



CASS COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING OF THE CASS COUNTY BOARD OF COMMISSIONERS

May 2, 2024

5:00 PM

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- A. **CALL TO ORDER** – *Chair Jones*
- B. **INVOCATION** – *Commissioner Lawrence*
- C. **PLEDGE OF ALLEGIANCE** – *Commissioner Marchetti*
- D. **ROLL CALL** - *Clerk/Register McMichael*
- E. **PUBLIC COMMENTS** (On Agenda Items Only) – Limit to 3 minutes/person
- F. **ADDITIONS/DELETIONS TO AGENDA**
- G. **APPROVAL OF THE AGENDA** – *Commissioner Howie*
- H. **RECOGNITIONS**
1. **Victim Rights Week Book Cover Winners** – *Prosecutor Fitz, Victim Rights Coordinator Marie Anderson*
 2. **R-062-24** – Resolution Recognizing National Correctional Officers Week
 3. **R-063-24** – Resolution Recognizing National Police Week
 4. **R-064-24** – Resolution Recognizing Professional Municipal Clerks Week
 5. **R-078-24** – Resolution Recognizing Completion of Northwestern University of School of Police & Staff Command Program by Undersheriff Clint Roach
- I. **PRESENTATIONS** (Limit to 10 minutes)
- J. **PROPOSED CONSENT AGENDA** – *Vice-Chair Barrera*
1. **M-065-24** – Motion to approve Claims dated April 6th through April 26th.
 2. **M-066-24** – Motion to approve April 11, 2024 Board of Commissioner Regular Meeting Minutes.
 3. **R-067-24** – Resolution Authorizing the Submission of Notice of Intent to EGLE to Prepare a Materials Management Plan, Name Southwest Michigan Planning Commission as the Designated Planning Agency and Enter into a Multicounty Planning Agreement.
 4. **M-068-24** – Motion to approve Silver Creek Township Police Services Contract.
 5. **R-069-24** – Resolution Authorizing Drug Enforcement Millage Renewal be Placed on the August 6th Primary Ballot.
 6. **R-070-24** – Resolution Authorizing Senior Services Millage Renewal be Placed on the August 6th Primary Ballot.
 7. **M-071-24** – Motion to approve Tax Sharing Policy.
 8. **M-072-24** – Motion to approve Conflict of Interest and Ethical Standards Policy.



CASS COUNTY BOARD OF COMMISSIONERS

9. **M-073-24** – Motion to approve proposal from Elite Companies to complete Public Defender Office Renovation Project in the amount of \$44,197 to be paid via the MIDC Grant.
10. **M-074-24** – Motion to approve proposal from Trane for repairs to the Chiller at the Law & Courts Building in the amount of \$62,678 to be paid via the Public Improvement Fund.
11. **M-075-24** – Motion to approve proposal from Trane for the installation of a new Building Control Unit at Law & Courts Building in the amount of \$35,340 to be paid via the Public Improvement Fund.
12. **M-076-24** – Motion to approve FY 24 Budget Amendments.

[**MOTION:** I move the above listed items be voted on at one time by a roll call vote and be considered as the consent agenda by the Board of Commissioners]

K. COMMISSIONER REPORTS

- District 1 - Commissioner Laylin
- District 2 - Commissioner Lawrence
- District 3 - Commissioner Locke
- District 4 - Commissioner Jones
- District 5 - Commissioner Howie
- District 6 - Commissioner Barrera
- District 7 - Commissioner Marchetti
- District 8 – Commissioner Lee

L. ADMINISTRATOR'S REPORT

M. COUNTY PARTNERS (Limit to 5 minutes)

N. ELECTED OFFICIALS

O. UNFINISHED BUSINESS

P. NEW BUSINESS

1. **R-077-24** – Resolution to Adopt Cass County Community Corrections Fund and DHS Childcare Fund Deficit Elimination Plan

Q. PUBLIC COMMENT – Limit to 3 minutes/person

R. CLOSED SESSION

S. COMMISSIONER COMMENTS/ANNOUNCEMENTS

T. ADJOURNMENT



CASS COUNTY BOARD OF COMMISSIONERS

TO: Board of Commissioners

FROM: Matthew Newton, County Administrator

RE: Resolutions of Recognition

REQUEST:

Approve resolutions to recognize and proclaim observance of National Correctional Officers Week and National Police Week in Cass County.

BACKGROUND:

May 5th through May 11th is National Correctional Officers Week. The attached resolution recognizes the great work and dedication of all Cass County Correctional Officers and officially designates the observance of Correctional Officers Week in Cass County.

May 12th through May 18th is National Police Week. The attached resolution designates the observance of National Police Week throughout Cass County and publicly salutes the service of all law enforcement officers across the county and in communities across the nation. Further, it proclaims May 15th as Peace Officers Memorial Day and honors law enforcement officers who were killed in the line of duty or have become disabled in the performance of the line of duty and pays respects to all survivors of our fallen heroes. The Cass County Sheriff's Office will also hold a Memorial Service for Shane Britton on May 15th at 12:00 PM.

May 5th through May 11th is also Professional Municipal Clerks Week. The attached resolution recognizes the importance of municipal clerks across all facets of government, recognizing both our County Clerk/Register and those of our local units of government in Cass County as well and designates May 5th through May 11th as Professional Municipal Clerks Week here in Cass County as well.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Administration, Sheriff

FINANCIAL ANALYSIS:

N/A

RECOMMENDATION:

Adopt resolutions recognizing and proclaiming National Correctional Officers Week, National Police Week, and Professional Municipal Clerks Week in Cass County as presented.

CASS COUNTY BOARD OF COMMISSIONERS

R-062-24

A RESOLUTION TO RECOGNIZE NATIONAL CORRECTIONAL OFFICER WEEK IN CASS COUNTY

WHEREAS, correctional officers are trained law enforcement professionals dedicated to maintaining safe correctional facilities and ensuring public safety;

WHEREAS, correctional facilities across the U.S., both civilian and military, public and private, are run by highly qualified and experienced individuals with a deep understanding of the challenges within the profession;

WHEREAS, correctional officers and employees are responsible for the custody, care, and rehabilitation of thousands of offenders every year, as well as the maintenance of safe and secure facilities;

WHEREAS, correctional officers and employees teach, train, mentor, counsel, and treat thousands of offenders;

WHEREAS, correctional officers and employees provide offenders with direction, hope, and a new focus while assisting with reentry and life outside corrections; and

WHEREAS, correctional officers and employees rise to meet any challenge and serve this honorable profession nobly and admirably.

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Commissioners that correctional officers and employees, especially our exemplary staff at the Cass County Jail, deserve the recognition for their service and should be commended by leaders in the profession, and the public and our elected officials for the tremendous job they do and exceptional performance of duties under the most difficult of circumstances.

BE IT FURTHER RESOLVED that the Cass County Board of Commissioners hereby proclaims the week of May 5-11, 2024 as National Correctional Officers Week in Cass County and call upon the people of Cass County to express their gratitude and appreciation for the professionalism, courage, dedication, and valuable contributions made to public safety by Cass County Correctional Officers.

ADOPTED THIS 2nd DAY OF MAY 2024

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Jeremiah Jones, Chairperson
CASS COUNTY BOARD OF COMMISSIONERS

CASS COUNTY BOARD OF COMMISSIONERS

R-063-24

A RESOLUTION TO RECOGNIZE NATIONAL POLICE WEEK AND TO HONOR THE SERVICE AND SACRIFICE OF THOSE LAW ENFORCEMENT OFFICERS KILLED IN THE LINE OF DUTY WHILE PROTECTING OUR COMMUNITIES AND SAFEGUARDING OUR REPUBLIC

WHEREAS, the Congress and the President of the United States have designated May 15 as Peace Officers' Memorial Day and the week in which May 15 falls as National Police Week; and

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Cass County Sheriff's Office; and

WHEREAS, National Police Week will be observed May 12 - May 18, 2024, to commemorate law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established themselves an enviable and enduring reputation for preserving the rights and security of all citizens; and

WHEREAS, since the first recorded death in 1786, more than 24,067 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including one member of the Cass County Sheriff's Office; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC; and

WHEREAS, 282 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 118 officers who were killed during 2023 and 164 officers who died in previous years; and

WHEREAS, May 15th is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags shall be flown at half-staff; and

WHEREAS, the Cass County Sheriff's Office will hold a memorial on May 15th at 12:00 PM in memory of Deputy Shane Britton.

NOW, THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners hereby designates and proclaims the week of May 12 - 18, 2024 as "National Police Week" and publicly salutes the service of all law enforcement officers in our community and in communities across the nation.

BE IT FURTHER RESOLVED to designate and proclaim May 15th as "Peace Officers Memorial Day" in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty and recognize and pay respect to the survivors of our fallen heroes.

ADOPTED THIS 2ND DAY OF MAY 2024

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Jeremiah Jones, Chairperson
CASS COUNTY BOARD OF COMMISSIONERS

**NATIONAL
POLICE WEEK
2024**



YOU ARE INVITED!

**SHANE BRITTON
MEMORIAL SERVICE**

Wednesday, May 15, 2024 at 12:00 p.m.

**Cass County Sheriff's Office
321 M 62 N., Cassopolis, Michigan**

***A light meal will be provided after the service**

CASS COUNTY BOARD OF COMMISSIONERS

R-064-24

A RESOLUTION TO RECOGNIZE PROFESSIONAL MUNICIPAL CLERKS WEEK IN CASS COUNTY FROM MAY 5TH TO MAY 11TH.

WHEREAS, There are professional municipal clerks serving towns, townships, villages, cities, boroughs, and counties throughout Michigan, the United States, Canada, and thirteen other countries;

WHEREAS, Professional Municipal Clerks Week was first declared in 1984 when President Ronald Regan signed a proclamation dedicating the first full week of May as a time to recognize the essential role municipal clerks play in local government;

WHEREAS, the office of the municipal clerk is the oldest among public servants;

WHEREAS, it provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels;

WHEREAS, municipal clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all;

WHEREAS, municipal clerks serve as the information center on functions of local government and community;

WHEREAS, municipal clerks continually strive to improve the administration of the affairs of the office of the municipal clerk through participation in education programs, seminars, workshops, and the annual meetings of their state, provincial, county, and international professional organizations; and

WHEREAS, the municipal clerk maintains and oversees the integrity of local, state, and national elections within the community ensuring that all residents have the opportunity to vote and that their vote will count.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners designates and proclaims the week of May 5 - 11, 2024, as Professional Municipal Clerks Week, and further extend appreciation to our County Clerk/Register, Monica McMichael, and to all Professional Municipal Clerks throughout Cass County for the vital services they perform and their exemplary dedication to the communities they represent.

ADOPTED THIS 2ND DAY OF MAY 2024

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Jeremiah Jones, Chairperson
CASS COUNTY BOARD OF COMMISSIONERS

CASS COUNTY BOARD OF COMMISSIONERS

R-078-24

A RESOLUTION TO RECOGNIZE COMPLETION OF THE NORTHWESTERN UNIVERSITY SCHOOL OF POLICE AND STAFF COMMAND PROGRAM

WHEREAS, Undersheriff Clint Roach has dedicatedly served the Cass County community with distinction and honor;

WHEREAS, his commitment to law enforcement excellence is evident in his continuous pursuit of professional development;

WHEREAS, Undersheriff Roach has successfully completed the rigorous program at the Northwestern University School of Police Staff and Command, which is renowned for its comprehensive curriculum and practical approach to police management and leadership; and

WHEREAS, this esteemed educational achievement is a testament to Undersheriff Roach's unwavering dedication to his profession and his desire to enhance the capabilities of the Cass County Sheriff's Office.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners hereby recognizes and congratulates Undersheriff Clint Roach for his significant educational accomplishment and his exemplary service to our community.

ADOPTED THIS 2ND DAY OF MAY 2024

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Jeremiah Jones, Chairperson
CASS COUNTY BOARD OF COMMISSIONERS

JOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund					
Dept					
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BRUCE GOODSON	RESTITUTION SHAWN BAKER 05-010329-FH	15.00	1200122
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DAVID MEDLIN	RESTITUTION SHAWN BAKER 05-010329-FH	15.00	1200129
	Total For Dept			30.00	
	Total For Fund			30.00	
Fund 101 GENERAL FUND					
Dept 191 ACCOUNTING DEPT					
101-191-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARIMAR	2024 CREDIT CARD CHARGES	249.00	1200211
101-191-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	FLEX ADMINISTRATORS, INC.	COBRA MARCH 2024	99.78	1200199
101-191-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	GOVERNMENT FINANCE OFFICE	CERTIFICATE OF ACHIEVEMENT REVIEW FEE	610.00	1200205
	Total For Dept 191 ACCOUNTING DEPT			958.78	
Dept 215 CLERK/ROD					
101-215-727.000	OFFICE SUPPLIES	ENTERPRISE ENVELOPES INC	#10 NO WINDOW ENVELOPES CLERK/REG OFFIC	170.54	24212
101-215-728.000	DEPARTMENTAL SUPPLIES - CC COLLE	ENTERPRISE ENVELOPES INC	FILE ROOM #10 ENVELOPES	301.05	24153
101-215-811.000	JUROR FEES	BRITNEY KESSICK		32.10	1200168
101-215-811.000	JUROR FEES	CREIG BOWLAND		29.69	1200182
101-215-811.000	JUROR FEES	DAVID FURLONG		26.44	1200185
101-215-811.000	JUROR FEES	DEBRA CLOUD		28.79	1200186
101-215-811.000	JUROR FEES	DOUGLAS SHUTTLEWORTH		34.12	1200188
101-215-811.000	JUROR FEES	EDWARD LENEWAY		30.18	1200192
101-215-811.000	JUROR FEES	GINA HARMAN		37.42	1200204
101-215-811.000	JUROR FEES	HOLLY NEUERBURG		33.29	1200207
101-215-811.000	JUROR FEES	JENNIFER JONES		29.49	1200218
101-215-811.000	JUROR FEES	JOSEPH LUTHRINGER		21.47	1200220
101-215-811.000	JUROR FEES	LANCE STEVENSON		29.07	1200226
101-215-811.000	JUROR FEES	LINDA HANSTRA		34.75	1200228
101-215-811.000	JUROR FEES	MARY FISHER		31.89	1200233
101-215-811.000	JUROR FEES	MARY GAITHER		31.32	1200234
101-215-811.000	JUROR FEES	MATTHEW SCHILLING		19.84	1200235
101-215-811.000	JUROR FEES	MATTHEW WALLICK		31.15	1200236
101-215-811.000	JUROR FEES	ROBERT KELSEY		25.89	1200257
101-215-811.000	JUROR FEES	RONALD GOETZ		29.30	1200259
101-215-811.000	JUROR FEES	THOMAS HARTSELL		16.69	1200269
101-215-811.000	JUROR FEES	JULIA SNYDER	REIMBURSEMENT FOR JUROR LUNCH DENNIS LC	68.19	1200364
	Total For Dept 215 CLERK/ROD			1,092.67	
Dept 228 INFORMATION TECHNOLOGY					
101-228-855.000	SOFTWARE SUBSCRIPTIONS	CIVICSPLUS LLC	AGENDA AND MEETING MANAGEMENT SOFTWARE	11,340.00	1200179
101-228-855.000	SOFTWARE SUBSCRIPTIONS	ZENDESK, INC.	ZENDESK HELPDESK SOFTWARE	6,910.00	1200429
101-228-855.000	SOFTWARE SUBSCRIPTIONS	I3-IMAGESOFT LLC	ONBASE RENEWAL	26,723.59	24219
101-228-856.000	HARDWARE SUPPORT	SHI INTERNATIONAL CORPORATI	REPORT ROOM 3, CCSO FRONT DESK, FOC HEF	2,313.72	1200261
101-228-856.000	HARDWARE SUPPORT	CDW GOVERNMENT, INC.	OFFLINE NAS BACKUP STORAGE	2,132.16	24144
101-228-901.000	COPIER CHARGES	D.L. GALLIVAN OFFICE SOLU	COPIER PAYMENT	1,349.18	1200183
101-228-901.000	COPIER CHARGES	MACQUARIE EQUIPMENT CAPIT	COPIER LEASE PAYMENT	1,614.76	1200230
101-228-901.000	COPIER CHARGES	D.L. GALLIVAN OFFICE SOLU	COPIER PAYMENT	1,630.57	1200331
	Total For Dept 228 INFORMATION TECHNOLOGY			54,013.98	
Dept 233 PURCHASING					
101-233-727.901	OFFICE SUPPLIES - CIRCUIT COURT	JULIA SNYDER	REIMBURSEMENT FOR JURY WATER	22.63	1200363
101-233-727.902	OFFICE SUPPLIES - DISTRICT COURT	4TH DISTRICT COURT	REIMBURSE DEPOSIT TICKETS FOR BANK ACCI	126.55	1200296
101-233-727.909	OFFICE SUPPLIES - TREASURER	PRINTLINK SHORT RUN BUS.	IWINDOW ENVELOPES	637.92	24183

JOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 233 PURCHASING					
101-233-729.000	POSTAGE	PITNEY BOWES - BILLINGS A	LAW & COURT SERVICE AGREEMENT 11/10/23-	306.40	24246
101-233-733.000	COMPUTER / COPIER SUPPLIES	DOUBLEDAY OFFICE PRODUCTS	PAPER - L&C BUILDING	1,960.00	1200187
101-233-801.000	PROFESSIONAL SERVICES	THE RAPID GROUP LLC	SERVICES THROUGH 03/29/2024	524.00	24184
Total For Dept 233 PURCHASING				3,577.50	
Dept 243 PROPERTY DESCRIPTION DEPT					
101-243-801.000	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING CEN	DRUG SCREENING	37.00	24235
101-243-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CAR	MAR 2024 CREDIT CARD CHARGES	895.00	1200211
101-243-865.000	CONFERENCES / MEETINGS / TRAININ	IMAGIN	CONFERENCE REGISTRATION: WADE HAWES	375.00	1200356
101-243-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	IMAGIN	IMAGIN MEMBERSHIP	275.00	1200355
Total For Dept 243 PROPERTY DESCRIPTION DEPT				1,582.00	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	POINT AND PAY LLC	MARCH MONTHLY FEE	50.00	1200394
101-253-831.000	TAX BONDS	CASS COUNTY COUNCIL ON AG	2023 DELINQUENT TAX PAYOUT	(286.16)	1200314
101-253-831.000	TAX BONDS	CASS COUNTY MEDICAL CARE	2023 DELINQUENT TAX PAYOUT	(143.49)	1200315
101-253-831.000	TAX BONDS	CASS DISTRICT LIBRARY	2023 DELINQUENT TAX PAYOUT	(168.77)	1200319
101-253-831.000	TAX BONDS	DOWAGIAC DISTRICT LIBRARY	2023 DELINQUENT TAX PAYOUT	(84.42)	1200335
101-253-831.000	TAX BONDS	THREE RIVERS PUBLIC SCHOO	2023 DELINQUENT TAX PAYOUT	(66.48)	1200414
Total For Dept 253 TREASURER				(699.32)	
Dept 257 ASSESSOR / EQUALIZATION DEPT					
101-257-801.000	PROFESSIONAL SERVICES	ASSESSING SOLUTIONS INC	MARCH 2024 EQUALIZATION SERVICES	6,166.67	24140
Total For Dept 257 ASSESSOR / EQUALIZATION DEPT				6,166.67	
Dept 262 ELECTIONS					
101-262-801.000	PROFESSIONAL SERVICES	ELECTIONSOURCE	PRES PRIMARY BALLOT CODING FEES FOR ALI	46,670.00	1200343
101-262-860.000	TRAVEL / TRANSPORTATION / MEALS	ANN WEBB	PER DIEM AND MILEAGE CANVASS BOARD MEME	23.99	1200159
101-262-860.000	TRAVEL / TRANSPORTATION / MEALS	BRIGID FORLENZA	PER DIEM AND MILEAGE FOR CANVASS BOARD	15.41	1200167
101-262-860.000	TRAVEL / TRANSPORTATION / MEALS	KAREN LANGLEY	PER DIEM AND MILEAGE CANVASS BOARD MEME	16.75	1200223
101-262-865.000	CONFERENCES / MEETINGS / TRAININ	ANN WEBB	PER DIEM AND MILEAGE CANVASS BOARD MEME	35.00	1200159
101-262-865.000	CONFERENCES / MEETINGS / TRAININ	BRIGID FORLENZA	PER DIEM AND MILEAGE FOR CANVASS BOARD	35.00	1200167
101-262-865.000	CONFERENCES / MEETINGS / TRAININ	KAREN LANGLEY	PER DIEM AND MILEAGE CANVASS BOARD MEME	35.00	1200223
101-262-900.000	PRINTING & BINDING	PRINTING SYSTEMS INC	MAY SPECIAL ELECTION PRECINCT KITS WITH	205.31	1200253
101-262-900.000	PRINTING & BINDING	SPECTRUM PRINTERS INC	BALLOTS AND TEST DECKS FOR THE FEBRUARY	17,927.14	1200262
101-262-956.000	ADVERTISING	LEADER PUBLICATIONS LLC	NOTICE OF ELECTION MAY 7, 2024 PUBLIC N	80.62	24229
101-262-967.000	EQUIPMENT < \$20,000	ELECTIONSOURCE	TEST BAGS, BALLOT BAGS, SECRECY SLEEVES	13,082.83	1200342
Total For Dept 262 ELECTIONS				78,127.05	
Dept 265 BUILDINGS & GROUNDS					
101-265-730.000	MOTOR FUEL/LUBRICANT MAINTENANCE	J & H OIL COMPANY	EQUIPMENT FUEL	70.55	24159
101-265-730.000	MOTOR FUEL / LUBRICANTS	WEX BANK	FUEL CHARGES - MAR 2024	665.10	24196
101-265-730.000	MOTOR FUEL/LUBRICANT MAINTENANCE	J & H OIL COMPANY	MOWER FUEL	74.47	24222
101-265-734.000	CLEANING SUPPLIES	KALAMAZOO SANITARY SUPPLY,	PAPER PRODUCTS	646.59	24163
101-265-735.000	MAINTENANCE SUPPLIES	W. B. HAYDEN & SONS CO.	MISC. REPAIR PARTS	300.85	1200278
101-265-735.000	MAINTENANCE SUPPLIES	GEN-X LIGHTING LLC	JAIL LIGHT BULBS	648.04	1200347
101-265-735.000	MAINTENANCE SUPPLIES	HOME DEPOT COMMERCIAL ACC	20V BATTERIES	136.74	1200351
101-265-735.000	MAINTENANCE SUPPLIES	UNITED STATES LUMBER CO I	FACILITIES TRIM REPAIR	30.40	1200362
101-265-741.000	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS	282.43	1200275
101-265-741.000	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS	267.57	24262
101-265-825.970	CLEANING SERVICES - L&C BUILDING	THE CLEANEST CO LLC	APR 2024 CONTRACTUAL CLEANING - COUNTY	8,616.31	24192
101-265-825.971	CLEANING SERVICES - COUNTY BUILD	THE CLEANEST CO LLC	APR 2024 CONTRACTUAL CLEANING - COUNTY	6,359.66	24192
101-265-825.972	CLEANING SERVICES - ANIMAL CONTR	THE CLEANEST CO LLC	APR 2024 CONTRACTUAL CLEANING - COUNTY	205.15	24192

