERVICE FUN	10,859.95	
			Fund 265 DRUG LAW ENFORC	87,020.82	
			Fund 266 LAW ENFORCEMENT	1,392.43	
			Fund 269 LAW LIBRARY FUN	1,698.99	
			Fund 270 HISTORICAL COMM	970.56	
			Fund 272 COMMUNITY CORRE	2,049.75	
			Fund 282 CARES ACT FUND	862,845.71	
			Fund 292 CHILD CARE FUNI	2,250.00	
			Fund 297 DHS CHILD CARE	1,995.00	
			Fund 510 LAND BANK AUTHC	728,249.92	
			Fund 595 JAIL COMMISSARY	12,131.46	
			Fund 616 TAX REVOLVING C	17,484.85	
			Fund 620 TAX REVOLVING -	2,503.70	
			Fund 632 TAX REVOLVING -	8.02	
			Fund 633 TAX REVOLVING -	33.52	
			Fund 650 FITNESS CENTER	478.00	
			Fund 661 MOTOR POOL FUNI	10,198.00	
			Fund 701 GENERAL CUSTODI	269,683.32	
			Fund 801 DRAIN FUND	400.00	
			Fund 841 LAKE LEVEL FUNI	79,802.31	
Total For All Funds:				3,209,112.99	

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

June 6, 2024

The Cass County Board of Commissioners met in regular session on Thursday, June 6, 2024, in Commission Chambers.

Chair Jeremiah Jones called the meeting to order at 5:00 p.m. Vice-Chair Barrera provided the Invocation. Commissioner Howie led the Pledge of Allegiance to the Flag of the United States of America.

Circuit Court File Room Supervisor Emily Bogue called roll:

COMMISSIONERS PRESENT: James Lawrence, Ryan Laylin, Joyce Locke, Jeremiah Jones, Mary Howie, Samuel Barrera, Roseann Marchetti and RJ Lee.

COMMISSIONERS ABSENT: None.

PUBLIC COMMENT (Agenda Items Only)

Public Comment occurred.

ADDITIONS/DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

Commissioner Lee moved, seconded by Commissioner Marchetti, to approve the June 6, 2024, Cass County Board of Commissioner's Agenda. Motion carried by voice vote.

PUBLIC HEARING

M-80-24

Commissioner Marchetti moved, seconded by Commissioner Lee, to open the Truth in Taxation Public Hearing. Motion carried by voice vote.

There was no public comment.

Commissioner Laylin moved, seconded by Commissioner Marchetti, to close the Truth in Taxation Public Hearing. Motion carried by voice vote.

RECOGNITIONS

R-082-24

Commissioner Marchetti moved, seconded by Commissioner Lee, to approve the following resolution:

A RESOLUTION TO RECOGNIZE COMPLETION OF THE NATIONAL CENTER FOR STATE COURTS INSTITUTE FOR COURT MANAGEMENT CERTIFIED COURT EXECUTIVE PROGRAM

WHEREAS, Deputy Friend of the Court Ravan Bakeman has devotedly served the Cass County community since September 2005 holding positions in the Clerk/Register's Office, District Court, and Prosecutor's Office before joining the Cass County Friend of the Court as the Deputy Friend of the Court in 2022;

WHEREAS, Deputy Friend of the Court Ravan Bakeman graduated as a National Center for State Courts Institute for Court Management Certified Court Executive at a ceremony held in the Michigan Supreme Court at the Hall of Justice on May 2, 2024.

WHEREAS, she previously graduated as a Certified Court Manager in a virtual ceremony in August 2022;

WHEREAS, the National Center for State Courts (NCSC) is a non-profit organization founded in 1971 and acts as a hub of information and resources available to court systems across the country;

WHEREAS, NCSC's training courses help keep state court operations consistent across the nation and provide court professionals with the knowledge, skills, and abilities to be effective court leaders;

WHEREAS, Deputy Friend of the Court Ravan Bakeman completed thirteen courses focused on accountability and court performance, caseflow and workflow management, budget and fiscal management, project management, purposes and responsibilities of courts, workforce management, visioning and strategic planning, leadership, modern court governance, educational development, executive decision making, operations management, and public relations; and

WHEREAS, Deputy Friend of the Court Ravan Bakeman completed over 260 hours of study and instruction to accomplish graduating as a Certified Court Manager and a Certified Court Executive.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners hereby recognizes and congratulates Deputy Friend of the Court Ravan Bakeman for her significant educational accomplishments and meritorious service to our community.

The Chair instructed the Clerk to call roll:

Yes (8): Commissioners Laylin, Lawrence, Locke, Jones, Howie, Barrera, Marchetti and Lee.

No (0): None.

Resolution R-082-24 carried by voice vote.

R-083-24

Commissioner Barrera moved, seconded by Commissioner Lee, to approve the following resolution:

A RESOLUTION RECOGNIZING AND DESIGNATING JUNE AS REUNIFICATION MONTH IN CASS COUNTY

WHEREAS, all children need the love, care, security, and stability of a family unit, including parents, siblings, grandparents, and other extended family members to provide a solid foundation for personal growth, development, and maturity;

WHEREAS, reunification with family is the preferred outcome for children removed from their homes and placed in foster care;

WHEREAS, for most children in foster care, reunification with their family is the best option for a permanent and loving home;

WHEREAS, safe reunification takes work, commitment, and investment of time and resources by parents, family members, social workers, foster parents, service providers, attorneys, courts, and the community;

WHEREAS, National Reunification Month has been observed every June since 2010 to celebrate families and communities coming together to acknowledge the hard work to safely reunify a family, and to raise awareness about the importance of family reunification to children in foster care; and

WHEREAS, during National Reunification Month this year, we recognize the vital role that families, case management teams, treatment courts, judges, attorneys, and communities play in promoting the safe and stable reunification of families who have been separated.

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners recognizes and designates June as Reunification Month in Cass County.

The Chair instructed the Clerk to call roll:

Yes (8): Commissioners Lawrence, Locke, Jones, Howie, Barrera, Marchetti, Lee and Laylin.

No (0): None.

Resolution R-083-24 carried by roll call vote.

PRESENTATIONS

None.

CONSENT AGENDA

Vice-Chair Barrera moved, seconded by Commissioner Laylin, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-084-24) A motion to approve Claims dated April 27, 2024 to May 31, 2024.

(M-085-24) A motion to approve the May 2, 2024, Board of Commissioner Regular Meeting Minutes.

(M-086-24) A motion to approve the May 9, 2024 Emergency Meeting Minutes.

(M-087-24) A motion to approve the Material Management Contract with the Southwest Michigan Planning Commission.

(M-088-24) A motion to approve the Material Management Interlocal Agreement.

(R-089-24) A resolution to approve the L-4029 2024 Tax Rate Request.

(M-090-24) A motion to approve Agreement with Communication Company in the amount of \$67,650.17, including \$6,825.00 in contingency, to be paid out of Public Improvement Fund and less reimbursement of \$30,413.08 through MMRMA Rap Grant.

(M-091-24) A motion to approve the Opioid Settlement Funding Request for Jail MAT Project in the amount of \$13,216.90.

(M-092-24) A motion to approve Commissioner Mileage Policy.

(M-093-24) A motion approve Boards & Commissioners Per Diem & Mileage Policy.

(R-094-24) A resolution to establish Boards & Commissions Per Diem Rate.

A RESOLUTION TO ESTABLISH THE BOARDS & COMMISSIONS PER DIEM RATE

WHEREAS, the Cass County Board of Commissioners recognizes the valuable contributions made by members of various Boards and Commissions in carrying out the governance and advisory duties within the county;

WHEREAS, it is deemed necessary to provide a reasonable per diem compensation to the members of these Boards and Commissions for their time, effort, and expenses incurred in the performance of their duties; and

WHEREAS, the Boards & Commissions Per Diem & Mileage Policy requires that an annual Per Diem Rate be established and a per diem shall be paid to those parties determined to be eligible to receive it under the policy.

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Commissioners as follows:

1. **Per Diem Rate:** A per diem rate of \$34.00 is hereby established for all Board-appointed Boards & Commissions.
2. **Effective Date:** This resolution shall take effect immediately upon its passage and approval and shall apply to all meetings occurring after the date of approval.
3. **Supersedes Previous Resolutions:** This resolution supersedes any previous resolutions or policies in conflict herewith.

BE IT FURTHER RESOLVED that the Cass County Board of Commissioners shall adopt a Resolution annually to set the Per Diem Rate at its Organizational Meeting, which is the first Board of Commissioner Meeting each January.

(M-095-24) A motion to approve the Amendment of the MSU Memorandum of Agreement.

(M-096-24) A motion to approve FY 24 Budget Amendments.

(M-097-24) A motion to approve the Law Enforcement Agreement between the Pokagon Band of Potawatomi Indians and the County of Cass and authorize the Chair and Sheriff to sign the agreement.

Yes (8): Commissioners Locke, Howie, Barrera, Marchetti, Lee, Lawrence, Laylin and Jones.

No (0): None.

The Consent Agenda carried by roll call vote.

COMMISSIONER REPORTS

Commissioners Laylin, Lawrence, Barrera, Marchetti and Lee offered committee reports.

ADMINISTRATOR'S REPORT

Administrator Newton shared the Administrator's Report.

COUNTY PARTNERS

The following County Partners provided updates to commissioners: Zach Morris, Executive Director of Market One (formerly Market Van Buren); Korie Blyveis, Director of the Conservation District; Bob Thompson, Director of the Road Commission; and, Jennifer Rentfrow, Chair of the Board of Directors of the Medical Care Facility.

RECESS

The Chair declared a recess at 6:33 p.m. The meeting reconvened at 6:40 p.m.

ELECTED OFFICIALS

Prosecutor Victor Fitz, Sheriff Richard Behnke, Treasurer Hope Anderson, and Judge Carol Bealor shared updates.

UNFINISHED BUSINESS

M-098-24

Commissioner Marchetti moved, seconded by Commissioner Lee, to approve the Conflict of Interest Policy. Motion carried by voice vote.

NEW BUSINESS

M-099-24

Commissioner Laylin moved, seconded by Commissioner Marchetti, to approve the Elected Official and Chief Deputy Salary Policy. Motion carried by voice vote.

M-100-24

Commissioner Marchetti moved, seconded by Commissioner Locke, to adopt the existing Class Comp Pay Scale and continue all applicable provisions of the MERS Transition Plan for all Chief Deputy positions for FY 25. Motion carried by voice vote.

M-101-24

Commissioner Laylin moved, seconded by Commissioner Marchetti, to appoint Michael Bowman to the Cass county Planning Commission for a term expiring July 31, 2026. Motion carried by voice vote.

M-102-24

Commissioner Marchetti moved, seconded by Commissioner Lee, to appoint Zach Morris to the Community Corrections Advisory Board for the Workforce Development Position for a term expiring September 30, 2028. Motion carried by voice vote.

**DISCUSSION: PROSECUTOR'S OFFICE– APA I AND APA II
CLASSIFICATION**

Prosecutor Fitz provided commissioners with information on increasing the pay grade for APA I and APA II Attorneys in the Prosecutor's Office. Discussion followed.

Commissioner Laylin made motion, seconded by Commissioner Marchetti, to have Administrator Newton, Finance Director Rentfrow and Human Resources Director Beth Daly schedule a meeting with Victor to crunch numbers more based off of the scale and see if he can bring the ramifications for why each number changed as presented by Prosecutor Fitz. After review, the item would return for presentation to the Board of Commissioners.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Locke, Jones, Howie, Barrera, Marchetti and Laylin.

No (2): Commissioners Lawrence and Lee.

Motion carried by roll call vote.

PUBLIC COMMENT

Public comment occurred.

CLOSED SESSION

None.

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

None.

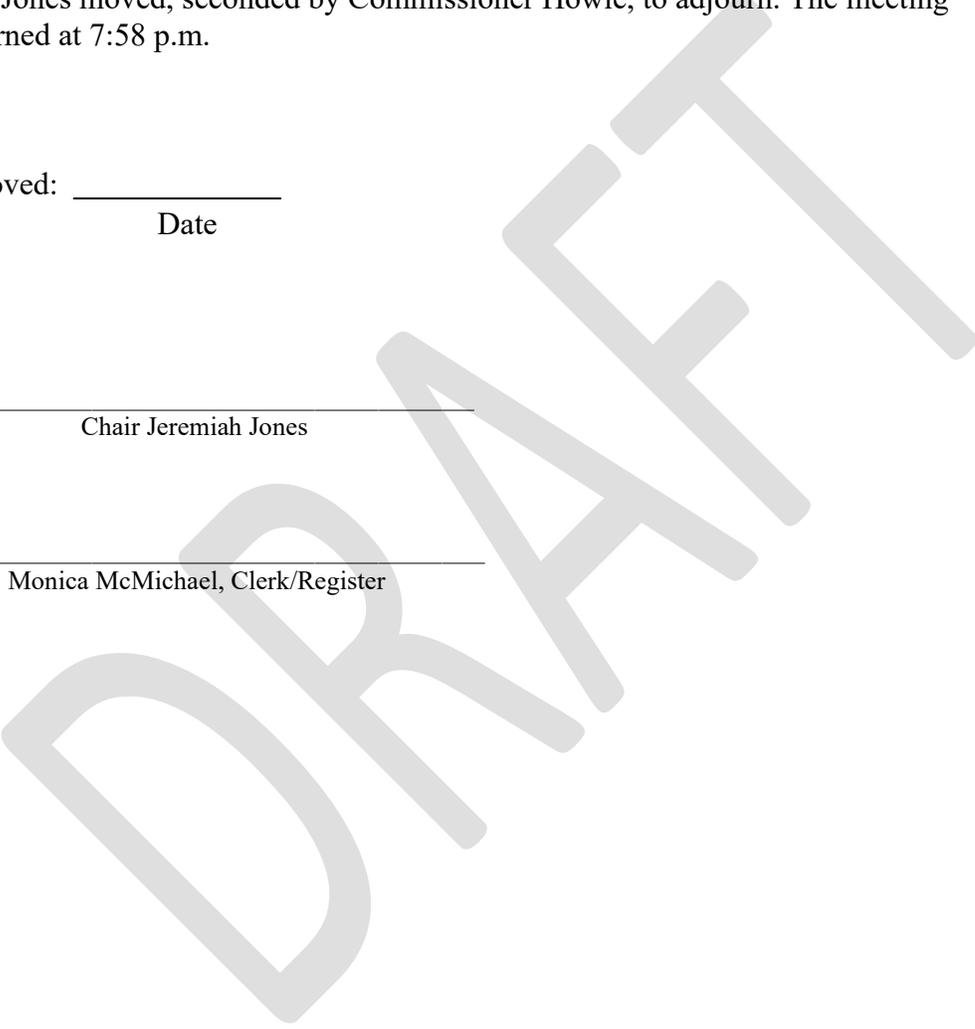
ADJOURNMENT

Chair Jones moved, seconded by Commissioner Howie, to adjourn. The meeting adjourned at 7:58 p.m.

Approved: _____
Date

Chair Jeremiah Jones

Monica McMichael, Clerk/Register





CASS COUNTY Board of Commissioners

TO: Board of Commissioners
FROM: Matthew Newton, County Administrator
RE: Motion to adopt the Hard Cap under Public Act 152 for Health Insurance Coverage for 2024-2025

REQUEST:

Approve for the County to select the Hard Cap option under PA 152 for the 2024-2025 benefit year.

BACKGROUND:

Annually, the County can elect one of three options under PA 152. These would include following the Hard Copy limits that are established each year, selecting an 80%/20% option, or opting out entirely. The Hard Cap is the default option under PA 152. Selecting either the 80%/20% option or opting out entirely requires that the Board of Commissioners pass a Resolution to do so. For benefit year 2024-2025, with the increases we are seeing in insurance rates, we believe there is a tangible benefit to the Hard Cap and recommend that option be implemented. Under the Hard Cap, each employee (based on family size) is allotted a preset total determined by the state. Under this method, it can create opportunities for a wider range of insurance options that have variable costs. As such, it can create avenues where there is a greater choice in determining the best options for coverage for each employee and can also result in cost reductions depending on the options selected. Additionally, this route, for next year, would allow us to offer a no-cost plan for individuals that was not feasible before.

With the increases in costs, the whole goal here was to try to increase the ability of employees to find coverage that suits their needs and find avenues where employees may be able to control costs a bit more readily. Additionally, the hard cap option provides a benefit to the County in that budgeting is more straightforward as the total contribution, on the part of the County, is fixed rather than variable as it is under the 80/20 split.

REVIEWS:

Administration

Created/Initiated - 6/25/2024

FINANCIAL ANALYSIS:

The hard cap would provide the following in terms of annual contributions required by the County towards employee health insurance:

Individual – \$ 7,702.85

Joint – \$16,109.06

Family - \$21,007.83

RECOMMENDATION:

Motion to adopt the use of the Hard Cap under PA 152 for Health Insurance coverage for the 2024-2025 benefit year.



CASS COUNTY Board of Commissioners

TO: Board of Commissioners
FROM: Hope Anderson, Treasurer
RE: Motion to Refuse Purchase of all Tax-Reverted Properties

REQUEST:

Refuse the purchase of all tax-reverted properties listed.

BACKGROUND:

Annually a report on Tax-Reverted properties is required to be presented to the BOC. Under the Right of First Refusal, the County would have the option to purchase any of the listed properties. None of the properties are recommended for purchase. If the Board feels that any listed were of interest, a Special Meeting is required as the deadline for purchase is July 9, 2024.

REVIEWS:

Administration

Created/Initiated - 6/25/2024

FINANCIAL ANALYSIS:

N/A

RECOMMENDATION:

Refuse purchase of tax-reverted properties.

LOT #	LOT INFORMATION	ADDRESS	MIN BID
1200	PARCEL ID: 14-010-016-279-10 Legal Description: 279A E 100 FT OF W 1073.79 FT OF S 150 FT OF NW 1/4 SEC 16 Comments: Summer Tax: \$	Chain Lake St, Cassopolis, MI 49031	\$
1202	PARCEL ID: 14-010-027-474-20 Legal Description: 474A1 COM N 0 DEG 16'5"W 1176.63 FT FRM E 1/4 COR TH S 89 DEG 43'55"W 681.33 FT N 0 DEG 16'5"W 191.8 FT N 89 DEG 43'55"E 681.33 FT S 0 DEG 16'5"E 191.8 FT TO BEG. SEC 27. 3 A. Comments: Summer Tax: \$	Tharp Lake Rd Cassopolis, MI 49031	\$
1210	PARCEL ID: 14-020-002-006-60 Legal Description: 14C COM AT NW COR SEC, TH E 248.6 FT, S 0 DEG 53' 20" E 76.8 FT, S 85 DEG 23'20"W TO W LINE SEC, N TO BEG. SEC 2 Comments: Summer Tax: \$	Allen St, Dowagiac, MI 49047	\$
1211	PARCEL ID: 14-020-016-027-00 Legal Description: . 211C SEC 16 T7S R16W COM 264 FT S OF NE COR S 1/2 SW 1/4, S 66 FT, W 330 FT, N 66 FT, E 330 FT TO BEG. Comments: Summer Tax: \$	Barron Lake Rd, Niles, MI 49120	\$

LOT #	LOT INFORMATION	ADDRESS	MIN BID
1212	<p>PARCEL ID: 14-020-018-014-51</p> <p>Legal Description: 235A-1 COM N 89 DEG 53'30"E 81 FT FRM SW COR SEC, TH N 89 DEG 53'30"E 327.32 FT, N 464.47 FT, S 35 DEG 13'W 566.9 FT TO BEG. SEC 18 1.7 A.</p> <p>Comments:</p> <p>Summer Tax: \$</p>	<p>Terminal St, Niles, MI 49120</p>	<p>\$</p>
1213	<p>PARCEL ID: 14-020-370-022-01</p> <p>Legal Description: 389-272 506A FINCH LAKE ACRES LOT 22.</p> <p>Comments:</p> <p>Summer Tax: \$</p>	<p>1269 Huntly Rd, Niles, MI 49120</p>	<p>\$</p>
1218	<p>PARCEL ID: 14-041-103-010-50</p> <p>Legal Description: 430-176 V-42 W HAF LOT 10 B1N-2E VIL CASSOPOLIS.</p> <p>Comments:</p> <p>Summer Tax: \$</p>	<p>200 E York St, Cassopolis, MI 49031</p>	<p>\$</p>
1224	<p>PARCEL ID: 14-050-018-007-00</p> <p>Legal Description: 417-1065 417-1144 349-1 216B 5-13 SEC 18 T5S R13W BEG 300 FT S OF INTERSEC FINCH LKE RD & STEININGER ST, TH S 185.6 FT, E 800 FT, N 50.0 FT, W 400 FT, N 135.6 FT, W 400 FT TO BEG. SEC 18. 2.16 A.</p> <p>Comments:</p> <p>Summer Tax: \$</p>	<p>52251 Finch Rd, Marcellus, MI 49067</p>	<p>\$</p>

LOT#	LOT INFORMATION	ADDRESS	MIN BID
1225	<p>PARCEL ID: 14-050-018-008-00</p> <p>Legal Description: 374-1189 216B-1 5-13 SEC 18 T5S R13W BEG 400 FT E OF INTERSEC FINCH RD & STEININGER ST, TH S 435.6 FT, E 400 FT, N 435.6 FT, W 400 FT TO BEG. 4 A.</p> <p>Comments:</p> <p>Summer Tax: \$</p>	<p>Steininger Rd, Marcellus, MI 49067</p>	
1226	<p>PARCEL ID: 14-050-275-003-00</p> <p>Legal Description: . 505 5-13 FINCH LAKE ACRES LOT 3.</p> <p>Comments:</p> <p>Summer Tax: \$</p>	<p>52200 Finch Rd, Marcellus, MI 49067</p>	
1227	<p>PARCEL ID: 14-050-275-009-00</p> <p>Legal Description: . 505A-4 5-13 FINCH LAKE ACRES LOT 9.</p> <p>Comments:</p> <p>Summer Tax: \$</p>	<p>Finch Rd, Marcellus, MI 49067</p>	\$
1228	<p>PARCEL ID: 14-051-622-026-00</p> <p>Legal Description: 294 COM 4 RDS E OF SE COR LOT 16, WORDEN & SHILLITO'S ADD, TH S 145 FT, E 5 RDS, N 145 FT, W 5 RDS TO BEG. SEC 22 UNPLATTED VILLAGE OF MARCELLUS</p> <p>Comments:</p> <p>Summer Tax: \$</p>	<p>201 S Worden St, Marcellus, MI 49067</p>	\$

LOT #	LOT INFORMATION	ADDRESS	MIN BID
1253	<p>PARCEL ID: 14-070-019-024-00</p> <p>Legal Description: . 309D COM 430 FT S OF NW COR E 1/2 NW FRL 1/4 TH S 100 FT E 824.96 FT N ALONG CEN HWY 100 FT W 825.92 FT TO BEG EX HWY BEING LOT 5 PLAT B SEC 19 T8S R16W.</p> <p>Comments:</p> <p>Summer Tax: \$</p>	<p>71080 Ironwood Dr, Niles, MI 49120</p>	<p>\$</p>
1230	<p>PARCEL ID: 14-080-029-021-00</p> <p>Legal Description: 341-245 395A-4 6-13 SEC 29 T6 R13 COM 598.60 FT E & 1146.91 FT S OF W 1/4 COR, TH E 132 FT TO PT OF BEG, TH S 145 FT, E 44 FT, N 145 FT, W 44 FT TO BEG.</p> <p>Comments:</p> <p>Summer Tax Due: \$</p>	<p>Born St, Jones, MI 49061</p>	<p>\$</p>
1231	<p>PARCEL ID: 14-080-033-013-00</p> <p>Legal Description: . 441E 6-13 SEC 33 T6 R13 BEG AT A PT ON TH SEC LINE 671.7 FT W OF N 1/4 COR OF SEC 33, TH S 255 FT W 170.8 FT N 255 FT TO TH SEC LINE E 170.8 FT ALONG TH SEC LINE TO PT OF BEG. 1 A.</p> <p>Comments:</p> <p>Summer Tax: \$</p>	<p>13649 Lumley St, Jones, MI 49061</p>	
1233	<p>PARCEL ID: 14-101-180-057-00</p> <p>Legal Description: 391310 V-137 S 142 FT OF E 132 FT OF LOT 57 ADDITION TO VILLAGE OF VANDALIA AKA; STEPHEN BOGUE'S 4TH ADDITION</p> <p>Comments:</p> <p>Summer Tax: \$</p>	<p>Mulberry St, Vandalia, MI 49095</p>	<p>\$</p>

LOT #	LOT INFORMATION	ADDRESS	MIN BID
1234	PARCEL ID: 14-110-160-128-00 Legal Description: 760 LOTS 128 TO 150 INCL FORBES ADD CITY DOWAGIAC Comments: Summer Tax: \$	385 Grand Blvd, Dowagiac, MI 49047	\$
1236	PARCEL ID: 14-120-204-016-01 Legal Description: . 52 8-13 COM N 273.75 FT FROM S 1/4 COR, TH S 70 DEG 49' W 437.97 FT, N 20 DEG 18' 45" W 197.25 FT N 70 DEG 49' E 510.47 FT, S 208.75 FT TO BEG. EX E 150 FT. SEC 4. Comments Summer Tax: \$	13456 US 12, Union, MI 49130	\$
1254	PARCEL ID: 14-130-370-029-005-20 Legal Description: 1223 LOTS 1 & 2 BLK 38 TWIN SHORES. Comments: Summer Tax: \$	70th St, Dowagiac, MI 49047	\$
1239	PARCEL ID: 14-150-029-005-20 Legal Description: 429D-2 COM N 1332.88 FT FRM E 1/4 COR, TH W 279.77 FT, N 156.73 FT, S 89 DEG 34'39"E 279.78 FT, S 154.67 FT TO BEG. SEC 29 1 A. Comments: Summer Tax: \$	54228 Atwood Rd, Dowagiac, MI 49047	\$

LOT #	LOT INFORMATION	ADDRESS	MIN BID
1242	<p>PARCEL ID: 14-150-169-026-00</p> <p>Legal Description: . 730 LOTS 26 & 27 BLK 19 TWIN LAKE WOODS.</p> <p>Comments:</p> <p>Summer Tax: \$</p>	<p>Meade St, Dowagiac, MI 49047</p>	\$
1243	<p>Parcel ID: 14-160-100-058-00</p> <p>Legal Description: DW 86 LOT 96 ORIGINAL PLAT CITY OF DOWAGIAC.</p> <p>Comments:</p> <p>Summer Tax: \$</p>	<p>307 New York Ave, Dowagiac, MI 49047</p>	\$
1245	<p>PARCEL ID: 14-160-100-264-00</p> <p>Legal Description: . DW 485 COM 9 1/2 RDS E OF NW COR E 1/2 NE 1/4 SW 1/4, TH S 8 RDS, E 4 RDS, N 8 RDS, W 4 RDS TO BEG. UNPLATTED POKAGON SEC 1 CITY OF DOWAGIAC.</p> <p>Comments:</p> <p>Summer Tax: \$</p>	<p>317 Pokagon St, Dowagiac, MI 49047</p>	\$
1246	<p>PARCEL ID: 14-160-100-272-02</p> <p>Legal Description: DW 492A, COM 152 FT SWLY OF PT 302 1/2 FT NWLY OF INTERSECT OF NWLY LINE MICHIGAN AVE WITH SWLY LINE CHESTNUT ST, TH SWLY 132.2 FT TO HENDRYX ST, SELY 60 FT, NELY 132.2 FT, NWLY 60 FT TO BEG. UNPLATTED POKAGON SEC 1. CITY OF DOWAGIAC.</p> <p>PROPERTY SPLIT: 02.12.2021 PARENT: 14-160-100-272-00 CHILDREN: 14-160-100-272-01 AND 14-160-100-272-02</p> <p>Comments:</p> <p>Summer Tax: \$</p>	<p>Hendryx St, Dowagiac, MI 49047</p>	\$

LOT #	LOT INFORMATION	ADDRESS	MIN BID
1247	PARCEL ID: 14-160-100-735-00 Legal Description: . DW 2372 LOT 18 ZELNER'S ADD CITY OF DOWAGIAC. Comments: Summer Tax: \$	214 Halstead St, Dowagiac, MI 49047	\$
1248	PARCEL ID: 14-160-100-752-00 Legal Description: . DW 2389 LOT 36 ZELNER'S ADD CITY OF DOWAGIAC. Comments: Summer Tax: \$	207 Halstead St, Dowagiac, MI 49047	\$
1251	PARCEL ID: 14-160-300-177-00 Legal Description: . DW 1071 LOT 9 HARTER ANDREW BLISH ADD CITY OF DOWAGIAC. Comments: Summer Tax: \$	122 E Railroad St, Dowagiac, MI 49047	\$
1252	PARCEL ID: 14-160-300-388-00 Legal Description: . DW 1443 LOT 133 ANDREW LESTER ADD CITY OF DOWAGIAC Comments: Summer Tax: \$	400 E Railroad St (block), Dowagiac, MI 49047	\$

BY: HopeA

DB: Cass County

Year of Foreclosure: 2024
All Records
Fees Computed As Of: 07/09/2024

Parcel Number	Sale/Transfer Base Tax Due Publication	Admin Fee Pers Visit	Status Interest Filing Exp	EOS Forf Rcdng	Liber NSF/Other Rdmp Rcdng	Forcl. Page October Fee Frcl Rcdng	Date Recorded March Fee Sale Exp	Notice Exp Addl Filing Total Due
14-010-016-279-10 Not Transferred								
	8,715.64	348.63	602.11	0.00	0.00	30.00	175.00	25.00
	10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
								10,046.38
								0.00
						Sale Amount Over/(Under)		(10,046.38)

2023	8,057.17	322.29	402.86	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
								8,782.32
2022	329.03	13.16	55.94	0.00	0.00	15.00	0.00	0.00
	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
								443.13
2021	329.44	13.18	143.31	0.00	0.00	15.00	175.00	25.00
	10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
								820.93

14-010-027-474-20 Not Transferred								
	3,689.00	147.56	810.85	0.00	0.00	30.00	175.00	25.00
	10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
								5,027.41
						Sale Amount Over/(Under)		0.00
								(5,027.41)

2023	1,244.53	49.78	62.23	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
								1,356.54
2022	1,187.65	47.51	201.90	0.00	0.00	15.00	0.00	0.00
	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
								1,482.06
2021	1,256.82	50.27	546.72	0.00	0.00	15.00	175.00	25.00
	10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
								2,188.81

14-020-002-006-60 Not Transferred								
	262.73	10.50	60.18	0.00	0.00	30.00	175.00	25.00
	10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
								713.41
						Sale Amount Over/(Under)		0.00
								(713.41)

2023	86.12	3.44	4.31	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
								93.87
2022	79.06	3.16	13.44	0.00	0.00	15.00	0.00	0.00
	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
								140.66
2021	97.55	3.90	42.43	0.00	0.00	15.00	175.00	25.00
	10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
								478.88

BY: HopeA

DB: Cass County

Year of Foreclosure: 2024
 All Records
 Fees Computed As Of: 07/09/2024

Parcel Number	Base Tax Due Publication	Sale/Transfer Admin Fee Pers Visit	Status Interest Filing Exp	EOS Forf Rcdng	Liber NSF/Other Rdmp Rcdng	Forcl. Page October Fee Frcl Rcdng	Date Recorded March Fee Sale Exp	Notice Exp Addl Filing Total Due
14-020-016-027-00 Not Transferred								
	382.20	15.28	85.68	0.00	0.00	30.00	175.00	25.00
	10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
								863.16
								0.00
								(863.16)

2023	127.55	5.10	6.38	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
								139.03
2022	118.80	4.75	20.20	0.00	0.00	15.00	0.00	0.00
	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
								188.75
2021	135.85	5.43	59.10	0.00	0.00	15.00	175.00	25.00
	10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
								535.38

14-020-018-014-51 Not Transferred								
	1,123.08	44.92	207.24	0.00	0.00	30.00	175.00	25.00
	10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
								1,755.24
								0.00
								(1,755.24)
2023	359.44	14.38	17.97	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
								391.79
2022	539.28	21.57	91.68	0.00	0.00	15.00	0.00	0.00
	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
								697.53
2021	224.36	8.97	97.59	0.00	0.00	15.00	175.00	25.00
	10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
								665.92

14-020-370-022-01 Not Transferred								
	16,272.67	650.91	2,886.39	0.00	0.00	30.00	175.00	25.00
	10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
								20,189.97
								0.00
								(20,189.97)
2023	468.05	18.72	23.40	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
								510.17
2022	15,139.70	605.59	2,573.75	0.00	0.00	15.00	0.00	0.00
	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
								18,364.04
2021	664.92	26.60	289.24	0.00	0.00	15.00	175.00	25.00
	10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
								1,315.76

BY: HopeA

Year of Foreclosure: 2024
 All Records
 Fees Computed As Of: 07/09/2024

DB: Cass County

Parcel Number	Base Tax Due Publication	Sale/Transfer Admin Fee Pers Visit	Status Interest Filing Exp	EOS Forf Rcdng	Liber NSF/Other Rdmp Rcdng	Forcl. Page October Fee Frcl Rcdng	Date Recorded March Fee Sale Exp	Notice Exp Addl Filing Total Due
14-041-103-010-50 Not Transferred								
	8,278.89	331.16	1,419.86	0.00	0.00	30.00	175.00	25.00
	10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
								10,409.91
								0.00
						Sale Amount Over/(Under)		(10,409.91)

2023	1,967.53	78.70	98.38	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
								2,144.61
2022	5,373.43	214.94	913.48	0.00	0.00	15.00	0.00	0.00
	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
								6,546.85
2021	937.93	37.52	408.00	0.00	0.00	15.00	175.00	25.00
	10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
								1,718.45

14-050-018-007-00 Not Transferred								
	3,140.32	125.61	714.43	0.00	0.00	30.00	175.00	25.00
	10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
								4,360.36
						Sale Amount Over/(Under)		0.00
								(4,360.36)

2023	1,018.55	40.74	50.93	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
								1,110.22
2022	979.12	39.16	166.45	0.00	0.00	15.00	0.00	0.00
	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
								1,229.73
2021	1,142.65	45.71	497.05	0.00	0.00	15.00	175.00	25.00
	10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
								2,020.41

