



CASS COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING OF THE CASS COUNTY BOARD OF COMMISSIONERS

June 6th, 2024

5:00 PM

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- A. **CALL TO ORDER** – *Chair Jones*
- B. **INVOCATION** – *Commissioner Barrera*
- C. **PLEDGE OF ALLEGIANCE** – *Commissioner Howie*
- D. **ROLL CALL** - *Clerk/Register McMichael*
- E. **PUBLIC COMMENTS** (On Agenda Items Only) – Limit to 3 minutes/person
- F. **ADDITIONS/DELETIONS TO AGENDA**
- G. **APPROVAL OF THE AGENDA** – *Commissioner Lee*
- H. **PUBLIC HEARING**
1. **M-080-24** – Motion to Open Truth in Taxation Public Hearing
 2. **M-081-24** – Motion to Close Truth in Taxation Public Hearing
- I. **RECOGNITIONS**
1. **R-082-24** – Resolution to Recognize Ravan Bakeman for Completion of Certified Court Manager and Certified Court Executive Program.
 2. **R-083-24** – Resolution Recognizing June as Reunification Month.
- J. **PRESENTATIONS** (Limit to 10 minutes)
- K. **PROPOSED CONSENT AGENDA** – *Vice-Chair Barrera*
1. **M-084-24** – Motion to approve claims dated April 27, 2024 to May 31, 2024.
 2. **M-085-24** – Motion to approve May 2, 2024 Regular Meeting Minutes.
 3. **M-086-24** – Motion to approve May 9, 2024 Emergency Meeting Minutes.
 4. **M-087-24** – Motion to approve Material Management Contract with the Southwest Michigan Planning Commission.
 5. **M-088-24** – Motion to approve the Material Management Interlocal Agreement.
 6. **R-089-24** – Resolution to approve L-4029 2024 Tax Rate Request.
 7. **M-090-24** – Motion to approve Agreement with Communication Company in the amount of \$67,650.17, including \$6,825.00 in Contingency, to be paid out of Public Improvement Fund and less reimbursement of \$30,413.08 through MMRMA RAP Grant.
 8. **M-091-24** – Motion to approve Opioid Settlement Funding Request for Jail MAT Project in the amount of \$13,216.90.



CASS COUNTY BOARD OF COMMISSIONERS

9. **M-092-24** – Motion to approve Commissioner Mileage Policy.
10. **M-093-24** – Motion to approve Boards & Commissioners Per Diem & Milage Policy.
11. **R-094-24** – Resolution to Establish Boards & Commissions Per Diem Rate.
12. **M-095-24** – Motion to approve Amendment of MSU Memorandum of Agreement.
13. **M-096-24** – Motion to approve FY 24 Budget Amendments.
14. **M-097-24** – Motion to approve the Law Enforcement Agreement Between the Pokagon Band of Potawatomi Indians and the County of Cass and authorize the Chair and Sheriff to sign the agreement.

[**MOTION:** I move the above listed items be voted on at one time by a roll call vote and be considered as the consent agenda by the Board of Commissioners]

L. COMMISSIONER REPORTS

- District 1 - Commissioner Laylin
- District 2 - Commissioner Lawrence
- District 3 - Commissioner Locke
- District 4 - Commissioner Jones
- District 5 - Commissioner Howie
- District 6 - Commissioner Barrera
- District 7 - Commissioner Marchetti
- District 8 – Commissioner Lee

M. ADMINISTRATOR'S REPORT

N. COUNTY PARTNERS (Limit to 5 minutes)

O. ELECTED OFFICIALS

P. UNFINISHED BUSINESS

1. **M-098-24** – Motion to approve Conflict of Interest Policy.

Q. NEW BUSINESS

1. Elected Official & Chief Deputy Salary Policy

- i. **M-099-24** – Motion to approve Elected Official and Chief Deputy Salary Policy.
- ii. **M-100-24** – Motion to adopt the existing Class Comp Pay Scale and continue all applicable provisions of the MERS Transition Plan for all Chief Deputy positions for FY 25.

2. County Appointments

- i. **M-101-24** – Motion to appoint Michael Bowman to the Cass County Planning Commission for a term expiring July 31, 2026.
- ii. **M-102-24** – Motion to appoint Zach Morris to the Community Corrections Advisory Board to the Workforce Development Position for a term expiring September 30, 2028.

3. Prosecutor's Office – APA I and APA II Classification

R. PUBLIC COMMENT – Limit to 3 minutes/person



CASS COUNTY BOARD OF COMMISSIONERS

- S. CLOSED SESSION
- T. COMMISSIONER COMMENTS/ANNOUNCEMENTS
- U. ADJOURNMENT

CASS COUNTY BOARD OF COMMISSIONERS

R-082-24

A RESOLUTION TO RECOGNIZE COMPLETION OF THE NATIONAL CENTER FOR STATE COURTS INSTITUTE FOR COURT MANAGEMENT CERTIFIED COURT EXECUTIVE PROGRAM

WHEREAS, Deputy Friend of the Court Ravan Bakeman has devotedly served the Cass County community since September 2005 holding positions in the Clerk/Register's Office, District Court, and Prosecutor's Office before joining the Cass County Friend of the Court as the Deputy Friend of the Court in 2022;

WHEREAS, Deputy Friend of the Court Ravan Bakeman graduated as a National Center for State Courts Institute for Court Management Certified Court Executive at a ceremony held in the Michigan Supreme Court at the Hall of Justice on May 2, 2024.

WHEREAS, she previously graduated as a Certified Court Manager in a virtual ceremony in August 2022;

WHEREAS, the National Center for State Courts (NCSC) is a non-profit organization founded in 1971 and acts as a hub of information and resources available to court systems across the country;

WHEREAS, NCSC's training courses help keep state court operations consistent across the nation and provide court professionals with the knowledge, skills, and abilities to be effective court leaders;

WHEREAS, Deputy Friend of the Court Ravan Bakeman completed thirteen courses focused on accountability and court performance, caseflow and workflow management, budget and fiscal management, project management, purposes and responsibilities of courts, workforce management, visioning and strategic planning, leadership, modern court governance, educational development, executive decision making, operations management, and public relations; and

WHEREAS, Deputy Friend of the Court Ravan Bakeman completed over 260 hours of study and instruction to accomplish graduating as a Certified Court Manager and a Certified Court Executive.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners hereby recognizes and congratulates Deputy Friend of the Court Ravan Bakeman for her significant educational accomplishments and meritorious service to our community.

ADOPTED THIS 6TH DAY OF JUNE 2024

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Jeremiah Jones, Chairperson
CASS COUNTY BOARD OF COMMISSIONERS

CASS COUNTY BOARD OF COMMISSIONERS

R-083-24

A RESOLUTION RECOGNIZING AND DESIGNATING JUNE AS REUNIFICATION MONTH IN CASS COUNTY

WHEREAS, all children need the love, care, security, and stability of a family unit, including parents, siblings, grandparents, and other extended family members to provide a solid foundation for personal growth, development, and maturity;

WHEREAS, reunification with family is the preferred outcome for children removed from their homes and placed in foster care;

WHEREAS, for most children in foster care, reunification with their family is the best option for a permanent and loving home;

WHEREAS, safe reunification takes work, commitment, and investment of time and resources by parents, family members, social workers, foster parents, service providers, attorneys, courts, and the community;

WHEREAS, National Reunification Month has been observed every June since 2010 to celebrate families and communities coming together to acknowledge the hard work to safely reunify a family, and to raise awareness about the importance of family reunification to children in foster care; and

WHEREAS, during National Reunification Month this year, we recognize the vital role that families, case management teams, treatment courts, judges, attorneys, and communities play in promoting the safe and stable reunification of families who have been separated.

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners recognizes and designates June as Reunification Month in Cass County.

ADOPTED THIS 6TH DAY OF JUNE 2024

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Jeremiah Jones, Chair
CASS COUNTY BOARD OF COMMISSIONERS

JOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund					
Dept					
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ANNA DEAN SHADE	RESTITUTION BRENDA BICKEL 10-010232-FH	50.00	1200450
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BAILEY COLE ADAMS	RESTITUTION BRODY BABCOCK 23-010003-FH	25.00	1200454
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BRUCE GOODSON	RESTITUTION SHAWN BAKER 05-010329-FH	15.00	1200458
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CASS COUNTY SHERIFF'S OFFI	RESTITUTION ALLEN ADAMS 98-009374-FH	185.10	1200461
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CASSOPOLIS POLICE DEPT	RESTITUTION ALLEN ADAMS 98-009374-FH	185.10	1200462
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DAVID MEDLIN	RESTITUTION SHAWN BAKER 05-010329-FH	15.00	1200470
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	KENNETH STRICKLAND	RESTITUTION DALVIN BICE 12-010247-FH	10.00	1200489
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MDHHS	RESTITUTION IVA ANDERSEN 99-010063-FH	10.00	1200493
		Total For Dept		495.20	
		Total For Fund		495.20	
Fund 101 GENERAL FUND					
Dept 172 ADMINISTRATOR					
101-172-865.000	CONFERENCES / MEETINGS / TRAININ	SCOTT SPIEWAK	GRANT WRITING PRACTICUM	495.00	24384
101-172-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	GOVERNMENT FINANCE OFFICE	GFOA MEMBERSHIP DUES RENEWAL	198.33	1200684
		Total For Dept 172 ADMINISTRATOR		693.33	
Dept 191 ACCOUNTING DEPT					
101-191-801.000	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING CEN	PRE EMPLOYMENT DRUG SCREENING	37.00	24372
101-191-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	GOVERNMENT FINANCE OFFICE	GFOA MEMBERSHIP DUES RENEWAL	198.34	1200684
101-191-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	FLEX ADMINISTRATORS, INC.	COBRA APRIL 2024	103.26	1200766
		Total For Dept 191 ACCOUNTING DEPT		338.60	
Dept 215 CLERK/ROD					
101-215-801.000	PROFESSIONAL SERVICES	HUNTINGTON COMMERCIAL CARI	APR 2024 CREDIT CARD CHARGES	182.30	1200687
101-215-801.000	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING CEN	PRE EMPLOYMENT DRUG SCREENING	37.00	24372
101-215-811.000	JUROR FEES	ADAM THOMAS		239.85	1200513
101-215-811.000	JUROR FEES	AMANDA GOMEZ		174.05	1200514
101-215-811.000	JUROR FEES	BRENDA MCCARTNEY		38.44	1200515
101-215-811.000	JUROR FEES	BRIANNA BUTLER		24.50	1200516
101-215-811.000	JUROR FEES	BRITTANY DYKEMA		259.25	1200517
101-215-811.000	JUROR FEES	BROOKE JOHNSON		24.17	1200518
101-215-811.000	JUROR FEES	CACY MAY		209.20	1200519
101-215-811.000	JUROR FEES	CADEN REECE		42.61	1200520
101-215-811.000	JUROR FEES	CHARLES CRAIG		46.63	1200521
101-215-811.000	JUROR FEES	CHRIS MEESE		47.80	1200522
101-215-811.000	JUROR FEES	CHRISTOPHER FRENTZ		31.82	1200523
101-215-811.000	JUROR FEES	COLE KRUPP		48.83	1200524
101-215-811.000	JUROR FEES	DANIEL MATHER		228.45	1200525
101-215-811.000	JUROR FEES	DANIEL SONES		217.25	1200526
101-215-811.000	JUROR FEES	DOMINIC CATANZARITE		261.75	1200527
101-215-811.000	JUROR FEES	DOROTHY OTTMAN		37.24	1200528
101-215-811.000	JUROR FEES	JAMI CHAVEZ		41.50	1200529
101-215-811.000	JUROR FEES	JAY FISHER		22.65	1200530
101-215-811.000	JUROR FEES	JEAN GILLIS		43.88	1200531
101-215-811.000	JUROR FEES	JEFFERY WINCHESTER		21.30	1200532
101-215-811.000	JUROR FEES	JEFFREY EATON		46.72	1200533
101-215-811.000	JUROR FEES	JENNIFER FADELY		31.19	1200534
101-215-811.000	JUROR FEES	JENNIFER JURGILANIS		41.95	1200535
101-215-811.000	JUROR FEES	JOHN MEANS		39.17	1200536
101-215-811.000	JUROR FEES	JOHN WHITE		47.00	1200537
101-215-811.000	JUROR FEES	JOHNATHEN LUCAS		32.01	1200538

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 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 215 CLERK/ROD					
101-215-811.000	JUROR FEES	JOSEPH HERON		31.80	1200539
101-215-811.000	JUROR FEES	JOSHUA HOOD		30.36	1200540
101-215-811.000	JUROR FEES	KALYNDA HAMILTON		34.52	1200541
101-215-811.000	JUROR FEES	KENNETH CRUM		41.83	1200542
101-215-811.000	JUROR FEES	KEVIN ELKINS		43.76	1200543
101-215-811.000	JUROR FEES	KIMBERLY ROHL		46.29	1200544
101-215-811.000	JUROR FEES	KIMBERLY SLACK		231.35	1200545
101-215-811.000	JUROR FEES	LAURA LONG		51.84	1200546
101-215-811.000	JUROR FEES	LEONARD SMITH		30.39	1200547
101-215-811.000	JUROR FEES	LORI FASHBAUGH		58.98	1200548
101-215-811.000	JUROR FEES	MARTIN PINGEL		44.77	1200549
101-215-811.000	JUROR FEES	MATHEW LEE		31.15	1200550
101-215-811.000	JUROR FEES	MATTHEW KOZIK		54.48	1200551
101-215-811.000	JUROR FEES	MATTHEW LOCKER		48.17	1200552
101-215-811.000	JUROR FEES	MICHAEL FLANIGAN		52.89	1200553
101-215-811.000	JUROR FEES	MICHAEL GRANTZ		272.05	1200554
101-215-811.000	JUROR FEES	MICHAEL WAIN		57.28	1200555
101-215-811.000	JUROR FEES	MICHELE RYLL		37.33	1200556
101-215-811.000	JUROR FEES	MICHELLE MCHENRY		50.80	1200557
101-215-811.000	JUROR FEES	NICOLE HOLLAND		186.50	1200558
101-215-811.000	JUROR FEES	NOAH JAMES		47.42	1200559
101-215-811.000	JUROR FEES	PAMELA ANDERSON		245.65	1200560
101-215-811.000	JUROR FEES	RICKY PETERSON		48.79	1200561
101-215-811.000	JUROR FEES	RODNEY MCCOLLLOUGH		214.50	1200562
101-215-811.000	JUROR FEES	ROGER MORSE		228.65	1200563
101-215-811.000	JUROR FEES	SAVANNA NORTHROP		40.99	1200564
101-215-811.000	JUROR FEES	SCOTT LYLE		242.70	1200565
101-215-811.000	JUROR FEES	SCOTT RINKER		43.21	1200566
101-215-811.000	JUROR FEES	SHAWN VANHUIS		37.81	1200567
101-215-811.000	JUROR FEES	SHELLEY HESS		32.94	1200568
101-215-811.000	JUROR FEES	SHERESE WILLIAMS		16.54	1200569
101-215-811.000	JUROR FEES	SHERYL MEISER		30.16	1200570
101-215-811.000	JUROR FEES	SUE MAXEDON		45.36	1200571
101-215-811.000	JUROR FEES	SUSAN WHITE		51.52	1200572
101-215-811.000	JUROR FEES	TAYLOR DODD		41.94	1200573
101-215-811.000	JUROR FEES	THOMAS SPARROW		48.32	1200574
101-215-811.000	JUROR FEES	TODD SPOONHOLTZ		34.38	1200575
101-215-811.000	JUROR FEES	TRACIE BROWNING		49.72	1200576
101-215-811.000	JUROR FEES	TRIZA-JOY HICKS		22.26	1200577
101-215-811.000	JUROR FEES	TYRRELL ELLIS		32.37	1200578
101-215-811.000	JUROR FEES	VERONICA SMITH		42.40	1200579
101-215-811.000	JUROR FEES	WILLIAM TWEEDY		45.30	1200580
101-215-811.000	JUROR FEES	WILLIAM WALKER		28.71	1200581
101-215-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARI	APR 2024 CREDIT CARD CHARGES	199.02	1200687
Total For Dept 215 CLERK/ROD				5,825.71	
Dept 228 INFORMATION TECHNOLOGY					
101-228-801.000	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING CEN	PRE EMPLOYMENT DRUG SCREENING	37.00	24372
101-228-850.000	TELEPHONE / INTERNET	COMCAST	05/01/2024-05/30/2024	635.67	24413
101-228-855.000	SOFTWARE SUBSCRIPTIONS	BS&A SOFTWARE, INC.	BS&A ANNUAL SERVICE/SUPPORT MAY 1, 2024	21,091.00	1200748
101-228-855.000	SOFTWARE SUBSCRIPTIONS	CDW GOVERNMENT, INC.	MS EA 0365 YEARLY	52,113.60	24343
101-228-856.000	HARDWARE SUPPORT	SHI INTERNATIONAL CORPORA	PROSECUTOR DESKTOPS	4,116.15	1200805

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 228 INFORMATION TECHNOLOGY					
101-228-901.000	COPIER CHARGES	D.L. GALLIVAN OFFICE SOLU	COPIER PAYMENT	1,286.07	1200755
				79,279.49	
Total For Dept 228 INFORMATION TECHNOLOGY					
Dept 233 PURCHASING					
101-233-727.904	OFFICE SUPPLIES - FAMILY COURT	DOUBLEDAY OFFICE PRODUCTS	CUSTOM STAMPS	77.40	1200675
101-233-727.906	OFFICE SUPPLIES - ADMINISTRATION	HUNTINGTON COMMERCIAL CARI	APR 2024 CREDIT CARD CHARGES	52.98	1200687
101-233-729.000	UPS CHARGES	UPS	UPS CHARGES	9.84	1200728
101-233-729.000	UPS CHARGES	UPS	UPS CHARGES	16.09	1200825
101-233-729.000	POSTAGE	TMK WORLDWIDE LLC	REFILL MARANA POSTAGE ACCOUNT	4,000.00	24301
101-233-729.000	POSTAGE	PITNEY BOWES - BILLINGS AC		199.18	24383
101-233-733.000	COMPUTER / COPIER SUPPLIES	DOUBLEDAY OFFICE PRODUCTS	PARKS PAPER ORDER	617.41	1200675
101-233-801.000	PROFESSIONAL SERVICES	THE RAPID GROUP LLC	SERVICES THROUGH 04/30/2024	273.00	24317
101-233-850.000	TELEPHONE / INTERNET	FRONTIER	COUNTY BUILDING ELEVATOR APR 2024	834.21	1200681
101-233-850.000	TELEPHONE / INTERNET	TELNET WORLDWIDE	LONG DISTANCE - COUNTY BUILDING	699.11	24335
101-233-850.973	TELEPHONE / INTERNET - MDOC	FRONTIER	DOC APR 2024	53.93	1200681
101-233-850.973	TELEPHONE / INTERNET - MDOC	MITEL NET SOLUTIONS	TELPEHONE - MDOC	244.73	24412
				7,077.88	
Total For Dept 233 PURCHASING					
Dept 243 PROPERTY DESCRIPTION DEPT					
101-243-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES INC	CREDIT MEMO	(31.84)	24277
101-243-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARI	APR 2024 CREDIT CARD CHARGES	1,005.52	1200687
				973.68	
Total For Dept 243 PROPERTY DESCRIPTION DEPT					
Dept 253 TREASURER					
101-253-855.000	SOFTWARE SUBSCRIPTIONS	BS&A SOFTWARE, INC.	BS&A ANNUAL SERVICE/SUPPORT MAY 1, 2024	9,229.00	1200748
101-253-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	GOVERNMENT FINANCE OFFICE	FGFOA MEMBERSHIP DUES RENEWAL	198.33	1200684
				9,427.33	
Total For Dept 253 TREASURER					
Dept 257 ASSESSOR / EQUALIZATION DEPT					
101-257-801.000	PROFESSIONAL SERVICES	ASSESSING SOLUTIONS INC	APRIL 2024 EQUALIZATION SERVICES	6,166.67	24337
101-257-855.000	SOFTWARE SUBSCRIPTIONS	BS&A SOFTWARE, INC.	BS&A ANNUAL SERVICE/SUPPORT MAY 1, 2024	4,163.00	1200748
				10,329.67	
Total For Dept 257 ASSESSOR / EQUALIZATION DEPT					
Dept 262 ELECTIONS					
101-262-801.000	PROFESSIONAL SERVICES	ELECTIONSOURCE	MAY 2024 SPECIAL ELECTION CODING PER BF	3,465.00	1200758
101-262-802.000	MISCELLANEOUS SERVICES	CREATIVE VINYL SIGNS	VOTE HERE FLAG	139.00	1200672
101-262-865.000	CONFERENCES / MEETINGS / TRAININ	DAWN MALLO	ELECTION INSPECTOR TRAINING REIMBURSEME	36.10	1200756
101-262-900.000	PRINTING & BINDING	SPECTRUM PRINTERS INC	ELECTION INSPECTOR APPLICATIONS FOR 202	88.99	1200806
101-262-900.000	PRINTING & BINDING	SPECTRUM PRINTERS INC	BALLOTS FOR MAY 2024 SPECIAL ELECTION P	3,343.70	1200807
				7,072.79	
Total For Dept 262 ELECTIONS					
Dept 265 BUILDINGS & GROUNDS					
101-265-730.000	MOTOR FUEL/LUBRICANT MAINTENANCE	J & H OIL COMPANY	MOWER FUEL	171.17	24294
101-265-730.000	MOTOR FUEL / LUBRICANTS	WEX BANK	FUEL CHARGES - APR 2024	711.74	24331
101-265-730.000	MOTOR FUEL/LUBRICANT MAINTENANCE	J & H OIL COMPANY	FUEL	139.55	24359
101-265-735.000	MAINTENANCE SUPPLIES	CASS OUTDOOR POWER EQUIP,	MAINTENANCE REPAIRS	64.98	1200752
101-265-735.970	MAINTENANCE SUPPLIES - L&C BUILD	KALAMAZOO SANITARY SUPPLY,	PAPER PRODUCTS	743.65	24362
101-265-741.000	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS	119.78	24328
101-265-741.000	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS	126.30	24401
101-265-825.970	CLEANING SERVICES - L&C BUILDING	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	8,616.31	24327
101-265-825.971	CLEANING SERVICES - COUNTY BUILD	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	6,359.66	24327
101-265-825.972	CLEANING SERVICES - ANIMAL CONTR	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	205.15	24327
101-265-825.974	CLEANING SERVICES - SHERIFF JAIL	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	512.88	24327

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PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 265 BUILDINGS & GROUNDS					
101-265-827.000	MAINTENANCE	YOUNG SUPPLY CO.	WASP SPRAY	175.80	1200735
101-265-827.000	MAINTENANCE	ETNA SUPPLY COMPANY	FLUSH VALVE REPAIR KITS FOR JAIL	351.00	1200762
101-265-827.000	MAINTENANCE	JEFFRY LOCKE	MOWING AT L&C	690.00	1200786
101-265-827.000	MAINTENANCE	LOWE'S BUSINESS ACCOUNT	SINK/FAUCET FOR ANIMAL CONTROL	286.93	1200787
101-265-827.000	MAINTENANCE	S & J PLUMBING INC	MAIN DRAIN CLEARING FOR KENNELS	328.00	1200802
101-265-827.000	MAINTENANCE	YOUNG SUPPLY CO.	VETO-TECH BAG	390.00	1200823
101-265-827.970	MAINTENANCE -- L&C BUILDING	OVERHEAD DOOR CO. OF KALAM	L&C GARAGE DOOR REPAIR	335.00	1200716
101-265-827.970	MAINTENANCE -- L&C BUILDING	YOUNG SUPPLY CO.	ACTUATORS FOR VAV'S AT L&C	536.00	1200735
101-265-827.970	MAINTENANCE -- L&C BUILDING	GEN-X LIGHTING LLC	L&C LIGHT BULBS	371.04	1200770
101-265-827.970	MAINTENANCE -- L&C BUILDING	OTIS ELEVATOR COMPANY	ELEVATOR CONTRACT FOR CO BLDG & L&C BLDG	5,800.68	1200797
101-265-827.970	MAINTENANCE -- L&C BUILDING	S.A. MORMAN AND COMPANY	LOCKSET FOR L&C	975.00	24321
101-265-827.970	MAINTENANCE -- L&C BUILDING	R. W. LAPINE INC.	DOOR LOCK PLATE FAB FOR L&C	237.00	24388
101-265-827.971	MAINTENANCE - COUNTY BUILDING	OTIS ELEVATOR COMPANY	ELEVATOR CONTRACT FOR CO BLDG & L&C BLDG	5,800.68	1200797
101-265-827.971	MAINTENANCE - COUNTY BUILDING	BEHLER-YOUNG COMPANY	911 CENTER FURNACE REPAIR	365.75	24338
101-265-920.980	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERATIVE	03/22/2024-04/22/2024	16.23	24304
101-265-920.980	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERATIVE	04/15/24-05/15/24	461.06	24371
101-265-923.000	REFUSE & SHREDDING	MIP V ONION PARENT LLC	ANIMAL CONTROL DUMPSTER	1,052.50	24366
101-265-926.980	PROPANE - PARKS	FERRELLGAS	LAWLESS PARK BARN PROPANE	258.13	1200763
101-265-935.000	VEHICLE & EQUIPMENT REPAIRS	TAPPER FORD	FACILITIES VAN TIRES	1,109.80	1200812
101-265-936.000	BUILDING & GROUNDS REPAIRS	CASS OUTDOOR POWER EQUIP,	MAINTENANCE REPAIRS	33.38	1200752
101-265-936.000	BUILDING & GROUNDS REPAIRS	BEHLER-YOUNG COMPANY	MEDICAL CARE/ JOB# 1101	2,845.14	24338
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDING	ETNA SUPPLY COMPANY	PIPING REPAIR L&C	103.60	1200677
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	ETNA SUPPLY COMPANY	ANIMAL CONTROL PLUMBING REPAIR	48.64	1200677
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	UNITED STATES LUMBER CO IN	SAND BLAST BOOTH	25.35	1200692
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	CAPITAL ONE TRADE CREDIT	JAIL ROOF PROJECT/ ANIMAL CONTROL FAUCE	572.81	1200706
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	S & J PLUMBING INC	MAIN DRAIN CLEARING FOR G-BLOCK IN JAIL	363.00	1200802
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	BEHLER-YOUNG COMPANY	SHOP STOCK	1,751.09	24338
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	R. W. LAPINE INC.	BEAUTY PANEL FABRICATION FOR JAIL	220.00	24388
Total For Dept 265 BUILDINGS & GROUNDS				43,274.78	
Dept 276 COURT GRANTS					
101-276-728.311	DEPARTMENTAL SUPPLIES	MANDY GRUBB	PROBLEM SOLVING COURT (4/18/2024-5/1/2	58.30	24290
101-276-728.327	DEPARTMENTAL SUPPLIES - MDCGP	BARBARA M. HOWES	REIMBURSEMENT FOR SUPPLIES - MHS	509.30	24356
101-276-801.205	PROFESSIONAL SERVICES	TARA SMITH THERAPY SERVICE	ATC/SC SERVICES 4/18 THRU 5/1/24	75.00	1200724
101-276-801.205	PROFESSIONAL SERVICES	TARA SMITH THERAPY SERVICE	ATC/SC SERVICES 5/2 THRU 5/15/24	225.00	1200813
101-276-801.205	PROFESSIONAL SERVICES	HEATHER BANGTSON	ATC/SC SERVICES 4/18 THRU 5/1/24	31.50	24278
101-276-801.205	PROFESSIONAL SERVICES	CHRISTY LAPORTE	ATC/SC SERVICES 4/18 THRU 5/1/24	657.37	24299
101-276-801.205	PROFESSIONAL SERVICES	TAYLOR MCMEEKEN	ATC/SC SERVICES 4/18 THRU 5/1/24	70.00	24303
101-276-801.205	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC SERVICES 4/18 THRU 5/1/24	390.27	24330
101-276-801.205	PROFESSIONAL SERVICES	CHRISTY LAPORTE	ATC/SC SERVICES 5/2 THRU 5/15/24	488.06	24363
101-276-801.205	PROFESSIONAL SERVICES	TAYLOR MCMEEKEN	ATC/SC SERVICES 5/2 THRU 5/15/24	50.00	24370
101-276-801.205	PROFESSIONAL SERVICES	THOMAS MONDSCHHEIN	ATC/SC SERVICES 5/2 THRU 5/15/24	28.08	24374
101-276-801.205	PROFESSIONAL SERVICES	GRACE MULLER	ATC/SC SERVICES 5/2 THRU 5/15/24	50.00	24377
101-276-801.205	PROFESSIONAL SERVICES	JOHN PILLOW	ATC/SC SERVICES 5/2 THRU 5/15/24	640.90	24382
101-276-801.205	PROFESSIONAL SERVICES	WENDI PRATER	ATC/SC SERVICES 5/2 THRU 5/15/24	505.00	24385
101-276-801.205	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC SERVICES 5/2 THRU 5/15/24	537.86	24403
101-276-801.214	PROFESSIONAL SERVICES	JOHN PILLOW	ATC/SC SERVICES 5/2 THRU 5/15/24	255.63	24382
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	PRESTON COLLETT	ATC/SC SERVICES 4/18 THRU 5/1/24	875.00	24283
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	MANDY GRUBB	ATC/SC SERVICES 4/18 THRU 5/1/24	352.00	24290
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	BARBARA M. HOWES	ATC/SC SERVICES 4/18 THRU 5/1/24	1,040.00	24293
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	CLARENCE JAMES	ATC/SC SERVICES 4/18 THRU 5/1/24	1,480.00	24295
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	THOMAS MONDSCHHEIN	ATC/SC SERVICES 4/18 THRU 5/1/24	474.66	24306

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 276 COURT GRANTS					
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	TIFFANY MONDSCHNEIN	ATC/SC SERVICES 4/18 THRU 5/1/24	462.16	24307
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	KIMBERLY PEET	ATC/SC SERVICES 4/18 THRU 5/1/24	930.00	24311
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	JOHN PILLOW	ATC/SC SERVICES 4/18 THRU 5/1/24	637.84	24312
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	WENDI PRATER	ATC/SC SERVICES 4/18 THRU 5/1/24	731.30	24315
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	PRESTON COLLETT	ATC/SC SERVICES 5/2 THRU 5/15/24	1,075.00	24345
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	MANDY GRUBB	ATC/SC SERVICES 5/2 THRU 5/15/24	592.40	24352
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	BARBARA M. HOWES	ATC/SC SERVICES 5/2 THRU 5/15/24	1,248.00	24356
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	CLARENCE JAMES	ATC/SC SERVICES 5/2 THRU 5/15/24	1,517.00	24360
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	THOMAS MONDSCHNEIN	ATC/SC SERVICES 5/2 THRU 5/15/24	509.74	24374
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	TIFFANY MONDSCHNEIN	ATC/SC SERVICES 5/2 THRU 5/15/24	1,454.83	24375
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	KIMBERLY PEET	ATC/SC SERVICES 5/2 THRU 5/15/24	810.00	24381
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	WENDI PRATER	ATC/SC SERVICES 5/2 THRU 5/15/24	322.58	24385
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	TARA SMITH THERAPY SERVICE	PROBLEM SOLVING COURT (4/18/2024-5/1/2	150.00	1200724
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	TARA SMITH THERAPY SERVICE	PROBLEM SOLVING COURT (5/2/2024-5/15/2	75.00	1200813
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	HEATHER BANGTSON	PROBLEM SOLVING COURT (4/18/2024-5/1/2	18.00	24278
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	MANDY GRUBB	PROBLEM SOLVING COURT (4/18/2024-5/1/2	208.00	24290
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	CHRISTY LAPORTE	PROBLEM SOLVING COURT (4/18/2024-5/1/2	263.50	24299
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (4/18/2024-5/1/2	260.00	24303
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	TIFFANY MONDSCHNEIN	PROBLEM SOLVING COURT (4/18/2024-5/1/2	283.52	24307
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	GRACE MULLER	PROBLEM SOLVING COURT (4/18/2024-5/1/2	504.00	24308
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	JOHN PILLOW	PROBLEM SOLVING COURT (4/18/2024-5/1/2	155.16	24312
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	WENDI PRATER	PROBLEM SOLVING COURT (4/18/2024-5/1/2	279.98	24315
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (4/18/2024-5/1/2	300.00	24322
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	MANDY GRUBB	PROBLEM SOLVING COURT (5/2/2024-5/15/2	128.00	24352
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	CHRISTY LAPORTE	PROBLEM SOLVING COURT (5/2/2024-5/15/2	327.25	24363
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (5/2/2024-5/15/2	55.00	24370
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	CARLA LOWE	PROBLEM SOLVING COURT (5/2/2024-5/15/2	75.00	24373
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	THOMAS MONDSCHNEIN	PROBLEM SOLVING COURT (5/2/2024-5/15/2	3.50	24374
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	TIFFANY MONDSCHNEIN	PROBLEM SOLVING COURT (5/2/2024-5/15/2	120.70	24375
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	GRACE MULLER	PROBLEM SOLVING COURT (5/2/2024-5/15/2	541.00	24377
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	HEATHER PAULEY	PROBLEM SOLVING COURT (3/21/24-4/3/24)	72.29	24380
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	KIMBERLY PEET	PROBLEM SOLVING COURT (5/2/2024-5/15/2	300.00	24381
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	JOHN PILLOW	PROBLEM SOLVING COURT (5/2/2024-5/15/2	439.73	24382
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	WENDI PRATER	PROBLEM SOLVING COURT (5/2/2024-5/15/2	120.18	24385
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (5/2/2024-5/15/2	300.00	24390
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	HEATHER BANGTSON	PROBLEM SOLVING COURT (4/18/2024-5/1/2	27.00	24278
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	PRESTON COLLETT	PROBLEM SOLVING COURT (4/18/2024-5/1/2	600.00	24283
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	MANDY GRUBB	PROBLEM SOLVING COURT (4/18/2024-5/1/2	208.00	24290
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	BARBARA M. HOWES	PROBLEM SOLVING COURT (4/18/2024-5/1/2	442.00	24293
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	CLARENCE JAMES	PROBLEM SOLVING COURT (4/18/2024-5/1/2	444.00	24295
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	THOMAS MONDSCHNEIN	PROBLEM SOLVING COURT (4/18/2024-5/1/2	227.16	24306
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	TIFFANY MONDSCHNEIN	PROBLEM SOLVING COURT (4/18/2024-5/1/2	46.54	24307
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	KIMBERLY PEET	PROBLEM SOLVING COURT (4/18/2024-5/1/2	360.00	24311
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	JOHN PILLOW	PROBLEM SOLVING COURT (4/18/2024-5/1/2	716.27	24312
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	WENDI PRATER	PROBLEM SOLVING COURT (4/18/2024-5/1/2	164.46	24315
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	JESSEE SCHOETZOW	PROBLEM SOLVING COURT (4/18/2024-5/1/2	423.16	24323
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	BRADLEY WEST	PROBLEM SOLVING COURT (4/18/2024-5/1/2	695.51	24330
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	PRESTON COLLETT	PROBLEM SOLVING COURT (5/2/2024-5/15/2	800.00	24345
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	MONIQUE DORTCH	PROBLEM SOLVING COURT (5/2/2024-5/15/2	150.00	24348
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	MANDY GRUBB	PROBLEM SOLVING COURT (5/2/2024-5/15/2	166.90	24352
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	BARBARA M. HOWES	PROBLEM SOLVING COURT (5/2/2024-5/15/2	468.00	24356
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN	CLARENCE JAMES	PROBLEM SOLVING COURT (5/2/2024-5/15/2	370.00	24360