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PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 265 BUILDINGS & GROUNDS					
101-265-825.974	CLEANING SERVICES - SHERIFF JAIL	THE CLEANEST CO LLC	APR 2024 CONTRACTUAL CLEANING - COUNTY	512.88	24192
101-265-827.000	MAINTENANCE	ROCKET ENTERPRISE INC.	US FLAGS	258.75	1200258
101-265-827.000	MAINTENANCE	S & J PLUMBING INC	JAIL LAUNDRY SANITARY PLUGGED	259.00	1200260
101-265-827.971	MAINTENANCE - COUNTY BUILDING	YOUNG SUPPLY CO.	CONTACTORS/ COUNTY BLDG REHEAT UNITS	123.60	1200283
101-265-920.980	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERATIVE	DUPLICATE PAYMENT LAST MONTH	(148.54)	24170
101-265-920.980	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERATIVE	03/15/24-04/15/2024	557.37	24234
101-265-922.970	WATER / SEWER - L&C BUILDING	VILLAGE OF CASSOPOLIS	L&C - WATER/SEWER	250.09	1200421
101-265-922.971	WATER/SEWER - COURTHOUSE	VILLAGE OF CASSOPOLIS	COUNTY BLDG- WATER/SEWER	277.57	1200421
101-265-922.972	WATER / SEWER - ANIMAL CONTROL	VILLAGE OF CASSOPOLIS	ANIMAL CONTROL WATER/SEWER	358.17	1200277
101-265-922.972	WATER / SEWER - ANIMAL CONTROL	VILLAGE OF CASSOPOLIS	ANIMAL CONTROL- WATER/SEWER	1,228.91	1200421
101-265-922.974	WATER / SEWER - SHERIFF JAIL	VILLAGE OF CASSOPOLIS	JAIL YARD METER WATER	6,226.37	1200277
101-265-922.974	WATER / SEWER - SHERIFF JAIL	VILLAGE OF CASSOPOLIS	JAIL WATER/SEWER	3,506.10	1200421
101-265-922.975	WATER / SEWER - MAINTENANCE	VILLAGE OF CASSOPOLIS	FACILITIES SHOP- WATER/SEWER	64.69	1200421
101-265-923.000	REFUSE & SHREDDING	FAITHFUL HAULING SERVICES	DUMPSTER	475.00	1200195
101-265-923.000	REFUSE & SHREDDING	MIP V ONION PARENT LLC	FACILITIES DUMPSTER	519.00	24166
101-265-926.980	PROPANE - PARKS	MIDWEST ENERGY COOPERATIVE	NEWTON HOUSE PROPANE	615.04	24170
101-265-935.000	VEHICLE & EQUIPMENT REPAIRS	CASS OUTDOOR POWER EQUIP,	EQUIPMENT REPAIR	22.99	1200176
101-265-936.000	BUILDING & GROUNDS REPAIRS	CONSLIDATED ELECTRICAL DIS	MEDICAL CARE FACILITY JOB# 1157	1,999.05	1200158
101-265-936.000	BUILDING & GROUNDS REPAIRS	ETNA SUPPLY COMPANY	ROAD COMMISSION JOB# 1155	131.82	1200194
101-265-936.000	BUILDING & GROUNDS REPAIRS	ELECTROTORQUE INC	ROAD COMMISSION JOB# 1154	245.23	1200243
101-265-936.000	BUILDING & GROUNDS REPAIRS	YOUNG SUPPLY CO.	JAIL ICE MACHINE WATER FILTER	98.50	1200283
101-265-936.000	BUILDING & GROUNDS REPAIRS	ELECTROTORQUE INC	MEDICAL CARE JOB# 1159	913.01	1200381
101-265-936.000	BUILDING & GROUNDS REPAIRS	SPIN TECHS INC	JAIL DRYER REPAIR	1,240.73	1200405
101-265-936.000	BUILDING & GROUNDS REPAIRS	YOUNG SUPPLY CO.	CONDENSATE PUMPS	444.60	1200428
101-265-936.000	BUILDING & GROUNDS REPAIRS	KENDALL ELECTRIC, INC.	CIRCUIT BREAKER FOR FACILITIES	22.97	24225
101-265-936.000	BUILDING & GROUNDS REPAIRS	MIDWEST AIR FILTER, INC.	L&C VAV AIR FILTERS	236.73	24237
101-265-936.000	BUILDING & GROUNDS REPAIRS	KENDALL ELECTRIC, INC.	CREDIT FOR PO# 36756	(60.02)	Multiple
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	GEN-X LIGHTING LLC	GEN-X LIGHTING	889.74	1200203
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	CONSLIDATED ELECTRICAL DIS	L&C EXHAUST FAN MOTOR STARTER	568.10	1200298
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	KENDALL ELECTRIC, INC.	JAIL LIGHTING	50.74	11
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	CONSLIDATED ELECTRICAL DIS	JAIL BOOKING CAMERA PROJECT	538.76	1200158
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	GEN-X LIGHTING LLC	JAIL LIGHT BULBS	1,386.50	1200203
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	UNITED STATES LUMBER CO	ANIMAL CONTROL CEILING PROJECT	13.98	1200221
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	UNITED STATES LUMBER CO	JAIL ROOF PROJECT	267.22	1200362
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	LOWE'S BUSINESS ACCOUNT	LADDER/ ANIMAL CONTROL FAUCET	286.93	1200369
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	OVERHEAD DOOR CO. OF KALAM	ANIMAL CONTROL CONTROL BOARD	160.01	1200390
Total For Dept 265 BUILDINGS & GROUNDS				42,845.45	
Dept 266 ATTORNEY / CORP COUNSEL					
101-266-805.000	LEGAL SERVICES	FOSTER, SWIFT, COLLINS & S	LEGAL SERVICES - FEB 2024	10,060.64	1200200
Total For Dept 266 ATTORNEY / CORP COUNSEL				10,060.64	
Dept 276 COURT GRANTS					
101-276-728.216	SAMHSA ADULT TREATMENT COURTS	BARBARA M. HOWES	REIMBURSEMENT OF WORKBOOKS PURCHASED -	245.39	24218
101-276-728.216	REDWOOD TOXICOLOGY	ATC/SC/ADTC TESTING SUPPLIES		2,034.90	24251
101-276-728.309	DEPARTMENTAL SUPPLIES	BARBARA M. HOWES	PROBLEM SOLVING COURT (3/21/2024-4/3/2	97.88	24157
101-276-728.309	DEPARTMENTAL SUPPLIES	TIFFANY MONDSCHNEIN	PROBLEM SOLVING COURT (3/21/2024-4/3/2	82.10	24174
101-276-728.309	DEPARTMENTAL SUPPLIES	REDWOOD TOXICOLOGY	DRUG TEST	638.40	24251
101-276-728.310	DEPARTMENTAL SUPPLIES	REDWOOD TOXICOLOGY	DRUG TEST	957.60	24251
101-276-728.327	DEPARTMENTAL SUPPLIES - MDCGP	BARBARA M. HOWES	REIMBURSEMENT OF WORKBOOKS PURCHASED -	134.07	24218
101-276-801.205	PROFESSIONAL SERVICES	HOUSE ARREST SERVICES, INC	SCRAM SERVICES - 3/8/24 THRU 3/31/24	222.00	1200209
101-276-801.205	PROFESSIONAL SERVICES	HEATHER BANGTSON	ATC/SC SERVICES 3/21 THRU 4/3/24	40.50	24141
101-276-801.205	PROFESSIONAL SERVICES	MONTQUE DORTCH	ATC/SC SERVICES 3/21 THRU 4/3/24	720.00	24149

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 276 COURT GRANTS					
101-276-801.205	PROFESSIONAL SERVICES	CHRISTY LAPORTE	ATC/SC SERVICES 3/21 THRU 4/3/24	296.81	24164
101-276-801.205	PROFESSIONAL SERVICES	TAYLOR MCMEEKEN	ATC/SC SERVICES 3/21 THRU 4/3/24	40.00	24169
101-276-801.205	PROFESSIONAL SERVICES	CARLA LOWE	ATC/SC SERVICES 3/21 THRU 4/3/24	75.00	24172
101-276-801.205	PROFESSIONAL SERVICES	WENDI PRATER	ATC/SC SERVICES 3/21 THRU 4/3/24	998.29	24182
101-276-801.205	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC SERVICES 3/21 THRU 4/3/24	804.34	24195
101-276-801.205	PROFESSIONAL SERVICES	TARA SMITH THERAPY SERVICE	ATC/SC SERVICES 4/4 THRU 4/17/2024	75.00	1200411
101-276-801.205	PROFESSIONAL SERVICES	HEATHER BANGTSON	ATC/SC SERVICES 4/4 THRU 4/17/2024	27.00	24201
101-276-801.205	PROFESSIONAL SERVICES	MONIQUE DORTCH	ATC/SC MH SERVICES 1/21/24	495.00	24208
101-276-801.205	PROFESSIONAL SERVICES	CLARENCE JAMES	ATC/SC SERVICES 4/4 THRU 4/17/2024	75.00	24223
101-276-801.205	PROFESSIONAL SERVICES	CHRISTY LAPORTE	ATC/SC SERVICES 4/4 THRU 4/17/2024	284.75	24227
101-276-801.205	PROFESSIONAL SERVICES	TAYLOR MCMEEKEN	ATC/SC SERVICES 4/4 THRU 4/17/2024	60.00	24233
101-276-801.205	PROFESSIONAL SERVICES	WENDI PRATER	ATC/SC SERVICES 4/4 THRU 4/17/2024	28.08	24247
101-276-801.205	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC SERVICES 4/4 THRU 4/17/2024	440.95	24265
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	PRESTON COLLETT	ATC/SC SERVICES 3/21 THRU 4/3/24	1,050.00	24146
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	MANDY GRUBB	ATC/SC SERVICES 3/21 THRU 4/3/24	1,248.00	24155
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	BARBARA M. HOWES	ATC/SC SERVICES 3/21 THRU 4/3/24	1,625.00	24157
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	CLARENCE JAMES	ATC/SC SERVICES 3/21 THRU 4/3/24	1,517.00	24160
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	THOMAS MONDSCHHEIN	ATC/SC SERVICES 3/21 THRU 4/3/24	997.53	24173
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	TIFFANY MONDSCHHEIN	ATC/SC SERVICES 3/21 THRU 4/3/24	1,113.67	24174
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	KIMBERLY PEET	ATC/SC SERVICES 3/21 THRU 4/3/24	780.00	24179
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	JOHN PILLOW	ATC/SC SERVICES 3/21 THRU 4/3/24	1,311.84	24180
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	TASIA ROBERTS	ATC/SC SERVICES 3/21 THRU 4/3/24	819.00	24186
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	PRESTON COLLETT	ATC/SC SERVICES 4/4 THRU 4/17/2024	775.00	24205
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	MANDY GRUBB	ATC/SC SERVICES 4/4 THRU 4/17/2024	960.00	24216
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	BARBARA M. HOWES	ATC/SC SERVICES 4/4 THRU 4/17/2024	1,300.00	24218
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	CLARENCE JAMES	ATC/SC SERVICES 4/4 THRU 4/17/2024	1,480.00	24223
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	THOMAS MONDSCHHEIN	ATC/SC SERVICES 4/4 THRU 4/17/2024	432.68	24240
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	TIFFANY MONDSCHHEIN	ATC/SC SERVICES 4/4 THRU 4/17/24	423.30	24241
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	KIMBERLY PEET	ATC/SC SERVICES 4/4 THRU 4/17/2024	960.00	24244
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	JOHN PILLOW	ATC/SC SERVICES 4/4 THRU 4/17/2024	704.70	24245
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	WENDI PRATER	ATC/SC SERVICES 4/4 THRU 4/17/2024	455.28	24247
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	TASIA ROBERTS	ATC/SC SERVICES 4/4 THRU 4/17/2024	504.00	24253
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H AREA CHURCHES TOGETHER IN	MHC-HOUSING	560.00	1200160
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H HOUSE ARREST SERVICES, INC	PROBLEM SOLVING COURT (HOUSE ARREST SE	380.00	1200208
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H TARA SMITH THERAPY SERVICE	PROBLEM SOLVING COURT (SUD THERAPY-MHC	225.00	1200267
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H HEATHER BANGTSON	PROBLEM SOLVING COURT (3/21/2024-4/3/2	9.00	24141
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H PRESTON COLLETT	PROBLEM SOLVING COURT (3/21/2024-4/3/2	325.00	24146
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H MONIQUE DORTCH	PROBLEM SOLVING COURT (3/21/2024-4/3/2	135.00	24149
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H GREGORY FELDMAN	PROBLEM SOLVING COURT (ATTY REPRESENTP	1,125.00	24154
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H CLARENCE JAMES	PROBLEM SOLVING COURT (3/21/2024-4/3/2	223.50	24160
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H CHRISTY LAPORTE	PROBLEM SOLVING COURT (3/21/2024-4/3/2	248.22	24164
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (3/21/2024-4/3/2	365.00	24169
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H TIFFANY MONDSCHHEIN	PROBLEM SOLVING COURT (3/21/2024-4/3/2	466.59	24174
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H GRACE MULLER	PROBLEM SOLVING COURT (3/21/2024-4/3/2	840.00	24175
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H KIMBERLY PEET	PROBLEM SOLVING COURT (3/21/2024-4/3/2	570.00	24179
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H JOHN PILLOW	PROBLEM SOLVING COURT (3/21/2024-4/3/2	755.76	24180
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H WENDI PRATER	PROBLEM SOLVING COURT (3/21/2024-4/3/2	222.22	24182
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (3/21/2024-4/3/2	400.00	24187
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H BRADLEY WEST	PROBLEM SOLVING COURT (3/21/2024-4/3/2	291.55	24195
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H TARA SMITH THERAPY SERVICE	PROBLEM SOLVING COURT (4/4/2024-4/17/2	75.00	1200411
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H HEATHER BANGTSON	PROBLEM SOLVING COURT (4/4/2024-4/17/2	9.00	24201
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H PRESTON COLLETT	PROBLEM SOLVING COURT (4/4/2024-4/17/2	281.25	24205

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 276 COURT GRANTS					
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H MONIQUE DORTCH		PROBLEM SOLVING COURT (4/4/2024-4/17/2	120.00	24208
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H MANDY GRUBB		PROBLEM SOLVING COURT (4/4/2024-4/17/2	112.00	24216
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H CLARENCE JAMES		PROBLEM SOLVING COURT (4/4/2024-4/17/2	111.00	24223
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H TAYLOR MCMEEKEN		PROBLEM SOLVING COURT (4/4/2024-4/17/2	200.00	24233
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H TIFFANY MONDSCHHEIN		PROBLEM SOLVING COURT (4/4/2024-4/17/2	475.84	24241
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H GRACE MULLER		PROBLEM SOLVING COURT (4/4/2024-4/17/2	672.00	24242
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H KIMBERLY PEET		PROBLEM SOLVING COURT (4/4/2024-4/17/2	555.00	24244
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H JOHN PILLOW		PROBLEM SOLVING COURT (4/4/2024-4/17/2	27.44	24245
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H WENDI PRATER		PROBLEM SOLVING COURT (4/4/2024-4/17/2	149.34	24247
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H CHELSEA SCHOETZOW		PROBLEM SOLVING COURT (4/4/2024-4/17/2	4.00	24255
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN HEATHER BANGTSON		PROBLEM SOLVING COURT (3/21/2024-4/3/2	40.50	24141
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN PRESTON COLLETT		PROBLEM SOLVING COURT (3/21/2024-4/3/2	575.00	24146
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MONIQUE DORTCH		PROBLEM SOLVING COURT (3/21/2024-4/3/2	60.00	24149
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN GREGORY FELDMAN		PROBLEM SOLVING COURT (ATTY REPRESENTP	450.00	24154
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MANDY GRUBB		PROBLEM SOLVING COURT (3/21/2024-4/3/2	800.00	24155
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BARBARA M. HOWES		PROBLEM SOLVING COURT (3/21/2024-4/3/2	260.00	24157
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CLARENCE JAMES		PROBLEM SOLVING COURT (3/21/2024-4/3/2	444.00	24160
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN THOMAS MONDSCHHEIN		PROBLEM SOLVING COURT (3/21/2024-4/3/2	520.00	24173
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TIFFANY MONDSCHHEIN		PROBLEM SOLVING COURT (3/21/2024-4/3/2	119.28	24174
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN GRACE MULLER		PROBLEM SOLVING COURT (3/21/2024-4/3/2	21.00	24175
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN KIMBERLY PEET		PROBLEM SOLVING COURT (3/21/2024-4/3/2	225.00	24179
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JOHN PILLOW		PROBLEM SOLVING COURT (3/21/2024-4/3/2	1,569.42	24180
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN WENDI PRATER		PROBLEM SOLVING COURT (3/21/2024-4/3/2	292.25	24182
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TASIA ROBERTS		PROBLEM SOLVING COURT (3/21/2024-4/3/2	798.00	24186
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JESSEE SCHOETZOW		PROBLEM SOLVING COURT (3/21/2024-4/3/2	1,058.07	24188
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BRADLEY WEST		PROBLEM SOLVING COURT (3/21/2024-4/3/2	731.08	24195
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN HEATHER BANGTSON		PROBLEM SOLVING COURT (4/4/2024-4/17/2	31.50	24201
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN PRESTON COLLETT		PROBLEM SOLVING COURT (4/4/2024-4/17/2	256.25	24205
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MONIQUE DORTCH		PROBLEM SOLVING COURT (4/4/2024-4/17/2	120.00	24208
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MANDY GRUBB		PROBLEM SOLVING COURT (4/4/2024-4/17/2	304.00	24216
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BARBARA M. HOWES		PROBLEM SOLVING COURT (4/4/2024-4/17/2	455.00	24218
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CLARENCE JAMES		PROBLEM SOLVING COURT (4/4/2024-4/17/2	425.50	24223
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN THOMAS MONDSCHHEIN		PROBLEM SOLVING COURT (4/4/2024-4/17/2	317.56	24240
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TIFFANY MONDSCHHEIN		PROBLEM SOLVING COURT (4/4/2024-4/17/2	32.54	24241
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN GRACE MULLER		PROBLEM SOLVING COURT (4/4/2024-4/17/2	21.00	24242
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JOHN PILLOW		PROBLEM SOLVING COURT (4/4/2024-4/17/2	605.63	24245
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TASIA ROBERTS		PROBLEM SOLVING COURT (4/4/2024-4/17/2	441.00	24253
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JESSEE SCHOETZOW		PROBLEM SOLVING COURT (4/4/2024-4/17/2	414.26	24256
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BRADLEY WEST		PROBLEM SOLVING COURT (4/4/2024-4/17/2	631.46	24265
101-276-801.311	PROFESSIONAL SERVICES - COSSAP TARA SMITH THERAPY SERVICE		PROBLEM SOLVING COURT (SUD THERAPY-MHC	75.00	1200267
101-276-801.311	PROFESSIONAL SERVICES - COSSAP MONIQUE DORTCH		PROBLEM SOLVING COURT (3/21/2024-4/3/2	60.00	24149
101-276-801.311	PROFESSIONAL SERVICES - COSSAP BARBARA M. HOWES		PROBLEM SOLVING COURT (3/21/2024-4/3/2	1,742.00	24157
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CLARENCE JAMES		PROBLEM SOLVING COURT (3/21/2024-4/3/2	74.00	24160
101-276-801.311	PROFESSIONAL SERVICES - COSSAP KIMBERLY PEET		PROBLEM SOLVING COURT (3/21/2024-4/3/2	1,885.00	24179
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CHELSEA SCHOETZOW		PROBLEM SOLVING COURT (3/21/2024-4/3/2	400.00	24187
101-276-801.311	PROFESSIONAL SERVICES - COSSAP PRESTON COLLETT		PROBLEM SOLVING COURT (4/4/2024-4/17/2	206.25	24205
101-276-801.311	PROFESSIONAL SERVICES - COSSAP MONIQUE DORTCH		PROBLEM SOLVING COURT (4/4/2024-4/17/2	195.00	24208
101-276-801.311	PROFESSIONAL SERVICES - COSSAP MANDY GRUBB		PROBLEM SOLVING COURT (4/4/2024-4/17/2	112.00	24216
101-276-801.311	PROFESSIONAL SERVICES - COSSAP BARBARA M. HOWES		PROBLEM SOLVING COURT (4/4/2024-4/17/2	1,430.00	24218
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CLARENCE JAMES		PROBLEM SOLVING COURT (4/4/2024-4/17/2	37.00	24223
101-276-801.311	PROFESSIONAL SERVICES - COSSAP KIMBERLY PEET		PROBLEM SOLVING COURT (4/4/2024-4/17/2	1,765.00	24244
101-276-801.311	PROFESSIONAL SERVICES - COSSAP WENDI PRATER		PROBLEM SOLVING COURT (4/4/2024-4/17/2	25.40	24247

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 276 COURT GRANTS					
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (4/4/2024-4/17/2	130.00	24255
Total For Dept 276 COURT GRANTS				57,419.72	
Dept 279 FAMILY / JUVENILE COURT					
101-279-801.000	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING CEN	DRUG SCREENING	37.00	24235
101-279-805.000	LEGAL SERVICES	GREGORY FELDMAN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	1,550.00	24154
101-279-805.000	LEGAL SERVICES	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	300.00	24162
101-279-805.000	LEGAL SERVICES	JULIE ANN BRADFIELD	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	275.00	24165
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	3,025.00	24167
101-279-805.000	LEGAL SERVICES	LUKE D NOFSINGER	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	600.00	24176
101-279-805.000	LEGAL SERVICES	SARAH SCOGGIN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	3,700.00	24189
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	475.00	24197
101-279-805.000	LEGAL SERVICES	MCINTYRE LAW OFFICE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	150.00	1200377
101-279-805.000	LEGAL SERVICES	THOMAS SWISHER	LEGAL-PPO VIOLATION	200.00	1200413
101-279-805.000	LEGAL SERVICES	HEIDI ANN DUNCAN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	100.00	24211
101-279-805.000	LEGAL SERVICES	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	100.00	24224
101-279-805.000	LEGAL SERVICES	JULIE ANN BRADFIELD	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	100.00	24228
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	3,500.00	24232
101-279-805.000	LEGAL SERVICES	LUKE D NOFSINGER	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	100.00	24243
101-279-805.000	LEGAL SERVICES	SARAH SCOGGIN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	2,500.00	24257
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	675.00	24267
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	1,150.00	24232
101-279-813.000	TRANSCRIPT FEES	NANCY MITCHELL	TRANSCRIPTS	1,110.06	24239
101-279-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	RAM	RAM MEMBERSHIP-REFEREE FELDMAN	35.00	1200398
101-279-967.000	EQUIPMENT < \$20,000	SHI INTERNATIONAL CORPORAT	FAMILY COURT SCANNER	419.06	1200261
Total For Dept 279 FAMILY / JUVENILE COURT				20,101.12	
Dept 283 CIRCUIT COURT					
101-283-805.000	LEGAL SERVICES	CHARLES COVELLO	LEGAL SERVICES - MAACS VOUCHER - FRISKE	290.08	1200329
101-283-805.000	LEGAL SERVICES	JEANICE DAGHER-MARGOSIAN	LEGAL SERVICES - MAACS VOUCHER - JUSTIN	205.00	1200373
101-283-805.000	LEGAL SERVICES	ALONA SHARON	LEGAL SERVICES - MAACS VOUCHER - JASON	29.68	24258
Total For Dept 283 CIRCUIT COURT				524.76	
Dept 286 DISTRICT COURT					
101-286-805.000	LEGAL SERVICES	SARAH SCOGGIN	ATC/SC ATTY COVERAGE OCT THRU APRIL	800.00	24189
101-286-805.000	LEGAL SERVICES	GREGORY FELDMAN	ATC/SC STAFFING ATTY COVERAGE FEB - APF	1,400.00	24213
101-286-812.000	MEDICAL / DRUG / PHYSICALS	MICHIANA DRUG TESTING CEN	DRUG TEST FOR PROBATION DEPT	48.00	24236
Total For Dept 286 DISTRICT COURT				2,248.00	
Dept 289 FRIEND OF THE COURT					
101-289-801.000	PROFESSIONAL SERVICES	WEST GROUP PAYMENT CTR.	CLEAR LOCATE SERVICES FOR MARCH 2024	682.75	1200271
101-289-801.000	PROFESSIONAL SERVICES	CHILD AND PARENT SERVICES	SUPERVISED PARENTING TIME ASSESSMENT	130.00	24203
101-289-851.000	WEBSITE COSTS	LAUREL WARD	WEBSITE COSTS - DOMAIN RENEWAL, HOSTING	1,284.87	24194
101-289-865.000	CONFERENCES / MEETINGS / TRAININ	SW MICH FAMILY SUPPORT CO	REGISTRATION FEE FOR 5 - CASS COUNTY	150.00	1200410
101-289-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	HUNTINGTON COMMERCIAL CARI	MAR 2024 CREDIT CARD CHARGES	198.49	1200211
101-289-961.000	BANK CHARGES	FIFTH THIRD BANK	FOC BANK FEES FOR MARCH 2024	106.43	24214
Total For Dept 289 FRIEND OF THE COURT				2,552.54	
Dept 294 PROBATE COURT					
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	HEIDI DUNCAN	COURT APPOINTED GAL FOR 2024-017-GA. F	400.00	24151
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	DAVID S. RODLUND	COURT APPOINTED ATTORNEY IN #2024-079-M	130.00	1200400
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	HEIDI DUNCAN	COURT APPOINTED GAL FOR 2011-018-GA. M	175.00	24210
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	MAY OBERFELL & LORBER	COURT APPOINTED GAL FEE IN 24-086-GA.	175.00	24231