14-050-018-008-00 Not Transferred								
	2,710.90	108.43	580.57	0.00	0.00	30.00	175.00	25.00
	10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
								3,779.90
						Sale Amount Over/(Under)		0.00
								(3,779.90)

2023	935.82	37.43	46.79	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
								1,020.04
2022	899.58	35.98	152.93	0.00	0.00	15.00	0.00	0.00
	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
								1,133.49
2021	875.50	35.02	380.85	0.00	0.00	15.00	175.00	25.00
	10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
								1,626.37

BY: HopeA

Year of Foreclosure: 2024

DB: Cass County

All Records

Fees Computed As Of: 07/09/2024

Parcel Number	Sale/Transfer Status	Base Tax Due Publication	Admin Fee Pers Visit	Interest Filing Exp	EOS Forf Rcdng	Forcl. Liber NSF/Other Rdmp Rcdng	Forcl. Page October Fee Frcl Rcdng	Date Recorded March Fee Sale Exp	Notice Exp Addl Filing Total Due
14-050-275-003-00	Not Transferred								
		632.74	25.31	135.51	0.00	0.00	30.00	175.00	25.00
		10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
									1,173.56
									0.00
							Sale Amount Over/(Under)		(1,173.56)
2023		218.40	8.74	10.92	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									238.06
2022		209.98	8.40	35.70	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
									299.08
2021		204.36	8.17	88.89	0.00	0.00	15.00	175.00	25.00
		10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
									636.42

14-050-275-009-00	Not Transferred								
		114.62	4.58	22.53	0.00	0.00	30.00	175.00	25.00
		10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
									521.73
							Sale Amount Over/(Under)		0.00
									(521.73)
2023		42.71	1.71	2.14	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									46.56
2022		41.08	1.64	6.98	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
									94.70
2021		30.83	1.23	13.41	0.00	0.00	15.00	175.00	25.00
		10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
									380.47

14-051-622-026-00	Not Transferred								
		9,394.98	375.80	1,080.87	0.00	0.00	30.00	175.00	25.00
		10.00	50.00	0.00	60.00	0.00	30.00	14,165.00	0.00
									25,396.65
							Sale Amount Over/(Under)		0.00
									(25,396.65)
2023		6,494.90	259.80	324.75	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									7,079.45
2022		1,907.22	76.29	324.23	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	0.00	14,165.00	0.00
									16,517.74
2021		992.86	39.71	431.89	0.00	0.00	15.00	175.00	25.00
		10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
									1,799.46

BY: HopeA

Year of Foreclosure: 2024

DB: Cass County

All Records

Fees Computed As Of: 07/09/2024

Parcel Number	Base Tax Due Publication	Sale/Transfer Admin Fee Pers Visit	Status Interest Filing Exp	EOS Forf Rcdng	Forcl. Liber NSF/Other Rdmp Rcdng	Forcl. Page October Fee Frcl Rcdng	Date Recorded March Fee Sale Exp	Notice Exp Addl Filing Total Due
14-070-019-024-00 Not Transferred								
	4,270.43	170.82	1,298.29	0.00	0.00	30.00	175.00	25.00
	10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
								6,119.54
								0.00
						Sale Amount Over/(Under)		(6,119.54)

2023	1,144.08	45.76	57.20	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
								1,247.04
2022	1,102.98	44.12	187.51	0.00	0.00	15.00	0.00	0.00
	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
								1,379.61
2021	1,059.95	42.40	461.08	0.00	0.00	15.00	175.00	25.00
	10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
								1,898.43
2020	963.42	38.54	592.50	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
								1,594.46

14-080-029-021-00 Not Transferred								
	539.98	21.59	104.31	0.00	0.00	30.00	175.00	25.00
	10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
								1,045.88
								0.00
						Sale Amount Over/(Under)		(1,045.88)

2023	201.61	8.06	10.08	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
								219.75
2022	199.84	7.99	33.97	0.00	0.00	15.00	0.00	0.00
	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
								286.80
2021	138.53	5.54	60.26	0.00	0.00	15.00	175.00	25.00
	10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
								539.33

14-080-033-013-00 Not Transferred								
	615.93	24.63	131.86	0.00	0.00	30.00	175.00	25.00
	10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
								1,152.42
								0.00
						Sale Amount Over/(Under)		(1,152.42)

2023	212.60	8.50	10.63	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
								231.73
2022	204.60	8.18	34.78	0.00	0.00	15.00	0.00	0.00
	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
								292.56
2021	198.73	7.95	86.45	0.00	0.00	15.00	175.00	25.00
	10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
								628.13

BY: HopeA

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All Records

Fees Computed As Of: 07/09/2024

Parcel Number	Sale/Transfer Status	Base Tax Due	Admin Fee	Interest	EOS	Forcl. Liber	Forcl. Page	Date Recorded	Notice Exp
Publication	Pers Visit	Filing Exp	Forf Rcdng	NSF/Other Rcdng	October Fee Frcl Rcdng	March Fee Sale Exp	Adtl Filing Total Due		

14-101-180-057-00	Not Transferred								
		2,066.82	82.68	426.50	0.00	0.00	30.00	175.00	25.00
		10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
									2,956.00
									0.00
							Sale Amount		0.00
							Over/(Under)		(2,956.00)

2023		786.15	31.45	39.31	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									856.91
2022		641.17	25.65	109.00	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
									820.82
2021		639.50	25.58	278.19	0.00	0.00	15.00	175.00	25.00
		10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
									1,278.27

14-110-160-128-00	Not Transferred								
		1,859.00	74.36	397.04	0.00	0.00	30.00	175.00	25.00
		10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
									2,710.40
							Sale Amount		0.00
							Over/(Under)		(2,710.40)

2023		644.94	25.80	32.25	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									702.99
2022		616.31	24.65	104.77	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
									790.73
2021		597.75	23.91	260.02	0.00	0.00	15.00	175.00	25.00
		10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
									1,216.68

14-120-204-016-01	Not Transferred								
		5,058.19	202.33	1,085.13	0.00	0.00	30.00	175.00	25.00
		10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
									6,725.65
							Sale Amount		0.00
							Over/(Under)		(6,725.65)

2023		1,753.94	70.16	87.70	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									1,911.80
2022		1,660.09	66.40	282.22	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
									2,053.71
2021		1,644.16	65.77	715.21	0.00	0.00	15.00	175.00	25.00
		10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
									2,760.14

BY: HopeA

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All Records

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Parcel Number	Sale/Transfer Status	Base Tax Due Publication	Admin Fee Pers Visit	Interest Filing Exp	EOS Forf Rcdng	Forcl. Liber NSF/Other Rdmp Rcdng	Forcl. Page October Fee Frcl Rcdng	Date Recorded March Fee Sale Exp	Notice Exp Addl Filing Total Due
14-130-370-018-00 Not Transferred									
		4,250.52	170.02	944.07	0.00	0.00	30.00	175.00	30.00
		20.00	100.00	0.00	90.00	0.00	30.00	0.00	0.00
									5,839.61
									0.00
							Sale Amount Over/ (Under)		(5,839.61)

2023		2,495.86	99.83	124.79	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									2,720.48
2022		284.20	11.37	48.31	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
									388.88
2021		740.96	29.64	322.32	0.00	0.00	15.00	175.00	25.00
		10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
									1,427.92
2020		729.50	29.18	448.65	0.00	0.00	0.00	0.00	5.00
		10.00	50.00	0.00	30.00	0.00	0.00	0.00	0.00
									1,302.33

14-150-029-005-20 Not Transferred									
		1,677.28	67.09	295.80	0.00	0.00	30.00	175.00	25.00
		10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
									2,420.17
							Sale Amount Over/ (Under)		0.00
									(2,420.17)

2023		699.50	27.98	34.98	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									762.46
2022		620.81	24.83	105.54	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
									796.18
2021		356.97	14.28	155.28	0.00	0.00	15.00	175.00	25.00
		10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
									861.53

14-150-169-026-00 Not Transferred									
		74.96	3.59	13.54	0.00	0.00	30.00	175.00	25.00
		10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
									472.09
							Sale Amount Over/ (Under)		0.00
									(472.09)

2023		22.15	1.00	1.11	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									24.26
2022		39.80	1.59	6.77	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
									93.16
2021		13.01	1.00	5.66	0.00	0.00	15.00	175.00	25.00
		10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
									354.67

BY: HopeA

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Parcel Number	Sale/Transfer Status	Base Tax Due	Admin Fee	Interest	EOS	Forcl. Liber	Forcl. Page	Date Recorded	Notice Exp
		Publication	Pers Visit	Filing Exp	Forf Rcdng	NSF/Other Rcdng	October Fee Frcl Rcdng	March Fee Sale Exp	Addl Filing Total Due

14-160-100-058-00	Not Transferred								
		9,205.67	368.22	1,964.53	0.00	0.00	30.00	175.00	25.00
		10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
									11,918.42
							Sale Amount		0.00
							Over/(Under)		(11,918.42)

2023		3,207.75	128.31	160.39	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									3,496.45
2022		3,037.57	121.50	516.39	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
									3,720.46
2021		2,960.35	118.41	1,287.75	0.00	0.00	15.00	175.00	25.00
		10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
									4,701.51

14-160-100-264-00	Not Transferred								
		400.22	16.01	70.13	0.00	0.00	30.00	175.00	25.00
		10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
									866.36
							Sale Amount		0.00
							Over/(Under)		(866.36)

2023		202.05	8.08	10.10	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									220.23
2022		98.76	3.95	16.79	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
									164.50
2021		99.41	3.98	43.24	0.00	0.00	15.00	175.00	25.00
		10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
									481.63

14-160-100-272-02	Not Transferred								
		312.86	12.52	70.08	0.00	0.00	30.00	175.00	25.00
		10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
									775.46
							Sale Amount		0.00
							Over/(Under)		(775.46)

2023		103.47	4.14	5.17	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									112.78
2022		98.76	3.95	16.79	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
									164.50
2021		110.63	4.43	48.12	0.00	0.00	15.00	175.00	25.00
		10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
									498.18

BY: HopeA

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Parcel Number	Sale/Transfer Status	Base Tax Due Publication	Admin Fee Pers Visit	Interest Filing Exp	EOS Forf Rcdng	Liber NSF/Other Rdmp Rcdng	Forcl. Page October Fee Frcl Rcdng	Date Recorded March Fee Sale Exp	Notice Exp Adtl Filing Total Due

14-160-100-735-00	Not Transferred								
		513.75	20.54	57.34	0.00	0.00	30.00	175.00	25.00
		10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
									971.63
									0.00
									(971.63)
2023		339.05	13.56	16.95	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									369.56
2022		134.36	5.37	22.84	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
									207.57
2021		40.34	1.61	17.55	0.00	0.00	15.00	175.00	25.00
		10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
									394.50

14-160-100-752-00	Not Transferred								
		181.64	7.26	22.19	0.00	0.00	30.00	175.00	25.00
		10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
									591.09
									0.00
									(591.09)
2023		129.36	5.17	6.47	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									141.00
2022		26.48	1.06	4.50	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
									77.04
2021		25.80	1.03	11.22	0.00	0.00	15.00	175.00	25.00
		10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
									373.05

14-160-300-177-00	Not Transferred								
		2,620.06	104.80	561.31	0.00	0.00	30.00	175.00	25.00
		10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
									3,666.17
									0.00
									(3,666.17)
2023		904.03	36.16	45.20	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									985.39
2022		869.29	34.77	147.78	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
									1,096.84
2021		846.74	33.87	368.33	0.00	0.00	15.00	175.00	25.00
		10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
									1,583.94

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Parcel Number	Sale/Transfer Status	Base Tax Due Publication	Admin Fee Pers Visit	Interest Filing Exp	EOS Forf Rcdng	Forcl. Liber NSF/Other Rdmp Rcdng	Forcl. Page October Fee Frcl Rcdng	Date Recorded March Fee Sale Exp	Notice Exp Addl Filing Total Due
14-160-300-388-00	Not Transferred								
		257.17	10.28	56.53	0.00	0.00	30.00	175.00	25.00
		10.00	50.00	0.00	60.00	0.00	30.00	0.00	0.00
									703.98
							Sale Amount Over/(Under)		0.00 (703.98)
2023		86.75	3.47	4.34	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									94.56
2022		82.80	3.31	14.08	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00
									145.19
2021		87.62	3.50	38.11	0.00	0.00	15.00	175.00	25.00
		10.00	50.00	0.00	30.00	0.00	30.00	0.00	0.00
									464.23



CASS COUNTY Board of Commissioners

TO: Board of Commissioners
FROM: Richard Behnke, Sheriff & Krista Smith, Community Corrections Manager
RE: Motion to approve the FY 25 Community Corrections Plan and Grant Application.

REQUEST:

Approve the FY 25 Community Corrections Grant Application & Plan.

BACKGROUND:

REVIEWS:

Administration Created/Initiated - 6/28/2024

FINANCIAL ANALYSIS:

The Grant Application would provide funding in the amount of \$81,502

RECOMMENDATION:

Motion to approve the FY 25 Community Corrections Grant Application & Plan as presented.

Program Cost Descriptions FY2025

Cass County

Salary & Wage Costs

Position 1

Title:	OCC Coordinator	Name of Individual:	Krista Smith
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Number of Hours Worked Per Year. (Full Time is 2,080)	2080.00	FTE Equivalent:	1.00
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Funding Sources & Cost Allocation

Program Code/Name	CPS	Local/Other	Fee Revenue	Totals	Duties and Terms of Reimbursement
Administration	21,500	38,584		60,084	This position handles all clerical/administrative duties for the office; expenditures, budget, CCAB meeting minutes/agenda, service provider contracts, monitors program participation/completion and enrollment rates and key performance measures. Supervision of service providers and all COMPAS data entry/documentation. Completes annual funding application. OCC Coordinator is part of the Staffing Teams and Core Teams for all Problem-Solving Courts in Cass County, attending weekly staffing and Court. Liaison between the Jail and the Courts and Defense Attorneys. OCC Coordinator meets monthly with Prosecutors Office and Problem-Solving Court Coordinator to review Problem Solving Court referrals. Office of Sheriff provides office space, computer, phone and all necessary office supplies and equipment. Position requires approximately 16 hours per week, 832 hours per year at \$25.84 per hour. Local contribution to this position includes benefits.
F22 - Pretrial Assessment	12,000			12,000	This position Administers the PRAXIS Pre-Trial Assessment for felony offenders in the jail and prepares/provides PRAXIS scoring information and written recommendations to the Court for bond consideration and Pre-Trial release conditions. Attends Court as indicated. Also screening for Treatment Court eligibility, Jail Case Manager Services and making referrals as indicated. Averages approximately 7 hours per week, 364 hours per year at \$32.96 per hour.
F23 - Pretrial Supervision	20,000			20,000	This position monitors defendants on Pretrial Supervision, including providing Court date reminders, regular check-in/reporting, verification of employment/education, treatment services etc. and documenting all contacts. Regular review of Pretrial Supervision enrollees for new offences through LEIN and local jail/Court records. Reviews reports from House Arrest Services to verify electronic monitoring compliance. Coordinates with Problem-Solving staff on referrals. Provides written compliance reports and completion reports to the Court and MDOC. Attends Court as required. Approximately 17 hours per week, 884 hours per year at \$22.62 per hour.
				-	
Totals	53,500	38,584	-	92,084	

Contractual Services

Contract 1

Name of Provider:	Preston Collett
Services Provided:	Facilitation of weekly MRT Mens Group, and weekly attendance and monthly progress reports.
Terms of Reimbursement:	\$150 per weekly group, minimum 3 - maximum 12 participants per group. Estimated 48 weekly group sessions per year. Required MRT books at \$25 per book x 25 = \$550

Funding Sources & Cost Allocation

Program Code	CPS	Local/Other	Fee Revenue	Totals
C01 - MRT Men	7,750			7,750
				-
				-
				-
				-
				-
				-
Sub - Total	7,750	-	-	7,750

Contract 2

Name of Provider:	Tara Smith
Services Provided:	Facilitation of weekly MRT Womens Group, and weekly attendance and regular progress reports.
Terms of Reimbursement:	All groups must have 3 or more total participants in attendance for any PA 511 reimbursement. It is noted that this group may be shared with another PA 511 funded County. Participants billable to Cass County must be determined eligible and enrolled by Cass County CCAB. Reimbursement shall be paid at a rate of \$30 per person per session, not to exceed \$150 per session (if 3 or more enrolled attendees). Estimated 48 weekly group sessions per year. Required MRT books at \$25 per book x 15 = \$375.00

Funding Sources & Cost Allocation

Program Code	CPS	Local/Other	Fee Revenue	Totals
C01 - MRT Women	7,575			7,575
				-
				-
				-
				-
				-
				-

Sub - Total	7,575	-	-	7,575
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Contract 3

Name of Provider:	House Arrest Services
Services Provided:	Electronic Monitoring (SCRAM, SOBERLINK, GPS Tether) installation and monitoring
Terms of Reimbursement:	E.M. (SCRAM/SOBERLINK/GPS Tether) installation fee \$50 per defendant, 17 x \$50 + \$850.00. Daily monitoring fee average of \$7.75 per day x 90 days = \$697 x 17 = \$12,707.00

Funding Sources & Cost Allocation				
Program Code	CPS	Local/Other	Fee Revenue	Totals
F23 - Pretrial Supervision	12,707			12,707
				-
				-
				-
				-
				-
				-
Sub - Total	12,707	-	-	12,707

Equipment

Program Code	CPS	Local/Other	Fee Revenue	Totals	Description
				-	
				-	
Total	-	-	-	-	

Supplies

Program Code	CPS	Local/Other	Fee Revenue	Totals	Description
				-	
Total	-	-	-	-	

Travel

Program Code	CPS	Local/Other	Fee Revenue	Totals	Description
				-	
Total	-	-	-	-	

Training

Program Code	CPS	Local/Other	Fee Revenue	Totals	Description
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**MICHIGAN DEPARTMENT OF CORRECTIONS
OFFICE OF COMMUNITY CORRECTIONS
FY 2025 FUNDING PROPOSAL**

Cass County

Comprehensive Plans & Services

Program	Program Code	Funding Request	Approved Funding	Reserved Funding	Total Funding Recommendation
Group-Based Programs					
Education	B00	-			-
Employment	B15	-			-
Cognitive	C01	15,325			-
Domestic Violence	C05	-			-
Sex Offender	C06	-			-
Outpatient Services	G18	-			-
Other Group Services	G00	-			-
Sub-Total		15,325	-	-	-
Supervision Programs					
Intensive Supervision	D23	-			-
Electronic Monitoring	D08	-			-
Pretrial Supervision	F23	32,707			-
Sub-Total		32,707	-	-	-
Assessment Services					
Actuarial Assessment	I22	-			-
Pretrial Assessment	F22	12,000			-
Sub-Total		12,000	-	-	-
Case Management	I24	-			-
Substance Abuse Testing	G17	-			-
Other	Z00	-			-
5 Day Housing	Z02	-			-
Program Total		60,032	-	-	-

Administration				
Salary & Wages	21,500.00			-
Contractual Services	-			-
Equipment	-			-
Supplies	-			-
Travel	-			-
Training	-			-
Board Expenses	-			-
Other	-			-
Administration Total	21,500	-	-	-
Total Comprehensive Plans & Services	81,532	0	0	0

TOTAL FUNDING REQUEST	\$ 81,532.00
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MICHIGAN DEPARTMENT OF CORRECTIONS

“Committed to Protect, Dedicated to Success”



Office of Community Corrections

Community Corrections Plan and Application
Fiscal Year 2025

CCAB Name: CASS COUNTY

Email the application to:

1. MDOC-OCC@michigan.gov
2. Your assigned Community Corrections Specialist

DUE DATE: May 1, 2024

SECTION I: COMMUNITY CORRECTIONS ADVISORY BOARD INFORMATION				
Name of CCAB: CASS COUNTY			Federal I.D. Number: 98-600004843	
A: GENERAL CONTACT INFORMATION:				
	CCAB Manager	CCAB Manager's Direct Supervisor	CCAB Chairperson	Agency Serving as Fiduciary of Award & Contact Person
Name:	Krista Smith	Richard Behnke	Greg Feldman	Jennifer Rentfrow
Title:	Community Corrections Coordinator	Sheriff	Defense Attorney	Cass County Administrators Office, Finance Director
Address:	321 M-62 North	321 M-62 North	69045 M-62, Suite C	120 North Broadway
City:	Cassopolis	Cassopolis	Edwardsburg	Cassopolis
State:	MI	MI	MI	MI
Zip:	49031	49031	49112	49031
Phone:	269-445-1212	269-445-1200	269-449-0849	269-445-4420
Fax:	269-445-1245	269-445-1254		
Email:	kristas@cassco.org	rickb@cassco.org	attygfeldman@gmail.com	jenniferr@cassco.org

Type of Community Corrections Board:	County Advisory Board
Counties/Cities Participating in the CCAB:	Cass County
Date application was approved by the local CCAB:	April 26, 2024
Date application was approved by county board(s) of commissioners and/or city council:	Tentative July 11, 2024
Date application was submitted to OCC:	April 29, 2024

B: CCAB MEMBERSHIP <i>(please enter "vacant" for any vacant membership position)</i>		
Representing:	Name	Email
County Sheriff:	Richard Behnke	rickb@cassco.org
Chief of Police:	Jeremy Carlisle	carlislej@michigan.gov
Circuit Court Judge:	Mark Herman	markh@cassco.org
District Court Judge:	Stacey Rentfrow	staceyr@cassco.org
Probate Court Judge:	Carol Bealor	carolb@cassco.org
County Commissioner(s) <i>(One required for each member county):</i>	James Lawrence	jamesl@cassco.org
Service Area (Up to 3):	Bob Weber, Tom Miles	bobw@woodlandsbhn.org, tmiles@tccpc.comcastbiz.net
County Prosecutor:	Victor Fitz	victorf@cassco.org
Criminal Defense Attorney:	Greg Feldman	attygfeldman@gmail.com
Business Community:	VACANT	
Communications Media:	Ambrosia Neldon	ambrosian@cassco.org
Circuit/District Probation:	James Plukas	plukasj@michigan.gov
City Councilperson <i>(Applies to City or City/County Regional CCABs only – one from each member City/County required):</i>	NA	
Workforce Development:	VACANT	
<ol style="list-style-type: none"> Does your CCAB have Bylaws? Yes What steps does your CCAB take to orientate new CCAB members ensuring the understanding of their roles and responsibilities? New CCAB members are provided information regarding PA 511 and the objectives of 		

the local CCAB. The Community Corrections Coordinator also personally contacts each new CCAB member to further discuss the role of Community Corrections in Cass County.

3. What steps are your CCAB taking to fill vacant membership positions (enter N/A if you have no vacant positions)? **CCAB members continue to discuss and reach out to community stakeholders in an effort to fill vacant positions. The County Appointments Committee is actively seeking applicants for open CCAB positions.**

SECTION II: DATA ANALYSES & COMPREHENSIVE CORRECTIONS PLAN

Introduction and Instructions for your Comprehensive Corrections Plan:

Michigan Public Act 511, also known as the Community Corrections Act, was established in 1988 in an effort to improve the State's prison commitment rates (PCR) through the development and utilization of evidence-based, community corrections programming that targets moderate to high risk/needs offenders. Counties and regions establishing a Community Corrections Advisory Board (CCAB) appoint member stakeholders as required by PA-511 to identify and target local criminogenic needs that impact prison commitments and recidivism. CCABs are obligated to abide by PA-511 and Michigan Office of Community Corrections (MOCC) requirements when receiving MOCC funding, including but not limited to data tracking and analysis, key performance measures, as well as minimum program eligibility and utilization requirements.

This Application serves as your CCAB's Comprehensive Corrections Plan. To be considered for funding, it must include specific and detailed explanation as to how your plan will impact State Board Priorities, local prison commitment rates, recidivism, and local priorities/initiatives through identified key objectives. Strategies to obtain key objectives as well as performance measures must also be identified. For the purpose of this application, the following terms and definitions apply:

- **State Board Priority Populations** – CCABs requesting funding must target at least one of the following State Board Priority Populations:
 - Sentenced Felons assessed as having moderate to high risk/needs when using a State approved actuarial, objective validated risk and need assessment
 - Pretrial Population
- **Key Objectives** – CCABs requesting funding must identify local Key Objective(s) for each of the following applicable categories:
 - **Reduction of Statewide Overall PCR** – *This is required for all CCABs requesting funding for any services/programming that targets sentenced felons.* This may include local objectives that impact Overall PCR, Group 2 Straddle PCR, OUIL 3rd PCR, PVT or PVNS Recidivism, or other categories that impact the State's Overall PCR. *You must identify at least one local Key Objective if your Comprehensive Corrections Plan targets sentenced felons.*
 - **Increase of Statewide Appearance and Public Safety Rates for Pretrial Defendants** – *These are required for all CCABs requesting funding for any pretrial services and/or programming that targets pretrial defendants. –You must identify both local Appearance and Public Safety Rate Key Objectives if your Comprehensive Corrections Plan targets pretrial defendants.*

Your CCAB may identify other objectives in addition to these required objectives.

- **Supportive Strategies** – Proposed OCC funded programming and/or services, identified by CCIS Code and Local Program Name, that are intended to support the objectives identified.
- **Key Performance Measures** – Identified in each proposed program description, these are the specific methods your CCAB will utilize to measure outcomes of programming and their impact on State Board Priorities.

Felony Data Analyses:

OCC will provide CCABs with relevant felony dispositional and recidivism data to complete the application. CCABs must analyze this data along with local CCIS data (reports run locally from COMPAS Case Manager) and develop key objectives and supportive strategies that will help attain local goals and support State Board Priorities.

A thorough analysis of the data should include:

- Overall PCRs, rates within sentencing guideline ranges, PCRs within Group 1 and Group 2 offense categories, status at time of offense and recidivism of probation violators, both new sentence and technical.
- Reference to changes in PCRs compared to prior year
- Review your past OCC funding proposals for ideas
- CCAB stakeholder changes
- New judicial, probation, or CCAB staff or other personnel issues that impact referrals, screenings, or programming
- Service provider changes or issues
- Trends in local criminality (example: increase in drug related offenses, decrease in probation violations, etc.)
- Development or changes in local court services or programming (example: new Specialty Court programming, changes to court programming eligibility, etc.)

Your data analyses form the basis of your objectives and strategies. A weak link between them may result in denial of, or conditional revisions to, your Comprehensive Corrections Plan. Therefore, it is important to demonstrate a solid connection between your data, objectives, and supportive strategies.

Your CCAB must then determine its proposed PCR category/categories based on this analysis, with consideration given to the average of the last 3 years. Your CCAB must then identify the strategies that will impact its PCR category/categories. **All strategies that you are requesting funding for must also be listed on the Budget Cost Description and have a completed Program Description.** If you request funding for a program or service that is not identified as a strategy impacting any objective, it will not be considered for funding.

Example #1: State Board Priority Target Population: Sentenced Felons.
Objective: To reduce the County's Overall Prison Commitment Rate (PCR) to 16% or less.
Supportive Strategy: C01 Thinking Matters, G18 Intensive Outpatient Group, & B15 Employment Skills.

Example #2: State Board Priority Target Population: Pretrial Population
Objective: To increase the County's current Appearance Rate from 87% to 90%.
Supportive Strategy: F22 PRAXIS and F23 Pretrial Supervision Services.

Example #3: State Board Priority Target Population: Pretrial Population
Objective: To increase the County's current Public Safety Rate from 80% to 89%.
Supportive Strategy: F22 PRAXIS and F23 Pretrial Supervision Services.

A: FELONY DATA ANALYSES

1. Using felony dispositional data supplied by MOCC*, please fill in the rates (%) and number of dispositions for the **previous two years** in the two charts below.

**Please note: Due to MDOC's transition from OMNI to COMS, full Fiscal Year 2023 data could not be obtained. Therefore, you are directed to use the partial year OMNI Felony Dispositional Data Reports for both FY 2022 and FY 2023 provided by MOCC (date ranges of October 1 – July 31). **State Rates identified for both FY 2022 and FY 2023 reflect partial year data (date ranges of October 1 – July 31).*

2. Does the following data exclude felony dispositions with prisoner status at time of the offense? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No							
**FY 2022 State PCR:	18.6%	Group 2 Rate:	12.7%	Straddle Cell Rate:	21.3%	Group 2 Straddle Rate:	20.5%
Overall PCR:	11.7% - 25 prison dispositions out of 214 felony dispositions						
Group 1:	16.9% - 11 prison dispositions out of 65 felony dispositions						
Group 2:	9.4% - 14 prison dispositions out of 149 felony dispositions						
Straddle PCR:	4.7% - 3 prison dispositions out of 64 felony dispositions						
Group 1:	0% - 0 prison dispositions out of 17 felony dispositions						
Group 2:	6.4% - 3 prison dispositions out of 47 felony dispositions						
**FY 2023 State PCR:	19.4%	Group 2 Rate:	13.2%	Straddle Cell Rate:	21.0%	Group 2 Straddle Rate:	20.5%
Overall PCR:	14.3% - 29 prison dispositions out of 203 felony dispositions						
Group 1:	21.9% - 14 prison dispositions out of 64 felony dispositions						
Group 2:	10.8% - 15 prison dispositions out of 139 felony dispositions						
Straddle PCR:	12.9% - 8 prison dispositions out of 62 felony dispositions						
Group 1:	15% - 3 prison dispositions out of 20 felony dispositions						
Group 2:	11.9% - 5 prison dispositions out of 42 felony dispositions						

3. ANALYSIS

a. For returning applicants:
 Did you meet all your Key Objectives for the previous two fiscal years? Yes No

b. For all applicants:

- i. Please provide information/local data analysis to explain any changes in PCRs and dispositions from the previous two fiscal years: **OMNI data provided by MDOC-OCC show total Felony Dispositions for FY 2023 at 203, just nine less than 214 Felony Dispositions for FY 2022. With COVID restrictions relaxing in FY 2022, the backlog in criminal cases began to improved and over FY 2023 most of the backlog was addressed. The overall PCR has increased to 14% for FY 2023, two points higher than FY 2022 and well below the State PCR. OMNI data provided by MDOC-OC indicates a total of 20 OUIL 3rd dispositions with no prison commitments for FY 2022. FY 2023 OMNI data provided by MDOC-OCC shows 10 OUIL 3rd dispositions with one prison commitment. This 50% decrease in OUIL 3rd dispositions is attributed to the Prosecutor’s Office offering delayed sentencing with a reduction to OUIL 2nd to eligible OUIL 3rd offenders, with or without Treatment Court participation.**
- ii. **OMNI data provided by MDOC-OCC indicates Straddle Cell PCR for FY 2023 increased to 13% with 62 dispositions and eight prison commitments compared to FY 2022 Straddle Cell PCR of 5% with 64 dispositions and three prison commitments.**
- iii. **The Cass County Prosecutor’s Office continues to be understaffed through the second half of FY 2023 and into FY 2024. This has had some impact on Problem Solving Court referrals. The Problem-Solving Courts have also experienced a reorganization, with changes in Program Coordinators and Case Management and a redistribution of staff responsibilities and roles. Cass County continues to have an impact on the overall PCR through Problem Solving Court opportunities for offenders.**
- iv. **Local Law Enforcement Agencies have struggled to remain at full staff, possibly impacting arrest rates.**

- v. **Pretrial Supervision continues to have a beneficial impact on the local jail population while supporting public safety and Court appearance. Successful compliance with Pretrial Supervision sets the ground work for improved success on community supervision/probation.**
- vi. Are you requesting programming for the Pretrial Population? **Yes** **No** **If yes:**
 - What was your FY 2023 Public Safety Rate? 98%
 - What was your FY 2023 Appearance Rate? 90%
- vii. Are you requesting funding for specific populations (examples: OUIL-3rds, delayed/deferred sentences, prison diversion, etc.)? **Yes** **No** **If yes,** please provide supportive data and analyses for these populations, including any additional pertinent information necessary to establish trends:

B: FELONY RECIDIVISM ANALYSIS

Using felony recidivism data supplied by MOCC* (Report #3), please fill in the following table to report the number of Probation Violators ***that resulted in a prison disposition*** for each listed category. Regional CCABs should list the Probation Violation data for each County separately and provide a total, regional rate at the end of each row.

**Please note: Due to MDOC’s transition from OMNI to COMS, full Fiscal Year 2023 data could not be obtained. Therefore, you are directed to use the partial year OMNI Felony Dispositional Data Report #3 provided by MOCC (date ranges of October 1 – July 31).*

*FY 2023 Recidivism Rates							
County Name	Cass						Totals for Region:
*FY 2023 Probation Violation - New Sentence to Prison							
Total	2						
*FY 2023 Probation Violation – Technical to Prison							
Total	1						

1. ANALYSIS

- a. ***For all applicants:*** Please provide information/local data analysis to explain any changes in Probation Violator data, including prison and non-prison dispositions: **The OMNI data provided by MDOC-OCC indicates that the total number of Probation Violations filed during FY 2023 was 38 with just three prison commitments. The overall PCR for all Probation Violations was 7.8 % for FY 2023. FY 2023 OMNI data indicates a total of 2 prison commitments for PV New Sentence offenders and just one prison commitment for Probation Violation Technical. The total Probation Violations filed and overall PCR has remained fairly stable over the last two fiscal years, with vew prison commitments overall. MDOC Probation Agents have also noted the impact of Senate Bill 1050 that took effect in April 2021 on Probation Violation filings. This has impacted the number of Probation Violations filed and the PCR of PV offenders.**

C: IMPACTING STATE BOARD PRIORITIES

❖ **TARGET POPULATIONS, KEY OBJECTIVES, AND STRATEGIES**

NOTE:

- Target Populations include Sentenced Felons and Pretrial Population.
- CCABs applying for funding targeting Sentenced Felons must have at least one Sentenced Felons Key Objective.