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 276 COURT GRANTS					
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN THOMAS MONDSCH	THOMAS MONDSCH	PROBLEM SOLVING COURT (5/2/2024-5/15/2	269.79	24374
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TIFFANY MONDSCH	TIFFANY MONDSCH	PROBLEM SOLVING COURT (5/2/2024-5/15/2	47.36	24375
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN GRACE MULLER	GRACE MULLER	PROBLEM SOLVING COURT (5/2/2024-5/15/2	210.00	24377
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN KIMBERLY PEET	KIMBERLY PEET	PROBLEM SOLVING COURT (5/2/2024-5/15/2	375.00	24381
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN WENDI PRATER	WENDI PRATER	PROBLEM SOLVING COURT (5/2/2024-5/15/2	146.46	24385
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JESSEE SCHOETZOW	JESSEE SCHOETZOW	PROBLEM SOLVING COURT (5/2/2024-5/15/2	545.22	24391
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BRADLEY WEST	BRADLEY WEST	PROBLEM SOLVING COURT (5/2/2024-5/15/2	761.69	24403
101-276-801.311	PROFESSIONAL SERVICES - COSSAP PRESTON COLLETT	PRESTON COLLETT	PROBLEM SOLVING COURT (4/18/2024-5/1/2	500.00	24283
101-276-801.311	PROFESSIONAL SERVICES - COSSAP HEATHER BUTTON	HEATHER BUTTON	PROBLEM SOLVING COURT (4/18/2024-5/1/2	57.48	24291
101-276-801.311	PROFESSIONAL SERVICES - COSSAP BARBARA M. HOWES	BARBARA M. HOWES	PROBLEM SOLVING COURT (4/18/2024-5/1/2	2,132.00	24293
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CLARENCE JAMES	CLARENCE JAMES	PROBLEM SOLVING COURT (4/18/2024-5/1/2	334.00	24295
101-276-801.311	PROFESSIONAL SERVICES - COSSAP KIMBERLY PEET	KIMBERLY PEET	PROBLEM SOLVING COURT (4/18/2024-5/1/2	1,380.00	24311
101-276-801.311	PROFESSIONAL SERVICES - COSSAP PRESTON COLLETT	PRESTON COLLETT	PROBLEM SOLVING COURT (5/2/2024-5/15/2	525.00	24345
101-276-801.311	PROFESSIONAL SERVICES - COSSAP MONIQUE DORTCH	MONIQUE DORTCH	PROBLEM SOLVING COURT (5/2/2024-5/15/2	150.00	24348
101-276-801.311	PROFESSIONAL SERVICES - COSSAP MANDY GRUBB	MANDY GRUBB	PROBLEM SOLVING COURT (5/2/2024-5/15/2	112.00	24352
101-276-801.311	PROFESSIONAL SERVICES - COSSAP HEATHER BUTTON	HEATHER BUTTON	PROBLEM SOLVING COURT (5/2/2024-5/14/2	57.48	24353
101-276-801.311	PROFESSIONAL SERVICES - COSSAP BARBARA M. HOWES	BARBARA M. HOWES	PROBLEM SOLVING COURT (5/2/2024-5/15/2	2,288.00	24356
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CLARENCE JAMES	CLARENCE JAMES	PROBLEM SOLVING COURT (5/2/2024-5/15/2	352.50	24360
101-276-801.311	PROFESSIONAL SERVICES - COSSAP KIMBERLY PEET	KIMBERLY PEET	PROBLEM SOLVING COURT (5/2/2024-5/15/2	1,545.00	24381
101-276-860.205	TRAVEL / TRANSPORTATION / MEALS AIDAN CHASSE	AIDAN CHASSE	TRAVEL EXPENSES - MATCP CONFERENCE	160.80	1200740
101-276-860.205	TRAVEL / TRANSPORTATION / MEALS STACEY RENTFROW	STACEY RENTFROW	TRAVEL EXPENSES - MATCP CONF	392.90	1200799
101-276-860.205	TRAVEL / TRANSPORTATION / MEALS PRESTON COLLETT	PRESTON COLLETT	TRAVEL EXPENSES FOR MATCP CONFERENCE	352.80	24345
101-276-860.216	TRAVEL / TRANSPORTATION / MEALS ST JOSEPH COUNTY	ST JOSEPH COUNTY	NADCP FLIGHT REIM. BLISS & GRUBB	1,152.40	1200720
101-276-860.216	TRAVEL / TRANSPORTATION / MEALS TAYLOR MCMEEKEN	TAYLOR MCMEEKEN	NADCP FLIGHT REIM. - T. MCMEEKEN	661.20	24303
101-276-860.309	TRAVEL / TRANSPORTATION / MEALS MONIQUE DORTCH	MONIQUE DORTCH	PROBLEM SOLVING COURT (5/2/2024-5/15/2	569.51	24348
101-276-860.309	TRAVEL / TRANSPORTATION / MEALS JOHN PILLOW	JOHN PILLOW	PROBLEM SOLVING COURT (5/2/2024-5/15/2	196.80	24382
Total For Dept 276 COURT GRANTS				45,648.98	
Dept 279 FAMILY / JUVENILE COURT					
101-279-805.000	LEGAL SERVICES	MCINTYRE LAW OFFICE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	300.00	1200703
101-279-805.000	LEGAL SERVICES	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	100.00	24297
101-279-805.000	LEGAL SERVICES	LEBBIN LAW OFFICE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	1,575.00	24300
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	2,000.00	24302
101-279-805.000	LEGAL SERVICES	LUKE D NOFSINGER	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	400.00	24309
101-279-805.000	LEGAL SERVICES	SARAH SCOGGIN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	2,525.00	24324
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	550.00	24332
101-279-805.000	LEGAL SERVICES	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	375.00	24361
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	1,500.00	24368
101-279-805.000	LEGAL SERVICES	SARAH SCOGGIN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	1,350.00	24392
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	350.00	24404
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	200.00	24297
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	LEBBIN LAW OFFICE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	700.00	24300
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	250.00	24302
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	LEBBIN LAW OFFICE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	300.00	24365
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	200.00	24368
101-279-967.000	EQUIPMENT < \$20,000	SHI INTERNATIONAL CORPORATION	FAMILY COURT ZOOM, MARYJO, ERIN	823.23	1200805
Total For Dept 279 FAMILY / JUVENILE COURT				13,498.23	
Dept 283 CIRCUIT COURT					
101-283-805.000	LEGAL SERVICES	RICHARD CATALINO	LEGAL SERVICES - MAACS - DOUGLAS GOINS	85.20	1200670
101-283-805.000	LEGAL SERVICES	CHARLES COVELLO	LEGAL SERVICES - MAACS - TRAVIS CATRON	147.36	1200671
101-283-805.000	LEGAL SERVICES	BELINDA BARBIER	LEGAL SERVICES - MAACS - WILLIAM BAGGETT	612.60	24279
101-283-805.000	LEGAL SERVICES	WOLFE LAW PLLC	LEGAL SERVICES - MAACS - RYAN DEWEERD	1,325.58	24286

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 283 CIRCUIT COURT					
101-283-805.000	LEGAL SERVICES	ROBERT REILMAN	LEGAL SERVICES - MAACS - RENITA LINDSEY	2,564.48	24318
101-283-805.711	LEGAL SERVICES - CHILD SUPPORT/P	LEBBIN LAW OFFICE	LEGAL SERVICES - FOC SHOW CAUSE WIG V F	700.00	24300
Total For Dept 283 CIRCUIT COURT				5,435.22	
Dept 286 DISTRICT COURT					
101-286-801.000	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING CEN	PRE EMPLOYMENT DRUG SCREENING	37.00	24372
101-286-805.000	LEGAL SERVICES	ELIZABETH MCCREE	ATC/SC ATTY COVERAGE 5/17/24	200.00	24368
101-286-805.000	LEGAL SERVICES	SARAH SCOGGIN	ATC/SC ATTY COVERAGE 5/3/24	200.00	24392
101-286-860.000	TRAVEL / TRANSPORTATION / MEALS	HUNTINGTON COMMERCIAL CARI	APR 2024 CREDIT CARD CHARGES	199.02	1200687
101-286-865.000	CONFERENCES / MEETINGS / TRAININ	MADCPO	MADCPO CONFERENCE REG AND MEMBERSHIP FE	320.00	1200701
101-286-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	MADCPO	MADCPO CONFERENCE REG AND MEMBERSHIP FE	50.00	1200701
Total For Dept 286 DISTRICT COURT				1,006.02	
Dept 289 FRIEND OF THE COURT					
101-289-801.000	PROFESSIONAL SERVICES	WEST GROUP PAYMENT CTR.	CLEAR LOCATE SERVICES FOR APRIL 2024	682.75	1200726
101-289-801.000	PROFESSIONAL SERVICES	MICHAEL JENUWINE	NAVARRO - 2023-029-DM	3,687.50	1200777
101-289-801.000	PROFESSIONAL SERVICES	CHILD AND PARENT SERVICES	20-097-DM C. STALEY SERVICE DATE 04/23/	55.00	24342
101-289-865.000	TRAVEL / TRANSPORTATION / MEALS	HUNTINGTON COMMERCIAL CARI	APR 2024 CREDIT CARD CHARGES	420.36	1200687
101-289-865.000	CONFERENCES / MEETINGS / TRAININ	FOCA	REGISTRATION FEES FOR R. BAKEMAN AND S.	600.00	1200767
101-289-961.000	BANK CHARGES	FIFTH THIRD BANK	FOC BANK CHARGES FOR APRIL 2024	84.06	24351
Total For Dept 289 FRIEND OF THE COURT				5,529.67	
Dept 294 PROBATE COURT					
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	HEIDI BEHNKE	COURT APPOINTED GAL IN #2023-142-CA. F	75.00	1200661
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	BRENT GREEN	COURT APPOINTED ATTY. FEE IN #23-211-MI	65.00	1200814
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	LEBBIN LAW OFFICE	COURT APPOINTED GAL FEES IN 24-064-GA F	854.06	24300
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	ELIZABETH MCCREE	COURT APPOINTED ATTORNEY FEE FOR #94-13	175.00	24302
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	THOMAS D. SWISHER	COURT APPOINTED GAL IN #2024-057-GA. M	175.00	24326
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	STEPHEN K. WOODS. P.C.	COURT APPOINTED ATTORNEY IN 24-075-DD F	100.00	24332
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	JESSICA BRANDOW	COURT APPOINTED ATTORNEY FEE FOR FILE #	250.00	24364
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	THOMAS D. SWISHER	COURT APPOINTED GAL FEE IN #2023-107-GF	275.00	24399
101-294-823.000	INTERPRETER FEES	LANGUAGE LINE SERVICES	COURT INTERPRETER FEES FOR APRIL 2024.	351.75	1200696
101-294-823.000	INTERPRETER FEES	VIVIAN MONTERO	IN PERSON INTERPRETATION FEES	201.27	24288
101-294-851.000	WEBSITE COSTS	LAUREL WARD	WEBSITE UPGRADES	370.00	24329
Total For Dept 294 PROBATE COURT				2,892.08	
Dept 296 PROSECUTING ATTORNEY					
101-296-728.000	DEPARTMENTAL SUPPLIES	DOUBLEDAY OFFICE PRODUCTS	PROSECUTOR OFFICE SUPPLY ORDER	183.01	1200675
101-296-728.000	DEPARTMENTAL SUPPLIES	BADGE AND WALLET	PROSECUTOR BADGES	231.00	1200743
101-296-739.000	BOOKS / REFERENCE MATERIALS	WEST GROUP PAYMENT CTR.	ONLINE SOFTWARE SUBSCRIPTION	536.95	1200815
101-296-801.000	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING CEN	PRE EMPLOYMENT DRUG SCREENING	37.00	24372
101-296-801.000	PATERNITY EXP. (CHILD SUPPORT)	JEFF SMITH	SERVICE ON GEORGIA LAWSON SMITH MICINSE	84.00	24394
101-296-815.000	WITNESS FEES	WAGERS THOMAS	WITNESS FEE JERI RICKEY 23-0900-FD	8.64	1200820
101-296-815.000	WITNESS FEES/EXPENSES	JEFF SMITH	SERVICE ON GEORGIA LAWSON SMITH MICINSE	236.00	24394
101-296-816.302	VETERINARY/K-9 COSTS - VICTIM RI	AMANDA SMEGO	REIMBURSEMENT FOR BELLE FOOD AND GROOMI	107.70	24393
Total For Dept 296 PROSECUTING ATTORNEY				1,424.30	
Dept 301 SHERIFF					
101-301-728.000	DEPARTMENTAL SUPPLIES	ANDREW HARTMAN	AED POWERHEART BATTERY AND PADS	180.66	24387
101-301-730.000	MOTOR FUEL/LUBRICANT - CCSO	J & H OIL COMPANY	FUEL	39.68	24294
101-301-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	7,082.25	24333
101-301-730.000	MOTOR FUEL/LUBRICANT - CCSO	J & H OIL COMPANY	FUEL	21.43	24359
101-301-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	395.01	1200714

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 SHERIFF					
101-301-812.000	MEDICAL / DRUG / PHYSICALS	COREWELL HEALTH	PRE-EMPLOYMENT PHYSICAL: CORRELL, R	221.00	1200694
101-301-812.000	MEDICAL / DRUG / PHYSICALS	COREWELL HEALTH	PRE-EMPLOYMENT TESTING: SUAREZ, OPPMAN,	884.00	1200695
101-301-819.000	LAUNDRY / DRY CLEANING	ZIKER CLEANERS INC	DRY CLEANING 05/2024	269.72	24334
101-301-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 04/05/2024 - 05/04/202	720.18	1200818
101-301-855.000	SOFTWARE SUBSCRIPTIONS	SOLID DESIGN SOFTWARE SOLU	HOSTING, SUPPORT, MAINTENANCE 2024	13,157.80	24395
101-301-856.000	HARDWARE SUPPORT	SOLID DESIGN SOFTWARE SOLU	HOSTING, SUPPORT, MAINTENANCE 2024	1,260.00	24395
101-301-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARIC	CARD 04/2024	495.96	1200687
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	CASS AUTO SUPPLY CO, INC.	MAINTENANCE REPAIRS	9.09	1200666
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY	VEHICLE MAINT	90.65	1200749
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY FORD-MERCURY	MMRMA CLAIM 2304212	670.34	1200750
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	CASS AUTO SUPPLY CO, INC.	VEHICLE MAINT	32.94	1200751
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	MICHIGAN MUNICIPAL RISK MFC	CLAIM# 2304212	132.41	1200793
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	PRECISION AUTO & BODY LLC	CLAIM 2304212 REPAIRS SUPPLEMENT	5,215.59	24386
101-301-967.000	EQUIPMENT < \$20,000	GALLS, AN ARAMARK CO., LLC	BLUE GUN TRAINING GUN	175.57	1200682
101-301-967.000	EQUIPMENT < \$20,000	GALLS, AN ARAMARK CO., LLC	GLOCK BLUE GUN TRAINING GUN	65.19	1200769
Total For Dept 301 SHERIFF				31,119.47	
Dept 304 LAW & COURTS SECURITY					
101-304-741.000	UNIFORMS	ZIKER CLEANERS INC	DRY CLEANING 05/2024	95.62	24334
Total For Dept 304 LAW & COURTS SECURITY				95.62	
Dept 316 SECONDARY ROAD PATROL					
101-316-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	381.98	24333
101-316-741.000	UNIFORMS	ZIKER CLEANERS INC	DRY CLEANING 05/2024	5.23	24334
101-316-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 04/05/2024 - 05/04/202	40.01	1200818
Total For Dept 316 SECONDARY ROAD PATROL				427.22	
Dept 345 PUBLIC SAFETY DEPT					
101-345-730.405	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	62.09	24333
101-345-730.407	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	569.86	24333
101-345-850.403	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 04/05/2024 - 05/04/202	40.01	1200818
101-345-850.407	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 04/05/2024 - 05/04/202	40.01	1200818
Total For Dept 345 PUBLIC SAFETY DEPT				711.97	
Dept 351 JAIL OPERATION					
101-351-728.000	DEPARTMENTAL SUPPLIES	DASH	JAIL GLOVES	135.00	1200673
101-351-728.000	DEPARTMENTAL SUPPLIES	ANDREW HARTMAN	AED POWERHEART BATTERY AND PADS	478.66	24387
101-351-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	455.51	24333
101-351-734.000	CLEANING SUPPLIES	KALAMAZOO SANITARY SUPPLY,	INMATE CLEANING SUPPLIES	1,487.21	24362
101-351-738.000	CLOTHING / BEDDING / TOILETRIES	CHARM-TEX INC	INMATE CLOTHINGS / BEDDING / TOILETRIES	237.80	24344
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 04/14/2024 - 04/20	5,688.83	24280
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 04/28/2024 - 05/04	6,283.77	24341
101-351-812.000	MEDICAL / DRUG / PHYSICALS	MCKESSON MEDICAL-SURGICAL	INMATE MEDICAL	392.84	1200704
101-351-812.000	IN COUNTY INMATE MEDICAL CARE	HOUSE ARREST SERVICES, INC	SCRAM/GPS TRACK/SOBERLINK 04/2024	831.00	1200773
101-351-812.000	MEDICAL / DRUG / PHYSICALS	STERICYCLE, INC.	MEDICAL WASTE DISPOSAL	53.43	1200811
101-351-812.000	IN COUNTY INMATE MEDICAL CARE	CORRECTIONAL RECOVERY	INMATE MEDICAL	10,541.36	24284
101-351-812.000	CONTRACTUAL DOCTOR	ADVANCED CORREC HEALTHCARE	JUN 24 ON SITE MEDICAL SERVICES	21,005.22	24336
101-351-812.000	IN COUNTY INMATE MEDICAL CARE	CORRECTIONAL RECOVERY	INMATE MEDICAL	7,437.03	24346
101-351-812.000	MEDICAL / DRUG / PHYSICALS	INDEPENDENT HEALTH SERVICE	INMATE MEDICAL	981.22	24357
101-351-855.000	SOFTWARE SUBSCRIPTIONS	SOLID DESIGN SOFTWARE SOLU	HOSTING, SUPPORT, MAINTENANCE 2024	12,545.80	24395
101-351-856.000	HARDWARE SUPPORT	ID NETWORKS INC	LSCAN 500 SILICONE SUPPLY KIT	5,019.00	1200775
Total For Dept 351 JAIL OPERATION				73,573.68	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 426 EMERGENCY MGMT / HOMELAND SECURITY					
101-426-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	159.31	24333
101-426-865.000	CONFERENCES / MEETINGS / TRAININ	ST. JOSEPH COUNTY	2023 ACTIVE ASSAILANT CONFERENCE	100.00	1200808
Total For Dept 426 EMERGENCY MGMT / HOMELAND SECURITY				259.31	
Dept 430 ANIMAL CONTROL					
101-430-730.000	MOTOR FUEL/LUBRICANT ANIMAL CONT	J & H OIL COMPANY	FUEL	258.18	24294
101-430-730.000	MOTOR FUEL/LUBRICANT ANIMAL CONT	J & H OIL COMPANY	FUEL	385.90	24359
101-430-734.000	CLEANING SUPPLIES	W. B. HAYDEN & SONS CO.	SCRUB BRUSH & SQUEEGEE	86.97	1200819
101-430-801.000	PROFESSIONAL SERVICES	DIXIE RAY	SPAY/NEUTER DEPOSIT REIMBURSEMENT, RAY	14.00	1200674
101-430-812.000	MEDICAL / DRUG / PHYSICALS	COREWELL HEALTH	PRE-EMPLOYMENT TESTING: SUAREZ, OPFMAN,	89.00	1200695
101-430-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 04/05/2024 - 05/04/202	120.03	1200818
101-430-935.000	VEHICLE REPAIRS/MAINTENANCE	CASS AUTO SUPPLY CO, INC.	MAINTENANCE REPAIRS	3.89	1200666
101-430-935.000	VEHICLE & EQUIPMENT REPAIRS	FIRST CHOICE AUTO	UNIT 92 REPAIRS	1,205.94	1200765
Total For Dept 430 ANIMAL CONTROL				2,163.91	
Dept 528 WASTE COLLECTION/DISPOSAL					
101-528-801.000	PROFESSIONAL SERVICES	FAST ACT JUNK REMOVAL/DUMF	DUMPSTER FOR HOUSEHOLD HAZARD WASTE DAY	750.00	1200678
101-528-801.000	PROFESSIONAL SERVICES	SQS, INC.	HOUSEHOLD HAZARD WASTE APRIL 2024	22,591.83	1200761
101-528-880.000	PROMOTION / MARKETING	MARCELLUS NEWS	PUBLIC NOTICE FOR HAZARDOUS WASTE COLLE	100.00	1200788
Total For Dept 528 WASTE COLLECTION/DISPOSAL				23,441.83	
Dept 631 SUBSTANCE ABUSE					
101-631-838.000	SUBSTANCE ABUSE COORD AGENCY	SOUTHWEST MICHIGAN BEHAVI	(SUBSTANCE ABUSE PORTION OF PA2 ALCOHOL	21,798.80	24396
Total For Dept 631 SUBSTANCE ABUSE				21,798.80	
Dept 648 MEDICAL EXAMINER					
101-648-820.000	MEDICAL EXAMINER FEES	WMU HOMER STRYKER MD SCHOC	MEDICAL EXAMINER - AUTOPSY 04/2024	5,186.33	1200734
101-648-822.000	AUTOPSIES	WMU HOMER STRYKER MD SCHOC	MEDICAL EXAMINER - AUTOPSY 04/2024	6,900.00	1200734
101-648-860.000	TRAVEL / TRANSPORTATION / MEALS	CONNELLY CHAPEL WAGNER FAM	REMOVAL OF REMAINS 05/2024	1,500.00	24402
Total For Dept 648 MEDICAL EXAMINER				13,586.33	
Dept 681 VETERANS' BURIALS					
101-681-833.000	COUNTY BURIAL - VETS JAMES VANDY	BROWN FUNERAL HOME & CREM	COUNTY BURIAL	300.00	1200664
101-681-833.000	CONNOR, M - VETS PLAQUE INSTALL	MISSION HILLS MEMORIAL GAFO	CONNOR, M - VETS PLAQUE INSTALL	395.00	1200712
Total For Dept 681 VETERANS' BURIALS				695.00	
Dept 682 VETERANS' COUNSELOR					
101-682-712.000	PER DIEMS	GARY GRAVIT, SR.	PER DIEM/TRAVEL- VETERANS ADVISORY BOAF	34.00	1200771
101-682-712.000	PER DIEMS	RUSSELL SEE	PER DIEM/MILEAGE - VETERANS ADVISORY CC	34.00	1200804
101-682-835.301	GRANT DENTAL - ADD-DAHLKE,W - KR	VAN BUREN/CASS DISTRICT DE	GRANT DENTAL - ADDITIONAL - DAHLKE W, F	908.00	1200729
101-682-835.301	GRANT DENTAL - BUCK, WILES, MCCO	CASSOPOLIS DENTAL	GRANT - DENTAL BUCK, WILES,MCCOY, SCHAE	1,269.00	24282
101-682-860.000	TRAVEL / TRANSPORTATION / MEALS	GARY GRAVIT, SR.	PER DIEM/TRAVEL- VETERANS ADVISORY BOAF	2.14	1200771
101-682-860.000	TRAVEL / TRANSPORTATION / MEALS	RUSSELL SEE	PER DIEM/MILEAGE - VETERANS ADVISORY CC	2.68	1200804
101-682-860.301	GRANT - TRANSPORTATION - GROTH A	CASS COUNTY PUBLIC TRANSP	GRANT - TRANSPORTATION - GROTH A	227.50	24281
Total For Dept 682 VETERANS' COUNSELOR				2,477.32	
Dept 701 PLANNING COMMISSION					
101-701-712.000	PER DIEMS	JAYNE BAILEY	PLANNING COMMISSIONER PER DIEM/TRAVEL	34.00	1200744
101-701-712.000	PER DIEMS - PLANNING	ANN FILE	PER DIEM/MILEAGE - PLANNING COMMISSION	34.00	1200764
101-701-712.000	PER DIEMS	DAVID KRING	PER DIEM/TRAVEL - PLANNING COMMISSION	34.00	1200782
101-701-712.000	PER DIEMS	RICHARD PALMISANO	PER DIEM/MILEAGE - PLANNING COMMISSION	34.00	1200800
101-701-712.000	PER DIEMS	DAN STUTSMAN	PER DIEM/TRAVEL - PLANNING COMMISSION	34.00	24398
101-701-801.000	PROFESSIONAL SERVICES	MCKENNA ASSOCIATES INC.	SERVICES MARCH 1, 2024 - MARCH 31, 2024	10,500.00	1200789

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 701 PLANNING COMMISSION					
101-701-860.000	TRAVEL / TRANSPORTATION / MEALS	ANN FILE	PER DIEM/MILEAGE - PLANNING COMMISSION	8.51	1200764
101-701-860.000	TRAVEL / TRANSPORTATION / MEALS	DAVID KRING	PER DIEM/TRAVEL - PLANNING COMMISSION	25.81	1200782
101-701-860.000	TRAVEL / TRANSPORTATION / MEALS	RICHARD PALMISANO	PER DIEM/MILEAGE - PLANNING COMMISSION	7.34	1200800
101-701-860.000	TRAVEL / TRANSPORTATION / MEALS	DAN STUTSMAN	PER DIEM/TRAVEL - PLANNING COMMISSION	15.72	24398
Total For Dept 701 PLANNING COMMISSION				10,727.38	
Dept 751 PARKS & RECREATION					
101-751-712.000	PER DIEMS	JAYNE BAILEY	PER DIEM/TRAVEL - PARKS BOARD	34.00	1200744
101-751-712.000	PER DIEMS - PARKS	ANN FILE	PER DIEM/TRAVEL - PARKS BOARD	34.00	1200764
101-751-712.000	PER DIEMS	BRUCE CAMPBELL	PER DIEM/TRAVEL - PARKS BOARD	34.00	24340
101-751-712.000	PER DIEMS	ROBERT PARRISH	PER DIEM/TRAVEL - PARKS BOARD	34.00	24379
101-751-728.000	DEPARTMENTAL SUPPLIES	UNITED STATES LUMBER CO IN	SUPPLIES	12.18	1200692
101-751-728.000	DEPARTMENTAL SUPPLIES	W. B. HAYDEN & SONS CO.	SUPPLIES	103.49	1200732
101-751-728.000	DEPARTMENTAL SUPPLIES	MENARDS - ELKHART	SUPPLIES	39.98	1200790
101-751-728.000	DEPARTMENTAL SUPPLIES	W. B. HAYDEN & SONS CO.	SUPPLIES	56.96	1200819
101-751-728.000	DEPARTMENTAL SUPPLIES	ONE WAY PRODUCTS	SUPPLIES	91.46	24378
101-751-730.000	MOTOR FUEL / LUBRICANTS	C. WIMBERLEY FORD-MERCURY	OIL CHANGE	206.25	1200665
101-751-730.000	MOTOR FUEL / LUBRICANTS	CASS AUTO SUPPLY CO, INC.	MAINTENANCE REPAIRS	9.44	1200666
101-751-730.000	MOTOR FUEL/LUBRICANT PARKS - PAR	J & H OIL COMPANY	FUEL	902.67	24294
101-751-730.000	MOTOR FUEL/LUBRICANT PARKS - PAR	J & H OIL COMPANY	FUEL	357.90	24359
101-751-801.000	PROFESSIONAL SERVICES	GARRETT LABORATORIES INC	WATER SAMPLE	33.18	1200683
101-751-801.000	PROFESSIONAL SERVICES	GARY BUSSEN	BEAVER CONTROL	150.00	24339
101-751-860.000	TRAVEL / TRANSPORTATION / MEALS	ANN FILE	PER DIEM/TRAVEL - PARKS BOARD	8.71	1200764
101-751-860.000	TRAVEL / TRANSPORTATION / MEALS	BRUCE CAMPBELL	PER DIEM/TRAVEL - PARKS BOARD	17.42	24340
101-751-860.000	TRAVEL / TRANSPORTATION / MEALS	ROBERT PARRISH	PER DIEM/TRAVEL - PARKS BOARD	12.33	24379
101-751-935.000	VEHICLE & EQUIPMENT REPAIRS	JOHN DEERE FINANCIAL	GATOR PARTS	105.53	1200780
101-751-936.000	BUILDING & GROUNDS REPAIRS	UNITED STATES LUMBER CO IN	REPAIRS	55.54	1200692
Total For Dept 751 PARKS & RECREATION				2,299.04	
Total For Fund 101 GENERAL FUND				423,104.64	
Fund 213 ANIMAL CONTROL DONATION FUND					
Dept 430 ANIMAL CONTROL					
213-430-801.000	PROFESSIONAL SERVICES	BERGMAN SMALL ANIMAL PC	SPAY/NEUTER ASSISTANCE & SHELTER ANIMAI	80.00	1200662
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIETY	SPAY/NEUTER ASSISTANCE, MAGNUSON	120.00	1200693
213-430-816.000	VETERINARY / K-9 COSTS	BERGMAN SMALL ANIMAL PC	SPAY/NEUTER ASSISTANCE & SHELTER ANIMAI	3,002.71	1200662
Total For Dept 430 ANIMAL CONTROL				3,202.71	
Total For Fund 213 ANIMAL CONTROL DONATION FUND				3,202.71	
Fund 216 DRUG COURT GRANTS FUND					
Dept 276 COURT GRANTS					
216-276-801.203	PROFESSIONAL SERVICES - OJP	TARA SMITH THERAPY SERVICE	PROBLEM SOLVING COURT (4/18/2024-5/1/2	1,800.00	1200724
216-276-801.203	PROFESSIONAL SERVICES - OJP	TARA SMITH THERAPY SERVICE	PROBLEM SOLVING COURT (5/2/2024-5/15/2	150.00	1200813
216-276-801.203	PROFESSIONAL SERVICES - OJP	PRESTON COLLETT	PROBLEM SOLVING COURT (4/18/2024-5/1/2	575.00	24283
216-276-801.203	PROFESSIONAL SERVICES - OJP	MANDY GRUBB	PROBLEM SOLVING COURT (4/18/2024-5/1/2	480.40	24290
216-276-801.203	PROFESSIONAL SERVICES - OJP	HEATHER BUTTON	PROBLEM SOLVING COURT (4/18/2024-5/1/2	28.74	24291
216-276-801.203	PROFESSIONAL SERVICES - OJP	BARBARA M. HOWES	PROBLEM SOLVING COURT (4/18/2024-5/1/2	884.00	24293
216-276-801.203	PROFESSIONAL SERVICES - OJP	CHRISTY LAPORTE	PROBLEM SOLVING COURT (4/18/2024-5/1/2	758.06	24299
216-276-801.203	PROFESSIONAL SERVICES - OJP	ELIZABETH MCCREE	PROBLEM SOLVING COURT (4/18/2024-5/1/2	450.00	24302
216-276-801.203	PROFESSIONAL SERVICES - OJP	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (4/18/2024-5/1/2	470.00	24303
216-276-801.203	PROFESSIONAL SERVICES - OJP	CARLA LOWE	PROBLEM SOLVING COURT (4/18/2024-5/1/2	300.00	24305
216-276-801.203	PROFESSIONAL SERVICES - OJP	THOMAS MONDSCHHEIN	PROBLEM SOLVING COURT (4/18/2024-5/1/2	775.08	24306

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 216 DRUG COURT GRANTS FUND					
Dept 276 COURT GRANTS					
216-276-801.203	PROFESSIONAL SERVICES - OJP	TIFFANY MONDSCHNEIN	PROBLEM SOLVING COURT (4/18/2024-5/1/2	1,421.56	24307
216-276-801.203	PROFESSIONAL SERVICES - OJP	GRACE MULLER	PROBLEM SOLVING COURT (4/18/2024-5/1/2	444.00	24308
216-276-801.203	PROFESSIONAL SERVICES - OJP	KIMBERLY PEET	PROBLEM SOLVING COURT (4/18/2024-5/1/2	1,035.00	24311
216-276-801.203	PROFESSIONAL SERVICES - OJP	JOHN PILLOW	PROBLEM SOLVING COURT (4/18/2024-5/1/2	1,777.86	24312
216-276-801.203	PROFESSIONAL SERVICES - OJP	WENDI PRATER	PROBLEM SOLVING COURT (4/18/2024-5/1/2	676.36	24315
216-276-801.203	PROFESSIONAL SERVICES - OJP	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (4/18/2024-5/1/2	1,140.00	24322
216-276-801.203	PROFESSIONAL SERVICES - OJP	JESSEE SCHOETZOW	PROBLEM SOLVING COURT (4/18/2024-5/1/2	2,978.23	24323
216-276-801.203	PROFESSIONAL SERVICES - OJP	BRADLEY WEST	PROBLEM SOLVING COURT (4/18/2024-5/1/2	861.16	24330
216-276-801.203	PROFESSIONAL SERVICES - OJP	PRESTON COLLETT	PROBLEM SOLVING COURT (5/2/2024-5/15/2	650.00	24345
216-276-801.203	PROFESSIONAL SERVICES - OJP	MANDY GRUBB	PROBLEM SOLVING COURT (5/2/2024-5/15/2	230.90	24352
216-276-801.203	PROFESSIONAL SERVICES - OJP	CHRISTY LAPORTE	PROBLEM SOLVING COURT (5/2/2024-5/15/2	903.25	24363
216-276-801.203	PROFESSIONAL SERVICES - OJP	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (5/2/2024-5/15/2	360.00	24370
216-276-801.203	PROFESSIONAL SERVICES - OJP	CARLA LOWE	PROBLEM SOLVING COURT (5/2/2024-5/15/2	75.00	24373
216-276-801.203	PROFESSIONAL SERVICES - OJP	THOMAS MONDSCHNEIN	PROBLEM SOLVING COURT (5/2/2024-5/15/2	816.34	24374
216-276-801.203	PROFESSIONAL SERVICES - OJP	TIFFANY MONDSCHNEIN	PROBLEM SOLVING COURT (5/2/2024-5/15/2	1,118.14	24375
216-276-801.203	PROFESSIONAL SERVICES - OJP	GRACE MULLER	PROBLEM SOLVING COURT (5/2/2024-5/15/2	273.00	24377
216-276-801.203	PROFESSIONAL SERVICES - OJP	KIMBERLY PEET	PROBLEM SOLVING COURT (5/2/2024-5/15/2	450.00	24381
216-276-801.203	PROFESSIONAL SERVICES - OJP	JOHN PILLOW	PROBLEM SOLVING COURT (5/2/2024-5/15/2	1,068.79	24382
216-276-801.203	PROFESSIONAL SERVICES - OJP	WENDI PRATER	PROBLEM SOLVING COURT (5/2/2024-5/15/2	177.10	24385
216-276-801.203	PROFESSIONAL SERVICES - OJP	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (5/2/2024-5/15/2	300.00	24390
216-276-801.203	PROFESSIONAL SERVICES - OJP	JESSEE SCHOETZOW	PROBLEM SOLVING COURT (5/2/2024-5/15/2	2,443.17	24391
216-276-801.203	PROFESSIONAL SERVICES - OJP	BRADLEY WEST	PROBLEM SOLVING COURT (5/2/2024-5/15/2	747.52	24403
216-276-801.317	PROFESSIONAL SERVICES	HEATHER BANGTSON	PROBLEM SOLVING COURT (4/18/2024-5/1/2	9.00	24278
216-276-801.317	PROFESSIONAL SERVICES	ELIZABETH MCCREE	PROBLEM SOLVING COURT (4/18/2024-5/1/2	550.00	24302
216-276-801.317	PROFESSIONAL SERVICES	TIFFANY MONDSCHNEIN	PROBLEM SOLVING COURT (4/18/2024-5/1/2	57.26	24307
216-276-801.317	PROFESSIONAL SERVICES	GRACE MULLER	PROBLEM SOLVING COURT (4/18/2024-5/1/2	546.00	24308
216-276-801.317	PROFESSIONAL SERVICES	SARAH SCOGGIN	PROBLEM SOLVING COURT (4/18/2024-5/1/2	450.00	24324
216-276-801.317	PROFESSIONAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	450.00	24368
216-276-801.317	PROFESSIONAL SERVICES	TIFFANY MONDSCHNEIN	PROBLEM SOLVING COURT (5/2/2024-5/15/2	52.42	24375
216-276-801.317	PROFESSIONAL SERVICES	GRACE MULLER	PROBLEM SOLVING COURT (5/2/2024-5/15/2	588.00	24377
216-276-801.317	PROFESSIONAL SERVICES	SARAH SCOGGIN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	450.00	24392
Total For Dept 276 COURT GRANTS				29,771.34	
Total For Fund 216 DRUG COURT GRANTS FUND				29,771.34	
Fund 244 ECONOMIC DEVELOPMENT FUND					
Dept 728 ECONOMIC DEVELOPMENT					
244-728-880.000	PROMOTION / MARKETING	MARKET VAN BUREN	APR 24 ECONOMIC DEVELOPMENT SERVICES	9,583.34	24367
Total For Dept 728 ECONOMIC DEVELOPMENT				9,583.34	
Total For Fund 244 ECONOMIC DEVELOPMENT FUND				9,583.34	
Fund 260 INDIGENT DEFENSE FUND					
Dept 228 INFORMATION TECHNOLOGY					
260-228-728.000	DEPARTMENTAL SUPPLIES	JUSTICE WORKS	MAC SOFTWARE	60.00	24296
260-228-801.000	PROFESSIONAL SERVICES	CROSS COUNTRY LEGAL NURSE	LEGAL EXPERT (J.RICKEY)	1,550.00	1200778
260-228-801.000	PROFESSIONAL SERVICES	RADDE INVESTIGATIVE&SEC AC	INVESTIGATIVE SERVICES (RUSSWORM)	2,189.05	24316
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	CONTRACT ATTORNEY 4/23 - 5/6	5,069.00	24285
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	CONTRACT ATTORNEY 4/22 - 5/5	6,772.02	24289
260-228-805.000	LEGAL SERVICES	NICHOLAS HOGUE	CONTRACT ATTORNEY 4/22 - 5/3/24	6,334.96	24292
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	CONTRACT ATTORNEY 4/21 - 5/3/24	7,848.00	24297
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	CONTRACT ATTORNEY	4,360.00	24349
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	CONTRACT ATTORNEY 5/6 - 5/19	6,869.56	24350

JOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 260 INDIGENT DEFENSE FUND					
Dept 228 INFORMATION TECHNOLOGY					
260-228-805.000	LEGAL SERVICES	NICHOLAS HOGUE	CONTRACT ATTORNEY 5/6 - 5/19	7,608.40	24354
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	CONTRACT ATTORNEY 5/4 - 5/18	6,254.83	24361
Total For Dept 228 INFORMATION TECHNOLOGY				54,915.82	
Total For Fund 260 INDIGENT DEFENSE FUND				54,915.82	
Fund 261 911 SERVICE FUND					
Dept 325 COMMUNICATIONS / DISPATCH					
261-325-825.000	CLEANING SERVICES	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	478.00	24327
261-325-850.000	TELEPHONE / INTERNET	FRONTIER	MAIN LINE TO COUNTY BLDG APRIL 2024	1,896.16	1200681
261-325-850.000	TELEPHONE / INTERNET	LANGUAGE LINE SERVICES	INTERPRETOR FEES 04/2024	32.40	1200784
261-325-850.000	TELEPHONE / INTERNET	TELEGRATION	LONG DISTANCE - 800 NUMBER	51.34	24400
261-325-920.000	ELECTRICITY	MIDWEST ENERGY COOPERATIVE	DISPATCH RADIO TOWER 03/22/2024 - 004/2	263.29	24304
Total For Dept 325 COMMUNICATIONS / DISPATCH				2,721.19	
Total For Fund 261 911 SERVICE FUND				2,721.19	
Fund 264 LOCAL CORRECTIONS OFFICERS TRAINING FUND					
Dept 362 JAIL TRAINING					
264-362-865.000	CONFERENCES / MEETINGS / TRAININ	NATIONAL INST FOR JAIL OPF JAILCON24	CENTRAL REGIONAL CONFERENCE:	425.00	1200795
264-362-865.000	CONFERENCES / MEETINGS / TRAININ	NATIONAL INST FOR JAIL OPF JAILCON24	CENTRAL REGIONAL CONFERENCE:	425.00	1200796
Total For Dept 362 JAIL TRAINING				850.00	
Total For Fund 264 LOCAL CORRECTIONS OFFICERS TRAINING				850.00	
Fund 265 DRUG LAW ENFORCEMENT FUND					
Dept 301 SHERIFF					
265-301-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	163.13	24333
265-301-816.000	VETERINARY / K-9 COSTS	RIVER VALLEY EQUINE CLINIC	VETERINARY / K9 COSTS	64.50	1200801
265-301-850.000	TELEPHONE / INTERNET	FRONTIER	CCDET CRIME LINE 04/22/24 - 05/21/24	12.77	1200681
265-301-850.000	TELEPHONE / INTERNET	TRANSUNION RISK & ALT. DATA	TLOXP 04/2024	92.90	1200727
265-301-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 04/05/2024 - 05/04/202	40.01	1200818
265-301-850.000	TELEPHONE / INTERNET	TELEGRATION	LONG DISTANCE - 800 NUMBER	51.33	24400
265-301-855.000	SOFTWARE SUBSCRIPTIONS	LEADS ONLINE LLC	DPD INVESTIGATION SYSTEM 07/01/2024 - C	3,016.00	1200698
265-301-855.000	SOFTWARE SUBSCRIPTIONS	SOLID DESIGN SOFTWARE SOLUTIONS	HOSTING, SUPPORT, MAINTENANCE 2024	4,895.92	24395
265-301-920.000	ELECTRICITY	MIDWEST ENERGY COOPERATIVE	CCDET UTILITIES 03/15/2024 - 04/15/2024	506.01	24304
265-301-920.000	ELECTRICITY	MIP V ONION PARENT LLC	CCDET TRASH REMOVAL	99.00	24366
265-301-921.000	NATURAL GAS	SEMCO ENERGY GAS COMPANY	APRIL 2024	20.90	24405
265-301-924.000	PEST CONTROL	ROSE PEST SOLUTIONS	PARK PLACE PEST CONTROL	52.00	24320
Total For Dept 301 SHERIFF				9,014.47	
Total For Fund 265 DRUG LAW ENFORCEMENT FUND				9,014.47	
Fund 266 LAW ENFORCEMENT FUND					
Dept 301 SHERIFF					
266-301-730.411	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	509.21	24333
266-301-816.411	VETERINARY / K-9 COSTS	FM K9	BOARDING K9	300.00	1200679
266-301-960.410	MISCELLANEOUS EXPENSE	HUNTINGTON COMMERCIAL CARD	CARD 04/2024	451.56	1200687
Total For Dept 301 SHERIFF				1,260.77	
Total For Fund 266 LAW ENFORCEMENT FUND				1,260.77	
Fund 269 LAW LIBRARY FUND					
Dept 292 LAW LIBRARY					

JOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 269 LAW LIBRARY FUND					
Dept 292 LAW LIBRARY					
269-292-728.000	DEPARTMENTAL SUPPLIES	WEST GROUP PAYMENT CTR.	WESTLAW PRINT MATERIALS CONTRACT - MAY	319.14	1200726
269-292-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	WEST GROUP PAYMENT CTR.	WESTLAW ONLINE CONTRACT - APRIL 2024 FE	920.71	1200726
Total For Dept 292 LAW LIBRARY				1,239.85	
Total For Fund 269 LAW LIBRARY FUND				1,239.85	
Fund 270 HISTORICAL COMMISSION FUND					
Dept 803 HISTORICAL COMMISSION					
270-803-712.000	PER DIEMS	BARBARA SCHULTZ	PER DIEM - HISTORICAL COMMISSION	34.00	1200803
270-803-712.000	PER DIEMS	BERNIE WILLIAMSON	PIER DIEMS - HISTORICAL COMMISSION	34.00	1200821
270-803-712.000	PER DIEMS	AMY DAVIDHIZAR	PER DIEM - HISTORICAL COMMISSION	34.00	24347
270-803-712.000	PER DIEMS	DIANNA MCGREW	PER DIEMS HISTORICAL COMMISSION	34.00	24369
270-803-960.000	EXPENDITURES	MIDWEST ENERGY COOPERATIVE	04/15/24-05/15/24	158.12	24371
Total For Dept 803 HISTORICAL COMMISSION				294.12	
Total For Fund 270 HISTORICAL COMMISSION FUND				294.12	
Fund 272 COMMUNITY CORRECTIONS FUND					
Dept 362 JAIL TRAINING					
272-362-801.000	PROFESSIONAL SERVICES	TARA SMITH THERAPY SERVICE	JAIL MRT 04/2024	762.45	1200813
Total For Dept 362 JAIL TRAINING				762.45	
Total For Fund 272 COMMUNITY CORRECTIONS FUND				762.45	
Fund 275 SHERIFF JUSTICE TRAINING FUND					
Dept 301 SHERIFF					
275-301-960.000	MISCELLANEOUS EXPENSE	WMCJTC	LAW ENFORCEMENT DISTRIBUTION MCOLES SPF	1,511.51	1200733
275-301-960.000	MISCELLANEOUS EXPENSE	WMCJTC	TASER INSTRUCTOR COURSE	145.00	1200822
Total For Dept 301 SHERIFF				1,656.51	
Total For Fund 275 SHERIFF JUSTICE TRAINING FUND				1,656.51	
Fund 276 911 DISPATCH TRAINING FUND					
Dept 301 SHERIFF					
276-301-960.000	MISCELLANEOUS EXPENSE	IAEMD	EMD RECERTIFICATION: MYERS, J., HISCOCK	165.00	1200774
Total For Dept 301 SHERIFF				165.00	
Total For Fund 276 911 DISPATCH TRAINING FUND				165.00	
Fund 282 CARES ACT FUND					
Dept 191 ACCOUNTING DEPT					
282-191-972.001	CAPITAL OUTLAY - HISTORIC COURTH	AMERICAN ELECTRIC POWER	INSTALL FOR HISTORIC COURTHOUSE	12,500.00	1200824
282-191-972.001	CAPITAL OUTLAY - HISTORIC COURTH	ELITE COMPANIES, LLC	HISTORIC COURTHOUSE - WORK THROUGH 04/3	1,057,083.00	24287
282-191-972.001	CAPITAL OUTLAY - HISTORIC COURTH	PLAZACORP REALTY ADVISORS	DRAW 17 HISTORIC COURTHOUSE	22,863.82	24314
282-191-972.001	CAPITAL OUTLAY - HISTORIC COURTH	INTERSECT STUDIO LLC	HISTORIC COURTHOUSE	9,735.82	24358
Total For Dept 191 ACCOUNTING DEPT				1,102,182.64	
Total For Fund 282 CARES ACT FUND				1,102,182.64	
Fund 292 CHILD CARE FUND					
Dept 662 CHILD CARE - FAMILY COURT					
292-662-801.703	BASIC GRANT - COUNSELING	BATTLE CREEK COUNSELING A&S	PSYCHOLOGICAL EVALUATION	500.00	1200660
292-662-801.703	BASIC GRANT - COUNSELING	BATTLE CREEK COUNSELING A&S	PSYCHOLOGICAL EVALUATION	1,000.00	1200745
292-662-801.703	BASIC GRANT - COUNSELING	RICK LEWIS	COUNSELING	1,100.00	1200785

JOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 292 CHILD CARE FUND					
Dept 662 CHILD CARE - FAMILY COURT					
Total For Dept 662 CHILD CARE - FAMILY COURT				2,600.00	
Total For Fund 292 CHILD CARE FUND				2,600.00	
Fund 297 DHS CHILD CARE FUND					
Dept 663 CHILD CARE - DHS					
297-663-801.707	PARENT AIDE	ROXANN RICE	PROBLEM SOLVING COURT (4/18/2024-5/1/2	619.50	24319
297-663-801.707	PARENT AIDE	ROXANN RICE	CASS COUNTY CASE AIDE 04/29/24-05/12/24	409.50	24389
Total For Dept 663 CHILD CARE - DHS				1,029.00	
Total For Fund 297 DHS CHILD CARE FUND				1,029.00	
Fund 510 LAND BANK AUTHORITY FUND					
Dept 690 CASS COUNTY - PART H PROGRAM					
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	ADAM DAHLGREN	FINAL INSPECTION - MI-HOPE: MANWARREN-1	500.00	1200659
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BILLS ROOF REPAIR	ENTRY DOOR -MI-HOPE: WALKER-10006698	612.50	1200663
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	JP SANDERSON INSULATION, I	FINAL PMT -INSULATION FOR MI-HOPE: LOU	4,550.00	1200691
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	MIDWEST ENERGY COOPERATIVE	FINAL PMT - MI-HOPE PROJECT: GOINS-1000	504.15	1200705
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	MULDER INSULATION	FINAL PMT - MI-HOPE PROJECT: 10007322-G	2,350.00	1200713
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	DARRELL LEE ST. LEDGER JR.	DEPOSIT WATER HEATER -MI-HOPE: KESSLER-	1,625.00	1200741
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BILLS ROOF REPAIR	DEPOSIT MI-HOPE PROJECTS: RYANS-1000905	9,875.00	1200746
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BILLS ROOF REPAIR	FINAL PAYMENT MI-HOPE: LAFONTANT-LEE-10	1,162.50	1200747
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	CHURCH PLUMBING & HEATING	FINAL PAYMENT MI-HOPE FOR JAMES-100083	6,283.56	1200753
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	DIANA LOVELACE	DEPOSIT FURNACE INSTALL - MI-HOPE RYAN	6,514.00	1200757
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	JASON YODER	DEPOSIT FOR WINDOWS: MI-HOPE WHITE-1000	11,650.00	1200759
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	JASON YODER	FINAL PAYMENT MI-HOPE- MAXWELL-10003875	4,300.00	1200760
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	PATRIOT EXTERIORS, LLC	FINAL PAYMENT - WINDOWS MI-HOPE: LOUX-1	3,650.00	1200779
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	KUSMACK ELECTRIC, INC.	DEPOSIT FOR MI-HOPE: CONNER-10008007	7,000.00	1200783
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	MICHIANA HEATING & AIR CON	DEPOSIT FOR HVAC INSTALLS MIHOPE WHITE-	5,646.00	1200792
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	MULDER INSULATION	MI-HOPE PROJECT: KESSLER-10008606	6,200.00	1200794
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	SCHULTZ HVAC	DEPOSIT FOR FURNACE & A/C - MI-HOPE: LI	4,082.50	1200830
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	HARLEY A MAST	FINAL PAYMENT -MI-HOPE PROJECT: HARRIN	11,215.61	1200831
510-690-801.217	PROFESSIONAL SERVICES - WHITE-10	MULDER INSULATION	DEPOSIT FOR MULTIPLE MI-HOPE PROJECTS	6,450.00	1200832
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE-	HOME PERFORMANCE SOLUTIONS	ENERGY AUDITS FOR SEVERAL MI-HOPE PROJE	2,500.00	24355
510-690-801.537	PROFESSIONAL SERVICES - MEC-	ENG HOME PERFORMANCE SOLUTIONS	ENERGY AUDITS FOR SEVERAL MI-HOPE PROJE	1,000.00	24355
510-690-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	MICHIGAN ASSOCIATION OF L	2024 MEMBERSHIP DUES	250.00	1200707
Total For Dept 690 CASS COUNTY - PART H PROGRAM				97,920.82	
Total For Fund 510 LAND BANK AUTHORITY FUND				97,920.82	
Fund 595 JAIL COMMISSARY FUND					
Dept 351 JAIL OPERATION					
595-351-728.000	COMMISSARY SUPPLIES - PHONE	CENTRIC GROUP LLC	INMATE CALLING 04/01/24 - 04/30/24	1,735.65	1200776
595-351-728.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES WEEK O 04/14/20	2,363.86	24280
595-351-728.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES WEEK OF 04/28/2	1,533.38	24341
Total For Dept 351 JAIL OPERATION				5,632.89	
Total For Fund 595 JAIL COMMISSARY FUND				5,632.89	
Fund 616 TAX REVOLVING CONTROL FUND					
Dept 000 GENERAL					
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	HRP CASSOPOLIS	MICHIGAN TAX TRIBUNAL ADJ. 14-041-136-C	2,152.52	1200686
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	JEFFREY GARDNER	ASSESSOR ADJ. 14-130-370-005-00	293.88	1200688

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 616 TAX REVOLVING CONTROL FUND					
Dept 000 GENERAL					
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	JESSIE BEARDSLEE	ASSESSOR ADJ. 14-110-010-178-30	2,438.61	1200689
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	JOHN PARKS	ASSESSOR ADJ. 14-120-212-023-30	572.12	1200690
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	LAURA KIETA	ASSESSOR ADJ. 14-140-023-004-10	964.95	1200697
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	LEE OR CAROLYN BROWN	MICHIGAN TAX TRIBUNAL ADJ. 14-130-005-C	2,714.67	1200699
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	LEVINUS OR ALLYSON MCKNIGHT	ASSESSOR ADJ. 14-070-618-017-00	8,278.81	1200700
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	ROBERT OR MARY ELSEY	ASSESSOR PRE ADJ. 14-050-019-006-02	2,588.25	1200718
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	THOMAS BRIGGS OR JAMISON T	ASSESSOR ADJ. 14-051-512-001-00	404.81	1200725
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	CRAIG WISEMAN	ASSESSOR PRE ADJ. 14-120-207-031-00	669.53	1200754
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	MICHELE MARTIN	ASSESSOR PRE ADJ.- 14-070-620-063-00	6,179.38	1200791
Total For Dept 000 GENERAL				27,257.53	
Dept 254 DELINQUENT TAX PROPERTY SALES					
616-254-801.019	19 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTE	RECORD CERTIF. OF REDEMPTIONS	30.00	1200667
616-254-801.021	21 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTE	RECORD CERTIF. OF REDEMPTIONS	960.00	1200667
616-254-801.022	22 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTE	RECORD CERTIF. OF REDEMPTIONS	1,170.00	1200667
616-254-801.022	22 TAX YR SALE EXPENDITURES	TITLE CHECK, LLC	MAY PARCEL ADMIN FEES - 2022 TAX FORFEI	2,708.34	1200816
Total For Dept 254 DELINQUENT TAX PROPERTY SALES				4,868.34	
Total For Fund 616 TAX REVOLVING CONTROL FUND				32,125.87	
Fund 632 TAX REVOLVING - 2022					
Dept 000 GENERAL					
632-000-447.000	PROPERTY TAX ADMIN FEES	JOHN PARKS	ASSESSOR ADJ. 14-120-212-023-30	22.88	1200690
632-000-447.000	PROPERTY TAX ADMIN FEES	LAURA KIETA	ASSESSOR ADJ. 14-140-023-004-10	29.31	1200697
Total For Dept 000 GENERAL				52.19	
Total For Fund 632 TAX REVOLVING - 2022				52.19	
Fund 633 TAX REVOLVING - 2023					
Dept 000 GENERAL					
633-000-447.000	PROPERTY TAX ADMIN FEES	LAURA KIETA	ASSESSOR ADJ. 14-140-023-004-10	9.29	1200697
Total For Dept 000 GENERAL				9.29	
Total For Fund 633 TAX REVOLVING - 2023				9.29	
Fund 650 FITNESS CENTER					
Dept 000 GENERAL					
650-000-825.000	CLEANING SERVICES	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	478.00	24327
Total For Dept 000 GENERAL				478.00	
Total For Fund 650 FITNESS CENTER				478.00	
Fund 701 GENERAL CUSTODIAL FUND					
Dept 000 GENERAL					
701-000-221.529	DUE TO CITY OF DOWAGIAC	DOWAGIAC CITY TREASURER	ORDINANCE FINES & COSTS - APRIL 2024	305.25	1200676
701-000-226.511	DUE TO TOWNSHIPS - HOWARD	HOWARD TOWNSHIP TREASURER	ORDINANCE FINES & COSTS - APRIL 2024	13.20	1200685
701-000-226.514	DUE TO TOWNSHIPS - MARCELLUS	MARCELLUS TWP. TREASURER	ORDINANCE FINES & COSTS - APRIL 2024	54.45	1200702
701-000-226.518	DUE TO TOWNSHIPS - ONTWA	ONTWA TOWNSHIP	ORDINANCE FINES & COSTS - APRIL 2024	1,318.35	1200715
701-000-226.522	DUE TO TOWNSHIPS - SILVERCREEK	SILVER CREEK TWP. TREASURER	ORDINANCE FINES & COSTS - APRIL 2024	16.50	1200719
701-000-227.525	DUE TO VILLAGES - CASSOPOLIS	CASSOPOLIS VILLAGE TREASURER	ORDINANCE FINES & COSTS - APRIL 2024	113.85	1200669
701-000-227.526	DUE TO VILLAGES - EDWARDSBURG	VILLAGE OF EDWARDSBURG	ORDINANCE FINES & COSTS - APRIL 2024	6,593.69	1200731
701-000-228.050	NOTARY FEES (CLERK)	MICHIGAN DEPARTMENT OF ST	NOTARY FEES DUE STATE APRIL 2024	12.00	1200708
701-000-228.060	SHARED FEES (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MI FROM PROB	1,928.29	1200722
701-000-228.160	PISTOL PERMITS (CLERK)	MICHIGAN STATE POLICE-CAS	CPL NEW & RENEW DUE STATE APRIL 2024	4,570.00	1200710

JOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701	GENERAL CUSTODIAL FUND				
Dept 000	GENERAL				
701-000-228.200	CONSERVATION COSTS	MICHIGAN DEPARTMENT OF TRE	4TH DIST CT - APRIL TRANSMITTAL	20.00	1200709
701-000-228.300	DRIVERS LIC REIN FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DIST CT - APRIL TRANSMITTAL	180.00	1200709
701-000-228.370	CRIME VICTIMS RIGHTS (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	2,056.00	1200498
701-000-228.371	CRIME VICTIMS RIGHTS (PROBATE)	STATE OF MICHIGAN	FEE TRANSMITTAL	202.50	1200809
701-000-228.372	CRIME VICTIMS RIGHTS (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DIST CT - APRIL TRANSMITTAL	4,743.00	1200709
701-000-228.420	STATE COURT FUND (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	290.00	1200498
701-000-228.422	STATE COURT FUND (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DIST CT - APRIL TRANSMITTAL	540.00	1200709
701-000-228.424	STATE COURT FUND (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MI FROM PROBAI	330.00	1200722
701-000-228.440	REAL ESTATE TRANSFER TAX (CLERK)	REAL ESTATE TRANSF.TAX-D#1	TRANSFER TAX DUE STATE APRIL 2024	187,920.00	1200717
701-000-228.550	DNA FEES (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	149.50	1200498
701-000-228.560	E RECORDING FILING (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MI FROM PROBAI	600.00	1200722
701-000-228.563	E RECORDING FILING (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	750.00	1200498
701-000-228.564	E RECORDING FILING (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DIST CT - APRIL TRANSMITTAL	1,345.00	1200709
701-000-228.570	CIVIL JURY DEMAND FEES (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	125.00	1200498
701-000-228.572	CIVIL JURY DEMAND FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DIST CT - APRIL TRANSMITTAL	187.50	1200709
701-000-228.580	CIVIL FILING FEE (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MI FROM PROBAI	3,569.00	1200722
701-000-228.581	CIVIL FILING FEES (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	3,570.00	1200498
701-000-228.582	CIVIL FILING FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DIST CT - APRIL TRANSMITTAL	5,880.00	1200709
701-000-228.590	JUSTICE SYSTEM FUND (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	2,181.57	1200498
701-000-228.591	JUSTICE SYSTEM FUND (FAMILY)	STATE OF MICHIGAN	FEE TRANSMITTAL	450.00	1200809
701-000-228.592	JUSTICE SYSTEM FUND (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DIST CT - APRIL TRANSMITTAL	12,335.50	1200709
701-000-228.630	SEX OFFENDER REGISTRATION (SHERI	STATE OF MICHIGAN	SOR 03/2024	210.00	1200721
701-000-228.640	LIVESCAN FINGER PRINT (SHERIFF)	STATE OF MICHIGAN	FINGERPRINTS 04/2024	346.00	1200721
701-000-228.673	TRAILER COACH PARK TAX (TREASURE	STATE OF MICHIGAN	RETURN FOR MICHIGAN STATE MOBILE HOME T	221.50	1200723
701-000-228.673	TRAILER COACH PARK TAX (TREASURE	STATE OF MICHIGAN	RETURN FOR MICHIGAN S.E.T & MOBILE HOME	592.00	1200810
701-000-255.674	DEPOSITS PAYABLE SPAY / NEUTER	DIXIE RAY	SPAY/NEUTER DEPOSIT REIMBURSEMENT, RAY	26.00	1200674
701-000-255.690	DEPOSITS PAYABLE (CLERK L&C)	DANIEL PFEIFER	REFUND OVER PAYMENT FOR FILING FEE 24-C	11.25	1200468
701-000-255.690	DEPOSITS PAYABLE (CLERK L&C)	DAVID DUANE LEWIS JR	CASE PAID IN FULL; REFUND OVER PAYMENT	256.45	1200469
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ADVANTAGE PLUMBING	RESTITUTION BETTY HEPLER 19-10113-FH	25.00	1200448
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ANGEL WALKER	RESTITUTION ROY EVINK 10-010087-FH	60.00	1200449
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AUTO OWNERS	RESTITUTION ALISA WEST 13-10167-FH	60.00	1200451
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AUTO OWNERS INSURANCE	RESTITUTION DAVID SMITH 13-010025-FH	25.00	1200452
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AUTO OWNERS INSURANCE	RESTITUTION PAUL SCHOENBORN 06-010322-F	100.00	1200453
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BCBS OF MICHIGAN	RESTITUTION BERNADINE GULLENS 02-010061	60.00	1200455
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BRADLEY HILL	RESTITUTION DAVID PROCTOR 19-010085-FH	300.00	1200456
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BROTHERHOOD MUTUAL	RESTITUTION OSCAR SCHULTZ 96-8879-FH	12.50	1200457
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	C WIMBERLY FORD	RESTITUTION KEVIN LILLIE 97-009293-FH	25.00	1200459
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CASS COUNTY MDHHS	RESTITUTION CINDY RYAN-KELLEY 98-009702	25.00	1200460
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CCDET	RESTITUTION FREDERICK WILES 11-010227-F	55.00	1200463
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CITY OF DOWAGIAC	RESTITUTION DONALD COUSE SR 07-010131-F	26.99	1200464
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CLIFFORD GRIGGS	RESTITUTION VALERIE LYNCH 22-010301-FH	59.00	1200465
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CRAIG STILLWELL	RESTITUTION DONTAVIOUS TYLER 22-010030-	80.00	1200466
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CYNTHIA LOU SCANLON	RESTITUTION TIMOTHY HILL 08-010121-FH	50.00	1200467
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DAVID STOLPE	RESTITUTION JASON THOMPSON 12-010179-FH	25.00	1200471
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DEBRA BROOKS	RESTITUTION GREGORY FERRIER 07-010008-F	500.00	1200472
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DEBRA EVANS-SWIENTAL	RESTITUTION DALE JUDD 23-010232-FH	25.00	1200473
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DIANNE MERICA	RESTITUTION ALLEN FISK 07-010160-FH	300.00	1200474
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	EDWARDSBURG MARATHON	RESTITUTION JOHN STEWART 17-010203-FH	22.50	1200475
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ERNEST TODD MARAZITA	RESTITUTION DANA BUNCH 21-010296-FH	400.00	1200476
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ESTATE OF MARGARET BOSWORJ	RESTITUTION ELIZABETH BOSWORTH 08-01028	169.32	1200477
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	FARM BUREAU INSURANCE	RESTITUTION ADAM TYSZKA 13-010118-FH	20.00	1200478
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	GLEN OLSON	RESTITUTION KEVIN LILLIE 97-009293-FH	25.00	1200479

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL CUSTODIAL FUND					
Dept 000 GENERAL					
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	GUARDIANSHIP ALTERNATIVES	RESTITUTION DENICE JEWELL 16-010078-FH	30.00	1200480
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JAMES MCCASLIN	RESTITUTION JAMES CALHOUN JR 18-010058-	25.00	1200481
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JAMES MILLIKEN	RESTITUTION MICHAEL SEWARD 12-010347-FH	50.00	1200482
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JENNIFER WISEMAN	RESTITUTION JASON YEOMANS 04-010209-FH	20.00	1200483
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JESSICA MAE BENSON	RESTITUTION BRANDY BOYD 00-010141-FH	12.50	1200484
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JOHNNY SLONE	RESTITUTION JEREMY JOSEPH 05-010470-FC	13.33	1200485
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JOSEPH RYDER	RESTITUTION JAMES CARTER 11-010061-FH	100.00	1200486
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	KATHRYN LACOSSE	RESTITUTION BRETT GILPIN 16-010094-FH	50.00	1200487
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	KELLY JO GROVES	RESTITUTION ERIC MAKI 14-010007-FH	25.00	1200488
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	LISA DANIELLE SPENCER	RESTITUTION DIAMOND KING 22-010027-FH	53.95	1200490
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MARATHON GAS STATION	RESTITUTION NIKODA NEFF 19-010317-FH	10.00	1200491
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MARCELENE A. STEVEN	RESTITUTION ADAM CRAIGO 18-010005-FH	10.00	1200492
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MEADOWBROOK INC	RESTITUTION CINDY HACKENBERG 03-10158-F	100.00	1200494
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MI MUNICIPAL LEAGUE WORKE	RESTITUTION CHASE ROHM 22-010080-FH	35.25	1200495
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MICHAEL OR YOLANDA BRADLEY	RESTITUTION JENNIFER HOLLIDAY 08-01027E	80.00	1200496
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MICHAEL WHITACRE	RESTITUTION JEREMY JOSEPH 05-010470-FC	13.33	1200497
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	NATHANIEL JONES	RESTITUTION CATHY SPICER 20-010020-FH	300.00	1200499
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	PATRICK OR MARY CARTER	RESTITUTION ANDREW NOVOTNY 09-010273-FH	50.00	1200500
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	PHYLLIS SCHUELKE	RESTITUTION JESSE BINNS 19-010049-FH	50.00	1200501
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RAYMOND MCKENZIE	RESTITUTION DACE KOCHEL 15-010011-FH	75.00	1200502
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RICKY ARMSTRONG	RESTITUTION JEREMY JOSEPH 05-010470-FC	13.34	1200503
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RIVERWOOD CENTER	RESTITUTION LANDON VANWINKLE 13-010302-	50.00	1200504
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RONALD NATE	RESTITUTION DANNY COLLINS 11-010013-FH	80.00	1200505
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	SOUTHWEST ENFORCEMENT TEAM	RESTITUTION ROBERT REYNA 99-009813-FH	10.00	1200506
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	STATE FARM INSURANCE	RESTITUTION AUSTIN TROXELL 19-010057-FH	10.00	1200507
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	TRAVIS THOMPSON	RESTITUTION BRADLEY STRASSER 97-009234-	105.00	1200508
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	TRINITY BIBLE CHURCH	RESTITUTION ALLEN FISK 05-010187-FH	300.00	1200509
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	USAA SUBROGATION DEPT	RESTITUTION KURT DEYOUNG 15-010096-FH	50.00	1200510
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	WILIAM WESTRATE	RESTITUTION CHARLES ROSS 13-010128-FH	100.00	1200511
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	WILLIAM OR SHERI WOZNIAK	RESTITUTION RICHARD MOORE 09-010139-FH	12.00	1200512
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	AUTO OWNERS INSURANCE	M.NEEDHAM RESTITUTION CLAIM #12J66839-1	50.00	1200742
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	HAMPSHIRE COUNTRY CLUB	RESTITUTION N. BAKER, FILE 13-195	100.00	1200772
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	KHALILAH ABDULLAH	RESTITUTION J. FUENTES, FILE 23-146	65.00	1200781
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	PARAGON SUBROGATION SERVI	RESTITUTION C.SALGUERO; CLAIM #574096;	10.00	1200798
Total For Dept 000 GENERAL				248,522.86	
Total For Fund 701 GENERAL CUSTODIAL FUND				248,522.86	
Fund 704 IMPREST PAYROLL FUND					
Dept 000 GENERAL					
704-000-231.859	DUE TO VOLUNTARY LIFE	STANDARD INSURANCE CO.	MAY 2024	9,851.26	24325
704-000-231.859	DUE TO VOLUNTARY LIFE	STANDARD INSURANCE CO.	JUNE 2024	3,304.70	24397
704-000-231.860	DUE TO VOLUNTARY LTD	STANDARD INSURANCE CO.	MAY 2024	8,315.30	24325
704-000-231.860	DUE TO VOLUNTARY LTD	STANDARD INSURANCE CO.	JUNE 2024	2,841.17	24397
704-000-231.861	DUE TO LIFE / AD&D / STD	STANDARD INSURANCE CO.	MAY 2024	15,524.16	24325
704-000-231.861	DUE TO LIFE / AD&D / STD	STANDARD INSURANCE CO.	JUNE 2024	5,335.11	24397
Total For Dept 000 GENERAL				45,171.70	
Total For Fund 704 IMPREST PAYROLL FUND				45,171.70	
Fund 801 DRAIN FUND					
Dept 442 DRAIN COMMISSIONER					
801-442-965.000	DRAIN & LAKE LEVEL COSTS	MARK GRISHABER	DRAIN CLEANOUT	1,400.00	24376

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 801 DRAIN FUND					
Dept 442 DRAIN COMMISSIONER					
		Total For Dept 442 DRAIN COMMISSIONER		<u>1,400.00</u>	
		Total For Fund 801 DRAIN FUND		<u>1,400.00</u>	
Fund 841 LAKE LEVEL FUND					
Dept 442 DRAIN COMMISSIONER					
841-442-965.000	DRAIN & LAKE LEVEL COSTS	TRITIUM INC	#209 CONSULTANT FEE	10,500.00	1200817
841-442-965.000	DRAIN & LAKE LEVEL COSTS	MIDWEST ENERGY COOPERATIVE	04/15/24-05/15/24	136.33	24371
		Total For Dept 442 DRAIN COMMISSIONER		<u>10,636.33</u>	
		Total For Fund 841 LAKE LEVEL FUND		<u>10,636.33</u>	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	423,104.64
Fund 213	ANIMAL CONTROL	3,202.71
Fund 216	DRUG COURT GRAP	29,771.34
Fund 244	ECONOMIC DEVELC	9,583.34
Fund 260	INDIGENT DEFENS	54,915.82
Fund 261	911 SERVICE FUP	2,721.19
Fund 264	LOCAL CORRECTIC	850.00
Fund 265	DRUG LAW ENFORC	9,014.47
Fund 266	LAW ENFORCEMENT	1,260.77
Fund 269	LAW LIBRARY FUP	1,239.85
Fund 270	HISTORICAL COM	294.12
Fund 272	COMMUNITY CORRI	762.45
Fund 275	SHERIFF JUSTICE	1,656.51
Fund 276	911 DISPATCH TI	165.00
Fund 282	CARES ACT FUND	1,102,182.64
Fund 292	CHILD CARE FUNI	2,600.00
Fund 297	DHS CHILD CARE	1,029.00
Fund 510	LAND BANK AUTHC	97,920.82
Fund 595	JAIL COMMISSAR	5,632.89
Fund 616	TAX REVOLVING C	32,125.87
Fund 632	TAX REVOLVING -	52.19
Fund 633	TAX REVOLVING -	9.29
Fund 650	FITNESS CENTER	478.00
Fund 701	GENERAL CUSTODI	248,522.86
Fund 704	IMPREST PAYROLI	45,171.70
Fund 801	DRAIN FUND	1,400.00
Fund 841	LAKE LEVEL FUNI	10,636.33

Total For All Funds:	2,086,799.00
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**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

May 2, 2024

The Cass County Board of Commissioners met in regular session on Thursday, May 2, 2024, in Commission Chambers.

Chair Jeremiah Jones called the meeting to order at 5:00 p.m. Commissioner Lawrence provided the Invocation. Kenley Laylin, daughter of Commissioner Laylin, led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: James Lawrence, Ryan Laylin, Joyce Locke (entered meeting at 5:06 p.m.), Jeremiah Jones, Mary Howie, Samuel Barrera, Roseann Marchetti and RJ Lee.

COMMISSIONERS ABSENT: None.

PUBLIC COMMENT (Agenda Items Only)

None.

ADDITIONS/DELETIONS TO THE AGENDA

Commissioner Laylin added the introduction of Sheriff's Office recruits to presentations. The presentation would take place directly after approval of the agenda.

Commissioner Marchetti removed motion M-072-24 from the Consent Agenda and placed it under New Business.

APPROVAL OF THE AGENDA

Commissioner Howie moved, seconded by Commissioner Lee, to approve the May 2, 2024, Cass County Board of Commissioner's Agenda as amended. Motion carried by voice vote.

PRESENTATIONS

Sheriff Behnke introduced David Suarez, Brandon Lebeda and Tait Oppman as Cass County Sheriff's Office recruits who would attend the Lake Michigan College Police Academy. Recruit Nithaniel Ramirez was unable to appear at the meeting.

RECOGNITIONS

VICTIM RIGHTS BOOK COVER WINNERS

Prosecutor Fitz and Victim Rights Advocate Marie Anderson introduced the winners of the Victim Rights Week Book Cover Contest.

R-062-24

Commissioner Laylin moved, seconded by Commissioner Marchetti, to approve the following resolution:

RESOLUTION RECOGNIZING NATIONAL CORRECTIONAL OFFICERS WEEK

WHEREAS, correctional officers are trained law enforcement professionals dedicated to maintaining safe correctional facilities and ensuring public safety;

WHEREAS, correctional facilities across the U.S., both civilian and military, public and private, are run by highly qualified and experienced individuals with a deep understanding of the challenges within the profession;

WHEREAS, correctional officers and employees are responsible for the custody, care, and rehabilitation of thousands of offenders every year, as well as the maintenance of safe and secure facilities;

WHEREAS, correctional officers and employees teach, train, mentor, counsel, and treat thousands of offenders;

WHEREAS, correctional officers and employees provide offenders with direction, hope, and a new focus while assisting with reentry and life outside corrections; and

WHEREAS, correctional officers and employees rise to meet any challenge and serve this honorable profession nobly and admirably.