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Fund 101 GENERAL FUND					
Dept 294 PROBATE COURT					
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	ELIZABETH MCCREE	COURT APPOINTED L-GAL FEE FOR 2024-052-	175.00	24232
101-294-823.000	INTERPRETER FEES	LANGUAGE LINE SERVICES	COURT INTERPRETER INVOICE FOR MARCH 202	79.35	1200227
Total For Dept 294 PROBATE COURT				1,134.35	
Dept 296 PROSECUTING ATTORNEY					
101-296-728.000	DEPARTMENTAL SUPPLIES	DOUBLEDAY OFFICE PRODUCTS	PROSECUTOR OFFICE SUPPLY ORDER	115.44	1200187
101-296-728.302	DEPARTMENTAL SUPPLIES - VICTIM R	MARIE ANDERSON	REIMBURSEMENT FOR VICTIM CASH CARDS	100.00	24200
101-296-739.000	BOOKS / REFERENCE MATERIALS	ICLE	MI MODEL JURY INSTRUCTIONS	307.50	1200212
101-296-739.000	BOOKS / REFERENCE MATERIALS	WEST GROUP PAYMENT CTR.	LIBRARY PLAN CHARGES	523.68	1200270
101-296-801.000	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING CEN	DRUG SCREENING	74.00	24235
101-296-801.000	PATERNITY EXP. (CHILD SUPPORT)	JEFF SMITH	SERVICE ON GILLIAM, BOYKINS, HOWARD, TYC	58.00	24260
101-296-815.000	WITNESS FEES	WARES WESLEY	WITNESS MILEAGE FEE ON TRAVIS SHELL 24-	7.92	1200279
101-296-815.000	WITNESS FEES/EXPENSES	JEFF SMITH	SERVICE ON FEATHERS, ERICSON, HOWARD	180.00	24190
101-296-815.000	WITNESS FEES	BINNS JACK	WITNESS MILEAGE FEE ON DENNIS LOVE 23-1	9.36	1200304
101-296-815.000	WITNESS FEES	BRIGHTBILL REBECCA	WITNESS MILEAGE FEE ON DENNIS LOVE 23-1	48.24	1200307
101-296-815.000	WITNESS FEES	COOK KEVIN	WITNESS MILEAGE FEE ON DENNIS LOVE 23-1	17.76	1200327
101-296-815.000	WITNESS FEES	CRISWELL NAOMI	WITNESS MILEAGE FEE ON DENNIS LOVE 23-1	6.48	1200330
101-296-815.000	WITNESS FEES	JONES NICOLE	WITNESS MILEAGE FEE ON DENNIS LOVE 23-1	49.68	1200360
101-296-815.000	WITNESS FEES	LAMUNION CARLA	WITNESS MILEAGE FEE ON DENNIS LOVE 23-1	41.76	1200366
101-296-815.000	WITNESS FEES	LOVE HILDA	WITNESS MILEAGE FEE ON DENNIS LOVE 23-1	17.28	1200368
101-296-815.000	WITNESS FEES	MARTIN NAOMI	WITNESS MILEAGE FEE ON DENNIS LOVE 23-1	26.40	1200374
101-296-815.000	WITNESS FEES	PETERS SHERI	WITNESS MILEAGE FEE ON DENNIS LOVE 23-1	41.76	1200392
101-296-815.000	WITNESS FEES	PLANTZ TOM	WITNESS MILEAGE FEE ON DENNIS LOVE 23-1	19.44	1200393
101-296-815.000	WITNESS FEES	QUICK TAMMY	WITNESS MILEAGE FEE ON DENNIS LOVE 23-1	29.04	1200397
101-296-815.000	WITNESS FEES	REESE MORGAN	WITNESS MILEAGE FEE ON DENNIS LOVE 23-1	54.00	1200399
101-296-815.000	WITNESS FEES	VANDYBOGURT AMY	WITNESS MILEAGE FEE ON DENNIS LOVE 23-1	27.84	1200419
101-296-815.000	WITNESS FEES/EXPENSES	JEFF SMITH	SERVICE ON GILLIAM, BOYKINS, HOWARD, TYC	161.60	24260
101-296-816.302	VETERINARY/K-9 COSTS - VICTIM RI	AMANDA SMEGO	REIMBURSEMENT FOR BELLE GROOMING AND FC	107.70	24259
Total For Dept 296 PROSECUTING ATTORNEY				2,024.88	
Dept 301 SHERIFF					
101-301-728.000	DEPARTMENTAL SUPPLIES	W. B. HAYDEN & SONS CO.	STAPLES	9.98	1200278
101-301-730.000	MOTOR FUEL/LUBRICANT - CCSO	J & H OIL COMPANY	FUEL	114.63	24159
101-301-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	5,327.86	24198
101-301-730.000	MOTOR FUEL/LUBRICANT - CCSO	J & H OIL COMPANY	FUEL	38.20	24222
101-301-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	1,164.12	1200246
101-301-812.000	MEDICAL / DRUG / PHYSICALS	MICHIANA DRUG TESTING CEN	PRE-EMPLOYMENT TESTING	148.00	24171
101-301-812.000	MEDICAL / DRUG / PHYSICALS	MARILYN CHRISTENSEN	PRE-EMPLOYMENT PSYCHOLOGICAL ASSESSMENT:	600.00	1200324
101-301-812.000	MEDICAL / DRUG / PHYSICALS	MICHIANA DRUG TESTING CEN	PRE-EMPLOYMENT TESTING	74.00	24235
101-301-819.000	LAUNDRY / DRY CLEANING	ZIKER CLEANERS INC	DRY CLEANING	185.18	24199
101-301-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 03/05/2024 - 04/04/202	720.18	1200420
101-301-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARI	C CARD 03/24	346.32	1200292
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY FORD-MERCURY	VEHICLE MAINT	19.95	1200169
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	CASS AUTO SUPPLY CO, INC.	VEHICLE MAINT	193.27	1200172
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	FIRST CHOICE AUTO	VEHICLE MAINT	555.94	1200198
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	CURTIS ROHDY	VEHICLE MAINT	70.00	1200219
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY	VEHICLE MAINT	1,100.52	1200308
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY FORD-MERCURY	VEHICLE MAINT	566.12	1200309
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	CASS AUTO SUPPLY CO, INC.	VEHICLE MAINT	10.00	1200312
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	FIRST CHOICE AUTO	VEHICLE MAINT	275.04	1200345
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	CURTIS ROHDY	VEHICLE MAINT	484.88	1200359
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	TELE-RAD, INC.	VEHICLE MAINT	105.00	1200412
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	GRAMES TIRE & BATTTERYINC	VEHICLE MAINT	2,055.00	24215

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Fund 101 GENERAL FUND					
Dept 301 SHERIFF					
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	PRECISION AUTO & BODY LLC	CLAIM 2304212 REPAIRS	14,615.11	24248
101-301-967.000	EQUIPMENT < \$20,000	GALLS, AN ARAMARK CO., LLC	BLUE GUN TRAINING GUN	175.57	1200346
101-301-967.000	EQUIPMENT < \$20,000	ANDREW HARTMAN	FIRST AID TOURNIQUETS	369.80	24249
Total For Dept 301 SHERIFF				29,324.67	
Dept 304 LAW & COURTS SECURITY					
101-304-741.000	UNIFORMS	ZIKER CLEANERS INC	DRY CLEANING	119.52	24199
Total For Dept 304 LAW & COURTS SECURITY				119.52	
Dept 316 SECONDARY ROAD PATROL					
101-316-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	488.08	24198
101-316-741.000	UNIFORMS	ZIKER CLEANERS INC	DRY CLEANING	19.92	24199
101-316-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 03/05/2024 - 04/04/202	40.01	1200420
101-316-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY	VEHICLE MAINT	163.47	1200308
Total For Dept 316 SECONDARY ROAD PATROL				711.48	
Dept 331 MARINE LAW ENFORCEMENT					
101-331-865.000	CONFERENCES / MEETINGS / TRAININ	COUNTY OF OTTAWA	MARINE ACADEMY	200.00	1200328
Total For Dept 331 MARINE LAW ENFORCEMENT				200.00	
Dept 345 PUBLIC SAFETY DEPT					
101-345-730.405	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	89.68	24198
101-345-730.407	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	443.09	24198
101-345-850.403	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 03/05/2024 - 04/04/202	40.01	1200420
101-345-850.407	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 03/05/2024 - 04/04/202	40.01	1200420
101-345-865.407	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARIC	CARD 03/24	181.90	1200292
101-345-967.407	EQUIPMENT < \$20,000	SHI INTERNATIONAL CORPORA	CCSO MARCELLUS PC	1,673.86	1200401
Total For Dept 345 PUBLIC SAFETY DEPT				2,468.55	
Dept 351 JAIL OPERATION					
101-351-728.000	DEPARTMENTAL SUPPLIES	DASH	JAIL GLOVES	113.85	1200184
101-351-728.000	DEPARTMENTAL SUPPLIES	DOUBLEDAY OFFICE PRODUCTS	SHERIFF SUPPLIES ORDER	32.64	1200187
101-351-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	587.85	24198
101-351-734.000	CLEANING SUPPLIES	KALAMAZOO SANITARY SUPPLY,	JAIL CLEANING SUPPLIES	2,330.14	24163
101-351-738.000	CLOTHING / BEDDING / TOILETRIES	CHARM-TEX INC	INMATE CLOTHING/BEDDING/TOILTRIES	9.90	24145
101-351-738.000	CLOTHING / BEDDING / TOILETRIES	CHARM-TEX INC	INMATE LAUNDRY/CLOTHING/BEDDING/TOILETF	172.50	24204
101-351-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	261.83	1200246
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 03/17/24 - 03/23/2	5,721.80	24142
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 03/31/24 - 04/06/2	5,957.72	24202
101-351-812.000	MEDICAL / DRUG / PHYSICALS	LAKELAND HOSP AT NILES & S	PRE-EMPLOYMENT PHYSICAL: CARSON, A	89.00	1200225
101-351-812.000	MEDICAL / DRUG / PHYSICALS	MCKESSON MEDICAL-SURGICAL	INMATE MEDICAL	174.12	1200237
101-351-812.000	CONTRACTUAL DOCTOR	ADVANCED CORREC HEALTHCARE	MAY 24 ON SITE MEDICAL SERVICES	23,913.00	24139
101-351-812.000	IN COUNTY INMATE MEDICAL CARE	CORRECTIONAL RECOVERY	INMATE MEDICAL	12,948.98	24147
101-351-812.000	MEDICAL / DRUG / PHYSICALS	MICHIANA DRUG TESTING CENT	PRE-EMPLOYMENT TESTING	37.00	24171
101-351-812.000	MEDICAL / DRUG / PHYSICALS	MCKESSON MEDICAL-SURGICAL	INMATE MEDICAL	61.96	1200378
101-351-812.000	IN COUNTY INMATE MEDICAL CARE	CORRECTIONAL RECOVERY	INMATE MEDICAL	1,870.71	24206
101-351-812.000	MEDICAL / DRUG / PHYSICALS	INDEPENDENT HEALTH SERVICF	INMATE MEDICAL	1,150.39	24220
101-351-819.000	LAUNDRY / DRY CLEANING	KALAMAZOO SANITARY SUPPLY,	JAIL CLEANING SUPPLIES	464.44	24163
101-351-819.000	LAUNDRY / DRY CLEANING	CHARM-TEX INC	INMATE LAUNDRY/CLOTHING/BEDDING/TOILETF	79.80	24204
101-351-865.000	CONFERENCES / MEETINGS / TRAININ	WMCJTC	1ST QRT PA 124 FUND	75.44	1200281
101-351-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARIC	C CARD 03/24	288.15	1200292
101-351-967.000	EQUIPMENT < \$20,000	SPIN TECHS INC	JAIL DRYER REPLACEMENT	10,998.45	1200405

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Fund 101 GENERAL FUND					
Dept 351 JAIL OPERATION					
Total For Dept 351 JAIL OPERATION				67,339.67	
Dept 426 EMERGENCY MGMT / HOMELAND SECURITY					
101-426-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	206.34	24198
101-426-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARIC	CARD 03/24	379.10	1200292
Total For Dept 426 EMERGENCY MGMT / HOMELAND SECURITY				585.44	
Dept 430 ANIMAL CONTROL					
101-430-728.000	DEPARTMENTAL SUPPLIES	CAMDEN TV AND APPLIANCE INC	CLOTHES DRYER	399.99	1200171
101-430-730.000	MOTOR FUEL/LUBRICANT ANIMAL CONT	J & H OIL COMPANY	FUEL	285.41	24159
101-430-730.000	MOTOR FUEL/LUBRICANT ANIMAL CONT	J & H OIL COMPANY	FUEL	430.10	24222
101-430-801.000	PROFESSIONAL/CONTRACTUAL SERVICE	DOWAGIAC ANIMAL HOSPITAL,	SPAY/NEUTER DEPOSIT REIMBURSEMENT, LOHF	14.00	1200189
101-430-801.000	PROFESSIONAL SERVICES	ALYSSA HASKINS	SPAY/NEUTER DEPOSIT REIMBURSEMENT, HASP	14.00	1200299
101-430-801.000	PROFESSIONAL SERVICES	EAST SHORE ANIMAL HOSPITAI	SPAY/NEUTER DEPOSIT REIMBURSEMENT, ELST	14.00	1200338
101-430-801.000	PROFESSIONAL SERVICES	MORGAN	SPAY/NEUTER DEPOSIT REIMBURSEMENT, ROWI	10.00	1200384
101-430-812.000	MEDICAL / DRUG / PHYSICALS	MICHIANA DRUG TESTING CEN	PRE-EMPLOYMENT TESTING	112.00	24171
101-430-812.000	MEDICAL / DRUG / PHYSICALS	MICHIANA DRUG TESTING CEN	PRE-EMPLOYMENT TESTING	37.00	24235
101-430-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 03/05/2024 - 04/04/202	120.03	1200420
101-430-935.000	VEHICLE & EQUIPMENT REPAIRS	CURTIS ROHDY	BRAKES & ROTOS, UNIT 95	308.90	1200359
Total For Dept 430 ANIMAL CONTROL				1,745.43	
Dept 442 DRAIN COMMISSIONER					
101-442-801.000	PROFESSIONAL SERVICES	MISS DIG SYSTEM INC	2024 MEMBERSHIP FEE	8,895.26	1200383
Total For Dept 442 DRAIN COMMISSIONER				8,895.26	
Dept 528 WASTE COLLECTION/DISPOSAL					
101-528-801.000	PROFESSIONAL SERVICES	SQS, INC.	09/06/2023 HHW DAY PESTICIDE	752.07	1200344
Total For Dept 528 WASTE COLLECTION/DISPOSAL				752.07	
Dept 648 MEDICAL EXAMINER					
101-648-820.000	MEDICAL EXAMINER FEES	WMU HOMER STRYKER MD SCHOC	MEDICAL EXAMINER - AUTOPSY 03/2024	5,186.33	1200282
101-648-822.000	AUTOPSIES	WMU HOMER STRYKER MD SCHOC	MEDICAL EXAMINER - AUTOPSY 03/2024	11,730.00	1200282
101-648-860.000	TRAVEL / TRANSPORTATION / MEALS	CONNELLY CHAPEL WAGNER FAM	REMOVAL OF REMAINS 04/2024	1,250.00	24264
Total For Dept 648 MEDICAL EXAMINER				18,166.33	
Dept 649 MENTAL HEALTH					
101-649-836.000	WOODLANDS	WOODLANDS BEHAVIORAL HEAL	3RD QTR FY2024 APPROPRIATION	30,500.00	24266
Total For Dept 649 MENTAL HEALTH				30,500.00	
Dept 682 VETERANS' COUNSELOR					
101-682-835.301	DENTAL GRANT - DALY	VAN BUREN/CASS DISTRICT DE	GRANT - DENTAL - DALY M	24.00	1200276
101-682-860.301	GRANT - GROTH, BURTON SILVER	CASS COUNTY PUBLIC TRANSP	GRANT - GROTH, BURTON, SILVER	926.25	24143
Total For Dept 682 VETERANS' COUNSELOR				950.25	
Dept 701 PLANNING COMMISSION					
101-701-712.000	PER DIEMS	JAYNE BAILEY	PLANNING COMMISSIONER PER DIEM/TRAVEL	34.00	1200163
101-701-712.000	PER DIEMS	RICHARD PALMISANO	PER DIEM/MILEAGE - PLANNING COMMISSION	34.00	1200256
101-701-712.000	PER DIEMS	DAN STUTSMAN	PER DIEM/TRAVEL - PLANNING COMMISSION	34.00	24191
101-701-860.000	TRAVEL / TRANSPORTATION / MEALS	RICHARD PALMISANO	PER DIEM/MILEAGE - PLANNING COMMISSION	7.34	1200256
101-701-860.000	TRAVEL / TRANSPORTATION / MEALS	DAN STUTSMAN	PER DIEM/TRAVEL - PLANNING COMMISSION	15.72	24191
Total For Dept 701 PLANNING COMMISSION				125.06	
Dept 751 PARKS & RECREATION					
101-751-712.000	PER DIEMS	JAYNE BAILEY	PER DIEM/TRAVEL - PARKS	34.00	1200163

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Fund 101 GENERAL FUND					
Dept 751 PARKS & RECREATION					
101-751-712.000	PER DIEMS - PARKS	ANN FILE	PER DIEM/MILEAGE - PLANNING COMMISSION	68.00	1200197
101-751-712.000	PER DIEMS	LYNDON PARRISH	PER DIEM/TRAVEL - PARKS BOARD	34.00	24177
101-751-712.000	PER DIEMS	ROBERT PARRISH	PER DIEM/TRAVEL - PARKS BOARD	34.00	24178
101-751-728.000	DEPARTMENTAL SUPPLIES	MENARDS - ELKHART	SUPPLIES	71.24	1200238
101-751-728.000	DEPARTMENTAL SUPPLIES	W. B. HAYDEN & SONS CO.	SUPPLIES	42.97	1200278
101-751-728.000	DEPARTMENTAL SUPPLIES	W. B. HAYDEN & SONS CO.	SUPPLIES	35.97	1200424
101-751-730.000	MOTOR FUEL/LUBRICANT PARKS - PAR	J & H OIL COMPANY	FUEL	87.80	24159
101-751-730.000	MOTOR FUEL / LUBRICANTS	CASS AUTO SUPPLY CO, INC.	MAINTENANCE REPAIRS	44.78	1200312
101-751-801.000	PROFESSIONAL SERVICES	GARRETT LABORATORIES INC	WATER TESTS	99.54	1200202
101-751-801.000	PROFESSIONAL SERVICES	RICHMOND SANITARY SERVICE	VAULT PUMP	340.00	1200361
101-751-860.000	TRAVEL / TRANSPORTATION / MEALS	ANN FILE	PER DIEM/MILEAGE - PLANNING COMMISSION	17.22	1200197
101-751-860.000	TRAVEL / TRANSPORTATION / MEALS	LYNDON PARRISH	PER DIEM/TRAVEL - PARKS BOARD	5.23	24177
101-751-860.000	TRAVEL / TRANSPORTATION / MEALS	ROBERT PARRISH	PER DIEM/TRAVEL - PARKS BOARD	12.33	24178
101-751-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY FORD-MERCURY	OIL CHANGE	130.80	1200309
101-751-935.000	VEHICLE & EQUIPMENT REPAIRS	CASS OUTDOOR POWER EQUIP,	MAINTENANCE REPAIRS	17.48	1200320
101-751-936.000	BUILDING & GROUNDS REPAIRS	CASS COUNTY ROAD COMMISSIO	REPAIRS DRIVEWAY	225.89	1200175
Total For Dept 751 PARKS & RECREATION				1,301.25	
Total For Fund 101 GENERAL FUND				446,915.77	
Fund 213 ANIMAL CONTROL DONATION FUND					
Dept 430 ANIMAL CONTROL					
213-430-801.000	PROFESSIONAL SERVICES	BERGMAN SMALL ANIMAL PC	SPAY/NEUTER ASSISTANCE, SHELTER ANIMAL	50.00	1200165
213-430-801.000	PROFESSIONAL SERVICES	FEDORE LARGE ANIMAL VETERI	SPAY/NEUTER ASSISTANCE, MITCHELL	40.00	1200196
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIETY	SPAY/NEUTER ASSISTANCE, LOVELL	50.00	1200222
213-430-801.000	PROFESSIONAL SERVICES	MICHIGAN MIXED ANIMAL VET	SPAY/NEUTER ASSISTANCE, ANTHONY	160.00	1200241
213-430-801.000	PROFESSIONAL SERVICES	TOWN & COUNTRY VETERINARY	SPAY/NEUTER ASSISTANCE, GRAVIT	40.00	1200273
213-430-801.000	PROFESSIONAL SERVICES	MICHIGAN MIXED ANIMAL VET	SPAY/NEUTER ASSISTANCE, MCCANN	120.00	1200380
213-430-816.000	VETERINARY / K-9 COSTS	BERGMAN SMALL ANIMAL PC	SPAY/NEUTER ASSISTANCE, SHELTER ANIMAL	1,170.20	1200165
Total For Dept 430 ANIMAL CONTROL				1,630.20	
Total For Fund 213 ANIMAL CONTROL DONATION FUND				1,630.20	
Fund 216 DRUG COURT GRANTS FUND					
Dept 276 COURT GRANTS					
216-276-728.317	DEPARTMENTAL SUPPLIES	REDWOOD TOXICOLOGY	DRUG TEST	359.10	24251
216-276-801.203	PROFESSIONAL SERVICES - OJP	ALL RISE FOR JUSTICE	OJP-RISE CONFERENCE	895.00	1200157
216-276-801.203	PROFESSIONAL SERVICES - OJP	PRESTON COLLETT	PROBLEM SOLVING COURT (3/21/2024-4/3/2	300.00	24146
216-276-801.203	PROFESSIONAL SERVICES - OJP	MONIQUE DORTCH	PROBLEM SOLVING COURT (3/21/2024-4/3/2	150.00	24149
216-276-801.203	PROFESSIONAL SERVICES - OJP	BARBARA M. HOWES	PROBLEM SOLVING COURT (3/21/2024-4/3/2	1,118.00	24157
216-276-801.203	PROFESSIONAL SERVICES - OJP	CHRISTY LAPORTE	PROBLEM SOLVING COURT (3/21/2024-4/3/2	50.00	24164
216-276-801.203	PROFESSIONAL SERVICES - OJP	GRACE MULLER	PROBLEM SOLVING COURT (3/21/2024-4/3/2	273.00	24175
216-276-801.203	PROFESSIONAL SERVICES - OJP	KIMBERLY PEET	PROBLEM SOLVING COURT (3/21/2024-4/3/2	180.00	24179
216-276-801.203	PROFESSIONAL SERVICES - OJP	WENDI PRATER	PROBLEM SOLVING COURT (3/21/2024-4/3/2	49.14	24182
216-276-801.203	PROFESSIONAL SERVICES - OJP	TARA SMITH THERAPY SERVICE	PROBLEM SOLVING COURT (4/4/2024-4/17/2	1,050.00	1200411
216-276-801.203	PROFESSIONAL SERVICES - OJP	PRESTON COLLETT	PROBLEM SOLVING COURT (4/4/2024-4/17/2	556.25	24205
216-276-801.203	PROFESSIONAL SERVICES - OJP	MONIQUE DORTCH	PROBLEM SOLVING COURT (4/4/2024-4/17/2	595.00	24208
216-276-801.203	PROFESSIONAL SERVICES - OJP	MANDY GRUBB	PROBLEM SOLVING COURT (4/4/2024-4/17/2	144.00	24216
216-276-801.203	PROFESSIONAL SERVICES - OJP	BARBARA M. HOWES	PROBLEM SOLVING COURT (4/4/2024-4/17/2	1,040.00	24218
216-276-801.203	PROFESSIONAL SERVICES - OJP	CHRISTY LAPORTE	PROBLEM SOLVING COURT (4/4/2024-4/17/2	976.50	24227
216-276-801.203	PROFESSIONAL SERVICES - OJP	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (4/4/2024-4/17/2	365.00	24233
216-276-801.203	PROFESSIONAL SERVICES - OJP	CARLA LOWE	PROBLEM SOLVING COURT (03/21/2024-04/C	300.00	24238
216-276-801.203	PROFESSIONAL SERVICES - OJP	THOMAS MONDSCHHEIN	PROBLEM SOLVING COURT (4/4/2024-4/17/2	681.60	24240