<ul style="list-style-type: none"> • CCABs applying for funding targeting Pretrial Population <u>must have both</u> Pretrial Population Key Objectives (Appearance Rate and Public Safety Rate). • CCABs may identify additional Key Objectives that support proposed programming. • Key Objectives should be measurable and provide sufficient detail so progress can be monitored. • Strategies are the local programs that will be used to impact your Key Objectives. • Only proposed programs that impact at least one Key Objective will be considered for funding.
<p>1. Key Objective #1 is intended to impact Pretrial Population Please state the Objective: To maintain the County's Appearance Rate at 85% or more</p>
<p><u>List</u> OCC Programs in support of Objective #1 (include CCIS Code and Local Name of Program <i>as they appear on the program descriptions</i>):</p>
<p>F-22 Pretrial Assessment - continuation F-23 Pretrial Supervision - continuation</p>
<p><u>List</u> Non-OCC funded Programs in support of Objective #1:</p>
<p>Jail based and community based Case Management Jail based Medication Assisted Treatment Peer Support</p>
<p>2. Key Objective #2 is intended to impact Pretrial Population Please state the Objective: To maintain the County's Public Safety Rate at 90% or more</p>
<p>List OCC Programs in support of Objective #2 (include CCIS Code and Local Name of Program <i>as they appear on the program descriptions</i>):</p>
<p>F-22 Pretrial Assessment - continuation F-23 Pretrial Supervision - continuation</p>
<p>List Non-OCC funded Programs in support of Objective #2:</p>
<p>Jail based and community based Case Management Jail based Medication Assisted Treatment Peer Support</p>
<p>3. Key Objective #3 is intended to impact Sentenced Felons Please state the Objective: To maintain the County's Overall PCR at 15% or lower</p>
<p><u>List</u> OCC Programs in support of Objective #3 (include CCIS Code and Local Name of Program <i>as they appear on the program descriptions</i>):</p>
<p>F22 Pretrial Assessment - continuation F23 Pretials Supervision - continuation C01 MRT Mens Group - continuation C01 MRT Womens Group - continuation</p>
<p>List Non-OCC funded Programs in support of Objective #3:</p>
<p>Jail Substance Use Disorder Groups (Men & Women's Groups) Jail Case Management Adult Treatment Court/Sobriety Court Mental Health Court Family Treatment Court Family Preservation Program Swift & Sure Sanctions Probation Program Peer Support Jail Base Medication Assisted Treatment Woodlands Behavioral Healthcare Crisis Response Team Celebrate Recovery</p>
<p>4. Key Objective #4 is intended to impact Choose an item. Please state the Objective:</p>
<p><u>List</u> OCC Programs in support of Objective #4 (include CCIS Code and Local Name of Program <i>as they appear on the program descriptions</i>):</p>

List Non-OCC funded Programs in support of Objective #4:

D: COMPAS CRIMINOGENIC NEEDS PROFILE
<ol style="list-style-type: none"> 1. Please list the Top 3 needs scales (medium/probable and high/highly probable combined) as identified within the COMPAS Criminogenic Needs and Risk Profile for all probationers provided by OCC. Additionally, identify both the local and proposed OCC strategies that will impact the identified needs scales. OCC funded strategies must be identified by CCIS Code and Local Name of Program as it appears on the program descriptions: Data provided by OCC for indicate the following top risks/needs for all probationers: 2. Substance Abuse 3. Criminal Personality 4. Family Criminality 5. OCC funded programming impacting the top probationer needs: 6. CO-1 MRT Men, CO-1 MRT WOMEN 7. F-23 PRETRIAL SUPERVISION 8. Other local programming impacting the top probationer needs: 9. Jail Substance Use Disorder Group 10. Jail Case Management 11. Medication Assisted Treatment in Jail 12. Veterans Affairs VJO Coordinator 13. Adult Treatment/Sobriety Court 14. Mental Health Court 15. Family Treatment Court 16. Family Preservation Program 17. Swift & Sure Sanctions Probation Program 18. Peer Support 19. COSSAP Grant initiatives 20. Woodlands Behavioral Healthcare Crisis Response Team

E: LOCAL PRACTICES TO ADDRESS PERSONS WITH SUBSTANCE USE DISORDER(S)
<ol style="list-style-type: none"> 1. How do defendants and offenders get screened for substance use services in your area (regardless of funding source)? Defendants booked into the jail with drug related offenses are identified through the Pretrial Assessment and may be referred to for Problem Solving Court Consideration and screening. All defendants booked into the jail are given a Rapid Opioid Dependence Screen (RODS) to identify inmates that are currently on Medically Assisted Treatment (MAT) or may be a candidate for MAT. All defendants booked into the jail are given a Alcohol Use Disorder screen to identify inmates that may benefit from Jail Substance Use Disorder Group. Jail Case Manager through Woodlands Behavioral Healthcare is instrumental in this process in cooperation with Jail Medical Staff. Defendants in jail may be referred to Jail Substance Use Disorder Group offered by Woodlands Behavioral Healthcare and are screened and assessed for eligibility. 2. How do defendants and offenders get referred for a substance use assessment and subsequent appropriate ASAM Level of Care in your area (regardless of funding source)? Referrals for substance use assessment come directly from MDOC probation, Problem Solving Courts to the local service provider Woodlands Behavioral Healthcare. Inmates with a positive RODS score or identified through PRAXIS are referred to Woodlands Jail Case Manager by OCC Coordinator. Carol's Hope, Crisis Intervention Facility may be contacted to assist offenders with access to more intensive SUD services/ residential placement. 3. Are there any barriers or gaps in service to obtaining an assessment and treatment that your CCAB is requesting OCC funding to fill? No If so, please describe in detail:

4. What non-PA 511 funded services are available in your area? Be sure to include treatment court services.
 1. **Jail Substance Use Disorder Group Men & Women**
5. 2. **Jail Case Management**
6. 3. **Family Treatment Court**
7. 4. **Family Preservation Program**
8. 5. **Adult Treatment/Sobriety Court**
9. 6. **Mental Health Court**
10. 7. **Swift & Sure Sanctions Probation Program**
11. 8. **Peer Support Services**
12. 9. **Sober Living Homes**
13. 10. **Jail based Medically Assisted Treatment (MAT)**
14. 11. **Carol's Hope Addiction Services**
15. 12. **Woodlands Crisis Response Team**

F: COMPREHENSIVE CORRECTIONS PLAN SUMMARY

1. Please explain how the Comprehensive Corrections Plan, in coordination with the local practices, will impact the State Board Priorities, and ultimately offender success: The jail based programming and education provides a foundation for improved offender success under community supervision. The OCC Coordinator works closely with all specialty/problem solving court staff and case managers as well as MDOC Probation Office to identify, refer and divert eligible offenders to these programs. With a few exceptions all current specialty/problem solving court participants have had the benefit of programming/treatment/education while in jail, prior to and/or following acceptance into a treatment court program. The ability to begin treatment services and provide education opportunities to offenders as early as possible followed by the structure and support and additional accountability offered through the treatment court track or traditional probation has a significant impact on offender success; reducing recidivism and contributing to the reduced Prison Commitment Rate for Cass County. The addition of Pre-Trial Assessment & Supervision for FY 2019 has enhanced existing programming by providing eligible pre-trial offenders an opportunity to maintain employment, begin programming and/or education and demonstrate their ability to be successful on probation while their criminal case is pending. With the addition of the Comprehensive Opioid, Stimulant, & Substance Abuse Site-Based Program (COSSAP) Grant Cass County will be able to employ collaborative and comprehensive "gap filling" approach to develop, implement, and/or expand/enhance, existing trauma-informed evidence-based programming across the criminal justice system. Identifying, responding to, treat and support those impacted by illicit opioids, stimulants, and other substances. The Cass County Jail now has the ability to continue established Medication Assisted Treatment in the jail for offenders with established MAT provider through the COSSAP Grant. Woodlands Behavioral Healthcare has developed a Crisis Response Team, with the objective of providing intervention and follow-up assistance to divert individuals from criminal justice involvement. Both of these new initiatives will enhance services across all Problem Solving Courts as well as law enforcement overall and will continue support MDOC-OCC objectives.
- 2.
3. What steps will you take if you find that you are not meeting your objectives, or your strategies are not being implemented as planned? **The local CCAB and stakeholders meet regularly to review progress and identify trends and also obstacles to achieving stated objectives. Weekly communication with the MDOC probation staff and speciality/problem solving courts staff and local service providers to evaluate needs and gaps in service is important.**
4. Program eligibility overrides may be requested in writing to the assigned OCC Specialist. Please document any additional override procedures your CCAB has approved. **NA**



Program Description

Administration

FY: 2025

CCAB: CASS COUNTY

Administration is defined as those activities and related costs that have been incurred for the overall executive and administrative functions of the local office or other expenses of a general nature that do not relate solely to the operation of a specific program as defined/approved within the local plan. They are costs, that by their nature, are administrative in support of the overall duties and functions of the local OCC. This category must also include its share of fringe benefits, costs, operations (utilities, office supplies, travel, etc.), and maintenance expenses and must be identified in the Budget Cost Descriptions.

NOTE:

- Staff time for completing Administration duties and responsibilities, including eligibility screening, must be billed for actual time worked. Duties billed to Administration cannot also be billed under individual program codes.
- A **SUPPLY** has a life expectancy of less than a year (paper, toner, folders, drug testing supplies, etc.) while **EQUIPMENT** has a life expectancy of more than a year (fax machine, PBT, computer).

1. Local/other contributions to Administrative functions per fiscal year: \$ 31,495.00 <i>*this amount must be reflected in your budget documents within the OCC Funding Application.</i>
2. How frequently are CCAB meetings held? Quarterly What is included on CCAB meeting agendas? The meeting agenda includes a review of the jail population, sentencing and arrest trends, an update on program status and financial review including review and approval of Quarterly Reports as well as relevant information from MDOC-OCC. CCAB members have the opportunity to address current trends and observations from their various positions, this includes updates from Twin County Community Probation Center, MDOC and local substance abuse services provider.
3. Describe how expenditure reports are processed and verified then forwarded to OCC in Lansing: All monthly invoices submitted are reviewed and approved by the CCAB Manager. By the 30th of each month the CCAB Manager submits expenditures for the month to the County Clerk's Office for payment. The Manager and the County Clerk reconcile any line items as needed. The CCAB Manager prepared and submits the monthly expenditure to OCC; with a copy provided the the County Treasurer's Office.
4. When and how are utilization and expenditures monitored? Utilization and expenditures are reviewed monthly and in more detail in conjunction with the quarterly utilization report preparation.
5. As a contractual requirement, how often does the CCAB manager meet with, visit, and evaluate contracted programs? Monthly The Manager has regular contact by phone and via email with contracted services providers to discuss program status, address trends follow up on referrals and evaluate program direction and offenders needs.



Program Description

Administration

<p>6. How often does the CCAB manager meet with program referral sources? (probation supervisors/agents, prosecutor, defense attorney, judges, etc.)? Weekly Explain: CCAB Coordinator has weekly contact with MDOC Probation, Defense Attorney, Judges and Prosecutor through Problem Solving Courts and Core Team Meetings and other collaborative settings.</p>
<p>7. How often is program utilization reviewed? Explain: Utilization is reviewed monthly and in greater detail in conjunction with the Quarterly Utilization report.</p>
<p>8. What actions are taken when programs are under or over-utilized? When a program is at capacity, a waiting list may be developed, with priority to probation violators. Utilization is evaluated monthly to ensure that every eligible offender has access to appropriate programming. Under/Over utilization is addressed through a review of local trends and evaluation of offenders needs.</p>
<p>9. Describe when and how the comprehensive corrections plan is developed: Discussions regarding FY 2025 plan have been ongoing throughout the current year with CCAB members as well as Problem Solving Court stakeholders and MDOC.</p>
<p>10. Describe the involvement of other stakeholders or subcommittees in data analysis or comprehensive corrections plan/program development. Core Team meetings with the Problem Solving Courts and other stakeholders as well a quarterly CCAB meetings prvide an opportunity to discuss and collaborate and coordinate resources to meet the needs of the target populations. These regular meetings are important to identify gaps in services and where new opportunities are identified and developed.</p>
<p>11. What is your plan to provide orientation and to educate all stakeholders? Explain: Communication is important and regular meetings with stakeholders including Judges, Prosecutor, Jail Administration and staff, MDOC Probation as well as Problem Solving Court Program Coordinator and local service providers are key to the continued success and support of MDOC-OCC initiatives, as well as local initiatives.</p>



Program Description

Group Programming

CCAB: Cass County	FY: 2025
Local Program Name: MRT - Men	
Service Provider: Preston Collett	
CCIS Service Type: C01 - Cognitive	
Total projected number of new enrollments: 25	
For Regional CCABs, projected number of new enrollments per member county:	
Program Location (select all that apply): Jail: <input type="checkbox"/> Residential: <input type="checkbox"/> Community: <input checked="" type="checkbox"/>	
Program status: Continuation	
If modification, describe here:	

GROUP/CLASS DELIVERED PROGRAMMING –

- This form is for program activities delivered through a group or class-type structure.
- Groups that are cognitive in nature must be separate for both male and female populations.
- When developing eligibility criteria, think about what behavior or characteristics in addition to addressing PCRs or jail utilization that the program is intended to address.
- Cognitive, Employability Skills, Education and Domestic Violence programs are all programs that would use this form.
- If this form is utilized for an Employability Skills group, the County must clearly identify how it is not a duplication of services provided through the Michigan Works Agency or other local workforce development agencies in (3.h.).
- G00 is an option for “other” group-type programming not specifically identified here (discuss with your assigned Community Corrections Specialist first).
- Pretrial defendants who are not convicted are not an eligible Target Population on this form. For exceptions, please discuss with assigned Community Corrections Specialist first.

ANSWER ALL QUESTIONS USING “N/A” IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. What is your target population?
<input checked="" type="checkbox"/> Sentenced Felons <input checked="" type="checkbox"/> Other (include eligibility criteria): Probation Violators

2. Describe the program:
<p>a. What is your referral process to this program? Referrals to this program come directly from MDOC Probation. Sentencing Judge may also specifically order MRT (or other cognitive programming) as a condition of MDOC Probation. Many eligible Treatment/Speciality Court participants are referred to this program as a condition of program participation. MDOC Probation Agents forward CFJ-140 referral along with COMPAS Risk/Needs bar chart to Community Corrections for eligibility screening.</p>
<p>b. What assessment is used, identify the tool: COMPAS</p>
<p>c. Who completes the assessment? MDOC Probation</p>
<p>d. P.A. 511 states eligibility for programming must include moderate to high risk. Please select which needs the program will impact for your target population(s).</p>



Program Description

Group Programming

Sentenced Felons:

You must identify the number of scales required for eligibility here: 1

- | | | |
|--|---|--|
| <input type="checkbox"/> Vocational/Education | <input checked="" type="checkbox"/> Social Environment | <input checked="" type="checkbox"/> Criminal Association |
| <input checked="" type="checkbox"/> Substance Abuse | <input checked="" type="checkbox"/> Residential Instability | |
| <input checked="" type="checkbox"/> Cognitive Behavioral | <input checked="" type="checkbox"/> Family Criminality | |
| <input checked="" type="checkbox"/> Criminal Personality | <input type="checkbox"/> Social Isolation | |
| <input type="checkbox"/> Leisure & Recreation | <input type="checkbox"/> Criminal Opportunity | |

Gender Responsive Scales:

- Experiences of Abuse as an Adult
- Experiences of Abuse as a Child
- Relationship Dysfunction
- Parental Stress

Felony Probation Violator, regardless of COMPAS Assessment Score

e. Describe the program design (programs using this description form should be delivered through a group or class structure):

i. Name of curriculum: **Moral Reconciliation Therapy - MRT**

ii. Identify what skills are taught in this program: **Moral Reconciliation Therapy (MRT) is a cognitive-behavioral program that leads to enhanced moral reasoning, better decision making, appropriate behaviors. The MRT treatment program moves client from hedonistic (pleasure vs. pain) reasoning levels to levels where concern for social rules and others becomes important.**

iii. Is the group open or closed? **Open**

iv. What is the minimum/maximum number of participants per group, as identified in the curriculum? **3/12**

v. Minimum number of group sessions attended for successful completion: **12 sessions**

vi. If the group occurs in various locations, (jail/residential/community) identify how participants transition between them: **NA**

f. Identify the training or credentials held by your service provider qualifying him/her to provide this service: **MRT facilitator has completed Correctional Counseling Inc. MRT facilitator training and has provided a copy of the certification.**

g. How are delivered services and individual progress and participation documented by the service provider and provided to the probation agents and/or referral source? (i.e., progress notes, case notes and/or group notes) **Each participant will sign a log sheet that is updated by the facilitator following each group session, noting MRT step progress and overall participation. Monthly participation reports and updates are provided to referral source and or MDOC Probation Agent**

h. Provide any other pertinent information you feel is necessary: **When deemed necessary to comply with State or local mandates MRT Group may meet remotely**



Program Description

Group Programming

via ZOOM video conferencing. Video participation via Zoom can be made available to participants that are unable to attend in person.

3. Evaluation is part of evidence-based principles which you **must** identify in section (a.). You are also **required** to develop **at least one key performance measure** for this program in section (b.). Be sure to include the data source, how its tracked and measured. **NOTE:** Successful completion of programming, if listed as the only key performance measure, is not sufficient.

a. Describe how this program meets each of the following Evidence Based Principles:

1. **Assess Actuarial Risk/Needs** - Program eligibility is based on COMPAS risk/needs assessment
2. **Enhance Intrinsic Motivation** - Program encourages setting short and long term goals
3. **Target Interventions (indicate all that apply)**
 - a. **Risk Principle:** Prioritize supervision and treatment resources for higher risk offenders -
 - b. **Need Principle:** Target interventions to criminogenic needs -Curriculum targets Felony Probation Violaters regardless of COMPAS score
 - c. **Responsivity Principle:** Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -
 - d. **Dosage:** Structure 40-70% of high-risk offenders' time for 3-9 months -
 - e. **Treatment Principle:** Integrate treatment into the full sentence/sanction requirements -
4. **Skill Train with Directed Practice** - Program is facilitated by trained service providers utilizing cognitive behavioral techniques and designed to support willfull participation through group work, home work and peer feedback.
5. **Increase Positive Reinforcement** - Program utilizes step progression for successful completion of each of the 12 steps, with completion certificate presented upon successful completion.
6. **Engage Ongoing Support in Natural Communities** - Program encourages and supports participants to engage in appropriate community pro-social activities.
7. **Measure Relevant Processes/Practices** - Data is tracked regarding group participation and completion as well as successful probation termination rates for participants completing the program successfully.
8. **Provide Measurement Feedback** - Local CCAB and other stakeholders are provided data regarding the successful completion rates of group participants.

- b. Program Key Performance Measure** - 90 % of offenders who successfully complete MRT will not have a probation violation within one year of program completion.

Data Element - Probation Violation Orders, MDOC Agent reports, Court Docket

Tracking Source -

1. **Who is tracking the Data Element?** OCC Coordinator
2. **How is it being tracked?** The identified data element will be tracked at least quarterly for 12 months for each successfully discharged participantant post completion.



Program Description

Group Programming

3. At what frequency is it being tracked? Quarterly

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?



Program Description

Group Programming

CCAB: CASS COUNTY	FY: 2025
Local Program Name: MRT - WOMEN	
Service Provider: Tara Smith	
CCIS Service Type: C01 - Cognitive	
Total projected number of new enrollments: 15	
For Regional CCABs, projected number of new enrollments per member county:	
Program Location (select all that apply): Jail: <input type="checkbox"/> Residential: <input type="checkbox"/> Community: <input checked="" type="checkbox"/>	
Program status: Continuation	
If modification, describe here:	

GROUP/CLASS DELIVERED PROGRAMMING –

- This form is for program activities delivered through a group or class-type structure.
- Groups that are cognitive in nature must be separate for both male and female populations.
- When developing eligibility criteria, think about what behavior or characteristics in addition to addressing PCRs or jail utilization that the program is intended to address.
- Cognitive, Employability Skills, Education and Domestic Violence programs are all programs that would use this form.
- If this form is utilized for an Employability Skills group, the County must clearly identify how it is not a duplication of services provided through the Michigan Works Agency or other local workforce development agencies in (3.h.).
- G00 is an option for “other” group-type programming not specifically identified here (discuss with your assigned Community Corrections Specialist first).
- Pretrial defendants who are not convicted are not an eligible Target Population on this form. For exceptions, please discuss with assigned Community Corrections Specialist first.

ANSWER ALL QUESTIONS USING “N/A” IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. What is your target population?
<input checked="" type="checkbox"/> Sentenced Felons <input checked="" type="checkbox"/> Other (include eligibility criteria): Probation Violators

2. Describe the program:
<p>a. What is your referral process to this program? Referrals to this program come directly from MDOC Probation. Sentencing Judge may also specifically order MRT (or other cognitive programming) as a condition of MDOC Probation. Many eligible Treatment/Speciality Court participants are referred to this program as a condition of program participation. MDOC Probation Agents forward CFJ-140 referral along with COMPAS Risk/Needs bar chart to Community Corrections for eligibility screening.</p>
<p>b. What assessment is used, identify the tool: COMPAS</p>
<p>c. Who completes the assessment? MDOC Probation</p>
<p>d. P.A. 511 states eligibility for programming must include moderate to high risk. Please select which needs the program will impact for your target population(s).</p>



Program Description

Group Programming

Sentenced Felons:

You must identify the number of scales required for eligibility here: 1

- | | | |
|--|---|--|
| <input type="checkbox"/> Vocational/Education | <input checked="" type="checkbox"/> Social Environment | <input checked="" type="checkbox"/> Criminal Association |
| <input checked="" type="checkbox"/> Substance Abuse | <input checked="" type="checkbox"/> Residential Instability | |
| <input checked="" type="checkbox"/> Cognitive Behavioral | <input checked="" type="checkbox"/> Family Criminality | |
| <input checked="" type="checkbox"/> Criminal Personality | <input type="checkbox"/> Social Isolation | |
| <input type="checkbox"/> Leisure & Recreation | <input checked="" type="checkbox"/> Criminal Opportunity | |

Gender Responsive Scales:

- Experiences of Abuse as an Adult
- Experiences of Abuse as a Child
- Relationship Dysfunction
- Parental Stress

Felony Probation Violator, regardless of COMPAS Assessment Score

e. Describe the program design (programs using this description form should be delivered through a group or class structure):

i. Name of curriculum: **Moral Roconation Therapy - MRT**

ii. Identify what skills are taught in this program: **Moral Reconation Therapy (MRT) is an evidence based cognitive-behavioral program that leads to enhanced moral reasoning, better decision making, appropriate behaviors. The MRT treatment program moves client from hedonistic (pleasure vs. pain) reasoning levels to levels where concern for social rules and others becomes important.**

iii. Is the group open or closed? **Open**

iv. What is the minimum/maximum number of participants per group, as identified in the curriculum? **3/12**

v. Minimum number of group sessions attended for successful completion: **12 weekly sessions**

vi. If the group occurs in various locations, (jail/residential/community) identify how participants transition between them:

f. Identify the training or credentials held by your service provider qualifying him/her to provide this service: **MRT facilitator has completed Correctional Counseling Inc. MRT facilitator training and has provided a copy of the certification.**

g. How are delivered services and individual progress and participation documented by the service provider and provided to the probation agents and/or referral source? (i.e., progress notes, case notes and/or group notes) **Program service provider will document/verify each participant participation via ZOOM for each group session, if attending in person a sign-in sheet is complete. Attendance verification will include MRT step progress and overall participation. Monthly attendance reports and updates are provided to referral source and or MDOC Probation Agent.**



Program Description

Group Programming

h. Provide any other pertinent information you feel is necessary: **For FY 2025 MRT service provider will be contracted and providing Women's MRT Group programming to eligible referrals from both Cass County and St. Joseph County OCC. This will support increased and steady enrollment in Women's MRT Group and allow for continued and much needed programming for female offenders in both Cass and St. Joseph Counties.**

3. Evaluation is part of evidence-based principles which you **must** identify in section (a.). You are also **required** to develop **at least one key performance measure** for this program in section (b.). Be sure to include the data source, how its tracked and measured. **NOTE:** Successful completion of programming, if listed as the only key performance measure, is not sufficient.

a. Describe how this program meets each of the following Evidence Based Principles:

1. **Assess Actuarial Risk/Needs** - Program eligibility is based on COMPAS risk/needs assessment.
2. **Enhance Intrinsic Motivation** - Program encourages setting short and long term goals
3. **Target Interventions (indicate all that apply)**
 - a. **Risk Principle: Prioritize supervision and treatment resources for higher risk offenders -**
 - b. **Need Principle: Target interventions to criminogenic needs -Program targets Felony Probation Violators regardless of COMPAS score.**
 - c. **Responsivity Principle: Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -**
 - d. **Dosage: Structure 40-70% of high-risk offenders' time for 3-9 months -**
 - e. **Treatment Principle: Integrate treatment into the full sentence/sanction requirements -**
4. **Skill Train with Directed Practice** - Program is facilitated by trained service provider utilizing cognitive behavioral techniques and designed to support willfull participation through group work, home work and peer feedback.
5. **Increase Positive Reinforcement** - Curriculum utilizes step progression for successgull completion of each of the 12 steps, with completion certificate presented upon successful completion of the program.
6. **Engage Ongoing Support in Natural Communities** - rogram encourages and supports participants to engage in appropriate community pro-social activities.
7. **Measure Relevant Processes/Practices** - **Data tracked regarding group participation and completion as well as successful probation termination rates for participants completing the program successfully.**
8. **Provide Measurement Feedback** - Local CCAB and other stakeholders are provided data regarding the successful completion rata of group participants.

b. **Program Key Performance Measure - 90 % of offenders who successfully complete MRT will not have a probation violation within one year of program completion.**



Program Description

Group Programming

Data Element - Probation Violation Orders, MDOC Agent reports, Court Docket

Tracking Source -

1. Who is tracking the Data Element? OCC Coordinator
2. How is it being tracked? The identified data element will be tracked at least quarterly for 12 months for each successfully discharged participant post completion.
3. At what frequency is it being tracked? Quarterly

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?



Service Description

Pretrial Risk Assessment Services

CCAB: CASS COUNTY	FY: 2025
Local Program Name: PRETRIAL ASSESSMENT	
Service Provider: CASS COUNTY OFFICE OF COMMUNITY CORRECTIONS	
CCIS Service Type: F22 - Pretrial Assessment	
Total Projected Number of New Assessments (enrollment): 175	
For Regional CCABs, total projected number of new assessments by member county:	
Program Location (select all that apply): Jail: <input checked="" type="checkbox"/> Community: <input checked="" type="checkbox"/>	
Program Status: Continuation	
If modification, describe here:	

PRETRIAL RISK ASSESSMENT SERVICES –

- Provides for risk assessment of pre-adjudicated defendants.
- Funding under F22 Pretrial Assessment may include the following: The interview with the defendant, criminal history investigation, verification of interview information, and conducting the Praxis and subsequent report to include presentation at arraignment.
- Enrollment projections should also include an appropriate calculation of staff’s time. The total amount of time spent per projected enrollee should balance with the requested funding amount.
- To be considered for funding, you must utilize the Praxis Risk Assessment Tool (2023 version) for all completed assessments.

ANSWER ALL QUESTIONS USING “NA” IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM

1. Describe the service:
a. Describe eligibility criteria, including exclusionary criteria, for the assessment: All defendants charged with a felony or serious misdemeanor awaiting arraignment, with priority to those lodged in jail awaiting arraignment.
b. What PA-511 funded programs does this assessment support (check all that apply): <input checked="" type="checkbox"/> F23 Pretrial Supervision <input type="checkbox"/> D08 Electronic Monitoring
c. Are you using the Praxis Risk Assessment Tool (2023 version)? Yes
d. Is the assessment completed through an interview with the defendant or would the defendant fill out a questionnaire for later scoring? Assessment is complete through an interview with the defendant.
e. Is the assessment completed prior to arraignment? Yes
f. How much time is anticipated to score one pretrial risk assessment (not including subsequent development of a recommendation or plan)? 5 MINUTES
g. How much time is estimated to interview the defendant? 20 MINUTES Explain your response. Defendants are interviewed in person or via phone or ZOOM at the jail, this involves gaining access to the interview area and having defendant escorted to the interview area or phone, completing the assessment interview, and review and signing of release of information document.
h. How much time is estimated to complete a criminal history investigation on the defendant? 15 MINUTES Explain your response. Each assessed defendant is checked through LEIN and also through Indiana MY Case Search as Cass County is



Service Description

Pretrial Risk Assessment Services

	<p>on the Indiana border. Local resources are contacted as indicated, including MDOC Probation, District Probation.</p>
i.	<p>How much time is estimated to verify interview information? 10 MINUTES Explain your response. This may involve email/phone calls to verify employment and/or living arrangements. Also contact with District Court Probation or MDOC if defendant has been on supervision in the past.</p>
j.	<p>How much time is estimated to complete the subsequent report, including the presentation at arraignment/court? 15 MINUTES Explain your response. The information gathered from the defendant during the Pretrial Assessment, the criminal history information and other sources is compiled along with a written recommendation. This is forwarded to the Court, Prosecuting Attorney, and Defense Attorney for review via email or FAX.</p>
k.	<p>What is the total amount of time required to complete the assessment process? (add the time responses to questions i. through m.) 65 MINUTES</p>
l.	<p>Is subsequent verification of information attempted prior to making a recommendation or determining eligibility? Yes</p>
m.	<p>Is the recommendation written? Yes</p>
n.	<p>For defendants who do not gain release, does your County utilize a review process (sequential review)? Choose an item. Explain: Offenders assessed and deemed eligible for Pretrial Supervision Services that remain in jail are reviewed for bond modifications at each Court appearance or upon Motion to reduce Bond filed by Defense Attorney.</p>
o.	<p>Is information about the number of completed assessments entered in COMPAS Case Manager and tracked for CCIS purposes? YES</p>
p.	<p>Review your answers above. Summarize other aspects of the program not specifically identified above that you feel are critical to understanding this program: PRAXIS assessment information is beneficial in identifying potential problem solving court referrals and referrals to Jail Case Management.</p>
<p>2. Evaluation is part of evidence-based principles which you must identify in section (a). Required key performance measures for this program are identified in section (b). You may include additional key performance measures as well. Be sure to include the data source, how its tracked and measured. <u>NOTE</u>: Successful completion of programming, if listed as the only key performance measure, is not sufficient.</p>	
<p>a. Describe how this program meets each of the following Evidence Based Principles:</p>	
<p>1. Assess Actuarial Risk/Needs - Bond/release/supervision conditions are based on risk assessed through utilization of the PRAXIS</p>	
<p>2. Enhance Intrinsic Motivation - Through support/use of the PRAXIS the least restrictive means of supervision encourages willfull participation/compliance.</p>	
<p>3. Target Interventions (indicate all that apply)</p>	
<p style="padding-left: 20px;">a. Risk Principle: Prioritize supervision and treatment resources for higher risk offenders -Through use/support of the PRAXIS Pretrial Supervision employs Court reminder calls to increase compliance and appearance.</p>	



Service Description

Pretrial Risk Assessment Services

- b. **Need Principle: Target interventions to criminogenic needs -**
- c. **Responsivity Principle: Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -**
- d. **Dosage: Structure 40-70% of high-risk offenders' time for 3-9 months -**
- e. **Treatment Principle: Integrate treatment into the full sentence/sanction requirements -**

4. **Skill Train with Directed Practice** - Through support/use of the PRAXIS Pretrial Supervision supports participants to comply with pretrial release order in the least restrictive environment while honoring due process.

5. **Increase Positive Reinforcement** - Through support/use of the PRAXIS Pretrial consistent compliance with supervision conditions results in reduced requirements when indicated

6. **Engage Ongoing Support in Natural Communities** - Through support/use of the PAXIS Pretrial Supervision utilizes participants available resources to refer participants to relevant/beneficial community support when indicated.

7. **Measure Relevant Processes/Practices** - Through support/use of the PRAXIS Pretrial Supervision captures data regarding supervision process, public safety rate, appearance rate, electronic monitoring compliance and overall success rates.

8. **Provide Measurement Feedback** - Through use/support of the PRAXIS the Locat CCAB and other stakeholders are provided data regarding the supervision process effectiveness of interventions.

b. **Program Key Performance Measure - *Concurrence Rate – (REQUIRED) – Enter your projected percentage in the text box: 80 % of OCC-funded defendants will have release decisions/court-ordered bail corresponding with their assessed risk level (Praxis).***

Data Element - Completed PRAXIS, Court records, Jail release records

Tracking Source -

1. Who is tracking the Data Element? OCC Coordinator
2. How is it being tracked? Completed PRAXIS, Court records, Jail release records
3. At what frequency is it being tracked? OCC Coordinator reviews Data Elements weekly and quarterly

Program Key Performance Measure – *Release Rate (REQUIRED) - Enter your projected percentage in the text box: 85 % of OCC-funded defendants will secure release pending case disposition.*

Data Element - Completed PRAXIS, Court records, Jail release records

Tracking Source -

1. Who is tracking the Data Element? OCC Coordinator
2. How is it being tracked? Completed PRAXIS, Court records, Jail release records
3. At what frequency is it being tracked? CCAB Manager reviews Data Elements weekly and quarterly



Service Description

Pretrial Risk Assessment Services

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?



Program Description

Pretrial Supervision Services

CCAB: CASS COUNTY	FY: 2025
Local Program Name: Pretrial Supervision	
Service Provider: Cass County Office of Community Corrections/House Arrest Services	
CCIS Service Type: F23 – Pretrial Supervision Services	
Total Projected New Enrollment: 70 with 17 EM	
For Regional CCABs, total projected new enrollment by member county:	
Projected Length of Stay in Days: 120	
Program Location (select all that apply): Jail: <input type="checkbox"/> Residential: <input type="checkbox"/> Community: <input checked="" type="checkbox"/>	
Program Status: Continuation	
If modification, describe here:	

SUPERVISION SERVICES – *Pretrial supervision should utilize the least restrictive means while working to promote court appearances and public safety.*

- Funding under Pretrial Supervision Services may include the following: court reminders (if not available through other means), report methodology and frequency that comports with the assessed level of risk and written compliance reports to the Court.
- Electronic monitoring is supported for the following: those charged with an OUIL III, victim cases, serious misdemeanors and non-violent felonies scoring 6 or higher (PRAXIS) and/or a violent felony scoring 3 or higher (PRAXIS).
- Supervision programs are not intended to simply provide access to substance abuse testing absent other supervision activities.
- You are required to complete a G17 Substance Abuse Testing program description if you are requesting funds for pretrial substance abuse testing, as part of your pretrial supervision plan.
- OCC requires that an objective pretrial assessment be used before defendants are referred for pretrial supervision.

