



# CASS COUNTY CAPITAL PROJECTS COMMITTEE

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**Tuesday, July 9, 2024 at 3:00 PM  
Cass County Building  
120 N. Broadway  
Board of Commissioners Room  
Cassopolis, MI 49031**

1. Call to Order
2. Roll Call
3. Public Comment
4. Additions/Deletions to Agenda
5. Approval of Agenda
6. Approval of Minutes
  - a. May 14, 2024 Meeting Minutes
7. Old Business
8. New Business
  - a. Dispatch Equipment Room Air Conditioner
  - b. 911 Center/EOC Flooring
9. Committee Member Comment
10. Adjournment



# CASS COUNTY BOARD OF COMMISSIONERS

## CAPITAL PROJECTS COMMITTEE

### MEETING MINUTES

*May 14, 2024*

1. The meeting was called to order at 2:33 p.m. by Commissioner Laylin.
2. Commissioner Jeremiah Jones, Commissioner Ryan Laylin, Administrator Matthew Newton, and Finance Director Jennifer Rentfrow were present. Marketing & Communications Manager Ambrosia Neldon was present to take minutes. IT Director Jodi Nestich was also present.
3. **PUBLIC COMMENT** — No public comment was given.
4. **APPROVAL OF AGENDA** — Jones moved, Laylin seconded, CARRIED, to approve agenda as presented.
5. **NEW BUSINESS**
  - A. **Law and Courts Building Camera Upgrades**
    - i. Rentfrow pointed out a recent event where an attorney suspected his tire had been slashed. The cameras, which are approximately 20 years old, could not capture this event. Cameras would have been helpful to prove whether or not this happened.
    - ii. Nestich confirmed the company is honoring the quote given in 2022. Supplemental quotes were not given because this is a proprietary project.
    - iii. Nestich said the project needs to be started as soon as possible, as the MMRMA reimbursement of 50% of the project is contingent upon completing by September 30, 2024. A letter of intent is needed to get started.
    - iv. Jones moved, Laylin seconded, to move the project forward to the Committee of the Whole.
6. **COMMITTEE MEMBER COMMENT** — Commissioner Laylin asked for an updated on Animal Control.
7. **ADJOURNMENT** — Jones moved to adjourn the meeting at 2:41 p.m.



# CASS COUNTY Capital Projects Committee

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**TO:** Capital Projects Committee  
**FROM:** Richard Behnke, Sheriff  
**RE:** Dispatch Equipment Room Air Conditioner

**REQUEST:**

Replacement of Dispatch Equipment Room AC Unit

**BACKGROUND:**

Please find attached a quote from LaPine for the replacement of the A/C unit in the 911 Center equipment/network room.

This particular unit, along with the other five units in the 911 building, is original equipment from 2004. The equipment/network room unit operates continuously, 24 hours a day, 365 days a year. While it is still functional, Dave from maintenance has informed us that this unit has reached the end of its operational life. Additionally, it has required maintenance twice since Sunday, June 16th. This unit plays a critical role in the equipment/network room by providing essential cooling for our 911 dispatch operations equipment.

I am requesting the replacement of the equipment/network room A/C unit.

**REVIEWS:**

Administration	Created/Initiated - 7/8/2024
Administration	Final Approval - 7/8/2024

**FINANCIAL ANALYSIS:**

Cost of Project of \$29,513 would be paid via the E911 Millage Fund

**RECOMMENDATION:**

Approve for RW Lapine to replace the Dispatch Equipment Room AC at a cost of \$29,513



February 13, 2024

Cass County  
321 North State Highway M-62  
Cassopolis, MI 49031

Attention: Dave Reiff

Reference: Cass County 911 Replacement Liebert

Per your request and our onsite visit to your facility, I have prepared the following quotation for your consideration.