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Commissioners that correctional officers and employees, especially our exemplary staff at the Cass County Jail, deserve the recognition for their service and should be commended by leaders in the profession, and the public and our elected officials for the tremendous job they do and exceptional performance of duties under the most difficult of circumstances.

BE IT FURTHER RESOLVED that the Cass County Board of Commissioners hereby proclaims the week of May 5-11, 2024 as National Correctional Officers Week in Cass County and call upon the people of Cass County to express their gratitude and appreciation for the professionalism, courage, dedication, and valuable contributions made to public safety by Cass County Correctional Officers.

The Chair instructed the Clerk to call roll:

Yes (8): Commissioners Lawrence, Laylin, Locke, Jones, Howie, Barrera, Marchetti and Lee.

No (0): None.

Resolution R-062-24 carried by roll call vote.

R-063-24

Commissioner Marchetti moved, seconded by Commissioner Lee, to approve the following resolution:

RESOLUTION RECOGNIZING NATIONAL POLICE WEEK

WHEREAS, the Congress and the President of the United States have designated May 15 as Peace Officers' Memorial Day and the week in which May 15 falls as National Police Week; and

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Cass County Sheriff's Office; and

WHEREAS, National Police Week will be observed May 12 - May 18, 2024, to commemorate law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established themselves an enviable and enduring reputation for preserving the rights and security of all citizens; and

WHEREAS, since the first recorded death in 1786, more than 24,067 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including one member of the Cass County Sheriff's Office; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC; and

WHEREAS, 282 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 118 officers who were killed during 2023 and 164 officers who died in previous years; and

WHEREAS, May 15th is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags shall be flown at half-staff; and

WHEREAS, the Cass County Sheriff's Office will hold a memorial on May 15th at 12:00 PM in memory of Deputy Shane Britton.

NOW, THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners hereby designates and proclaims the week of May 12 - 18, 2024 as “National Police Week” and publicly salutes the service of all law enforcement officers in our community and in communities across the nation.

BE IT FURTHER RESOLVED to designate and proclaim May 15th as “Peace Officers Memorial Day” in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty and recognize and pay respect to the survivors of our fallen heroes.

The Chair instructed the Clerk to call roll:

Yes (8): Commissioners Laylin, Locke, Jones, Howie, Barrera, Marchetti, Lee and Lawrence.

No (0): None.

Resolution R-063-24 carried by roll call vote.

R-064-24

Commissioner Lee moved, seconded by Commissioner Marchetti, to approve the following resolution:

RESOLUTION RECOGNIZING PROFESSIONAL MUNICIPAL CLERKS WEEK

WHEREAS, There are professional municipal clerks serving towns, townships, villages, cities, boroughs, and counties throughout Michigan, the United States, Canada, and thirteen other countries;

WHEREAS, Professional Municipal Clerks Week was first declared in 1984 when President Ronald Regan signed a proclamation dedicating the first full week of May as a time to recognize the essential role municipal clerks play in local government;

WHEREAS, the office of the municipal clerk is the oldest among public servants;

WHEREAS, it provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels;

WHEREAS, municipal clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all;

WHEREAS, municipal clerks serve as the information center on functions of local government and community;

WHEREAS, municipal clerks continually strive to improve the administration of the affairs of the office of the municipal clerk through participation in education programs, seminars, workshops, and the annual meetings of their state, provincial, county, and international professional organizations; and

WHEREAS, the municipal clerk maintains and oversees the integrity of local, state, and national elections within the community ensuring that all residents have the opportunity to vote and that their vote will count.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners designates and proclaims the week of May 5 - 11, 2024, as Professional Municipal Clerks Week, and further extend appreciation to our County Clerk/Register, Monica McMichael, and to all Professional Municipal Clerks throughout Cass County for the vital services they perform and their exemplary dedication to the communities they represent.

The Chair instructed the Clerk to call roll:

Yes (8): Commissioners Jones, Howie, Barrera, Marchetti, Lee, Lawrence, Laylin and Locke.

No (0): None.

Resolution R-064-24 carried by roll call vote.

R-078-24

Commissioner Laylin moved, seconded by Commissioner Lee, to approve the following resolution:

A RESOLUTION TO RECOGNIZE COMPLETION OF THE NORTHWESTERN UNIVERSITY SCHOOL OF POLICE AND STAFF COMMAND PROGRAM

WHEREAS, Undersheriff Clint Roach has dedicatedly served the Cass County community with distinction and honor;

WHEREAS, his commitment to law enforcement excellence is evident in his continuous pursuit of professional development;

WHEREAS, Undersheriff Roach has successfully completed the rigorous program at the Northwestern University School of Police Staff and Command, which is renowned for its comprehensive curriculum and practical approach to police management and leadership; and

WHEREAS, this esteemed educational achievement is a testament to Undersheriff Roach's unwavering dedication to his profession and his desire to enhance the capabilities of the Cass County Sheriff's Office.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners hereby recognizes and congratulates Undersheriff Clint Roach for his significant educational accomplishment and his exemplary service to our community.

The Chair instructed the Clerk to call roll:

Yes (8): Commissioners Locke, Jones, Howie, Barrera, Marchetti, Lee, Lawrence and Laylin.

No (0): None.

PRESENTATIONS

None.

CONSENT AGENDA

Vice-Chair Barrera moved, seconded by Commissioner Marchetti, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-065-24) A motion to approve Claims dated April 6th through April 26th.

(M-066-24) A motion to approve the April 11, 2024, Board of Commissioner Regular Meeting Minutes.

(R-067-24) A resolution Authorizing the Submission of Notice of Intent to EGLE to Prepare a Materials Management Plan, Name Southwest Michigan Planning Commission as the Designated Planning Agency and Enter into a Multicounty Planning Agreement

WHEREAS, the State of Michigan's Solid Waste Program was updated with the passage of amendments to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, that became effective on March 29, 2023;

WHEREAS, the amendments require existing county Solid Waste Management Plans to be replaced with new Materials Management Plans (MMP) that focus on sustainable materials management approaches, such as recycling and composting instead of just landfilling waste;

WHEREAS, on December 20, 2023, the Department of Environment, Great Lakes, and Energy (EGLE) notified counties that the materials management planning process will be initiated as of January 8, 2024. County boards of commissioners, or elected executives are given the first opportunity to assume authority over MMP development and implementation;

WHEREAS, if Cass County accepts this authority, a Notice of Intent is required and must be submitted to prepare an MMP within 180 days of the date that the EGLE Director initiates the process;

WHEREAS, Cass County will, by resolution, enter into an interlocal agreement to participate in a multicounty materials management plan with Berrien and Van Buren Counties;

WHEREAS, the Board of Commissioners will appoint the members of the Materials Management Planning Committee (MMPC), and the Southwest Michigan Planning Commission will serve as the Designated Planning Agency and make MMPC appointment recommendations and provide oversight of the MMPC and the plan development process. The MMPC will, by resolution, submit the plan to the BOC with a recommendation to approve; and

WHEREAS, the MMP must be approved by the Board of Commissioners by resolution and approved by 2/3rd of the municipalities in Van Buren, Cass, and Berrien Counties before it is considered adopted and submitted to EGLE to be accepted.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners hereby approves the submission of a Notice of Intent to the Michigan Department of Environment, Great Lakes, and Energy to prepare a Materials Management Plan as the designated County Approval Agency for Cass County and name Southwest Michigan Planning Commission as the designated planning agency and enter into a multicounty planning agreement.

(M-068-24) A motion to approve Silver Creek Township Police Services Contract.

(R-069-24) A Resolution Authorizing Drug Enforcement Millage Renewal be placed on the August 6th Primary Ballot

WHEREAS, there continues to be a serious drug problem in Cass County despite the efforts of law enforcement agencies and community groups to eradicate this problem;

WHEREAS, the Sheriff and Dowagiac Police Chief asked the Cass County Board of Commissioners to place a request before the voters on 2004;

WHEREAS, a 0.5000 mill levy was approved by the electors in 2004 to fund the operation of a County-wide drug enforcement and prosecution team for four years;

WHEREAS, the millage was assessed in December 2004, 2005, 2006 and 2007;

WHEREAS, a 0.4805 mill levy was approved by the electors in 2008 and assessed in December 2008, 2009, 2010, and 2011;

WHEREAS, the millage was approved for renewal and assessed in December 2012, 2013, 2014, and 2015;

WHEREAS, the millage was approved for renewal and assessed in December 2016, 2017, 2018, and 2019;

WHEREAS, the millage was approved for renewal and assessed in December 2020, 2021, 2022, and 2023; and

WHEREAS, the Board of Commissioners is of the opinion that it is desirable to renew said millage to provide for continued funding of law enforcement, criminal justice, and public safety.

NOW, THEREFORE, BE IT RESOLVED, that the Cass County Board of Commissioners authorizes the following be placed on the ballot for consideration by the voters of Cass County at the primary election to be held on August 6, 2024, and that the form of the proposal shall be as follows:

RENEWAL - DRUG ENFORCEMENT MILLAGE

Shall there be approved a renewal of a 0.4751 mill levy in taxable valuation in Cass County on real and tangible personal property for a period of four (4) years commencing December 1, 2024 to be used in support of law enforcement, criminal justice, and public safety for the citizens of Cass County, including the areas of drug enforcement, prosecution, education, and treatment? It is estimated that the revenue collected as a result of this renewal in the first year will be \$1,319,427.

(R-070-24) A Resolution Authorizing Senior Services Millage Renewal be placed on the August 6th Primary Ballot

A RESOLUTION AUTHORIZING THE RENEWAL OF THE COUNCIL ON AGING MILLAGE BE PLACED ON THE BALLOT OF THE AUGUST 6TH PRIMARY ELECTION

WHEREAS, Act 39, Public Acts of Michigan 1976 authorized the Board of Commissioners of any county to appropriate funds to public or private non-profit corporations or organizations for the purposes of planning, coordinating, evaluating, and providing services to older persons;

WHEREAS, appropriation of funds for services to older persons shall be approved by the majority of the Board of Commissioners and the terms of the appropriation shall be a matter of public record and shall be entered into the journal of the official proceedings of the Board of Commissioners;

WHEREAS, notification of an appropriation to a private organization shall be published in a newspaper of general circulation within 10 days following approval by the Board of Commissioners;

WHEREAS, the terms of the appropriation shall specify:

- (a) Name, address, and general purpose of the organization
- (b) A description of the functions and responsibilities to be performed by the recipient of the appropriation
- (c) The effective date and length of the grant
- (d) Program and financial reporting requirements as established by the Board of Commissioners;

WHEREAS, the Board of Commissioners of Cass County may submit a millage proposition to the electorate at a general election to levy up to 1 mill for services to older citizens; and

WHEREAS, the private non-profit corporation known as the Cass County Council on Aging, Inc. is such a corporation authorized to receive appropriated funds from the County of Cass for services rendered under the statute and said corporation has been active in promoting such services under this statute for and on behalf of the senior citizens of the County of Cass and has demonstrated a need for appropriated funds for such services; and

WHEREAS, the .9969 mill levy approved by the electors of Cass County in 2020 expires with the tax levies in the calendar year 2023 and the Board of Commissioners has been requested to submit a renewal of such millage to the electors of the County for a period of four years, 2024 to 2027 inclusive; and

WHEREAS, the Board of Commissioners is of the opinion that it is desirable to submit said millage proposition to the electorate to provide the continuation of funds for services to older citizens as currently provided by and through the Cass County Council on Aging, Inc.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Cass County Board of Commissioners hereby determines that the following proposition shall be submitted to the registered electors at the state primary election to be held in Cass County on Tuesday, August 6, 2024:

MILLAGE PROPOSITION FOR SERVICES TO OLDER CITIZENS

This proposal will renew the current millage for senior services of 0.9827 mills.

Shall there be approved a renewal of a 0.9827 mill levy in taxable valuation in Cass County over and above the fifteen (15) mill constitutional limitation on real and tangible personal property, for a period of four (4) years, commencing December 1, 2024, to be used for services to older citizens directed toward the improvement of the social, legal, health, housing, educational, emotional, nutritional, recreational, or mobility status of older persons through the Cass County Council on Aging, Inc. as provided by Public Act 39 of 1976? It is anticipated that the revenue collected by the County as a result will be Two

Million, Nine-Hundred Thirty-Five Thousand, Eight-Hundred Sixty-Four (\$2,935,864) Dollars in the first calendar year of the levy.

2. The proposition shall be stated on the ballots to be prepared and distributed in the manner required by law.
3. All public officials of the County of Cass, State of Michigan, and all municipal units thereof, within such time as shall be required by law are thereby directed to do and perform all things and acts which shall be necessary to be done or performed in order to submit the foregoing proposition to the electors of the County of Cass at the state primary election to be held therein on Tuesday, August 6, 2024.
4. It is hereby ordered that the certified copy of this resolution together with the propositions recited herein, be filed with the County Clerk as required by the laws of the State of Michigan.

(M-071-24) A motion to approve the Tax Sharing Policy.

(M-073-24) A motion to approve the proposal from Elite Companies to complete the Public Defender Office Renovation Project in the amount of \$44,197.00, to be paid via the MIDC Grant.

(M-074-24) A motion to approve the proposal from Trane for repairs to the Chiller at the Law & Courts Building in the amount of \$62,678, to be paid via the Public Improvement Fund.

(M-075-24) A motion to approve the proposal from Trane for the installation of a new Building Control Unit at the Law & Courts Building in the amount of \$35,340.00, to be paid via the Public Improvement Fund.

(M-076-24) A motion to approve the FY 24 Budget Amendments.

Yes (8): Commissioners Howie, Barrera, Marchetti, Lee, Lawrence, Laylin, Locke and Jones.

No (0): None.

The Consent Agenda carried by roll call vote.

COMMISSIONER REPORTS

Commissioners Laylin, Lawrence, Locke, Barrera and Marchetti offered committee reports.

ADMINISTRATOR'S REPORT

Administrator Newton shared the Administrator's Report.

COUNTY PARTNERS

None.

ELECTED OFFICIALS

Sheriff Behnke, Clerk/Register McMichael and Drain Commissioner VanBelle shared updates.

UNFINISHED BUSINESS

None.

NEW BUSINESS

R-077-24

Commissioner Laylin moved, seconded by Commissioner Lee, to approve the following resolution:

RESOLUTION TO ADOPT CASS COUNTY COMMUNITY CORRECTIONS FUND AND DHS CHILDCARE FUND DEFICIT ELIMINATION PLAN

WHEREAS, Cass County's Community Corrections Fund has a \$9,501 deficit fund balance on September 30, 2023;

WHEREAS, Cass County's DHS Childcare Fund has a \$7,171 deficit fund balance on September 30, 2023; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury.

NOW THEREFORE, BE IT RESOLVED, that the Cass County Board of Commissioners adopts the following as the Cass County Community Corrections Fund & DHS Childcare Fund Deficit Elimination Plan:

COMMUNITY CORRECTIONS FUND DHS CHILDCARE FUND

Explanation: Last fiscal year, we experienced fund deficits due to lower-than-expected grant revenues and an oversight in timely financial adjustments. We are now correcting this by transferring funds and strengthening our financial monitoring to prevent future discrepancies.

BE IT FURTHER RESOLVED that the Cass County Finance Director submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

The Chair instructed the Clerk to call roll:

Yes (8): Commissioners Barrera, Marchetti, Lee, Lawrence, Laylin, Locke, Jones and Howie.

No (0): None.

Resolution R-077-24 carried by roll call vote.

M-072-24

Commissioner Marchetti moved, seconded by Commissioner Laylin, to send the Conflict of Interest and Ethical Standards Policy back to the Policy Committee. Discussion followed. The voice vote was not clear. The Chair instructed the Clerk to call:

Yes (5): Commissioners Marchetti, Laylin, Barrera, Jones and Locke.

No (3): Commissioners Lee, Howie and Lawrence.

Motion to send the Conflict of Interest and Ethical Standards Policy back to the Policy Committee carried by roll call vote.

PUBLIC COMMENT

Public comment occurred.

CLOSED SESSION

None.

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

Commissioner Marchetti shared an announcement.

ADJOURNMENT

Commissioner Laylin moved, seconded by Commissioner Lee, to adjourn. The meeting adjourned the meeting at 5:51 p.m.

Approved: _____
Date

Chair Jeremiah Jones

Monica McMichael, Clerk/Register

DRAFT

**CASS COUNTY BOARD OF COMMISSIONERS
EMERGENCY MEETING**

May 9, 2024

The Cass County Board of Commissioners met in emergency session on Thursday, May 9, 2024, in Commission Chambers.

Chair Jeremiah Jones called the meeting to order at 2:55 p.m. Commissioner Marchetti provided the Invocation. Commissioner Locke led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Ryan Laylin, Joyce Locke, Jeremiah Jones, Mary Howie, Roseann Marchetti and RJ Lee.

COMMISSIONERS ABSENT: James Lawrence and Samuel Barrera.

PUBLIC COMMENT

None.

APPROVAL OF THE AGENDA

Commissioner Laylin moved, seconded by Commissioner Lee, to approve the May 9, 2024, Cass County Board of Commissioner's Emergency Meeting Agenda. Motion carried by voice vote.

UNFINISHED BUSINESS

None.

NEW BUSINESS

M-079-24

Commissioner Marchetti moved to approve the use of County Funds in an amount not to exceed \$25,000.00 in support of disaster relief efforts related to the tornado damage in Sister Lakes/Silver Creek Township. Discussion followed. Commissioners chose to correct language in the motion as well as to add language directing funds to a special account set up for disaster relief. Commissioner Marchetti withdrew the motion.

Commission Laylin moved, seconded by Commissioner Marchetti, to approve the use of County Funds in an amount not to exceed \$25,000.00 in support of disaster relief efforts related to the tornado damage in Twin Lakes/Silver Creek Township by way of creating a disaster contingency fund, Fund # 258. Discussion followed.

The Chair instructed the clerk to call roll:

Yes (6): Commissioners Marchetti, Laylin, Jones, Howie, Locke and Lee.

No (0): None.

Absent (2): Commissioner Lawrence and Barrera.

Motion M-079-24 carried by roll call vote.

PUBLIC COMMENT

Public comment occurred.

ADJOURNMENT

Chair Jones adjourned the meeting at 3:09 p.m.

Approved: _____
Date

Chair Jeremiah Jones

Monica McMichael, Clerk/Register



CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

TO: Board of Commissioners

DATE: May 31, 2024

SUBJECT: May 2024 Administrator's Report

Historical Courthouse

Every month we get closer and closer to the completion of the Historical Courthouse Project. A lot of work is underway as may be evidenced by the sitework that has begun over the past month. Grading and curb preparation has been completed in the new parking area. The asphalt base is scheduled for early June. The east side sidewalk replacement is underway. The exterior of the building is being power washed, and painting is underway. On the interior, duct work is approximately 95% complete and paint on the 3rd floor is almost completed. Crown molding is being installed on the 3rd floor as well. The second floor is approximately 95% drywalled with early June targeted for taping and finishing for paint prep. All new windows are installed, and window trim is making great progress. Flooring work is scheduled to start around the middle of June. The bathrooms on the third floor are making great progress and look to be done around the middle of June as well. Once that area is completed, we will work to be coordinating the closure of the second-floor corridor area excluding the elevator area so that work may begin on the second-floor corridor. We will provide updates and notice in advance of that work beginning. Several tours were given to County Building employees and Elected Officials to be able to view progress. And, a follow-up interview was completed with WSBT on May 30th to report on the progress of the project and give the public a view of some of the improvements underway. If any Commissioners, Elected Officials, or Department Heads wish to schedule any future walkthroughs of the progress on the building, please let me know and we will work to coordinate those.

FY25 Budget

Planning for the FY 25 Budget is underway. Finance Director Rentfrow and I have been working to meet with all County Elected Offices and Departments to discuss budgetary needs and plan for FY 25. We have completed most of those meetings but have approximately 5 more offices/departments to complete. We also continue to work on staffing budget numbers and hope to have those completed very soon. We have been waiting for updated estimates for worker's compensation and insurance. We received those this week and are working to get those estimated totals entered. Following the completion of the staffing budget, we will begin compiling the requested budget for review and analysis. From there will be working to prepare a recommended budget for BOC consideration. For this year, we are planning to take a slightly different approach to engaging the Board of Commissioners with respect to each office/department. While we discussed holding a Budget Workshop as we have in prior years, we will be changing the format a bit. The goal would be that each office/department will be afforded an opportunity to review their specific budget with the BOC to provide a more department-level focus to the budget. This will enable each office/department to speak specifically on any items contained within their budget and serve as a mechanism to break up the budget discussion into smaller sections. Often, it can be difficult to really dive into specific questions when looking at the budget, so we hope this more focused method will prove beneficial to both Commissioners and each office/department. I would anticipate we would look to hold that workshop after the submission of the recommended budget to the BOC in July. I would anticipate sometime towards the end of July for scheduling.

Civic Clerk Agenda System

We are working with Civic Plus in the early stages of preparing the new Agenda system, testing, and ensuring that all the setup and design is in line with our expectations. In the coming weeks, we will be working to refine the process a bit more, define the approval workflow, and work to schedule training for users of the new system. From what has



CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

been completed so far, I'm confident that the new system will be a massive improvement over what have done to this point and will make Agenda preparation and submission so much smoother for everyone. We would anticipate having the new system in place for the July or August meetings, depending on how the testing phases go.

Go9 Administrator Group

This month, I attended a meeting of the Go9 Group, that consists of the Administrators of the 9-county region here in SW Michigan. It had been some time since the group had been up-and-running, primarily, because of COVID in recent years, but we are working to get the group back meeting regularly on a bi-monthly basis. I'm excited to see this coming back together. So many issues that arise do have a regional impact, so being able to coordinate with other counties is critical. And, having an avenue to be able to network and hold discussions on issues we are all facing can be invaluable.

Cybersecurity

Safeguarding our IT systems continues to be a major focus here in the County. We are continuing to see malicious emails and those efforts are seemingly increasing. It is imperative that employees remain ever vigilant to the risks and continue to use caution with suspicious emails. Additionally, we continue to leverage our training systems to help reduce risk and encourage all employees to complete their training if they have not already done so.

EOC Tabletop Exercise

Last week, Emergency Manager DeLaRosa held a training course at the Emergency Operations Center to review our processes and procedures and discuss how we approach emergencies that arise. It was quite informative, and I thank him for his efforts both addressing the devastating tornados that impacted Cass County and working diligently to ensure we are prepared for any emergencies that may arise in the future.

Opioid Settlement Funds

The County is in the process of receiving additional funding under the Opioid Settlement. The funding for this year will be included in the FY 25 Budget and allocated for use according to the adopted plan. Additionally, we received 2 new applications that were reviewed by the Committee Chair, Vice-Chair/Sheriff, Finance Director, and me. With both applications, we are seeking additional feedback and clarifications, so we would anticipate having one or both of those coming back for BOC consideration within the next month or two.

Respectfully Submitted,

Matthew Newton
County Administrator



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Commissioner Marchetti / Administrator Newton
Re: Materials Management Plan

REQUEST:

Approve the Materials Management Contract and the Materials Management Interlocal Agreement as presented.

BACKGROUND:

As we had discussed during the April Committee of the Whole Meeting as well as further updates at the May 2nd Regular Meeting, we need to move forward with the final 2 steps of the Materials Management Planning Process. This entails 2 separate items. First, is the approval of a Contract between the Southwest Michigan Planning Commission and the 3 counties to facilitate the work they have complete thus far and into the future under the Interlocal Agreement. Costs are capped under the Contract in such a manner as to ensure they are under the total proceeds to be received under the grant the counties will receive. As such, this agreement enables SWMPC to continue working to finalize our MMP Plan as well as ensure that all costs are born out of grant proceeds. Under this structure, there will be no net cost to the County after grant funding is considered. A cover sheet and contract are attached for your consideration.

Secondly, we need to approve the Interlocal Agreement between the Counties that lays the foundation for the multi-county plan as well as outline how the resultant Materials Management Planning Board will be established and managed. The Interlocal Agreement is largely the same as was previously reviewed at the April Committee of the Whole. However, it was noted at that time that there were some minor updates/revisions that were needed to finalize it. Those have subsequently been accomplished. I would further note that Commissioner Marchetti and I have been heavily involved in the planning process, have reviewed the Interlocal Agreement, and offered several revisions and edits of our own throughout the crafting of the document.

Finally, it is important to note that we are working on a tight schedule with respect to the need to get everything finalized and submitted to EGLE. The MMP was initiated by EGLE on January 6th and that provides a 180-day window to complete the necessary first steps. As such, the Notice of Intent that must include the above-mentioned documents has to be submitted to EGLE on or before July 6th.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Material Management Workgroup, Administration

FINANCIAL ANALYSIS:

The costs of the work to be completed for the Materials Management Plan would be borne by the Grant the County will receive once everything is filed with EGLE. As such, there is projected to be no net cost to any of the three counties beyond that which is funded through the grant.

RECOMMENDATION

Motion to approve the Materials Management Contract and the Materials Management Interlocal Agreement as presented.

MEMORANDUM

TO: Berrien, Cass, and Van Buren Counties

FROM: K. John Egelhaaf, AICP

DATE: April 23, 2024

RE: SWMPC Materials Management Contract

I am appreciative that our three member counties have recognized the need to keep pace with the developments expected for Materials Management planning. The SWMPC understands the importance of staying abreast of the flow of information from EGLE and working with each of our counties to help translate information and obligation into action.

The SWMPC recognizes that alongside the three-county interlocal agreement, in order for our organization to be compensated for the past and future expenses, it is necessary to have a contract describing the formal terms of our agreement. Attached to this memorandum is that contract.

Since July of 2023, the SWMPC has been investing staff time in this work. To date, a total of 267.25 hours has been invested at a total of \$16,104.63 in total expense. For expenses going forward, the contract describes the general breadth of the scope of work as well as the range of hourly wage anticipated.

CONTRACT FOR MATERIALS MANAGEMENT PLANNING

by and between

Southwest Michigan Planning Commission

376 West Main Street Suite 130
Benton Harbor, MI 49022
(Hereinafter referred to as “SWMPC”)

and

Berrien County, Michigan

701 Main Street
St. Joseph, MI 49085

Cass County, Michigan

120 N. Broadway Avenue
Cassopolis, MI 49031

Van Buren County, Michigan

219 E. Paw Paw Street
Paw Paw, MI 49079-1429

THIS CONTRACT will enable the Southwest Michigan Planning Commission (SWMPC) to perform materials management planning for the counties of Berrien, Cass, and Van Buren Counties, Michigan as specified in the “Scope of Work” section of this document. This Contract is entered into on this the ____ day of May 2024. The Contract exists by and between the Southwest Michigan Planning Commission (SWMPC) of 376 W. Main Street, Suite 130, Benton Harbor, MI 49022, and Berrien County, 701 Main Street, St. Joseph, MI 49085, Cass County, 120 N. Broadway Avenue, Cassopolis, MI 49031, and Van Buren County, 219 E. Paw Paw Street, Paw Paw, MI 49079-1429 (the Counties).

Scope of Work

THE PARTIES AGREE that the SWMPC will be retained to perform materials management planning related to the assistance in compliance with the steps leading up to the development of a Materials Management Plan for southwest Michigan, the development of the Plan itself, and assistance with the ongoing implementation of the Plan. To meet the benchmarks necessary for state materials management compliance, the Counties and the SWMPC must remain informed

and responsive to state guidance. It is understood by both parties that the scope of the materials management planning work to be performed will vary relative to the requirements dictated by the State of Michigan in MCL 324.11571 through MCL 324.11587 . The SWMPC can be expected to understand the deliverables required for the Counties and will assist in the planning to achieve them. The scope of work encompassed by this Contract includes: Phase One tasks necessary to formalize three-county collaboration and the tasks required to create a three-county, regional, Materials Management Planning Committee (MMPC); Phase Two tasks are associated with the development and completion of a Materials Management Plan (MMP) in coordination with the MMPC as well as the administration associated with periodic meetings of the MMPC and the bi-annual reimbursement of per diem and mileage expenses of its members; and Phase Three tasks that follow the approval of the MMP and constitute the ongoing reporting and review of the MMP implementation.

Beyond Phase One and Two tasks, state materials management guidance suggests that Phase Three tasks will remain an obligation for the foreseeable future. Consequently, the term of the conclusion of this Contract has been established as merely an opportunity to review its contents for consideration of renewal. Thusly, it shall be understood that this Contract will conclude 36-months from its formal approval.

Payment Conditions

The SWMPC will perform the work under this Contract on an hourly basis. The hourly cost will be within a range of \$55.00 to \$140.00. The hourly range provided represents the breadth of SWMPC staff as well as anticipated salary changes over the term of the Contract. The SWMPC will send invoices monthly for the accrued expenses. For each invoice period, invoices will reflect the total hours invested by each individual SWMPC staff member, the hourly wage associated with each, the subtotal expense for each staff member, and the total sum of SWMPC expenses. For each invoice period, the total invoice amount will be divided into three equal invoices and submitted to each of the three counties.

For the purposes of establishing a not-to-exceed amount, the SWMPC projects Phase One tasks to not exceed \$60,000. Phase Two tasks will not exceed 90% of the county grants received from the State of Michigan for the purposes of development and completion of a Materials

Management Plan (MMP) in coordination with the MMPC as well as the administration associated with periodic meetings of the MMPC and the bi-annual reimbursement of per diem and mileage expenses of its members. Phase Three tasks will not exceed 80% of the county grants received for the purposes that follow the approval of the MMP and constitute the ongoing reporting and review of the MMP implementation.

Terms

All work performed by the SWMPC pursuant to the terms of this Contract shall be deemed “work for hire,” and any intellectual property rights SWMPC may acquire by reason of the services performed pursuant to this Contract shall be deemed assigned to the Counties upon performance of such work.

The SWMPC agrees to conscientiously provide planning services as outlined above. The SWMPC will devote all reasonable efforts to provide those services within a reasonable time frame.

To the extent allowed by law, each county and the SWMPC agree to indemnify, defend, and hold harmless the others from any and all claims, liabilities, judgements, costs, damages, expenses, and attorney fees that may arise from the performance under this Contract. This indemnification will survive the termination or expiration of this Contract. By entering into this Contract, the entities do not waive any immunities provided by law.

This Contract shall establish an independent contractor Contract between the Counties and the SWMPC, and shall not be construed as creating a partnership, joint venture, or any other business entity under which either party could take action to establish any obligation or liability for the other party. The SWMPC understands and agrees that it should be solely responsible for the timely reporting and payment of all income taxes and other governmental liabilities resulting from the performance of its services under this Contract, which responsibility is not borne or shared by the Counties in any manner whatsoever.

Execution and Termination of Contract

This Contract will be effective upon the signing by all parties. This Contract shall be rendered null and void in the event that either the Counties or the SWMPC elects to end the Contract.

This Contract will be terminated upon the receipt of written notice. Otherwise, if necessary, the Contract will be updated after 36 months by mutual written Contract of the parties to reflect changes in fees including but not limited to hourly wage and mileage costs.

Southwest Michigan Planning Commission
376 West Main Street, Suite 130
Benton Harbor, Michigan 49022
Attention: K. John Egelhaaf, Executive Director
egelhaafj@swmpc.org

Berrien County, Michigan
701 Main Street
St. Joseph, MI 49085
bdissette@berriencounty.org

Cass County, Michigan
120 N. Broadway Avenue
Cassopolis, MI 49031
matthewn@cassco.org

Van Buren County, Michigan
219 E. Paw Paw Street
Paw Paw, MI 49079-1429
faulj@vanburencountymi.gov

This Contract shall be governed by the laws of the State of Michigan. The effective date of this Contract shall be the last date on which it is executed by the parties involved. IN WITNESS WHEREOF, the undersigned have executed this Contract as of the date below.

Southwest Michigan Planning Commission

Signature

Printed Name

Title

Date

Berrien County

Signature

Printed Name

Title

Date

Cass County

Signature

Printed Name

Title

Date

Van Buren County

Signature

Printed Name

Title

Date

INTERLOCAL AGREEMENT BETWEEN BERRIEN COUNTY, CASS COUNTY, AND VAN BUREN COUNTY TO ESTABLISH A MULTICOUNTY MATERIALS MANAGEMENT PLAN, MATERIALS MANAGEMENT PLANNING COMMITTEE, AND DESIGNATE THE SOUTHWEST MICHIGAN REGIONAL PLANNING COMMISSION AS THE DESIGNATED PLANNING AGENCY FOR PLAN ADMINISTRATION

Part 115 of Public Act 451 of 1994 (MCL 324.115 et seq) requires counties to form an interlocal agreement for the administration of multicounty materials management plans as of March 29, 2023. Accordingly, the following interlocal agreement (hereinafter “AGREEMENT”) has been executed by the Board of Commissioners of Berrien, Cass, and Van Buren Counties (hereinafter collectively as “COUNTIES”), and the Southwest Michigan Regional Planning Commission (hereinafter “SWMPC”). The COUNTIES and SWMPC are collectively referred to throughout this AGREEMENT as the “PARTIES.”

RECITALS

WHEREAS, The Michigan Constitution of 1963, Article 7, Section 28 permits a political subdivision to exercise jointly with any other political subdivision any power, privilege, or authority which such political subdivisions share in common with each other and which each might exercise separately;

WHEREAS, The Urban Cooperation Act of 1967, being MCL 124.505 et seq, and the Intergovernmental Transfer of Functions and Responsibilities Act, give effect to the Constitutional provision by providing that public agencies may enter into interlocal agreements to carry out their respective functions, powers and authority;

WHEREAS, Part 115 of P.A. 451 of 1994, being MCL 324.115 et seq, requires each County to have an approved Materials Management Plan regulate the disposition of solid wastes and waste diversion activities;

WHEREAS, Subpart 11 of Part 115 of P.A. 451 of 1994 requires each County Board of Commissioners, acting as County Approval Agency, to submit to the Department of Environment, Great Lakes, and Energy a Notice of Intent to prepare a Materials Management Plan;

WHEREAS, Subpart 11 of Part 115 of P.A. 451 of 1994 requires each County Approval Agency to enter into an AGREEMENT to develop a Multicounty Materials Management Plan, and designate the agency who will serve as the counties’ Designated Planning Agency; and

WHEREAS, Subpart 11 of Part 115 of P.A. 451 of 1994 allows for the establishment of a Multicounty Materials Management Planning Committee, consisting of representatives from within the planning area established by the Notice of Intent.

NOW, THEREFORE, in consideration of the terms of this AGREEMENT, the PARTIES agree as follows:

1. PURPOSE

The purpose of this AGREEMENT is to provide for the development, administration, and implementation of a Multicounty Materials Management Plan meeting the requirements of Subpart 11 of Part 115 of Public Act 451 of 1994 (MCL 324.11571 et seq) and approved by the Department of Environment, Great Lakes, and Energy. The COUNTIES propose that SWMPC serve as the Designated Planning Agency for the development, administration, and implementation of a Multicounty Materials Management Plan. This Multicounty Materials Management Plan will encompass a planning area containing all the municipalities of Berrien, Cass, and Van Buren Counties in the state of Michigan. The COUNTIES agree to file a joint Notice of Intent to the Department of Environment, Great Lakes, and Energy as the County Approval Agencies for each county, with the coordination of SWMPC.

2. ADMINISTRATION OF AGREEMENT

This AGREEMENT shall be administered by SWMPC on behalf of the COUNTIES.

3. DESIGNATED PLANNING AGENCY RESPONSIBILITIES

SWMPC, acting as the Designated Planning Agency for the COUNTIES, shall have all the responsibilities as outlined in MCL 324.11574 et seq, including, but not limited to:

- a. The preparation of a Multicounty Materials Management Plan for the planning area outlined in the AGREEMENT.
- b. The administration of a Materials Management Planning Committee composed of representatives serving the planning area. Such committee will develop a workplan for SWMPC for the approval of the Department of Environment, Great Lakes and Energy (EGLE), and direct SWMPC in the preparation of the Multicounty Materials Management Plan.
- c. The communication of vacancies on the Planning Committee to each county for the solicitation of nominations.
- d. The notification to the COUNTIES of required public notices, the retention of documents, the coordination of the Materials Management Planning Committee including per diem and mileage administration and distribution, communications to municipalities, and the requirements of a Materials Management Plan.
- e. Notifications to each County Approval Agency regarding Plan development, the meetings of the Planning Committee, and Planning Committee vacancies.
- f. Any additional items upon amendment of this Agreement.