ANSWER ALL QUESTIONS USING “NA” IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. Based on your objective(s), what is your target population?
<input checked="" type="checkbox"/> Pretrial

2. Describe the program:
<p>a. A Pretrial risk assessment is mandatory for pretrial supervision services. What are your eligibility criteria based on the assessed risk levels? Be sure to include assessment scores. The eligibility criteria for pretrial supervision (scores that will generate a recommendation of supervision) are:</p> <p>b. b. 1) Defendants that score 0-2 on the PRAXIS and are charged with a violent felony;</p> <p>c. c. 2) Defendants that score 3-5 on the PRAXIS and are charged with a serious misdemeanor or non violent felony; and</p> <p>d. d. 3) Defendants that score 6-9 PRAXIS and are charged with a misdemeanor.</p> <p>e. e. Electronic monitoring while on pretrial supervision is supported for the following:</p> <p>f. f. 1. Defendants charged with an OUIL-3rd;</p>



Program Description

Pretrial Supervision Services

g.	g.	2.	Victim cases;
h.	h.	3.	Serious misdemeanor or non-violent felony scoring 6 or higher on the PRAXIS;
i.	i.	4.	Violent felony scoring 3 or higher on the PRAXIS.
j.	If using electronic monitoring (GPS and/or SCRAM) answer and clearly explain the following questions (use NA if not applicable to your program): **Refer to the first page for information on pretrial EM eligibility information.		
	i.	What kind of equipment/system: GPS tether/ SCRAM/SoberLink	
	ii.	Vendor for equipment/service: House Arrest Services	
	iii.	Cost assessed by the vendor per unit/defendant/day (clearly describe): House Arrest Services daily user fee is \$8.25 for a SCRAM unit, an additional \$1.25 for ethernet. \$7.50 per day for GPS unit. Both units require a \$50.00 hookup/installation/activation fee. SoberLink Alcohol monitor is \$5.75 per day with a \$25 installation/activation fee.	
	iv.	Who does the equipment installation/retrieval? House Arrest Services and/or Cass County Office of Community Corrections	
	v.	Who sets up schedules and/or monitors compliance? CCAB Manager establishes a curfew if indicated as well as exclusions zones as indicated. House Arrest Services Monitoring Center monitors compliance and provides daily email reports to local OCC.	
k.	What are your supervision reporting requirements, i.e. frequency and type of reporting? Defendants on Pretrial Supervision are required to report by phone or TEXT weekly or bi-weekly, and to report immediately any address/phone/employment changes or contact with police. In person reporting may be required as indicated by PRAXIS score and on a case by case basis in place of phone reporting. Consistent compliance with supervision requirements may result in a reduced level of supervision.		
l.	What is your average daily caseload per full time equivalent position (FTE) for pretrial supervision? 24		
m.	What happens during a typical “check-in” and how long is it estimated to take? Court date reminder: <input checked="" type="checkbox"/> Verification of address: <input checked="" type="checkbox"/> New criminal contact: <input checked="" type="checkbox"/> Verification of bond conditions: <input checked="" type="checkbox"/> Referrals to programs: <input checked="" type="checkbox"/> Other (describe): Employment and or education status. Provide ZOOM information for access to Court hearings. Provide contact information for assigned Defense Attorney. Time per check in (including the time to complete compliance report documentation) 15 minutes per enrollee		
n.	Does the program design include collateral contacts with family, employer, school, treatment provider, etc.? Yes		
o.	This program does not use PA-511 funds for drug/alcohol testing. If you select “uses PA-511 funds” then you are required to complete a G17 Substance Abuse Testing program description.		



Program Description

Pretrial Supervision Services

<p>p. Pretrial release conditions which include drug/alcohol testing should be limited. Describe the County's plan should a defendant test positive for a controlled substance. What interventions are available and presented to the court and/or defendant: NA</p>
<p>q. How is the County's plan mentioned in (h.) documented per defendant? NA</p>
<p>r. Are compliance reports shared with MDOC PSI writers? Pretrial Supervision Status Reports and Discharge Reports are shared with MDOC PSI writers and Supervising Agents.</p>
<p>s. Review your answers above. Summarize other aspects of the program not specifically identified above that you feel are critical to understanding this program: The population of the Cass County Jail has experienced an elevated number of unsentenced felony inmates awaiting trial, unable to post bond over the last several years; further impacted by COVID. The addition of Pretrial Assessment/Pretrial Supervision to MDOC-OCC funded programming in FY 2019 has has a positive impact on the jail population by reducing the unsentenced felony population significantly. Pre-Trial Supervision is intended to balance the rights of the accused with the need to protect the community and assure court appearances by providing supervision and support services to pretrial defendants.</p>
<p>3. Provide the following information: <i>(For CCABs requesting a new initiative, provide the <u>expected or current</u> Appearance and Public Safety Rates as defined below)</i></p>
<p>a. What is your current Appearance Rate? 90% (The percentage of released defendants on OCC-funded pretrial supervision who attend all scheduled court appearances pending case disposition.)</p>
<p>b. What is your current Public Safety Rate? 98% (The percentage of released defendants on OCC-funded pretrial supervision who are not charged with a new criminal offense pending case disposition.)</p>
<p>c. What is your current Success/Compliance Rate? 94% (The percentage of released defendants on OCC-funded pretrial supervision who appear for all scheduled court appearances and are not charged with a new crime pending case disposition.)</p>
<p>4. Evaluation is part of evidence-based principles which you must identify in section (a). Required key performance measures for this program are identified in section (b). You may identify additional key performance measures as well. Be sure to include the data source, how its tracked and measured.</p>
<p>a. Describe how this program meets each of the following Evidence Based Principles:</p> <ol style="list-style-type: none"> 1. Assess Actuarial Risk/Needs - Bond/release/supervision conditions are based on risk assessed through utilization of the PRAXIS. 2. Enhance Intrinsic Motivation - Least restrictive means of supervision encourages willfull participation/compliance 3. Target Interventions (indicate all that apply) <ol style="list-style-type: none"> a. Risk Principle: Prioritize supervision and treatment resources for higher risk offenders -Employ Court reminder calls to increase compliance and appearance



Program Description

Pretrial Supervision Services

- b. **Need Principle: Target interventions to criminogenic needs -**
- c. **Responsivity Principle: Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -**
- d. **Dosage: Structure 40-70% of high-risk offenders' time for 3-9 months -**
- e. **Treatment Principle: Integrate treatment into the full sentence/sanction requirements -**

4. Skill Train with Directed Practice - Supports participant to comply with pretrial release order in least restrictive environment while honoring due process.

5. Increase Positive Reinforcement - Consistent compliance with supervision conditions results in reduced requirements when indicated.

6. Engage Ongoing Support in Natural Communities - Utilizes participants available resources to refer participants to relevant/beneficial community support when indicated.

7. Measure Relevant Processes/Practices - Captures data regarding supervision process, public safety rate, appearance rate, electronic monitoring compliance and overall success rate.

8. Provide Measurement Feedback - Local CCAB and other stakeholders are provided data regarding the supervision process and effectiveness of interventions.

b. **Program Key Performance Measure – *Appearance Rate (REQUIRED)* – Enter your projected percentage in the text box: **85 % of released defendants on OCC-funded pretrial supervision will attend all scheduled court appearances pending case disposition.****

Data Element – Court Docket / Court Records

Tracking Source -

1. **Who is tracking the Data Element? OCC Coordinator**
2. **How is it being tracked? Identified data element is tracked through Court Records and recorded on Excel spreadsheet.**
3. **At what frequency is it being tracked? Weekly & Quarterly**

Program Key Performance Measure – *Public Safety Rate (REQUIRED)* – Enter your projected percentage in the text box: **90 % of released defendants on OCC-funded pretrial supervision will not be charged with a new criminal offense pending case disposition.**

Data Element – Jail Bookings, INdiana MyCase, LEIN

Tracking Source –

1. **Who is tracking the Data Element? OCC Coordinator**
2. **How is it being tracked? Identified data element is tracked and documented on Excel spreadsheet**
3. **At what frequency is it being tracked? Monthly & Quarterly**

Program Key Performance Measure – *Success/Compliance Rate (REQUIRED)* – Enter your projected percentage in the text box: **87 % of released defendants on OCC-funded pretrial**



Program Description

Pretrial Supervision Services

supervision will appear for all scheduled court appearances and will not be charged with a new criminal offense pending case disposition.

Data Element – Court Docket / Court Records, Jail Bookings, Indiana MyCAse, LEIN

Tracking Source -

1. Who is tracking the Data Element? OCC Coordinator
2. How is it being tracked? Identified data element is tracked and documented on Excel spreadsheet
3. At what frequency is it being tracked? Monthly & Quarterly

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?



CASS COUNTY Board of Commissioners

TO: Board of Commissioners
FROM: Erika Espeland, GIS Director
RE: Motion to approve ESRI GIS Software 3-Year Agreement in the amount of \$58,000 annually.

REQUEST:

ESRI GIS Software Agreement

BACKGROUND:

ESRI GIS software is the global market leader and long-standing industry standard for both public and private sector GIS. ESRI was established in 1969 and currently provides GIS software to over 650,000 customer organizations, including 90% of Fortune 100 companies, most national governments, 30,000 cities and local governments, all 50 US states, and over 12,000 universities. ESRI GIS software is used by all surrounding counties, the State of Michigan, and Federal Government.

Cass County entered into a three-year agreement with ESRI on August 19, 2021 (Reference: R-145-21) to supply GIS Software. The contract is currently up for renewal and must be renewed for a minimum of 3 years. This software is procured from a sole source provider and is associated with State of Michigan Contract #180000000018.

The software serves various vital purposes within Cass County, including maintaining geospatial data, integration with dispatch systems, compatibility with BS&A software, RoadSoft, existing drone and GPS equipment, as well as fulfilling obligations under the City of Dowagiac GIS MOU and powering various public & internal interactive mapping sites dashboards, and web apps. Additionally, it is also utilized for analysis purposes, as well as compliance and reporting assistance for assessment, remonumentation, reapportionment, 911 repository, NENA, EOC Hazard Mitigation plan, Master Plan, drains, conservation, soil erosion & sedimentation control, millages, etc.

The contract encompasses maintenance services, software licenses, training provisions, technical support, and data access for all departments, offices, partners, and contractors in need of GIS software, data, and/or services.

REVIEWS:

Administration

Created/Initiated - 6/28/2024

FINANCIAL ANALYSIS:

Annual cost of \$58,000. ESRI is a sole-source provider and quote is under State of Michigan MiDeal rate.

RECOMMENDATION:

Motion to approve the ESRI Enterprise Agreement for a 3-year term at an annual cost of \$58,500



April 17, 2024

Erika Espeland
County of Cass
120 N Broadway St
Cassopolis, MI 49031-1370

Dear Erika,

The Esri Small Municipal and County Government Enterprise Agreement (SGEA) is a three-year agreement that will grant your organization access to Esri term license software. The EA will be effective on the date executed and will require a firm, three-year commitment.

Based on Esri's work with several organizations similar to yours, we know there is significant potential to apply Geographic Information System (GIS) technology in many operational and technical areas within your organization. For this reason, we believe that your organization will greatly benefit from an Enterprise Agreement (EA).

An EA will provide your organization with numerous benefits including:

- A lower cost per unit for licensed software
- Substantially reduced administrative and procurement expenses
- Complete flexibility to deploy software products when and where needed

The following business terms and conditions will apply:

- All current departments, employees, and in-house contractors of the organization will be eligible to use the software and services included in the EA.
- If your organization wishes to acquire and/or maintain any Esri software during the term of the agreement that is not included in the EA, it may do so separately at the Esri pricing that is generally available for your organization for software and maintenance.
- The organization will establish a single point of contact for orders and deliveries and will be responsible for redistribution to eligible users.
- The organization will establish a Tier 1 support center to field calls from internal users of Esri software. The organization may designate individuals as specified in the EA who may directly contact Esri for Tier 2 technical support.
- The organization will provide an annual report of installed Esri software to Esri.
- Esri software and updates that the organization is licensed to use will be automatically available for downloading.
- The fee and benefits offered in this EA proposal are contingent upon your acceptance of Esri's Small Municipal and County Government EA terms and conditions.

- Licenses are valid for the term of the EA.

This program offer is valid for 90 days. To complete the agreement within this time frame, please contact me within the next seven days to work through any questions or concerns you may have.

To expedite your acceptance of this EA offer:

1. Sign and return the EA contract with a Purchase Order or issue a Purchase Order that references this EA Quotation and includes the following statement on the face of the Purchase Order:

"THIS PURCHASE ORDER IS GOVERNED BY THE TERMS AND CONDITIONS OF THE ESRI SMALL MUNICIPAL AND COUNTY GOVERNMENT EA, AND ADDITIONAL TERMS AND CONDITIONS IN THIS PURCHASE ORDER WILL NOT APPLY."

Have it signed by an authorized representative of the organization.

2. On the first page of the EA, identify the central point of contact/agreement administrator. The agreement administrator is the party that will be the contact for management of the software, administration issues, and general operations. Information should include name, title (if applicable), address, phone number, and e-mail address.
3. In the purchase order, identify the "Ship to" and "Bill to" information for your organization.
4. Send the purchase order and agreement to the address, email or fax noted below:

Esri	e-mail: service@esri.com
Attn: Customer Service SG-EA	fax documents to: 909-307-3083
380 New York Street	
Redlands, CA 92373-8100	

I appreciate the opportunity to present you with this proposal, and I believe it will bring great benefits to your organization.

Thank you very much for your consideration.

Best Regards,

Derek Barthel



Quotation # Q-509210

Date: April 17, 2024

Customer # 665291 Contract #

County of Cass
GIS Dept
120 N Broadway St
Cassopolis, MI 49031-1370

ATTENTION: Erika Espeland
PHONE: 231-690-5624
EMAIL: erikae@cassco.org

Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: (909) 793-2853
DUNS Number: 06-313-4175 CAGE Code: OAMS3

To expedite your order, please attach a copy of this quotation to your purchase order.
Quote is valid from: 4/17/2024 To: 7/16/2024

Material	Qty	Term	Unit Price	Total
168179	1	Year 1	\$58,500.00	\$58,500.00
Populations of 50,001 to 100,000 Small Government Enterprise Agreement Annual Subscription				
168179	1	Year 2	\$58,500.00	\$58,500.00
Populations of 50,001 to 100,000 Small Government Enterprise Agreement Annual Subscription				
168179	1	Year 3	\$58,500.00	\$58,500.00
Populations of 50,001 to 100,000 Small Government Enterprise Agreement Annual Subscription				

Subtotal:	\$175,500.00
Sales Tax:	\$0.00
Estimated Shipping and Handling (2 Day Delivery):	\$0.00
Contract Price Adjust:	\$0.00
Total:	\$175,500.00

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact: Derek Barthel	Email: dbarthel@esri.com	Phone: (909) 793-2853
<p>The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at https://go.esri.com/MAPS apply to your purchase of that item. If any item is quoted with a multi-year payment schedule, then unless otherwise stated in this quotation, Customer is required to make all payments without right of cancellation. Third-party data sets included in a quotation as separately licensed items will only be provided and invoiced if Esri is able to provide such data and will be subject to the applicable third-party's terms and conditions. If Esri is unable to provide any such data set, Customer will not be responsible for any further payments for the data set. US Federal government entities and US government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at https://www.esri.com/en-us/legal/terms/state-supplemental apply to some US state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin for customers located in the USA.</p>		

Esri Use Only:

Cust. Name _____
Cust. # _____
PO # _____
Esri Agreement # _____



**SMALL ENTERPRISE AGREEMENT
COUNTY AND MUNICIPALITY GOVERNMENT
(E214-3)**

This Agreement is by and between the organization identified in the Quotation ("**Customer**") and **Environmental Systems Research Institute, Inc. ("Esri")**.

This Agreement sets forth the terms for Customer's use of Products and incorporates by reference (i) the Quotation and (ii) the Master Agreement. Should there be any conflict between the terms and conditions of the documents that comprise this Agreement, the order of precedence for the documents shall be as follows: (i) the Quotation, (ii) this Agreement, and (iii) the Master Agreement. This Agreement shall be governed by and construed in accordance with the laws of the state in which Customer is located without reference to conflict of laws principles, and the United States of America federal law shall govern in matters of intellectual property. The modifications and additional rights granted in this Agreement apply only to the Products listed in Table A.

**Table A
List of Products**

Uncapped Quantities

Desktop Software and Extensions (Single Use)

ArcGIS Desktop Advanced
ArcGIS Desktop Standard
ArcGIS Desktop Basic
ArcGIS Desktop Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Publisher, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager, ArcGIS Data Reviewer

Enterprise Software and Extensions

ArcGIS Enterprise (Advanced and Standard)
ArcGIS Monitor
ArcGIS Enterprise Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager, ArcGIS Data Reviewer

Enterprise Additional Capability Servers

ArcGIS Image Server

Developer Tools

ArcGIS Runtime Standard
ArcGIS Runtime Analysis Extension

Limited Quantities

One (1) Professional subscription to ArcGIS Developer
Two (2) ArcGIS CityEngine Single Use Licenses
250 ArcGIS Online Viewers
250 ArcGIS Online Creators
37,500 ArcGIS Online Service Credits
250 ArcGIS Enterprise Creators
5 ArcGIS Insights in ArcGIS Enterprise
5 ArcGIS Insights in ArcGIS Online
50 ArcGIS Location Sharing User Type Extension (Enterprise)
50 ArcGIS Location Sharing User Type Extension (Online)
12 ArcGIS Advanced Editing User Type Extension (Enterprise)

OTHER BENEFITS

Number of Esri User Conference registrations provided annually	4
Number of Tier 1 Help Desk individuals authorized to call Esri	4
Maximum number of sets of backup media, if requested*	2
Five percent (5%) discount on all individual commercially available instructor-led training classes at Esri facilities purchased outside this Agreement	

*Additional sets of backup media may be purchased for a fee

Customer may accept this Agreement by signing and returning the whole Agreement with (i) the Quotation attached, (ii) a purchase order, or (iii) another document that matches the Quotation and references this Agreement ("**Ordering Document**"). **ADDITIONAL OR CONFLICTING TERMS IN CUSTOMER'S PURCHASE ORDER OR OTHER DOCUMENT WILL NOT APPLY, AND THE TERMS OF THIS AGREEMENT WILL GOVERN.** This Agreement is effective as of the date of Esri's receipt of an Ordering Document, unless otherwise agreed to by the parties ("**Effective Date**").

Term of Agreement: Three (3) years

This Agreement supersedes any previous agreements, proposals, presentations, understandings, and arrangements between the parties relating to the licensing of the Products. Except as provided in Article 4—Product Updates, no modifications can be made to this Agreement.

Accepted and Agreed:

(Customer)

By: _____
Authorized Signature

Printed Name: _____

Title: _____

Date: _____

CUSTOMER CONTACT INFORMATION

Contact: _____

Telephone: _____

Address: _____

Fax: _____

City, State, Postal Code: _____

E-mail: _____

Country: _____

Quotation Number (if applicable): _____

1.0—ADDITIONAL DEFINITIONS

In addition to the definitions provided in the Master Agreement, the following definitions apply to this Agreement:

"Case" means a failure of the Software or Online Services to operate according to the Documentation where such failure substantially impacts operational or functional performance.

"Deploy", "Deployed" and "Deployment" mean to redistribute and install the Products and related Authorization Codes within Customer's organization(s).

"Fee" means the fee set forth in the Quotation.

"Maintenance" means Tier 2 Support, Product updates, and Product patches provided to Customer during the Term of Agreement.

"Master Agreement" means the applicable master agreement for Esri Products incorporated by this reference that is (i) found at <https://www.esri.com/en-us/legal/terms/full-master-agreement> and available in the installation process requiring acceptance by electronic acknowledgment or (ii) a signed Esri master agreement or license agreement that supersedes such electronically acknowledged master agreement.

"Product(s)" means the products identified in Table A—List of Products and any updates to the list Esri provides in writing.

"Quotation" means the offer letter and quotation provided separately to Customer.

"Technical Support" means the technical assistance for attempting resolution of a reported Case through error correction, patches, hot fixes, workarounds, replacement deliveries, or any other type of Product corrections or modifications.

"Tier 1 Help Desk" means Customer's point of contact(s) to provide all Tier 1 Support within Customer's organization(s).

"Tier 1 Support" means the Technical Support provided by the Tier 1 Help Desk.

"Tier 2 Support" means the Esri Technical Support provided to the Tier 1 Help Desk when a Case cannot be resolved through Tier 1 Support.

2.0—ADDITIONAL GRANT OF LICENSE

2.1 Grant of License. Subject to the terms and conditions of this Agreement, Esri grants to Customer a personal, nonexclusive, nontransferable license solely to use, copy, and Deploy quantities of the Products listed in Table A—List of Products for the Term of Agreement (i) for the applicable Fee and (ii) in accordance with the Master Agreement.

2.2 Consultant Access. Esri grants Customer the right to permit Customer's consultants or contractors to use the Products exclusively for Customer's benefit. Customer will be solely responsible for compliance by consultants and contractors with this Agreement and will ensure that the consultant or contractor discontinues use of Products upon completion of work for Customer. Access to or use of Products by consultants or contractors not exclusively for Customer's benefit is prohibited. Customer may not permit its consultants or contractors to install Software or Data on consultant, contractor, or third-party computers or remove Software or Data from Customer locations, except for the purpose of hosting the Software or Data on Contractor servers for the benefit of Customer.

3.0—TERM, TERMINATION, AND EXPIRATION

3.1 Term. This Agreement and all licenses hereunder will commence on the Effective Date and continue for the duration identified in the Term of Agreement, unless this Agreement is terminated earlier as provided herein. Customer is only authorized to use Products during the Term of Agreement. For an Agreement with a limited term, Esri does not grant Customer an indefinite or a perpetual license to Products.

3.2 No Use upon Agreement Expiration or Termination. All Product licenses, all Maintenance, and Esri User Conference registrations terminate upon expiration or termination of this Agreement.

3.3 Termination for a Material Breach. Either party may terminate this Agreement for a material breach by the other party. The breaching party will have thirty (30) days from the date of written notice to cure any material breach.

3.4 Termination for Lack of Funds. For an Agreement with government or government-

owned entities, either party may terminate this Agreement before any subsequent year if Customer is unable to secure funding through the legislative or governing body's approval process.

3.5 Follow-on Term. If the parties enter into another agreement substantially similar to this Agreement for an additional term, the effective date of the follow-on agreement will be the day after the expiration date of this Agreement.

4.0—PRODUCT UPDATES

4.1 Future Updates. Esri reserves the right to update the list of Products in Table A—List of Products by providing written notice to Customer. Customer may continue to use all Products that have been Deployed, but support and upgrades for deleted items may not be available. As new Products are incorporated into the standard program, they will be offered to Customer via written notice for incorporation into the Products schedule at no additional charge. Customer's use of new or updated Products requires Customer to adhere to applicable additional or revised terms and conditions in the Master Agreement.

4.2 Product Life Cycle. During the Term of Agreement, some Products may be retired or may no longer be available to Deploy in the identified quantities. Maintenance will be subject to the individual Product Life Cycle Support Status and Product Life Cycle Support Policy, which can be found at <https://support.esri.com/en/other-resources/product-life-cycle>. Updates for Products in the mature and retired phases may not be available. Customer may continue to use Products already Deployed, but Customer will not be able to Deploy retired Products.

5.0—MAINTENANCE

The Fee includes standard maintenance benefits during the Term of Agreement as specified in the most current applicable Esri Maintenance and Support Program document (found at <https://www.esri.com/en-us/legal/terms/maintenance>). At Esri's sole discretion, Esri may make patches, hot fixes, or updates available for download. No Software other

than the defined Products will receive Maintenance. Customer may acquire maintenance for other Software outside this Agreement.

a. Tier 1 Support

1. Customer will provide Tier 1 Support through the Tier 1 Help Desk to all Customer's authorized users.
2. The Tier 1 Help Desk will be fully trained in the Products.
3. At a minimum, Tier 1 Support will include those activities that assist the user in resolving how-to and operational questions as well as questions on installation and troubleshooting procedures.
4. The Tier 1 Help Desk will be the initial point of contact for all questions and reporting of a Case. The Tier 1 Help Desk will obtain a full description of each reported Case and the system configuration from the user. This may include obtaining any customizations, code samples, or data involved in the Case.
5. If the Tier 1 Help Desk cannot resolve the Case, an authorized Tier 1 Help Desk individual may contact Tier 2 Support. The Tier 1 Help Desk will provide support in such a way as to minimize repeat calls and make solutions to problems available to Customer's organization.
6. Tier 1 Help Desk individuals are the only individuals authorized to contact Tier 2 Support. Customer may change the Tier 1 Help Desk individuals by written notice to Esri.

b. Tier 2 Support

1. Tier 2 Support will log the calls received from Tier 1 Help Desk.
2. Tier 2 Support will review all information collected by and received from the Tier 1 Help Desk including preliminary documented troubleshooting provided by the Tier 1 Help Desk when Tier 2 Support is required.
3. Tier 2 Support may request that Tier 1 Help Desk individuals provide verification of information, additional information, or answers to additional questions to

supplement any preliminary information gathering or troubleshooting performed by Tier 1 Help Desk.

4. Tier 2 Support will attempt to resolve the Case submitted by Tier 1 Help Desk.
5. When the Case is resolved, Tier 2 Support will communicate the information to Tier 1 Help Desk, and Tier 1 Help Desk will disseminate the resolution to the user(s).

6.0—ENDORSEMENT AND PUBLICITY

This Agreement will not be construed or interpreted as an exclusive dealings agreement or Customer's endorsement of Products. Either party may publicize the existence of this Agreement.

7.0—ADMINISTRATIVE REQUIREMENTS

7.1 OEM Licenses. Under Esri's OEM or Solution OEM programs, OEM partners are authorized to embed or bundle portions of Esri products and services with their application or service. OEM partners' business model, licensing terms and conditions, and pricing are independent of this Agreement. Customer will not seek any discount from the OEM partner or Esri based on the availability of Products under this Agreement. Customer will not decouple Esri products or services from the OEM partners' application or service.

7.2 Annual Report of Deployments. At each anniversary date and ninety (90) calendar days prior to the expiration of this Agreement, Customer will provide Esri with a written report detailing all Deployments. Upon request, Customer will provide records sufficient to verify the accuracy of the annual report.

8.0—ORDERING, ADMINISTRATIVE PROCEDURES, DELIVERY, AND DEPLOYMENT

8.1 Orders, Delivery, and Deployment

- a. Upon the Effective Date, Esri will invoice Customer and provide Authorization Codes to activate the nondestructive copy protection program that enables Customer to download,

operate, or allow access to the Products. If this is a multi-year Agreement, Esri may invoice the Fee up to thirty (30) calendar days before the annual anniversary date for each year.

- b. Undisputed invoices will be due and payable within thirty (30) calendar days from the date of invoice. Esri reserves the right to suspend Customer's access to and use of Products if Customer fails to pay any undisputed amount owed on or before its due date. Esri may charge Customer interest at a monthly rate equal to the lesser of one percent (1.0%) per month or the maximum rate permitted by applicable law on any overdue fees plus all expenses of collection for any overdue balance that remains unpaid ten (10) days after Esri has notified Customer of the past-due balance.

- c. Esri's federal ID number is 95-2775-732.

- d. If requested, Esri will ship backup media to the ship-to address identified on the Ordering Document, FOB Destination, with shipping charges prepaid. Customer acknowledges that should sales or use taxes become due as a result of any shipments of tangible media, Esri has a right to invoice and Customer will pay any such sales or use tax associated with the receipt of tangible media.

8.2 Order Requirements. Esri does not require Customer to issue a purchase order. Customer may submit a purchase order in accordance with its own process requirements, provided that if Customer issues a purchase order, Customer will submit its initial purchase order on the Effective Date. If this is a multi-year Agreement, Customer will submit subsequent purchase orders to Esri at least thirty (30) calendar days before the annual anniversary date for each year.

- a. All orders pertaining to this Agreement will be processed through Customer's centralized point of contact.

- b. The following information will be included in each Ordering Document:

- (1) Customer name; Esri customer number, if known; and bill-to and ship-to addresses
- (2) Order number
- (3) Applicable annual payment due

9.0—MERGERS, ACQUISITIONS, OR DIVESTITURES

If Customer is a commercial entity, Customer will notify Esri in writing in the event of (i) a consolidation, merger, or reorganization of Customer with or into another corporation or entity; (ii) Customer's acquisition of another entity; or (iii) a transfer or sale of all or part of Customer's organization (subsections i, ii, and iii, collectively referred to as "**Ownership Change**"). There will be no decrease in Fee as a result of any Ownership Change.

- 9.1 If an Ownership Change increases the cumulative program count beyond the maximum level for this Agreement, Esri reserves the right to increase the Fee or terminate this Agreement and the parties will negotiate a new agreement.
- 9.2 If an Ownership Change results in transfer or sale of a portion of Customer's organization, that portion of Customer's organization will transfer the Products to Customer or uninstall, remove, and destroy all copies of the Products.
- 9.3 This Agreement may not be assigned to a successor entity as a result of an Ownership Change unless approved by Esri in writing in advance. If the assignment to the new entity is not approved, Customer will require any successor entity to uninstall, remove, and destroy the Products. This Agreement will terminate upon such Ownership Change.

SOLE SOURCE LETTER

Environmental Systems Research Institute, Inc. (Esri)
380 New York Street
Redlands, CA 92373



DATE: May 14, 2024

TO: County of Cass, Michigan

FROM: Jackie Ricks, Contracts Specialist I, Contracts and Legal Services Dept.

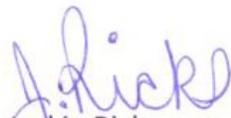
RE: Esri Sole Source Justification for Small Municipal and County Government Enterprise Agreement

This letter confirms Esri, as owner and manufacturer, is the sole source provider of all U.S. domestic Small Municipal and County Government Enterprise Agreements (EA). The Small Municipal and County Government EA is a bundled package of term limited software licenses and maintenance that includes the right to copy.

Subject to the disclosures set forth below, Esri is the only source that can grant a right to copy and deploy Enterprise Software within your organization (Enterprise). Also, domestically Esri is the only source of maintenance (updates and technical support) for all Esri[®] software.

Esri has authorized certain resellers to resell Small Local Government Cloud-Based Enterprise Agreements for populations of less than 15,000.

If you have further questions, please feel free to call our Contracts and Legal Services Department at 909-793-2853, extension 1990.



Jackie Ricks



STATE OF MICHIGAN
CENTRAL PROCUREMENT SERVICES
 Department of Technology, Management, and Budget
 320 S. WALNUT ST., LANSING, MICHIGAN 48933
 P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number 17
 to
 Contract Number 18000000018

CONTRACTOR	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC
	380 New York Street
	Redlands, CA 92373-8100
	Tim Brazeal
	609-793-2853 1607
	tbrazeal@esri.com
	CV0066756

STATE	Program Manager	Mark Holmes	DTMB
		517-241-6469	
		Holmesm3@Michigan.gov	
	Contract Administrator	Sean Regan	DTMB
		(517) 243-8459	
		regans@michigan.gov	

CONTRACT SUMMARY

ESRI MASTER PURCHASE AGREEMENT

INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE
October 16, 2017	October 15, 2022	5 - 1 Year	October 15, 2025

PAYMENT TERMS	DELIVERY TIMEFRAME

ALTERNATE PAYMENT OPTIONS	EXTENDED PURCHASING
<input type="checkbox"/> P-Card <input type="checkbox"/> PRC <input type="checkbox"/> Other	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

MINIMUM DELIVERY REQUIREMENTS

--

DESCRIPTION OF CHANGE NOTICE

OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
<input type="checkbox"/>		<input type="checkbox"/>		October 15, 2025

CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE
\$13,770,542.00	\$0.00	\$13,770,542.00

DESCRIPTION

Effective September 6th 2023, the attached Annual Maintenance and Support Statement of Work(SOW) for Fiscal Year 2024 is hereby incorporated in this Contract.

All other terms, conditions, specifications and pricing remain the same. Per contractor and agency agreement, and DTMB Central Procurement Services approval.



CASS COUNTY Board of Commissioners

TO: Board of Commissioners
FROM: Opioid Settlement Advisory Committee
RE: Motion to authorize 2 members from the Opioid Settlement Advisory Committee to attend the 8th Annual National Opioid Crisis Management Conference at a cost not to exceed \$5,000 and to be paid via the Opioid Settlement Fund.

REQUEST:

Approve Funding for National Opioid Crisis Management Congress

BACKGROUND:

With the adoption by the BOC of the Cass County Opioid Settlement Funding Plan on 3/7/24 and Cass County's Opioid Settlement Advisory Committee's continued work to engage our community and prioritize funding in line with priorities set forth in the Funding Plan, it is important for Cass County to collaborate with others as to spending to address the Opioid Crisis. The 8th annual National Opioid Crisis Management Congress provides a training and collaboration opportunity for Cass County connect with others around the country to learn of innovations and ideas that have been proven successful elsewhere and could be implemented in Cass County as well as to forge relationships with others who we can continue to innovate with as we move forward. This expenditure would be supported by the priorities laid forth in the Funding Plan adopted by the BOC.

REVIEWS:

Administration Created/Initiated - 6/28/2024

FINANCIAL ANALYSIS:

If approved, cost of up to \$5,000 would be paid for 2 members of Committee to attend the conference utilizing funding from the Opioid Settlement Fund.

RECOMMENDATION:

Approve for Opioid Settlement Advisory Committee to utilize Opioid Settlement Funding to permit 2 members of Committee to attend the 8th Annual National Opioid Crisis Management Congress.

8th Annual National Opioid Crisis Management Congress



8th Annual National Opioid Crisis Management Congress

September 30 – October 1, 2024 * JW Marriott Nashville * Nashville, TN

[Register Now](#)

[Request Brochure](#)



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Join us at Business Research Intelligence Network’s premier conference on addressing the opioid crisis and discover the latest strategies, best practices and innovations in prevention, treatment and recovery efforts. This two-day event brings together a diverse group of stakeholders, including healthcare providers, policymakers, researchers and community leaders to share insights and collaborate on developing comprehensive solutions to this complex public health challenge.