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 216 DRUG COURT GRANTS FUND					
Dept 276 COURT GRANTS					
216-276-801.203	PROFESSIONAL SERVICES - OJP	TIFFANY MONDSCHNEIN	PROBLEM SOLVING COURT (4/4/2024-4/17/2	1,675.47	24241
216-276-801.203	PROFESSIONAL SERVICES - OJP	GRACE MULLER	PROBLEM SOLVING COURT (4/4/2024-4/17/2	494.00	24242
216-276-801.203	PROFESSIONAL SERVICES - OJP	KIMBERLY PEET	PROBLEM SOLVING COURT (4/4/2024-4/17/2	1,282.50	24244
216-276-801.203	PROFESSIONAL SERVICES - OJP	JOHN PILLOW	PROBLEM SOLVING COURT (4/4/2024-4/17/2	1,984.31	24245
216-276-801.203	PROFESSIONAL SERVICES - OJP	WENDI PRATER	PROBLEM SOLVING COURT (4/4/2024-4/17/2	552.00	24247
216-276-801.203	PROFESSIONAL SERVICES - OJP	TASIA ROBERTS	PROBLEM SOLVING COURT (4/4/2024-4/17/2	588.00	24253
216-276-801.203	PROFESSIONAL SERVICES - OJP	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (4/4/2024-4/17/2	140.00	24255
216-276-801.203	PROFESSIONAL SERVICES - OJP	JESSEE SCHOETZOW	PROBLEM SOLVING COURT (4/4/2024-4/17/2	585.71	24256
216-276-801.203	PROFESSIONAL SERVICES - OJP	BRADLEY WEST	PROBLEM SOLVING COURT (4/4/2024-4/17/2	691.47	24265
216-276-801.317	PROFESSIONAL SERVICES	HOUSE ARREST SERVICES, INC	PROBLEM SOLVING COURT (HOUSE ARREST SE	362.75	1200208
216-276-801.317	PROFESSIONAL SERVICES	TARA SMITH THERAPY SERVICE	PROBLEM SOLVING COURT (SUD THERAPY-MHC	300.00	1200267
216-276-801.317	PROFESSIONAL SERVICES	HEATHER BANGTSON	PROBLEM SOLVING COURT (3/21/2024-4/3/2	4.50	24141
216-276-801.317	PROFESSIONAL SERVICES	PRESTON COLLETT	PROBLEM SOLVING COURT (3/21/2024-4/3/2	575.00	24146
216-276-801.317	PROFESSIONAL SERVICES	MONIQUE DORTCH	PROBLEM SOLVING COURT (3/21/2024-4/3/2	810.00	24149
216-276-801.317	PROFESSIONAL SERVICES	CHRISTY LAPORTE	PROBLEM SOLVING COURT (3/21/2024-4/3/2	493.00	24164
216-276-801.317	PROFESSIONAL SERVICES	TIFFANY MONDSCHNEIN	PROBLEM SOLVING COURT (3/21/2024-4/3/2	646.84	24174
216-276-801.317	PROFESSIONAL SERVICES	GRACE MULLER	PROBLEM SOLVING COURT (3/21/2024-4/3/2	966.00	24175
216-276-801.317	PROFESSIONAL SERVICES	KIMBERLY PEET	PROBLEM SOLVING COURT (3/21/2024-4/3/2	225.00	24179
216-276-801.317	PROFESSIONAL SERVICES	JOHN PILLOW	PROBLEM SOLVING COURT (3/21/2024-4/3/2	319.76	24180
216-276-801.317	PROFESSIONAL SERVICES	WENDI PRATER	PROBLEM SOLVING COURT (3/21/2024-4/3/2	82.20	24182
216-276-801.317	PROFESSIONAL SERVICES	HEATHER BANGTSON	PROBLEM SOLVING COURT (4/4/2024-4/17/2	22.50	24201
216-276-801.317	PROFESSIONAL SERVICES	MONIQUE DORTCH	PROBLEM SOLVING COURT (4/4/2024-4/17/2	120.00	24208
216-276-801.317	PROFESSIONAL SERVICES	TIFFANY MONDSCHNEIN	PROBLEM SOLVING COURT (4/4/2024-4/17/2	89.50	24241
216-276-801.317	PROFESSIONAL SERVICES	GRACE MULLER	PROBLEM SOLVING COURT (4/4/2024-4/17/2	945.00	24242
Total For Dept 276 COURT GRANTS				23,038.10	
Total For Fund 216 DRUG COURT GRANTS FUND				23,038.10	
Fund 244 ECONOMIC DEVELOPMENT FUND					
Dept 728 ECONOMIC DEVELOPMENT					
244-728-880.000	PROMOTION / MARKETING	MARKET VAN BUREN	MAR 24 ECONOMIC DEVELOPMENT SERVICES	9,583.34	24230
Total For Dept 728 ECONOMIC DEVELOPMENT				9,583.34	
Total For Fund 244 ECONOMIC DEVELOPMENT FUND				9,583.34	
Fund 256 REGISTER OF DEEDS AUTOMATION FUND					
Dept 215 CLERK/ROD					
256-215-855.000	SOFTWARE SUBSCRIPTIONS	TYLER TECHNOLOGIES	SOFTWARE SUPPORT EAGLE RECORDER AND E F	29,243.55	1200416
Total For Dept 215 CLERK/ROD				29,243.55	
Total For Fund 256 REGISTER OF DEEDS AUTOMATION FUND				29,243.55	
Fund 260 INDIGENT DEFENSE FUND					
Dept 228 INFORMATION TECHNOLOGY					
260-228-728.000	DEPARTMENTAL SUPPLIES	JUSTICE WORKS	TRACKING SOFTWARE MARCH	60.00	24161
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	CONTRACT ATTORNEY 3/24 - 4/5/24	4,487.00	24150
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	CONTRACT ATTORNEY	6,381.91	24154
260-228-805.000	LEGAL SERVICES	NICHOLAS HOGUE	CONTRACT ATTORNEY 3/22 - 4/5/2024	3,086.48	24156
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	CONTRACT ATTORNEY 3/24 - 4/5/2024	4,574.30	24162
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	CONTRACT ATTORNEY 4/8 - 4/22	8,485.00	24209
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	CONTRACT ATTORNEY INVOICE 4.22.24	5,817.45	24213
260-228-805.000	LEGAL SERVICES	NICHOLAS HOGUE	CONTRACT ATTORNEY INVOICE 4.22.24	6,027.44	24217
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	CONTRACT ATTORNEY 4/6 - 4/20/24	7,011.34	24224

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 260 INDIGENT DEFENSE FUND					
Dept 228 INFORMATION TECHNOLOGY					
260-228-830.000	LIABILITY INSURANCE	HUB INTERNATIONALMIDWEST IMIDC -	PROFESSIONAL LIABILITY INSURANCE	3,162.00	1200354
Total For Dept 228 INFORMATION TECHNOLOGY				49,092.92	
Total For Fund 260 INDIGENT DEFENSE FUND				49,092.92	
Fund 261 911 SERVICE FUND					
Dept 325 COMMUNICATIONS / DISPATCH					
261-325-825.000	CLEANING SERVICES	THE CLEANEST CO LLC	APR 2024 CONTRACTUAL CLEANING - COUNTY	478.00	24192
261-325-850.000	TELEPHONE / INTERNET	LANGUAGE LINE SERVICES	INTERPRETOR FEES 03/2024	131.35	1200367
261-325-850.000	TELEPHONE / INTERNET	TELEGRATION	LONG DISTANCE - 800 NUMBER	51.43	24261
261-325-855.000	SOFTWARE SUBSCRIPTIONS	FRONTLINE PUBLIC SAFETY SC	SOFTWARE RENEWAL 2024	1,736.44	1200201
261-325-920.000	ELECTRICITY	MIDWEST ENERGY COOPERATIVE	DISPATCH RADIO TOWER 02/22/24 - 03/22/24	245.35	24170
261-325-922.000	WATER / SEWER	CASSOPOLIS VILLAGE TREASUF	WATER/SEWER 02/15/2024 - 03/14/2024	179.47	1200178
261-325-922.000	WATER / SEWER	CASSOPOLIS VILLAGE TREASUF	WATER/SEWER 03/14/2024 - 04/15/2024	289.23	1200322
261-325-940.000	EQUIPMENT RENTAL	PRIORITY DISPATCH	PRIORITY DISPATCH SYSTEM RENEWAL04/15/24	4,200.00	1200254
261-325-967.000	EQUIPMENT < \$20,000	COMMUNICATIONS VENTURE CO	MEVO ANYWHERE KIT W/2 PHONES ANNUAL SEF	1,265.09	24158
Total For Dept 325 COMMUNICATIONS / DISPATCH				8,576.36	
Total For Fund 261 911 SERVICE FUND				8,576.36	
Fund 265 DRUG LAW ENFORCEMENT FUND					
Dept 301 SHERIFF					
265-301-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	228.04	24198
265-301-824.000	CCDET DOWAGIAC CONTRACTED	CITY OF DOWAGIAC	CCDET 1ST QTR 2024	76.54	1200325
265-301-830.000	LIABILITY INSURANCE	CITY OF DOWAGIAC	CCDET 1ST QTR 2024	2,215.56	1200325
265-301-850.000	TELEPHONE / INTERNET	TRANSUNION RISK & ALT. DA	TLOXP 03/2024	223.80	1200274
265-301-850.000	TELEPHONE / INTERNET	CITY OF DOWAGIAC	CCDET 1ST QTR 2024	1,540.82	1200325
265-301-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 03/05/2024 - 04/04/2024	40.01	1200420
265-301-850.000	TELEPHONE / INTERNET	TELEGRATION	LONG DISTANCE - 800 NUMBER	51.43	24261
265-301-921.000	NATURAL GAS	SEMCO ENERGY GAS COMPANY	MAR 2024	263.98	24138
265-301-924.000	PEST CONTROL	ROSE PEST SOLUTIONS	PARK PLACE PEST CONTROL	100.00	24254
265-301-942.000	BUILDING RENTAL	BIG C LUMBER INC	CCDET RENT 04/01/2024 - 09/30/2024	25,916.00	1200303
Total For Dept 301 SHERIFF				30,656.18	
Total For Fund 265 DRUG LAW ENFORCEMENT FUND				30,656.18	
Fund 266 LAW ENFORCEMENT FUND					
Dept 301 SHERIFF					
266-301-730.411	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	612.95	24198
266-301-816.411	VETERINARY / K-9 COSTS	HUNTINGTON COMMERCIAL CAR	C CARD 03/24	39.93	1200292
266-301-865.411	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CAR	C CARD 03/24	654.63	1200292
266-301-960.410	MISCELLANEOUS EXPENSE	MACP	2024 SMMART HONOR GUARD TRAINING - JACF	2,775.00	1200229
Total For Dept 301 SHERIFF				4,082.51	
Total For Fund 266 LAW ENFORCEMENT FUND				4,082.51	
Fund 269 LAW LIBRARY FUND					
Dept 292 LAW LIBRARY					
269-292-728.000	DEPARTMENTAL SUPPLIES	WEST GROUP PAYMENT CTR.	LAW LIBRARY PRINT MATERIALS INVOICE FOF	319.14	1200270
269-292-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	WEST GROUP PAYMENT CTR.	WESTLAW ONLINE CONTRACT FEE FOR MARCH 24	920.71	1200270
Total For Dept 292 LAW LIBRARY				1,239.85	
Total For Fund 269 LAW LIBRARY FUND				1,239.85	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 270 HISTORICAL COMMISSION FUND					
Dept 803 HISTORICAL COMMISSION					
270-803-712.000	PER DIEMS	DIANNA MCGREW	PER DIEMS/TRAVEL HISTORICAL COMMISSION	34.00	24168
270-803-860.000	TRAVEL / TRANSPORTATION / MEALS	DIANNA MCGREW	PER DIEMS/TRAVEL HISTORICAL COMMISSION	4.07	24168
270-803-960.000	EXPENDITURES	MIDWEST ENERGY COOPERATIVE	DUPLICATE PAYMENT LAST MONTH	603.13	24170
270-803-960.000	EXPENDITURES	MIDWEST ENERGY COOPERATIVE	03/15/2024-04/15/2024	(459.43)	24234
Total For Dept 803 HISTORICAL COMMISSION				181.77	
Total For Fund 270 HISTORICAL COMMISSION FUND				181.77	
Fund 272 COMMUNITY CORRECTIONS FUND					
Dept 362 JAIL TRAINING					
272-362-801.000	PROFESSIONAL SERVICES	HOUSE ARREST SERVICES, INC	SCRAM/GPS TRACK/SOBERLINK	387.75	1200352
272-362-801.000	PROFESSIONAL SERVICES	TARA SMITH THERAPY SERVICE	JAIL MRT 3/2024	450.00	1200411
Total For Dept 362 JAIL TRAINING				837.75	
Total For Fund 272 COMMUNITY CORRECTIONS FUND				837.75	
Fund 275 SHERIFF JUSTICE TRAINING FUND					
Dept 301 SHERIFF					
275-301-960.000	MISCELLANEOUS EXPENSE	WMCJTC	DEWOLF FTO BASIC TRAINING - MEYER	200.00	1200281
Total For Dept 301 SHERIFF				200.00	
Total For Fund 275 SHERIFF JUSTICE TRAINING FUND				200.00	
Fund 282 CARES ACT FUND					
Dept 191 ACCOUNTING DEPT					
282-191-972.001	CAPITAL OUTLAY - HISTORIC COURTH	ELITE COMPANIES, LLC	HISTORIC COURTHOUSE - WORK THROUGH 03/3	227,889.57	24152
282-191-972.001	CAPITAL OUTLAY - HISTORIC COURTH	PLAZACORP REALTY ADVISORS	DRAW 16 HISTORIC COURTHOUSE	22,863.82	24181
282-191-972.001	CAPITAL OUTLAY - HISTORIC COURTH	INTERSECT STUDIO LLC	HISTORIC COURTHOUSE WORK	19,297.03	24221
282-191-972.003	CAPITAL OUTLAY - MAPPING FOR BRO	DCS TECHNOLOGY DESIGN LLC	INTERNET MAPPING FINAL INVOICE	5,865.66	24148
Total For Dept 191 ACCOUNTING DEPT				275,916.08	
Total For Fund 282 CARES ACT FUND				275,916.08	
Fund 290 SOCIAL WELFARE FUND					
Dept 670 DHS SOCIAL SERVICES					
290-670-712.000	PER DIEMS	JEFF CARMEN	PER DIEM/TRAVEL - MCF/DHHS BOARD	102.00	1200216
290-670-712.000	PER DIEMS	VICKIE VAUGHN	PER DIEM/TRAVEL - MCF/DHS	102.00	24193
290-670-712.000	PER DIEMS	JEFF CARMEN	PER DIEM/TRAVEL - MCF/DHHS BOARD	34.00	1200357
290-670-712.000	PER DIEMS	VICKIE VAUGHN	PER DIEM/TRAVEL - MCF/DHS	34.00	24263
290-670-860.000	TRAVEL / TRANSPORTATION / MEALS	JEFF CARMEN	PER DIEM/TRAVEL - MCF/DHHS BOARD	48.24	1200216
290-670-860.000	TRAVEL / TRANSPORTATION / MEALS	VICKIE VAUGHN	PER DIEM/TRAVEL - MCF/DHS	20.10	24193
290-670-860.000	TRAVEL / TRANSPORTATION / MEALS	JEFF CARMEN	PER DIEM/TRAVEL - MCF/DHHS BOARD	16.08	1200357
290-670-860.000	TRAVEL / TRANSPORTATION / MEALS	VICKIE VAUGHN	PER DIEM/TRAVEL - MCF/DHS	6.70	24263
Total For Dept 670 DHS SOCIAL SERVICES				363.12	
Total For Fund 290 SOCIAL WELFARE FUND				363.12	
Fund 292 CHILD CARE FUND					
Dept 662 CHILD CARE - FAMILY COURT					
292-662-801.703	BASIC GRANT - COUNSELING	BATTLE CREEK COUNSELING A&S	PSYCHOLOGICAL EVALUATION-RIMPSON	500.00	1200164
292-662-801.703	BASIC GRANT - COUNSELING	BATTLE CREEK COUNSELING A&S	PSYCHOLOGICAL EVALUATION	500.00	1200300
292-662-801.703	BASIC GRANT - COUNSELING	KARA COX	COUNSELING	500.00	24207
292-662-801.704	INSTITUTIONAL CARE	BERRIEN COUNTY TRIAL COURT	INSTITUTIONAL CARE	1,120.00	1200302
292-662-837.000	CASA	CASS COUNTY CASA	CASA	25,000.00	1200311

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 292 CHILD CARE FUND					
Dept 662 CHILD CARE - FAMILY COURT					
Total For Dept 662 CHILD CARE - FAMILY COURT				27,620.00	
Total For Fund 292 CHILD CARE FUND				27,620.00	
Fund 297 DHS CHILD CARE FUND					
Dept 663 CHILD CARE - DHS					
297-663-801.707	PARENT AIDE	ROXANN RICE	CASS COUNTY CASE AIDE 03/18/2024-03/31/	1,092.00	24185
297-663-801.707	PARENT AIDE	ROXANN RICE	CASS COUNTY CASE AIDE 04/01/2024-04/14/	777.00	24252
Total For Dept 663 CHILD CARE - DHS				1,869.00	
Total For Fund 297 DHS CHILD CARE FUND				1,869.00	
Fund 445 PUBLIC IMPROVEMENT FUND					
Dept 900 CAPITAL OUTLAY					
445-900-972.000	CAPITAL OUTLAY	DCS TECHNOLOGY DESIGN LLC	INTERNET MAPPING - FINAL PAYMENT	13,333.34	24148
445-900-972.219	CAPITAL OUTLAY - USDA COMMUNITY	ELITE COMPANIES, LLC	HISTORIC COURTHOUSE - WORK THROUGH 03/31/24	637,140.11	24152
Total For Dept 900 CAPITAL OUTLAY				650,473.45	
Total For Fund 445 PUBLIC IMPROVEMENT FUND				650,473.45	
Fund 510 LAND BANK AUTHORITY FUND					
Dept 690 CASS COUNTY - PART H PROGRAM					
510-690-865.000	CONFERENCES / MEETINGS / TRAINING	HUNTINGTON COMMERCIAL CARIMAR	2024 CREDIT CARD CHARGES	96.05	1200211
Total For Dept 690 CASS COUNTY - PART H PROGRAM				96.05	
Total For Fund 510 LAND BANK AUTHORITY FUND				96.05	
Fund 595 JAIL COMMISSARY FUND					
Dept 351 JAIL OPERATION					
595-351-728.000	COMMISSARY SUPPLIES - PHONE	CENTRIC GROUP LLC	INMATE CALLING 03/01/24 - 03/29/24	1,469.59	1200213
595-351-728.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES WEEK OF 03/17/24	2,125.08	24142
595-351-728.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY WEEK OF 03/31/24 - 04/04/24	2,467.97	24202
Total For Dept 351 JAIL OPERATION				6,062.64	
Total For Fund 595 JAIL COMMISSARY FUND				6,062.64	
Fund 616 TAX REVOLVING CONTROL FUND					
Dept 000 GENERAL					
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	COREY KOVATCH	ASSESSOR ADJUSTMENT 14-110-014-240-10	3,523.55	1200181
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	JAY HOSTERMAN	ASSESSOR ADJUSTMENT 14-120-034-016-02	2,646.64	1200215
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	THOMAS DELANO	ASSESSOR ADJUSTMENT 14-120-245-001-08	11.69	1200268
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	BERRIEN COUNTY RESA	2023 DELINQUENT TAX PAYOUT	(557.97)	1200301
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	BRANDYWINE PUBLIC SCHOOLS	2023 DELINQUENT TAX PAYOUT	(5,248.63)	1200305
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	BRIAN OR MELISSA MCNARY	ASSESSOR ADJ 14-130-030-057-01	7,240.46	1200306
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	CALVIN TWP. TREASURER	2023 DELINQUENT TAX PAYOUT	(83.61)	1200310
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	CASS COUNTY MEDICAL CARE CENTER	2023 DELINQUENT TAX PAYOUT	(47.41)	1200315
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	CASS DISTRICT LIBRARY	2023 DELINQUENT TAX PAYOUT	239.68	1200319
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	CASSOPOLIS PUBLIC SCHOOLS	2023 DELINQUENT TAX PAYOUT	(18,163.99)	1200321
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	CONSTANTINE PUBLIC SCHOOLS	2023 DELINQUENT TAX PAYOUT	718.78	1200326
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	DECATUR PUBLIC SCHOOLS	2023 DELINQUENT TAX PAYOUT	(1,211.07)	1200332
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	DOWAGIAC CITY TREASURER	2023 DELINQUENT TAX PAYOUT	(9,005.47)	1200334
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	DOWAGIAC DISTRICT LIBRARY	2023 DELINQUENT TAX PAYOUT	(172.83)	1200335
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	DOWAGIAC DISTRICT LIBRARY	2023 DELINQUENT TAX PAYOUT	(244.51)	1200336
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	EDWARDSBURG PUBLIC SCHOOLS	2023 DELINQUENT TAX PAYOUT	(10,656.78)	1200340

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Fund 616 TAX REVOLVING CONTROL FUND					
Dept 000 GENERAL					
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS HERITAGE SW INTERMEDIATE	2023	DELINQUENT TAX PAYOUT	(1,090.41)	1200350
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS HOWARD TOWNSHIP TREASURER	2023	DELINQUENT TAX PAYOUT	(408.31)	1200353
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS JEFFERSON TWP. TREASURER	2023	DELINQUENT TAX PAYOUT	(426.49)	1200358
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS LAGRANGE TWP. TREASURER	2023	DELINQUENT TAX PAYOUT	(46.96)	1200365
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS MARCELLUS PUBLIC SCHOOLS	2023	DELINQUENT TAX PAYOUT	(6,754.75)	1200370
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS MARCELLUS TWP. TREASURER	2023	DELINQUENT TAX PAYOUT	(1,476.28)	1200371
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS MARCELLUS VILLAGE TREASURER	2023	DELINQUENT TAX PAYOUT	(7,720.79)	1200372
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS MASON TWP. TREASURER	2023	DELINQUENT TAX PAYOUT	2,045.06	1200376
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS MILTON TWP. TREASURER	2023	DELINQUENT TAX PAYOUT	(52.49)	1200382
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS NEWBERG TWP. TREASURER	2023	DELINQUENT TAX PAYOUT	(18.46)	1200386
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS NILES COMMUNITY SCHOOLS	2023	DELINQUENT TAX PAYOUT	(12,029.84)	1200387
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS POKAGON TWP. TREASURER	2023	DELINQUENT TAX PAYOUT	(443.87)	1200395
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS PORTER TWP. TREASURER	2023	DELINQUENT TAX PAYOUT	(212.65)	1200396
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS SILVER CREEK TWP. TREASURER	2023	DELINQUENT TAX PAYOUT	(619.48)	1200403
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS SOUTHWESTERN MICHIGAN COLI	2023	DELINQUENT TAX PAYOUT	(229.57)	1200404
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS ST. JOSEPH CO. BD. OF EDUC	2023	DELINQUENT TAX PAYOUT	2,507.76	1200406
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS STATE OF MICHIGAN	2023	S.E.T. DELINQUENT TAX PAYOUT	1,219.77	1200409
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS THREE RIVERS PUBLIC SCHOOLS	2023	DELINQUENT TAX PAYOUT	(327.00)	1200414
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS VOLINIA TWP TREASURER	2023	DELINQUENT TAX PAYOUT	(68.00)	1200423
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS WAYNE TOWNSHIP TREASURER	2023	DELINQUENT TAX PAYOUT	(24.96)	1200426
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS WHITE PIGEON PUBLIC SCHOOLS	2023	DELINQUENT TAX PAYOUT	(6,953.65)	1200427
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS DOWAGIAC UNION SCHOOL	2023	DELINQUENT TAX PAYOUT	(47,139.82)	1200430
Total For Dept 000 GENERAL				(111,282.66)	
Dept 254 DELINQUENT TAX PROPERTY SALES					
616-254-801.020	20 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTE	RECORD CERTIFICATE OF REDEMPTIONS	30.00	1200173
616-254-801.021	21 TAX YR SALE EXPENDITURES	AUTOMATED BUSINESS EQUIPM	SERVICE CONTRACT - CURRENCY COUNTER	450.00	1200162
616-254-801.021	21 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTE	RECORD CERTIFICATE OF REDEMPTIONS	1,890.00	1200173
616-254-801.021	21 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTE	DEED RECORDINGS - 2021 TAX FORECLOSURE	840.00	1200174
616-254-801.021	21 TAX YR SALE EXPENDITURES	TITLE CHECK, LLC	APRIL -PARCEL ADMIN FEES -2021 FORFEIT	2,377.92	1200415
616-254-801.021	21 TAX YR SALE EXPENDITURES	KREIS, ENDERLE, HUDGINS & SIMS/LOVIE	- FOIA REQUEST	160.00	24226
616-254-801.022	22 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTE	RECORD CERTIFICATE OF REDEMPTIONS	2,010.00	1200173
Total For Dept 254 DELINQUENT TAX PROPERTY SALES				7,757.92	
Total For Fund 616 TAX REVOLVING CONTROL FUND				(103,524.74)	
Fund 633 TAX REVOLVING - 2023					
Dept 000 GENERAL					
633-000-226.000	DUE TO OTHER UNITS HOMESTEAD DEN	BRANDYWINE PUBLIC SCHOOLS 2023	HOMESTEAD DENIAL SCHOOL TAX - PAYC	4,878.58	1200166
633-000-226.000	DUE TO OTHER UNITS HOMESTEAD DEN	CASSOPOLIS PUBLIC SCHOOLS 2023	HOMESTEAD DENIAL SCHOOL TAX - PAYC	8,457.28	1200177
633-000-226.000	DUE TO OTHER UNITS HOMESTEAD DEN	CONSTANTINE PUBLIC SCHOOLS 2023	HOMESTEAD DENIAL SCHOOL TAX - PAYC	12,086.08	1200180
633-000-226.000	DUE TO OTHER UNITS HOMESTEAD DEN	DOWAGIAC UNION SCHOOL 2023	HOMESTEAD DENIAL SCHOOL TAX - PAYC	20,254.42	1200191
633-000-226.000	DUE TO OTHER UNITS HOMESTEAD DEN	EDWARDSBURG PUBLIC SCHOOLS 2023	HOMESTEAD DENIAL SCHOOL TAX - PAYC	19,685.69	1200193
633-000-226.000	DUE TO OTHER UNITS HOMESTEAD DEN	MARCELLUS PUBLIC SCHOOLS 2023	HOMESTEAD DENIAL SCHOOL TAX - PAYC	5,182.91	1200231
633-000-226.000	DUE TO OTHER UNITS HOMESTEAD DEN	NILES COMMUNITY SCHOOLS 2023	HOMESTEAD DENIAL SCHOOL TAX - PAYC	12,888.43	1200245
633-000-226.000	DUE TO OTHER UNITS HOMESTEAD DEN	WHITE PIGEON PUBLIC SCHOOLS 2023	HOMESTEAD DENIAL SCHOOL TAX - PAYC	8,880.96	1200280
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	CALVIN TWP. TREASURER 2023	HOMESTEAD DENIAL ROLLED DLQ - PAYC	186.42	1200170
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	DOWAGIAC CITY TREASURER 2023	HOMESTEAD DENIAL ROLLED DLQ - PAYC	488.32	1200190
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	HOWARD TOWNSHIP TREASURER 2023	HOMESTEAD DENIAL ROLLED DLQ - PAYC	1,037.35	1200210
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	JEFFERSON TWP. TREASURER 2023	HOMESTEAD DENIAL ROLLED DLQ - PAYC	477.96	1200217
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	LAGRANGE TWP. TREASURER 2023	HOMESTEAD DENIAL ROLLED DLQ - PAYC	328.00	1200224
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	MARCELLUS TWP. TREASURER 2023	HOMESTEAD DENIAL ROLLED DLQ - PAYC	278.53	1200232
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	MILTON TWP. TREASURER 2023	HOMESTEAD DENIAL ROLLED DLQ - PAYC	278.24	1200244