4. RESPONSIBILITIES OF BERRIEN, CASS, AND VAN BUREN COUNTY BOARDS OF COMMISSIONERS

The COUNTIES of this AGREEMENT understand and agree that the planning area identified in this AGREEMENT will be required to meet the provisions outlined in MCL 324.115 et seq regarding the development and implementation of a Materials Management Plan coordinating the disposal, disposition, and diversion of solid wastes, recyclables, and compostable materials. The Materials Management Plan will outline the current capacity of existing facilities, develop goals to increase the utilization of potentially divertible materials, create a siting process for new facilities where local regulations are not applicable, and document an implementation strategy to meet the requirements of the law.

The COUNTIES in this AGREEMENT understand to utilize SWMPC as the Designated Planning Agency throughout the term of this AGREEMENT to provide the following:

- a. A current contact within each county for communication and submittals regarding the Materials Management Plan.
- b. Provide, within a reasonable time frame, all approvals, communications, and documentation required by the Materials Management Plan process.
- c. Copies of any applicable policies, procedures, or ordinances that the Designated Planning Agency may be subject to, and that may assist with the preparation and implementation of the Materials Management Plan.
- d. Facilitate the Designated Planning Agency’s solicitation of approvals of the legislative bodies of the municipalities within the planning area.

5. MATERIALS MANAGEMENT PLANNING COMMITTEE

There is hereby established a separate legal entity to be known as the “Southwest Michigan Materials Management Planning Committee” (hereinafter “Planning Committee”) for the purpose of creating and administering the Materials Management Plan for the planning area. The Materials Management Planning

Committee is a permanent public body subject to Public Act 267 of 1976, the “Open Meetings Act” (MCL 15.261 et seq).

The COUNTIES in this AGREEMENT understand and agree each county may make appointments of residents or representatives of agencies serving the planning area to the Planning Committee. To assist the COUNTIES in making such appointments, the SWMPC will accept applications from residents and representatives of agencies serving the planning area and make appointment recommendations to the individual COUNTIES.

The SWMPC will ensure that appointment recommendations reflect a geographic representation and equal share between counties when possible. The membership of the Planning Committee shall consist of the following nominated members:

- a.** A representative of a solid waste disposal facility operator that provides service in the planning area.
- b.** A representative of a hauler that provides service in the planning area.
- c.** A representative of a materials recovery facility operator that provides service in the planning area.
- d.** A representative of a composting facility or anaerobic digester operator that provides service in the planning area.
- e.** A representative of a waste diversion, reuse, or reduction facility operator that provides service in the planning area.
- f.** A representative of an environmental interest group that has members residing in the planning area.
- g.** An elected official of a township in the planning area.
- h.** An elected official of a city or village in the planning area.
- i.** A representative of a business that generates managed material in the planning area.
- j.** A representative of the regional planning agency whose territory includes the planning area.

Where an individual or representative of an agency recommended for appointment by the SWMPC resides within the respective county, that county shall make the appointment to the Planning Committee. That appointment may follow the procedures and requirements of the respective county. Initial appointments to the Planning Committee will consist of five-year terms.

When a vacancy on the Planning Committee occurs, SWMPC will notify the COUNTIES of the vacancy, and recommend the appointment of a representative that meets the requirements of the vacancy.

In addition, each county in the AGREEMENT shall appoint two members without SWMPC’s recommendation:

- 1.** An elected official of the county.
- 2.** A representative from a business that generates managed materials within the planning area.

These appointments will be required to complete the same application for the Planning Committee as all other applicants. Their applications will be passed through SWMPC to the county that the applicant serves or resides in. These applicants are subject to additional processes as determined by each County before being appointed.

The Planning Committee shall make and adopt bylaws and procedures for the conduct of its business, including the election of officers and the length of subsequent appointments meeting the provisions of MCL 324.11572. Per diems and mileage reimbursements for the Planning Committee Members will be distributed by SWMPC at the following rates: the highest per diem fee of the three Counties and mileage at the IRS standard mileage rate.

The Planning Committee will develop a Materials Management Plan meeting the provisions of MCL 324.11578 et seq and the requirements of the Department of Environment, Great Lakes, and Energy. Upon

the completion of the plan, the Planning Committee will submit the document to each County Board of Commissioners for approval.

6. MATERIALS MANAGEMENT PLAN APPROVALS

The COUNTIES in this AGREEMENT, acting in their capacity as County Approval Agencies, may approve or deny the Materials Management Plan. If approved, each county will submit its written approval or minutes of the meeting where a motion was passed to the Planning Committee, the Designated Planning Agency, and the other counties. If rejected, a county will communicate in writing its objection and any suggestions for changes to the Planning Committee, the Designated Planning Agency, and the other counties.

The COUNTIES in this AGREEMENT may initiate one or more amendments to the Materials Management Plan upon the approval of the Materials Management Planning Committee and the submission of a Notice of Intent to the Department of Environment, Great Lakes, and Energy by SWMPC. SWMPC will facilitate the amendment process and approvals.

7. DESIGNATED PLANNING AGENCY COMPENSATION

The COUNTIES in this AGREEMENT will pay for the reasonable costs incurred by the SWMPC in serving as the Designated Planning Agency, including, but not limited to, the costs of developing and administering the Materials Management Plan process, the administration and meetings of the Materials Management Planning Committee, and the ongoing implementation and reporting required by the Department of Environment, Great Lakes, and Energy. Compensation, including payment terms and fee structure, payment responsibility, cost reimbursement, as well as any other appropriate terms as provided in the attached contract. SWMPC has the right to request additional funding for work not outlined in the compensation structure (i.e. funding to facilitate plan amendment activities in a non-planning year).

8. TERM

Unless earlier terminated as provided herein, the term of this AGREEMENT will be three (3) years commencing from the date of its execution. The rights and privileges, together with all the other provisions of this AGREEMENT, will automatically continue in full force for five (5) additional periods of one year each from the date of expiration, unless either party gives notice to the others in writing at least sixty (60) days prior to the annual date of expiration that it does not desire the AGREEMENT to extend for an additional period.

9. AMENDMENT

The PARTIES may amend this AGREEMENT only by a written document signed by all parties.

10. TERMINATION

Any party may terminate this AGREEMENT, with or without cause, at any time upon sixty (60) days prior written notice to each other party. The COUNTIES of this AGREEMENT agree and understand that the termination of this AGREEMENT by one or more counties may disqualify the whole from meeting the requirements of MCL 324.115 et seq.

In the case of termination by one or more counties representing the minority of the whole, the terminating county(ies) understand(s) that they will assume all the responsibilities outlined in the AGREEMENT required by MCL 324.155 et seq. SWMPC reserves the right amend the compensation agreement to close any funding gap. SWMPC also reserves the right to not act as the Designated Planning Agency for a county no longer subject to this AGREEMENT.

11. INDEMNIFICATION

To the extent allowed by law, each County and the Southwest Michigan Planning Commission agree to indemnify, defend, and hold harmless the others from any and all claims, liabilities, judgements, costs, damages, expenses, and attorney fees that may arise from the performance under this AGREEMENT. This indemnification will survive the termination or expiration of this AGREEMENT. By entering into this AGREEMENT, the PARTIES do not waive any immunities provided by law.

12. SEVERABILITY

Each provision of this AGREEMENT must be interpreted in a way that is valid under applicable law. If any provision is held invalid, the rest of the AGREEMENT will remain in full effect.

13. ENTIRE AGREEMENT

This AGREEMENT and any addendums contain the entire understanding between the PARTIES.

14. HEADINGS

The headings preceding the paragraphs are inserted in this AGREEMENT for reference purposes only and must not be used to interpret this AGREEMENT.

IN WITNESS WHEREOF, the PARTIES have executed this AGREEMENT this _____ day of _____, 2024.

Executive Director
Southwest Michigan Planning Commission

Date

Chair, Board of Commissioners
Berrien County

Date

Chair, Board of Commissioners
Cass County

Date

Chair, Board of Commissioners
Van Buren County

Date



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Matthew Newton, County Administrator
Re: L-4029 Tax Rate Request

REQUEST:

Adopt Resolution to Approve L-4209 2024 Tax Rate Request.

BACKGROUND:

Annually, the County must submit its Tax Rate Request to the Department of Treasury. Equalization Director Stewart is working to finalize the report and the resolution that will need to be adopted at the June Regular Meeting. Those documents will be distributed early next week in advance of the meeting. They will illustrate the various approved millages and the associated calculations with respect to Headlee & MCL 21.34 Rollback Computations. For this year, a Truth-In-Taxation Public Hearing will be required to be held. Following the Public Hearing, the 2024 Tax Rate Request may then be approved.

Due to timing, it is critical that this be approved for the June 6th meeting to comply with requirements for submission.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Equalization, Administration

FINANCIAL ANALYSIS:

The Truth-In-Taxation Hearing and Approval of the 2024 Tax Request will set the Operating Millage for FY 25.

RECOMMENDATION

Adopt R-089-24 as presented.

CASS COUNTY BOARD OF COMMISSIONERS

R-089-24

A RESOLUTION TO APPROVE L-4029 2024 TAX RATE REQUEST

WHEREAS, it is the statutory duty of Cass County Board of Commissioners to authorize the levy of the county's millage rate for 2024;

WHEREAS, the county millage is affected by PA 5 of 1982, Truth in Taxation, and would limit the County to 6.0952 mills which could result in a tax dollar shortfall of \$1,149,609;

WHEREAS, the State Treasury has notified Cass County on monies to be received under the Convention Facility Liquor Tax of \$215,302 and Health and Safety Fund Act Revenue of \$0 for a total of \$215,302 which further reduces the county millage rate to 6.0231 mills due to PA 5 of 1982;

WHEREAS, the County Board of Commissioners has the authority to levy a maximum of 6.4800 mills, which includes 4.5560 allocated mills, 0.9827 mills for Council on Aging, 0.4928 mills for Cass County Medical Care Facility, 0.1993 mills for E-911 Emergency Dispatch, and 0.2492 mills for Transportation Authority;

WHEREAS, the county can levy the full millage rate of 6.4800 only after fulfilling the public requirements of PA 5 of 1982; and

WHEREAS, the Cass County Board of Commissioners held a public Truth in Taxation Hearing on June 6th, 2024 for the purpose of receiving testimony, thus fulfilling the requirements of PA 5 of 1982.

NOW, THEREFORE BE IT RESOLVED, that after much deliberation and consideration of the county's budgetary needs for 2024, the Cass County Board of Commissioners has decided, in the best interest of the county, to levy 6.4800 mills, which is 4.5560 allocated mills, 0.9827 mills for Council on Aging, 0.4928 mills for Cass County Medical Care Facility, 0.1993 mill for E-911 Emergency Dispatch, and 0.2492 for Transportation Authority.

ADOPTED THIS 6TH DAY OF JUNE 2024

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Jeremiah Jones, Chair
CASS COUNTY BOARD OF COMMISSIONERS

**2024 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2024.)
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County CASS	2024 Taxable Value w/o RZ 2,987,549,107
Local Government Unit COUNTY OF CASS	

**PLEASE READ THE
INSTRUCTIONS ON
THE REVERSE SIDE
CAREFULLY.**

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.
The following tax rates have been authorized for levy on the 2024 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2023 Millage Rate Permanently Reduced by MCL 211.34d	2024 Current Year Millage Reduction Fraction	2024 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
ALLOCATED	OPERATING	Mar-65	5.7500	4.5702	0.9969	4.5560	1.0000	4.5560	4.5560		unlimited
EXTRA VOTED	C.O.A	Aug-20	0.9969	0.9858	0.9969	0.9827	1.0000	0.9827		0.9827	Dec-24
EXTRA VOTED	MEDICAL CARE FACILITY	Aug-20	0.4805	0.4944	0.9969	0.4928	1.0000	0.4928		0.4928	Dec-24
EXTRA VOTED	E-911	Aug-22	0.5000	0.2000	0.9969	0.1993	1.0000	0.1993		0.1993	Dec-25
EXTRA VOTED	TRANSPORTATION AUTHORITY	Feb-24	0.2500	0.2500	0.9969	0.2492	1.0000	0.2492		0.2492	Dec-28

Total Mills Summer/Winter **6.4800**

Prepared by Tami Stewart	Title Equalization Director	Date 05/16/2024
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As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

<input type="checkbox"/>	Clerk	Signature	Type Name	Date
<input type="checkbox"/>	Secretary			
<input type="checkbox"/>	Chairperson	Signature	Type Name	Date
<input type="checkbox"/>	President			

**Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.*

2024 MILLAGE REDUCTION FRACTION CALCULATIONS WORKSHEET

L-4034

INCLUDING MILLAGE REDUCTION FRACTION CALCULATIONS NOT SPECIFICALLY ASSIGNED TO THE COUNTY EQUALIZATION DIRECTOR BY LAW

CASS COUNTY

TAXING JURISDICTION: 14 COUNTY OF CASS

2023 Unit Total Taxable Value	Without RZ	(Prior TV)	<u>2,777,156,673</u>
2024 Losses to prior Taxable Value (MCL 211.34d)		(Losses TV)	<u>24,229,386</u>
2024 Additions (MCL211.34d)		(Additions TV)	<u>85,314,425</u>
2024 Unit Total Final Taxable Value (based on S.E.V.)		(Current TV)	<u>2,987,549,107</u>
2024 Unit Total Taxable Value based on Assessed Valuation		(AV based TV)	<u>2,987,549,107</u>
2024 Unit Total Taxable Value based on C.E.V.		(CEV based TV)	<u>2,987,549,107</u>
2023 Inflation Rate (for 2024 Calculations)		(2023 CPI)	<u>1.051</u>

1. Section 211.34d, M.C.L., "Headlee" (for each unit of local government)

See STC Bulletins 3 of 1995 and 3 of 1997 regarding the calculation of additions and losses.

$$\begin{array}{r}
 (\text{2023 Total T.V.} - \text{2024 Losses}) \times \text{CPI} \\
 (\underline{2,777,156,673} - \underline{24,229,386}) \times 1.051 = \underline{2,893,326,579} = \boxed{0.9969} \\
 (\text{2,987,549,107} - \text{85,314,425}) \\
 (\text{2024 Total T.V.} - \text{2024 Additions}) \\
 \hline
 \text{ACTUAL} \qquad 0.9969
 \end{array}$$

2024 Millage Reduction Fraction (Headlee)
Round to 4 decimal places in the conventional manner.

2a. Section 211.34, M.C.L., "Truth in Assessing" (for cities and townships if S.E.V. exceeds A.V. for 2024 only)

$$\begin{array}{r}
 \underline{\text{2024 Unit Total Taxable Value based on AV}} = \underline{2,987,549,107} = \boxed{1.0000} \\
 \underline{\text{2024 Unit Total Final Taxable Value (based on S.E.V.)}} \qquad \underline{2,987,549,107} \\
 \text{ACTUAL} \qquad 1.0000
 \end{array}$$

2024 Rollback Fraction (Truth in Assessing)
Round to 4 decimal places in the conventional manner.

See STC Bulletin No. of 2024 for more information regarding this calculation.

2b. Section 211.34, M.C.L., "Truth in County Equalization" (for villages, counties and authorities if S.E.V. exceeds C.E.V. for 2024 only)

$$\begin{array}{r}
 \underline{\text{2024 Unit Total Taxable Value based on C.E.V.}} = \underline{2,987,549,107} = \boxed{1.0000} \\
 \underline{\text{2024 Unit Total Final Taxable Value (based on S.E.V.)}} \qquad \underline{2,987,549,107} \\
 \text{ACTUAL} \qquad 1.0000
 \end{array}$$

2024 Rollback Fraction (Truth in County Equalization)
Round to 4 decimal places in the conventional manner.

See STC Bulletin No. of 2024 for more information regarding this calculation.

3. Section 211.24e, M.C.L., "Truth in Taxation" (for each taxing jurisdiction that levied more than 1 mill for operating purposes in 2023 only)

$$\begin{array}{r}
 (\text{2,023 Total T.V.} - \text{2024 Losses}) \\
 (\underline{2,777,156,673} - \underline{24,229,386}) \\
 (\underline{2,987,549,107} - \underline{85,314,425}) \\
 (\text{2024 Total T.V.} - \text{2024 Additions}) \\
 \hline
 = \underline{2,752,927,287} = \boxed{0.9486} \\
 \underline{2,902,234,682}
 \end{array}$$

2024 Base Tax Rate Fraction (Truth in Taxation)
Round to 4 decimal places in the conventional manner.

Use the same amounts for additions and losses as were used for the 211.34d ("Headlee") rollback.

NOTE: The truth in taxation BTRF is independent from the cumulative millage reductions provided by MCL sections 211.34d and 211.34. The Base Tax Rate equals the BTRF X last year's Operating Rate levied.

COUNTY : CASS
 UNIT : COUNTY OF CASS
 YEAR : 2024

2023 Unit Total TV 2,777,156,673
2024 Unit Total TV 2,987,549,107

HEADLEE & MCL 211.34ROLLBACK COMPUTATIONS

SOURCE AND PURPOSE OF OPERATING ONLY MILLAGE	PRIOR YEAR'S PERM REDUCED & REDUCED NEWLY VOTED MILLAGE (SEE MCL 211.34d(9))	CURRENT MILLAGE REDUCTION FRACTION	CURRENT PERM. REDUCED MILLAGE *	TRUTH IN ASSESSING or TRUTH IN EQUALIZATION FRACTION	CURRENT MAXIMUM ALLOWABLE MILLAGE RATE
	col. (7)	L-4029 col. (6)	L-4029 col. (7)	L-4029 col. (8)	L-4029 col. (9)
Post debt & specials to L-4029.					
ALLOCATED OPERATING	4.5702 x	0.9969	4.5560	1.0000	4.5560
Was the above millage approved since this April 30? Y = YES					
EXTRA VOTED C.O.A	0.9858 x	0.9969	0.9827	1.0000	0.9827
Was the above millage approved since this April 30? Y = YES					
EXTRA VOTED MEDICAL CARE FACILIT	0.4944 x	0.9969	0.4928	1.0000	0.4928
Was the above millage approved since this April 30? Y = YES					
EXTRA VOTED E-911	0.2000 x	0.9969	0.1993	1.0000	0.1993
Was the above millage approved since this April 30? Y = YES					
EXTRA VOTED TRANSPORTATION AUT	0.2500 x	0.9969	0.2492	1.0000	0.2492
Was the above millage approved since this April 30? Y = YES					
	X	0.9969	0.0000	1.0000	0.0000
Was the above millage approved since this April 30? Y = YES					
	6.5004		6.4800		
			2024 MAXIMUM ALLOWABLE OPERATING MILLAGE UNDER HEADLEE & MCL 211.34 =		6.4800

NOTE: The only way to levy more than your maximum millage due to the Headlee rollback is to have voters approve additional millage.

TRUTH IN TAXATION COMPUTATIONS

2024 BASE TAX RATE FRACTION:	(from L-4034)	0.9486	(1)
2023 OPERATING MILLAGE RATE:	(actually levied)	6.4255	(2)
2024 UNADJUSTED BASE TAX RATE:	(w/out hearing)	6.0952	(1) x (2) = (3)
CONVENTION FACILITY/LIQUOR TAX:		\$ 215,302	0.0721 (from above) = (4)
HEALTH AND SAFETY ACT:		\$ -	0.0000 (3) = (5)
2024 BASE TAX RATE:	(w/out hearing)	6.0231	(3)-(4)-(5)=(6)
2024 MAX. ALLOW. OPER. RATE, or if, INTEND TO LEVY LESS:		6.4800	(from above) = (7)
minus 2024 BASE TAX RATE:	(B.T.R.)	6.0231	(6) = (8)
2024 MILLAGE INCREASE:	(with a hearing)	0.4569	(7) - (8) = (9) or
			(10) - (8) = (9)

If you plan to levy more than the B.T.R. but less than the Max. Allowable, enter the amount here.

MILLAGE INCREASE	0.4569	7.59%	MILLAGE INCREASE FROM HEARING*
2024 BASE TAX RATE	6.0231	=	
2024 TV x .001 x MILLAGE INCREASE		=	\$ 1,365,011 REVENUE INCREASE FROM HEARING*
(2024 TV x 2024 BASE RATE) -1	17,994,307		
(2023 TV x 2023 ACTUAL OPER RATE)	17,844,620	=	0.84%
			2024 REVENUE INCREASE WITHOUT HEARING

*Must be published in notice of public hearing on increasing property taxes. Your current year's millage cannot exceed your maximum under Truth in Taxation unless authorized by the governing body at the hearing. Your current year's millage cannot exceed your Headlee maximum without a millage election.

**COUNTY OF CASS
TRUTH IN TAXATION REVENUE GAIN CALCULATION**

If you plan to levy more than the BTR, but less than the maximum allowable millage, do you wish to levy the maximum allowable millage for the additional voted millages?

PURPOSE AND SOURCE OF MILLAGE		HEADLEE MAXIMUM AMOUNT	MILLAGE GAIN WITH TRUTH IN TAXATION	UNIT'S TAXABLE VALUE	TRUTH IN TAXATION REVENUE GAINED
<u>ALLOCATED</u>	<u>OPERATING</u>	<u>4.5560</u>	<u>0.3212</u> x	2,987,549,107	= \$ 959,601
<u>EXTRA VOTED</u>	<u>C.O.A</u>	<u>0.9827</u>	<u>0.0693</u> x	2,987,549,107	= \$ 207,037
<u>EXTRA VOTED</u>	<u>MEDICAL CARE FACILIT</u>	<u>0.4928</u>	<u>0.0347</u> x	2,987,549,107	= \$ 103,668
<u>EXTRA VOTED</u>	<u>E-911</u>	<u>0.1993</u>	<u>0.0141</u> x	2,987,549,107	= \$ 42,124
<u>EXTRA VOTED</u>	<u>TRANSPORTATION AUT</u>	<u>0.2492</u>	<u>0.0176</u> x	2,987,549,107	= \$ 52,581
-	-	<u>0.0000</u>	<u>0.0000</u> x	-	= \$ -
		<u>6.4800</u>	<u>0.4569</u>		\$ 1,365,011
			BALANCES		BALANCES
			0.4569		\$ 1,365,011

MAXIMUM ALLOWABLE MILLAGES WITHOUT TRUTH IN TAXATION HEARING

PURPOSE AND SOURCE OF MILLAGE		HEADLEE MAXIMUM AMOUNT	MULTIPLIER WITHOUT TR. IN TAX.	MAXIMUM MILLAGE WITHOUT TR. IN TAX.	MAXIMUM REVENUE WITHOUT TR. IN TAX.
<u>ALLOCATED</u>	<u>OPERATING</u>	<u>4.5560</u>	x 0.929491 =	4.2348	\$ 12,651,673
<u>EXTRA VOTED</u>	<u>C.O.A</u>	<u>0.9827</u>	x 0.929491 =	0.9134	\$ 2,728,827
<u>EXTRA VOTED</u>	<u>MEDICAL CARE FACILIT</u>	<u>0.4928</u>	x 0.929491 =	0.4581	\$ 1,368,596
<u>EXTRA VOTED</u>	<u>E-911</u>	<u>0.1993</u>	x 0.929491 =	0.1852	\$ 553,294
<u>EXTRA VOTED</u>	<u>TRANSPORTATION AUT</u>	<u>0.2492</u>	x 0.929491 =	0.2316	\$ 691,916
<u>TOTALS</u>		<u>6.4800</u>		6.0231	\$ 17,994,307
				BALANCES	BALANCES
				6.0231	17,994,307

**MAXIMUM ALLOWABLE MILLAGES WITH
TRUTH IN TAXATION HEARING**

<u>PURPOSE AND SOURCE OF MILLAGE</u>		<u>HEADLEE MAXIMUM AMOUNT</u>	<u>MAXIMUM REVENUE WITH TRUTH IN TAXATION</u>
<u>ALLOCATED</u>	<u>OPERATING</u>	<u>4.5560</u>	\$ 13,611,274
<u>EXTRA VOTED</u>	<u>C.O.A</u>	<u>0.9827</u>	\$ 2,935,865
<u>EXTRA VOTED</u>	<u>MEDICAL CARE FACILIT</u>	<u>0.4928</u>	\$ 1,472,264
<u>EXTRA VOTED</u>	<u>E-911</u>	<u>0.1993</u>	\$ 595,419
<u>EXTRA VOTED</u>	<u>TRANSPORTATION AUT</u>	<u>0.2492</u>	\$ 744,497
 <u>TOTALS</u>		 <u>6.4800</u>	 \$ 19,359,318
			BALANCES
			19,359,318

TV Chng 2021/2020

7.6%

2024 Millage Reduction Fraction Computation

This form is issued under authority of Sections 211.34d and 211.150, M.C.L. Filing of this form is mandatory. Failure to file is punishable under Section 211.119, M.C.L.

INSTRUCTIONS: This form is to be completed by the county equalization director for all taxing jurisdictions which levy a property tax in his/her county. This form is to be filed with each unit of local government and with the State Tax Commission. Also provide a copy of this form to the equalization director of each county which shares an intercounty taxing jurisdiction. On this initial computation form, the 2024 millage reduction fraction (MRF) can be calculated only for taxing jurisdictions located exclusively within a single county. This will include the county unit as well as all townships and nearly every city and village. The MRF for a school district which is not fractional with any other county can also be calculated and listed on this form. For any taxing jurisdiction which extends into one or more other counties, leave the MRF column blank and enter the notation "IC" for intercounty.

County	CASS
--------	-------------

Code Number	Taxing Jurisdiction (1)	2023 Taxable Value as of 05/01/24	2024 Taxable Value as of 05/01/24	Taxable Value of Losses	Taxable Value of Additions	2024 Millage Reduction Fraction	Base Tax Rate Fraction
38	CASS COUNTY	2,777,156,673	2,987,549,107	24,229,386	85,314,425	0.9969	0.9486
010	CALVIN TOWNSHIP	116,100,820	125,682,795	50,481	3,139,533	0.9953	0.9470
020	HOWARD TOWNSHIP	278,928,088	295,117,153	2,425,719	9,336,099	1.0000	0.9675
030	JEFFERSON TOWNSHIP	148,025,004	156,909,749	484,873	2,376,118	1.0000	0.9547
040	LAGRANGE TOWNSHIP	131,722,114	143,247,386	1,752,248	6,006,837	0.9953	0.9470
050	MARCELLUS TOWNSHIP	106,934,276	117,804,132	493,665	4,032,267	0.9833	0.9356
060	MASON TOWNSHIP	102,735,259	112,058,120	358,485	3,011,803	0.9867	0.9388
070	MILTON TOWNSHIP	220,314,361	239,524,037	1,114,974	8,257,900	0.9962	0.9478
080	NEWBERG TOWNSHIP	101,807,296	110,632,370	1,561,333	6,160,511	1.0000	0.9595
090	ONTWA TOWNSHIP	315,500,212	340,316,387	2,116,440	7,132,199	0.9885	0.9406
100	PENN TOWNSHIP	283,865,822	306,136,944	2,409,151	13,079,751	1.0000	0.9604
110	POKAGON TOWNSHIP	85,737,143	93,470,597	627,653	3,076,948	0.9896	0.9415
120	PORTER TOWNSHIP	311,929,622	336,842,718	1,864,848	8,041,639	0.9911	0.9430
130	SILVERCREEK TOWNSHIP	294,428,148	317,262,530	728,068	6,198,838	0.9923	0.9442
140	VOLINIA TOWNSHIP	58,258,588	62,831,535	25,948	1,315,991	0.9949	0.9466
150	WAYNE TOWNSHIP	102,352,222	109,644,070	332,631	1,390,791	0.9905	0.9424
160	CITY OF DOWAGIAC (w/o 7d)	97,301,527	105,118,745	369,369	1,674,900	0.9848	0.9371
170	CITY OF NILES	21,216,171	14,949,839	7,513,500	1,082,300	IC-out	
041	VILLAGE OF CASSOPOLIS	59,127,166	64,614,982	1,153,499	5,175,797	1.0000	0.9753
051	VILLAGE OF MARCELLUS	17,660,732	20,126,528	343,349	773,952	0.9405	0.8948
091	VILLAGE OF EDWARDSBURG	27,234,290	28,983,438	261,513	616,400	0.9993	0.9508
101	VILLAGE OF VANDALIA	9,954,828	10,635,609	234,745	716,054	1.0000	0.9799

If Millage Reduction Fraction calculation results in a number greater than 1.0000, enter 1.0000. This does NOT apply to the Base Tax Rate Fraction calculation.

County **CASS**

Code Number	Taxing Jurisdiction (1)	2023 Taxable Value as of 05/01/24	2024 Taxable Value as of 05/01/24	Taxable Value of Losses	Taxable Value of Additions	2024 Millage Reduction Fraction	Base Tax Rate Fraction
Schools- ALL PROPERTIES							
14010	CASSOPOLIS SCHOOLS	630,459,978	679,831,710	4,750,184	25,058,587	1.0000	0.9556
14020	DOWAGIAC SCHOOLS	556,265,454	599,783,684	1,962,564	11,899,033	IC	
14030	EDWARDSBURG SCHOOLS	577,835,391	621,778,570	3,400,952	14,540,475	0.9942	0.9460
14050	MARCELLUS SCHOOLS	216,919,594	235,280,144	1,157,488	7,100,664	IC	
11210	BRANDYWINE SCHOOLS	126,656,794	140,851,493	330,194	6,126,200	IC-out	
11250	EAU CLAIRE SCHOOLS	13,511,118	14,509,951	2,800	28,300	IC-out	
11300	NILES SCHOOLS	278,773,904	287,357,978	9,978,730	9,104,009	IC-out	
75050	CONSTANTINE SCHOOLS	201,129,574	217,890,546	845,007	5,773,505	IC-out	
75070	WHITE PIGEON SCHOOLS	122,760,203	132,272,848	1,160,906	2,898,100	IC-out	
75080	THREE RIVERS SCHOOLS	34,605,621	38,608,881	606,829	2,664,052	IC-out	
80050	DECATUR SCHOOLS	18,239,042	19,383,302	33,732	121,500	IC-out	
ISDs							
--	LC ISD HERITAGE SOUTHWEST ISD	1,981,480,417	2,136,674,108	11,271,188	58,598,759	IC	
--	BC ISD BERRIEN COUNTY ISD	418,941,816	442,719,422	10,311,724	15,258,509	IC-out	
--	SJ ISD ST JOSEPH ISD	358,495,398	388,772,275	2,612,742	11,335,657	IC-out	
--	VB ISD VAN BUREN ISD	18,239,042	19,383,302	33,732	121,500	IC-out	
Authorities & Community College							
--	CASS CO DISTRICT LIBRARY	2,154,924,329	2,322,769,791	14,792,153	70,935,329	0.9989	0.9504
--	DOWAGIAC DISTRICT LIBRARY	480,570,779	517,515,394	1,427,268	9,236,229	IC	
--	NILES DISTRICT LIBRARY	21,216,171	14,949,839	7,513,500	1,082,300	IC-out	
--	SOUTHWESTERN MICH COLLEGE	2,777,156,673	2,987,549,107	24,229,386	85,314,425	IC	
--	SOUTHEAST PUBLIC SAFETY AUTHORITY	414,664,881	448,900,838	2,223,333	11,053,442	0.9900	0.9420

If Millage Reduction Fraction calculation results in a number greater than 1.0000, enter 1.0000. This does NOT apply to the Base Tax Rate Fraction calculation.

County	CASS
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Code Number	Taxing Jurisdiction (1)	2023 Taxable Value as of 05/01/24	2024 Taxable Value as of 05/01/24	Taxable Value of Losses	Taxable Value of Additions	2024 Millage Reduction Fraction	Base Tax Rate Fraction
Schools- NON-HOMESTEAD							
14010	CASSOPOLIS SCHOOLS	329,018,548	356,595,416	2,204,009	17,737,378	1.0000	0.9645
14020	DOWAGIAC SCHOOLS	266,586,101	289,742,296	847,874	7,845,936	IC	
14030	EDWARDSBURG SCHOOLS	144,449,099	158,124,172	424,159	7,545,712	1.0000	0.9565
14050	MARCELLUS SCHOOLS	94,181,684	101,669,312	242,721	3,178,549	IC	
11210	BRANDYWINE SCHOOLS	28,791,500	32,942,916	13,800	2,974,300	IC-out	
11250	EAU CLAIRE SCHOOLS	10,382,515	11,197,625	2,800	28,300	IC-out	
11300	NILES SCHOOLS	105,059,388	109,515,178	379,742	4,791,979	IC-out	
75050	CONSTANTINE SCHOOLS	63,313,047	70,165,766	462,355	3,442,400	IC-out	
75070	WHITE PIGEON SCHOOLS	43,345,179	47,598,844	277,948	1,566,300	IC-out	
75080	THREE RIVERS SCHOOLS	15,255,904	17,885,266	231,595	2,034,033	IC-out	
80050	DECATUR SCHOOLS	2,416,335	2,553,663	5,800	20,700	IC-out	

NOTE: This page is for school non-homestead figures only. Use it only for millage reduction calculations.



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Jodi Nestich, IT Director
Re: Law & Courts Camera System Upgrade

REQUEST:

Approval of the purchase of the upgrades needed to the camera system at the Law & Courts Building.

BACKGROUND:

The camera system at the Law & Courts Building is at the end of its useful life. The necessary upgrades have been researched and the cost is \$60,825.17 to install the updates that are needed. We have applied for and received a grant from Michigan Municipal Risk Management Authority (MMRMA). Half of the total quoted amount for the project will be reimbursed under the grant. To receive the grant funding the project must be completed by September 30, 2024. The approval of funding must be done soon to meet this deadline.

The Capital Projects Committee will meet in advance of the Board of Commissioner meeting and will offer any feedback or recommendation at the Committee of the Whole Meeting.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Administration, IT

FINANCIAL ANALYSIS:

The projected cost of the project is \$60,825.17. In addition, 10% of the total project cost, equaling \$6,825.00, is requested for contingency purposes. The county will be reimbursed \$30,413.08 for a net project cost of \$37,237.09 including contingency. We propose the funding be provided by the Public Improvement Fund.

RECOMMENDATION

Motion to approve Agreement with Communication Company in the amount of \$67,650.17, including \$6,825.00 in contingency, to be paid out of Public Improvement Fund less the reimbursement of \$30,413.08 as provided by the RAP Grant through MMRMA.



QUOTATION: 25223
 Communication Company
 5320 South Main Street
 South Bend, IN 46614
 Phone 574-299-0020

Job Name:	Cass County Law and Courts Building - CCTV Upgrade	Presented By:	Charles Sawyer
Job Street Address:	60296 M-62	Title:	Contractor Sales Consultant
City, State, Zip:	Cassopolis, MI 49031	Phone, ext:	(574)993-0046
Customer:	Cass County Law and Courts Building	E-Mail:	csawyer@communication-co.com
Name and Title:	Jodi Nestich	Date:	October 27, 2022
Ph. / Fax:	269-506-5836 cell		

Project Goal and Scope of Work

➤ CCTV System - Installed

This proposal is the camera system upgrade discussed during our site meeting of 10/18/2022. During this meeting we discussed the replacement of the exiting DVR, the replacement of the existing cameras and the addition of new cameras. A floor plan drawing showing camera locations was provided by the owner to Communication Company during this meeting.

The intent is the replace the DVR presently located in the basement inside room B07B, a new NVR will be installed in the existing rack calculated to provide 30 days of storage, recording on motion, and providing a recording rate of 15fps. A POE switch and patch panel is also included and shall also be installed within this same rack.

The existing cameras located in the basement areas remain on the existing coax cables with final terminations within in basement room B07B. These camera will be replaced with new dome type camera and will be terminated using converters. All new basement cameras will include a new dome type camera and the installation of new Cat 6e network cables, all with a final terminations within the same basement rack located in Rom B07B.

The existing cameras located on the first floor are also to remain on the existing coax cable with final terminations within the basement room B07B. These cameras will be replaced with new dome cameras and will terminate using converters. All new first floor cameras will include dome type cameras and the installation of new Cat 6e network cables, all with a final termination within the first floor IT data room 1142. Two POE switches along with a patch panel will be installed in the existing rack inside room 1142.

The four existing cameras located on the front of the building viewing the parking area will be replaced with new cameras, the existing cable shall be replaced with new Cat 6e cable with final terminations being the first floor IT room 1142.

The two cameras inside elevator 1E1 and 1E2 are to remain in place and are not replaced under this scope of work, existing cables shall also remain, converters are provided and will be installed under this scope of work.

A new camera at the basement location outside the garage is included within this scope of work, the customer stated during the site visit, this camera view is to include the man door to the south, the three man doors to the east and the garbage dumper located in the parking area to the southeast. To assist in saving cost we have included only one camera for this location, the camera view will need to be confirmed with the customer at the time of installation, any additional camera needed will be considered a change to the scope of work.