Throughout the conference, you will have the opportunity to learn about the current state of the opioid epidemic, including the latest data on overdose rates, prescription patterns, and the impact on communities nationwide. You’ll also explore cutting-edge approaches to opioid use disorder treatment and recovery, such as medication-assisted treatment, telehealth, and peer support programs, and discuss strategies for implementing these approaches in diverse healthcare settings.

In addition to gaining valuable knowledge and insights, you’ll have the chance to network with other professionals who are passionate about addressing the opioid crisis and building healthier, more resilient communities. Whether you’re a healthcare provider looking to improve your ability to care for patients with opioid use disorder, a policymaker seeking to develop more effective prevention and treatment strategies, or a community leader working to support long-term recovery, this conference offers a unique opportunity to connect with others who share your commitment to ending the opioid epidemic.

Who Should Attend? +

Conference Agenda

Day One - Monday, September 30, 2024 -

7:15am – 8:00am
Conference Registration & Networking Breakfast

8:00am – 8:15am
Chairperson’s Opening Remarks

8:15am – 9:00am
The Current State of the Opioid Crisis: A National Overview

Examine the latest data and trends surrounding the opioid epidemic, including overdose rates, prescription patterns, and the impact on communities across the country. Gain insights into the demographic groups most affected by the crisis and the regions experiencing the highest rates of opioid-related morbidity and mortality. We’ll also discuss the evolving nature of the epidemic, including the rise of synthetic opioids and the increasing prevalence of polysubstance use.

Sam MacMaster



opioid abatement councils are beginning to award money to grant applicants, what are the early learnings? What are the major challenges in overcoming innovative, effective use of these valuable resources? How can stakeholders provide input and influence decision-making? How are internal politics and macro PR considerations affecting resource allocation?

Jim Murphy

President and CEO

Reach!!

9:45am – 10:15am

Networking & Refreshments Break

10:15am – 11:00am

The Role of Law Enforcement in Combating the Opioid Crisis

In this session we will examine the evolving role of law enforcement agencies in addressing the opioid epidemic, including strategies for reducing the supply of illicit opioids, promoting harm reduction, and connecting individuals to treatment. Learn about successful models for collaboration between law enforcement and public health agencies, such as pre-arrest diversion programs and naloxone distribution initiatives. We'll also discuss the challenges faced by law enforcement in balancing public safety and public health priorities and explore opportunities for enhancing these efforts through training, funding, and policy change.

Alan L. McGill

Senior Supervisory Special Agent

Pennsylvania Office of Attorney General

Office of Public Engagement

11:00am – 11:45am

Harm Reduction Psychotherapy: Practical Applications for Any Stage of Change

If you want to help people reduce the consequences of their substance use, you need to know about harm reduction. This presentation will give an overview of Harm Reduction Psychotherapy, explore why it is a controversial topic, and review its core concepts. Participants will walk away with tangible tools to engage clients in any stage of change and experience a paradigm shift in how we treat people with drug and alcohol problems.

Cyndi Turner, LCSW, LSATP, MAC

Co-Founder

Insight Into Action Therapy

11:45am – 12:30pm

Implementing Medication-Assisted Treatment in Primary Care Settings

Participate in an interactive session designed to provide hands-on training and guidance for implementing medication-assisted treatment (MAT) for opioid use disorder in primary care settings. Learn about best practices for patient assessment, treatment planning, and ongoing monitoring, and gain practical skills for integrating MAT into your practice. Hear from experienced providers about strategies for overcoming common challenges, such as patient resistance and lack of familiarity with addiction treatment and discuss opportunities for collaboration with behavioral health providers and other specialists to provide comprehensive, coordinated care for patients with opioid use disorder.

Learning Objectives:

- Understand the principles and best practices of medication-assisted treatment (MAT) for opioid use



- Develop skills in patient assessment, treatment planning, and ongoing monitoring for patients receiving MAT
- Identify strategies for overcoming common challenges in implementing MAT, such as patient resistance and lack of familiarity with addiction treatment
- Explore opportunities for collaboration with behavioral health providers and other specialists to provide comprehensive, coordinated care for patients with opioid use disorder

Manassa Hany, MD

*Director, Addiction Psychiatry Fellowship
Mount Sinai West/Morningside Program
Medical Director, Mount Sinai West Addiction Institute Outpatient
Assistant Professor, Department of Psychiatry*

The Icahn School of Medicine at Mount Sinai

12:30pm – 1:30pm

Luncheon

1:30pm – 2:15pm

Leveraging Technology to Enhance Opioid Crisis Response Efforts

Discover how innovative technologies, such as predictive analytics, electronic health records, and mobile apps, are being used to improve opioid prescribing practices, monitor patient outcomes, and support recovery efforts. Learn about the potential for these technologies to enhance the efficiency and effectiveness of opioid crisis response efforts and discuss strategies for overcoming barriers to adoption, such as privacy concerns and interoperability challenges. You'll also hear about emerging trends and future directions in the use of technology to address the opioid crisis.

Joseph Conte, PhD, CPHQ

Executive Director
Staten Island Performing Provider System

2:15pm – 3:15pm

Panel: Collaborative Approaches to Addressing the Opioid Crisis

This panel will share insights on fostering cross-sector collaboration to combat the opioid epidemic. Learn about successful models for collaboration, such as opioid task forces and community-based coalitions, and discuss strategies for overcoming barriers to partnership, such as siloed funding streams and competing priorities. In addition, you will learn about opportunities for leveraging the unique strengths and resources of each sector to develop comprehensive, coordinated responses to the opioid crisis.

Panelists:

John A. Gale, M.S.

Senior Research Associate
**Maine Rural Health Research Center
University of Southern Maine**

3:15pm – 3:45pm

Networking & Refreshments Break

3:45pm – 4:30pm

Implementing Effective Opioid Stewardship Programs in Healthcare Systems

Discover best practices for developing and implementing comprehensive opioid stewardship programs



prescribing guidelines, and patient monitoring and follow-up. We'll also explore strategies for overcoming barriers to implementation and securing buy-in from key stakeholders.

Benjamin Lai, MB BCH BAO, M.Sc., FAAFP

Assistant Professor & Consultant | Department of Family Medicine

Chair | Opioid Stewardship Program

Mayo Clinic

4:30pm – 5:15pm

Lisa Blanchard, MA, LMHC

Chief Clinical Officer

Spectrum Health Systems

5:15pm

End of Day One

Day Two – Tuesday, October 1, 2024

7:15am – 8:00am

Networking Breakfast

8:00am – 8:15am

Chairperson's Remarks

8:15am – 9:00am

Emerging Drug Trends and Harm Reduction

Wesley Geminn, Pharm.D., BCPP

Chief Pharmacist | State Opioid Treatment Authority | PGY-1 Residency Program Director

Division of Clinical Leadership

Tennessee Department of Mental Health and Substance Abuse Services

9:00am – 9:45am

Michael Meit, MA, MPH

Director

East Tennessee State University Center for Rural Health Research

9:45am – 10:15am

Networking & Refreshments Break

10:15am – 11:00am

TBD

11:00am – 11:45am

John A. Gale, M.S.

Senior Research Associate



11:45am – 12:30pm

A Call to Action for Collaborative, Comprehensive Opioid Crisis Response

Be inspired by a closing keynote address that issues a powerful call to action for all stakeholders to work together in developing and implementing collaborative, comprehensive strategies to address the opioid crisis and build a healthier, more resilient future for communities nationwide. Learn about the critical importance of breaking down silos and fostering partnerships across sectors, as well as the need for sustained funding and political will to support ongoing efforts.

Siobhan A. Morse, MHSA, CRC, CAI, MAC

Product Director, SUD Services

UHS, Inc.

12:30pm

Conference Concludes

Workshop - Tuesday, October 1, 2024



12:45pm – 2:45pm

Workshop: Implementing Medication-Assisted Treatment in Primary Care Settings

Participate in an interactive workshop designed to provide hands-on training and guidance for implementing medication-assisted treatment (MAT) for opioid use disorder in primary care settings. Learn about best practices for patient assessment, treatment planning, and ongoing monitoring, and gain practical skills for integrating MAT into your practice. Hear from experienced providers about strategies for overcoming common challenges, such as patient resistance and lack of familiarity with addiction treatment and discuss opportunities for collaboration with behavioral health providers and other specialists to provide comprehensive, coordinated care for patients with opioid use disorder.

Learning Objectives:

- Understand the principles and best practices of medication-assisted treatment (MAT) for opioid use disorder in primary care settings
- Develop skills in patient assessment, treatment planning, and ongoing monitoring for patients receiving MAT
- Identify strategies for overcoming common challenges in implementing MAT, such as patient resistance and lack of familiarity with addiction treatment
- Explore opportunities for collaboration with behavioral health providers and other specialists to provide comprehensive, coordinated care for patients with opioid use disorder

Featured Speakers



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Register As: *

- Substance Abuse Centers/Clinics/Hospitals/Health Systems/Health Plans/Employers/Social Workers/Psychiatry/Recovery Centers/Gov't Agencies/Law Enforcement
- Vendors/Solution Providers/Pharmaceutical Companies/Drug Developers

Substance Abuse Centers/Clinics/Hospitals/Health Systems/Health Plans/Employers/Social Workers/Psychiatry/Recovery Centers/Gov't Agencies/Law Enforcement	Register by 7/26/24	Register by 8/9/24	Register by 9/30/24
Conference Only	\$1095	\$1295	\$1495
Conference & Workshop	\$1295	\$1495	\$1695
Vendors/Solution Providers/Pharmaceutical Companies/Drug Developers	Register by 7/26/24	Register by 8/9/24	Register by 9/30/24
Conference Only	\$1595	\$1695	\$1895
Conference & Workshop	\$1795	\$1895	\$2095



CASS COUNTY Board of Commissioners

TO: Board of Commissioners
FROM: Matthew Newton, County Administrator & Dave Reiff, Facilities Director
RE: Motion to approve Interim Cleaning Contract with Cleanest Co. to provide continued services through September 30th at \$17,780 per month for all County Facilities.

REQUEST:

Approval of Interim Cleaning Contract/Extension

BACKGROUND:

The current cleaning contract for Custodial Services across the County expires at the end of July. As such, we will be completing an RFP as part of the process of determining the path forward. As part of this process, we are evaluating several possible paths, including adding options for tiered services, essentially exploring different options for level of service as it pertains to public areas vs private offices, as well as options for internal staffing.

One major challenge with this process is that the current contract expires before the completion of the Historic Courthouse Renovation Project. The addition of that space as well as the changes to cleaning services that will result from that building coming online is a significant change. And, in its current state, it is not possible to really allow us to engage cleaning vendors to be able to give us any semblance of a realistic quote. As such, Facilities Director Reiff, Finance Director Rentfrow, and I have met on a few occasions to review the status of the situation and evaluate what path we may recommend.

After consideration, we feel the best option would be to enter into a short-term, interim agreement with the Cleanest Co. for a period that would cover a period of an additional 2 months. By proceeding in this way, we can ensure that we can finalize the necessary cleaning services for the Historic Courthouse as well as work through each office/department as to what may be acceptable as far as the tiered service options noted above.

An RFP for services would be completed in time to be considered at the Committee of the Whole Meeting in August for approval to be finalized at the September Regular Meeting. From a budgetary standpoint, we also feel this would be advantageous as we can then set up any contract that may be approved to run in parallel with our fiscal year as well.

REVIEWS:

Administration	Created/Initiated - 6/28/2024
Finance	Approved - 6/28/2024
Administration	Final Approval - 6/28/2024

FINANCIAL ANALYSIS:

The cost would be \$17,780 per month for the 2 month duration of the Interim Agreement.



CASS COUNTY Board of Commissioners

Please note that a minor budget adjustment will be required in the near future.

RECOMMENDATION:

Approve Interim Agreement with Cleanest Co. to continue providing services to County Buildings through September 30th.

Professional Janitorial Service

Interim

Prepared for:

Cass County Administration Offices
C/O Matthew Newton
120 N Broadway
Cassopolis, MI 49031

Submitted by:

The Cleanest Co LLC
23547 Engle St
Cassopolis, MI 49031
Alexandra Laylin
Owner & Resident Agent
269.635.7437
Alex.cleanestco@gmail.com



Professional Janitorial Service Proposal for interim

General

The Cleanest Co LLC agrees to provide all labor, supervision, material, and equipment necessary to assure performance of specified cleaning service for the customer. This shall include all services described in the written specifications attached. The Cleanest Co LLC agrees to furnish such cleaning service from August 1, 2024-September 30, 2024

Compensation

5 days per week Professional Janitorial Services: \$17,780/month

This will include everything that is under job specifications. Special services are priced and billed separately. Addition to scope or normal business will be added and billed with the monthly invoice.

Square Footage Cost

Many factors go into the cost breakdown. These include; square footage, numbers of bathrooms and break-rooms, detail work (wood work, polishing chrome), and number of windows.

Total cleanable service footage: 81,260

Special Services

Carpet Extraction Cleaning is billed after first service. This will be done once per year, on the weekend.

Price: \$7,500 per year.

Carpet spot cleaning will be done upon request. Price varies on size of extraction and will be billed at time of service.

Law & Court Building-Jury Rooms-Cleaning service of jury rooms during day can be completed upon request. Service will be billed at time of service. Costs \$195 per jury room.

Kitchen appliances can be cleaned at an additional costs.

Light fixtures in each building can be serviced upon request. This service is \$40/hour and will be billed after service is completed with an building itemization for times.

Service Schedule

Cleaning service operations described in this program will be performed 5 days per week. Sheriff's Department & Animal control services will be completed Monday through Friday. Administration, Law & Courts, Dispatch, and Fitness center services will be completed Monday-Thursday, Friday services will be completed between Friday-Sunday to complete additional tasks. Services at all buildings will begin after 5pm. The Cleanest Co LLC will work with designated person for schedules of meetings and gatherings at buildings, to avoid disruptions of meetings/gatherings. Meeting/Gathering schedules will need to be sent out weekly, with updates as needed.

The cleaning crew will observe holidays observed by the customer. The Cleanest Co LLC is prepared to adapt this work schedule to coincide with the needs and requests of the customer provided that such requests do not alter the cost of operations.

Services to be performed by the Contractor

Janitorial Services to the Animal Control Building, Central Dispatch/Emergency Management Center, County Building, Employee Fitness Center, Law & Courts Building, and Sheriff's Department.

Invoicing

All invoicing will be submitted monthly and payments due on the first Friday of each month.

Supplies

The client will furnish roll paper towel, soap for dispensers, bags, seat covers, toilet paper, feminine products, and deodorant blocks/as needed. During winter months, the county will provide floor mats at the law & courts building.

All supplies for Law & Courts are to be delivered weekly every Monday. All supplies for the dispatch & fitness center are to be delivered monthly, on the 1st Monday of the month. All Cleaning supplies are owned by The Cleanest Co LLC and are not for use by county employees.

The Cleanest Co LLC will furnish all cleaning supplies inclusive of but not limited to : cleaning agents, disinfectants, etc.

Equipment

The Cleanest Co LLC will furnish and maintain all necessary cleaning equipment inclusive of but not limited to: floor machines, carpet extractor, vacuums, maid carts, mop buckets, mops, and brooms. The client agrees to provide a secure space for storage of this equipment, as may be necessary.

The Cleanest Co LLC will comply with current OSHA regulations and proven procedures pertaining to all work performed at the customer's location.

Insurance

The Cleanest Co LLC will furnish all forms of insurance required by law and shall maintain the same in force.

- Comprehensive General Liability
- Property Damage
- Bonded
- Workers' Compensation

Employee Status

Personnel supplied by The Cleanest Co LLC are deemed employees of The Cleanest Co LLC and will not for any purpose be considered employees or agents of the client.

Equal Opportunity Employer

The Cleanest Co LLC is an equal opportunity employer. All necessary employment forms will be maintained by our office as required by law.

Our Philosophy

The Cleanest Co LLC is committed to providing quality janitorial services that deliver the highest levels of customer satisfactions. Our goal is to create a clean and healthy environment for all your employees.

Building Safety

The County is responsible for providing a safe & secure work environment. Doors will not be propped opened for meetings. Employees personal animals are not to be on premises after 5pm, when cleaning services take place. Janitor closet door is locked nightly, the only people that have access will be the cleaning staff and maintenance. No county employees.

Term

The term of this agreement shall be for two (2) months. The agreement will be subject to negotiation when buildings are added or total square footage to be maintained has been changed. An amendment will be added for price changes if scope of work is adjusted, construction, or times are changed.

Cancellation

This agreement may be terminated or canceled at any time with a minimum of ninety (90) days written notice from either party.

**Previous Contract began on June 17, 2021.
Scope of work changes made verbally or by email without compensation.**

Miscellaneous

Pay schedule went from bi-weekly to monthly.
A cleaning email was created.

All Buildings

Cleaning sinks added-13 sinks total for all buildings.
Refilling paper towel dispensers in break rooms for all buildings & jury rooms for law & courts.
Cleaning break room counters was added.
Cleaning public counters was added.
Originally when we started services during the height of COVID, all trash cans were placed in hallway outside of offices. We did not enter.

Administration Building

For the original walk through, the MSU office was closed and it was said that we will not be cleaning that. When they re-opened we were contacted to start cleaning.
The DOC offices were moved to the building in an area we were not cleaning. (6 offices, 1 public area)
Trash for Michigan works.
There are personal plants brought in during winter months, that we clean up after.
New entry is in use that was not apart of scope of work.

Law & Courts Building

Originally the courtrooms were being cleaned with Clorox machine and it was said we would not be entering those areas. When they stopped using machine, those were added to scope. (3 large courtrooms, 3 small rooms)
Judges bathrooms were not apart of the original walkthrough (3) and were added later.
Stairs and their entries were not apart of original walkthrough (3) and were added later.
Elevators were not apart of original walkthrough (3) and were added later.
During walkthrough our company was told not to enter the security office or mail room, those were added to scope of work after a later date due to complaints from staff.
During walkthrough, it was said that there would be carpets at the entry tile to help absorb some of the snow and salt during winter time and this was not done.
Soap dispensers added to jury rooms & break-rooms.
An employee brings in a personal dog, that jumps on our employees and their vehicles. The dog is locked in areas while employee works, so that we cannot enter that area to clean.

Dispatch

Shredders were not apart of original scope but has been added.

Sheriff's Department

Locker Rooms were not apart of original scope but have been added.

Animal Control

Original RFP did not state that services needed to be performed before 5 pm.

Current Contract began on July 7, 2022

Scope of work changes made verbally or by email without compensation.

Courthouse

Cleaning Judges Bathroom-twice/week
Cleaning Judges entrance

Use of our supplies/equipment
Deep clean toilets, with pumice stone

Admin Building

Construction
New offices added to DOC

Fitness Center

Cleaning women's/men's locker rooms and replacing shower curtains

Sheriffs Department

Cleaning during business hours

Animal Control

Cleaning during business hours
Inmate worker in same area
Use of our supplies

INDEPENDENT CONTRACTOR CUSTODIAL MAINTENANCE AGREEMENT

AGREEMENT entered this _____ day of August 2024, by and between the County of Cass ("County")
and _____.

WHEREAS, the County is in need of janitorial and cleaning services for the maintenance and upkeep of:
Animal Control, 323 M-62

Central Dispatch/Emergency Management Center, 130 N. Broadway (Upstairs) County Building, 120 N. Broadway Street
Employee Fitness Center, 130 N. Broadway Street (Downstairs)
Law & Courts Building, 60296 M-62
Sheriff's Department, 321 M-62
located in Cassopolis, Michigan; and

WHEREAS, the Contractor is qualified to provide such services and desires to perform the same.
NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, it is hereby agreed as follows:

A. Services to be performed by the Contractor:

1. The Contractor shall provide janitorial services to the Animal Control Building, Central Dispatch/Emergency Management Center, County Building, Employee Fitness Center, Law & Courts Building and Sheriff's Department pursuant to and in accordance with the General Conditions (Exhibit A) and the sanitation specification that are incorporated by reference into this Agreement and made a part thereof.
2. The Contractor shall provide, at its own expense, all equipment, labor and cleaning materials required for the performance of the services to be provided under this Agreement.

B. Compensation

1. For performance of the services more fully described in Exhibit A, the County shall pay to Contractor the sum of \$ _____, to be paid on the first Friday of the work is being completed.

C. Representations and Warranties of Contractor

1. The Contractor represents and warrants that its performance under this Agreement shall be in a workmanlike manner and shall meet the satisfaction and approval of the County Administrator or his/her designee. The Contractor agrees that a designated representative or agent of the County shall have the right to inspect Contractor's performance of its services at any time.
2. The Contractor represents and warrants that all of its employees performing services on the County's premises will sign a condition of employment with the Contractor that states that they have never been convicted of any felony or any misdemeanor involving theft or dishonesty. The Contractor shall furnish to Cass County information meeting the above criteria on each employee.
3. The Contractor represents and warrants that it will perform reasonable employment reference checks and obtain a criminal history background check from the Michigan State Police on each employee of the Contractor working on the County's premises. The Contractor shall not employ on the County's premises any employee who has been convicted of any felony or any misdemeanor involving theft or dishonesty, or any employee who has been fired from a job for theft or dishonesty.

4. The Contractor represents and warrants that it shall render the services required by this Agreement in complete compliance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Contractor shall also meet all federal, state, and local license and authorization requirements.

The Contractor represents and warrants that it shall adhere to Federal, state, and local laws, ordinances, and regulations prohibiting discrimination with regard to persons seeking employment. The Contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, condition, or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual preference, sexual orientation, handicap, height, weight, marital status, political affiliation or beliefs, or citizenship.

D. Independent Contractor.

1. It is expressly understood and agreed that the Contractor is an Independent Contractor. The personnel employed by the Contractor shall in no way be deemed to be and shall not hold themselves out as the employees, servant, or agents of the County and shall not be entitled to any fringe benefits of the County, such as, but not limited to, health and accident insurance, life insurance, paid sick leave or vacation leave, or longevity. The Contractor shall be responsible for the withholding and payment of all applicable taxes, including but not limited to, income and social security taxes, to the proper federal, state, and local governments. The Contractor shall carry worker's compensation and unemployment compensation coverage for its employees, as required by law.

E. Insurance.

1. The Contractor shall procure, pay the premium on, keep and maintain during the term of this Agreement the insurance coverage as required by this paragraph. Workers Compensation and Employer Liability: statutory requirements and employer liability with limits of \$1,000,000. Commercial General Liability: at least \$1,000,000 for each occurrence of Bodily Injury/Property Damage and \$2,000,000 aggregate. Insurance policies obtained by the Contractor for the services it provides hereunder shall name the County as an additional insured. The Contractor shall provide the County with a Certificate of Insurance evidencing the insurance coverage required by this paragraph. The insurance will not be canceled, nor any major changes made in the policy that restrict or reduce the insurance provided or change the name of the insured without first giving ten (10) days notice in writing to Cass County.

F. Term and Termination.

1. The Contractor shall commence performance of the services and obligations required of it under this Agreement on _____ and shall continue until _____.

All submissions for invitation to bid will be itemized with a monthly charge on price page.

2. Either party may terminate this Agreement upon the material breach by the other party of any one or more of the terms and conditions of the Agreement or its Exhibits. The party so failing shall be notified in writing by the other party of the failure and, unless cured or a satisfactory resolution has been agreed upon with thirty (30) calendar days of said written notification, the non-breaching party may terminate this Agreement.

3. This Agreement may be terminated by either party with 90 days' notice.

4. In the event of early termination of this Agreement, the County shall reimburse the Contractor for services rendered by the Contractor up to the effective date of termination on a prorated basis, based upon the number of days in the month of the termination.

G. Indemnification.

1. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the County, its officers and employees, from and against costs, losses and damages (including, but not limited to

reasonable fees and charges of attorneys and other professionals, and reasonable court or arbitration or other disputed resolution costs) caused solely by the negligent acts, errors, or omissions of the Contractor or Contractor's officers, directors and employees in the performance of Contractor's services under this Agreement.

H. Dispute Resolution.

1. The County and the Contractor agree that they shall diligently pursue resolution of all disagreements for a period of thirty (30) days, using a mutually acceptable form of mediated dispute resolution, prior to exercising their rights under other provisions of this Agreement or under the law. All errors or complaints are to be reviewed by Maintenance director and if needed, corrected within 24 hours by contractor. Disagreements consisting of claims, counter-claims, disputes, and other matters in question between the parties arising out of or relating to this Agreement shall be in writing.

I. Waivers.

1. No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

J. Modification of Agreement.

1. Modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

K. Assignment.

1. The Contractor shall not assign, subcontract or otherwise transfer its duties and/or obligations under this Agreement without the prior written consent of the County.

L. Disregarding Titles.

1. The titles of the paragraph set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

M. Completeness of the Agreement.

1. This Agreement contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof, shall have any validity or bind any of the parties hereto.

N. Invalid Provisions.

1. If any provision of this Agreement is held to be invalid, the remainder of the Agreement shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or unenforceability of this Agreement.

O. Certification.

1. The persons signing this Agreement on behalf of the parties hereto certify by said signatures that they are duly authorized to sign on behalf of said parties and that said parties have authorized this Agreement. IN WITNESS WHEREOF, the parties hereto have fully executed this Agreement on the day and year first above written.

_____ Witness
_____ Witness

By: _____ Dated: _____
Chair, Board of Commissioners

By: _____
Dated: _____

Cass County
Job Specifications

All buildings are 5 times a week for daily tasks
Monday through Friday
Janitorial Responsibilities will begin after 5pm

Sheriff's Department, Monday-Friday
Animal Control Building, Monday-Friday
County Building, Monday-Thursday
Law & Courts Building, Monday-Thursday
Central Dispatch/Emergency Management Center, Monday-Thursday
Employee Fitness Center, Monday-Thursday

*Friday services performed over the weekend

Job Specifications are broken down for each building

****Cleaning**

- Spot Cleaning – to clean only visible dirt
- Detail Clean – A Full Clean

****Hygiene**

- Sanitizing – Reduces microorganisms
- Disinfecting – Eliminates all microorganisms

**We do not clean desk, phones, computers, or other electronic devices. For dusting, all personal & secure items must be removed.

**We do not wash dishes, clean out refrigerators, microwaves, etc

**We do not dust areas with personal items. For example window sills, file cabinets, etc

**Normal business, all other is billed separately

**Trash-furniture to be removed by Maintenance

**Trash from office clean out to be removed by Maintenance

**toilets are cleaned with toilet brush and cleaner. For deeper clean or pumice stone, there will be additional pricing.

Sheriff's Department

Public Area	Service Days
Empty Waste Receptacles	5 days/week
Waiting area tables disinfected	5 days/week
Public counters & windows cleaned/disinfected	5 days/week
Entry foyer-windows interior	5 days/week
Floors vacuumed & mopped	5 days/week
Window sills	1 day/week
Dust	1 day/week

Public Bathrooms (Men's & Women's-3 stalls, 1 urinal, 3 sinks)	Service Days
Empty Waste Receptacles	5 days/week
Toilets cleaned & disinfected	5 days/week
Sinks cleaned & disinfected	5 days/week
Paper products & soap replaced	As needed
Mirrors cleaned of smudges	5 days/week
Door handles & fixtures disinfected	5 days/week
Floors-swept & mopped	5 days/week

Sheriff-Admin area(2 desks, 6 offices, kitchenette)	Service Days
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Empty Waste Receptacles	5 days/week
Sweep & mop floors	5 days/week
Vacuum under desks	1 day/week
Locker room floors swept & mopped	5 days/week
Evidence room floors swept & mopped	5 days/week
Report room floors swept & mopped	5 days/ week
Large meeting room- floors swept & mopped, tables disinfected	5 days/week
Door handles disinfected	5 days/week
Employee entry-floors vacuumed, glass cleaned	5 days/week
Kitchenette sink cleaned on Thursdays	1 day/week
Dust	1 day/week

Staff/officer Bathrooms (3 Bathrooms: 1 of each-toilet, sink, mirror)	Service Days
Empty Waste Receptacles	5 days/week
Toilets cleaned & disinfected	5 days/week
Sinks cleaned & disinfected	5 days/week
Paper products & soap replaced	As needed
Mirrors cleaned of smudges	5 days/week
Door handles & fixtures disinfected	5 days/week
Floors-swept & mopped	5 days/week

Animal Control

Public Area	Service Days
Empty Waste Receptacles	5 days/week
Public counters & windows cleaned/disinfected	5 days/week
Entry foyer-windows interior	5 days/week
Floors vacuumed & mopped	5 days/week
Window sills	1 day/week
Dust	1 day/week

Public Bathrooms (1-toilet, sink, mirror)	Service Days
Empty Waste Receptacles	5 days/week
Toilets cleaned & disinfected	5 days/week
Sinks cleaned & disinfected	5 days/week
Paper products & soap replaced	As needed
Mirrors cleaned of smudges	5 days/week
Door handles & fixtures disinfected	5 days/week
Floors-swept & mopped	5 days/week

Animal-Admin area (2 individual offices, 1 shared w/3 desks, front desk, 1 kitchen)	Service Days
Empty Waste Receptacles	5 days/week

Sweep & mop floors	5 days/week
Vacuum under desks	1 day/week
Door handles disinfected	5 days/week
Dust	1 day/week
Kitchenette Sink Cleaned on Thursdays	1 day/week

Staff Bathrooms (2-each has toilet, sink, & mirror)	Service Days
Empty Waste Receptacles	5 days/week
Toilets cleaned & disinfected	5 days/week
Sinks cleaned & disinfected	5 days/week
Paper products & soap replaced	As needed
Mirrors cleaned of smudges	5 days/week
Door handles & fixtures disinfected	5 days/week
Floors-swept & mopped	5 days/week

Dispatch Center

Call Center (3 desks, kitchen, bathroom) we do not have access to offices	Service Days
Empty Waste Receptacles	5 days/week
Vacuum carpet floors	5 days/week
Kitchen-replace paper towel, disinfect counter & table, sweep & mop floors	5 days/week
Door handles & lights fixture disinfected	5 days/week
Clean glass of any smudges or fingerprints	5 days/week
Kitchenette Sink cleaned on Thursdays	1 day/week
Dust	1 day/week

Call Center Bathroom(1-toilet, sink, & mirror)	Service Days
Empty Waste Receptacles	5 days/week
Toilet cleaned & disinfected	5 days/week
Sink cleaned & disinfected	5 days/week
Paper products & soap replaced	As needed
Mirror cleaned of smudges	5 days/week
Door handles & fixtures disinfected	5 days/week
Floor-swept & mopped	5 days/week

Dispatch	Service Days
Conference Rooms-floors vacuumed, tables disinfected, door handles & switches	5 days/week
Trash	5 days/week

Entry-floors vacuumed, glass cleaned	5 days/week
Hallway carpet vacuumed	5 days/week
Dust	1 day/week

Dispatch Staff Bathrooms(Men's & Women's(3 stalls, 1 urinal, 2 sinks, 2 mirrors)	Service Days
Empty Waste Receptacles	5 days/week
Toilet cleaned & disinfected	5 days/week
Sink cleaned & disinfected	5 days/week
Paper products & soap replaced	As needed
Mirror cleaned of smudges	5 days/week
Door handles & fixtures disinfected	5 days/week
Floor-swept & mopped	5 days/week
Trash	5 days/week

Fitness Center

Fitness Center-not equipment	Service Days
Empty Waste Receptacles	5 days/week
Vacuum carpet floors	5 days/week
Sweep stairs	1 day/week
Door handles disinfected	5 days/week
Clean glass of any smudges or fingerprints	5 days/week
Dust	1 day/week

Fitness Bathrooms-Men's & Women's(3 stalls, 1 urinal, 2 sinks, 2 mirrors)	Service Days
Empty Waste Receptacles	5 days/week
Toilet cleaned & disinfected	5 days/week
Sink cleaned & disinfected	5 days/week
Paper products & soap replaced	As needed
Mirror cleaned of smudges	5 days/week
Door handles & fixtures disinfected	5 days/week
Floor-swept & mopped	5 days/week
Trash	5 days/week
Locker Room-Vacuum carpet, dust, clean shower (Fridays)	1 day/week

County Building(Administration)

Downstairs Lobby/Entry	Service Days
Disinfect Drinking fountain	5 days/week
Floors-swept & mopped	5 days/week
Rugs vacuumed	5 days/week
Windows(2)-clean smudges and fingerprints (interior)	5 days/week
Doors(2)-clean smudges and fingerprints	5 days/week
Window sill dusted	1 day/week
Window sill washed	1 day/annually
Baseboards dusted	1 day/week
Table disinfected	5 days/week
Set of white double doors(2) disinfect handles	5 days/week

Dusting	1 day/week
Trash	5 days/week
Door handles disinfected	5 days/week

Downstairs Employee Back entrance	Service Days
Disinfect Drinking fountain	5 days/week
Floors-swept & mopped	5 days/week
Floor mat vacuumed	5 days/week
Doors(2)-clean smudges and fingerprints	5 days/week
Baseboards dusted	1 day/week
Set of white double doors(2) disinfect handles	5 days/week
Dusting	1 day/week
Trash	5 days/week

Elevator	Service Days
Disinfect all control inside and on walls outside of elevator	5 days/week
Floors-swept & mopped	5 days/week

Men's & Women's Bathroom both upstairs & downstairs 4 bathrooms total Men's: 4 stalls each, 4 urinals, 6 sinks, 6 mirrors Women's: 6 stalls, 6 sinks, 6 mirrors	Service Days
Empty Waste Receptacles	5 days/week
Toilet cleaned & disinfected	5 days/week
Sink cleaned & disinfected	5 days/week
Paper products & soap replaced	As needed
Mirror cleaned of smudges	5 days/week
Door handles & fixtures disinfected	5 days/week
Floor-swept & mopped	5 days/week
Trash	5 days/week

Stairs (2) (Thursdays)	Service Days
Sweep	1 day/week
Disinfect handle rail	1 day/week
Dust	1 day/week
Door handles disinfected	5 days/week

Upstairs Lobby/Entry	Service Days
Disinfect Drinking fountain	5 days/week
Floors-swept & mopped	5 days/week
Rugs vacuumed	5 days/week
Windows-clean smudges and fingerprints (interior)	5 days/week
Doors(2)-clean smudges and fingerprints	5 days/week
Window sills dusted	1 day/week
Window sill washed	1 day/annually
Baseboards dusted	1 day/week
Table disinfected	5 days/week
Set of white double doors(2) disinfect handles	5 days/week