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 633 TAX REVOLVING - 2023					
Dept 000 GENERAL					
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	ONTWA TOWNSHIP	2023 HOMESTEAD DENIAL ROLLED DLQ - PAYC	610.33	1200247
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	PENN TWP. TREASURER	2023 HOMESTEAD DENIAL ROLLED DLQ - PAYC	66.70	1200249
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	POKAGON TWP. TREASURER	2023 HOMESTEAD DENIAL ROLLED DLQ - PAYC	263.44	1200250
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	PORTER TOWNSHIP TREASURER	2023 HOMESTEAD DENIAL ROLLED DLQ - PAYC	1,180.92	1200251
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	BERRIEN COUNTY RESA	2023 DELINQUENT TAX PAYOUT	46,113.88	1200301
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	BRANDYWINE PUBLIC SCHOOLS	2023 DELINQUENT TAX PAYOUT	60,084.94	1200305
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	CALVIN TWP. TREASURER	2023 DELINQUENT TAX PAYOUT	61,750.91	1200310
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	CASS COUNTY MEDICAL CARE I	2023 DELINQUENT TAX PAYOUT	91,257.09	1200315
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	CASS DISTRICT LIBRARY	2023 DELINQUENT TAX PAYOUT	101,620.41	1200319
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	CASSOPOLIS PUBLIC SCHOOLS	2023 DELINQUENT TAX PAYOUT	555,467.98	1200321
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	CASSOPOLIS VILLAGE TREASUF	2023 DELINQUENT TAX PAYOUT	76,893.19	1200322
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	CONSTANTINE PUBLIC SCHOOLS	2023 DELINQUENT TAX PAYOUT	156,876.88	1200326
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	DECATUR PUBLIC SCHOOLS	2023 DELINQUENT TAX PAYOUT	12,440.51	1200332
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	DOWAGIAC CITY TREASURER	2023 DELINQUENT TAX PAYOUT	190,223.18	1200334
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	DOWAGIAC DISTRICT LIBRARY	2023 DELINQUENT TAX PAYOUT	27,110.58	1200335
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	DOWAGIAC DISTRICT LIBRARY	2023 DELINQUENT TAX PAYOUT	38,359.26	1200336
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	EAU CLAIRE PUBLIC SCHOOLS	2023 DELINQUENT TAX PAYOUT	12,975.48	1200339
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	EDWARDSBURG PUBLIC SCHOOLS	2023 DELINQUENT TAX PAYOUT	388,501.80	1200340
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	EDWARDSBURG VILLAGE TREASU	2023 DELINQUENT TAX PAYOUT	13,246.47	1200341
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	HERITAGE SW INTERMEDIATE S	2023 DELINQUENT TAX PAYOUT	311,392.64	1200350
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	HOWARD TOWNSHIP TREASURER	2023 DELINQUENT TAX PAYOUT	27,259.43	1200353
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	JEFFERSON TWP. TREASURER	2023 DELINQUENT TAX PAYOUT	36,383.14	1200358
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	LAGRANGE TWP. TREASURER	2023 DELINQUENT TAX PAYOUT	49,577.55	1200365
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	MARCELLUS PUBLIC SCHOOLS	2023 DELINQUENT TAX PAYOUT	168,952.74	1200370
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	MARCELLUS TWP. TREASURER	2023 DELINQUENT TAX PAYOUT	83,186.28	1200371
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	MARCELLUS VILLAGE TREASURE	2023 DELINQUENT TAX PAYOUT	27,707.89	1200372
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	MASON TWP. TREASURER	2023 DELINQUENT TAX PAYOUT	23,513.00	1200376
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	MILTON TWP. TREASURER	2023 DELINQUENT TAX PAYOUT	31,312.06	1200382
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	NEWBERG TWP. TREASURER	2023 DELINQUENT TAX PAYOUT	25,335.21	1200386
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	NILES COMMUNITY SCHOOLS	2023 DELINQUENT TAX PAYOUT	114,569.96	1200387
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	ONTWA TOWNSHIP	2023 DELINQUENT TAX PAYOUT	145,952.89	1200389
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	PENN TWP. TREASURER	2023 DELINQUENT TAX PAYOUT	88,791.63	1200391
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	POKAGON TWP. TREASURER	2023 DELINQUENT TAX PAYOUT	22,222.17	1200395
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	PORTER TWP. TREASURER	2023 DELINQUENT TAX PAYOUT	100,658.87	1200396
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	SILVER CREEK TWP. TREASURE	2023 DELINQUENT TAX PAYOUT	87,174.72	1200403
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	SOUTHWESTERN MICHIGAN COLI	2023 DELINQUENT TAX PAYOUT	441,888.42	1200404
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	ST.JOSEPH CO. BD. OF EDUC	2023 DELINQUENT TAX PAYOUT	88,736.74	1200406
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	STATE OF MICHIGAN	2023 S.E.T. DELINQUENT TAX PAYOUT	588,180.62	1200409
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	THREE RIVERS PUBLIC SCHOOI	2023 DELINQUENT TAX PAYOUT	34,640.85	1200414
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	VANBUREN CO. BD. OF EDUCA	2023 DELINQUENT TAX PAYOUT	8,837.98	1200417
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	VOLINIA TWP TREASURER	2023 DELINQUENT TAX PAYOUT	17,106.01	1200423
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	WAYNE TOWNSHIP TREASURER	2023 DELINQUENT TAX PAYOUT	42,358.84	1200426
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	WHITE PIGEON PUBLIC SCHOOI	2023 DELINQUENT TAX PAYOUT	61,009.34	1200427
633-000-226.023	DUE TO OTHER GOV UNITS - TAXES	DOWAGIAC UNION SCHOOL	2023 DELINQUENT TAX PAYOUT	688,573.82	1200430
633-000-228.001	DUE TO STATE HOMESTEAD DENIALS	PRINCIPAL RESIDENCE EXEMP	2023 HOMESTEAD DENIAL INTEREST PAYOUT	16,412.45	1200252
Total For Dept 000 GENERAL				5,262,168.37	
Total For Fund 633 TAX REVOLVING - 2023				5,262,168.37	
Fund 650 FITNESS CENTER					
Dept 000 GENERAL					
650-000-825.000	CLEANING SERVICES	THE CLEANEST CO LLC	APR 2024 CONTRACTUAL CLEANING - COUNTY	478.00	24192

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 650 FITNESS CENTER					
Dept 000 GENERAL					
Total For Dept 000 GENERAL				478.00	
Total For Fund 650 FITNESS CENTER				478.00	
Fund 701 GENERAL CUSTODIAL FUND					
Dept 000 GENERAL					
701-000-221.529	DUE TO CITY OF DOWAGIAC	DOWAGIAC CITY TREASURER	ORDINANCE FINES & COSTS -MARCH 2024	221.10	1200333
701-000-226.515	DUE TO TOWNSHIPS - MASON	MASON TWP. TREASURER	ORDINANCE FINES & COSTS- MARCH 2024	46.20	1200375
701-000-226.517	DUE TO TOWNSHIPS - NEWBERG	NEWBERG TWP. TREASURER	ORDINANCE FINES & COSTS- MARCH 2024	92.40	1200385
701-000-226.518	DUE TO TOWNSHIPS - ONTWA	ONTWA TOWNSHIP	ORDINANCE FINES & COSTS- MARCH 2024	1,060.95	1200388
701-000-226.522	DUE TO TOWNSHIPS - SILVERCREEK	SILVER CREEK TWP. TREASURER	ORDINANCE FINES & COSTS- MARCH 2024	6.60	1200402
701-000-226.524	DUE TO TOWNSHIPS - WAYNE	WAYNE TOWNSHIP TREASURER	ORDINANCE FINES & COSTS- MARCH 2024	14.85	1200425
701-000-227.525	DUE TO VILLAGES - CASSOPOLIS	CASSOPOLIS VILLAGE TREASURER	ORDINANCE FINES & COSTS- MARCH 2024	169.62	1200323
701-000-227.526	DUE TO VILLAGES - EDWARDSBURG	VILLAGE OF EDWARDSBURG	ORDINANCE FINES & COSTS- MARCH 2024	1,116.06	1200422
701-000-227.528	DUE TO VILLAGES - VANDALIA	VANDALIA VILLAGE TREASURER	ORDINANCE FINES & COSTS- MARCH 2024	33.00	1200418
701-000-228.010	DUE TO STATE - ST EDUCATION TAX	STATE OF MICHIGAN	RETURN FOR S.E.T. & MOBILE HOME TAX	75,538.78	1200266
701-000-228.010	DUE TO STATE - ST EDUCATION TAX	STATE OF MICHIGAN	RETURN FOR MICHIGAN S.E.T & MOBILE HOME	25,032.39	1200408
701-000-228.050	NOTARY FEES (CLERK)	MICHIGAN DEPARTMENT OF STATE	NOTARY FEES DUE STATE OF MICHIGAN MARCH	10.00	1200239
701-000-228.060	SHARED FEES (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MICHIGAN FROM	3,080.63	1200265
701-000-228.160	PISTOL PERMITS (CLERK)	MICHIGAN STATE POLICE-CAS	CPL NEW AND RENEW DUE STATE MARCH 2024	4,634.00	1200242
701-000-228.300	DRIVERS LIC REIN FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DISTRICT COURT TRANSMITTAL - MARCH	237.51	1200379
701-000-228.370	CRIME VICTIMS RIGHTS (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	2,600.42	1200144
701-000-228.371	CRIME VICTIMS RIGHTS (PROBATE)	STATE OF MICHIGAN	MARCH FEE TRANSMITTAL	90.00	1200263
701-000-228.372	CRIME VICTIMS RIGHTS (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DISTRICT COURT TRANSMITTAL - MARCH	4,820.40	1200379
701-000-228.400	SURVEY & REMONUMENTATION (CLERK)	MICHIGAN DEPARTMENT OF TRE	REMON FEES DUE STATE MARCH 2024	6,741.34	1200240
701-000-228.420	STATE COURT FUND (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	240.00	1200144
701-000-228.421	STATE COURT FUND (JUVENILE)	STATE OF MICHIGAN	MARCH FEE TRANSMITTAL	10.00	1200263
701-000-228.422	STATE COURT FUND (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DISTRICT COURT TRANSMITTAL - MARCH	370.00	1200379
701-000-228.424	STATE COURT FUND (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MICHIGAN FROM	215.00	1200265
701-000-228.440	REAL ESTATE TRANSFER TAX (CLERK)	REAL ESTATE TRANSF.TAX-D#	TRANSFER TAX DUE STATE OF MICHIGAN MARC	202,841.25	1200255
701-000-228.550	DNA FEES (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	156.00	1200144
701-000-228.560	E RECORDING FILING (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MICHIGAN FROM	400.00	1200265
701-000-228.563	E RECORDING FILING (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	525.00	1200144
701-000-228.564	E RECORDING FILING (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DISTRICT COURT TRANSMITTAL - MARCH	1,540.00	1200379
701-000-228.570	CIVIL JURY DEMAND FEES (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	75.00	1200144
701-000-228.572	CIVIL JURY DEMAND FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DISTRICT COURT TRANSMITTAL - MARCH	240.00	1200379
701-000-228.580	CIVIL FILING FEE (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MICHIGAN FROM	2,369.00	1200265
701-000-228.581	CIVIL FILING FEES (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	2,499.00	1200144
701-000-228.582	CIVIL FILING FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DISTRICT COURT TRANSMITTAL - MARCH	6,545.00	1200379
701-000-228.590	JUSTICE SYSTEM FUND (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	2,242.30	1200144
701-000-228.591	JUSTICE SYSTEM FUND (FAMILY)	STATE OF MICHIGAN	MARCH FEE TRANSMITTAL	286.00	1200263
701-000-228.592	JUSTICE SYSTEM FUND (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DISTRICT COURT TRANSMITTAL - MARCH	12,059.83	1200379
701-000-228.640	LIVESCAN FINGER PRINT (SHERIFF)	STATE OF MICHIGAN	FINGERPRINTS 2/2024	389.25	1200264
701-000-228.640	LIVESCAN FINGER PRINT (SHERIFF)	STATE OF MICHIGAN	FINGERPRINTS	389.25	1200407
701-000-228.671	TAX REVERTED SPECIFIC TAX	STATE OF MICHIGAN	RETURN FOR S.E.T. & MOBILE HOME TAX	319.47	1200266
701-000-228.671	TAX REVERTED SPECIFIC TAX	STATE OF MICHIGAN	RETURN FOR MICHIGAN S.E.T & MOBILE HOME	46.63	1200408
701-000-228.673	TRAILER COACH PARK TAX (TREASURE	STATE OF MICHIGAN	RETURN FOR MICHIGAN S.E.T & MOBILE HOME	594.00	1200408
701-000-230.500	DUE TO CCMCF	CASS COUNTY MEDICAL CARE I	FINAL 2023 WINTER TAX COLLECTION - 02/1	779,713.08	1200289
701-000-255.674	DEPOSITS PAYABLE SPAY / NEUTER	DOWAGIAC ANIMAL HOSPITAL,	SPAY/NEUTER DEPOSIT REIMBURSEMENT, LOHF	26.00	1200189
701-000-255.674	DEPOSITS PAYABLE SPAY / NEUTER	ALYSSA HASKINS	SPAY/NEUTER DEPOSIT REIMBURSEMENT, HAS	26.00	1200299
701-000-255.674	DEPOSITS PAYABLE SPAY / NEUTER	EAST SHORE ANIMAL HOSPITAL	SPAY/NEUTER DEPOSIT REIMBURSEMENT, ELS	26.00	1200338
701-000-255.674	DEPOSITS PAYABLE SPAY / NEUTER	MORGAN	SPAY/NEUTER DEPOSIT REIMBURSEMENT, ROWI	30.00	1200384
701-000-255.677	DEPOSITS PAYABLE - SHERIFF FEES	JANELLE NAPIER	DISPOSITION OF SURPLUS MONEY MORTGAGE F	52,239.24	1200214

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701	GENERAL CUSTODIAL FUND				
Dept 000	GENERAL				
701-000-265.000	BONDS PAYABLE (CLERK)	DWAINE PAUL POTTS	PPO VIOLATION DISMISSED; REFUND BOND	500.00	1200431
701-000-265.000	BONDS PAYABLE (CLERK)	JERNEL ANTOINE NORMAN	DEFENDNT SENTENCED 04/12/24; APPLIED TC	2,276.00	1200432
701-000-265.000	BONDS PAYABLE (CLERK)	PENNY SUE MCKEE	DEFENDANT SENTENCED 04/19/24; REFUND BC	6,250.00	1200433
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ADVANTAGE PLUMBING	RESTITUTION BETTY HEPLER 19-10113-FH	25.00	1200117
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AMY HATHCOCK	RESTITUTION PAID BY LIONEL HARTLINE 02-	10.00	1200118
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ANGEL WALKER	RESTITUTION ROY EVINK 10-010087-FH	30.00	1200119
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AUTO OWNERS	RESTITUTION ALISA WEST 13-10167-FH	60.00	1200120
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AUTO OWNERS	RESTITUTION DAVID SMITH 13-010025-FH	25.00	1200121
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	C WIMBERLY FORD	RESTITUTION KEVIN LILLIE 97-009293-FH	25.00	1200123
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CHESTER RUMINER	RESTITUTION BENJAMIN PHILLIPS 07-010175	618.94	1200124
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CLIFFORD GRIGGS	RESTITUTION VALERIE LYNCH 22-010301-FH	59.00	1200125
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CRAIG STILLWELL	RESTITUTION DONTAVIOUS TYLER 22-010030-	60.00	1200126
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DANA OR RANDY DOBRODT	RESTITUTION AUSTIN BROWER 15-010008-FH	10.00	1200127
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DARLENE JANE MERCURIO	RESTITUTION WESLEY PAVEY 21-010235-FH	50.00	1200128
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DEBRA BROOKS	RESTITUTION GREGORY FERRIER 07-010008-F	500.00	1200130
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DIANNE MERICA	RESTITUTION ALLEN FISK 07-010160-FH	150.00	1200131
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DOWAGIAC POLICE DEPT.	RESTITUTION CRYSTAL VANCE 11-010116-FH	60.00	1200132
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	EDWARDSBURG MARATHON	RESTITUTION JOHN STEWART 17-010203-FH	15.00	1200133
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	EDWARDSBURG-ONTWA POLICE I	RESTITUTION MELISSA VITERI 23-010234-FH	260.00	1200134
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ERNEST TODD MARAZITA	RESTITUTION DANA BUNCH 21-010296-FH	800.00	1200135
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	FARM BUREAU INSURANCE	RESTITUTION JON HARWOOD 08-010314-FH	50.00	1200136
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	GAVIN FRANCIS	RESTITUTION RYAN MCCALL 18-010359-FH	10.00	1200137
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	GLEN OLSON	RESTITUTION KEVIN LILLIE 97-009293-FH	25.00	1200138
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JACKIE RAY DEFRIES	RESTITUTION COLIN STEELE 00-010190-FH	10.00	1200139
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JENNIFER MARQUEZ	RESTITUTION BRENT MORGAN 14-010050-FH	400.00	1200140
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JENNIFER WISEMAN	RESTITUTION JASON YEOMANS 04-010209-FH	20.00	1200141
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	KELLY JO GROVES	RESTITUTION ERIC MAKI 14-010007-FH	25.00	1200142
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MICHAEL OR YOLANDA BRADLEY	RESTITUTION JENNIFER HOLLIDAY 08-010278	40.00	1200143
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	NATHANIEL JONES	RESTITUTION CATHY SPICER 20-010020-FH	225.00	1200145
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	PHYLLIS SCHUELKE	RESTITUTION JESSE BINNS 19-010049-FH	100.00	1200146
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RAYMOND MCKENZIE	RESTITUTION DACE KOCHEL 15-010011-FH	75.00	1200147
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	REBECCA SUE CARPENTER	RESTITUTION DEIDRA TOMLIN 21-010014-FC	141.37	1200148
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RIVERWOOD CENTER	RESTITUTION LANDON VANWINKLE 13-010302-	50.00	1200149
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RONALD NATE	RESTITUTION DANNY COLLINS 11-010013-FH	80.00	1200150
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	STATE FARM INSURANCE	RESTITUTION AUSTIN TROXELL 19-010057-FH	25.00	1200151
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	STATE FARM INSURANCE	RESTITUTION TIMOTHY MACKEY 03-010343-FH	12.50	1200152
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	TRINITY BIBLE CHURCH	RESTITUTION ALLEN FISK 05-010187-FH	150.00	1200153
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	WAGONER FAMILY FUNERALS CC	RESTITUTION WILLIAM HENDERSON 17-010018	103.76	1200154
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	WILLIAM WESTRATE	RESTITUTION CHARLES ROSS 13-010128-FH	100.00	1200155
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	WILLIAM OR SHERI WOZNIAK	RESTITUTION RICHARD MOORE 09-010139-FH	10.00	1200156
701-000-274.000	UNDISTRIBUTED TAX COLLECTIONS	CASS DISTRICT LIBRARY	FINAL 2023 WINTER TAX COLLECTION- 02/1	892,206.54	1200290
701-000-274.000	UNDISTRIBUTED TAX COLLECTIONS- S	HERITAGE SW INTERMEDIATE S	FINAL 2023 WINTER TAX COLLECTION - 02/1	2,301,476.27	1200291
701-000-274.000	UNDISTRIBUTED TAX COLLECTIONS	SOUTHWESTERN MICHIGAN COLI	FINAL 2023 WINTER TAX COLLECTION - 02/1	3,769,651.26	1200293
701-000-274.000	UNDISTRIBUTED TAX COLLECTIONS- S	ST.JOSEPH CO. BD. OF EDUC	FINAL 2023 WINTER TAX COLLECTION - 02/1	1,115,020.98	1200294
701-000-274.000	UNDISTRIBUTED TAX COLLECTIONS- S	VANBUREN CO. BD. OF EDUCA	FINAL 2023 WINTER TAX COLLECTION - 02/1	51,097.23	1200295
701-000-274.003	DELINQUENT PERSONAL PROPERTY TAX	CASS COUNTY COUNCIL ON AG	DLQ PERSONAL PROPERTY TAX COLLECTED	998.07	1200313
701-000-274.003	DELINQUENT PERSONAL PROPERTY TAX	CASS COUNTY MEDICAL CARE I	DLQ PERSONAL PROPERTY TAX COLLECTED	500.56	1200316
701-000-274.003	DELINQUENT PERSONAL PROPERTY TAX	CASS DISTRICT LIBRARY	DLQ PERSONAL PROPERTY TAX COLLECTED	595.68	1200317
701-000-274.003	DELINQUENT PERSONAL PROPERTY TAX	CASS DISTRICT LIBRARY	DLQ PERSONAL PROPERTY TAX COLLECTED	2,423.46	1200318
701-000-274.003	DELINQUENT PERSONAL PROPERTY TAX	HERITAGE SW INTERMEDIATE S	DLQ PERSONAL PROPERTY TAX COLLECTED	2,230.12	1200349
701-000-274.005	CURRENT IFT - UNDISTRIBUTED	CASS DISTRICT LIBRARY	2023 WINTER IFT COLLECTIONS	1,271.21	1200290
701-000-274.005	CURRENT IFT - UNDISTRIBUTED	HERITAGE SW INTERMEDIATE S	2023 WINTER IFT COLLECTIONS	4,563.15	1200291

JOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL CUSTODIAL FUND					
Dept 000 GENERAL					
701-000-274.005	CURRENT IFT - UNDISTRIBUTED	SOUTHWESTERN MICHIGAN COLI	2023 WINTER IFT COLLECTIONS	5,610.72	1200293
701-000-274.005	CURRENT IFT - UNDISTRIBUTED	ST.JOSEPH CO. BD. OF EDUC	2023 WINTER IFT COLLECTIONS	334.13	1200294
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	AUTO OWNERS INSURANCE	RESTITUTION-BETSCHY CLAIM# 80-4145-07;	50.00	1200161
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	HAMPSHIRE COUNTRY CLUB	RESTITUTION-BAKER; FILE# 13-195-DL	80.00	1200206
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	PARAGON SUBROGATION SERVIC	RESTITUTION-SALGUERO; CLAIM# 574096; FI	10.00	1200248
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	TOM BRADEMAS, JR.	RESTITUTION-ROCKETT; FILE# 14-159-DL	25.00	1200272
701-000-960.502	MISCELLANEOUS EXPENSE	CASS COUNTY COUNCIL ON AGI	FINAL 2023 WINTER TAX COLLECTION- 02/12	1,554,782.78	1200288
701-000-960.502	MISCELLANEOUS EXPENSE	CASS COUNTY COUNCIL ON AGI	2023 DELINQUENT TAX PAYOUT	181,979.78	1200314
Total For Dept 000 GENERAL				11,090,302.06	
Total For Fund 701 GENERAL CUSTODIAL FUND				11,090,302.06	
Fund 801 DRAIN FUND					
Dept 442 DRAIN COMMISSIONER					
801-442-965.000	DRAIN & LAKE LEVEL COSTS	REAL PRO SOLUTIONS LLC	MOWING - HAYES DRAIN #28	200.00	24250
Total For Dept 442 DRAIN COMMISSIONER				200.00	
Total For Fund 801 DRAIN FUND				200.00	
Fund 841 LAKE LEVEL FUND					
Dept 442 DRAIN COMMISSIONER					
841-442-965.000	DRAIN & LAKE LEVEL COSTS	MIDWEST ENERGY COOPERATIVE	ELECTRICAL SERVICE 02/14/2024-03/15/202	136.33	24170
841-442-965.000	DRAIN & LAKE LEVEL COSTS	AGSENSE LLC	BARRON LAKE PUMP M&C SUBSCRIPTION	175.00	1200297
841-442-965.000	DRAIN & LAKE LEVEL COSTS	JOSHUA HARTER	BEAVER TRAPPING - SMITH LAKE #112	600.00	1200348
841-442-965.000	DRAIN & LAKE LEVEL COSTS	MIDWEST ENERGY COOPERATIVE	03/15/24-04/15/24	136.33	24234
841-442-965.000	DRAIN & LAKE LEVEL COSTS	REAL PRO SOLUTIONS LLC	MOWING - TWIN LAKE LEVEL DRAIN #204	100.00	24250
Total For Dept 442 DRAIN COMMISSIONER				1,147.66	
Total For Fund 841 LAKE LEVEL FUND				1,147.66	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	446,915.77	
			Fund 213 ANIMAL CONTROL	1,630.20	
			Fund 216 DRUG COURT GRAP	23,038.10	
			Fund 244 ECONOMIC DEVELC	9,583.34	
			Fund 256 REGISTER OF DEI	29,243.55	
			Fund 260 INDIGENT DEFENS	49,092.92	
			Fund 261 911 SERVICE FUP	8,576.36	
			Fund 265 DRUG LAW ENFORC	30,656.18	
			Fund 266 LAW ENFORCEMENT	4,082.51	
			Fund 269 LAW LIBRARY FUP	1,239.85	
			Fund 270 HISTORICAL COM	181.77	
			Fund 272 COMMUNITY CORRE	837.75	
			Fund 275 SHERIFF JUSTICE	200.00	
			Fund 282 CARES ACT FUND	275,916.08	
			Fund 290 SOCIAL WELFARE	363.12	
			Fund 292 CHILD CARE FUNI	27,620.00	
			Fund 297 DHS CHILD CARE	1,869.00	
			Fund 445 PUBLIC IMPROVEM	650,473.45	
			Fund 510 LAND BANK AUTHC	96.05	
			Fund 595 JAIL COMMISSAR)	6,062.64	
			Fund 616 TAX REVOLVING ((103,524.74)	
			Fund 633 TAX REVOLVING -	5,262,168.37	
			Fund 650 FITNESS CENTER	478.00	
			Fund 701 GENERAL CUSTODI	11,090,302.06	
			Fund 801 DRAIN FUND	200.00	
			Fund 841 LAKE LEVEL FUNI	1,147.66	
Total For All Funds:				<u>17,818,479.99</u>	

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

April 11, 2024

The Cass County Board of Commissioners met in regular session on Thursday, April 11, 2024, in Commission Chambers.