R.W.LaPine Inc. will provide material and labor to complete the following:

- Liebert 2-ton DataMate system 407C (PFH027A, DME027E)
- Refrigerant recovery and line flush
- Removal and disposal of old equipment, set new equipment
- Refrigerant piping reconnection, and suction line insulation replacement
- Electrical reconnection
- Condensate piping
- Humidifier water supply
- System evacuation and refrigerant charge
- Warranty inspection of completed installation (Hedrick)
- Startup and manufactures equipment warranty

**Your cost for this project is.....\$29,513.00**

If you have any questions, please feel free to contact me.

Sincerely,

*John VanderBerg*

John VanderBerg  
Service Manager  
Cell:269-207-3636  
R.W. LaPine, Inc.  
jvanderberg@rwapine.net



# CASS COUNTY Capital Projects Committee

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**TO:** Capital Projects Committee  
**FROM:** Richard Behnke, Sheriff  
**RE:** 911 Center/EOC Flooring

**REQUEST:**

Replace flooring in 911 Center/EOC

**BACKGROUND:**

Our flooring needs are diverse, ranging from static dissipative flooring for areas sensitive to static electricity, to carpet for added comfort and esthetics, and durable kitchen flooring to withstand heavy foot traffic and spills. Updated and functional flooring creates an inviting and conducive environment for employees and visitors. Over time, dirt, dust, allergens, and other contaminants accumulate within the fibers or surfaces of old flooring materials. This buildup can harbor bacteria, mold and other pathogens, posing significant health risks. By replacing the old, dirty flooring, we can create a cleaner and healthier indoor environment. We are requesting the installation of state-of-the-art static dissipative flooring in the 911 Center and the EOC. This type of flooring is specifically designed to meet the unique requirements of critical operational environments that require static control.

Along with the 911 Center and EOC, the rest of the building flooring is original from 2004 and needs replacing. We are requesting LVP (luxury vinyl plank) in the kitchen and at the bottom of the stairs by the exit only door. The stairway flooring will be replaced with rolled carpet and then the rest of the areas will be replaced with carpet squares.

We have obtained 3 quotes: Infinium Flooring - South Bend, Indiana Euflooria - St Joseph, Michigan Longstreet Living - Coldwater, Michigan All three quotes are attached to the email. We recommend Infinium Flooring. Their quote of \$49,102 includes all areas of the center, whereas Longstreet Livings quote of \$43,152 does not include the offices in the building.

**REVIEWS:**

Administration	Created/Initiated - 7/8/2024
Administration	Final Approval - 7/8/2024

**FINANCIAL ANALYSIS:**

Cost of \$49,102 would be paid via the 911 Fund.

**RECOMMENDATION:**

Approve Quote from Infinium Flooring to complete floor replacement at the 911 Center/EOC at a cost of \$49,102.00.



**INFINIUM FLOORS**  
4102 Meghan Beeler Court  
Suite 300  
South Bend, IN 46628  
Phone: 1-574-334-7383  
Fax: 1-574-243-3266

CASS COUNTY OF SHERIFF  
ATTN: JENNIFER ROBINSON  
RE: DISPATCH CENTER FLOORING PROJECT

*\$ 49,102 No Dump + \$900*

THE FOLLOWING PROPOSAL(S) IS PER PLANS, SPECIFICATIONS, AND/ OR FIELD MEASUREMENTS.

PRICING INCLUDES THE MATERIALS AND NON-UNION LABOR TO PERFORM THE FOLLOWING SCOPE OF WORK:

ESD AREAS: - DISPATCH CENTER, INCIDENT COMMAND ROOM, & OFFICES (3)

- FURNISH AND INSTALL STATICWORX GROUNDLOCK EXTREME LIGHT GREY TILES
- INSTALLATION INCLUDES ALL NECESSARY FURNITURE MANIPULATION
- FURNISH AND INSTALL ALL APPLICABLE TRANSITIONS
- FURNISH AND INSTALL NEW COVERED WALL BASE