Dusting	1 day/week
Trash	5 days/week
Door handles disinfected	5 days/week
Bench dusted	1 day/week

Carpeted Hallways(2) upstairs & downstairs	Service Days
Floors vacuumed	5 days/week
Light switches & door handles disinfected	5 days/week
Dusting	1 day/week
Trash	5 days/week

Commissioner Room 217-as needed, to be notified by Administrator of meetings	Service Days
All tables & podium disinfected	As needed
Door handles disinfected	As needed
Dusting	As needed
Floors vacuumed	As needed
We do not touch table with electronics	

Michigan Works, we do not enter offices	Service Days
Trash from hallway	5 days/week

DOC Room 215 6 offices, public area, hallway	Service Days
Trash	5 days/week
Public Area-vacuum, clean glass for smudges	5 days/week
Dusting	1 day/week
Floors vacuumed	5 days/week
Door handles disinfected	5 days/week

IT Room 218 *We do not enter office area	Service Days
Trash from hallway	5 days/week
Door handle disinfected	5 days/week

Conference Room 210 & 212 Tables & Chairs, Kitchen	Service Days
Trash	5 days/week
Tables disinfected	5 days/week
Kitchen sink cleaned Thursdays	1 days/week
Counter cleaned	5 days/week
Floors vacuumed	5 days/week
Paper towel refilled	As needed

Admin Room 200 6 offices, printer room, 1 desk, conference room	Service Days
Trash	5 days/week
Public Area-vacuum, clean glass for smudges, counter disinfected	5 days/week
Dusting	1 day/week

Floors vacuumed	5 days/week
Door handles disinfected	5 days/week
Common table disinfected	5 days/week
Conference table disinfected	5 days/week
We do not clean up after personal plants	

Clerk Room 123 2 offices, 3 desks, public area w/2 tables, break-room	Service Days
Trash	5 days/week
Public Area-vacuum, clean glass for smudges, counter disinfected	5 days/week
Dusting	1 day/week
Floors vacuumed	5 days/week
Door handles disinfected	5 days/week

MSU Extension Room 116 2 offices, 1 desk, kitchen, public area	Service Days
Trash	5 days/week
Public Area-vacuum, clean glass for smudges, counter disinfected	5 days/week
Paper towel refilled	As needed

Veteran Room 112-we do not enter	Service Days
Trash left in hallway	5 days/week

Treasurer Room 113 Public area, break area, 2 offices, 3 desks	Service Days
Trash	5 days/week
Public Area-vacuum, clean glass for smudges, counter disinfected	5 days/week
Dusting	1 day/week
Floors vacuumed	5 days/week
Door handles disinfected	5 days/week
Break area table disinfected	5 days/week

Equalization Room 111 2 offices, 3 desk, break area, public area	Service Days
Trash	5 days/week
Public Area-vacuum, clean glass for smudges, counter disinfected	5 days/week
Dusting	1 day/week
Floors vacuumed	5 days/week
Door handles & light switches disinfected	5 days/week
Break area table disinfected	5 days/week

Kincheloe Room 120-as needed, to be notified by Administrator of meetings	Service Days
Trash	5 days/week
Tables & podium disinfected	As needed
Floors vacuumed	As needed

Law & Courts Building

Entry	Service Days
Entry doors (4) smudges & fingerprints cleaned	5 days/week
Window sills cleaned	1 day/week
Floors vacuumed	5 days/week

Dusting	1 day/week
Metal Detector dusted	1 day/week
Security station top counter disinfected, floor vacuumed	5 day/week
Drinking fountain disinfected	5 day/week
Baseboards dusted	1 day/week
Floors dust mopped	5 days/week
Floors mopped	5 days/week
Floor mats vacuumed	5 days/week
Trash	5 days/week
Door handles disinfected	5 days/week
Bench dusted	1 day/week

Security office	Service Days
Trash-left in hallway	5 days/week

Mail Room (Mondays & Thursdays)	Service Days
Floors swept	2 days/week
Door handles & light switches	2 day/week
Floors mopped	2 days/week

Law Library	Service Days
Trash-left in hallway	5 days/week

#3 FOC	Service Days
1 bathroom, 1 break-room, 14 offices, 1 desk, public area, storage room	
Trash	5 days/week
Public Area-vacuum, clean glass for smudges, counter disinfected	5 days/week
Dusting	1 day/week
Floors vacuumed	5 days/week
Door handles disinfected	5 days/week
Break area table disinfected	5 days/week
Break-room paper towel & soap refilled	5 days/week
Kitchen Sink Cleaned Thursdays	1 day/week
Bathroom-toilet, sink, counter, mirror, paper & soap products, floors	5 days/week

#5 Waiting Area	Service Days
Trash	5 days/week
Floors dust mopped & mopped	5 days/week
Dusting	1 day/week

#7 Probation	Service Days
2 offices, 1 public area	
Trash	5 days/week
Public Area-vacuum, counter disinfected	5 days/week
Dusting	1 day/week
Floors vacuumed	5 days/week

#12Waiting Area	Service Days
Trash	5 days/week
Floors dust mopped & mopped	5 days/week
Dusting	1 day/week

#9 District Court	Service Days
We do not clean judges' desks or reporter's desks	
Trash	5 days/week
Clean smudges & fingerprint from glass	5 days/week
Conference tables wiped down	5 day/week
All tables disinfected	5 days/week
Door handles & light switches disinfected	5 days/week
Woodwork detailed	1 day/month
Floors vacuumed	5 days/week
Dusting	1 day/week
#10 Central Filing	Service Days
Trash	5 days/week
Public Counter-counter disinfected, smudges/fingerprints cleaned off gas	5 days/week
Dusting	1 day/week
Floors vacuumed	5 days/week
Door handles disinfected	5 days/week
Break area table disinfected	5 days/week
Break-room paper towel & soap refilled	5 days/week
Break-room floor swept & mopped	5 days/week
Kitchen Sink Cleaned Thursdays	1 day/week
#11 4th District Court Room	Service Days
#11 A Conference Room	
Trash	5 days/week
Clean smudges & fingerprint from glass	5 days/week
Conference tables wiped down	5 day/week
All tables disinfected	5 days/week
Door handles disinfected	5 days/week
Woodwork detailed	1 day/month
Floors vacuumed	5 days/week
Dusting	1 day/week
#12 Waiting Area	Service Days
Trash	5 days/week
Floors dust mopped & mopped	5 days/week
Dusting	1 day/week
#13 43rd Circuit Court	Service Days
Trash	5 days/week
Clean smudges & fingerprint from glass	5 days/week
Conference tables wiped down	5 day/week
Door handles & light switches disinfected	5 days/week
Woodwork detailed	1 day/month
Floors vacuumed	5 days/week
Dusting	1 day/week
#13B Off Base Public Terminal	Service Days
Trash-left in hallway	5 days/week
#14 Attorneys Workroom	Service Days
Trash	5 days/week

Tables Disinfected	5 days/week
Floors Vacuumed	5 days/week
Door handles disinfected	5 days/week

#15 CASA	Service Days
Trash	5 days/week
Floors Vacuumed	1 days/week
Door handles disinfected	5 days/week

#16 Public Defenders Workroom	Service Days
Trash	5 days/week
Floors Vacuumed	5 days/week
Door handles disinfected	5 days/week

#17 FOC Court	Service Days
Trash	5 days/week
Clean smudges & fingerprint from glass	5 days/week
Conference tables wiped down	5 day/week
All tables disinfected	5 days/week
Door handles & light switches disinfected	5 days/week
Woodwork detailed	1 day/month
Floors vacuumed	5 days/week
Dusting	1 day/week

#18 Family/Juvenile Court	Service Days
Trash	5 days/week
Clean smudges & fingerprint from glass	5 days/week
Conference tables wiped down	5 day/week
All tables disinfected	5 days/week
Door handles disinfected	5 days/week
Woodwork detailed	1 day/month
Floors vacuumed	5 days/week
Dusting	1 day/week

#19 Juvenile Probation Public Area, 1 Bathroom, 1 Cubical, 6 offices, Kitchenette	Service Days
Trash	5 days/week
Public Area-vacuum, clean glass for smudges, counter disinfected	5 days/week
Dusting	1 day/week
Floors vacuumed	5 days/week
Door handles & light switches disinfected	5 days/week
Break area counter disinfected	5 days/week
Break-room paper towel & soap refilled	5 days/week
Sinks cleaned	1 day/week
Bathroom-toilet, sink, counter, mirror, paper & soap products, floors	5 days/week

#20 Probate Family Circuit Court #20 B Conference Room	Service Days
Trash	5 days/week
Clean smudges & fingerprint from glass	5 days/week
Conference tables wiped down	5 day/week
All tables disinfected	5 days/week

Door handles disinfected	5 days/week
Woodwork detailed	1 day/month
Floors vacuumed	5 days/week
Dusting	1 day/week

#21 Waiting Area 3	Service Days
Trash	5 days/week
Floors dust mopped & mopped	5 days/week
Dusting	1 day/week

#22 District Court Offices 4 offices, 1 Judge's Bathroom	Service Days
Trash	5 days/week
Dusting	1 day/week
Floors vacuumed	5 days/week
Door handles disinfected	5 days/week
Judge's Bathroom-sink & toilet cleaned, refill paper products, sweep & mop floor (Mondays)	1 day/week

#23 Jury Room 3 Conference Table, 2 bathrooms, kitchenette	Service Days
Trash	5 days/week
Conference table disinfected	5 days/week
Dusting	1 day/week
Floors vacuumed	5 days/week
Door handles disinfected	5 days/week
Kitchenette counter disinfected	5 days/week
Kitchenette paper towel & soap refilled	5 days/week
Kitchen Sink cleaned Thursdays	1 day/week
Bathroom-toilet, sink, counter, mirror, paper & soap products, floors	5 days/week

#24 Training Room Tables & Kitchenette	Service Days
Trash	5 days/week
Conference tables disinfected	5 days/week
Dusting	1 day/week
Floors vacuumed	5 days/week
Door handles disinfected	5 days/week
Kitchenette counter disinfected	5 days/week
Kitchenette paper towel & soap refilled	5 days/week
Kitchen Sink Cleaned Thursdays	1 day/week

#25 Jury Room 2 Conference Table, 2 bathrooms, kitchenette	Service Days
Trash	5 days/week
Conference table disinfected	5 days/week
Dusting	1 day/week
Floors vacuumed	5 days/week
Door handles disinfected	5 days/week
Kitchenette counter disinfected	5 days/week
Kitchenette paper towel & soap refilled	5 days/week
Kitchen Sink Cleaned Thursdays	1 day/week

Bathroom-toilet, sink, counter, mirror, paper & soap products, floors	5 days/week
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#26 Circuit/Family Probate Court 8 offices, 2 cubicles, Kitchenette, 2 Judge's Bathrooms	Service Days
Trash	5 days/week
Dusting	1 day/week
Floors vacuumed	5 days/week
Door handles disinfected	5 days/week
Kitchenette counter disinfected	5 days/week
Kitchenette paper towel & soap refilled	5 days/week
Kitchen Sink Cleaned Thursdays	1 day/week
Judge's Bathroom-sink & toilet cleaned, refill paper products, sweep & mop floor (Mondays)	1 day/ week

#27 Jury Room 1 Conference Table, 2 bathrooms, kitchenette	Service Days
Trash	5 days/week
Conference table disinfected	5 days/week
Dusting	1 day/week
Floors vacuumed	5 days/week
Door handles disinfected	5 days/week
Kitchenette counter disinfected	5 days/week
Kitchenette paper towel & soap refilled	5 days/week
Kitchen Sink Cleaned Thursdays	1 day/week
Bathroom-toilet, sink, counter, mirror, paper & soap products, floors	5 days/week

Elevator (2)	Service Days
Controls inside & on walls outside disinfected	5 days/week
Floors swept & mopped	5 days/week

Stairs (3)-Mondays	Service Days
Sweep	1 day/week
Disinfect handle rail	1 day/week
Dust	1 day/week
Door handles disinfected	5 days/week
Vestibule floor swept & mopped	1 day/week

Holding Cells (2) (Mondays & Thursdays)	Service Days
Trash	2 days/week
Floors swept & mopped	2 days/week
Dusting	1 day/week
Bathrooms-toilet, sinks	2 day/week

Men's & Women's Bathrooms (staff & public) 4 bathrooms total Men's: 3 urinals, 4 stalls, 5 sinks, 5 mirrors Women's: 8 stalls 5 sinks, 5 mirrors	Service Days
Empty Waste Receptacles	5 days/week

Toilet cleaned & disinfected	5 days/week
Sink cleaned & disinfected	5 days/week
Paper products & soap replaced	As needed
Mirror cleaned of smudges	5 days/week
Door handles disinfected	5 days/week
Floor-swept & mopped	5 days/week
Trash	5 days/week

Miscellaneous

Task Description	Service Days
Clean/Sanitize Drinking Fountains	5 days/week
Keep janitor area neat and clean	5 days/week
Wash & Dry safety rails	5 days/week
Place all trash waste in area, provided by client	5 days/week
Replace plastic liners, provided by client	As needed

*The entirety of this document is owned by The Cleanest Co LLC. Only to be used for review of services during contract period. The entirety of this document is not to be repurposed for County uses.

This proposal has been prepared and signed by Alexandra Laylin, Owner and Resident Agent of The Cleanest Co LLC.

Signature: _____

Alexandra Laylin
The Cleanest Co LLC
When Clean Matters
23547 Engle St
Cassopolis, MI 49031
269.635.7437
Alex.cleanestco@gmail.com



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CASS COUNTY Board of Commissioners

TO: Board of Commissioners
FROM: Richard Behnke, Sheriff
RE: Motion to approve Service Weapon Replacement Program at a cost of \$43,919.

REQUEST:

Approval of Service Weapon Replacement Program

BACKGROUND:

The benefits of a 9mm handgun with optics/flashlights are numerous. They provide a safer and more efficient tool for the deputy. The 9mm handgun has a lighter recoil, which makes it easier to keep the weapon on your target and, if necessary, re-acquire your target faster. Secondly, the optics allow the shooter to keep both eyes open to allow for better accuracy and situational awareness. It also increases performance in low-light situations. Optics provide the deputy with faster target acquisition/transition in rapidly evolving incidents. The flashlights allow the deputy to access a light without having to remove one hand from the firearm, allowing the handgun to be safely handled and controlled. Beyond these benefits, the 9mm handgun allows for more ammunition to be carried by the deputy and is usually less expensive. This could benefit the Cass County Sheriff's Office by allowing more training for the deputies.

In addition to the better technology that makes this a sensible decision, the 9mm is cheaper to operate at the price of ammunition. This would be \$0.10 less per bullet. We use approximately 4,000 rounds per year for a savings of \$400 or the price of a case of ammunition.

The quote is from Kielser Police Supply out of Jeffersonville, Indiana, who has the Michigan Government price for the guns. We did get a quote from Michigan Police Equipment and their quote was higher than Kiesler. We anticipate selling the current .40 caliber Glocks to return approximately \$11,000 towards the cost of this project. Kiesler Police Equipment is currently being used as a vendor for Dowagiac Police Department, Edwardsburg Police Department, Pokagon Band Tribal Police Department and the Kalamazoo County Sheriff's Office, among many others.

There is an expiration on the guns that law enforcement uses. This is usually between 8 and 10 years. The current weapons are 9 years old. On the range this year, we experienced a failure of a weapon while a deputy was qualifying. For this reason, we are requesting to replace the handguns in our office. When discussing this project with the County Administrator and County Finance Director as a project, they recommended we submit it this year. This would offset expected price increases next year.

55 Glock 9mm handguns, sighting system, lights, holsters,	\$50,577
Ammunition for transition training and duty	\$ 4,342
Anticipated return on selling of Glock .40 cal weapons	<u>(\$11,000)</u>
Total:	\$43,919

Michigan Police Equipment \$45,763



CASS COUNTY Board of Commissioners

REVIEWS:

Administration
Finance
Administration

Created/Initiated - 6/28/2024
Approved - 6/28/2024
Final Approval - 6/28/2024

FINANCIAL ANALYSIS:

The cost of the project would be approximately \$50,577 for the weapons, sighting system, lights, and holsters as well as ammunition in the amount of approximately \$4,342 less an anticipated return of selling the current Glock .40 caliber weapons of \$11,000 for a net cost of approximately \$43,919. Setting a "not to exceed" cost of \$45,000 provides some flexibility regarding the anticipated return as that could vary slightly from what is currently estimated.

RECOMMENDATION:

Approve Service Weapon Replacement Program as presented at a cost not to exceed \$45,000.



Sales Quote

KIESLER POLICE SUPPLY
 2802 SABLE MILL RD
 JEFFERSONVILLE, IN 47130

Bill-to Customer
 CASS COUNTY SHERIFF
 321 M62 NORTH
 CASSOPOLIS, MI 49031

Ship-to Address
 CASS COUNTY SHERIFF
 ATTN: CAPT. JEFF JOHNSON/PH: 269-445-1204
 321 M 62 N
 CASSOPOLIS, MI 49031

Your Reference
 Bill-to Customer No. L70279
 Tax Registration No.

 No. Q152911
 Document Date June 4, 2024
 Due Date July 4, 2024
 Payment Terms
 Payment Method
 Tax Identification Type Legal Entity
 Shipment Method Standard
 Jeff Johnson <JeffJ@cassco.org>
 269-445-1204

Salesperson BEKAH NAVILLE
 Email
 Home Page
 Phone No.

No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
GLOCPA455SR02MO S6	GLOCK 45MOSS 9MM PISTOL, BLACK, FRONT SERRATIONS, AMERIGLO NON-TRITIUM FRONT/REAR SIGHTS, DIRECT MOUNT W/O OPTIC (NON-DHS), MOS6 FOR HOLOSUN 509T, POLY COVER PLATE, 5.5LB RLEME	27	EACH	460.68	12,438.36
GLOCPA455S702MO S	GLOCK 45MOS GEN5 9MM PISTOL BLACK, FRONT SERRATION GLOCK NIGHT SIGHTS RAHKE	16	EACH	481.00	7,696.00
GLOCPA195S702MO S	GLOCK 19MOS GEN5 9MM PISTOL BLACK, FRONT SERRATION , GLOCK NIGHT SIGHTS RAHKE	12	EACH	481.00	5,772.00
HOLOHE509T-RD-X2 -LEM	HOLOSUN 509 PISTOL SERIES TITANIUM MINIATURE ENCLOSED REFLEX SIGHT, SOLAR FAILSAFE, SHAKE AWAKE, THREE RETICLE: DOT, CIRCLE, CIRCLE DOT ACAOM	35	EACH	360.97	12,633.95
CHGL-509T-ST	C&H PRECISION V4 MIL/LEO ADAPTER HOLOSUN 509T, STEEL, (FITS GLOCK MOS) ROHC	35	EACH	56.02	1,960.70
AMERGL-506	AMERIGLO 3XL HEIGHT SUPPRESSOR SIGHT SET FOR GLOCK MOS PISTOLS, FLAT BLACK, SERRATED,	8	EACH	36.58	292.64



No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
	.365" FRONT & .451" REAR ACEE				
STRE69260	STREAMLIGHT TLR-1 HL LED WEAPONLIGHT, 1000 LUMENS LOCATING KEYS FOR GLOCK STYLE, 1913 PICATINNY, S&W 99/TSW AND BERETTA 90TWO. LITHIUM BATTERIES. BOXED. 6 PER MASTER PACK, PRICED INDIVIDUALLY CCOMO	35	EACH	136.82	4,788.70
SAFA6360RDS- 28327131	SAFARILAND MODEL 6360RDS ALS/SLS MID-RIDE LVL III RETENTION DUTY HOLSTER FOR GLOCK 19/45MOS GEN5 W/ LIGHT & OPTIC, STX TACTICAL, BLACK, RIGHT HAND CCHMO	35	EACH	141.57	4,954.95
SHIPPING	SHIPPING CHARGE TO BE FINALIZED ONCE QTY DETERMINED	1	EACH	40.00	40.00
FORMAT BEKAH	QUOTED BY BEKAH NAVILLE KIESLER POLICE SUPPLY 2802 SABLE MILL ROAD JEFFERSONVILLE, IN 47130 THIS QUOTE IS VALID FOR 30 DAYS. BNAVILLE@KIESLER.COM	1	EACH	0.00	0.00
Amount Subject to Sales Tax				0.00	
Amount Exempt from Sales Tax				50,577.30	
				Subtotal	50,577.30
				Total Tax	0.00
				Total \$ Incl. Tax	50,577.30
				Tax Amount	0.00

KIESLER POLICE SUPPLY FFL# 4-35-019-11-4M-08220

RETURNED GOODS POLICY

No returned goods will be accepted without prior consent. Any packages returned without properly displaying a return authorization number will be refused. Returns subject to up to 25% restocking fee

DEFECTIVE MERCHANDISE POLICY

We are not a warranty repair station for any manufacturer. Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

DAMAGED GOODS POLICY

Claims of shortages or damaged shipments must be made immediately upon receipt of shipment.



Sales Quote

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 2802 SABLE MILL RD
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 CASS COUNTY SHERIFF
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Ship-to Address
 CASS COUNTY SHERIFF
 ATTN: CAPT. JEFF JOHNSON/PH: 269-445-1204
 321 M 62 N
 CASSOPOLIS, MI 49031

Your Reference
 Bill-to Customer No. L70279
 Tax Registration No.

 No. Q153077
 Document Date June 6, 2024
 Due Date July 6, 2024
 Payment Terms
 Payment Method
 Tax Identification Type Legal Entity
 Shipment Method Standard
 Jeff Johnson <JeffJ@cassco.org>
 269-445-1204

Salesperson BEKAH NAVILLE
 Email
 Home Page
 Phone No.

No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
KIESLER NOTE	STATE OF MICHIGAN CONTRACT PRICING	1	EACH	0.00	0.00
FEDEP9HST2	FEDERAL PREMIUM HST 9MM 147 GRAIN JACKETED HOLLOW POINT 1000RDS/CASE,50RDS/BOX AKTCL-MI (DS)	5	CASE	387.00	1,935.00
FEDEAE9FP	FEDERAL AMERICAN EAGLE 9MM LUGER 147 GRAIN FULL METAL JACKET, FLAT POINT 1000RDS/CASE,50RDS/BOX LLMKM-MI (IN STOCK)	8	CASE	256.27	2,050.16
FEDEAE40R3	FEDERAL AMERICAN EAGLE 40S&W 165 GRAIN FULL METAL JACKET, BALL 1000RDS/CASE,50RDS/BOX ALCRA-MI (IN STOCK)	1	CASE	357.53	357.53
SHIPPING	SHIPPING CHARGE INCLUDED IN THE CASE PRICE	1	EACH	0.00	0.00
KIESLER SIGNATURE	SIGN/DATE TO APPROVE PURCHASE	1	EACH	0.00	0.00

X _____
 SIGNATURE REQUIRED

X _____
 DATE

X _____
 PHONE# FOR FED X QUESTIONS



No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
FORMAT BEKAH	QUOTED BY BEKAH NAVILLE KIESLER POLICE SUPPLY 2802 SABLE MILL ROAD JEFFERSONVILLE, IN 47130 THIS QUOTE IS VALID FOR 30 DAYS. BNAVILLE@KIESLER.COM	1	EACH	0.00	0.00
Amount Subject to Sales Tax				0.00	Subtotal 4,342.69
Amount Exempt from Sales Tax				4,342.69	Total Tax 0.00
					Total \$ Incl. Tax 4,342.69
					Tax Amount 0.00

KIESLER POLICE SUPPLY FFL# 4-35-019-11-4M-08220

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CASS COUNTY Board of Commissioners

TO: Board of Commissioners
FROM: Richard Behnke, Sheriff
RE: Motion to approve Squad Car Replacement at a cost not to exceed \$146,000 and to be paid out of the Motor Pool Fund with contributions back to the MPF scheduled for a 4-year term.

REQUEST:

Replacement of 2 patrol cars.

BACKGROUND:

The Cass County Sheriff's Office has lost three cars from service this year. Two marked units and one unmarked unit. One marked unit was involved in a non-fault crash and the other marked unit suffered a blown engine that was too expensive to replace. The marked unit was involved in a crash in which a tree fell on it while an employee was driving. We are looking to replace the unmarked units to keep pace with the fleet. We did not purchase any vehicles this budget year.

Vehicles being replaced: 1) 2022 Ford Explorer 42k miles totaled by deer, Insurance paid off to Motor Pool; 2) 2000 Ford Explorer 124k miles Engine failure

We have quotes to replace the above-referenced vehicles with a Chevrolet Tahoe from Berger Chevrolet through a Michigan State purchasing contract (MiDeal).

2 Chevrolet Tahoe Patrol units: \$102,382
Equipment for Units: \$41,292

If there are any questions, please feel free to contact me prior to the meeting in case there are questions we cannot answer.

REVIEWS:

Administration Created/Initiated - 6/28/2024
Finance Approved - 6/28/2024
Administration Final Approval - 6/28/2024

FINANCIAL ANALYSIS:

The costs for the Squad Car replacements would be \$145,274.00 (\$51,991 per car plus \$20,646 in equipment) to be paid out of the Motor Pool Fund with contributions back to the Motor Pool Fund scheduled for a 4-year term.

RECOMMENDATION:

Approval of Patrol Car replacements as presented.



CASS COUNTY Board of Commissioners

BID PER ENCLOSED SPECIFICATIONS

Cost per vehicle \$51,991.00

Number of units 1

Total Bid Amount \$51,991.00

Vehicle Description:

Year 2024

Make Chevrolet

Model Tahoe 4wd
poloice package

Vendor:

Berger Chevrolet Inc.

Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Fax (616) 988-9178

Bid Prepared For :

Cass County

Price includes title fee and delivery. Price based on
Municipal discount in the State of Michigan.

Signature *Robert Evans*

Printed Signature Robert M. Evans

Date 4/24/2024



Berger Chevrolet Inc

Robert Evans | 6162925749 | bevans@bergerchevy.com

Berger 1 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial PPV (Complete)

Selected Model and Options

MODEL

CODE	MODEL
CK10706	2024 Chevrolet Tahoe 4WD 4dr Commercial

COLORS

CODE	DESCRIPTION
GAZ	Summit White

OPTIONS

([†] Denotes a Custom Equipment Option)

CODE	DESCRIPTION
—	Seat belts, 3-point, all seating positions (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
—	Capless Fuel Fill (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
—	Protected idle allows vehicle engine to remain idling and vehicle immobilized while FOB is outside vehicle (Included and only available (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
—	Instrumentation, analog with certified 140 mph speedometer, odometer with trip odometer, engine hour meter, fuel level, voltmeter, engine temperature, oil pressure and tachometer (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
—	Exterior ornamentation delete (front & rear Chevrolet bowties will remain) (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
—	Power supply, 100-amp, auxiliary battery, rear electrical center (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
—	Power supply, 120-amp, (4) 30-amp circuit, Primary battery relay controlled, passenger compartment harness wiring (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
—	Power supply, 50-amp, power supply, auxiliary battery passenger compartment wiring harness (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
—	Theft-deterrent system, vehicle, PASS-Key III (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
0010 [†]	LED spot light [†]
002 [†]	Dash black out switch [†]
1FL	Commercial Preferred Equipment Group includes standard equipment
5J3	Calibration, Surveillance Mode interior lighting (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
5J9	Calibration, taillamp flasher, Red/White (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

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 Data Version: 22287. Data Updated: Apr 23, 2024 6:44:00 PM PDT.



Berger Chevrolet Inc

Robert Evans | 6162925749 | bevans@bergerchevy.com

Berger 1 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial PPV (✔ Complete)

OPTIONS

(† Denotes a Custom Equipment Option)

CODE	DESCRIPTION
5LO	Calibration, taillamp flasher, Red/Red (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
5T5	Seats, front cloth and second row vinyl (Not available with (A50) front bucket seats.)
6C7	Lighting, red and white front auxiliary dome Red and white LED auxiliary dome lamp is located on headliner between front row seats. The auxiliary lamp is wired independently from standard dome lamp (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
6E2	Fleet Calibration provides a single key with a specific code that is common to the door locks of all the vehicles in the vehicle fleet. Key code is an alternate to SEO (6E8) complete vehicle fleet common key. NOTE: NOT COMPATIBLE with previous model years (Requires (AMF) Remote Keyless Entry Package. Includes (AU7) fleet common key with (9C1) Police Vehicle or (5W4) Special Service Vehicle. Not available with SEO (6E8) Fleet Calibration.)
6J3	Wiring, grille lamps and siren speakers (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
6J4	Wiring, horn and siren circuit (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
6J7	Flasher system, headlamp and taillamp, DRL compatible with control wire (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
6N5	Switches, rear window inoperative (rear windows can only operate from driver's position.) (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
6N6	Door locks and handles, inside rear doors inoperative (door can only be opened from outside) (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
7X2	Spotlamps, left- and right-hand Not available with SEO (7X3) left-hand spotlamp. Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
9C1	Identifier for Police Package Vehicle includes, (K47) heavy-duty air filter, (KX4) 250 amp high output alternator, (K6K) 760 cold-cranking amps auxiliary battery, electrical power & vehicle signals for customer connection located at the center front floor. Auxiliary battery circuit for customer connection located in the rear cargo area, (Z56) heavy-duty, police-rated suspension, (XCS) 275/55R20SL all-season tires, (RAV) 275/55R20 all-season spare tire, Police brakes, (RC1) front skid plate, (PXT) 20" steel wheels, Certified speedometer, SEO (5J3) Surveillance Mode interior lighting calibration, SEO (UT7) blunt cut cargo area and blunt cut console area ground wires, (V53) delete luggage rack side rails, (ATD) third row seat delete, (NP0) active single-speed transfer case (4WD only) *Upon selection of this option the base price will change*
AMF	Remote Keyless Entry Package includes 4 additional transmitters, NOTE: programming of remotes is at customer's expense. Programming remotes is not a warranty expense (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
ATD	Seat delete, third row passenger *CREDIT*
AX2	Key, unique Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
AZ3	Seats, front 40/20/40 split-bench (STD)
BCV	Lock control, driver side auto door lock disable (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

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Berger Chevrolet Inc

Robert Evans | 6162925749 | bevans@bergerchevy.com

Berger 1 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial PPV (Complete)

OPTIONS

([†] Denotes a Custom Equipment Option)

CODE	DESCRIPTION
C6G	GVWR, 7600 lbs. (3447 kg) (Included and only available with (9C1) Police Package. 4WD model only.)
FE9	Emissions, Federal requirements
GAZ	Summit White
GU5	Rear axle, 3.23 ratio
H1T	Jet Black, Cloth seat trim (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
IOR	Audio system, Chevrolet Infotainment 3 system, 8" diagonal HD color touchscreen AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)
J55	Brake system, heavy duty with front Brembo calipers and 16" front rotors (Included and only available with (9C1) Police Vehicle.)
K3W	Battery, 850 cold-cranking amps with 95 amp hour rating (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
K6K	Battery, auxiliary, 760 cold-cranking amps with 70 amp hour rating (packaged behind left rear cargo area panel) (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
KX4	Alternator, 250 amps (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
L84	Engine, 5.3L EcoTec3 V8 with Dynamic Fuel Management, Direct Injection and Variable Valve Timing, includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm) (STD)
MHU	Transmission, 10-speed automatic electronically controlled with overdrive, includes Traction Select System including tow/haul (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
PXT	Wheels, 20" x 9" (50.8 cm x 22.9 cm) steel (Included and only available with (9C1) Police Vehicle.)
RAV	Tire, spare 275/55R20 all-season, blackwall, Firestone Firehawk Pursuit (Included and only available with (9C1) Police Vehicle.)
RC1	Skid plate, front (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
RNQ	Wheel, full-size spare, matching 20" (50.8 cm) steel wheel without center cap (Included and only available with (9C1) Police Vehicle.)
T66	Wiring provision, for outside mirrors and cargo side mirrors (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
UT7	Ground wires, blunt cut cargo area and blunt cut console area (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
UTQ	Theft-deterrent system content, disable, the alarm and horn become non-functional in an attempt of theft to the vehicle (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
V03	Cooling system, extra capacity (Included and only available with (9C1) Police Vehicle or (NHT) Max Trailering Package. Not included when (LM2) Duramax 3.0L Turbo-Diesel I6 engine is ordered.)

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Berger Chevrolet Inc

Robert Evans | 6162925749 | bevans@bergerchevy.com

Berger 1 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial PPV (Complete)

OPTIONS

(† Denotes a Custom Equipment Option)

CODE	DESCRIPTION
V53	Luggage rack side rails, delete (Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle.) *CREDIT*
VPV	Ship Thru, Produced in Arlington Assembly and shipped to Kerr Industries and onto Arlington Assembly (Included with SEO (6J8) White Left/White Right Whelen LED Lamp Package, SEO (6J9) Red Left/Red Right Whelen LED Lamp Package, SEO (6JE) Blue Left/Blue Right Whelen LED Lamp Package, SEO (6JG) Red Left/Blue Right Whelen LED Lamp Package, SEO (6C7) red and white front auxiliary dome lighting, SEO (6N6) door locks and handles, SEO (7X2) left- and right-hand spotlamps, SEO (7X3) left-hand spotlamp, SEO (T53) alternate flashing Red & Blue rear compartment lid warning lamps, SEO (UN9) Radio Suppression Package, SEO (6J3) grille lamps and siren speakers wiring, SEO (6J4) horn and siren circuit wiring and SEO (WX7) auxiliary speaker wiring.)
VXT	Incomplete vehicle (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle. Included and only available with (ATZ) rear seat delete.)
VZ2	Speedometer calibration (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
WUA	Fascia, front high-approach angle (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
XCS	Tires, 275/55R20SL all-season, blackwall, Firestone Firehawk Pursuit (Included and only available with (9C1) Police Vehicle.)
Z56	Suspension Package, heavy-duty, police-rated. Full independent suspension with monotube dampers, linear coil springs, 35mm solid front stabilizer bar and 32mm hollow rear stabilizer bar (Included and only available with (9C1) Police Vehicle.)