Chair Jeremiah Jones called the meeting to order at 5:00 p.m. Vice-Chair Barrera provided the Invocation. Commissioner Laylin led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Ryan Laylin, Joyce Locke, Jeremiah Jones, Mary Howie, Samuel Barrera, Roseann Marchetti and RJ Lee.

COMMISSIONERS ABSENT: James Lawrence.

PUBLIC COMMENT

Public comment occurred.

ADDITIONS/DELETIONS TO THE AGENDA

Commissioner Laylin removed motion M-055-24 from the consent agenda and placed it under New Business.

APPROVAL OF THE AGENDA

Commissioner Lee moved, seconded by Commissioner Laylin, to approve the April 11, 2024, Cass County Board of Commissioner's Agenda as amended. Motion carried by voice vote.

RECOGNITIONS

R-042-24

Commissioner Marchetti moved, seconded by Commissioner Lee, to approve the following resolution:

A RESOLUTION IN APPRECIATION OF ANIMAL CONTROL

WHEREAS, the National Animal Care and Control Association designated the second full week of April as NATIONAL ANIMAL CARE AND CONTROL APPRECIATION WEEK.

WHEREAS, various federal, state, and local government officials throughout the country take this time to recognize, thank, and commend all Animal Control Officers and Animal Services Staff for the dedicated service they provide to the citizens, public safety, and domestic animals and livestock across the nation; and

WHEREAS, every day, Animal Control Officers and Animal Control Technicians put themselves in potentially dangerous situations to protect the health and welfare of all kinds of animals and the public; and

WHEREAS, Cass County recognizes and commends the Animal Control personnel who answer calls for assistance, capture roaming, and potentially dangerous animals, rescue animals, investigate reports of animal abuse, educate pet owners about responsible care, and mediate disputes between neighbors regarding pets.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners hereby proclaims:

The Week of April 14-20, 2024, as:

ANIMAL CARE AND CONTROL APPRECIATION WEEK

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Laylin, Locke, Jones, Howie, Barrera, Marchetti and Lee.

No (0): None.

Absent (1): Commissioner Lawrence.

Resolution R-042-24 carried by roll call vote.

R-043-24

Commissioner Laylin moved, seconded by Commissioner Marchetti, to approve the following resolution:

RESOLUTION RECOGNIZING NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK

WHEREAS, emergencies that require police, fire, or emergency medical services can occur at any time;

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters, and paramedics is critical to the protection of life and preservation of property;

WHEREAS, the safety of our police officers, firefighters, and paramedics is dependent upon the quality and accuracy of information obtained from citizens who contact the Cass County Emergency Operations Center;

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services;

WHEREAS, Public Safety Telecommunicators are the single vital link for our police officers, firefighters, and paramedics by monitoring their activities by radio, providing them information and ensuring their safety;

WHEREAS, Public Safety Telecommunicators of Cass County have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and

WHEREAS, each dispatcher has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners declares the week of April 14 through 20, 2024, to be National Public Safety Telecommunicators Week in Cass County, in honor of the men and women, especially our exemplary staff here in Cass County, whose diligence and professionalism keep our community and citizens safe.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Locke, Jones, Howie, Barrera, Marchetti, Lee and Laylin.

No (0): None.

Absent (1): Commissioner Lawrence.

Resolution R-043-24 carried by roll call vote.

R-044-24

Vice-Chair Barrera moved, seconded by Commissioner Laylin, to approve the following resolution:

RESOLUTION RECOGNIZING NATIONAL CRIME VICTIMS' RIGHTS WEEK

WHEREAS, the term "victim" is more than just a label and has legal standing and protections that go along with it;

WHEREAS, crime victims' rights acts passed here in Michigan and at the federal level guarantee victims the right to meaningfully participate and use their voice in the criminal justice process;

WHEREAS, victim service providers, advocates, law enforcement officers, attorneys, and other allied professionals can help survivors find their justice by enforcing these rights;

WHEREAS, the right to provide an impact statement ensures that victims' voices are considered in court during the sentencing and, when applicable, restitution processes;

WHEREAS, including and elevating the voices of survivors makes certain they are heard and seen and creates a path to forging and sustaining community trust;

WHEREAS, engaging survivors creates responses and services that are credible, meaningful, and centered on individual needs;

WHEREAS, survivors' lived experience can serve as a catalyst for implementing innovative programs, shifting existing programs in new directions, and changing policies or practices that prevent survivors from accessing services or pursuing justice;

WHEREAS, National Crime Victims' Rights Week provides an opportunity to recommit to listening to crime survivors in every space where decisions are made that could impact them; and

WHEREAS, Cass County is hereby dedicated to amplifying the voices of survivors and creating an environment where survivors have the confidence that they will be heard, believed, and supported.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners hereby proclaims the week of April 21–27, 2024, as Crime Victims' Rights Week reaffirming Cass County's commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims' Rights Week and throughout the year; and expressing our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice, and peace; and

BE IT FURTHER RESOLVED the Annual Flagpole Ceremony in support of the families of victims who lost their lives to crime in Cass County will be held on April 25, 2024 at 12:15 PM at the Cass County Law & Courts Building and hosted by the Cass County Prosecutor's Office.

Yes (7): Commissioners Jones, Howie, Barrera, Marchetti, Lee, Laylin and Locke.

No (0): None.

Absent (1): Commissioner Lawrence.

Resolution R-044-24 carried by roll call vote.

PRESENTATIONS

FY 23 Audit

Alan Panter of Yeo & Yeo presented the FY 23 Audit.

Woodlands Behavioral Healthcare Network

Woodlands Executive Director John Ruddell shared an update with the board.

CONSENT AGENDA

Vice-Chair Barrera moved, seconded by Commissioner Marchetti, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-045-24) A motion to approve Claims dated March 2, 2024, through April 5, 2024.

(M-046-24) A motion to approve the March 7, 2024, Board of Commissioner Regular Meeting Minutes.

(R-047-24) A Resolution to Increase the Cass County Planning Commission to 11 Members.

A RESOLUTION TO INCREASE THE COUNTY PLANNING COMMISSION MEMBERSHIP

WHEREAS, MCL 125.3815(2), authorizes a County Planning Commission which shall consist of 5, 7, 9, or 11 members;

WHEREAS, the Cass County Planning Commission has previously been established by the Cass County Board of Commissioners consisting of 9 members; and

WHEREAS, the Cass County Planning Commission desires to increase the membership of the County Planning Commission to ensure increased representation of the entire territory of Cass County to the extent practicable.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners hereby increases the membership of the Cass County Planning Commission to eleven members representing important segments of economic, governmental, educational, and social development of Cass County in accordance with the major interests as they exist in the County such as agriculture, education, government, transportation, industry, and commerce; and

BE IT FURTHER RESOLVED that these members shall be appointed by the Board of Commissioners, in accordance with MCL 125.3815(5); and

BE IT FURTHER RESOLVED that the appointments shall initially be as follows:

- 1) One appointment to a term ending 07/31/26.
- 2) One appointment to a term ending 07/31/27.

BE IT FURTHER RESOLVED that all previous resolutions and parts of resolutions insofar as they conflict with this resolution are hereby repealed.

(M-048-24) A motion to approve Master Plan Commitment Agreements.

(R-049-24) A Resolution in Support of Citizens for Local Choice.

A RESOLUTION EXPRESSING SUPPORT FOR THE CITIZENS FOR LOCAL CHOICE BALLOT INITIATIVE WHICH SEEKS TO AMEND THE CLEAN AND RENEWABLE ENERGY AND ENERGY WASTE REDUCTION ACT TO REPEAL PART 8 AS ADDED BY PUBLIC ACT 233 OF 2023, IN AN EFFORT TO RESTORE LOCAL CONTROL FOR WIND AND SOLAR OPERATIONS

WHEREAS, local jurisdictions should be able to determine for themselves which projects should and should not be in their local communities and what plans are best and reasonable for each neighborhood rather than these decisions be forced onto Counties without their best interests at hand;

WHEREAS, the legislature of the State of Michigan has passed, and the Governor has signed House Bill 5120, now Public Act 233 of 2023, that strips away local community control on these issues and places the control within the Michigan Public Service Commission (MPSC);

WHEREAS, Cass County will protect our community's land from the MPSC and special interests trying to strip away local control within legal limits; and

WHEREAS, the Cass County Board of Commissioners feels strongly that our local government is best able to assess the needs of our community.

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Commissioners that Cass County is opposed to the legislature of the State of Michigan's passage of legislation that takes away local control and places it within the authority of the MPSC;

BE IT FURTHER RESOLVED that Cass County is opposed to corporation-prioritized action such as building utility-scale wind and solar projects in our community; and

BE IT FURTHER RESOLVED that Cass County supports the statewide ballot initiative, Citizens for Local Choice, a grassroots coalition of local officials and community organizers across Michigan working to amend the Clean and Renewable Energy and Energy Waste Reduction Act to, among other things, repeal Part 8 as added by Public Act 233 of 2023 which will restore local control of land use to ensure reasonable regulation in our widely diverse communities.

(M-050-24) A motion to approve the following agreements to implement the 2024 Survey Remonumentation Program:

- Tom Stephenson, Grant Representative Surveyor \$2,505
- Driesenga & Associates \$12,250
- Kesler Land Surveying \$12,250
- Stephenson Land Surveying \$12,250

Total Contracts: \$39,255

Total Grant Award: \$44,599

All costs will be reimbursed from the Michigan State Survey and Remonumentation Act Grant for 2024.

(M-051-24) A motion to approve expenditures of \$60,127 and a corresponding budget adjustment to increase Fund Balance Allocation from the General Fund for Presidential Primary Voting Costs.

(M-052-24) A motion to approve Lawless Park Cropland Lease Agreements with Masten Farms in the amount of \$201 per acre commencing May 1, 2024, and running through November 1, 2026.

(M-053-24) A motion to approve FY 24 Budget Amendments.

(M-054-24) A motion to approve FOPLC LOU Proposal.

Yes (7): Commissioners Howie, Barrera, Marchetti, Lee, Laylin, Locke and Jones.

No (0): None.

Absent (1): Commissioner Lawrence.

The Consent Agenda carried by roll call vote.

COMMISSIONER REPORTS

Commissioners Laylin, Locke, Barrera, Marchetti and Jones offered committee reports.

ADMINISTRATOR'S REPORT

Administrator Newton shared the Administrator's Report.

VETERANS REPORT

Veterans Services Officer Karee Krause provided the Veterans Report.

COUNTY PARTNERS

None.

ELECTED OFFICIALS

Sheriff Behnke, Clerk/Register McMichael and Drain Commissioner VanBelle shared updates.

UNFINISHED BUSINESS

None.

NEW BUSINESS

M-056-24, M-057-24, M-058-24 & M-059-24

Commissioner Laylin moved, seconded by Commissioner Marchetti, to appoint Michael Grice, Robert Overholser, Ashlee Radzikowski and Sheila Witous to the Woodlands Healthcare Board for terms expiring 3/31/2027. Motion carried by voice vote.

M-060-24

Chair Jones moved, seconded by Commissioner Marchetti, to dissolve the Law Enforcement Millage Committee. Motion carried by voice vote.

M-055-24

Commissioner Laylin moved, seconded by Commissioner Lee, to authorize a loan to the Cass County Transit Authority in the amount of \$308,500.00 at an interest rate of 4% and to be paid in full through Winter 2024 Tax collection proceeds from the newly, voter-approved CCTA Millage. Discussion followed.

Commissioner Lee moved, seconded by Commissioner Laylin, to table motion M-055-24 until the next regular board meeting. Motion to table carried by voice vote.

CLOSED SESSION

None.

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

None.

ADJOURNMENT

Chair Jones adjourned the meeting at 6:24 p.m.

Approved: _____
Date

Chair Jeremiah Jones

Monica McMichael, Clerk/Register

DRAFT

**CASS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING**

April 18, 2024

The Cass County Board of Commissioners met in special session on Thursday, April 18, 2024, in Commission Chambers.

Chair Jeremiah Jones called the meeting to order at 4:30 p.m.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Ryan Laylin, James Lawrence, Joyce Locke, Jeremiah Jones, Samuel Barrera, Mary Howie and Roseann Marchetti.

COMMISSIONERS ABSENT: RJ Lee.

PUBLIC COMMENT

Public comment occurred.

APPROVAL OF THE AGENDA

Commissioner Locke moved, seconded by Commissioner Laylin, to approve the April 18, 2024, Cass County Board of Commissioner's Special Meeting Agenda. Motion carried by voice vote.

NEW BUSINESS

R-061-24

Commissioner Laylin moved, seconded by Commissioner Marchetti, to approve the following resolution:

**A RESOLUTION TO ADOPT THE 2024 EQUALIZATION REPORT
AS SUBMITTED**

WHEREAS, the Equalization Department has examined the assessment rolls of the 15 Townships and 2 Cities within Cass County to determine whether the real and personal property in the respective Townships and Cities has been equally and uniformly assessed; and

WHEREAS, based on this examination and studies it conducted, the Equalization Department has prepared and presented to the County Board of Commissioners the attached 2024 Equalization Report; and

WHEREAS, said Equalization Report presents recommended County equalized valuation for each of the 15 Townships and 2 Cities within the County; and

WHEREAS, the recommended County equalized valuations were determined by adding to, or deducting from, the assessed valuations of taxable property in the 15 Townships and 2 Cities within the County, the amount necessary to arrive at the appropriate proportion of true cash value.

NOW, THEREFORE BE IT RESOLVED, that the Cass County Board of Commissioners Accepts and adopts the recommended County equalized valuations presented in the 2024 Equalization Report prepared by the Cass County Equalization Department for a total 2024 Equalized valuation of real and personal property of \$4,621,088.055 with the breakdown of equalization valuation by property classification as follows:

Agricultural Real Property	\$ 593,305,800
Commercial Real Property	\$ 130,671,500
Industrial Real Property	\$ 66,161,300
Residential Real Property	\$ 3,514,678,510
Developmental Real Property	\$ <u>0</u>
Total Real Property	\$ 4,304,817,110
Total Personal Property	\$ <u>316,270,945</u>
Total Real and Personal Property	\$ 4,621,088,055

BE IT FURTHER RESOLVED that the Cass County Board Chairperson and the County Clerk of the Board of Commissioners are authorized to sign the report; further, that the County Administrator and the Equalization Director are authorized to represent Cass County at both Preliminary and Final State Equalization sessions, if deemed necessary.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Laylin, Lawrence, Locke, Jones, Barrera, Howie and Marchetti.

No (0): None.

Absent (1): Commissioner Lee.

Resolution R-061-24 carried by roll call vote.

ADJOURNMENT

Chair Jones adjourned the meeting at 4:41 p.m.

Approved: _____
Date

Chair Jeremiah Jones

Monica McMichael, Clerk & Register of Deeds

DRAFT



CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

TO: Board of Commissioners

DATE: April 26, 2024

SUBJECT: April 2024 Administrator's Report

Historical Courthouse

Major progress continues to be made on the renovations to the Historic Courthouse. The 3rd Floor ceiling has been wired and fire suppression is routed. Drywall installation continues and significant progress has been made. Site work has commenced on the East parking area. Third floor leveling and wall framing is now complete. Progress on the rooftop HVAC units continues including the refrigerant lines. The transformer pad is prepped and ready on the East side of the building. The third-floor bathroom black wall is now completely rebuilt. And painting has started in the fire pump room and will start to move to other areas soon. Construction is still on-pace and moving along very well. We are still very much on track for a grand opening this fall. If any County Officials are interested in a walkthrough of the building in the near future, please let me know and I will work to set that up.

Class Compensation Study

The Class Compensation Study Committee met on April 9th, April 16th, and April 24th. Throughout the process a big emphasis was placed on drafting an RFP that would ensure that total benefits packages were reviewed and that the process that each company bidding will take will serve the interests of the County for the next 5 to 10 years. Everyone on the Committee did a fantastic job of reviewing sample RFPs, reviewing our previous processes, and ensuring that the final RFP that was approved by the Committee on the 24th was one that everyone supported. I'd like to thank everyone on the Committee for their time and energy throughout this process. As of today, we are posting the RFP to our website and sending out the RFP to various vendors to begin procuring proposals. The plan is to have the proposals reviewed by the Committee in advance of the June Committee of the Whole Meeting and then bring a recommendation of the Committee to the Board of Commissioners for consideration at the June COW with a goal of choosing a path forward at the July Regular Meeting.

Professional Development Academy

I wanted to take a moment to congratulate our Equalization Director, Tami Stewart, on her completion of the Leading on Purpose Program through the Professional Development Academy. The Leading on Purpose Program was designed to be a continuation of the High-Performance Leadership Academy that Tami had also successfully completed in March of 2023. This course will contribute significantly to Tami's abilities as a leader, and I am sincerely grateful for the extra time and energy that was required of Tami in completing this program. I hope everyone joins me in congratulating Tami for this achievement!

Employee Benefits

We held our first pre-renewal meeting with Rose Street Advisors to begin discussions on employee benefits for FY 25. These early meetings are utilized to discuss what is happening in the marketplace, chart out any RFPs that may be necessary for certain benefits, and begin to discuss what the final benefits



CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

package that will be recommended may be. As we did last year, we are exploring various options with respect to PA 152 as it relates to the Hard Cap vs. 80/20 option. As we get closer to a final proposal, we will be bringing that and a resolution for PA 152 to the BOC for approval.

FY25 Budget

As noted above, our pre-renewal meeting for benefits, essentially, serves as a kickoff to our budget planning processes. Now that the audit is complete, work is beginning on finalizing a schedule for budget planning and we plan to have that timeline out to all elected officials and department heads either today or early next week. As I have conveyed a few times, we are planning to approach the FY 25 Budget in much the same manner as we had for FY 23. We will work with elected officials and department heads to determine anticipated goals, needs, and plans and incorporate those into an Administrator's Recommended Budget. From there, the Board of Commissioners can hold discussions on the recommendations contained therein and determine if any adjustments may be necessary as we work towards final approval.

Materials Management Planning

Work continues in finalizing our next steps as it relates to Materials Management Planning. As noted during the last Committee of the Whole Meeting, there are 2 main objectives we are working on at this time. The first is finalizing an Interlocal Agreement to establish the Intercounty Materials Management Plan. That must be approved and submitted to EGLE on or before July 6, 2024. So, we hope to present the proposed Interlocal Agreement to the Board of Commissioners for consideration at the May Committee of the Whole Meeting. Additionally, there has been one issue that has come up as it relates to the Grant Funding that will provide for the Plan itself. From my perspective, it appears to have been an oversight in the way in which the grant was crafted. Counties completing plans will receive funding for the Plan, however, it does not provide advanced funding for the initial planning stages as it relates to the Designated Planning Agency, in our case, the Southwest Michigan Planning Commission. As such, they are incurring costs throughout this process without a mechanism to be paid for services rendered. So, the plan is to bring a separate Intercounty Contract forward that would provide for the gap in funding that the County would then be reimbursed for from the Grant that will be received. This ensures that the SWMPC can continue their work in assisting the Counties in finalizing our plan without receiving any funding. Additionally, as noted, the County will recoup those costs through the grant from EGLE, so there will be no net impact to the General Fund either. We had briefly discussed this during the April Committee of the Whole, but wanted to reiterate here in writing as well as you will likely see that agreement come forward for the May Committee of the Whole Meeting as well.

Opioid Settlement Committee

Following the approval of the Opioid Settlement Funding Plan, I am happy to report that we did receive our first application for funding. The application was reviewed, per the plan, by the Chair of the Committee, Vice-Chair of the Committee, Finance Director, and me. We will have a summary of our scoring of the application and a recommendation brought to the May Committee of the Whole Meeting for Board of



CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

Commissioner consideration. It's great to see our first application come in and to see these funds providing for important uses in our community.

Broadband Mapping Project

DCS Technology has completed our Broadband Mapping Project. They gave a presentation to the Capital Projects Committee to review the map that was created. Here is a link to view it: [Cass County Broadband Map](#). We are working on transferring the maps to our GIS Department and will work to have those displayed directly on the Cass County website as well. The mapping project revealed some very interesting data. While there are 511 unserved parcels, the County, overall, has a very high connectivity score of approximately 97%. For being a rural county, Cass County has one of the highest connectivity rates for broadband across the state. This owes, in no small part, to having MEC as a hub based right here in Cass County. So, while there is still work to be done to bring the unserved parcels down to zero, we are much further ahead than most counties across the State. The upcoming BEAD grant will provide an opportunity for ISPs (for us, this will likely consist of mainly MEC and Comcast) to apply for funding to bring service to those areas that are unserved.

Respectfully Submitted,

Matthew Newton
County Administrator



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Matthew Newton, County Administrator
Re: Material Management Planning Resolution

REQUEST:

Approve Resolution Authorizing the Submission of Notice of Intent to EGLE to Prepare a Materials Management Plan, Name Southwest Michigan Planning Commission as the Designated Planning Agency and Enter into a Multicounty Planning Agreement.