All camera locations provided by customer, any additional camera or system hardware required to enhance system coverage shall be considered a change to the scope of work.

As noted, the existing coax cables are to remain, all other camera locations mentioned above are to be new Cat 6e network cabling. Per the customer the installation of that cabling, we are allowed to use existing cable trays and other existing penetrations that are used for low voltage. Any new penetrations crossing fire or smoke partitions will be installed using a conduit sleeve and fire caulk,

Engineering Clarification Notes:

Basement Cameras

1. The Indoor Camera outside of Room B02 **Shall** be replaced with a new **4MP Camera** and existing Coax to remain with Converters added.
2. The Outdoor Camera outside of Room B03 **Shall** be replaced with a new **8MP Camera** and existing Coax to remain with Converters added.
3. The Outdoor Camera in Sally Port **Shall** be replaced with a new **4MP Camera** and existing Coax to remain with Converters added.
4. The Outdoor Camera between Sally Port and corridor B02 **Shall** be replaced with a new **4MP Camera** and existing Coax to remain with Converters added.
5. The Two Indoor Cameras in BC1 Corridor **Shall** be replaced with a new **4MP Camera** and existing Coax to remain with Converters added.
6. The Indoor Camera outside of Stairwell BS3 **Shall** be replaced with a new **4MP Camera** and existing Coax to remain with Converters added.
7. The Outdoor Camera outside of the Sally Port **Shall** be added, a New **8MP Camera** and Cat6 shall be ran to IT closet B07B.
8. The Indoor Camera in Corridor B02 **Shall** be added with a new **4MP Camera** and NEW Cat6 shall be ran to IT closet B07B.
9. The NVR SHALL be installed in the existing Rack.
10. One New Indoor **4MP** Camera shall be added outside of room 1C5A and New Cat6 ran to IT closet 1142.
11. The NVR shall be installed in the existing Rack.
12. A Sixteen port POE switch shall be installed in the existing Rack.
13. A Patch Panel shall be installed in the existing Rack.

First Floor Cameras

1. The Two Elevator Cameras shall remain and the existing cable to remain with a converter added.
2. The Camera outside of room 1163 shall be replaced with a new **4MP** Camera and the existing coax shall be reused with a converter added.
3. The Camera in corridor 1162 shall be replaced with a new **4MP** Camera and the existing coax shall be reused with a converter added.
4. The Camera in Elevator Lobby 1180A shall be replaced with a new **4MP** Camera and the existing coax shall be reused with a converter added.
5. The Two Outdoor Cameras outside of room 1118 **Shall** be replaced with a new **8MP Camera** and New Cat6 ran to IT closet 1142.
6. The Two Outdoor Cameras outside of room 1148A **Shall** be replaced with a new **8MP Camera** and New Cat6 ran to IT closet 1142.
7. One New Outdoor **8MP** Camera shall be added outside of room 1128 and New Cat6 ran to IT closet 1142.
8. One New Outdoor **4MP** Camera shall be added outside of corridor 1C1A and New Cat6 ran to IT closet 1142.
9. One New Outdoor **8MP** Camera shall be added outside of room 1145 and New Cat6 ran to IT closet 1142.
10. One New Indoor **4MP** Camera shall be added outside of room 1C4A and New Cat6 ran to IT closet 1142.
11. One New Indoor **4MP** Camera shall be added in corridor 1160A and New Cat6 ran to IT closet 1142.
12. One New Indoor **4MP** Camera shall be added in room 1161 and New Cat6 ran to IT closet 1142.
13. One New Indoor **4MP** Camera shall be added in room 1167 and New Cat6 ran to IT closet 1142.
14. One New Indoor **4MP** Camera shall be added outside of room 1138 and New Cat6 ran to IT closet 1142.
15. One New Indoor **4MP** Camera shall be added in room 1168B and New Cat6 ran to IT closet 1142.

16. One New Indoor **4MP** Camera shall be added outside of room 1174A and New Cat6 ran to IT closet 1142.
17. One New Indoor **4MP** Camera shall be added in corridor 1177A and New Cat6 ran to IT closet 1142.
18. One New Indoor **4MP** Camera shall be added outside of room 1C5A and New Cat6 ran to IT closet 1142.
19. One New Indoor **4MP** Camera shall be added in room 1178 and New Cat6 ran to IT closet 1142.
20. One New Indoor **4MP** Camera shall be added outside of room 1190 and New Cat6 ran to IT closet 1142.
21. One New Indoor **4MP** Camera shall be added outside of room 1231 and New Cat6 ran to IT closet 1142.
22. One New Indoor **4MP** Camera shall be added outside of room 1219 and New Cat6 ran to IT closet 1142.
23. One New Indoor **4MP** Camera shall be added outside of room 1215 and New Cat6 ran to IT closet 1142.
24. One New Indoor **4MP** Camera shall be added outside of room 1195 and New Cat6 ran to IT closet 1142.
25. Two Sixteen port POE switches shall be installed in the IT closet 1142.
26. A Patch Panel shall be installed in the IT closet 1142.

Communication Company to Provide:

- Submittals
- Installation/Record drawings
- System engineering
- Project management
- Panel terminations
- System programming
- System testing
- User training
- Wire
- Wire installation
- Installation of all cabinets
- Installation of all devices
- Wire all power supplies
- Test all Circuits for faults
- As-Built drawings

Provided by Owner:

1. Racks
2. Data drops to equipment
3. Remote PC and Monitor for viewing
4. Camera Labels Info Prior to Installation
5. Access Level Info Prior to Installation
6. All AC Power

System Components

QTY	Manufacturer	DESCRIPTION
1.00	OVS	OVS NVR 4U Rack 4Bay: 250GB Solid State drive,32TB aluminum front, 4 Hot Swap hard drive bays included.
36.00	OVS	One Video IP license for OVS enterprise NVR software
2.00	OVS	H.264/MPEG4/MPEG2/MJPEG encoding standards supported Support encoding video at up to 4CIF resolution
1.00	OVS	LED Backlight 22inch Wide HDMI DVI VGA1920x1080 50000000:1 5ms



QUOTATION: 25223
 Communication Company
 5320 South Main Street
 South Bend, IN 46614
 Phone 574-299-0020

23.00	OV Solutions	SMOKE cover: Indoor: 4MP HD Light Hunter IR Fixed Dome Network Camera 4MP (2688*1520) @ 30/25fpsIK10 van
2.00	OVS	SMOKE 8MP Dome, 2.8mmDay/night functionality, * Smart IR, up to 30 m (98 ft) IR distance, * 2D/3D DNR
8.00	OVS	SMOKE 8MP Dome, 2.8mmMP HD Intelligent IR Fixed Dome Network Camera High quality image with 8MP, 1/2
8.00	OVS	Fixed Dome Outdoor Wall Mount With extra back outlet box for cable
3.00	OVS	SMOKE 5MP Dome 2.8-12mm VF, WDR, IR NetworkCameraSensor1 /2.7', 5.0-megapixel, progressive scan, CMO
3.00	OVS	wall installation for IPC363X and IPC36XXS/E series fixed dome (Extra back outlet) DimensionsF 125mm*12
3.00	OVS	Network TEF1218P-16-250W 16PT 10 100Mbps2xGigabit Web Smart PoE SWT RTL
10.00	OVS	Camera Side: Convert existing or new Coax to IP transmission. Long Distance: 1800 feet. Sold as a p
10.00	OVS	Network Side: Convert existing or new Coax to IP transmission. Long Distance: 1800 feet. Sold as a
1.00	OVS	Rack mount 1U to hold IPC-600P and IPC-600PF units
3.00	OVS	TRENDnet 24-Port Cat5-5e RJ-45 UTP Unshielded Patch Panel, Wall mount or Rackmount, 100Mhz, Color-Cod
1.00	CADDY	1-5/16 j-hook
1.00	Appleton	BH500 BEAM CLAMP
4.00	Windy City Wire	CAT 6E Cable (Purple)
45.00	Windy City Wire	3' Patch Cord (Purple)
2.00	Windy City Wire	RJ45 Connectors (50)
1.00		Submittal Closeout Documentation
1.00		CAD
1.00		Engineering Services
1.00		Head End Installation
1.00		Cable Pull
1.00		Field Device Installation
1.00		Training Services
1.00		Project Management Services
1.00		Programming Services Panel
1.00		Installation Services Testing
1.00		Warranty
1.00		Freight



QUOTATION: 25223
Communication Company
5320 South Main Street
South Bend, IN 46614
Phone 574-299-0020

System Pricing

Sub Total:	\$60,825.17
Tax:	\$0.00
Total:	\$60,825.17

Terms and Conditions:

- The signing of this proposal declares Communication Company may proceed with the stated project and that the owner or owner's representative agrees to the scope of work and terms and conditions of this proposal. If your company requires a valid purchase order number prior to commencing work, please submit with signed proposal.
- All equipment installation, terminations, and testing is scheduled during standard business hours, Monday through Friday from 7:00am until 3:30pm. Any worked performed beyond normal hours at the request of the owner or owner's representative will incur added expense which the owner will be responsible for.
- Customer will provide reasonable access to each location to allow an uninterrupted work schedule during the standard workday. If during a scheduled working day our technician is required to suspend work due to the owner or owner's representative's request, an additional charge will occur at the owner's expense.
- Pricing is based on all internal walls free and clear of any obstructions or support which may hinder fishing cable. We have performed a reasonable evaluation to determine costs associated with this project. If during the course of implementing the solution we come across a situation that could not have been foreseen prior to providing pricing, then a change order may be required to continue the install.
- Pricing is based on the quantities and product listed in this proposal if product, quantities or jobsite conditions vary pricing will change.
- Pricing does not include any costs associated with tenting, or asbestos removal for infection control unless explicitly stated in the CCSB Responsibilities above.
- Pricing does not reflect any phasing of the project. Our pricing is based on the information provided to us and does not include any interruptions to the schedule.
- All conduits, terminal cabinets, back box installation and any 110VAC are the responsibility of the owner's choice electrical contractor.
- All 110VAC should meet the NFPA 99 code for Life Safety, Critical, and General branch circuits
- All network electronics to be provided and installed by customer.
- This proposal does not include or warranty the condition of the customer's existing equipment or version of software.
- This proposal does not include any costs associated with permits which may be required. Any required permits are the responsibility of the owner.
- Price valid for sixty (60) days.
- Net 30 Days.
- F.O.B. Destination.
- Initial billing of 20% will be done upon contract acceptance.
- Progressive off site billings are done as debt is incurred by Communication Company.
- Communication Company guarantees all prices for 60 days.
- All change orders must be written and signed by the owner or owner's representative.
- Restocking received material within 30 days of receipt will reflect a minimum restocking charge of 30% if available from manufacturer for return.
- All programming requests must be in writing and approved by owner or owners representative and additional charges may apply.
- Prices shown do not include sales tax or any taxes imposed on the sale of goods. Buyer agrees to reimburse seller of any such tax or furnish tax Exempt number and or certificate.
- Auto Cad files furnished in electronic format to CCSB for modification at no additional cost.



QUOTATION: 25223
Communication Company
5320 South Main Street
South Bend, IN 46614
Phone 574-299-0020

Warranty:

Communication Company of South Bend, Inc. warrants the quality of the workmanship for a period of one year after final installation. We honor the original manufacturer's equipment warranty for up to twelve months after installation. All services performed during the warranty period are during normal business hours of between 7:00am and 3:30pm EST. Equipment hardware or software modified, added to or serviced by a technician other than a Communication Company employee voids all warranties associated with system. Damage through misuse, abuse, or acts of God shall not be subject to this warranty. Communication Company is not responsible for loss of customer content. Extended warranties beyond our standard warranty are available upon request.

By the signing of this proposal or the issuance of a purchase order the above listed customer is in agreement with this proposal in its entirety.

Customer Representative (Print Name) _____.

By (Signature): _____ Date : _____.

Title: _____.



MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

March 11, 2024

Jodi Nestich
Cass County
60296 M-62
Cassopolis, MI 49031

RE: Grant Funding – Requirements for Reimbursement

Dear Ms. Nestich,

I am pleased to inform you that the Risk Avoidance Program (RAP)/Certification and Accreditation Program (CAP) application for your CCTV Upgrade project was approved. The Membership Committee authorized 50% funding up to a maximum of \$30,413.08 for your project.

RAP/CAP funds are issued on a reimbursement basis. Payment will be based upon verification received from Cass County of their payment of the project in full. Please see the attached **RAP/CAP Grant Reimbursement Procedure** for guidelines on processing your grant payment.

Such documentation is needed in order to verify that the grant allotted is being used for the project described in your application. If your application submission contained the above referenced documentation, please contact MMRMA.

Payment of RAP/CAP funds is contingent upon Cass County remaining a member of MMRMA and in compliance with the Joint Powers Agreement. Your approved grant reimbursement is valid for six months from the date of this letter. **GRANT EXPIRATION: 09/30/2024.**

Sincerely,

Cara L. Ceci

Cara Ceci, ARM, CPCU
Member Resources Manager

CC/sp

cc: Jennifer Rentfrow
MMRMA Risk Manager



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Matthew Newton, County Administrator
Re: Opioid Settlement Funding Application

REQUEST:

Approve the Opioid Settlement Funding Request from the Cass County Jail.

BACKGROUND:

In March, the Board of Commissioners approved the Opioid Settlement Funding Plan. The plan provided for non-crisis funding of \$50,000.00 and \$100,000.00 of emergency or crisis response funding during FY 24. Any approved requests will be paid out via the Opioid Settlement Fund. The Cass County Jail has a program in partnership with Woodlands Behavioral Health Network and Cass County Treatment Court to operate an in-custody Medication-Assisted Treatment (MAT) Program to help those with opioid and alcohol use disorders and begin or continue their recovery.

Of the three medications most commonly used for substance-use disorders, it was noted that Naltrexone (Vivitrol) is the one that they are unable to adequately provide due to the cost. As a result of that lack of access, many individuals who are eager to leave custody with the safeguards that the medication provides are not able to do so.

The Funding Request, if approved, would provide for 10 doses of Vivitrol to be acquired at a price of \$1,321.69 per unit and utilized in the program as described above.

Per the adopted Opioid Settlement Funding Plan, the proposal was reviewed and scored by the County Administrator, Finance Director, Opioid Settlement Advisory Committee Chair, and Opioid Settlement Advisory Committee Vice-Chair. The proposal was unanimously recommended for approval and the scoring rubric that was used to determine this is provided.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Opioid Settlement Advisory Committee Review Committee, Administration

FINANCIAL ANALYSIS:

The proposal is a request for funding of \$13,216.90 to be paid for via the Opioid Settlement Fund.

RECOMMENDATION

Motion to approve the Opioid Settlement Funding Request for the Cass County Jail MAT Program in the amount of \$13,216.90.

Cass County Opioid Settlement Funds Request for Funding Application

To Be Completed by Applicant

(attach additional sheets of paper in response to any question as necessary):

1. Applicant Information	
Applicant Name	
Street Address	
Email Address	
Phone Number	
If Organization is the Applicant, the Name of the Project Director	
If Organization is the Applicant, the Name of the Authorized Representative (who signs the application and award contract)	
Signature of Authorized Representative (if Organization is the Applicant)	<i>Richard J. Behnke</i>
Date	
2. Applicant Description	
3. Is this funding request for an emergency or crisis response or a regular request? (attach details as to the exact nature of the emergency/crisis)	
4. Description of what the funding is sought for including details of the need for the funds and what outcome is being sought with the use of the funds (use attachments as necessary)	

5. Populations Served/Target Population and Geographic Area Served		
6. Data to Support Need for Project (if available)		
7. Proposed timeline (use attachments as necessary)		
8. Details regarding Funded Activities (use attachments as necessary)		
Activity/Activities e.g. media campaign about Naltrexone	Desired Outcomes Increase awareness	Timeline 2 months
9. Success – How will success be measured?		
10. Sustainability – How will the project be sustained after funding cycle?		
11. Budget – Total amount requested	\$	
12. Budget Documentation—attach a breakdown of exactly how the requested funds will be used.		
13. If new, is the project evidence-based or based on promising practices? (Check one and provide link to information on evidence base)	<input checked="" type="checkbox"/> - Yes ___ - No Link: _____	

14. Attachments – Supporting Documents	<ul style="list-style-type: none"> • Resume and/or biography of project director • Budget itemization with narrative of details regarding each expenditure • Any other attachments that will provide a more complete picture of the funding requested • Letters of support from partner organizations (optional) • Materials demonstrating experience, organizational impact and/or commitment to addressing the drug overdose epidemic (optional)
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Resources

- Principles for Spending
 - [Principles for the Use of Funds From the Opioid Litigation](#)
- Evidence-Based Strategies and Promising Practices
 - [Evidence Based Strategies for Abatement of Harms from the Opioid Epidemic](#)
 - [Evidence-Based Strategies for Preventing Opioid Overdose: What's Working in the United States](#)
- Local data
 - [Michigan Overdose Data to Action Dashboard](#)
 - Data on overdose deaths, emergency department visits and emergency medical services (EMS) calls and Substance Use Vulnerability Index
 - [Michigan Department of Health and Human Services Opioids Webpage - EMS Responses](#)
 - “Public Use Dataset EMS Responses to Probable Opioid Overdose”, found under “Overdose Reports”
 - [Michigan Substance Use Disorder Data Repository \(SUDDR\)](#) and [Data Visualizations](#)
 - Suspected fatal overdoses and emergency medical services naloxone administration data
 - [University of Michigan Injury Prevention Center System for Opioid Overdose Surveillance \(SOS\)](#)
 - County-level data on overdose deaths, emergency department visits and emergency medical services (EMS) calls
 - [Overdose Detection Mapping Application Program \(ODMAP\)](#)
 - Near real-time tracking of fatal and non-fatal overdoses and naloxone administration by public health and public safety
 - [Wayne State University’s School of Social Work Center for Behavioral Health and Justice Dashboard](#)
 - Customizable dashboard that shows multiple topics including, behavioral health, public health, criminal justice, housing, demographic and other data
 - Data and information may also be accessed through local communities within health departments, prevention coalitions, harm reduction providers, behavioral health providers, recovery support providers and other groups.

Funding Priorities

Serving individuals and families impacted by opioid use with a connection to Cass County leveraging wrap around community supports
Investing in youth prevention
Focusing on racial equity
Impacting Underserved Populations
Addressing Unmet Community Needs
Partnering with other counties or other county service providers to leverage a greater outcome impact

Funding Requirements

Plan to utilize funds within the associated fiscal year
Plan to ensure utilization of funds supplements, rather than supplants, existing funding
Plan to ensure all funds are used in alignment with Exhibit E and the definition of opioid remediation
Ensure indirect costs, if any, do not exceed 5%
Plan to provide data on funded outcomes and impacts as directed by Cass County
Timeline for expenditure of funds

TOTAL

Possible	Evaluator # 1	Evaluator # 2	Evaluator # 3	Evaluator # 4	Average
1.0	1.0	1.0	1.0	1.0	1.0
0.5	0.0	0.5	0.5	0.0	0.3
0.5	0.5	0.5	0.0	0.5	0.4
0.5	0.5	0.5	0.5	0.5	0.5
0.5	0.5	0.5	0.5	0.5	0.5
1.0	1.0	1.0	1.0	1.0	1.0
					0.0
1.0	1.0	1.0	1.0	1.0	1.0
1.0	1.0	1.0	1.0	1.0	1.0
1.0	1.0	1.0	1.0	1.0	1.0
1.0	1.0	1.0		1.0	0.8
1.0	1.0	1.0	1.0	1.0	1.0
10.0	9.5	10.0	8.5	9.5	9.4



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Policy Committee
Re: Policy Updates/Revisions

REQUEST:

Approve the Commissioner Mileage Policy, Boards & Commissions Per Diem & Mileage Policy, and Board & Commissions Per Diem Rate Resolution.

BACKGROUND:

The Policy Committee met on May 9th. The Committee has recommended the approval of two policies for BOC consideration. These include the Commissioner Mileage Policy and Boards & Commissions Per Diem & Mileage Policy.

The Commissioner Mileage Policy revises the previously titled, "Commissioner Per Diem & Mileage Policy" to reflect the actions taken under R-188-22. Under that resolution, an increase in base salary was adopted for the Board of Commissioners in connection with the elimination of payment of per diems or any mileage in-county. As such, the revised Policy reflects the current conditions in providing for mileage reimbursement for Commissioners for out-of-county travel only when on county-related business.

The Boards & Commissions Per Diem and Mileage Policy was also revised. The need for revision was because this policy was tied to that of the previous Commissioner Per Diem & Mileage Policy. This is a major factor in why the Commissioner Policy has yet to be revised. The only change here is that the Boards & Commissions Per Diem & Mileage Policy (note, applicable only to members of boards, commissions, and authorities subject to appointment by the Board of Commissioners and excluding Commissioners), is that the Per Diem rate will be established on an annual basis at the Organizational Meeting. As we have already passed the Organizational Meeting for 2024, a resolution is attached here that will set the 2024 Per Diem Rate for the remainder of the year and includes language that a new resolution will be adopted at the January 2025 Organizational Meeting. The resolution includes the current Per Diem Rate that has been in effect.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Policy Committee, Administration

FINANCIAL ANALYSIS:

Generally, the policies noted above do not have a financial impact. The noted exception would be that if there were to be any requested change to the \$34.00 per diem that is currently paid out, the expense for the difference between any new rate and the existing rate would be borne out in the budget. The impact to each applicable Board & Commission would vary depending on the size of the board and eligibility of those members to receive a Per Diem.

RECOMMENDATION

1) Motion to approve Commissioner Mileage and Board & Commissions Per Diem & Mileage as presented.



CASS COUNTY BOARD OF COMMISSIONERS

2) Adopt R-094-24 Resolution Establishing CY 24 Boards & Commissions Per Diem Rate as presented.

Commissioner Mileage

I. POLICY

- A. STATEMENT OF POLICY:** The Cass County Board of Commissioners sets forth the following Mileage Policy for the purpose of providing specific parameters and uniformity as to the availability of obtaining mileage for a commissioner's attendance at various meetings, events, and other relevant activities, as well as providing a collective understanding as to the authority and proper process for submitting mileage and charging a per diem fee to the County.

II. AUTHORITY

A. LEGAL AUTHORITY:

1. Public Act 156 of 1851 [MCL 46.11 et seq.] provides that the Cass County Board of Commissioners may prescribe and fix the salaries and compensations of employees of the County.

B. BUDGET

1. The Cass County annual budget shall recognize costs for mileage for currently elected Commissioners in allowable circumstances consistent with the policy.

IV. MILEAGE DEFINED

- A.** The current Internal Revenue Service standard mileage rates shall be applied and paid to the current elected Commissioners for all business miles driven and allowable pursuant to this policy to recognize, in part, the wear and tear on a Commissioner's vehicle, personal insurance maintained, gasoline and other relevant costs.

V. PER DIEM AND MILEAGE APPLICATION

- A.** Resolution R-188-22 was approved on 10/6/2022. The resolution increased the base salary for Commissioners and thus eliminated the payments of Per Diems for attending meetings and paying mileage for in-county travel. Commissioners shall not be paid any per diem payments or mileage for travel within Cass County for attending meetings. Commissioners shall only be eligible to receive mileage for travel outside of Cass County for conducting county related business. The restructuring of wages, per diem and mileage went into effect on January 1, 2023.

VI. PROCESS FOR SUBMITTING MILEAGE REQUESTS

A. REQUESTS FOR PAYMENT SUBMITTED QUARTERLY

1. All requests for payment of mileage shall be submitted on a quarterly basis on forms provided through the Per Diem & Mileage Workgroup: October 1st, January 1st, April 1st, and July 1st.
2. At a minimum, the information to be submitted for mileage shall include:
 - a. The date of the meeting
 - b. Name of agency / event and board / group
 - c. Location
 - d. Mileage incurred
3. All requests for quarterly payments of mileage traveled outside of Cass County.
4. Requests for quarterly payments of mileage approved by the Per Diem & Mileage Workgroup shall be forwarded to the Chair or Vice-Chair for approval and submission for payment.
5. All requests for quarterly payment of mileage shall be paid timely.

VII. POLICY

A. EFFECTIVE DATE

1. This Per Diem and Mileage Policy shall be effective on the date approved by the Cass County Board of Commissioners.

ADOPTED: 06/15/2017

AMENDED: 09/06/2018

AMENDED: 04/21/2022

AMENDED: _____

DRAFT

Boards & Commissions Per Diem and Mileage

Members of all boards, commissions, and authorities appointed by the Board of Commissioners shall be compensated for their attendance at meetings in accordance with the following policy:

I. Board, Commission, and Authority Members Other Than County Commissioners

- a.** Members of all boards, commissions, and authorities subject to appointment by the Board of Commissioners, other than members of the Board of Commissioners, shall be entitled to the approved per diem in accordance with an approved per diem schedule, and, in all cases, shall be entitled to mileage to and from any meeting at the standard rate mileage rate set by the Internal Revenue Service.
- b.** For the purposes of this Policy, a meeting is limited to any regular or special meeting as defined in the by-laws or a meeting called by the chairman of the board, commission, or authority at the regular location of the board, commission, or authority.
- c.** Per diem shall be equivalent to the currently approved rate adopted annually at the Board of Commissioners organizational meeting.

II. Exclusion from Compensation, Employees, Other County Officials

- a.** County officials, other than members of the Board of Commissioners, and County employees who serve on a board, commission, or authority established by the Board of Commissioners are entitled to mileage and necessary expenses for attending the meetings of the board, commission, or authority. However, no per diem shall be allowed for such attendance unless required by law or approved by the Board of Commissioners.

III. Application of Policy

- a.** To receive per diem and/or mileage, the chair of each applicable board, commission, or authority shall submit an attendance sheet to the County Administration Office following each applicable meeting that indicates which members were present and eligible to receive said per diem and/or mileage.
- b.** This policy is not intended to affect in any way the compensation of members of the Board of Commissioners.

ADOPTED: 05/19/2022

AMENDED: _____

CASS COUNTY BOARD OF COMMISSIONERS

R-094-24

A RESOLUTION TO ESTABLISH THE BOARDS & COMMISSIONS PER DIEM RATE

WHEREAS, the Cass County Board of Commissioners recognizes the valuable contributions made by members of various Boards and Commissions in carrying out the governance and advisory duties within the county;

WHEREAS, it is deemed necessary to provide a reasonable per diem compensation to the members of these Boards and Commissions for their time, effort, and expenses incurred in the performance of their duties; and

WHEREAS, the Boards & Commissions Per Diem & Mileage Policy requires that an annual Per Diem Rate be established and a per diem shall be paid to those parties determined to be eligible to receive it under the policy.

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Commissioners as follows:

1. **Per Diem Rate:** A per diem rate of \$34.00 is hereby established for all Board-appointed Boards & Commissions.
2. **Effective Date:** This resolution shall take effect immediately upon its passage and approval and shall apply to all meetings occurring after the date of approval.
3. **Supersedes Previous Resolutions:** This resolution supersedes any previous resolutions or policies in conflict herewith.

BE IT FURTHER RESOLVED that the Cass County Board of Commissioners shall adopt a Resolution annually to set the Per Diem Rate at its Organizational Meeting, which is the first Board of Commissioner Meeting each January.

ADOPTED THIS 6TH DAY OF JUNE 2024

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Jeremiah Jones, Chairperson
CASS COUNTY BOARD OF COMMISSIONERS



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Matthew Newton, County Administrator
Re: MSU Extension – Amendment to MOA

REQUEST:

Approve Amendment #1 of MSU Extension Memorandum of Agreement.

BACKGROUND:

Over the previous few years, the County has elected to provide the Clerical Support Staff for the MSU Extension Office. This was, in part, as the position was split across both Parks and MSU Extension. At the time, the belief was that while neither position necessarily supported a full-time designation, the combination position would allow for a single, full-time employee to fulfil that role and work across both offices. The employee that has been in that role had previously indicated that they were exploring retirement this year. As such, we had begun exploring options to best fulfill the needs of the role going forward. We held discussions with Parks Director Wyman as well as MSU Extension District Director Pioch. Following those discussions, we also looked at the financial impact to both the County and MSU Extension. A conversation was also facilitated with the CCIEA to discuss proposed options.

After careful consideration, the course recommended is to have MSU Extension provide a Clerical Support staff member under our MOA. Under this arrangement, the County would be responsible for 50% of the staff member. However, unlike the previous setup, the new role would be a full-time position that could assist with more programming on the part of MSU and help them facilitate additional public outreach and other duties. The County, through this amendment would save approximately \$6,000.00 annually versus supplying the role in-house. And, this, effectively, gives an additional .5 FTE that is covered through MSU Extension directly. So, the summary is this provides a win-win for both parties. It increases the staffing level for MSU Extension all while reducing the net cost to the County through the previously combined full-time position.

In terms of Parks clerical support, that will continue on a part-time basis. We would expect to have that part-time role filled in 60 days. Discussions were held with CCIEA, and, at this time, it is anticipated that the employee retiring will return to the part-time role to support Parks going forward.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

MSU Extension, Parks, CCIEA, Administration, HR

FINANCIAL ANALYSIS:

The net overall impact to the County is the addition of .5 FTE staffing at MSU Extension and a reduction in annualized costs of approximately \$6,000.00 as compared to the previous arrangement.

RECOMMENDATION

Motion to approve Amendment #1 – MSU Extension MOA as presented.

**AMENDMENT #1 – Agreement for Extension Services provided by
Michigan State University to CASS County
Annual Work Plan FY 2024**

Amending section C only to add Clerical Support funding. The clerical support will be hired and employed by Michigan State University Extension with funding provided from Cass County.

C. Assessment to County:

2024 TOTAL BASE Assessment (includes .5 FTE 4-H Program Coordination) \$58,862

ADDITIONAL PERSONNEL

- 1. .5 FTE Clerical Support Staff to be employed by MSU (6/1-9/30/24) \$11,789
- 2. .5 FTE Additional 4-H Program Coordination \$35,368

TOTAL COUNTY PAYMENT FOR FY 2024 \$106,019

For the period October 1, 2023 to September 30, 2024, CASS County shall pay to MSUE **\$106,019**, which is the cost of the assessment plus any additional personnel costs. Additional clerical support position amount is prorated based on estimated hire date. Position will not be included in quarterly invoice until position is filled. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to

MSUE Extension Business Office
Morrill Hall of Agriculture
446 W. Circle Drive, Room 160
East Lansing, MI 48824

MICHIGAN STATE UNIVERSITY

CASS COUNTY

By: _____

By: _____

Evonne Pedawi
Contract & Grant Administration
Its: Executive Director

Print Name: _____

Its: _____

Date: _____

Date: _____



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Matthew Newton, County Administrator
Re: FY 24 Budget Amendments

REQUEST:

Approve the FY 24 Budget Amendments.

BACKGROUND:

Please find the proposed FY 24 Budget Amendment Worksheet attached. Each item describes the account and reason for the adjustment being proposed. We can review any of the proposed adjustments during the meeting if there are any additional questions.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Administration

FINANCIAL ANALYSIS:

The proposed amendments would result in a Fund Balance Allocation from the General Fund of \$145,590 and a Fund Balance Allocation from the Animal Control Donation Fund of \$11,000.00. Please note, each of the items noted regarding the General Fund were all previously approved by the Board of Commissioners. The Budget Adjustments here are to reflect the necessary budgetary changes for those actions that were approved.

RECOMMENDATION

Motion to approve FY 24 Budget Amendments as presented.

Adjustments Requiring BOC Approval - June 6, 2024

Account #	Fund / Dept	Account Name	Cause	R = Revenue E = Expense	Increase	Decrease
101-000-699.050	General Fund	Fund Balance Allocation	Approving Joint Master Plan Update	R	15,000	
101-701-801.000	General	Planning Commission	Budget adjustment need for passing M-021-24 on 02/01/2024	E	15,000	
101-000-699.050	General Fund	Fund Balance Allocation	Deficit Elimination Plan	R	25,499	
101-966-995.060	General Fund	Transfer to DHS Child Care Fund	Deficit Elimination Plan	E	25,499	
297-000-699.051	DHS Child Care Fund	Transfer In - General Fund	Deficit Elimination Plan	R	25,499	
265-000-699.050	Drug Law Enforcement Fund	Fund Balance Allocation	Deficit Elimination Plan	R	10,091	
265-301-995.068	Drug Law Enforcement Fund	Transfer to Community Corrections Grant	Deficit Elimination Plan	E	10,091	
272-000-699.067	Community Corrections Fund	Transfer In - Drug Law Enforcement	Deficit Elimination Plan	R	10,091	
213-000-699.050	Animal Control Donation Fund	Fund Balance Allocation	Fencing for Animals	R	11,000	
216-430-967.000	Animal Control Donation Fund	Equipment < \$ 20k	Fencing for Animals	E	11,000	
101-000-699.050	General Fund	Fund Balance Allocation	Budget adjustment need for passing M-079-24 on 05/09/2024	R	25,000	
101-966-995.087	General Fund	Transfer to	Budget adjustment need for passing M-079-24 on 05/09/2024	E	25,000	
258-000-699.051	Disaster Contingency Fund	Transfer In - General Fund	Budget adjustment need for passing M-079-24 on 05/09/2024	R	25,000	
258-426-802.000	Disaster Contingency Fund	Miscellaneous Services	Disaster Relief Efforts	E	25,000	
101-000-699.050	General Fund	Fund Balance Allocation	Increased expenditures due to more complex cases, more appeals, and increase in	R	70,000	
101-279-805.000	Family/Juvenile Court	Legal Services	reimbursement rates	E	70,000	



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Richard Behnke, Sheriff & Matthew Newton, County Administrator
Re: Law Enforcement Agreement

REQUEST:

Approve for the Law Enforcement Agreement between the Pokagon Bank of Potawatomi Indians and the County of Cass be added to the June 6th Regular Meeting Agenda.

BACKGROUND:

Cass County and the Pokagon Bank of Potawatomi Indians have, for many years, had a Law Enforcement Agreement in place that establishes cross-deputized law enforcement authority. The previous agreement expired this year, and it is time to renew it. Historically, these agreements have been for 10-year periods, so it had been quite some time since it had been reviewed. So, the County Attorney was consulted to review and revise the Agreement as may be needed. Additionally, some discussion was held regarding the term of the agreement and whether a 10-year term should continue or if that should be shortened to coincide with the terms of elected office. Under the proposed agreement, it would become effective upon signature and run through January 1, 2025. If it is not terminated before January 1, 2025 it would automatically renew for an additional 4-year period.

The attached agreement is the final version proposed by the County Attorney.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Sheriff, Administration

FINANCIAL ANALYSIS:

N/A

RECOMMENDATION

Motion to approve the Law Enforcement Agreement and authorize Chair Jones and Sheriff Behnke to sign the agreement on behalf of the County.

**Law Enforcement Agreement Between
the Pokagon Band of Potawatomi Indians and
the County of Cass**

Preamble

This Law Enforcement Agreement (“Agreement”) is made as of the last date of signature below (the “Effective Date”) by and between the Cass County Board of Commissioners and the Cass County Office of the Sheriff (collectively the “County”) and the Pokagon Band of Potawatomi Indians (the “Band”) (collectively “the Parties”).

WHEREAS, the Band is a federally recognized Indian tribe possessing inherent powers of self-government and is authorized to enter into this Agreement pursuant to the Constitution of the Pokagon Band of Potawatomi Indians.

WHEREAS, the Band appoints and employs police officers (“Band Officers”) with law enforcement powers on the trust lands of the Band located within the County (“Trust Lands”).

WHEREAS, the County of Cass is a municipal corporation within the State of Michigan, and the Cass County Office of Sheriff (the “Sheriff”) has law enforcement powers in the County of Cass pursuant to the Michigan Constitution of 1963, Article 7, Section 4 and the common law.

WHEREAS, the Sheriff has authority to appoint deputies pursuant to MCL 51.70 and 51.73 (“Sheriff’s Deputies”).

WHEREAS, the Parties acknowledge the need to eliminate uncertainty regarding the scope of each Party’s law enforcement authority in the County of Cass and Trust Lands.

WHEREAS, the Parties wish to establish cross-deputized law enforcement authority that will provide for the most efficient, effective, and co-operative law-enforcement response to the citizens they represent.

WHEREAS, the Parties mutually wish to enable Band Officers, the Sheriff, and Sheriff’s Deputies to have reciprocal law enforcement authority throughout the County of Cass and Trust Lands; and

WHEREAS, this Agreement is entered into pursuant to the provisions of the Urban Cooperation Act, MCL 125.501 et seq.;

THEREFORE, in consideration of the above and foregoing provisions, as well as the covenants and conditions contained herein, the Parties agree as follows:

I. TERM OF AGREEMENT

The initial term of this Agreement shall commence on the Effective Date and end on

January 1, 2025. If this Agreement is not terminated before January 1, 2025, the term shall automatically be extended without further action of the Parties for additional four-year periods unless terminated by either Party as provided herein. Either Party, in its sole discretion and without cause, may terminate this Agreement at any time upon written notice to the other Party. A termination shall be effective upon receipt of such notice by the other Party.