Options Total

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Berger Chevrolet Inc

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Berger 1 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial PPV (Complete)

Standard Equipment

Mechanical

Engine, 5.3L EcoTec3 V8 with Dynamic Fuel Management, Direct Injection and Variable Valve Timing, includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm) (STD)

Transmission, 10-speed automatic electronically controlled with overdrive, includes Traction Select System including tow/haul (STD)

Rear axle, 3.23 ratio

Suspension Package, Premium Smooth Ride (STD)

GVWR, 7500 lbs. (3402 kg) (4WD models only.) (STD)

Keyless start, push button

Automatic Stop/Start

Engine control, stop/start system disable button, non-latching

Engine air filtration monitor

Fuel, gasoline, E15

Transfer case, active, single-speed, electronic Autotrac does not include neutral. Cannot be dinghy towed (4WD models only. Deleted when (NHT) Max Trailering Package is ordered.)

Differential, mechanical limited-slip

4-wheel drive

Air filter, heavy-duty

Cooling, external engine oil cooler, heavy-duty air-to-oil integral to driver side of radiator

Cooling, auxiliary transmission oil cooler, heavy-duty air-to-oil

Battery, 730 cold-cranking amps with 80 amp hour rating

Alternator, 220 amps

Trailering equipment includes trailering hitch platform, 7-wire harness with independent fused trailering circuits mated to a 7-way connector and 2" trailering receiver

Trailer sway control

Hitch Guidance

Suspension, front coil-over-shock with stabilizer bar

Suspension, rear multi-link with coil springs

Steering, power

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Exhaust, single system, single-outlet

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Berger 1 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial PPV (Complete)

Mechanical

Mechanical Jack with tools

Exterior

Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) Bright Silver painted aluminum (STD)

Tires, 265/65R18SL all-season, blackwall (Standard with (PZX) 18" Bright Silver painted aluminum wheels only.) (STD)

Wheel, full-size spare, 17" (43.2 cm)

Tire, spare P265/70R17 all-season, blackwall

Tire carrier, lockable outside spare, winch-type mounted under frame at rear

Active aero shutters, upper

Fascia, front

Luggage rack side rails, roof-mounted, Black, standard (Available with (5W4) Special Services Vehicle.)

Assist steps, Black with chrome accent strip

Headlamps, LED

Lamps, stop and tail, LED

Mirrors, outside heated power-adjustable, manual-folding, body-color

Mirror caps, body-color

Glass, deep-tinted (all windows, except light-tinted glass on windshield and driver- and front passenger-side glass)

Glass, acoustic, laminated

Glass, windshield shade band

Windshield, solar absorbing

Wipers, front intermittent, Rainsense

Wiper, rear intermittent with washer

Door handles, body-color

Liftgate, rear manual

Entertainment

Audio system, Chevrolet Infotainment 3 system, 8" diagonal HD color touchscreen AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)

Audio system feature, 6-speaker system

SiriusXM, delete

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Data Version: 22287. Data Updated: Apr 23, 2024 6:44:00 PM PDT.



Berger Chevrolet Inc

Robert Evans | 6162925749 | bevans@bergerchevy.com

Berger 1 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial PPV (✔ Complete)

Entertainment

Infotainment display, 8" diagonal touchscreen

Bluetooth for phone personal cell phone connectivity to vehicle audio system

Wireless Apple CarPlay/Wireless Android Auto

Wi-Fi Hotspot capable (Standard with (UE1) OnStar only. Terms and limitations apply. See onstar.com or dealer for details.)

Interior

Seats, front 40/20/40 split-bench (Not available with (D07) center floor console and (USR) USB data ports.) (STD)

Seat trim, cloth

Seat adjusters, 8-way power includes 6-way power front passenger seat with 2-way power lumbar

Seat adjusters, 10-way power includes 8-way power driver seat with 2-way power lumbar

Seats, second row 60/40 split-folding bench, manual

Seats, third row 60/40 split-folding bench, manual (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Floor covering, Black rubberized vinyl (Deleted when (B30) floor covering is ordered.)

Electronic Precision Shift

Steering column lock, electrical

Steering column, manual tilt and telescopic

Steering wheel, urethane

Steering wheel controls, mounted audio, Driver Information Center, cruise control and Forward Collision Alert following gap button (if equipped) (left backside Seek/Scan steering wheel radio buttons are inoperable; these 2 buttons can be repurposed for aftermarket emergency equipment)

Driver Information Center, 4.2" diagonal color display includes driver personalization

Rear Seat Reminder

Door locks, power programmable with lockout protection and delayed locking (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, Auto Lockout is disabled on driver door.)

Keyless Open includes extended range Remote Keyless Entry

Cruise control, electronic with set and resume speed

Theft-deterrent system, content, electrical, unauthorized entry

USB data ports, 4 total; 2, one-type-A and one type-C located within center console and 2, one type-A and one type-C located on instrument panel

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Berger Chevrolet Inc

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Berger 1 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial PPV (Complete)

Interior

USB charging-only ports, 4 type-C, (2) located on rear of center console and (2) in 3rd row (1 left and 1 right side below quarter glass side window) (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, (2) type-C ports are moved to the rear of center seat base and (2) type-C are moved to the cargo area. Deleted when (A50) front bucket seats are ordered.)

Window, power with driver Express-Up/Down

Window, power with front passenger Express-Up/Down

Windows, power with rear Express-Down

Air conditioning, tri-zone automatic climate control with individual climate settings for driver, right front passenger and rear seat occupants

Air conditioning, rear

Defogger, rear-window electric

Power outlets, 2, 120-volt, located on the rear of the center seat and rear cargo area

Power outlet, front auxiliary, 12-volt, located in the center stack of instrument panel

Mirror, inside rearview manual day/night

Visors, driver and front passenger illuminated vanity mirrors, sliding

Assist handles, overhead, driver and front passenger, located in headliner

Assist handles, front passenger A-pillar and second row outboard B-pillar (Deleted when SEO (7X2) left- and right-hand spotlamps or SEO (7X3) left-hand spotlamp are ordered.)

Lighting, interior with dome light, driver- and passenger-side door switch with delayed entry feature, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions. On Police/Special Service vehicles, the control switch is located in the roof console in lieu of the driver - and passenger-side door switch with delayed entry feature.

Cargo management system

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Mechanical

Automatic Emergency Braking

Hill Start Assist

StabiliTrak, stability control system with brake assist, includes traction control

Safety-Exterior

Daytime Running Lamps, reduced intensity low beam

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Safety-Interior

Airbags, Frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for all rows in outboard seating positions (Deleted when (A50) front bucket seats are ordered. Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

Front and Rear Park Assist

Following Distance Indicator (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

HD Rear Vision Camera

Front Pedestrian Braking (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

Lane Keep Assist with Lane Departure Warning (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

Forward Collision Alert (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings or Teen Driver menu (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, defaulted off. Feature can be turned on in the Infotainment menu.)

Door locks, rear child security, manual

LATCH system (Lower Anchors and Tethers for CHildren), for child restraint seats lower anchors and top tethers located in all second-row seating positions (Deleted when (ATZ) second row seat delete is ordered.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitoring System auto learn, includes Tire Fill Alert (does not apply to spare tire)

Warning tones headlamp on, driver and right-front passenger seat belt unfasten and turn signal on

3 Years of OnStar Remote Access. The OnStar Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myChevrolet mobile app. See dealer for details. (Deleted when (UDA) vehicle deactivated communication system is ordered. OnStar Remote Access Plan does not include emergency or security services. Fleet customers will get Fleet Remote Access through OnStar Vehicle Insights. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

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Berger 1 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial PPV ( Complete)

WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

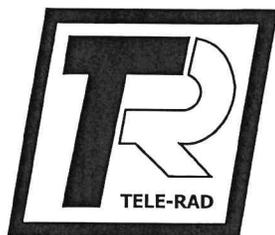
Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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511 E 8TH ST
 Holland, MI 49423
 (616) 396-3541 Fax: (616) 392-9707

QUOTATION

QUOTE NO.: 57970 - 00 EC
 DATE: 2/14/23
 TERMS: NET 15 DAYS
 DELIVERY:
 Please reference Quote No. on
 Correspondence & purchase orders.
 Quote expires: 03/16/2023

ICASSC
 TO: CASS COUNTY SHERIFF DEPT
 321 M-62
 CASSOPOLIS, MI 49031

WE ARE PLEASED TO QUOTE YOU THE FOLLOWING:

QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
	(3) 2023 CHEVY TAHOE VEHICLES			
2	SOS nROADS FLEET LIGHTBAR ! MUST USE CONFIG !	1,300.00		2,600.00
2	SOS HOOK KIT			
2	PRO-GARD SPACE SAVER PARTITION W/CNTR SLDNG WNDW - 21+ TAHOE	950.00		1,900.00
2	PROGARD STD TRANSPORT SEAT W/STL SCRNB BARRIER 2021 TAHOE	1,240.00		2,480.00
2	PRINTEK I-80 PRINTER W/O BATT	375.00		750.00
2	PRINTEK I-80 14' UNTERMINATED POWER CABLE	45.00		90.00
2	PRINTEK USB 10' PRINTER CABLE	15.00		30.00
	Continued on following page			

ORDERS SUBJECT TO SHIPPING & HANDLING AND SALES TAX IF APPLICABLE.

TERMS SUBJECT TO CREDIT REVIEW

- *Orders over \$50,000 may require a 25% down payment to be invoiced at time of order.
 - *Unpaid balances over 30 days are subject to 1.5% monthly interest charge (18% annually).
 - *Your purchase of MOTOTRBO radios includes a 5 year essential services warranty and software support package.
- Additional investment may be required to extend essential service after 5 years.

BY **CLIFF TOMSON / 616-502-7089** 7004

THIS QUOTATION DOES NOT CONSTITUTE A SALES ORDER UNLESS SIGNED BY YOU, OUR CLIENT. SEE TERMS AND CONDITIONS OF SALE ATTACHED.

Accepted

by _____ P.O. No. _____
 LEGAL NAME OF PURCHASER
 _____ Date _____
 AUTHORIZED SIGNATURE

QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
2	HAVIS BRO. POCKETJET PRINTER MOUNT & ARMREST, SIDE OR REAR	290.00		580.00
2	TROY 18" CONSOLE, 10" SLOPE 8" LEVEL - 2021 TAHOE	435.00		870.00
2	TROY FLOOR/TUNNEL MOUNT PLATE			
2	TROY RADIO FACEPLATE			
2	TROY L3 FACEPLATE			
2	TROY FACEPLATE FOR SOS SIREN ENGSAS5200RSP (INC W/ CONSOLE)			
4	TROY 1" BLANK FACEPLATE (INCLUDED W/CONSOLE)			
2	TROY INTERNAL DUAL CUP HOLDERS	48.00		96.00
2	HAVIS HEAVY DUTY DASH MOUNT TAHOE	390.00		780.00
2	HAVIS RUGGED KEYBOARD MOUNT AND ADAPTER COMBO	125.00		250.00
2	HAVIS SWIVEL ARM MOUNT WITH BRACKET	140.00		280.00
2	HAVIS UNIV MOUNTING BRKT FOR ANGLED CONSOLE	70.00		140.00
2	GORHINO LR PUSH BAR	430.00		860.00
2	GO RHINO HD WRAP AROUND BRUSH GUARDS 2021 TAHOE	400.00		800.00
8	SOS mPOWER 4" FASCIA LIGHT STUD MNT - RED/BLUE (2) FRONT, (2) SIDES OF PUSH BAR	120.00		960.00
2	SOS 500 series siren Continued on following page	875.00		1,750.00

STALKER radar

Secondary Road.

QUOTE
#2077488

applied concepts, inc.

855 E. Collins Blvd
Richardson, TX 75081
Phone: 972-398-3780
Fax: 972-398-3781

National Toll Free: 1-800- STALKER

Page 1 of 1

Date: 08/22/23

Inside Sales Partner: Chris Frett
+1-972-801-4866
chrisf@a-concepts.com

Reg Sales Mgr: Dewey Gatts
972-398-3780
dewey@stalkerradar.com

Effective From : 08/22/2023

Valid Through: 11/20/2023

Lead Time: 35 working days

Bill To: Cass Co Sheriffs Office 321 M62 N Cassopolis, MI 49031-1032	Customer ID: P3159 Accounts Payable	Ship To: Cass Co Sheriffs Office 321 M62 N Cassopolis, MI 49031-1032	<i>FedEx Ground</i> Purchasing / Accts Pay Ronica Born
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Grp	Qty	Package	Description	Wrnty/Mo	Price	Ext Price
1	1	805-0021-00	Dual - 1 Antenna Radar System	36	\$1,533.00	\$1,533.00
Ln	Qty	Part Number	Description		Price	Ext Price
1	1	200-0998-40	Dual Enhanced Counting Unit, 1.5 PCB, FCC Filtered			\$0.00
2	1	200-0996-40*	Dual SL Modular Display			\$0.00
3	1	200-1468-00*	Dual DSR Ka Antenna			\$0.00
4	1	200-0920-00	Dual SL Remote Control w/Screw Latch			\$0.00
5	1	200-0769-00	25 MPH/40 KPH KA Tuning Fork			\$0.00
6	1	200-0770-00	40 MPH/64 KPH KA Tuning Fork			\$0.00
7	1	200-0243-00	Counting/Display Tall Mount			\$0.00
8	1	200-0244-00	Antenna Dash Mount			\$0.00
9	1	200-0648-00	Display Sun Shield			\$0.00
10	1	155-2591-08	8 Foot Antenna Cable, IP67			\$0.00
11	1	200-0622-01	2015-Present Tahoe VSS Cable Kit			\$0.00
12	1	062-0041-00	One-Antenna Operation			\$0.00
13	1	200-0820-00	Dual Manual Kit			\$0.00
14	1	035-0361-00	Shipping Container, Dash Mounted Radar			\$0.00
15	1	060-1000-36	36 Month Warranty			\$0.00
Group Total						\$1,533.00

Product	\$1,533.00	Sub-Total:	\$1,533.00
Discount	\$0.00	Sales Tax 0%	\$0.00
Payment Terms: Net 30 days		Shipping & Handling:	\$0.00
		Total: USD	\$1,533.00

Vehicle Information: 2020 Chevrolet Tahoe SUV

001

MiDeal state contract price includes shipping.

This Quote or Purchase Order is subject in all respects to the Terms and Conditions detailed at the back of this document. These Terms and Conditions contain limitations of liability, waivers of liability even for our own negligence, and indemnification provisions, all of which may affect your rights. Please review these Terms and Conditions carefully before proceeding.

Applied Concepts, Inc. (d/b/a Stalker Radar) Product Terms and Conditions

- (1) **Purpose.** The terms set forth herein govern the sale and delivery of the Stalker Radar and other products (collectively "**Products**") sold by Applied Concepts, Inc. (d/b/a Stalker Radar "**we**," "**us**," "**our**," etc.) and purchased by the purchaser ("**you**," "**your**," etc.).
- (2) **Price and Product Changes; Errors.** Prices of Products are subject to change without notice, and all references in sales brochures, technical data sheets and offers on our website or otherwise as to size, weight, and other details of the Products are approximate only. No such term shall be binding on us unless expressly incorporated in a purchase order which is approved and accepted by us in accordance with these terms. In the event that a Product is mistakenly listed at an incorrect price or with other incorrect information, we reserve the right to refuse or cancel any orders placed for a Product listed at the incorrect price or based on incorrect product information. In addition, we are not responsible for any inability to fulfill orders due to reasons beyond our control. We reserve the right to refuse or cancel any such orders whether the order has been confirmed and you have paid for the Product. If you have already paid for the Product and your order is cancelled, we will issue a refund in the amount paid.
- (3) **Cancellation.** Cancellation of an order for standard Products will be accepted without penalty, prior to shipment. Cancellation of an order for non-standard or customized Products will not be accepted once item is in production or shipped.
- (4) **Delivery.** Unless separate arrangements have been agreed upon in writing with you to the contrary, the terms of delivery are F.O.B. our loading dock. We will use commercially reasonable efforts to make your purchased Products available for pick-up and delivery by you within a reasonable time after acceptance of an order from you, or, if you so specify, to place the purchased Products with a common carrier at your expense for delivery to you. You bear the risk of loss or destruction of the purchased Products upon and after the first to occur of (a) pick-up or acceptance of the Products by you or your common carrier at our place of business, or (ii) five (5) days after confirmation from us that the Products are ready for pick-up at our place of business. If we are required to store the Products due to any delay caused by you, you will reimburse us for reasonable storage charges. We reserve the right to make the Products available for pick-up and delivery in installments provided that such installment shall not be less than one Product unit, unless otherwise expressly confirmed in a written communication to the contrary by us. Delay in delivery of any installment shall not relieve you of your obligation to accept remaining deliveries.
- (5) **Returns.** We must authorize all returns and a Return Material Authorization (RMA), prior to shipping. All returns must be made within thirty (30) days after delivery as specified in Section (4). Returns will be shipped at your expense. An RMA number can be obtained by e-mailing Customer Service: csd@appliedconcepts.com. We will not be responsible for, nor guarantee credit or replacement on, any product returned to us without an RMA. Under no circumstances will we accept collect shipments. Products returned must be received by us in re-salable condition. Product that cannot go back to stock as received will not be accepted. Please securely pack the Product and write the RMA number on the outside of the shipping box, not the product box. All returns are subject to a restocking charge of 25% of net price. Specific items may require additional charges.
- (6) **Payment.** You will pay the purchase price and applicable taxes and duties for Products without setoff, deduction, or withholding net 30. You hereby grant us a purchase money security interest in and to the Products until the purchase price and other applicable charges are paid in full. You consent to filing of a UCC-1 or other applicable document that we deem necessary to perfect this security interest and appoint our designee as your attorney-in-fact to execute and file such UCC-1 or other document in our sole discretion.
- (7) **Proprietary Information.** We have and claim various proprietary rights in the Products. You will not directly or indirectly cause any proprietary rights to be violated or any proprietary information to be disclosed to any third party without our prior written consent.
- (8) **Warranty.** We warrant Products to be free of defects and (a) that Products will perform materially in accordance with the user guides, quick reference guides, and other technical and operations manuals and specifications for Products provided by us. At our election, we will repair or replace at our cost all Product

hardware components that fail due to defective materials or workmanship during the warranty period specified in your owner's manual or a longer period specified in your quote or invoice. You must return failed Product to the factory or an authorized service center, freight prepaid. Return shipping on any components that fail within 6 months from shipment date, will be paid for by us through a shipping label we provide to you. We will pay standard UPS ground on all return shipping. This warranty excludes normal wear-and-tear such as frayed cords, broken connectors, scratched or broken cases, or physical abuse. The foregoing warranty is exclusive, in lieu of all other warranties, of quality, fitness, or merchantability, whether written, oral, or implied. We will not be liable for any direct, indirect, consequential or incidental damages arising out of the use or inability to use Product even if you have advised us of the possibility of such damages. As a further limit on warranty, and as an expressed warning, you should be aware that harmful personal contact may be made with a Product in the event of violent maneuvers, collisions, or other circumstances, even though said Product is installed and used according to instructions. We specifically disclaim any liability for injury caused by a Product in all such circumstances. **Any attempt to repair a Product on your own will void this warranty.**

- (9) **Limitations of Liability.** WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, OUR AND OUR AFFILIATES' AND LICENSORS' AGGREGATE LIABILITY UNDER THIS AGREEMENT WILL BE LIMITED TO THE GREATER OF \$100,000 OR THE AMOUNT YOU ACTUALLY PAID US UNDER THIS AGREEMENT FOR PRODUCTS DURING THE 12 MONTHS PRECEDING THE CLAIM.
- (10) **Miscellaneous**
 - a) **Force Majeure.** We and our partners will not be liable for any delay or failure to perform any obligation under this Agreement where the delay or failure results from any cause beyond our reasonable control, including acts of God, labor disputes or other industrial disturbances, systemic electrical, telecommunications, or other utility failures, earthquake, storms or other elements of nature, blockages, embargoes, riots, acts or orders of government, acts of terrorism, or war.
 - b) **Assignment.** You may not assign or otherwise transfer Products or any of your rights and obligations specified herein without our prior written approval. Subject to the foregoing, these terms and conditions will be binding upon, and inure to the benefit of us, you and our and your respective successors and permitted assigns.
 - c) **Jurisdiction.** Your purchase of Product and these terms and conditions shall be governed by, construed, and enforced in accordance with the laws of the State of Texas without regard to its conflicts of laws provisions. Any controversy or claim arising out of or relating to this agreement, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. Such Arbitration shall take place only in Collin or Dallas Counties, State of Texas. There is no recourse beyond the Binding Arbitration mentioned herein and that no civil litigation or action will be brought by either party as a direct result of your purchase or use of Product or these terms and conditions. The non-prevailing party (as exclusively determined by the arbitrator) shall pay all of the prevailing party's arbitration fees, attorneys' fees, costs (including costs of investigation), expert witness fees, and all other related expenses of every kind and nature whatsoever. Notwithstanding the foregoing, we may seek any equitable or injunctive relief in a court having proper jurisdiction to protect our rights under these terms and conditions or to protect any of our proprietary interest or goodwill.
 - d) **Severability.** In the event that any provision of these terms and conditions is held by a court of competent jurisdiction to be unenforceable because it is invalid or in conflict with any law or any relevant jurisdiction, the validity of the remaining provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if these terms and conditions did not contain the particular provisions held to be unenforceable.



CASS COUNTY Board of Commissioners

TO: Board of Commissioners
FROM: Class Compensation Committee
RE: Motion to approve a proposal for a Classification & Compensation Study from Municipal Consulting Services at a cost not to exceed \$60,000.

REQUEST:

Approval of Classification & Compensation Study 2024

BACKGROUND:

The Class Compensation Committee met on June 17th per the details provided in the Request for Proposal (RFP) that was issued for a Classification and Compensation Study. The Committee reviewed the proposals received as well as the Bid Tabulation. Altogether, the County received 9 proposals ranging in price from a low of \$32,250.00 to a high of \$113,825.00. This is a wide range, so the committee held a lengthy discussion that included a review of the methodology each firm proposed, the timeframe required, the experience level with government overall and, specifically, as it relates to Michigan municipalities, the references provided, and the total cost.

Now, we certainly understand that, generally, with many projects here in the County, we issue an RFP with a primary goal of trying to ascertain the lowest price we can achieve for a given product or project. As an example, if you are ordering a product and said product is either the same or largely the same across multiple vendors without discernable differences, then it makes good sense to choose the lowest cost option. However, with certain projects, there are other factors/considerations that must be made in addition to price. When you have a more service-based outcome with significant variability and a wider scope, we must look at it through different lenses. A good, recent example of this is the Cass County Master Plan. The Master Plan is updated, on average, once every 10 years. It drives the goals and objectives of the County for the duration of that timeframe. Having a Master Plan that provides key performance metrics and truly captures the aspirations of the County and our local partners is critical. And, as was discussed when that was approved, when you have a product that has a useful life of that many years, you want to ensure that you have a quality product that you know will meet its function and serve the County well. Projects of this nature are not something you revisit on a frequent basis, so getting it right is essential.

The same can be said for the Classification & Compensation Study proposals we received. We are in the situation we are in right now, as there have been complaints that the one completed in 2021 did not sufficiently accomplish our objectives and is not one that can be relied upon for the 8 to 10 years we typically would go between studies. It also was not completed in coordination with any corresponding policy updates to support ongoing maintenance into the future either. Rather, existing policies simply remained in effect. We acknowledge that those involved in the 2021 study did their best to do what they thought was right and note that completing something of this nature internally can often lead to questions of fairness and consistency, whether those sentiments are correct or not. That's why, in many cases, the best course for these sorts of studies would be to utilize an external third party. This ensures consistency in the results and helps fully mitigate any potential bias. The last time a study was completed externally was 2008, so it's been 16 years. We believe that the



CASS COUNTY Board of Commissioners

completion of a study through a third-party vendor is warranted and will alleviate the issues that have arisen since the 2021 study. Additionally, provisions would be put in place following the completion of the study to update County Policy as well to ensure that the system is effectively managed going forward to ensure a successful, ongoing structure.

After careful consideration of the proposals received, the Class Compensation Committee recommends that the Board of Commissioners select Municipal Consulting Services to complete the Classification & Compensation Study at a cost of \$55,000.00 in total. Municipal Consulting Services was selected unanimously by the Class Compensation Committee for several reasons. They, far and away, have the widest level of experience from all the proposals received of working with municipal entities in Michigan and understand the intricacies of local government operations in Michigan. No other vendor had the breadth of experience in Michigan. We would also note that they are in the process of working with the State of Michigan itself on a Compensation Study, so they are experienced with not only local units of government but also increasingly higher levels of government as well. This shows that they have the capability of handling a system such as ours. In the lowest cost proposals, none had the level of experience here in Michigan that Municipal Consulting Services brings to the table.

The Committee also was very satisfied with the methodology and scope of services as outlined in the proposal. The approach recommended by Municipal Consulting Services is a three-pronged approach. It includes a review of job descriptions, a questionnaire completed by the employees themselves, and face-to-face meetings with elected officials and department heads to ensure that all the details of each job classification are correctly captured. Many of the other lower cost proposals did not include this level of background nor the engagement with employees that this proposal does. To us, engaging with employees in a meaningful way, ensuring they are a part of the process, and doing everything we can to fully capture each role is crucial. Additionally, at the conclusion of the study, the Final Report provided by Municipal Consulting Services will provide a written summation of the methodology used, all schedules and results, a recommended pay grade structure, and, importantly, specification of annual processes to update the system on an ongoing basis and all other tools necessary to maintain the system (which would then be incorporated into our existing County Policy).

References from other Counties also played a big role in the recommendation made here. With the 2 lowest cost options, they had few to none in Michigan and we were uncomfortable with the fact that they had not shown experience of working with Michigan-based entities. McGrath's only experience we found in Michigan was Kent County. And while we were not aware of any complaints, it's a limited data point. With PayPoint, we received a response from another County indicating that while they were satisfied with the study itself, there were some struggles at the end that strained their relationship with the vendor. The County has some history with Hiring Solutions in the past and there were some struggles there. And, from a cost standpoint, they are roughly equivalent in terms of the cost per job title. With Municipal Consulting Services, they come very highly recommended both from the counties referenced in their proposal and from other County Administrators in the Michigan Association of County Administrative Officers (MACAO).

In Summary, the Class Compensation Committee recommends that the Board of Commissioners



CASS COUNTY Board of Commissioners

approve the proposal from Municipal Consulting Services in the amount of \$55,000.00 plus travel expenses and \$175/hour for any work requested beyond the scope listed in the RFP. This falls squarely in the middle of the range of costs we received across all proposals and when you consider the methodology proposed, the experience level here in Michigan, and the goal of having a study that will serve on an ongoing basis for the next 8 to 10 years, the costs are justified and well-spent. The Committee unanimously supports this recommendation, and everyone has agreed that the outcome of the study will be honored and respected. Completing this study and ensuring fairness and consistency across the County will go a long way to improving employee morale and retention.

REVIEWS:

Administration	Created/Initiated - 6/28/2024
Finance	Approved - 6/28/2024
Administration	Approved - 7/5/2024
Administration	Final Approval - 7/5/2024

FINANCIAL ANALYSIS:

Total cost of the Classification & Compensation Study would be \$55,000.00, plus travel expenses. As such, we are requesting approval of the proposal with a not to exceed price of \$60,000.

Please note that a budget adjustment will be required for this item.

RECOMMENDATION:

Approve Proposal from Municipal Consulting Services

CASS COUNTY, MI



PROPOSAL TO CONDUCT A COMPENSATION PACKAGE STUDY

MUNICIPAL CONSULTING SERVICES LLC

MUNICIPAL CONSULTING SERVICES LLC

June 5, 2024

Mr. Matthew Newton
County Administrator
County of Cass
120 North Broadway
Cassopolis, MI 49031

Dear Mr. Newton,

We are pleased to submit this proposal to perform a Compensation Package Study for Cass County. We have performed numerous studies of this type for Michigan's cities, townships and counties, and we look forward to working with Cass County to develop a pay system that is both internally equitable and externally competitive.

Our proposal, contained in the following pages, is organized as follows:

- Project objectives
- Our approach and work plan
- Our organization and project team
- Our qualifications for conducting the study
- Project timing and fees.

We appreciate the opportunity to be of assistance to you. I will be the project manager and primary consultant for the project. Should you have questions or desire additional information, please do not hesitate to contact me at 734.904.4632.

Very truly yours,



Mark W. Nottley, Principal
Municipal Consulting Services LLC

CASS COUNTY
PROPOSAL TO CONDUCT A
COMPENSATION PACKAGE STUDY

TABLE OF CONTENTS

<u><i>Section</i></u>	<u><i>Page</i></u>
I. Project Objectives	I-1
II. Our Approach and Work Plan	II-1
III. Our Organization and Project Consultant	III-1
IV. Our Qualifications for Conducting the Study	IV-1
V. Project Timing and Fees	V-1
Appendix A - Project Consultant Résumé	

SECTION I
PROJECT OBJECTIVES

SECTION I

PROJECT OBJECTIVES

Cass County has expressed an interest in utilizing an experienced compensation consultant in conducting a classification and compensation study encompassing approximately 100 job titles. We are pleased to respond to this opportunity to assist.

In regard to project objectives, it will be our intent to develop a compensation system that will enhance the County's ability to recruit, retain and motivate quality employees. To accomplish this, we will:

- Develop a solid understanding of the specific duties and responsibilities of each position included in the study.
- Establish a competitive labor market and conduct a market survey of wages and employee benefits.
- Perform a total compensation analysis
- Develop a comprehensive pay system based on job evaluation and a thorough evaluation of the established labor market.
- Develop and include methodologies for evaluating current pay status and the impact of modifying current pay levels and moving employees through the pay ranges over time.
- Recommend procedures for ongoing system maintenance including pay system administration and compensation system upkeep.
- Provide the tools necessary for ongoing grade structure maintenance, position reclassification processes, annual pay system update and other pay system procedures.

In summary, it will be our intention to develop a comprehensive classification and compensation system for Cass County that can serve as a foundation to rationalize pay decisions for both policymakers and administrative personnel.

* * * * *

In the following section, we present our approach to conducting the study.

SECTION II
OUR APPROACH AND WORK PLAN

SECTION II

OUR APPROACH AND WORK PLAN

Our Approach

Our approach for achieving your objectives will incorporate several important overall rationales. Specifically:

- *Client-consultant communications will be a paramount consideration.* We will work closely with you to assure concurrence on the conduct, and progress of the engagement, as it relates to thoroughness, scope and applicability.
- *Participation will be emphasized,* thus assuring that positional duties are clearly understood and opportunity for input is provided. To accomplish this, we will interview department head and supervisory employees included in the study as well as any other classifications that require particular attention.
- *The labor market survey will be customized,* with minimal, or no, reliance on “canned” data. Related:
 - We will develop a custom survey instrument that clearly specifies the duties of each of the County’s job classifications.
 - We will define the most appropriate labor market including other counties, public and private employers, local employers and others,
 - We will seek market data for all of the studied positions in a market survey that can later be used in the development of pay ranges for the County’s positions.
 - We will also survey employee benefits thus providing a more accurate appraisal of total compensation.

Project Work Plan

In developing the classification and compensation system we will structure the project into the following specific tasks:

Task 1: Meet and Refine Work Plan

It will be our intention to work closely with the County to develop the classification and compensation system. Related, as a first step in the study process, we will meet with your selected representative(s) by Zoom to:

- Further define, and logistically plan, our approach and work schedule

- Determine an approach for ongoing feedback.

Task 2: Collect and Review Compensation-Related Documentation

We will then collect and review relevant compensation information, including existing job descriptions, benefits data, compensation-related personnel policies, the existing pay grade structure, labor contracts and all other information that will provide us with an understanding of classification and compensation issues.

Task 3: Provide Employee Orientation and Elicit Employee Input

At this time, we will also schedule group meetings with the employees. The purpose of these meetings will be threefold, including:

- Orienting employees to the project work plan and objectives.
- Explaining the importance of their input in working with our project consultant.
- Eliciting their assistance in the study process – more specifically, to complete a job analysis questionnaire document regarding their specific job duties, reporting relationships and other aspects of their job pertaining to compensation.

The orientation meetings will be held by Zoom, thus avoiding travel costs.

Task 4: Conduct Department Head and Supervisor Interviews

The completed job questionnaires, in conjunction with your existing job descriptions, will provide our consultant with a good overview of job duties and reporting relationships. However, we do not feel that the questionnaire is sufficient for fully understanding the function of the position within the larger organization. Consequently, we consider it important that additional information be gathered through a subsequent department head and supervisor interview process. Therefore, after reviewing the completed questionnaires we will schedule interviews with each department head and select managers/supervisors included in the study. This will be an on-site interview process in which our project consultant travels to your facility. The interviews will focus on:

- Obtaining a broader definition of duties and responsibilities for all positions for purposes of point factoring and determining relative grade positioning.
- Clearly defining key duties to be used to compare the position to the labor market.

Task 5: Develop List of Market Comparables in Consultation with the County

To establish compensation parameters for the County’s labor force, we must first define the labor market. Ideally, the defined market will be comprised of a mix of counties and other public sector entities that have similar organizational structures and/or positions with similar duties. As noted, private sector data will also be included for select positions.

In Task 6, we will work with you to define a representative labor market. To accomplish this, we will:

- Present the County with a listing of potential comparable employers. We will develop and present profile data on each entity to support this process – comprised of a mix of financial and demographic data such as population, location, and taxable valuation. We will then work with you to refine the list.
- We will also establish supplementary data targets that are market-competitive for certain positions that are underrepresented in our primary survey process. Not all positions will have legitimate comparables – we will identify data for as many positions as possible.

Task 6: Develop Survey Instrument

Having completed Task 5, we will develop a survey instrument to elicit feedback on all of the positions included in the study. This will be a “custom survey” that briefly describes each position. In addition to salary, we will survey other relevant compensation data, such as:

- Key duties that differ from the County’s positional duties
- Wage components not reflected in base wage.
- Off-time provisions, including sick, personal, vacation, holiday and other.
- Sick-time bank policies, accrual limits and payout provisions.
- Health care coverage including PA 152 compliance, employee cost sharing requirements, prescription drug co-pay levels, payment-in-lieu of insurance options and other health care issues.
- Disability coverages including short-term disability, all purpose day programs, long-term disability – as well as life insurance levels.
- Retirement benefits including defined benefit (DB) or defined contribution (DC) retirement program usage. As appropriate, DB employee contribution, final average multiplier and program type (and/or) employer DC contribution and required match, plus any supplemental employer-paid contributions.