BACKGROUND:

The State of Michigan's Solid Waste Program was updated with the passage of amendments to Part 115 of the Natural Resources and Protection Act that became effective on March 29, 2023. The new amendments require existing Solid Waste Management Plans be replaced with new Materials Management Plans (MMP) that focus on sustainable materials approaches including recycling and composting rather than just the use of landfills. EGLE notified counties that MMP Planning Process was to begin on January 8, 2024. That starts the clock of a 180-day window to determine the authority for MMP development and implementation as well as the submission of a Notice of Intent (NOI) to EGLE.

In October 2023, the Board of Commissioners passed R-166-23 selecting the Southwest Michigan Planning Commission (SWMPC) as the Designated Planning Agency (DPA) and approving to join a multicounty plan with Berrien and Van Buren. However, this was done in advance of the actual initiation of the MMP Planning Process by the EGLE Director to get a head start and, in the intervening time, EGLE provided additional guidance indicating the manner and format of the resolution needed to be updated. As such, the attached resolution complies with the latest requirements from EGLE and will satisfy what is needed to finalize the NOI.

A group of volunteers from Cass, Berrien, and Van Buren Counties in addition to representatives from the SWMPC have been working through the various requirements to satisfy the initial planning requirements and finalize the necessary Interlocal Agreement between the municipalities and the SWMPC, as the DPA, to ensure we meet the necessary deadlines and work can begin on the plan itself.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

MMP Planning Group, Administration

FINANCIAL ANALYSIS:

The initial MMP Planning and Implementation Process will be paid for via funding from EGLE.

RECOMMENDATION

Adopt R-067-24 as presented.

CASS COUNTY BOARD OF COMMISSIONERS

R-067-24

A RESOLUTION TO APPROVE THE SUBMISSION OF A NOTICE OF INTENT TO EGLE TO PREPARE A MATERIALS MANAGEMENT PLAN AS THE DESIGNATED COUNTY APPROVAL AGENCY, NAME SOUTHWEST MICHIGAN PLANNING COMMISSION AS THE DESIGNATED PLANNING AGENCY AND ENTER INTO A MULTICOUNTY PLANNING AGREEMENT.

WHEREAS, the State of Michigan's Solid Waste Program was updated with the passage of amendments to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, that became effective on March 29, 2023;

WHEREAS, the amendments require existing county Solid Waste Management Plans to be replaced with new Materials Management Plans (MMP) that focus on sustainable materials management approaches, such as recycling and composting instead of just landfilling waste;

WHEREAS, on December 20, 2023, the Department of Environment, Great Lakes, and Energy (EGLE) notified counties that the materials management planning process will be initiated as of January 8, 2024. County boards of commissioners, or elected executives are given the first opportunity to assume authority over MMP development and implementation;

WHEREAS, if Cass County accepts this authority, a Notice of Intent is required and must be submitted to prepare an MMP within 180 days of the date that the EGLE Director initiates the process;

WHEREAS, Cass County will, by resolution, enter into an interlocal agreement to participate in a multicounty materials management plan with Berrien and Van Buren Counties;

WHEREAS, the Board of Commissioners will appoint the members of the Materials Management Planning Committee (MMPC), and the Southwest Michigan Planning Commission will serve as the Designated Planning Agency and make MMPC appointment recommendations and provide oversight of the MMPC and the plan development process. The MMPC will, by resolution, submit the plan to the BOC with a recommendation to approve; and

WHEREAS, the MMP must be approved by the Board of Commissioners by resolution and approved by 2/3rd of the municipalities in Van Buren, Cass, and Berrien Counties before it is considered adopted and submitted to EGLE to be accepted.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners hereby approves the submission of a Notice of Intent to the Michigan Department of Environment, Great Lakes, and Energy to prepare a Materials Management Plan as the designated County Approval Agency for Cass County and name Southwest Michigan Planning Commission as the designated planning agency and enter into a multicounty planning agreement.

ADOPTED THIS 2ND DAY OF MAY 2024

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Jeremiah Jones, Chair
CASS COUNTY BOARD OF COMMISSIONERS



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Richard J. Behnke, Sheriff
Re: Silver Creek Township Police Services Contract

REQUEST:

Approve Contract for Silver Creek Township Police Services.

BACKGROUND:

Annual Renewal of Contract. Currently we do not provide a full-time deputy but will try when staffing levels are able. The contract does also allow for coverage using overtime hours. We have been using overtime enforcement for two years. Both parties are happy with this until the full-time position can be staffed.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Sheriff, Administration

FINANCIAL ANALYSIS:

The proposed contract provides for the billing of services provided by the Cass County Sheriff's Office on monthly basis for actual costs incurred up to \$134,496.00.

RECOMMENDATION

Motion to approve Silver Creek Township Police Services Contract as presented.



CASS COUNTY OFFICE OF SHERIFF

321 M-62 North, Cassopolis, MI 49031 ♦ www.ccsso.info ♦ Administration: (269) 445-8644 ♦ Dispatch (269) 445-1560

RICHARD J. BEHNKE, Sheriff

CLINTON D. ROACH, Undersheriff

**CONTRACT BETWEEN
Silver Creek Twp.,
the OFFICE OF SHERIFF, CASS COUNTY,
and the COUNTY OF CASS**

This Agreement is made this 1st day of April 2024, between the Township of Silver Creek, the County of Cass and the Office of Sheriff, Cass County, with reference to the following facts and circumstances:

- A. Pursuant to the authority granted in Act 8 of the Public Acts of 1967 (Ex Sess), as amended, MCLA 41.181 et seq; MSA 5.45(1) et seq., townships may enter into a contract with the Office of Sheriff Cass County, State of Michigan, to provide police protection within the township and enforce local ordinances.
- B. Silver Creek Township desires to enter into a contract with the Office of Sheriff, Cass County, to provide police protection services in Silver Creek Township.
- C. The Office of Sheriff, Cass County, will provide a deputy/officer for police protection services.

DUTIES OF THE COUNTY:

The County of Cass, through the Office of Sheriff, Cass County, agrees to provide police services in Silver Creek Township. °It is understood that the deputy will continue to enforce the laws of the State of Michigan and all Silver Creek Township Ordinances.

DUTIES OF THE TOWNSHIP OF SILVER CREEK:

Silver Creek Township will provide funding for the contract for services at the budgeted amount not to exceed \$134,496.00. Payment will be made in the following manner: the Cass County Sheriff's Office will bill for services on a monthly billing for actual costs incurred. Please note however, with the ever-increasing costs of fuel, this account will be monitored, and any costs incurred over the estimated budget, will be the responsibility of the Township.

The Cass County Sheriff's Office, recognizing its commitment of service to all citizens, will provide professional law enforcement and crime prevention in accordance with the highest possible standards of integrity and fairness.

To enable the enforcement of local ordinances, the Township will be required to swear in the deputy. All violations will be written under local ordinances that have been adopted by the Township.

SUPERVISION/PROMOTIONS/DISCIPLINE/TERMINATION:

Special township deputies appointed by the Sheriff shall be under the jurisdiction of and solely responsible to the Sheriff.

HOURS:

The Cass County Sheriff and Silver Creek Township Board will determine the schedule based on eighty (80) hours bi-weekly.

PAY:

Officers will be paid the negotiated wages with benefits.

ALTERNATE COVERAGE:

If the Cass County Sheriff's Office is unable to provide a full-time deputy for eighty hours every two weeks, service will be offered to the township at overtime rate. The township will determine what coverage is requested. In addition to the cost of gas and vehicle maintenance, the Sheriff's Office will invoice for actual costs of the pay and benefits of the deputy who works. Although the hourly cost could be less, the rate of \$69.50 per hour may be used for budgetary purposes.

LIABILITY INSURANCE:

The County of Cass has a \$5,000,000 liability insurance policy. The Township shall be included as (additional) insured's on/under said policy during the term of this contract and any renewal thereof.

The County of Cass will not assume any liability that occurred prior to the start of this contract. Any prior acts will be the responsibility of Silver Creek Township.

UNEMPLOYMENT COMPENSATION:

If any current employee becomes eligible for benefits under the Michigan Employment Security Act during the term of this Agreement, all such benefits or compensation will be in accordance with the MESA of the State of Michigan.

TERMINATION OF THIS AGREEMENT:

This Agreement shall run from the date of signing until March 31, 2025, provided, however, any party shall have the right to terminate this Agreement at any time upon thirty (30) days written notice to the other party.

LIAISON:

A written monthly report will be provided no later than the Wednesday before the regular Township meeting for statistics from the previous month (i.e., the November report will be presented for the December meeting, etc.).

The Sheriff will meet with the Silver Creek Township Supervisor or Safety Committee, if called on to do so.

HIRING:

The Office of Sheriff, Cass County, will handle any employment opportunities that occur within this contract.

SERVICES OUTSIDE JURISDICTIONAL LIMIT OF THE TOWNSHIP:

Personnel assigned to Silver Creek Township may be utilized on occasion outside of the jurisdictional limits of the Township of Silver Creek for priority calls for service, officer backup, and/or request for assistance to respond to calls for assistance under the terms of the Cass County Mutual Aid Agreement.

The deputy assigned to this unit/township will patrol Silver Creek Township exclusively and may only be dispatched out of the township for 9-1-1 emergency priority calls.

CONCURRENT AND RESOLUTION DATE:

This Agreement shall be effective upon approval by the Township of Silver Creek, the Cass County Board of Commissioners, and the Cass County Sheriff.

In witness whereof the County of Cass has caused this Agreement to be executed by its Chairperson and Clerk of the Board of Commissioners, the Cass County Sheriff, and Silver Creek Township has caused this Agreement to be executed by the Supervisor and Clerk of Silver Creek Township.

In witness whereof, the parties hereto have executed this contract as of the day and year first above written.

SILVERCREEK TOWNSHIP:

Michael Braman
Michael Braman, Supervisor

Date: 4-9-24

Jessica Honn
Jessica Honn, Clerk

Date: 4-9-24

COUNTY OF CASS:

Jeremiah Jones
Jeremiah Jones, BOC Chairman

Date: _____

Richard J. Behnke
Richard J. Behnke, Sheriff

Date: 4-9-24

ATTESTED TO:

Monica McMichael
Monica McMichael, Clerk/Register

Date: _____

Silver Creek Township
April 1, 2024 - March 31, 2025

40 hours
w/benefits

Wages	\$	64,928.00
Administration Fees	\$	1,000.00
Overtime	\$	2,000.00
ETO	\$	2,000.00
Holiday	\$	2,500.00
FICA	\$	6,020.00
Health/Dental/Vision	\$	20,825.00
Life Insurance	\$	75.00
Retirement	\$	13,819.00
Workers Comp.	\$	1,574.00
Disability	\$	355.00
Technical Supplies	\$	500.00
Uniforms	\$	500.00
Fuel	\$	4,500.00
Drug Testing	\$	600.00
Uniform Cleaning	\$	200.00
Telephone	\$	600.00
Vehicle Maintenance	\$	1,500.00
Equipment	\$	2,000.00
Vehicle Lease	\$	9,000.00
Total	\$	134,496.00



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Matthew Newton, County Administrator / Richard Behnke, Sheriff
Re: Drug Enforcement Millage Renewal

REQUEST:

Approve Resolution Authorizing the Renewal of the Drug Enforcement Millage to be Placed on the August 6th Primary Ballot.

BACKGROUND:

We have held several discussions on the renewal of the Drug Enforcement Millage over the past month and half. At the Committee of the Whole Meeting on March 21st, the Board of Commissioners requested that the Resolution to reauthorize the Drug Enforcement Millage be brought back to the BOC for consideration.

Attached is the proposed Drug Enforcement Millage Renewal Resolution. The Resolution would provide for a 4-year renewal beginning in December 2024. The millage renewal would be for up to 0.4751 mills and would result in estimated revenue collections of \$1,319,427 in the first year based on 2023 figures.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Administration, Sheriff

FINANCIAL ANALYSIS:

If approved by the voters, the millage renewal would result in estimated revenues of \$1,319,427 in the first year.

RECOMMENDATION

Adopt R-069-24 as presented.

CASS COUNTY BOARD OF COMMISSIONERS

R-069-24

A RESOLUTION AUTHORIZING THE DRUG ENFORCEMENT MILLAGE RENEWAL BE PLACED ON THE BALLOT OF THE AUGUST 6TH PRIMARY ELECTION.

WHEREAS, there continues to be a serious drug problem in Cass County despite the efforts of law enforcement agencies and community groups to eradicate this problem;

WHEREAS, the Sheriff and Dowagiac Police Chief asked the Cass County Board of Commissioners to place a request before the voters on 2004;

WHEREAS, a 0.5000 mill levy was approved by the electors in 2004 to fund the operation of a County-wide drug enforcement and prosecution team for four years;

WHEREAS, the millage was assessed in December 2004, 2005, 2006 and 2007;

WHEREAS, a 0.4805 mill levy was approved by the electors in 2008 and assessed in December 2008, 2009, 2010, and 2011;

WHEREAS, the millage was approved for renewal and assessed in December 2012, 2013, 2014, and 2015;

WHEREAS, the millage was approved for renewal and assessed in December 2016, 2017, 2018, and 2019;

WHEREAS, the millage was approved for renewal and assessed in December 2020, 2021, 2022, and 2023; and

WHEREAS, the Board of Commissioners is of the opinion that it is desirable to renew said millage to provide for continued funding of law enforcement, criminal justice, and public safety.

NOW, THEREFORE, BE IT RESOLVED, that the Cass County Board of Commissioners authorizes the following be placed on the ballot for consideration by the voters of Cass County at the primary election to be held on August 6, 2024, and that the form of the proposal shall be as follows:

RENEWAL - DRUG ENFORCEMENT MILLAGE

Shall there be approved a renewal of a 0.4751 mill levy in taxable valuation in Cass County on real and tangible personal property for a period of four (4) years commencing December 1, 2024 to be used in support of law enforcement, criminal justice, and public safety for the citizens of Cass County, including the areas of drug enforcement, prosecution, education, and treatment? It is estimated that the revenue collected as a result of this renewal in the first year will be \$1,319,427.

YES _____ NO _____

ADOPTED THIS 2ND DAY OF MAY 2024

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Jeremiah Jones, Chair
CASS COUNTY BOARD OF COMMISSIONERS



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Marty Heirty, CEO Council on Aging / Matthew Newton, County Administrator
Re: Senior Services Millage Renewal

REQUEST:

Approve the Resolution Authorizing the Renewal of the Senior Services Millage to be Placed on the August 6th Primary Ballot.

BACKGROUND:

The current Senior Services Millage is up for renewal and will need to be renewed for a new 4-year period beginning December 2024. Attached is a resolution to renew the millage at the current rate as reduced by Headlee of 0.9858 mills. The millage would provide an estimated \$2,737,721 in the first year of the levy.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

COA, Administration

FINANCIAL ANALYSIS:

The renewal of the Senior Services Millage would provide the COA with \$2,737,721 in estimated revenues in first year of the levy

RECOMMENDATION

Adopt R-070-24 as presented.

CASS COUNTY BOARD OF COMMISSIONERS

R-070-24

A RESOLUTION AUTHORIZING THE RENEWAL OF THE COUNCIL ON AGING MILLAGE BE PLACED ON THE BALLOT OF THE AUGUST 6TH PRIMARY ELECTION

WHEREAS, Act 39, Public Acts of Michigan 1976 authorized the Board of Commissioners of any county to appropriate funds to public or private non-profit corporations or organizations for the purposes of planning, coordinating, evaluating, and providing services to older persons;

WHEREAS, appropriation of funds for services to older persons shall be approved by the majority of the Board of Commissioners and the terms of the appropriation shall be a matter of public record and shall be entered into the journal of the official proceedings of the Board of Commissioners;

WHEREAS, notification of an appropriation to a private organization shall be published in a newspaper of general circulation within 10 days following approval by the Board of Commissioners;

WHEREAS, the terms of the appropriation shall specify:

- (a) Name, address, and general purpose of the organization
- (b) A description of the functions and responsibilities to be performed by the recipient of the appropriation
- (c) The effective date and length of the grant
- (d) Program and financial reporting requirements as established by the Board of Commissioners;

WHEREAS, the Board of Commissioners of Cass County may submit a millage proposition to the electorate at a general election to levy up to 1 mill for services to older citizens; and

WHEREAS, the private non-profit corporation known as the Cass County Council on Aging, Inc. is such a corporation authorized to receive appropriated funds from the County of Cass for services rendered under the statute and said corporation has been active in promoting such services under this statute for and on behalf of the senior citizens of the County of Cass and has demonstrated a need for appropriated funds for such services; and

WHEREAS, the .9969 mill levy approved by the electors of Cass County in 2020 expires with the tax levies in the calendar year 2023 and the Board of Commissioners has been requested to submit a renewal of such millage to the electors of the County for a period of four years, 2024 to 2027 inclusive; and

WHEREAS, the Board of Commissioners is of the opinion that it is desirable to submit said millage proposition to the electorate to provide the continuation of funds for services to older citizens as currently provided by and through the Cass County Council on Aging, Inc.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Cass County Board of Commissioners hereby determines that the following proposition shall be submitted to the registered electors at the state primary election to be held in Cass County on Tuesday, August 6, 2024:

MILLAGE PROPOSITION FOR SERVICES TO OLDER CITIZENS

This proposal will renew the current millage for senior services of 0.9858 mills.

Shall there be approved a renewal of a 0.9858 mill levy in taxable valuation in Cass County over and above the fifteen (15) mill constitutional limitation on real and tangible personal property, for a period of four (4) years, commencing December 1, 2024, to be used for services to older citizens directed toward the improvement of the social, legal, health, housing, educational, emotional, nutritional, recreational, or mobility status of older persons through the

Cass County Council on Aging, Inc. as provided by Public Act 39 of 1976? It is anticipated that the revenue collected by the County as a result will be Two Million, Seven-Hundred Thirty-Seven Thousand, Seven-Hundred Twenty-One (\$2,737,721) Dollars in the first calendar year of the levy.

_____ Yes _____ No

2. The proposition shall be stated on the ballots to be prepared and distributed in the manner required by law.
3. All public officials of the County of Cass, State of Michigan, and all municipal units thereof, within such time as shall be required by law are thereby directed to do and perform all things and acts which shall be necessary to be done or performed in order to submit the foregoing proposition to the electors of the County of Cass at the state primary election to be held therein on Tuesday, August 6, 2024.
4. It is hereby ordered that the certified copy of this resolution together with the propositions recited herein, be filed with the County Clerk as required by the laws of the State of Michigan.

ADOPTED THE 2ND DAY OF MAY 2024

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Jeremiah Jones, Chair
CASS COUNTY BOARD OF COMMISSIONERS



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Policy Committee
Re: Tax Sharing and Conflict of Interest Policies

REQUEST:

Approve Tax Sharing and Conflict of Interest Policies.

BACKGROUND:

The Policy Committee met on April 11th and recommended that the Tax Sharing Policy and the Conflict-of-Interest Policy be brought forth for consideration by the Board of Commissioners. The Tax Sharing Policy is a revision of the existing Policy. In this case, the existing Policy (attached) utilized a resolution format, thereby making it more unwieldy to read and understand as opposed to a more plain-language format and creates challenges in terms of future revisions that may be necessary. The proposed policy changes the format to match the modern format of our policies, creates increased readability, and provides for easier amendments in the future should they be necessary.

The Conflict-of-Interest Policy represents a new Policy that is not currently in place. This matter arises each year as it pertains to the County's audit, and we have complied with necessary disclosure requirements there. However, a more formal policy was proposed that would apply to all elected and appointed officials. It would require annual disclosures and the County Attorney would review them for any issues. Should a question arise, the County Attorney would be responsible for determining whether an actual conflict existed.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Policy Committee, Administration

FINANCIAL ANALYSIS:

N/A

RECOMMENDATION

1. Motion to approve Tax Sharing Policy as presented.
2. Motion to approve Conflict of Interest and Ethical Standards as presented.

TAX SHARING POLICY

I. Purpose. This Policy is intended to establish guidelines under which Cass County will participate in tax sharing agreements with local units of government under existing and future tax capture and tax abatement programs.

It is the intent of the County Board of Commissioners to encourage the promotion of economic development through local and regional collaboration. The County Board of Commissioners’ intent is to participate in tax increment financing programs in a manner that is not detrimental to other taxing jurisdictions, but ultimately increases tax base and revenues for every affected taxing jurisdiction.

The County Board of Commissioners encourages local units of government to meet with the County in advance of initiating or amending tax increment financing or tax abatement programs to allow for communication regarding program goals and coordination of program implementation.

II. Authority. The Cass County Board of Commissioners will permit the capture of county property tax revenues, as allowed in various statutes, in any new or amended tax increment financing or tax abatement district contingent upon the approval of a tax sharing agreement with the affected development district and the affected municipality.

III. Responsibility. The County Clerk shall immediately forward any notice of creation or expansion of any tax capture or tax abatement district to the Board of Commissioners, the County Administrator, and the County Treasurer.

The County Administrator shall be responsible for responding to such notice, indicating that Cass County wishes to enter into a possible agreement for capture or abatement of county tax revenues. The County Administrator shall be responsible for evaluating requests for the capture of county property tax revenues as to conformance with this policy and shall recommend approval or disapproval of any such proposed agreement to the Board of Commissioners within the 60-day statutory requirement.

The County Treasurer shall be responsible for assuring that captured property tax revenues collected in excess of the amounts permitted by any tax capture or tax abatement agreements, subject to Section 6.3(d), are returned to the County on an annual basis.

IV. Definitions. “Tax capture or tax abatement district or plan” means any organization or plan established to capture the tax revenue of another jurisdiction on properties within a defined geographic area, including those authorized under the following statutes:

Tax Capture:

Downtown Development Authority	PA 197 of 1975
Local Development Financing Act (Smartzones)	PA 281 of 1986
Tax Increment Finance Authority Act (TIFA)	PA 450 of 1980
Historic Neighborhood TIFA Corridor	PA 530 of 2004
Improvement Authority Act	PA 280 of 2005
Brownfield Redevelopment Financing Act	PA 381 of 1996

Opt-Out Provisions

MCL 125.1653, Sec. 3(3)
MCL 125.2 154, Sec. 4 (3) ⁽¹⁾
None ⁽²⁾
MCL 125.2857, Sec. 17(5)
MCL 125.2888, Sec. 18 (5)
None

Tax Abatement:

Industrial Facilities Property Tax Abatement Act	PA 198 of 1974	None
Neighborhood Enterprise Zone Act	PA 147 of 1992	None
Renaissance Zone Act	PA 376 of 1996	None
Personal Property Tax Abatement Act	PA 328 of 1998	None
Obsolete Property Rehabilitation Act	PA 146 of 2000	None
Commercial Rehabilitation Act	PA 210 of 2005	MCL 207.843, Sec. 3(5)

- V. Application.** This policy applies to all requests for tax capture or tax abatement that permits the County the option to enter into an agreement that specifies the terms of a new or expanded tax capture or tax abatement district. This policy shall also apply to any existing or future tax capture or tax abatement programs in which the County is provided the statutory authority to enter into agreements with a new or expanded tax capture or tax abatement district.

It is understood that County participation in tax increment financing and tax abatement plans is based upon the expectation that economic development benefits and increased tax revenue will eventually be realized by all the participating jurisdictions.

VI. Policy:

1. The County will permit the capture of county property tax revenues in a new or amended development district, provided that the County Board of Commissioners approves a tax sharing agreement with the affected development district and the affected municipality.
2. The County will not permit the capture of special millages that have been approved by the electorate for specific purposes.
3. The County will consider the approval of tax sharing agreements for capture or abatement of its general fund operating tax levy under the following conditions:
 - (a) The agreement must be for specifically defined public infrastructure projects which are directly related to economic growth within that district. Economic growth is understood to be the creation, retention, and expansion of jobs and income.
 - (b) Public infrastructure projects must be for specific items of work, each of which is limited to a specific maximum dollar amount. The agreement shall specify the maximum amount of captured property tax revenues and the time over which those revenues may be captured. It shall also specify that any excess collections not used for the purposes specified in section 6.3(d) must be returned to the County Treasurer annually.
 - (c) The affected jurisdiction must allow the capture and expenditure of its property tax revenues for the same period during which the County tax revenues are being captured and expended in the district.
 - (d) If tax revenue is generated faster than anticipated due to growth within the district exceeding *initial* projections, the additional revenue from the captured county millage may be used to decrease or call any bonds or other debt obligations related to the projects approved by the tax sharing agreement in proportion with funds from other taxing jurisdictions.
4. The County Board of Commissioners reserves the right, when authorized by statute, to exempt county taxes from capture or abatement for any reason that it so determines.
5. A copy of any approved tax capture or abatement agreement shall be provided to the County Equalization Director and the County Treasurer for review.
6. An initial rejection by the Board of Commissioners of such a request may be rescinded if and when a tax sharing agreement that meets the conditions of this policy is reached.
7. The County Administrator will share this policy annually with township, city, and village leaders.