\$36,807.00

LVT AREAS: - KITCHEN & STAIRWELL LANDING

- FURNISH AND INSTALL LUXURY VINYL PLANK (\$3.50 SF MATERIAL ALLOWANCE)
- REMOVAL OF EXISTING VCT / BROADLOOM CARPET AND FLOOR PREP ARE INCLUDED
- FURNISH AND INSTALL NEW COVERED WALL BASE

\$3,350.00

MODULAR CARPET TILE AREAS: - HALLWAYS & OFFICES (2)

- FURNISH AND INSTALL MODULAR CARPET TILE (\$25.00 SY MATERIAL ALLOWANCE)
- REMOVAL OF EXISTING BROADLOOM CARPET AND FLOOR PREP ARE INCLUDED
- FURNISH AND INSTALL NEW COVERED WALL BASE

\$7,095.00

LVT TREADS & RISER

- FURNISH AND INSTALL LUXURY VINYL PLANK AND RUBBER STAIRNOSINGS AT STAIRS
- REMOVAL OF EXISTING BROADLOOM CARPET AND FLOOR PREP ARE INCLUDED

\$1,000.00

# ESTIMATE

**Euflooria**  
 2944 NILES AVE  
 SAINT JOSEPH, MI 49085

jasonmcneal89@yahoo.com  
 +1 (269) 783-0199  
 Euflooria On The Gulf



Cass County Central Dispatch

**Bill to**  
 Cass County Central Dispatch  
 130 North Broadway  
 Cassopolis, MI 49031

**Ship to**  
 Cass County Central Dispatch  
 130 North Broadway  
 Cassopolis, MI 49031

**Estimate details**

Estimate no.: 1330  
 Estimate date: 06/04/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		<b>Carpet squares</b>	Carpet squares rare essence principle	1142	\$4.22	\$4,819.24
2.		<b>carpeting installation</b>	Carpeting installation	1142	\$1.00	\$1,142.00
3.		<b>carpet removal</b>	carpet removal	1292	\$0.50	\$646.00
4.		<b>Luxury vinyl plank labor</b>	Luxury vinyl plank installation	2300	\$7.00	\$16,100.00
5.		<b>cove base</b>	cove base	720	\$1.99	\$1,432.80
6.		<b>Cove Base Installation</b>	cove base installation	720	\$1.99	\$1,432.80
7.		<b>Cove Base Adhesive</b>	cove adhesive	12	\$13.99	\$167.88
8.		<b>carpet glue</b>	Carpet Adhesive	4	\$139.99	\$559.96
9.		<b>Carpet</b>	format principle	108	\$2.18	\$235.44
10.		<b>Stair charge</b>	Stair charge	1	\$100.00	\$100.00
11.		<b>Labor</b>	Professional electrician (Chzek Electric)	1	\$400.00	\$400.00
12.		<b>Static Works Ground Safe ESD Flooring</b>	Ground Works Ground Safe ESD Flooring.	1	\$34,346.03	\$34,346.03
13.		<b>Ocean view</b>	Ocean view	290	\$5.89	\$1,708.10
14.		<b>Luxury vinyl plank labor</b>	Luxury vinyl plank installation	290	\$2.75	\$797.50

Subtotal \$63,887.75

Sales tax \$2,388.68

**Total \$66,276.43**



720 E. Chicago Rd  
Coldwater, MI 49036  
Tel (517) 278-4487

**Quotation**

Quote No. 41364  
Quote Date 5/22/2024  
Quote By Tyler

**SOLD TO:** Jen Robinson  
Cass County Central Dispatch  
  
, MI  
Bus Ph (269) 445-1248

**SHIPPED TO:** Jen Robinson  
Cass County Central Dispatch  
  
, MI  
Bus Ph (269) 445-1248

Delivery Type  
Cust PU

Qty	Ord	Description	Price	Extended
1		LVT FL 1288 SqFt of Johnsonite IQ Granit SD Vinyl Tile - Main Area, Closet, Copy, Office, & Kitchen - Includes Installation	\$27,880.00	\$27,880.00
1		Carpet Tiles Sq Yd FL 28 SqYds of Shaw Change in Attitude - Main Hallway - Includes Installation	\$2,470.00	\$2,470.00
1		Base 4" Trim FL 480 LnFt of 4" Vinyl Base - Includes Installation	\$1,640.00	\$1,640.00