II. SCOPE OF DEPUTIZATION

The Sheriff hereby agrees to deputize, in accordance with applicable, State laws, those Band Officers who are certified pursuant to the criteria established by the Michigan Council on Law Enforcement Standards, MCL 28.601 et seq. ("MCOLES"). The Band hereby agrees to deputize, in accordance with applicable Band laws, the Sheriff and those Sheriff's Deputies who are certified pursuant to MCOLES, as Band Officers. The Sheriff and Sheriff's Deputies shall participate in tribal law enforcement training to familiarize themselves with laws of the Band, tribal law enforcement procedures, and issues concerning federal Indian law and jurisdiction. Accordingly, all law enforcement personnel deputized pursuant to the terms of this Agreement ("Deputized Officers") shall have the police powers conferred upon Sheriff's Deputies under the laws of the State of Michigan and the ordinances of the County of Cass upon taking the oath described in MCL 51.73, as well as the police powers conferred upon Band Officers by the laws of the Band and federal law.

Notwithstanding the foregoing, the Sheriff, or the Chief of Police of the Band (the "Police Chief") shall have the authority not to deputize an officer if he or she finds good cause exists not to do so. The Sheriff or Police Chief may terminate or suspend the deputy status of any Deputized Officer for good cause, upon providing notice to the other Party of such action. The Parties agree that deputy status is a privilege and that determination of whether good cause exists to refuse to deputize an officer, terminate or suspend the deputy status of a Deputized Officer, shall be at the sole discretion of the deputizing authority and shall not be reviewable. The County and the Band shall maintain jointly a list of Deputized Officers who both parties agree are deputized and duly authorized to act pursuant to this Agreement.

Any deputization granted under this Agreement is effective for the duration of this Agreement, unless terminated or suspended by the deputizing authority as provided in this Agreement.

III. TERRITORIAL LIMITATION

The territorial limits of the powers conferred upon Deputized Officers under this Agreement shall be coextensive with the combined territorial limits of the County of Cass and of the Trust Lands within the County of Cass, without limitation to the powers conferred upon law enforcement personnel engaged in "fresh pursuit" or "hot pursuit" of an offender, as defined under applicable State law. Any such "fresh pursuit" or "hot pursuit" shall be undertaken in accordance with the Sheriff's written policies regarding such matters.

IV. EMPLOYMENT AND SUPERVISION AND REPORTING

Band Officers are not employees of the County. Band Officers report to and are

supervised by the Police Chief, regardless of whether or not said officers are acting under the authority conferred upon them under this Agreement; provided, that when acting pursuant to the deputization powers conferred by this Agreement, Band Officers shall also report to and coordinate all work with the Sheriff.

The Sheriff and Sheriff's Deputies are not employees of the Band. Sheriff's Deputies report to and are supervised by the Sheriff, regardless of whether or not said Sheriff's Deputies are acting under the authority conferred upon them under this Agreement; provided, that when acting pursuant to the deputization powers conferred by this Agreement, Sheriff's Deputies shall also report to and coordinate all work with the Police Chief.

To be clear, Band Officers are under the ultimate control of the Police Chief, and Sheriff's Deputies are under the ultimate control of the County.

V. COSTS

Each Party shall be solely responsible for the salaries, benefits and other employment expenses related to employment of their respective law enforcement personnel.

VI. CIVIL IMMUNITY; INSURANCE

All privileges and immunities provided by federal, state and Band laws, as well as County of Cass ordinances shall apply to all Deputized Officers while acting in the course and within the scope of his or her employment or service.

The Parties mutually waive any and all claims against each other which may arise out of their activities performed under this Agreement unless such claims are proximately caused by the gross negligence or willful misconduct of the other Party or its employees.

Under no circumstances shall a Party be held liable for the acts or omissions of the other Party or its employees to the extent said acts or omissions fall within the scope of this Agreement. Each Party must seek its own legal representative and bear its own cost, including judgments, in any litigation, claims or demands that may arise out of its activities carried out pursuant to this Agreement. It is specifically understood and agreed that neither Party will indemnify the other Party in such litigation, claim or demand.

Each Party agrees to maintain insurance coverage (or contingency liability funds if self-insured) in the amount of at least \$5 million per incident (inclusive of loss adjustment and defense costs) insuring against claims for liability related to the insuring party's law enforcement activities performed under this Agreement. Each party shall maintain the insurance coverage in full force and effect during the term of this Agreement. The insuring party agrees to bear all costs of such insurance coverage. Each party shall submit to the other proof of the insurance coverage required by this Section VI, as requested.

VII. ARRESTS

The Band agrees to make arrests for the County on Trust Lands pursuant to a valid State court warrant and to deliver the arrestee to the County. The County agrees to make arrests for the Band outside of Trust Lands pursuant to a valid tribal court warrant and to deliver the

arrestee to the Band Police Department.

VIII. SEARCH WARRANTS

The Sheriff and Sheriff's Deputies shall prepare and present search warrants relating to County law enforcement cases and authorizing the search for evidence located on Trust Lands to the state court and tribal court for enforcement, and for execution by the Band Police Department. Such warrants shall be prepared in accordance with applicable Band laws. The Band Police Department shall observe all requirements of Band, state and federal law regarding the conduct of such searches, and the Sheriff and Sheriff's Deputies may accompany Band Officers when such searches are executed.

Band Officers shall prepare and present search warrants relating to Band law enforcement cases and authorizing the search for evidence located outside Trust Lands to the state court and tribal court for enforcement, and for execution by the Sheriff and Sheriff's Deputies. Such search warrants shall be prepared in accordance with applicable state laws. The Sheriff and Sheriff's Deputies shall observe all requirements of Band, state and federal law regarding the conduct of such searches, and Band Officers may accompany the Sheriff and Sheriff's Deputies when such searches are executed.

IX. COURT RULES

The provisions of Michigan Court Rule 2.615, Enforcement of Tribal Judgments, shall apply to this Agreement.

X. ENTIRE AGREEMENT

This Agreement supersedes all prior written or oral agreements and is not contingent upon or conditioned on the performance of any other agreement which may have been entered into by the parties. This Agreement and any exhibits or attachments incorporated herein by reference constitute the entire Agreement of the parties and there are no other written or oral agreements, representations, or understandings of any kind.

XI. MODIFICATIONS

This Agreement may only be modified by a written agreement that is signed by a duly authorized representative for each party.

XII. SEVERABILITY & HEADINGS

The provisions of this Agreement are severable. If any provision of this Agreement is determined to be invalid or unenforceable, it shall be considered deleted from this Agreement and the invalidity of such provision shall not affect the validity or enforceability of any other provisions which shall remain in effect in the absence of the invalid provision. The headings of this Agreement are for reference purposes only and only the text of each provision shall be construed to be the terms and conditions of this Agreement.

The undersigned execute this Agreement as duly authorized representatives of the respective parties:

POKAGON BAND OF POTAWATOMI INDIANS

Date: _____

Attest: _____

By: _____

Rebecca Richards,
Tribal Council Chairwoman

Attest: _____

By: _____

Samuel Morseau
Tribal Council Secretary

CASS COUNTY OFFICE OF SHERIFF

Date: _____

Attest: _____

By: _____

Richard Behnke, Sheriff

CASS COUNTY BOARD OF COMMISSIONERS

Date: _____

Attest: _____

Monica McMichael, Clerk

By: _____

Jeremiah Jones, Chairman



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Policy Committee
Re: Conflict of Interest Policy

REQUEST:

Approve the Conflict of Interest Policy.

BACKGROUND:

At the May Regular Meeting, the Conflict of Interest Policy was requested to be sent back to the Policy Committee for further review and refinement to be brought back to the next Regular Meeting. The Policy Committee met on May 9th. Revisions were made to remove the section requiring attorney review each year, language was removed from 5c that had required Commissioners to leave a meeting if there was a stated conflict (they would now remain in attendance but cannot participate in any discussion or vote), and to change the language listed under Fair & equal Treatment. The Committee voted to approve the attached policy as revised.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Policy Committee, Administration

FINANCIAL ANALYSIS:

N/A

RECOMMENDATION

1) Motion to approve Conflict of Interest Policy as presented.

CONFLICT OF INTEREST & ETHICAL STANDARDS OF CONDUCT

PURPOSE:

To help Elected and Appointed County Officials avoid action that may result in, or create the appearance of:

1. Using public office for private gain.
2. Giving improper preferential treatment to any person or organization.
3. Impeding government efficiency or economy.
4. A lack of independence or impartiality of action.
5. Making a government decision outside of official channels.
6. Adversely affecting the confidence of the public in the integrity of the County.

POLICY:

1. **Fair and Equal Treatment**

No Elected or Appointed County Official shall request, use, or permit the use of any consideration, treatment, advantage, or favor beyond that which is the general practice to grant or make available to the public at-large.

2. **Use of Public Property**

No Elected or Appointed County Official shall request, use, or permit the use of any publicly owned or publicly supported property, vehicle, equipment, material, money, labor or service for the personal convenience or the private advantage of themselves or any other person or entity, including his or her employer. This requirement shall not be deemed to prevent any Elected or Appointed County Official from requesting, using or permitting the use of such publicly owned or publicly supplied property, vehicle, equipment, material, labor or service which is made available by general practice to the public at large, or which is provided, as a matter of public policy for the use of the Elected and Appointed County Officials in the conduct of official business, as approved consideration for their services to the County.

3. **Matters Requiring Disclosure of Conflicts of Interest, Actual and Potential**

The following disclosure requirements are established to avoid both actual and potential conflict between the private self-interest and the public interest of Elected and Appointed County Officials:

- a. **Self Interest:** No Elected or Appointed County Official, either on his or her behalf or on behalf of any other person, shall have an interest in any business transaction with any public body of the County, unless the person shall first make full disclosure of the nature of such interest.
- b. **Dual Employment:** No Elected or Appointed County Official shall engage in employment with, or render services for, any person or entity which has business transactions with any public body of the County, without first making full disclosure of the nature and extent of the employment or services.
- c. When a conflict of interest is determined to exist following disclosure, an Elected or Appointed Official shall be disqualified from participating in the deliberations and/or voting on the matter.

4. **Prohibited Conduct and Conflicts of Interest**

- a. Divulging confidential information to any person not authorized to obtain such information.
- b. Benefiting financially from confidential information.
- c. Representing his or her individual opinion as that of the County or the Board of Commissioners as a whole.
- d. Misusing County personnel, resources, property, funds, or assets for personal gain or private employment purposes.

- e. Soliciting or accepting a gift or loan of money, goods, services, or other things of value which tend to influence the manner in which the Elected or Appointed County Official performs their official duties.
- f. Engaging in a business transaction which may cause the Elected or Appointed County Official or his or her employer to derive a personal profit or gain or benefit directly or indirectly as a result of their official position.
- g. Engaging in employment or rendering services that are incompatible or in conflict with the discharge of his or her official duties or that tend to impair his or her independence of judgment.
- h. Participating in policy making, the result of which potentially benefits them or their employer.
- i. Participating in contracts, loans, or grants involving a business entity or non-profit in which he or she has a substantial interest unless:
 - i. The contract is awarded pursuant to sealed bid, and;
 - ii. The Elected or Appointed County Official is not involved directly or indirectly or otherwise refrains from participation in the decision on the award of the contract, and;
 - iii. The Board of Commissioners, after reviewing the circumstances, determines the award of the contract would be in the best interest of the County.

5. Disclosure

Whenever a disclosure is required by this policy, it shall be made and filed in writing or electronically with the County Administration Office on the form attached as Attachment A, Conflict of Interest and Potential Conflict of Interest Disclosure Statement. Each Elected and Appointed Official will be required to sign the Conflict of Interest and Potential Conflict of Interest Disclosure Statement upon assuming office, as well as annually. A copy of the Conflict of Interest and Potential Conflict of Interest Disclosure Statement shall be sent to all Elected and Appointed County Officials no less than annually. In all cases, disclosures shall include:

- a. The identity of all persons involved in the interest. This includes family members, organizations in which Elected and Appointed County Officials or family members are officers, directors, or either directly or indirectly, stockholders or partners, and trusts and estates in which Elected and Appointed Officials or family members have a beneficial interest, or for which they act in a fiduciary capacity. Family members include spouses, parents, brothers, sisters, children, nieces, nephews, spouses of brothers, sisters, and children, and spouses' parents, brothers, and sisters.
- b. The source and amount of income or benefit, directly or indirectly derived from the interest that may be considered as resulting from employment, investment, or gift. The person required to file a disclosure statement in accordance with the provisions of this policy must verify, in writing, under penalty of perjury, the information in the statement is true and complete as far they know.
- c. If it is determined that a conflict exists, the affected Elected or Appointed County Official shall disclose the conflict on the record at an Open Meeting, shall recuse himself or herself from participating in the discussion and vote relating to the issue.

6. Request for Opinion from County Attorney

Any Elected or Appointed County Official may request that the County Attorney provide an advisory privileged legal opinion addressed to the entire Board of Commissioners interpreting the effect or application of this Policy generally, on conflicts or potential conflicts, disclosed or undisclosed, or on questions directly relating to the propriety of their conduct or the conduct or possible conflicts of another Elected or Appointed County Official in a particular situation. Those requesting an opinion from the County Attorney are asked to communicate this request to the County Administrator in order to avoid duplicative opinions and legal fees.

7. Policy Enforcement

Following the issuance of an opinion pursuant to section 6, any request seeking enforcement of this Policy shall be presented to the Board of Commissioners. The Board of Commissioners shall have the authority to render a final decision, including but not limited to censure of the Official found to be in violation of this policy.

ADOPTED: _____

Attachment A



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Policy Committee
Re: Elected Official and Chief Deputy Salary Policy

REQUEST:

Approve the Elected Official and Chief Deputy Salary Policy as presented and a motion adopting the existing wage scale and continuation of MERS Transition Plan for all Chief Deputies for FY 25.

BACKGROUND:

The Elected Official & Chief Deputy Salary Policy was previously reviewed at the Committee of the Whole in February. It was referred to the Committee for further refinement and revision. The Committee, working with the County Attorney and Elected Officials has completed that process and is recommending the BOC move forward with the updated version attached here. The main purpose of the Policy is to codify that the salaries of Chief Deputies may not be reduced during a term of office, irrespective of staffing changes or other conditions. It allows for increases to occur as the BOC may see fit.

This item was approved at the May Committee of the Whole to be added to the Consent Agenda for the June Regular Meeting. However, it was removed from the Consent Agenda and added under New Business at the request of several Commissioners. In addition to the Policy that was originally approved to move forward to the Regular Meeting, a motion has been added to be passed in conjunction with the Policy that would affirm that the currently used Pay Scales for non-union employees would continue to apply to all Chief Elected positions and the terms of the previously adopted MERS Transition Plan, including the guaranteed COLA provisions would apply as well for FY 25. Moving forward in this manner provides clarity to all affected positions that the County, at this time, will continue to move forward with the current system into the next term of office beginning in 2025. It was not expected that any major changes would be made anyway and by providing the commitment to continuing the existing pay scale, it affords those affected individuals with reassurance that the current wage scale in use will continue to be used.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Policy Committee, Administration

FINANCIAL ANALYSIS:

RECOMMENDATION

- 1) Motion to approve Elected Official and Chief Deputy Salary Policy as presented.
- 2) Motion to adopt the existing Non-Union Classification & Compensation Pay Scale and continue all applicable provisions of the MERS Transition Plan for all Chief Deputy positions for FY 25.

SALARIES FOR ELECTED OFFICIALS & CHIEF DEPUTIES

PURPOSE

The purpose of the Salaries for Elected Officials and Chief Deputies Policy is to provide requirements and guidelines provided by the Michigan Legislature.

ELIGIBILITY CRITERIA

The County shall adhere to the requirements of MCL 45.421(1). Which states the annual salary of each salaried county officer, which is by law fixed by the county board of commissioners, shall be fixed by the board before November 1 of each year and shall not be diminished during the term for which the county officer has been elected or appointed, but may be increased by the Board of Commissioners (BOC) during the officer's term of office.

In keeping with the statute, the BOC will endeavor to address the salaries of the elected officials and chief deputies at the time it passes its annual budget, with the exception of the year prior to the commencement of a new term of office.

The "term of office" of each chief deputy will be co-terminus with the elected official under which they serve. The BOC may adjust salaries annually.

During a term of office, the BOC shall not decrease the salary of an elected official and chief deputy position, even if the chief deputy is a "new hire" or "inexperienced." Chief deputies serve at the pleasure of their elected officials.

The following non-binding principles apply:

- a) The BOC may elect to increase salary at any time. It is not bound by the November 1 deadline.
- b) The BOC may adopt uniform pay scales for guidance; however, it is not required to follow them. The application of a pay scale shall not result in a decrease in salary from a predecessor in office.
- c) Elected officials and chief deputies are not automatically entitled to cost-of-living adjustments. However, the BOC will endeavor to keep elected official chief deputy salaries competitive and in proportion to employees above and below them on the organizational chart. This may result in regular salary increases. The County recognizes the practical benefit and will endeavor for consistency with future changes in compensation under the policy to be consistent with changes approved for non-union employees' cost of living increases.

The principles set forth in this policy do not apply to non-salary compensation, which remains subject to change as otherwise provided by law.

This policy does not apply to others not specifically identified herein.

QUESTIONS

Questions regarding this policy should be directed to Human Resources.

Note: This policy may differ for those employees who are members of recognized unions, organizations, associations, or non-union positions with the County. Any questions related to the content of this policy, or its interpretation, should be directed to Human Resources.

ADOPTED: _____



CASS COUNTY BOARD OF COMMISSIONERS

TO: Board of Commissioners

FROM: Appointments Committee

RE: Recommended Appointments

REQUEST:

Approve appointments as recommended by the Appointments Committee.

BACKGROUND:

The Appointments Committee met on April 18th to review current and upcoming vacancies on Boards & Commissions as well as applications for appointments and requests for reappointment. The Committee recommends 2 appointments overall as follows:

- 1) Appointment of Michael Bowman to the Planning Commission for a term expiring July 31, 2026
- 2) Appointment of Zach Morris to the Community Corrections Advisory Board for a term expiring September 30, 2028.

The Applications for the above-referenced recommendations are attached for your review. Please note, personal contact information such as addresses, phone numbers, and email addresses were removed from the applications that are included in the packet. If any Commissioner may wish to speak with the applicants and requires their contact information, please reach out to Administrator Newton.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Appointments Committee, Administration

FINANCIAL ANALYSIS:

N/A

RECOMMENDATION:

Approve appointments as recommended.

Subject: Online Form Submittal: Application for Cass County Boards & Commissions

Date: Tuesday, April 2, 2024 at 2:35:44 PM Eastern Daylight Time

From: noreply@civicplus.com

To: Boards and Commissions, Matthew Newton, Ambrosia Neldon

Application for Cass County Boards & Commissions

Contact Information

Name	Michael Bowman
------	----------------

Address	
---------	--

City	Cassopolis
------	------------

State	Michigan
-------	----------

Zip Code	49031
----------	-------

Primary Phone Number	
----------------------	--

Email Address	
---------------	--

Preferred Method of Contact	Phone call
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(Section Break)

About Boards & Commissions

Board applying for:	Planning Commission
---------------------	---------------------

Are you interested in serving any other boards or commissions? If so, which?	Willing to help out wherever I can.
--	-------------------------------------

Referral Source	<i>Field not completed.</i>
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Availability	Yes
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Employment Background	I have been a police officer for approximately 8 years, and understand the implications of zoning requirements.
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Civic/Volunteer Involvement	N/A
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What skills or qualities do you possess that would make you a good fit for this position?	-I work well others and approachable. -handle conflict well -I am professional, and honest -I listen to people's concern and able to be objective
---	--

What do you hope to accomplish in this role?

I am looking to donate my time in a way that creates positive change. I am looking to join this role in order to have a voice in our community.

References

Please list two non-familial references and their contact information.

Name	Melissa Hall
------	--------------

Phone or Email Address	
------------------------	--

Name	Nicholas Worden
------	-----------------

Phone or Email Address	
------------------------	--

(Section Break)

Demographic Information

In order to track the effectiveness of our appointments process and ensure we consider the needs of all our county residents, please consider the following optional questions. Cass County Government does not discriminate on the basis of race, color, age, gender identity, or any other basis of discrimination prohibited by law.

Are you a resident of Cass County?	Yes
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Are you a citizen of the United States?	Yes
---	-----

Are you related to any Cass County employee?	No
--	----

Have you ever been convicted of a felony?	No
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Age	26-35
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Highest Level of Education	Master's Degree
----------------------------	-----------------

Electronic Signature Agreement	Michael Bowman
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Email not displaying correctly? [View it in your browser.](#)

Subject: Online Form Submittal: Application for Cass County Boards & Commissions

Date: Tuesday, April 2, 2024 at 10:25:30 AM Eastern Daylight Time

From: noreply@civicplus.com

To: Boards and Commissions, Matthew Newton, Ambrosia Neldon

Application for Cass County Boards & Commissions

Contact Information

Name	Zachary Morris
------	----------------

Address

City	Dowagiac
------	----------

State	MI
-------	----

Zip Code	49047
----------	-------

Primary Phone Number

Email Address

Preferred Method of Contact	Email
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(Section Break)

About Boards & Commissions

Board applying for:	Community Corrections Advisory Board
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Are you interested in serving any other boards or commissions? If so, which?	Economic Development Corporation/Brownfield Development Board, Land Bank Authority
--	--

Referral Source	County Official, Government Official
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Availability	Yes
--------------	-----

Employment Background	7 years leading economic development for Van Buren and 4 years for Cass County, 5 years of workforce development and 5 years of utility experience.
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Civic/Volunteer Involvement	Serve on the Van Buren County Economic Development Corporation, Brownfield Development Board, Land Bank Authority, and Community Corrections Boards. Also have served on the workforce development board of South Central Michigan, school board, youth league board, and township planning commission.
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What skills or qualities do you possess that would make you a good fit for this position? Certified Economic Development Finance Professional, Certified Business Solutions Professional, graduate of Oklahoma University Economic Development Institute, Bachelor's Degree in Business, chaired Antwerp Township Planning Commission Board for 5 years and have 18 years of related experience in external facing roles in workforce and economic development, and utilities.

What do you hope to accomplish in this role? Develop strategies for reducing recidivism rates in Cass County via solutions such as employment and long-term skill development.

References

Please list two non-familial references and their contact information.

Name Randy Peat

Phone or Email Address

Name Devin Schulz

Phone or Email Address

(Section Break)

Demographic Information

In order to track the effectiveness of our appointments process and ensure we consider the needs of all our county residents, please consider the following optional questions. Cass County Government does not discriminate on the basis of race, color, age, gender identity, or any other basis of discrimination prohibited by law.

Are you a resident of Cass County? Yes

Are you a citizen of the United States? Yes

Are you related to any Cass County employee? No

Have you ever been convicted of a felony? No

Age 36-45

Highest Level of Education Bachelor's Degree

Electronic Signature Agreement Zachary Morris

Email not displaying correctly? [View it in your browser.](#)



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Matthew Newton, County Administrator
Re: APA I & APA II Grade Change Request

REQUEST:

Evaluate the requested change in Pay Grade for APA I & APA II as requested by Prosecutor Fitz and determine whether to move forward with the requested resolution.

BACKGROUND:

Prosecutor Fitz has requested that the Board of Commissioners consider a change in the current Class Comp as it relates to APA I and APA II to move those from a Grade 10 and Grade 12 to a Grade 12 and Grade 14, respectively. Prosecutor Fitz has included several attachments including a Letter to the BOC on his request, supporting documentation, and a proposed resolution.

Upon review of the documents, I did speak with Prosecutor Fitz and relayed that my main concern is having detailed information regarding the rationale for changing the pay grade. In our current Class Comp (of which, I would note we are in the process of completing an RFP to carry out a new one over the next 8 to 10 months), each position is graded based on a set of factors. These factors include Discretion and Independent Judgment, Education, Experience, Supervisory or Management Responsibility, Position Complexity, and Budgetary/Asset Control. If the BOC is willing to entertain a change in Pay Grade, it **MUST** be accompanied by an explanation as to what areas of the current Class Comp are proposed to be incorrect and what resultant changes are necessary to correct those.

Additionally, I do believe that it's important to consider, when we look at comparable counties, what criteria we are using to select those. I can admit that, from a regional perspective, there is some mobility amongst potential candidates to look at adjacent counties. However, it's important to consider that there are fundamental differences between our regional area. For example, our Taxable Value and Population are not comparable when we consider Kalamazoo and Berrien Counties. Likewise, our cost-of-living expenses are also likely to be lower in Cass County. So, it's much more difficult to consider those as a direct, apples-to-apples sort of comparison. Does it play a factor? Yes, it likely does, however, there are caveats and considerations that must be given. To that end, we have included a breakdown of other recent market studies that were completed by third party organizations in Counties in Michigan, in which, Cass County was deemed a comparable. Most of these, in turn, are comparable to Cass County from the perspective of Taxable Value and Population, arguably, the 2 primary driving factors of our budget. So, while a regional perspective isn't necessarily bad, it's critical that we also seek like-county comparisons as well.

As stated before, I would note that the County has endeavored to work towards the completion of a new Class Compensation Study over the next year. In fact, Proposals will be reviewed at the June Committee of the Whole Meeting. So, it's important to remember that we will be evaluating pay scales and grades in the very near future. However, I will admit that we are not able to pin down an exact date of completion or implementation for those at this time. So, it's entirely possible any proposal that may be approved could take a period of 6-12 months to complete and even some additional time to implement. The goal there is to ensure we have something in place that will effectively guide the County for years to come. So, if there is a need to address this matter in advance of that, it is worth considering, in my view, what may be proposed, as long as we are considering this from the right perspective and that is, specifically, whether the grading under the current Class Comp is incorrect and the rationale for why it is so.



CASS COUNTY BOARD OF COMMISSIONERS

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Administration, HR

FINANCIAL ANALYSIS:

If the Pay Grade changes were authorized, the net increase to the Prosecutor's Budget would be approximately \$12,708.71 annually. The approximate cost to implement the changes with respect to the current year budget, assuming the currently vacant API position were filled on June 1st, would be \$4,236.24.

RECOMMENDATION

Review the materials provided by Prosecutor Fitz and discuss the proposed rationale for changing pay grades. Determine from there if a change is warranted.



Office of the Prosecuting Attorney
VICTOR A. FITZ

Chief Assistant
Mary Foster

May 10, 2024

Dear Cass County Commissioners:

Prosecutor's Offices throughout Michigan and the United States are facing extreme attorney staffing challenges.

It is well established that there is a local, state, and national crisis regarding the inability of Prosecutor's Offices to sufficiently recruit, hire and retain assistant prosecutors for the critical purpose of pursuing justice and protecting the public. Prosecutors' offices throughout Michigan and the United States are routinely understaffed, underpaid and dealing with significant burn-out. It has become so acute that periodically prosecutors' offices in Michigan have little or no attorney staffing to pursue their statutory and constitutional requirements.

Over the past two years, like many offices in Michigan and beyond, the Cass County Prosecutors office has been significantly short-staffed when it comes to assistant prosecuting attorneys (APA'S). The Office has been down as much as 40% of APA workforce licensed attorneys much of last two years. There has been a turnover of five assistant prosecutors----the entire APA staff in the last two calendar years. Each of these individuals left for higher paying jobs. Four of the five remained in prosecution. This continuing personnel crisis creates a significant challenge when it comes to carrying out the mandate of a prosecutor's office to protect the public and ensure justice.

Cass County has not kept pace with compensation for assistant prosecutors in southwest Michigan as well as with comparable attorney positions throughout Michigan. It currently pays its assistant prosecutors at the lowest rate in Southwest Michigan. By significant margins.

In order to attract and retain Assistant Prosecutors, it is important to more adequately compensate Assistant Prosecutors including a competitive pay Grade and pay Step for each APA.

As the elected Prosecutor and Chief Law Enforcement Officer in Cass County, over the past two years I have had numerous discussions with you and the County Administration regarding this pressing matter.

In order to attract, hire and retain a sufficient Assistant Prosecutor workforce to enforce our laws, protect the public and ensure justice, it is critically important that this issue be addressed.

Accordingly, I respectfully ask that the Cass County Board of Commissioners consider and pass the attached resolution authorizing an adjustment to the two APA pay grades.

Thank you for your consideration.
Sincerely,

Victor Fitz

CASS COUNTY LAW AND COURTS BUILDING
60296 M-62, SUITE 6
CASSOPOLIS, MICHIGAN 49031
TELEPHONE (269) 445-4460 - FAX (269) 445-4409

RESOLUTION
Pay Grade
5-30-24

WHEREAS, Prosecutor’s Offices throughout Michigan and the United States are facing extreme attorney staffing challenges, and,

WHEREAS compensation for attorney positions within the Cass County Prosecutors Office have not kept pace with other Prosecutors Offices in southwest Michigan as well as with comparable attorney positions throughout Michigan, and,

WHEREAS numerous vacancies over the past three years mandate review of said Cass County Prosecutor attorney positions,

WHEREAS in order to attract and retain Assistant Prosecutors, it is important to more adequately compensate Assistant Prosecutors including a competitive pay Grade,

NOW THEREFORE, BE IT HEREBY RESOLVED that the Cass County Board of Commissioners authorizes the following pay grade to be effective with the start of the next pay period following adoption of this resolution:

<u>CLASSIFICATION</u>	<u>PAY GRADE</u>
Assistant Prosecutor I	12
Assistant Prosecutor II	14

ASSISTANT PROSECUTORS - CURRENT

<i>BUDGET</i>			Salary	SS Medicare	W/ Comp	Retirement	Health/Dent/Vi s	STD	Life/ADD	Compensation	Notes
<i>PROSC</i>	APA I	Grade 10 - Step 5	\$ 66,136.00	\$ 5,059.40	\$ 134.76	\$ 11,904.48	\$ 6,401.37	\$ 394.80	\$ 81.00	\$ 90,111.82	NOV raise (2 Step Incr.) & annual JAN raise/step increase (1 Step +3%)
<i>PROSC</i>	APA I (Vacant)	Grade 10 - Step 1	\$ 57,509.00	\$ 4,399.44	\$ 117.18	\$ 10,351.62	\$ 22,903.48	\$ 394.80	\$ 81.00	\$ 95,756.52	Now vacant
<i>PROSC</i>	APA II	Grade 12 - Step 8	\$ 80,002.00	\$ 6,120.15	\$ 163.01	\$ 14,400.36	\$ 2,700.00	\$ 394.80	\$ 81.00	\$ 103,861.33	Hired at Step 7 - Annual 1 Step + 3% in JAN
TOTAL:			\$ 203,647.00	\$ 15,579.00	\$ 414.96	\$ 36,656.46	\$ 32,004.85	\$ 1,184.40	\$ 243.00	\$ 289,729.66	

<i>CCDET</i>	APA II	Grade 12 - Step 5	\$ 72,873.00	\$ 5,574.78	\$ 148.49	\$ 13,117.14	\$ 7,948.09	\$ 394.80	\$ 81.00	\$ 100,137.30	Hired at Step 5
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ASSISTANT PROSECUTORS - PROPOSED

<i>BUDGET</i>			Salary	SS/Medicare	Workers Comp	Retirement	Health/Dental/ Vis	STD	Life/ADD	Compensation	Notes
<i>PROSC</i>	APA I	Grade 12 - Step 3	\$ 68,121.00	\$ 5,211.26	\$ 138.81	\$ 12,261.78	\$ 6,401.37	\$ 394.80	\$ 81.00	\$ 92,610.01	
<i>PROSC</i>	APA I (Vacant)	Grade 12 - Step 1	\$ 63,368.00	\$ 4,847.65	\$ 129.12	\$ 11,406.24	\$ 22,903.48	\$ 394.80	\$ 81.00	\$ 103,130.29	Now vacant
<i>PROSC</i>	APA II	Grade 14 - Step 5	\$ 82,256.00	\$ 6,292.58	\$ 167.61	\$ 14,806.08	\$ 2,700.00	\$ 394.80	\$ 81.00	\$ 106,698.07	
			\$ 213,745.00	\$ 16,351.49	\$ 435.53	\$ 38,474.10	\$ 32,004.85	\$ 1,184.40	\$ 243.00	\$ 302,438.38	

<i>CCDET</i>	APA II	Grade 14 - Step 2	\$ 74,209.00	\$ 5,676.99	\$ 151.21	\$ 13,357.62	\$ 7,948.09	\$ 394.80	\$ 81.00	\$ 101,818.71	
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ESTIMATED COST

	<i>PROPOSED</i>	<i>CURRENT</i>	<i>ANNUAL COST</i>	<i>APPROXIMATE 2023-24 COST IF APA I VACANCY FILLED JUNE 1</i>
<i>PROSC</i>	\$ 447,394.73	\$ 424,558.57	\$ 12,708.71	\$ 4,236.24
<i>CCDET</i>	\$ 122,073.61	\$ 100,137.30	\$ 1,681.41	\$ 1,681.41

*Marquette County/MCS Survey 2024
Comparison of Range Maximum Wages*

Position Title	Average of All	Marquette County	Barry County	Cass County	Clinton County	Ionia County	Isabella County	Lapeer County	Midland County	Montcalm County	Newaygo County	St. Joseph County	Shiawassee County	Tuscola County
Prosecutor	128,452	123,822	125,172	125,925	130,233	136,707	140,096	143,893	124,722	121,692	126,596	125,700	112,507	119,609
Chief Assistant Prosecuting Attorney	100,662	91,978	98,227	104,603	112,552	90,614	103,834	-	129,875	82,400	85,363	97,658	98,176	95,092
Assistant Prosecutor II	88,757	74,110	76,249	82,389	97,801	96,283	86,549	-	112,341	71,070	78,312	88,781	82,680	85,433
Assistant Prosecutor I	71,544	64,126	70,929	74,763	-	-	-	-	84,427	61,800	73,216	-	-	-
Victim/Witness Coordinator - Office Manager	62,507	56,930	62,525	74,755	56,410	-	55,328	68,390	72,946	-	58,490	55,224	57,720	57,077
Legal Assistant	48,241	49,026	52,083	50,689	47,570	48,402	46,821	50,274	53,435	41,350	43,576	51,397	45,760	39,270

*Clinton County/MCS Survey 2024
Comparison of Range Maximum Wages*

Position Title	Average of All	Clinton County	Barry County	Bay County	Eaton County	Isabella County	Jackson County	Lapeer County	Lenawee County	Midland County	Montcalm County	Saint Joseph County	Shiawassee County	Van Buren County
Chief Assistant Prosecuting Attorney	111,405	112,552	98,227	111,530	111,779	103,834	117,266	142,528	124,283	129,875	82,400	97,658	98,176	118,151
Assistant Prosecutor	90,516	97,801	76,249	92,372	77,750	86,542	92,955	111,088	99,517	84,427	71,070	88,781	82,680	115,477
Investigator	65,008	60,624	-	-	70,678	-	61,651	-	-	-	-	-	67,080	-
Office Manager - Prosecutor	62,985	56,403	62,524	63,606	55,619	-	-	68,390	-	72,946	-	-	57,720	66,670
Legal Secretary II (senior)	51,903	52,471	0	47,507	53,019	-	-	54,288	48,895	57,429	-	-	49,712	-
Legal Secretary I	47,412	47,574	43,418	43,118	42,848	46,821	48,422	50,274	42,403	53,435	41,350	55,224	45,760	55,715
Victim Rights Assistant	47,339	43,222	-	-	48,152	-	59,072	-	42,403	48,610	-	-	42,578	-
Victim Rights Advocate	54,390	49,275	49,620	63,606	53,019	52,312	66,664	-	48,895	64,626	41,142	51,397	49,712	62,417

*Hillsdale County 2023
Classification and Compensation Study
Comparison of Range Maximum Wages*

Position Title	Average of All	Barry County	Branch County	Cass County	Gratiot County	Hillsdale County	Ionia County	Isabella County	Mecosta County	Montcalm County	Newago County	Saint Joseph County	Sanilac County	Shiawassee County
Chief Assistant Prosecuting Attorney	94,084	93,550	128,403	101,561	-	73,630	88,837	100,810	104,958	80,000	82,867	95,743	84,836	95,576
Assistant Prosecutor	75,015	67,551	110,640	72,585	54,059	52,500	94,390	84,021	74,534	60,000	71,074	87,040	75,565	71,240
Office Manager - Prosecutor	54,355	59,547	-	72,585	43,056	41,912	-	53,723	-	-	56,784	54,142	52,344	54,038
Legal Secretary	44,678	41,343	49,650	49,213	41,246	39,395	47,445	45,448	49,317	-	42,307	54,142	41,731	41,454
Victim Rights Advocate	48,481	47,261	49,650	49,213	44,533	41,912	56,805	50,795	52,728	39,936	38,750	50,398	49,703	49,109
Child Support Enforcement Administrator	50,624	-	-	56,742	46,114	41,912	53,747	50,795	57,802	-	63,107	-	44,379	53,498

*Shiawassee County 2023
Classification and Compensation Study
Comparison of Range Maximum Wages*

Position Title	Average of All	Barry County	Branch County	Cass County	Clinton County	Hillsdale County	Ionia County	Isabella County	Marquette County	Montcalm County	Newago County	Saint Joseph County	Shiawassee County	Tuscola County
Prosecutor	123,063	119,211	133,305	122,257	126,440	99,759	134,027	136,015	121,410	118,148	122,909	123,235	112,507	116,125
Chief Assistant Prosecuting Attorney	95,458	93,550	128,403	101,561	99,274	73,630	88,837	100,810	90,189	80,000	82,867	95,743	95,576	92,322
Assistant Prosecutor 1 (entry level)	76,571	67,551	110,640	72,585	84,952	52,500	94,390	84,021	62,858	60,000	71,074	87,040	71,240	-

Prosecutor's Office Survey Comps

Assistant Prosecutor 3 (or highest level)	81,930	72,618	-	79,979	-	-	-	-	72,654	69,000	76,024	-	90,106	82,944
Office Manager - Prosecutor or Defender (highest)	57,050	59,547	-	72,585	54,760	41,912	71,510	53,723	56,368	46,197	56,784	54,142	54,038	55,414
Legal Secretary	45,589	41,343	49,650	49,213	46,188	39,395	47,445	45,448	48,090	41,350	42,307	54,142	41,454	38,126
Victim Rights Advocate	48,943	47,261	49,650	49,213	47,840	41,912	56,805	50,795	44,990	39,936	38,750	50,398	49,109	57,937
Criminal Investigator - Prosecutor or Defender (highest)	62,233	-	67,496	56,742	-	-	-	-	-	-	-	-	62,462	-
Child Support Enforcement Administrator	52,651	-	-	56,742	63,262	41,912	53,747	50,795	-	-	63,107	-	53,498	38,147

Class Compensation Study

Circa 2021

When the Classification Study was conducted circa 2021, the APA I Position was preliminarily classified as a Grade 10 Position. And the APA II was preliminarily classified as a Grade 12 Position. The Prosecutor opposed these classifications and posited that these should appropriately be scored at a Grade 12 and Grade 14, respectively. During meetings of the Classification Committee, various parties could not come to a consensus as to which Grade was appropriate. Accordingly, the Administrator suggested that these two positions be discussed and evaluated further through the Commissioner's Salary/Compensation/Appeals Committee. This appeal and evaluation subsequently took place in that Committee in 2022 with most, if not all of the committee agreeing that the Classification of the APA I Position should properly be a Grade 12 rather than a grade 10 and that the Classification of the APA II Position should properly be a Grade 14 rather than a Grade 12. This overall consensus included the Administrator's Office.