- Employer-paid retiree health care provision including percentage paid, spousal coverage, Medicare supplemental provision and/or any Retirement Savings Account benefits.
- Work hours, work week and related conditions.

Task 7: Request, Compile and Analyze Benefit Cost Data

You have also requested that the survey and subsequent pay grade structure evaluation consider the cost of benefits, thus providing the County with feedback concerning total compensation. The task is complicated by the fact that different entities have different benefit packages for different groups. Moreover, an employee in another county, as an example, may not have a Cass County position in the same group.

To account for these differences, our approach would be to gather benefit cost data for one group such as non-union employees. This would include:

- Annual Vacation or PTO
- Personal days
- Sick time
- Longevity pay (if any)
- Health insurance cost (family coverage)
- Employee health premium cost sharing
- Life insurance
- Disability insurance
- Dental and Optical
- Retirement.

These costs will then be standardized for a model employee (e.g. a five-year employee with family coverage with a base wage of \$60,000). This is a first comparison that will be made. The model would then be applied to all positions working on the assumption that fixed costs would be standard across the workforce.

Discussion would then commence with administration to determine how this data will be utilized. As an example, pay ranges do not typically include benefit cost. However, it could be included if that is the County's preference. Or there are other options for presentation that would also satisfy the objective of illustrating the total cost and budgetary impact on the County.

Task 8: Conduct Survey Process and Finalize Results

Having developed the survey instruments, we will both mail and email the survey, and tabulate the incoming results. Follow-up calls will be made to clarify particular points, and supplementary surveys will be developed for any positions that are not adequately represented in our survey results.

It should be noted that unlike other firms, we will minimize the use of “canned data” to private sector survey sources only. All public sector data will be current to the study process. Our relationships with other Michigan county officials will serve to facilitate data collection. We pride ourselves on precision. This is particularly important at a point in time when salaries are changing rapidly. Essentially, previously collected data is compromised to some extent. Using this data is common among consulting firms. It is a practice that we avoid.

Lastly, it should also be mentioned that we are currently conducting a wage and benefit survey for the State of Michigan spanning 400 employers. Though confidentiality must be maintained, a wealth of resulting wage and benefit data can be used in aggregate for your study.

Task 9: Conduct Job/Point-Factor Evaluation and Develop Pay Grades

Point-factoring is a process in which each position is point-ranked relative to all other positions in the organization or group. Ideally, point-factoring is considered as a means of establishing internal equity, and in turn, pay grade placement.

In Task 8, we will perform a point-factor analysis encompassing all positions included in the study. In this process, each position will be ranked in relation to ten factors. The results will be used to develop a grade structure and establish grade placement for each individual position.

The ten factors that will be utilized include the following:

- Education and experience
- Judgment and Independence of Action
- Internal and External Relations
- Supervisory or Managerial Responsibility
- Job Complexity
- Responsibility for the Rights of Others
- Technology Use
- Impact on Programs, Services and Operations
- Document Concentration
- Work Environment.

The job evaluation plan that we employ has been specifically developed and point weighted by our firm for use by Michigan-based public entities. This is our primary area of specialty and the job evaluation plan has been incrementally improved with each project to reflect this experience.

Task 10: Apply Survey Results and Develop Pay Ranges for Each Pay Grade

In Task 10, we will use the results of the survey process to develop a pay range for each applicable pay grade. The result will be a comprehensive pay grade structure that includes all of the studied positions.

Task 11: Analyze Each Position within the Confines of the New Pay Grade Structure

We will then proceed to evaluate the wage levels of each position relative to the newly established pay ranges. We will first determine any “red circled” positions that are paid at a level higher than the recommended range maximum and any “green circled” positions that are below the range minimum. All positions will be evaluated using a compa-ratio analysis to illustrate their specific positions within their respective ranges.

Task 12: Develop Pay Progression Options and Analysis of Results

There are various methods for implementing a pay system. Many clients prefer a multi-year methodology for advancing employees through the pay range. This may depend on performance evaluation results or be more structured (such as a step system with progressive pay increases). Related to this, we will also:

- Revisit and discuss the County’s current compensation adjustment process with representatives of the County.
- Introduce several examples of pay progression systems that are currently used in the public sector.
- Provide cost data to illustrate the impact of different approaches – and adjustments based on the study results.

Budgetary wherewithal will be a primary point of discussion in evaluating possible options. Presuming a step system will be used, we will develop a total cost of implementation. This cost will be broken out for each bargaining unit and presented as a total cost.

Task 13: Develop Final Report Document

At the conclusion of Task 12 we will develop a comprehensive final report document. This will include:

- Written summation of all project methodologies.
- All schedules and summary results developed in Tasks 1-12.
- The recommended pay grade structure including all classifications.
- Identification of any positions that fall below or above the range parameters specified for their respective classifications.
- Pay progression options and analysis intended to facilitate future pay decisions and implementation of the study’s results.

- Narrative summary and suggestions concerning the employee benefits comparison including the total cost of benefits and wages for each job classification.
- Specification of annual procedures required to update the system for ongoing use.
- All other tools necessary to maintain an ongoing compensation system.

Essentially, the final report will be developed as a living document that provides the County with the ability to utilize the results and procedures for years into the future. The contents of the report will be explained to the County in a discussion/workshop as the last task in the study process.

Task 14: Facilitate Implementation and Present Final Report to the Board

At the conclusion of Task 13 we will review a draft report with the County Administrator, ensure satisfaction, and discuss implementation. Every county is different in terms of the actions necessary for successful implementation. Our consultant’s experience in past studies will be useful in determining the proper steps for Cass County.

This proposal does not include an appeal process for employees. We do not recommend appeals unless a significant error has occurred. This is very rare due to the thoroughness of the study process. Should this occur, we would review the rationale, discuss it with the County Administrator, and if warranted, rectify the situation. Appeals beyond this rare situation are, in our opinion, counterproductive and potentially divisive to the organization. The County is employing a professional to complete the project. The results should be treated as such.

At the conclusion of Task 13 we will also schedule and provide a final report presentation to the County’s Board of Commissioners via ZOOM or in person if preferred. Travel costs would be required for the latter option.

* * * * *

In the following section, we discuss our organization and project team.

SECTION III

OUR ORGANIZATION AND PROJECT CONSULTANT

SECTION III

OUR ORGANIZATION AND PROJECT CONSULTANT

Municipal Consulting Services LLC is a management consulting firm incorporated in and licensed by the State of Michigan. The firm was established to provide human resources and operational-based consulting to public sector clients, including cities, counties, school districts, institutions of higher education and other not-for-profit organizations. With more than 50 years of combined experience with Michigan's public sector and the completion of hundreds of management studies, we are able to provide our clients with a vast array of products, covering a broad spectrum of organizational and human resources consulting services.

This project, for Cass County, will be performed by Mark Nottley, Principal for Municipal Consulting Services LLC. Mr. Nottley has performed over 250 compensation and human resource-related projects for public sector clients. Clients have included cities, townships, social; services agencies, public utilities, not-for-profits, higher education, county governments and other public sector entities.

Mr. Nottley is certified as a Senior Professional in Human Resources by the Society for Human Resources Management (SHRM) and holds a Master's Degree in Public Administration from Wayne State University. His biography is included in Appendix A and a listing of client entities is included in the following section.

* * * * *

A résumé for our proposed project consultant is included in Appendix A. In the following section we discuss our specific experience.

SECTION IV

OUR QUALIFICATIONS FOR CONDUCTING THE STUDY

SECTION IV

OUR QUALIFICATIONS FOR CONDUCTING THE STUDY

As noted, our proposed project consultant has conducted numerous classification and compensation studies of public entities. We have listed below a number of recent project references, followed by a more complete listing of experience. We will be pleased to provide client references for any of these engagements upon request.

RECENT REFERENCES FOR OUR PROJECT CONSULTANT

Client: Hillsdale County (2023)

Project: Classification and Compensation
Contact: Mr. Derek Ringman, Finance Director
Phone: 517.437.2739

Client: Mackinac County (2023)

Project: Classification and Compensation
Contact: Ms. Hillary Vowell, County Clerk
Phone: 906.648.7800

Client: Montmorency County (2022)

Project: Classification and Compensation System – all departments
Contact: Ms. Cheri Eggett, Treasurer
Phone: 989.785.8086

Client: Wayne County Airport Authority - Detroit Metro Airport (2023)

Project: Evaluation of Select Unit Total Compensation
Contact: Lynda Racey, Human Resources Vice President

Client: State of Michigan (current project)

Project: 2024 State-wide Survey of Wages and Benefits of 150 of the Largest State-wide Employers and Resultant Wage and Benefits Report
Contact: Ms. Cheryl Schmittiel, Past Director, Office of the State Employer
Phone: 517.335.2579

Client: Branch-Cass-St. Joseph Health Department (2019)

Project: Classification and Compensation Study
Contact: Ms. Theresa Fisher, Administrative Services Director
Phone: 989.275.8021

Client: Ottawa County (2021)

Project: Classification and Compensation System – all departments
Contact: Ms. Marcie VerBeek, Director of Human Resources
Phone: 616.738.4879

Client: Manistee County (2022)

Project: Classification and Compensation System – all departments
Contact: Ms. Lisa Sagala, County Administrator
Phone: 231.398.3500

Client: Ottawa County (2024)

Project: Bi-annual Elected Officials Survey (every two years)
Contact: Ms. Marcie VerBeek, Director of Human Resources
Phone: 616.738.4879

Client: Livingston County (2015 and Livingston Courts (2017)

Project: Classification and Compensation System – all departments
Contact: Ms. Jennifer Palmbo, Director of Human Resources and Labor Relations
Phone: 517.540.8790

Client: Jackson County (2016)

Project: Classification and Compensation System – all departments and all elected
Contact: Mr. Michael Karabetsos, Director of Human Resources
Phone: 517.499.5019

Client: Berrien County (2020)

Project: Classification and Compensation System – all departments
Contact: Ms. Shelley Jarvis, Director of Human Resources
Phone: 269.982.8616

Client: Monroe County (2020)

Project: Classification and Compensation System – all departments
Contact: Ms. Aundrea Armstrong, Director of Human Resources
Phone: 734.-240.7298

Client: Midland County (2016 and ongoing reclassifications)

Project: Classification and Compensation System – all departments
Contact: Ms. Suzanne Ault, Director of Human Resources
Phone: 989.832.6752

Client: Kent County Road Commission (2019)

Project: Classification and Compensation Study
Contact: Mr. Michael Dennis, Human Resources Director
Phone: 616.242.6937

Client: Roscommon County (2019)

Project: Classification and Compensation Study
Contact: Ms. Jodi Valentino, County Administrator
Phone: 989.275.8021

Client: Marquette County (2024 – just ending)

Project: Classification and Compensation System – all departments and elected
Contact: Mr. Scott Erbisch, County Administrator
Phone: 906.225.8151

Client: Shiawassee County (2023)

Project: Project: Classification and Compensation System – all departments
Contact: Mr. Larry Johnson, Health Officer
Phone: 989.743.2430

Client: Clinton County (2024)

Project: Classification and Compensation System – all departments
Contact: Mr. John Fuentes, County Administrator
Phone: 989.224.5121

Client: Otsego County (2017)

Project: Classification and Compensation System – most departments, courts were studied in 2018
Contact: Ms. Trisha Adam, Assistant County Administrator
Phone: 989.731.7522

Client: Monroe County Community Mental Health (2022)

Project: Classification and Compensation System – organization-wide
Contact: Mr. Jim Brown, Director of Human Resources
Phone: 734.384.0283

Client: Livingston County Community Mental Health (2017)

Project: Classification and Compensation System– organization-wide
Contact: Ms. Connie Conklin, Executive Director
Phone: 517.548.0081

Client: Manistee County Community Mental Health (2022)

Project: Classification and Compensation System– organization-wide
Contact: Mr. Chip Johnson, Executive Director
Phone: 517.548.0081

Client: Eaton County (2014 and ongoing reclassifications)

Project: Classification and Compensation System and Updates – all departments
Contact: Ms. Connie Sobie, Deputy County Administrator
Phone: 517.543.3331

Client: *St. Joseph County (2013 and reclassifications – COA: 2022)*
Project: Classification and Compensation System
Contact: Ms. Teresa Doehring, Director of Human Resources
Phone: 269.467.5675

Client: *Client: Osceola County (2015)* – all departments
Project: Classification and Compensation System
Contact: Ms. Sue Vander Pol, County Coordinator
Phone: 231.832.6196

Client: *City of Ann Arbor (2018)*
Project: Classification and Compensation System
Contact: Ms. Ashley Walicki, Human Resources Supervisor
Phone: 734.994.5961

Client: *Otsego County Courts (2018)*
Project: Classification and Compensation System
Contact: Victoria Courterier, Court Administrator
Phone: 989.731-0228

Client: *Gratiot County (2019)*
Project: Classification and Compensation – select positions
Contact: Ms. Terri R. Ball, Treasurer
Phone: 989.875.5215

Client: *Hillsdale County (2023)*
Project: Classification and Compensation
Contact: Mr. Derek Ringman, Finance Director
Phone: 517.437.2739

Client: *Mackinac County (2023)*
Project: Classification and Compensation
Contact: Ms. Hillary Vowell, County Clerk
Phone: 906.648.7800

On the following pages we provide an additional listing of prior experience. We will be pleased to provide additional references at your request.

PAST EXPERIENCE IN CONDUCTING CLASSIFICATION AND COMPENSATION STUDIES (NOTTLEY & RYE)

Alger-Cass Community Action Board
Alpena Community College
Antrim County
Barry County
Barry County Road Commission
Bay County
Bay County Water & Sewer
Bloomfield Charter Township
Branch County
Calhoun County
Capital Area Negotiators Association
 [36 school districts]
Cass County
City of Albion
City of Allen Park
City of Alpena
City of Bad Axe
City of Berkley
City of Birmingham
City of Charlotte
City of Clio
City of Crystal Falls
City of Durand
City of East Lansing
City of Ecorse
City of Fenton
City of Flint
City of Fremont
City of Gaylord
City of Grand Haven
City of Grandville
City of Harrison
City of Hazel Park Library
City of Huntington Woods
City of Jackson
City of Kentwood
City of Lapeer

Eaton County
Alpena County
Arenac County
Barry County Commission on Aging
Barry-Eaton Health Department
Bay County Road Commission
Benzie County
Bloomfield Hills Schools
Brighton District Library
Calhoun County Probate Court
Capital Region Airport Authority
Chippewa County
City of Eaton
City of Alma
City of Auburn Hills
City of Benton Harbor
City of Big Rapids
City of Brighton
City of Cheboygan
City of Corunna
City of Dowagiac
City of East Jordan
City of Eastpointe
City of Fennville
City of Ferndale
City of Frankenmuth
City of Galesburg
City of Grand Blanc
City of Grand Ledge
City of Harper Woods
City of Hazel Park
City of Hudsonville
City of Ironwood
City of Keego Harbor
City of Lansing
City of Lathrup Village

City of Lincoln Park	City of Lowell
City of Madison Heights	City of Manistee
City of Marlette	City of Mason
City of Menominee	City of Midland
City of Milan	City of Monroe
City of Montague	City of Mt. Morris
City of Muskegon	City of New Haven
City of Niles	City of North Muskegon
City of Norton Shores	City of Oak Park
City of Owosso	City of Perry
City of Plainwell	City of Portland
City of Potterville	City of River Rouge
City of Riverview	City of Rochester Hills
City of Rogers City	City of Romulus
City of Roseville	City of Royal Oak
City of Saline	City of Southgate
City of Springfield	City of St. Clair Shores
City of St. Joseph	City of St. Louis
City of Sturgis	City of Swartz Creek
City of Taylor	City of Tecumseh
City of Three Rivers	City of Traverse City
City of Warren	City of Wayland
City of West Branch	City of Woodhaven
City of Wyoming	City of Ypsilanti
City of Zeeland	Clare-Gladwin Probate Court
Clinton County	Clinton-Eaton-Ingham Community Mental Health
Community Action Agency of Jackson	Community Action Agency of South Central MI
Copper Country Mental Health Services	Delhi Township
Delta Township	Detroit Public Schools
DeWitt Public Schools	District Health Department No. 2
Eaton County	Eighth District Court
Emmett Charter Township	Grand Haven Charter Township
Grand Rapids Community College	Grand Traverse County
Grand Valley Metro Council	Gratiot County
Gratiot County Community Mental Health	Holt Public Schools
Ingham County	Ingham County Medical Care Facility
Ingham County Road Commission	Ionia County Community Mental Health
Ionia County Road Commission	Isabella County
Jackson County	Kalamazoo County Road Commission

Kent County
Lake County
Lansing Board of Water & Light
Lansing Township
Leelanau County
Manistee County
Cass County
Mecosta County

Michigan Catastrophic Claims Association
Michigan Sheriffs Association
Midland County Central Dispatch Authority
Monroe County
Monroe County Community Mental Health
Montcalm County
Municipal Employers' Retirement System
North Central Community Mental Health
Oakland County
Osceola County
Otsego County
Oxford Charter Township

Pittsfield Charter Township

Region VII Area Agency on Aging
Saginaw County
Shiawassee County
Southeastern Berrien County Landfill
Authority
Southfield Township
St. Joseph County

State of Michigan-Department of State Police

State of Michigan-Legislative Council
State of Michigan-Senate Fiscal Agency
State of Michigan-Supreme Court
Union Township
Village of Almont
Village of Bingham Farms

Kent County Road Commission
Lake Township
Lansing Housing Commission
Lapeer County
Livingston County
Manistee County Library
Cass County Health Department
Meridian Charter Township
Michigan Municipal Risk Management
Association
Midland County
Mid-South Substance Abuse Commission
Monroe County Community College
Monroe County Opportunity Program
Montmorency County
Newaygo County
Oakland Community College
Orion Charter Township
Oscoda Charter Township
Ottawa County
Pathways
 [formerly Alger-Cass CMH]
Redford Township
Saginaw Charter Township
Shelby Charter Township
Shiawassee County Community Mental
Health
Southeastern Oakland County Water
Authority
St. Joseph Commission on Aging
State of Michigan-Department of Civil
Service
State of Michigan-Department of
Transportation
State of Michigan-Office of the State
Employer
State of Michigan-State Senate
Tuscola County
Van Buren County
Village of Beverly Hills
Village of Chelsea

Village of Dexter
Village of Franklin
Village of Milford
Washtenaw County
Waterford Charter Township

Village of Fowlerville
Village of Grosse Pointe Shores
Village of Vicksburg
Washtenaw County Road Commission
West Bloomfield Charter Township

* * * * *

Additional references will be provided on request. In the next section we discuss project timing and fees.

SECTION V
PROJECT TIMING AND FEES

SECTION V

PROJECT TIMING AND FEES

PROJECT TIMING:

We are now reserving new project start dates for fall, 2024. Related to this, we will be pleased to commence the study at a time of mutual concurrence. The typical timeline for a study of this scope is generally 150-180 days. A project timeline is included following Section V.

PROFESSIONAL FEES

You have requested an extensive breakdown of professional fees. We cannot provide this breakdown since our fees are determined on a per job title basis for county projects. This fee basis has evolved over time and is consistent for fees charged to any county work for position counts of similar size in 2024 (excluding projects requiring job description development or update).

Professional fees to complete the project are based on our standard fee of \$550 per classification for a study of this size. Based on the position count provided to us (i.e. 100), the not-to-exceed cost for the study would be \$55,000.

TRAVEL EXPENSES AT ACTUAL COST:

Travel expenses for the project will include airfare for one trip from Denver to Grand Rapids (Task 4), as well as rental car cost, mileage to/from airport, and lodging. Total expenses charged to Cass County will include only the above and will be billed at actual cost. All travel expense receipts will be maintained and provided to the County. Meals and other travel incidentals will be the responsibility of the consultant. Additionally, if it is possible to split travel costs with other current clients, every effort will be made to do so.

ADDITIONAL COSTS THAT COULD BE INCURRED:

If the positional count exceeds 100 either at project inception or completion, Cass County would be charged an additional \$550 for each added job title. For any later work the County would be charged \$175 per hour.

MISCELLANEOUS:

This proposal will remain effective for 150 days from the date of submittal.

Cass County will be billed on a calendar monthly basis for work completed in the previous period. All invoices will be due within thirty days of submittal.

PROJECT DELIVERABLES:

Cass County will receive three bound copies of the final report document and an electronic file of the final report from which additional copies can be printed or source data can be extracted for future use. The County will also receive all files, spreadsheets and other analysis containing the point factor results, grade structures and other data necessary for ongoing administration of the new pay system.

**Exhibit 1
Cass County
Proposal to Conduct a Compensation Package Study
Project Timeline**

#	Tasks:	Month:	1	2	3	4	5	6
1	Meet and Refine Work Plan and Meet Throughout the Project							
2	Collect and Review Compensation-Related Documentation							
3	Provide Employee Orientation and Elicit Employee Input							
4	Conduct Department Head and Supervisor Interviews							
5	Develop Market Comparables							
6	Develop Survey Instrument for Wage and Benefit Survey							
7	Request, Compile and Analyze Benefit Cost Data							
8	Conduct Survey Process and Finalize Results							
9	Conduct Point Factor Evaluation and Develop Pay Grades							
10	Apply Survey Results and Develop Pay Ranges for Each Grade							
11	Analyze Each Position Within the Confines of the New Pay Grade							
12	Develop Pay Progression Options and Analysis of Results							
13	Develop Final Report Document							
14a	Facilitate Implementation							
14b	Present Final Report to the Board							

APPENDIX A

PROJECT CONSULTANT RÉSUMÉ

RÉSUMÉ OF MARK W. NOTTLEY, SPHR

PRESENT POSITION:

Principal, Municipal Consulting Services LLC

AREAS OF CONSULTING EXPERTISE:

Personnel Issues, Compensation and Employee Benefits Evaluation - Conducted classification and compensation studies and employee benefit analyses for municipalities to determine appropriate salary, retirement and benefit levels. Developed personnel policies, manuals and performance evaluation systems as components of comprehensive personnel systems.

Executive Search Services – Conducted or oversaw the conduct of more than 100 executive searches focusing on City and Village Managers, Department Heads and various other municipal professional classifications.

Organizational and Operational Analysis - Conducted operations analyses for most areas of government service provision including police and fire services, vehicle and building maintenance, community development, public works, recreation, transportation and health and human services. In this capacity, identified specific opportunities for improved performance and increased operational cost-effectiveness.

Financial Models - Prepared comprehensive spreadsheet-based financial models for a number of municipalities, estimating future years' conditions for each of the various revenue and expenditure sources and categories. Following development of the models, frequently worked with the particular municipality in defining long-range fiscal strategies.

Tax Policies - Reviewed tax policies for a number of local governments, ranging from the analyses of specific millages and service charges to comprehensive city-wide evaluations of user fees. Recommendations resulting from these reviews have resulted in more equitable tax assignment and increased revenue generation through more competitive fee structuring.

Privatization - Assessed privatization options for a number of local governments including the potential cost-saving and/or service improvement associated with sole source and competitive private contracting and combination public/private service provision. Areas of review have included golf course operation, turf mowing, forestry services, landfill operation, vehicle maintenance, emergency medical services, transportation, sanitation, water and wastewater operations, and the use of auxiliary paid-on-call firefighters.

Productivity Improvement - Performed ongoing research related to operational performance and productivity improvement. Conducted several major productivity studies including an eight-city comparative analysis of police and fire services effectiveness in the Detroit Metropolitan Area.

Municipal Improvement and Growth Strategies - Assisted numerous municipal clients in defining strategies for urban development and infrastructure upgrade as well as strategies for maintaining existing municipal and community assets.

Market Analysis - Prepared and assisted in the preparation of market analyses/feasibility studies designed to facilitate future planning and development, including downtown office/commercial development, reuse of historic structures, housing development, and the construction of a major marina/hotel complex.

PRIOR ORGANIZATIONAL AFFILIATIONS:

Rehmann Robson, Public Accountants and Management Consultants.

Principal in charge of Government Consulting Services Division with responsibility for managing or conducting consulting projects focusing on financial analysis, operational performance, future planning, human resource issues and other areas of relevance to municipal management.

Michigan Municipal League

Founder and Director of the League's Municipal Consulting Services Division with responsibility for managing and performing management consulting projects, focusing on municipal operations and finance, and human resources management.

Plante & Moran, Public Accountants and Management Consultants.

Manager in local government consulting practice with responsibility for managing or conducting consulting projects focusing on financial analysis, operational performance, future planning, human resource issues and other areas of relevance to municipal management.

Coopers & Lybrand, Public Accountants and Management Consultants (now PricewaterhouseCoopers)

Senior consultant in the firm's national practice for local government consulting specializing in financial and operational consulting and municipal productivity assessment and improvement.

EDUCATION:

Wayne State University - Master of Public Administration (Summa cum Laude)

Wayne State University - Bachelor of Arts (with distinction)

Certification as a Senior Professional in Human Resources

PROFESSIONAL AFFILIATIONS:

International Personnel Management Association
Society for Human Resources Management
Pi Alpha Alpha, National Honor Society for Public Administration

**CASS COUNTY CLASSIFICATION & COMPENSATION STUDY PROPOSALS - 2024
Bid Tabulation**

Vendor	Base Cost	Optional Costs
AutoSolve	\$32,250.00	Maintenance - First Year \$6,000; 2nd Year \$12,000 Travel Expenses at actual cost, \$550.00 for each added job title, and \$175 per hour for additional work requested beyond scope.
Municipal Consulting Services	\$55,000.00	
McGrath Human Resources Group	\$41,258.00	Benefits/Total Rewards Analysis-\$5,200.00, Travel \$6,000.00
PosiUp	\$32,330.00	Fixed Cost, no optional elements noted
CBIZ	\$98,525.00-Virtual	\$113,825.00 with all meetings on-site
Gallagher	\$43,900.00	\$47,500 additional if drafting new job descriptions
MGT	\$81,794.00	Fixed Cost, no optional elements noted
PayPoint	\$37,500.00	Fixed Price, no options noted
Hiring Solutions LLC	\$48,950.00	\$550 per job description, 89 positions included in pricing.



CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

TO: Board of Commissioners

DATE: July 5, 2024

SUBJECT: June 2024 Administrator's Report

Historical Courthouse

Work continues at a great pace on the Historic Courthouse and the timeline still appears to support an early fall 2024 opening. Vinyl flooring installation is underway on the third floor. The bathrooms on the third floor are targeted for an opening after the 4th of July but partitions and accessories are already nearly complete. The sound batts for the Commissioner Chambers and the trim/frame for the LED wall are now installed. Glass installation has started for interior glass. Landscaping has started on the west side near the stairs. Ceilings on the second floor are making great progress. H&H Painting is onsite with their large lift to paint the clock and bell tower. Exterior cleaning of the limestone will begin after the 4th of July. Wire is being run for lighting on the third floor. All diffusers, HVAC, and lighting underway on the third floor with the second floor close behind. Handrail installation for stairs scheduled for second week of July. First floor painting is in process. Trim carpentry is close to completion, should be finished mid-July. Cabinetry has arrived on site and installation has begun. The Commissioners desk is in fabrication now and will take a couple of weeks to complete. We anticipate closing the second floor corridor and opening the third towards the middle of the month so that work can begin there. The elevator will be adjusted once we are ready for that to begin. In summary, great progress is being made and we are on track.

FY25 Budget

We are hard at work on working through the FY 25 Budget Process. Meetings have been completed with all Elected Offices and Department Heads. Over the next 7 to 10 days, we will be working to compile a draft requested budget and working through the requests to generate an Administrator's Recommended Budget. We are targeting the middle to end of July for a Workshop to go through the budget/requests with each office/department.

Civic Clerk Agenda System

I am pleased to announce that this Agenda was fully created using the new Agenda Management System. We have worked through several different planning and training sessions with CivicPlus over the past 6 weeks to reach this point. It is a big change so we know that some additional coordination and collaboration will be needed to get the entire system ironed out for use by all. I am very happy with the product overall. Admittedly, I believe that CivicPlus has some work to do in adjusting some of their training sessions to make it easier to understand for end-users, but we are working with them to address our concerns and have let all offices/departments know that we are happy to complete additional trainings as may be needed. From this point forward, all Agendas will be created using our new system. Additionally, we will be sending out info to all Commissioners in the very near future giving some information about the new Board Portal for Agendas that is available for your use. It enables Commissioners to use a digital version of the Agenda that is easy to navigate, take notes, and other features we think many of you may find to be useful. Again, more information will be coming on that in the near future.

Materials Management Planning

As of July 5th, we have submitted our Notice of Intent to the State of Michigan Department of Environment, Great Lakes, and Energy. The NOI will kickoff the formal process of creating the MMP Committee for the creation of our multicounty plan in coordination with our partners at the Southwest Michigan Planning Commission. There is still a long way to go from here in drafting and formulating the plan that will ultimately guide our materials management processes into the future. However, this is a major step in moving forward and I am excited to see the progress that



CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

will come as the work begins. In the coming meetings, we will be bringing recommendations for appointment to the Materials Management Committee for BOC Approval. Once we have the Committee established, they will work to create/finalize bylaws and, ultimately, a strategy for the plan itself. We will continue to keep all of you informed as to the progress of the MMP Process. Commissioner Marchetti has been in every meeting with me throughout this process and I'd like to give a big thanks to her for all of her time, knowledge, and help in working with us to get to this point.

Public Defenders Office Project

The Public Defenders Office Renovation Project will begin later this month. This past week, Facilities assisted with helping CASA move from their space at the Law & Courts Building to a temporary area in the County Building. When the transition to the Historic Courthouse occurs, we anticipate CASA will move into the space currently occupied by the Veteran's Office. We are working with Chief Judge Bealor, Public Defender Administrator Smith, and Elite Companies on the logistics and plan for the renovation. Our primary goal is to expeditiously complete the project while ensuring we do everything we can to minimize potential disruption to court operations. We've had some great conversations about how we plan to coordinate this effectively and I anticipate this project to be completed on time and ready for use before the end of September as required by the Grant.

Respectfully Submitted,

Matthew Newton
County Administrator



CASS COUNTY Board of Commissioners

TO: Board of Commissioners
FROM: MERS Committee
RE: MERS Committee Dissolution

REQUEST:

Dissolution of Ad-Hoc MERS Committee

BACKGROUND:

At the June 26, 2024 meeting of the MERS Committee, the committee voted to dissolve based on the completion of its stated mission when it was created. A roll call vote was requested, with all seven committee members present voting in favor of the motion.

REVIEWS:

Administration	Created/Initiated - 6/28/2024
Administration	Final Approval - 6/28/2024

FINANCIAL ANALYSIS:

N/A

RECOMMENDATION:

Approve the dissolution of the MERS Committee following discussion.



CASS COUNTY Board of Commissioners

TO: Board of Commissioners
FROM: Clerk/Register Monica McMichael
RE: Jury Fees

REQUEST:

I respectfully request that the board approve \$35,000 in additional funding to line item 101-215-811.00, juror fees.

I agreed to reduce the jury line item after budget cuts. However, we are in need of additional monies after an increase in jury trials.

Because there are jurors from two Circuit Court Trials that await payment, I request that this item appear on the July 11, 2024 Regular Board Meeting Agenda so that local residents are not required to wait more than a month to receive payment.

BACKGROUND:

In order to assist with balancing the FY 2024 Budget, I reduced the original request for line item 101-215-811.000. Of the original \$24,000 budgeted, \$22,805.88 has been expended to date.

REVIEWS:

Administration	Created/Initiated - 7/2/2024
Finance	Approved - 7/5/2024
Administration	Final Approval - 7/5/2024

FINANCIAL ANALYSIS:

The required funds for jury fees are proposed to be sourced from the General Fund Balance. This allocation is deemed appropriate given its availability and the necessity to fulfill our obligations to jurors.

RECOMMENDATION:

I respectfully request that the board approve \$35,000 in additional funding to line item 101-215-811.00, juror fees.



CASS COUNTY Board of Commissioners

TO: Board of Commissioners
FROM: Richard Behnke, Sheriff
RE: Dispatch Equipment Room Air Conditioner

REQUEST:

Replacement of Dispatch Equipment Room AC Unit

BACKGROUND:

Please find attached a quote from LaPine for the replacement of the A/C unit in the 911 Center equipment/network room.

This particular unit, along with the other five units in the 911 building, is original equipment from 2004. The equipment/network room unit operates continuously, 24 hours a day, 365 days a year. While it is still functional, Dave from maintenance has informed us that this unit has reached the end of its operational life. Additionally, it has required maintenance twice since Sunday, June 16th. This unit plays a critical role in the equipment/network room by providing essential cooling for our 911 dispatch operations equipment.

I am requesting the replacement of the equipment/network room A/C unit.

REVIEWS:

Administration	Created/Initiated - 7/5/2024
Administration	Final Approval - 7/5/2024

FINANCIAL ANALYSIS:

Cost of Project of \$29,513 would be paid via the E911 Millage Fund

RECOMMENDATION:

Approve for RW Lapine to replace the Dispatch Equipment Room AC at a cost of \$29,513



February 13, 2024

Cass County
321 North State Highway M-62
Cassopolis, MI 49031

Attention: Dave Reiff

Reference: Cass County 911 Replacement Liebert

Per your request and our onsite visit to your facility, I have prepared the following quotation for your consideration.

R.W.LaPine Inc. will provide material and labor to complete the following:

- Liebert 2-ton DataMate system 407C (PFH027A, DME027E)
- Refrigerant recovery and line flush
- Removal and disposal of old equipment, set new equipment
- Refrigerant piping reconnection, and suction line insulation replacement
- Electrical reconnection
- Condensate piping
- Humidifier water supply
- System evacuation and refrigerant charge
- Warranty inspection of completed installation (Hedrick)
- Startup and manufactures equipment warranty

Your cost for this project is.....\$29,513.00

If you have any questions, please feel free to contact me.

Sincerely,

John VanderBerg

John VanderBerg
Service Manager
Cell:269-207-3636
R.W. LaPine, Inc.
jvanderberg@rwlapine.net