43,152

**Carpet Tile & Vinyl Static Dissipating Tile**  
**\*Grounding Of Floor Will Need To Be Done By A Licensed Electrician\***

**SPECIAL ORDERS ARE NOT SUBJECT TO CANCELLATION**

Availability of merchandise is estimated according to information on hand at the time order is written. · Seller shall not be responsible for delays in delivery of merchandise occasioned by manufacturer's scheduling, stock on hand, availability of materials, transportation difficulty or any other cause beyond the control of the seller.

**ALL SALES ARE FINAL · NO REFUNDS**

ALL EXCHANGES AND CANCELLATIONS ARE SUBJECT TO SELLER APPROVAL  
A minimum fee of 15% of the purchase price will be assessed (re-stocking fee) on seller approved returns, exchanges or cancellations. · Buyer assumes all risks associated with transportation of merchandise picked up. · Buyer agrees to measure doorways and stairways before ordering, as seller is not responsible for merchandise purchased that is too large to fit. · SELLER CAN DESIGNATE A DAY FOR DELIVERY, but not a specific time. · Seller cannot move, haul, or rearrange old furniture. · Seller makes no warranty beyond any written description itemized on this order. · Such disclaimer does not affect manufacturer warranty, if any. · Seller will assist the buyer in the exercise of all factory warranties. · BUYER LAYAWAYS ARE NOT SUBJECT TO CANCELLATION. · Buyer agrees to complete payment on schedule, or proceeds of prior payment(s) towards layaway may be forfeited.

SUBTOTAL: \$31,990.00  
DELIVERY: \$0.00  
TAX: \$1,919.40  
INVOICE TOTAL: \$33,909.40

BUYER AUTHORIZES ABOVE ORDER	MERCHANDISE RECEIVED IN GOOD CONDITION
X	X

**TOTAL DUE: \$33,909.40**



720 E. Chicago Rd  
Coldwater, MI 49036  
Tel (517) 278-4487

**Quotation**

Quote No. 41363  
Quote Date 5/22/2024  
Quote By Tyler

**SOLD TO:** Jen Robinson  
Cass County Central Dispatch  
  
, MI  
Bus Ph (269) 445-1248

**SHIPPED TO:** Jen Robinson  
Cass County Central Dispatch  
  
, MI  
Bus Ph (269) 445-1248

Delivery Type  
Cust PU

Qty	Ord	Description	Price	Extended
1		Carpet Sq Ft FL 12x10 Broadloom - Steps - Includes Installation	\$950.00	\$950.00
1		Carpet Tiles Sq Yd FL 55 SqYds of Shaw Change in Attitude - Rest of Hallway - Includes Installation	\$4,850.00	\$4,850.00
1		LVP Sq Ft FL 220 SqFt - Includes Installation	\$2,100.00	\$2,100.00
1		Base 4" Trim FL 240 LnFt of 4" Vinyl Base - Includes Installation	\$820.00	\$820.00

**Add Ons**

**\*Vinyl Base Needs To Be Included If Any Add Ons Will Be Done\***

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SUBTOTAL: \$8,720.00  
DELIVERY: \$0.00  
TAX: \$523.20  
INVOICE TOTAL: \$9,243.20

BUYER AUTHORIZES ABOVE ORDER	MERCHANDISE RECEIVED IN GOOD CONDITION
X _____	X _____

**TOTAL DUE: \$9,243.20**