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SJC County Board of Commissioners
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February 12, 2024

Re: MARVIN – Prosecutor’s Office Update

Dear Mr. Chairman and Board of Commissioners,

I’ve spent the majority of my first term as St. Joseph County Prosecutor under difficult circumstances. I took responsibility for an office reeling from a scandal that made state-wide news and it wasn’t the COVID backlog. I managed through it and got the office on track.

No matter how critical the circumstances, I’ve never complained publicly and didn’t ask the Board of Commissioners for help. I respected the chain of command and the management structure of our county and worked closely with our County Administrator while and keeping law enforcement, defense attorneys and the courts informed of hearing conflicts, anticipated delays, adjournments and setbacks. I worked through the problems as I promised when I was elected: by putting in whatever work was necessary to get the job done.

Now, for the first time, I’m asking for your help. I regret to inform you some difficult circumstances have now become a crisis adversely impacting the public safety and welfare for our 61,000 citizens of St. Joseph County. **Our entire law enforcement community is compromised.**

The problem is a lack of prosecutors. My once fully-staffed office of five has shrunk by 60%. Only two of us remain to handle the entirety of the workload. Two of my former assistants left for attractive opportunities with private practice law firms. Unfortunately and unexpectedly, a third was found unfit to perform the work of justice and was removed.

Crime has not shrunk by 60%, however. 96 law enforcement officers throughout our cities, villages and townships continue to do their jobs serving and protecting us 24 hours a day. All of their work is funneled to me in the form of formal, criminal charging requests. Every day these written requests arrive informing me of assaultive crimes from murder to public fights and domestic abuse to child rape. I weekly receive charging requests for robberies and home invasions, shoplifting and embezzlement. And without a doubt, every single day charges are requested for the possession, dealing and abuse of drugs.

It is impossible for two – and even three – prosecutors to handle the volume of work our law enforcement agencies generate. The pursuit of justice requires each report be reviewed carefully and thoughtfully as each case is unique with its own facts and each offender has a different life

experience or set of circumstances that must be considered. Charging this high volume of cases is only the beginning of the process – and it is the easiest part.

Once charged, each case must be handled through our courts. First is preparation. Victims need to be consulted and prepared to testify at various hearings. Evidence needs to be carefully reviewed to determine if additional information is needed to successfully prosecute. Legal research needs to be done to answer motions and to write legal briefs in response to defense attorneys who are doing their job. Jury trial preparation is extremely time consuming.

The biggest strain on any prosecutor's office, even a fully-staffed office, is the time it takes to litigate these matters in the courtroom. Aside from the fact I don't have enough prosecutors to cover simultaneous hearings in all four courts, preparation is needed in advance of all hearings. The citizens of our county are owed a prosecutor who is always prepared and there is no place in any professional endeavor for "winging it." Few elected prosecutors in the State of Michigan can be found in court on a regular basis, yet that is where I can be found: handling traffic misdemeanors in the morning or capital felonies in the afternoon. I'm in court every day, all day long. I'm also here most Saturday mornings and always available at home. This volume and pace is not sustainable.

I'm currently considering emergency measures to ensure the most critical cases are given priority. For example, felony assaults will have to take priority over misdemeanor domestic violence. Home invasions and robberies will take priority over shoplifting and other theft crimes. Generally, violent crimes will be pursued before drug and property crimes.

Most concerning is the impact such triage measures will have on our cities and villages, especially with our many new law enforcement officers and crime victims who will quickly become frustrated when their criminal charging requests are backlogged, ignored, ridiculously pled down or even worse, declined or dismissed for lack of resources to prosecute.

The purpose of this letter is to inform you, the leaders of St. Joseph County citizens for all seven districts, of this very serious problem that needs to be addressed immediately. The solution does not include blame, threats or demands as has been the approach in some other counties. The solution does not have to involve Lansing. The solution, whatever it is, should be determined by the leaders of this county working together to demonstrate that self-government is still possible at the local level.

Future reports and correspondences from me will include the steps I've taken over the past several months to address this problem as well as some ideas and proposed solutions. I don't know how to fix this yet, but as the highest-ranking law enforcement official of St. Joseph County, I will lead the effort – with your help - to find the solution. I promise.

Sincerely yours,



David A. Marvin
St. Joseph County Prosecutor

Cc: Undersheriff Jason Bingaman, Captain T.J. Baker, Chief Scott Boling,
Director Ryan Banaszak, Chief Dan Thayer, Chief Mark Brinkert,
Chief Bill Burgoyne, Chief Mike Kline, F/Lt. Barry Schrader,
Teresa Cupp, T.J. Reed, Judge Robert Pattison

<https://news.jrn.msu.edu/2024/03/prosecutors-say-low-salaries-staff-shortages-contribute-to-delays-backlogs/>

Prosecutors say low salaries, staff shortages, contribute to delays, backlogs

By  [Capital News Service](#) | March 8, 2024



Kalkaska County

Kalkaska County Prosecutor Ryan Ziegler.

By ANISH TOPIWALA
Capital News Service

LANSING – Thomas Weichel is the only lawyer working in the Alcona County prosecutor’s office, having to balance backlogs of criminal cases while handling the agency’s workload alone.

Weichel said his office has always experienced staff shortages and backlogs.

Such a staff shortage can lead to cases being put on hold until a prosecutor can address them.

“What I do is put out fires,” said Weichel, the immediate past president of the Prosecuting Attorneys Association of Michigan, which wants more state funding for prosecutors. “I have to deal with the hottest fire first, sometimes never getting to what’s smoldering out there.

“I have to handle everything from dogs running at large to murder.”

Since Weichel is the only prosecutor in the county, he said his office can focus on only one case at a time.

“Everything else lays dormant,” Weichel said.

These shortages also force overloaded prosecutors to work specialized crimes which they may not have been trained to handle, such as child abuse or drunken driving. That’s especially true in smaller counties that may not have specialists on staff, according to Weichel.

“I have to re-educate myself every time I have some of those trials because I might not have had one in two, three years,” he said.

Why are some county prosecutor’s offices like his so understaffed?

“I think it literally just goes all to money,” said Tristen Chamberlain, the chief assistant prosecutor of Leelanau County.

The Michigan Indigent Defense Commission received a large increase in funding last year for lawyers who represent defendants unable to afford a private lawyer

“I think their funding quadrupled in our county,” Chamberlain said. “A prosecutor would work the same amount as a defense attorney, and the defense attorney would make two and a half to three times as much.”

These gaps in salary make prosecution jobs less appealing to recently graduated law students, according to Chamberlain.

“If a prosecutor’s office is only going to pay you \$50,000, \$60,000, maybe \$70,000; that’s just not going to cut it,” Chamberlain said.

Currently Leelanau County’s office is fully staffed, but one of its lawyers retired last year. When seeking a replacement, it received only three applications, Chamberlain said – one from a person the office had previously convicted.

“And that was the best one,” Chamberlain said.

“We had no one who could essentially afford to take the job at what it was at,” Chamberlain said.

After requesting more money for salaries from the county board, his office received a 15% increase that attracted another applicant who was hired last October. The new assistant came from the Kalkaska County prosecutor’s office.

Ryan Ziegler, the sole prosecutor in Kalkaska County, said he should have two assistant prosecutors but has had little success in finding replacements since both slots became empty last year.

“I’ve gotten very few, if any, replies to both of these positions,” Ziegler said.

Ziegler said he’s doing everything he can to keep all his cases moving. Even so, his office has a significant backlog of reports that have been left unread.

“Eventually, if I can’t get someone in here soon enough, there will be a breaking point,” Ziegler said.

Even in Houghton County’s prosecutor’s office, which is fully staffed, backlogs exist due to vacancies that existed before Prosecutor Dan Helmer took office last November.

After Helmer started, he found hundreds of reports waiting to be reviewed for charges.

They “just sat on a desk until I arrived,” Helmer said. “It took me almost two months to get through those.”

He said a trial hadn’t occurred in almost two years, with cases being set for trial numerous times, only to be adjourned due to lack of prosecution staff.

The court-appointed defense attorney system is state-funded, unlike prosecutors who are funded at the county level. That contributes to a disproportionate number of defenders and prosecutors, he said.

“Prosecutors now have a higher caseload, prosecutors have a higher stress level, prosecutors are doing more for less money and it’s very hard to encourage people to take these jobs,” Helmer said.

Adam Gershowitz, a professor of criminal law at William & Mary Law School in Virginia published a study last year about a national prosecutor vacancy crisis. Michigan was included in the study.

Alongside salary reasons, he found other contributing factors.

The first resulted from the COVID-19 pandemic, which added to a backlog of cases. It also led to many people working from home, which is hard for prosecutors who are expected to be in court regularly, said Gershowitz.

That made prosecutor positions less appealing to potential applicants.

Gershowitz also cited a change in public perception of prosecutors.

“Prosecutors used to be the ‘white hat’ of the criminal justice system,” Gershowitz said. “What I heard from a lot of prosecutors’ offices is that in the wake of the murder of George Floyd, there’s been a sort of shift in the belief that prosecutors are not the ‘moral conscience’ of the criminal justice system.”

In 2020, Floyd, who was Black, was murdered by white Minneapolis police officer Derek Chauvin while three other officers held bystanders back and helped restrain Floyd. The event furthered an already increasing negative stigma on law enforcement.

Gershowitz said public defenders are now more often viewed as that moral conscience, rather than prosecutors.

“If you teach in a law school, you can sense that that’s particularly true generationally with younger folks,” said Gershowitz.

The prosecutor shortage can harm public safety, said Gershowitz.

“The criminal justice system is filled with defendants,” Gershowitz said. “Some of them are guilty, some of them are very dangerous and we want prosecutors to have time to work on those cases, right?”

Gershowitz said prosecutors’ offices have become more aggressive in recruitment.

They’ve been appearing at job fairs more often and advertising more aggressively at law schools. Some offices even attend high schools “to plant the seeds of creating a pipeline to attract students in the future,” Gershowitz said.

Ziegler emphasizes the importance of the job.

“We need people to stay in prosecuting positions long-term, and we need people who are experienced so we can enforce the laws appropriately and properly, and handle the caseloads coming in,” he said.

Check out this article from The Detroit News:

Michigan prosecutors face staffing crisis with repercussions for justice system

Michigan has a prosecution staffing crisis that has delayed criminal cases and sometimes demoralized staff, as prosecutors struggle to deal with backlogs and deliver justice, officials and experts said.

While understaffing in prosecutor offices has been a longtime problem, especially in Michigan's largest county, it has, in some cases, reached extreme circumstances.

In the Upper Peninsula, Houghton County no longer has a head prosecutor and has been taken over by Michigan Attorney General Dana Nessel's Office until the position can be filled. The last prosecutor, the former mayor of Hancock, resigned last month after two months, telling a local television station that he was unable to hire any assistant prosecutors to help him run the office.

In Clinton County, stressors have spilled over outside the office, harming relationships with police, defense attorneys, victims, and victim advocates to the point where the Clinton County Board of Commissioners hired an outside firm to look into what's wrong in the office.

And Wayne County is missing about one-fifth of its workforce, with 36 vacancies in a 200-prosecutor office. While this is down from 47 vacancies the office had in January, Prosecutor Kym Worthy said her office is struggling to recruit and retain prosecutors.

"We have a huge caseload that no prosecutor really should have," Worthy said. "People know if they work in Wayne County for years, they can walk into another county making more money doing less work. ... We have to, and we are engaging significant and out of the box thinking to try to recruit more people to the office."



Wayne County Prosecutor Kym Worthy said she is getting more job inquiries since her office got pay raises for starting assistant prosecutors, but the understaffing issue remains a problem. "We have a huge caseload that no prosecutor really should have," Worthy said.

Jakkar Aimery, The Detroit News

Experts say short-staffed prosecutor's offices lead to heavy caseloads for staff, which can, in turn, speed up prosecutor burnout and slow down the handling of cases in an already overwhelmed justice system. It also leads to turnover, less continuity in who is handling cases and attorneys who are more likely to give plea bargains.

The entire state is facing a shortage of prosecutors, said Kalamazoo County Prosecutor Jeff Getting. A Prosecuting Attorneys Association of Michigan report from April 2022 found that all of the 28 counties studied were understaffed.

Prosecutors' offices are and have been chronically understaffed," said Getting, who is also the president of the Prosecuting Attorneys Association of Michigan.

The problem of recruiting prosecutors is also nationwide, said Howard Henderson, the founding director of the Center for Justice Research at Texas Southern University.

Prosecutors will tell you, well, because we have a shortage of folks, we have high rates of burnout, we have high rates of turnover, we have extended case processing time," Henderson said. "They're more likely to err, more likely to plea bargain and more likely to have high turnover. ... Those situations diminish a prosecutor's ability to address disparities and adhere to constitutional restraints."

In his research, Henderson and his team found that the larger a prosecutor's caseload was, the more likely they were to offer plea bargains.

"How many people have cases that they would have won had they not plea bargained?" Henderson said. "Research found that Black folks are more likely to plea bargain in situations where if they went to trial, they would have been innocent."

High caseloads

Understaffing has always been an issue in Wayne County, even dating back to when she was an assistant prosecutor in the 1980s, said Worthy, who has been the county prosecutor since 2004. Things got a lot worse with the COVID-19 pandemic.

Since the county signed a new contract with the Wayne County Government Bar Association in September that gave increases in starting salaries, Worthy said they have had more people inquiring about a job with the office, including attorneys who have left and now may want to come back. They are still having a hard time recruiting more experienced attorneys, she said.

"Obviously, if we have more personnel, or retained more prosecutors, we could more evenly distribute caseloads," Worthy said.

Wayne County currently has 163 assistant prosecutors and 36 vacancies. The U.S. Bureau of Justice Statistics says it should have more than 500 assistant prosecutors, but Worthy said she doesn't need that many. She'd like at least 225 to distribute cases better and even out workloads.

In Kalamazoo County, the number of pending felony cases has nearly doubled, going from 650 in 2017 to 1,150 in 2023, Getting said.

We've seen this explosion in the number of cases assigned at any given time to prosecutors, and we need to make sure have the staffing necessary to address that," Getting said.



Some of this reflects remnants of a backlog of cases that built up during the pandemic and an increase in litigation since the Michigan Indigent Defense Commission started in 2013, Getting said. Defense lawyers for indigent clients are getting more pay so they can spend more time on cases, which has led to more motions and trials, he said.

But prosecutors are also dealing with an increased volume of evidence to go through now, he said, as more police departments get body cameras, and more people have security systems at their homes and businesses.

Cases have become more serious, too, Getting said, which means there are more cases that take longer to handle. A meth possession case takes far less time than a homicide. When there

are more serious cases being charged, he said, offices have to devote resources to them, which takes away their ability to handle everything else.

When we are already understaffed and have to shift resources to handle those cases, there's less to deal with all of the everyday load," Getting said.

The case overload has consequences for justice, one expert said. Not understanding all the negative effects of overworked prosecutors is dangerous, Texas Southern University's Henderson said.

"The last thing I want as a defendant is a prosecutor that doesn't have time to look at my case," Henderson said. "How many wrongful convictions have we encountered because the prosecutor was overworked? ... An argument can be made that heavy caseloads undermine justice, and when a prosecutor juggles hundreds or thousands of cases, they may or may not be able to serve justice."

Cyclical understaffing

Getting echoed the sentiment.

We have huge caseloads with attorneys trying to manage too many cases," Getting said. "That leads to stress and burnout. That combined with the low salaries that we pay leads people to leave. And we can't attract new people because of low starting salaries."

Even Wayne County's pay — with its recently negotiated an increase in starting salaries going from \$60,000 to \$75,000 a year — is still "significantly less" than what someone can make in the private sector, Getting said. In private practice, attorneys will be better compensated, will have a lower workload and will be less stressed, he said.

In 2013, when Getting was elected, a job posting would get 50 applicants in the first 10 days. Now, he gets 10 resumes in 10 months. He's continuously had an opening in the office this year, but not because he can't hire someone. It's because he's in a cycle of losing two attorneys, hiring one person to replace them, then losing another two, he said.

"We're absolutely working at a deficit from what fully staffed would be," Getting said. "It's not a Kalamazoo-centric problem. It's not a west Michigan problem. It's not even just a Michigan problem. It's a national problem right now."

For law school graduates who likely have significant student loan debt, they "simply can't afford to come work for a prosecutor's office," Getting said. And it doesn't help that fewer people are starting law school; the American Bar Association reported in 2022 that first-year law student admission dropped 11%.

Some common approaches to decreasing workloads have been increasing diversion programs, better triaging cases, prioritizing cases with the strongest evidence and relying on automation in case management systems, Henderson said.

Prosecutors' offices need to go through their cases and find which ones can be dismissed and are a waste of resources, Henderson said. They also need to use diversion programs for people charged with things like drunk driving, low-level drug possession, retail fraud and other non-violent cases. Those programs provide services such as treatment and mental health care in a bid to prevent repeat offenses.

You can't get yourself out of it if you don't look at other ways (to fix the issue)," Henderson said. "It's so daunting."

Case study of a struggling office

The situation became contentious enough in Clinton County that the county Board of Commissioners hired an independent agency to examine the prosecutor's office, which has been criticized by police, defense attorneys, victim advocates and victims over the past year. Prosecutor Tony Spagnuolo, who did not respond to requests for comment, was fined \$3,000 over four months for failing to properly give evidence to defense attorneys in a sexual assault case.



The report found several contributing factors to the struggling office, most notably high turnover because of a lack of pay, benefits and work/life balance. At the time the report was published in July, 54% of the office staff had been in the office for less than two years.

The prosecutor's office told investigators it does not have the resources needed to do all its work, but the report found that unfilled, funded positions are causing the most issues.

As the department has been unable to stay fully staffed, it has created a spiral of additional challenges that make it harder to solve the initial staffing issue," according to the report. "As roles remain unfilled, it creates stress on all other staff members who then must take on the additional work burden. This makes it more difficult for new staff members to be onboarded and trained — and in some cases, even hired."

Guidepost investigators said first, the office needs to fill and maintain the open, funded positions as well as increase pay for existing attorneys to become increasingly competitive in the state.

People can make a big difference in prosecution'

One of the ways to help fill open positions, Henderson said, is for law schools to do a better job at making prosecution appealing for students.

"It's not sexy in social justice circles. ... It's not attractive," Henderson said. "But there's a lot you can do and a huge impact you can have on society. You have the ability to decide which cases are being tried and which cases you're going to divert from the system. We need good people in prosecution just like we need good people in public defense.



Heidi Lindermuth participates in group training with assistant prosecutors at the office of the Prosecuting Attorneys Association of Michigan. Prosecutors have a huge impact on society, an expert said, even though the jobs are "not sexy in social justice circles."

Clarence Tabb Jr., Detroit News

Kalamazoo County's Getting said his office reviews more than 7,000 cases each year for charges and denies about a quarter of them. He said they are the first line of defense for people accused of a crime.

Anyone who wants to be involved in the goals of criminal justice reform should be working in a prosecutor's office, because we're the ones making determinations about how cases should be resolved," Getting said. "People can make a big difference in prosecution."

kberg@detroitnews.com

<https://www.oregonlive.com/crime/2022/03/multnomah-county-das-office-overwhelmed-with-heavy-workload-exodus-of-12-prosecutors-in-last-year-chief-deputy-says.html>

<https://www.city-journal.org/why-are-so-many-prosecutors-leaving-their-jobs>

New York Times

Why Hundreds of New York City Prosecutors Are Leaving Their Jobs

New burdens, low pay and pandemic malaise prompted the resignations of a fifth of the legal work force in Manhattan, the Bronx and Brooklyn.



By Jonah E. Bromwich

April 3, 2022 Updated 12:30 p.m. ET

New York City's **prosecutors are leaving in droves, citing pandemic burnout, low salaries** and two intersecting laws that fundamentally changed the nature of their jobs.

"They just simply can't do it anymore," Darcel Clark, the Bronx district attorney, said in a Friday interview. **"The money is not where it should be, and the work-life balance is just unmanageable."**

This year alone, 36 have left the Brooklyn district attorney's office and 44 Manhattan's. At least 28 have left the Bronx, and the nine Staten Island assistant district attorneys **who have left this year represented about 10 percent of that office's prosecutorial staff.** The Queens office told the New York City Council that it was on track this year to more than double last year's resignations.

In the past year, the Manhattan and Brooklyn district attorneys, who have about 500 prosecutors **each, lost almost a fifth of that work force,** a sharp increase from attrition averages before 2020. The Bronx is shedding lawyers at a similar pace, a total of 104 since July.

The district attorneys are replacing their previous employees when they can, **often exchanging experienced prosecutors for untested ones.**

When the pandemic arrived in New York two years ago, it disrupted [nearly all court proceedings](#). At the same time, two new state laws took effect governing discovery — the sharing of all evidence, potential evidence and other case-related material. Prosecutors say the measures, which were intended to make trials fairer to defendants, create onerous amounts of paperwork.

The first law requires prosecutors to obtain and hand over hundreds of documents on many cases, a demanding task that can impede interviewing witnesses and otherwise preparing for court. A second law ties the handover of that material to the speedy trial clock, creating deadline pressure for prosecutors to collect all the material once charges are filed. (That law is known as Kalief’s law, named for Kalief Browder, a teenager who committed suicide after being [held on Rikers Island for three years without a trial.](#))

For instance, if a defendant blew into a breathalyzer, a defense attorney is entitled to six months worth of calibration reports on that device. Prosecutors also have a continuing obligation to hand over a similar number of calibration reports filed after the defendant used the device.

The new laws aren’t the only reason for departures. District attorneys say that **their city-funded budgets are too thin to allow them to pay prosecutors competitively**. Despite the cost of living in Manhattan and Brooklyn, starting salaries for prosecutors in those boroughs is \$ \$72,000. In the Bronx it is \$75,121.

And, of course, the trend has coincided with the pandemic, which has caused record numbers of [voluntary resignations](#) across all industries.

District attorneys say their employees are struggling. Ms. Clark said her office’s lawyers, inundated with paperwork, could make \$30,000 more doing similar tasks for law firms, which might also let them work from home. “Why not do that?” she said.

The Bronx district attorney, Darcel Clark, in 2021. Credit...Steve Sanchez/SipaUSA
Sign up for the New York Today Newsletter Each morning, get the latest on New York businesses, arts, sports, dining, style and more. [Get it sent to your inbox.](#)

State lawmakers rewrote the discovery law in 2019 after defense attorneys said that prosecutors were withholding key evidence. The previous law required them to turn over certain evidence only after defense attorneys had requested it in writing.

State lawmakers rewrote the discovery law in 2019 after defense attorneys said that prosecutors were withholding key evidence. The previous law required them to turn over certain evidence only after defense attorneys had requested it in writing.

2024	APA	Pay	SW	Michigan
COUNTY	2024	STARTING	TOP END	COMMENTS
Kalamazoo	2024	78,603	\$151,153*	
Berrien	2024	74,008	125,718**	Commissioners increased APA pay scale April 18, 2024. Prior APA pay scale had been 61,163 to 109,093.
Van Buren	2024	60,293	108,260	APA salary range will increase in 2025 to 62,102 to 111,507
Allegan	2023	75,587	98,987	Prosecutor is currently working to increase pay scale for APA's. Including adding an APA III Grade.
St. Joe	2024	54,000	87,700	Has lost 75% of APA staff Down to 1 APA. County Commissioners have set up a Committee, chaired by the Prosecutor, to provide recommendations for attorney pay increases including CAPA.
Cass	2024	57,509 (proposed: 63,368)	82,379 (proposed 92,985)	Presently down one licensed APA. Have been down one or two (40% of APA workforce) licensed attorneys much of last two years. Has experienced turnover of the entire APA staff in last two calendar years (five APA'S). All for higher paying jobs. Four of the five remained in prosecution.

*Includes Chief Trial Prosecutor. Without CTP, top end is \$120,000.

**Includes supervising APA'S. Top end for non-supervising APA'S is \$134,950

**BRANCH COUNTY UNIFORM SALARY SCALE
PROSECUTOR-NON UNION**

LEVEL	POSITION	DEPARTMENT			HIRE	6 MONTHS	1 YEAR	2 YEAR	3 YEAR	4 YEAR	5 YEAR
14	ASSISTANT PROSECUTOR II	PROSECUT	2021	2.60%	\$68,905	\$70,973	\$71,867	\$74,969	\$78,271	\$81,573	\$85,172
			11/08/2021	3.04%	\$71,000	\$73,130	\$74,051	\$77,248	\$80,651	\$84,053	\$87,761
			2022	4.56%	\$74,237	\$76,465	\$77,428	\$80,770	\$84,328	\$87,886	\$91,763
			2023	5.50%	\$78,320	\$80,671	\$81,687	\$85,212	\$88,966	\$92,720	\$96,810
15	OPEN		2021	2.60%	\$70,495	\$72,060	\$73,726	\$77,080	\$80,534	\$84,237	\$88,062
			11/08/2021	3.04%	\$72,638	\$74,250	\$75,967	\$79,424	\$82,982	\$86,797	\$90,739
			2022	4.56%	\$75,950	\$77,636	\$79,431	\$83,045	\$86,766	\$90,755	\$94,877
			2023	5.50%	\$80,127	\$81,906	\$83,800	\$87,612	\$91,538	\$95,747	\$100,095
16	CHIEF ASSISTANT PROSECUT	PROSECUT	2021	2.60%	\$79,814	\$81,552	\$83,316	\$86,920	\$90,697	\$94,673	\$98,847
			11/08/2021	3.04%	\$82,240	\$84,032	\$85,849	\$89,562	\$93,454	\$97,551	\$101,852
			2022	4.56%	\$85,991	\$87,863	\$89,764	\$93,646	\$97,715	\$101,999	\$106,496
			2023	5.50%	\$90,720	\$92,695	\$94,701	\$98,796	\$103,089	\$107,609	\$112,353

** Level 14 and 16 include on \$2500.00 call pay in annual salary

	<u>Discretion & Independent Judgment</u>	<u>Education</u>	<u>Experience</u>	<u>Superv. or Manag. Responsibility</u>	<u>Position Complexity</u>	<u>Budgetary/Asset Control</u>	<u>Score</u>
	1 = Low (exercises judgment per standardized rules & policies w/ others readily available to direct) 2 = Medium (exercises some judgment interpreting rules & policies w/ check in supervision) 3 = High (regularly exercises independent judgment interpreting rules & policies w/ latitude & low supervision) 4 = High + (regularly exercises independent judgment +interpreting rules & policies w/ high latitude w/ work product/decisions governed by professional standards + directs + develops)	1 = HS diploma or equivalent 1.5 = Associates degree, vocational training certificate, specialized training certificate or equivalent 2 = Bachelor's degree or equivalent 3 = Master's degree or other post graduate specialized training or equivalent 4 = JD, PhD, or equivalent	0 = None .5 = 1 year or < 1 = >1 year -3 years 1.5 = >3 years-5 years 2 = >5 years	0 = No supervisory or managerial responsibility .5 = Directs others on behalf of superior 1 = Supervises and/or Manages with low discretion & independence carrying out standardized rules & policies 2 = Supervises and/or Manages with high discretion & independence interpreting & carrying out standardized rules & policies	1 = Low (job duties driven by set methods and processes without significant variables or ambiguities) 2 = Medium (job duties involve regular use of analytic & problem solving skills) 3 = High (job duties involve extensive use of analytic & problem solving skills with regular use of originality and pre-emptive problem solving skills)	0 = No responsibility 1 = Low responsibility, may handle & safekeep \$ or other employer assets 1.5 = Med. responsibility w/ some budgetary fin. discretion & oversight 2 = High responsibility for budgetary fin. oversight w/ extensive discretion	
Chief Deputy Clerk/Register	3	2	1.5	1	2	2	11.5
CLK File Room Supervisor	2	1.5	1	1	1	1	7.5
Chief Deputy Treasurer	3	2	1.5	1	2	2	11.5
Deputy Maint Director	2	1	1	1	1	1	7
Parks Director	3	2	1.5	1	1	1	9.5
IT Office Manager	2	2	1	1	1	1	8
MIDC grant funded position	1	2	0	0	1	1	5
Dist Ct Probation Officer	3	2	1	0	1	1	8
Juv Probation Officer	3	2	1	0	1	1	8
Juv Probation Officer	3	2	1	0	1	1	8
Juv Probation Officer	3	2	1	0	1	1	8
CCAB Manager	3	2	1	0	1	1	8
Dist Ct Prob Officer/Magistrate	3	2	2	0	1	1	9
Deputy FOC Atty Referee	4	4	1	2	1	2	14
APA I	3	4	0	1	1 (3)	1 (12) →	10
IT Deputy Dir Elec content	4	2	1.5	0	3	1	11.5
Maintenance Director	3	1.5	2	1	2	1	10.5
EM Coordinator	3	2	1.5	0	2	1	9.5
Animal Control Director	3	2	1.5	1	2	1.5	11

	<u>Discretion & Independent Judgment</u>	<u>Education</u>	<u>Experience</u>	<u>Superv. or Manag. Responsibility</u>	<u>Position Complexity</u>	<u>Budgetary/Asset Control</u>	<u>Score</u>
	1 = Low (exercises judgment per standardized rules & policies w/ others readily available to direct) 2 = Medium (exercises some judgment interpreting rules & policies w/ check in supervision) 3 = High (regularly exercises independent judgment interpreting rules & policies w/ latitude & low supervision) 4 = High + (regularly exercises independent judgment +interpreting rules & policies w/ high latitude w/ work product/decisions governed by professional standards + directs + develops)	1 = HS diploma or equivalent 1.5 = Associates degree, vocational training certificate, specialized training certificate or equivalent 2 = Bachelor's degree or equivalent 3 = Master's degree or other post graduate specialized training or equivalent 4 = JD, PhD, or equivalent	0 = None .5 = 1 year or < 1 = >1 year -3 years 1.5 = >3 years-5 years 2 = >5 years	0 = No supervisory or managerial responsibility .5 = Directs others on behalf of superior 1 = Supervises and/or Manages with low discretion & independence carrying out standardized rules & policies 2 = Supervises and/or Manages with high discretion & independence interpreting & carrying out standardized rules & policies	1 = Low (job duties driven by set methods and processes without significant variables or ambiguities) 2 = Medium (job duties involve regular use of analytic & problem solving skills) 3 = High (job duties involve extensive use of analytic & problem solving skills with regular use of originality and preemptive problem solving skills)	0 = No responsibility 1 = Low responsibility, may handle & safekeep \$ or other employer assets 1.5 = Med. responsibility w/ some budgetary fin. discretion & oversight 2 = High responsibility for budgetary fin. oversight w/ extensive discretion	
APA II	3 (4)	4	1.5 (2)	1	2 (3)	1 (15)	12.5
APA II	3 (4)	4	1.5 (2)	1	2 (3)	1 (15)	12.5
Undersheriff	4	2	2	2	3	2	15
Dist Court Admin/Magistrate	4	2	2	2	2	1	13
Probate Register-Adoption Spec	4	4	2	1	2	1	14
Equalization Director	4	2	2	1	2	2	13
CIR CT Attorney Referee	4	4	2	1	2	1	14
JUV CT Attorney Referee	4	4	2	1	2	1	14
IT Director	4	2	2	2	3	2	15
Court Adm FOC Dir Atty Ref	4	4	2	1	2	2	15
Chief Assistant Prosecutor	4	4	2	1 (2)	2 (3)	2 (17)	15
GIS Director	4	3	2	2	3	1	15
Finance Director	4	2	2	2	3	2	15
Deputy Finance Director	2	2	1.5	0	2	2	9.5
Deputy County Administrator	2	2	2	2	2	1	11
Director Parks, Rec & Tourism	4	2	1.5	2	3	1	13.5



JUNE 2024 MEETING SCHEDULE

TOWNSHIPS	DATE	TIME	CITY & VILLAGES	DATE	TIME
Calvin	06/11/2024	6:00 PM	Dowagiac	06/10/2024	7:00 PM
Howard	06/18/2024	7:00 PM	Dowagiac	06/24/2024	7:00 PM
Jefferson	06/13/2024	6:30 PM	Cassopolis	06/10/2024	6:00 PM
LaGrange	06/17/2024	7:00 PM	Cassopolis	06/24/2024	6:00 PM
Marcellus	06/18/2024	6:00 PM	Edwardsburg	06/17/2024	7:00 PM
Mason	06/11/2024	7:00 PM	Marcellus	06/11/2024	7:00 PM
Milton	06/18/2024	7:00 PM	Marcellus	06/25/2024	7:00 PM
Newberg	06/10/2024	7:00 PM	Vandalia	06/10/2024	7:00 PM
Ontwa	06/10/2024	7:00 PM			
Penn	06/10/2024	6:30 PM			
Pokagon	06/12/2024	7:00 PM			
Porter	06/11/2024	6:00 PM			
Silver Creek	06/12/2024	7:00 PM			
Volinia	06/10/2024	6:30 PM			
Wayne	06/03/2024	7:30 PM			

BOARDS & COMMISSIONS	DATE	TIME
Cass District Library	06/19/2024	6:00 PM
Cass County Cons Dist	06/10/2024	3:00 PM
Historical Commission	06/13/2024	5:30 PM
Medical Care Facility	06/24/2024	10:00 AM
Parks Board	06/13/2024	4:00 PM
Planning Commission	06/26/2024	4:00 PM
Road Commission	06/27/2024	9:00 AM
Transportation	06/19/2024	8:00 AM
Van Buren/Cass Dist Health Dept	06/12/2024	3:00 PM
Woodlands	06/25/2024	5:00 PM