TAX SHARING AGREEMENTS

WHEREAS, the State of Michigan has provided city and township governments with several tax capture and exemption programs that allow those governments to direct County property tax levies to economic development initiatives, historically with the concurrence with the County; and

WHEREAS, the county's tax levies for general fund operations and its special millages, which were enacted by the voters to support a variety of county programs, including the Council on Aging and Drug Enforcement Team have been captured by other local governments to support economic development plans, and

WHEREAS, some of the state's current tax capture and abatement statutes allow counties to exempt its taxes from capture or abatement, and to enter into agreements with the local unit to share tax levies, as summarized below:

Tax Capture:

Downtown Development Authority	PA 197 of 1975
Local Development Financing Act (Smartzones)	PA 281 of 1986
Tax Increment Finance Authority Act (TIFA)	PA 450 of 1980
Historic Neighborhood TIFA Corridor Improvement Authority Act	PA 530 of 2004
Brownfield Redevelopment Financing Act	PA 381 of 1996

Opt-Out Provisions

MCL 125.1653, Sec. 3(3)
MCL 125.2 154, Sec. 4 (3) ⁽¹⁾
None ⁽²⁾
MCL 125.2857, Sec. 17(5)
MCL 125.2888, Sec. 18 (5)
None

Tax Abatement:

Industrial Facilities Property Tax Abatement Act	PA 198 of 1974	None
Neighborhood Enterprise Zone Act	PA 147 of 1992	None
Renaissance Zone Act	PA 376 of 1996	None
Personal Property Tax Abatement Act	PA 328 of 1998	None
Obsolete Property Rehabilitation Act	PA 146 of 2000	None
Commercial Rehabilitation Act	PA 210 of 2005	MCL 207.843, Sec. 3(5)

Notes: ⁽¹⁾ Except "Certified Technology Park"

⁽²⁾ MCL 125.1289, Sec. 29(1) - Effective 1/1/1987 no new authorities to be created or existing authorities expanded.

WHEREAS, the County has determined that part1c1pation in City and Township tax capture/tax exemption programs should adhere to certain guidelines concerning term, tax levies subject to capture or exemption, maximum level of County participation and determination of long-term financial benefit to accrue to Cass County government and its taxpayers; and

WHEREAS, the Cass County Board of Commissioners now wishes to establish a policy regarding the capture of county property tax revenues within new or expanded development districts under existing and future tax capture and tax abatement statutes; and

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners adopts the following policy with respect to the capture or abatement of county property tax revenues within new or expanded economic development districts, including those under existing and future statutes that allow counties to exempt its tax levies from capture or abatement:

1. The County will not permit the capture of county property tax revenues in any new or amended development district unless the Cass County Board of Commissioners has approved a tax sharing agreement with the affected development district and the affected municipality.
2. The County will consider the approval of a tax sharing agreement for its general fund operating tax levy that meets the following conditions:

- a. The agreement must be for specifically defined public infrastructure projects which are directly related to the economic growth within that district. Economic growth is understood to be the creation, retention, and expansion of jobs and income.
 - b. Specifically defined public infrastructure projects must be for specific items of work, each of which is limited to a specific maximum dollar amount to be completed within a specified time period. The agreement shall specify the maximum amount of captured property tax revenues and the time over which those revenues may be captured. It shall also specify that any excess collections must be returned to the County Treasurer annually.
 - c. The affected jurisdiction must allow the capture and expenditure of its property tax revenues for the same period of time during which the County tax revenues are being captured and expended in the district.
 - d. If tax revenue is generated faster than anticipated due to growth within the district exceeding initial projections, the additional revenues may be used to decrease or call any bonds or other debt obligations related to the projects approved by the tax sharing agreement in proportion with funds from other taxing jurisdictions.
3. The County Clerk shall immediately forward any notice of creation or expansion of any economic development district to the Board of Commissioners and the Administrator/Controller. The Administrator/Controller shall be responsible for evaluating requests for the capture of county property tax revenues as to conformance with this policy, and shall recommend approval or disapproval of any such proposed agreement to the Board of Commissioners within the 60-day statutory requirement, and

BE IT FURTHER RESOLVED that the Cass County Board of Commissioners reserves the right when authorized by statute to exempt county taxes from capture or abatement for any reason that it so determines, and

BE IT FURTHER RESOLVED that a copy of any approved agreement shall be provided to the County Treasurer who shall take the necessary steps to assure that captured property tax revenues collected in excess of the amounts permitted by the agreement are returned to the County on an annual basis, and

BE IT FURTHER RESOLVED that an initial rejection by the Board of Commissioners of such a request may be rescinded if and when a tax sharing agreement that meets the conditions of this policy is reached.

ADOPTED: 03/19/2009

CONFLICT OF INTEREST & ETHICAL STANDARDS OF CONDUCT

PURPOSE:

To help Elected and Appointed County Officials avoid action that may result in, or create the appearance of:

1. Using public office for private gain.
2. Giving improper preferential treatment to any person or organization.
3. Impeding government efficiency or economy.
4. A lack of independence or impartiality of action.
5. Making a government decision outside of official channels.
6. Adversely affecting the confidence of the public in the integrity of the County.

POLICY:

1. Fair and Equal Treatment

No Elected or Appointed County Official shall request, use, or permit the use of any consideration, treatment, advantage, or favor beyond that which is the general practice to grant or make available to the public at-large. All Elected and Appointed County Officials shall treat all citizens of the County with courtesy, impartiality, fairness, and equality under the law.

2. Use of Public Property

No Elected or Appointed County Official shall request, use, or permit the use of any publicly owned or publicly supported property, vehicle, equipment, material, money, labor or service for the personal convenience or the private advantage of themselves or any other person or entity, including his or her employer. This requirement shall not be deemed to prevent any Elected or Appointed County Official from requesting, using or permitting the use of such publicly owned or publicly supplied property, vehicle, equipment, material, labor or service which is made available by general practice to the public at large, or which is provided, as a matter of public policy for the use of the Elected and Appointed County Officials in the conduct of official business, as approved consideration for their services to the County.

3. Matters Requiring Disclosure of Conflicts of Interest, Actual and Potential

The following disclosure requirements are established to avoid both actual and potential conflict between the private self-interest and the public interest of Elected and Appointed County Officials:

- a. Self Interest: No Elected or Appointed County Official, either on his or her behalf or on behalf of any other person, shall have an interest in any business transaction with any public body of the County, unless the person shall first make full disclosure of the nature of such interest.
- b. Dual Employment: No Elected or Appointed County Official shall engage in employment with, or render services for, any person or entity which has business transactions with any public body of the County, without first making full disclosure of the nature and extent of the employment or services.
- c. When a conflict of interest is determined to exist following disclosure, an Elected or Appointed Official shall be disqualified from participating in the deliberations and/or voting on the matter.

4. Prohibited Conduct and Conflicts of Interest

- a. Divulging confidential information to any person not authorized to obtain such information.
- b. Benefiting financially from confidential information.
- c. Representing his or her individual opinion as that of the County or the Board of Commissioners as a whole.

- d. Misusing County personnel, resources, property, funds, or assets for personal gain or private employment purposes.
- e. Soliciting or accepting a gift or loan of money, goods, services, or other things of value which tend to influence the manner in which the Elected or Appointed County Official performs their official duties.
- f. Engaging in a business transaction which may cause the Elected or Appointed County Official or his or her employer to derive a personal profit or gain or benefit directly or indirectly as a result of their official position.
- g. Engaging in employment or rendering services that are incompatible or in conflict with the discharge of his or her official duties or that tend to impair his or her independence of judgment.
- h. Participating in policy making, the result of which potentially benefits them or their employer.
- i. Participating in contracts, loans, or grants involving a business entity or non-profit in which he or she has a substantial interest unless:
 - i. The contract is awarded pursuant to sealed, and;
 - ii. The Elected or Appointed County Official is not involved directly or indirectly or otherwise refrains from participation in the decision on the award of the contract, and;
 - iii. The Board of Commissioners, after reviewing the circumstances, determines the award of the contract would be in the best interest of the County.

5. Disclosure

Whenever a disclosure is required by this policy, it shall be made and filed in writing or electronically with the County Administration Office on the form attached as Attachment A, Conflict of Interest and Potential Conflict of Interest Disclosure Statement. Each Elected and Appointed Official will be required to sign the Conflict of Interest and Potential Conflict of Interest Disclosure Statement upon assuming office, as well as annually. A copy of the Conflict of Interest and Potential Conflict of Interest Disclosure Statement shall be sent to all Elected and Appointed County Officials no less than annually. In all cases, disclosures shall include:

- a. The identity of all persons involved in the interest. This includes family members, organizations in which Elected and Appointed County Officials or family members are officers, directors, or either directly or indirectly, stockholders or partners, and trusts and estates in which Elected and Appointed Officials or family members have a beneficial interest, or for which they act in a fiduciary capacity. Family members include spouses, parents, brothers, sisters, children, nieces, nephews, spouses of brothers, sisters, and children, and spouses' parents, brothers, and sisters.
- b. The source and amount of income or benefit, directly or indirectly derived from the interest that may be considered as resulting from employment, investment, or gift. The person required to file a disclosure statement in accordance with the provisions of this policy must verify, in writing, under penalty of perjury, the information in the statement is true and complete as far they know.
- c. If it is determined that a conflict exists, the affected Elected or Appointed County Official shall disclose the conflict on the record at an Open Meeting, shall recuse himself or herself from participating in the discussion and vote relating to the issue, and shall leave the room while the discussion and vote take place.

6. Duties of the County Attorney

The County Attorney shall examine all disclosure statements filed pursuant to this policy and report to the County Administrator any concerns or irregularities that may, in the judgement of the County Attorney, require further review. Acceptance of a Disclosure Statement by the County Attorney shall not constitute approval of the statement.

7. Request for Opinion from County Attorney

Any Elected or Appointed County Official may request that the County Attorney provide an advisory privileged legal opinion addressed to the entire Board of Commissioners interpreting the effect or application of this Policy generally, on conflicts or potential conflicts, disclosed or undisclosed, or on questions directly relating to the propriety of their conduct or the conduct or possible conflicts of another Elected or Appointed County Official in a particular situation. Those requesting an opinion from the County Attorney are asked to communicate this request to the County Administrator in order to avoid duplicative opinions and legal fees.

8. Policy Enforcement

Following the issuance of an opinion pursuant to section 7, any request seeking enforcement of this Policy shall be presented to the Board of Commissioners. The Board of Commissioners shall have the authority to render a final decision, including but not limited to censure of the Official found to be in violation of this policy.



CASS COUNTY BOARD OF COMMISSIONERS

TO: Board of Commissioners

FROM: Capital Projects Committee

RE Public Defender's Office Renovation Project

REQUEST:

Approval of quote from Elite Companies to complete Public Defender's Office Renovation Project in the amount of \$44,197.00.

BACKGROUND:

As we had discussed during the MIDC Grant, this year we had several major changes in store for the evolution of the program. This included the addition of a Public Defender Administrator as well as the creation of a new Public Defender's Office. Since October 2023, we have been working through the design process to create a solution that will enable the Public Defender Office to work efficiently and provide a space that suits their needs.

The project was sent out for bid to 6 contractors. Of the 6, only 1 responded in the affirmative. In many ways, this was not unanticipated. The project is relatively small in terms of overall construction work and there was likely to be increased cost with mobilization of construction activity even on that small scale. However, Elite Companies did submit a proposal. They indicated that through their current mobilization of work on the Historic Courthouse, they would not carry a significant mobilization cost as they are already performing work for the County and were more than willing to complete the work in tandem with the work being done on the Courthouse Renovation Project.

Intersect Studio reviewed the bid and provided the recommendation to enter into the contract with Elite to move the project forward.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Capital Projects Committee, Administration, Public Defender's Office

FINANCIAL ANALYSIS:

The total cost of the proposal is \$44,197.00 and is fully covered through the MIDC Grant. So, there is no increased cost to the County to move the project forward.

RECOMMENDATION:

Motion to approve quote from Elite Companies contract to complete Public Defender Office Renovation Project in the amount of \$44,197.00 to be paid via the MIDC Grant.

March 4, 2024

County Administration Office
Cass County
120 North Broadway, Suite 200
Cassopolis, MI 49031

Attn: Cass County Board of Commissioners
Ref: Cass MIDC Office Renovation, Letter of Recommendation for Award

Dear Commissioners,

A request for bids was sent out to six (6) Southwest Michigan contractors for the Cass MIDC Renovation project on Friday, Feb 2, 2024, requesting confirmation of intent to bid and for bids to be returned to County Administrator Matthew Newton by 12:00pm (noon) Monday, Feb. 19, 2024.

Review of Intent to Bid responses

The following responses from the Contractors were received by Intersect:

Contractor Name	Intent to Bid	By
AVB, Inc, Portage MI	Declined	2/2/24 email
Elite Companies, Kalamazoo MI	Confirmed	2/5/24 email
Frederick Construction, Kalamazoo MI	Declined	2/5/24 email
JMC Contracting, Three Rivers MI	Declined	2/8/24 email
Kalleward Group, Kalamazoo MI	Declined	2/9/24 email
Miller-Davis Company, Portage MI	Declined	2/8/24 email

A bid was received by the deadline by Elite Companies, Inc. from Kalamazoo, Michigan, in the overall amount of \$44,197.00.

Recommendation

We recommend you enter into a contract with Elite Companies for the sum of \$44,197.00 based on the below criteria:

1. Review of proposal- the bid was reviewed by myself & appears to include all scope that was requested in the bid documents. The bid also shows understanding of the project scope.
2. Elite is the current Construction partner on the Cass County Courthouse project so their teams are already mobilized & working locally. As such, Elite was able to eliminate mobilization and resource allocation costs for this project & start work in a timely manner.

3. Responsiveness to inquiries by Intersect Studio & current working relationship with Cass County team.
4. Sole responsive bidder

Should you have any additional questions or need additional information, please don't hesitate to contact me.

Sincerely yours,



Lindsay Reed, Architect, Project Manager
lindsay@intersect-studio.com
269-360-8006



GENERAL CONTRACT PROPOSAL



BUILDING CONSTRUCTION CONFIDENCE

WE BUILD

CONFIDENCE

ELITE COMPANIES is an LLC in the State of Michigan (EIN# - 83 - 1753563) headquartered in Kalamazoo, Michigan and was officially founded in 2017. Our intent is to assist our clients by being an extension of their vision to bring a comprehensive approach to construction and ensure project success.

Our organizational structure and intentional approach allow us to remain very flexible and cost effective in an everchanging industry of value-maximizing delivery methods. This amounts to several advantages directly reflected and measured in our commitments and services to our clients.

Our team is comprised of industry veterans with a proven track record of success and value driven construction management with over 100 years of experience collectively.

ELITE GENERAL CONTRACTING: TAKING GENERAL TO A NEW LEVEL.

Through our general contracting obligations, we maintain the highest level of service that creates measurable value with a cost-effective approach.

ELITE CONSTRUCTION MANAGEMENT: INTENTIONALLY DIFFERENT EXCEPTIONAL SERVICE THROUGHOUT A PROJECT'S LIFE CYCLE.

ELITE COMPANIES is the next generation of CM services and is committed to a best-in-class construction management experience. Within each phase, initiation, preconstruction, execution, monitoring and control, and project closure, we bring high-level, economic and strategic value to our client's projects and growth strategies.

ELITE OWNER'S REPRESENTATION: AN EXTENSION OF YOUR MISSION.

As an extension of your mission, our team will assist in progressing your vision. With an owner's representative delivery model, we help you capitalize on all project efficiencies with focused management goals as a stakeholder in your school district's business strategies.

ELITE DESIGN-BUILD: MODERNIZING CONSTRUCTION TRADITION WITH SOLE-SOURCE BUILDING AND DESIGN.

One entity, one contract, one unified flow of work from initial concept through completion.

CASS COUNTY LAW & COURTS
MIDC OFFICE RENOVATION PROJECT
BID FORM

Date: Feb. 19th 2024
Property Owner: Cass County Courts
Project: MIDC Office Renovation
Name of Contractor: ELITE COMPANIES
Contractor Address: 211 E. Water St. Ste 201, Kalamazoo, MI 49007
Contact Person: James D. Feltch, President + CEO
Phone Number: 269-806-2141
Email Address: jim.feltch@elite-companies.com

The undersigned agrees to execute the work and provide all labor, materials, equipment and services necessary to complete the work described in and in accordance with all applicable laws of the State of Michigan and in accordance to all specified requirements as defined with the proposal for the project.

TOTAL CONTRACT PRICE

of: Forty-Four Thousand, One-Hundred & Ninety-Seven Dollars and 00/100 dollars(\$ 44,197.00)

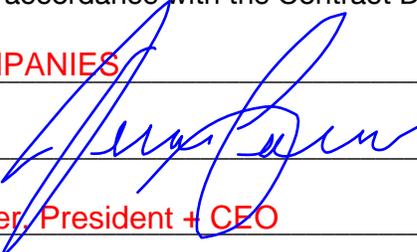
The undersigned is prepared to initiate the work on: Contract Approval
The undersigned expects to complete the work by: 30 Days - Based on Procurement

The undersigned acknowledges the right of the Owner to accept any proposals, to reject any or all proposals, or to waive any formalities in the bidding. In connection with the project for which this Bid is entered, the undersigned certifies that: 1) he/she is familiar with the contents of the Request for Proposals and the Specifications; 2) he/she has examined the necessary requirements as defined; and 3) he/she is fully informed of the facilities involved. The undersigned certifies that he/she is qualified and trained in the installation aspects for this project. Provide any bid clarifications on following page.

The undersigned further agrees:

- To hold this Bid open for ninety (90) days after the day of Bid Opening.
- To enter into and execute a Contract.
- To accomplish the work in accordance with the Contract Documents.

Name of Company: ELITE COMPANIES

Signature of Corporate Principal:  Date: 2/19/24

Title of Corporate Principal: Owner, President + CEO

GC BID ANALYSIS SUMMARY



CASS COUNTY Government
Cass County Courts MIDC Office
ECM Job No.: 24-XXX

Intersect A/E

Today's Date: 19-Feb-24
Bid Date: 19-Feb-24

Bid Package	Work Description	BUDGET	Base Bid W/O Alternates	Recommended Contractor	ALTERNATE 1	Total of Alternates	Award (Including Selected Alts)
General Conditions							
	Preconstruction (Staffing)	1,500	1,500			0	1,500
	Preconstruction (Reimbursable)	0	0			0	0
	PERFORMANCE BOND AND LABOR BOND	0	0			0	0
	Living / Travel Expenses	0	0			0	0
	Construction & Post (Staffing)	3,000	3,000			0	3,000
	Construction & Post (Reimbursable)	0	0			0	0
	Outside Services	0	0			0	0
	Construction Facilities	0	0			0	0
	Subtotal	4,500	4,500			0	4,500
Site Specific Expenses							
	Material Testing	0	0			0	0
	Site Surveying / Layout	0	0			0	0
	Temp Utilities	0	0			0	0
	Construction Facilities	0	0			0	0
	Construction Aids	0	0			0	0
	Temporary Barriers & Enclosures	500	500			0	500
	Product Storage & Handling	0	0			0	0
	Housekeeping	750	750			0	750
	Dumpsters	0	0			0	0
	Permits & Fees	3,975	3,975			0	3,975
	BUILDING PERMIT	2,250	2,250			0	2,250
	PLAN REVIEW FEE	BY ARCHITECT	BY ARCHITECT			0	BY ARCHITECT
	STORM SEWER ASSESSEMENT	0	0			0	0
	SANITARY SEWER ASSESSEMENT	0	0			0	0
	WATER SERVICE ASSESSEMENT	0	0			0	0
	LIABILITY INSURANCE	1,725	1,725			0	1,725
	BUILDER'S RISK INSURANCE	BY OWNER	BY OWNER			0	BY OWNER
	Subtotal	5,225	5,225			0	5,225
Trade Costs							
2.5	Building Demolition	7,838	7,838	ELITE Companies		0	7,838
6.1	General Trades	10,232	10,232	Cook Jackson		0	10,232
9.6	Floor Covering	5,594	5,594	Great Lakes Flooring		0	5,594
9.9	Painting	1,884	1,884	H&H Painting		0	1,884
26.1	Electrical	6,820	6,820	Hi-Tech Electrical		0	6,820
	Subtotal	32,368	32,368		0	0	32,368
Allowances							
	Allow	0	0				0
	Allow	0	0				0
	Allow	0	0				0
	Subtotal	0	0				0
BUILDING SUBTOTAL		42,093	42,093			0	42,093
	CONSTRUCTION CONTINGENCY	0.00%	0			0	0
	CM FEE	5%	2,105			0	2,105
Construction Total		0	44,197			0	44,197

Rockwood RM3301

MegaTek Pull

Straight Pull - Flat Ends

Experience a safer
and more open world



SPECIFICATIONS:

MATERIAL:

Aluminum, Brass, Bronze,
Stainless Steel

OPTIONS:

For optional mid-post, suffix
the product number with
"MP" (example: RM3301MP).
Over 96" available on select
finishes.

ORDERING:

Specify CTC and overall
length

MOUNTING NOTE:

1HD, 5HD, 6HD, 8HD, 12HD,
13HD, 15HD

AVAILABLE FINISHES:

- US3/605
- US4/606
- US10/612
- US10B/613
- 10BE/613E
- US28/628
- US32/629
- US32D
- US32316
- US32D316
- US32MS
- US32DMS
- 313/710
- 315/711
- BSP (Black Suede
Powder Coat)
- BPC (Black Powder Coat)
- FBPC (Flat Black
Powder Coat)
- WSP (White Suede
Powder Coat)
- WPC (White Powder Coat)
- Stock Powder Coats

Diameter: 1 1/4"

CTC: Specify

Rockwood Manufacturing Company
300 Main St.
Rockwood, PA 15557
www.rockwoodmfg.com
1 800 458 2424

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**2060SC Series 2 x 6 Stud Wall
Bidirectional Soft Operating Pocket Door Frame Kits**



36" / 3' - 0" / [914mm] Max Door Width.
32" / 2' - 8" / [813mm] Min. Door Width*
96" / 8' - 0" / [2438mm] Max Door Height.
330lbs. [150kg] Max. Door Weight.

2060SC Series bidirectional soft operating pocket door frames can be cut down to accommodate smaller doors.
 *Minimum door width for bidirectional soft operating pocket door is 32" (813mm).
 Minimum door width for single direction soft operating pocket door is 24" (609mm).



2060SC Frame Part Numbers

36" / 3' - 0" / 914mm Max Door Widths
 263068SC = 36" (3' - 0") X 80" (6' - 8") Door
 263070SC = 36" (3' - 0") X 84" (7' - 0") Door
 263080SC = 36" (3' - 0") X 96" (8' - 0") Door

Converging door applications
 require Qty. 2 frames and Qty. 1
 2050PLBG Converging Door Kit.

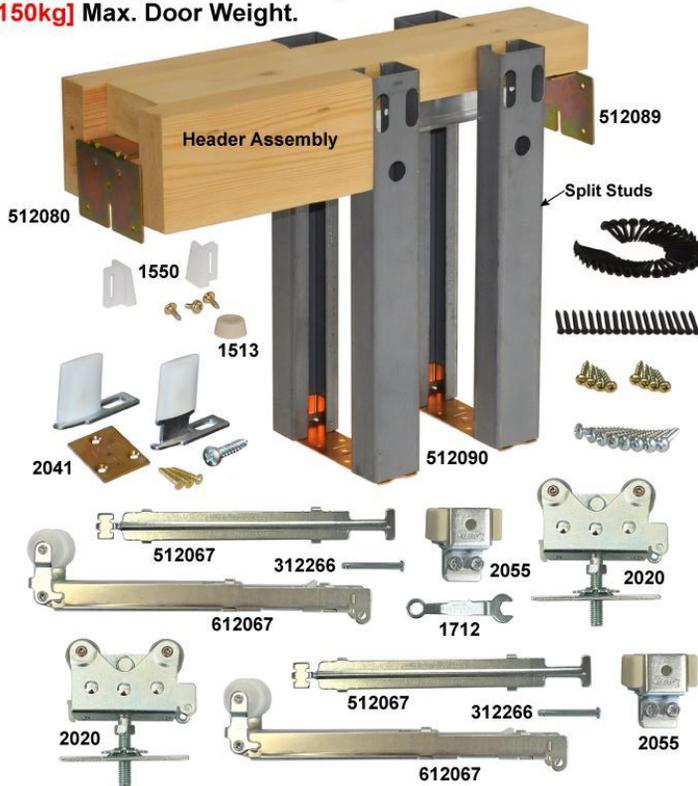
Frame pictured here not actual size.
 Header length to vary with door width.
 Split stud spacing to vary with door width.
 Split stud lengths to vary with door height.

2060SC Series Frame Kit Contents

HEADER (Factory Assembled)

- 1 - 200 Track Length
- 1 - 512080 Passage End Jamb Bracket
- 1 - 512089 Pocket End Jamb Bracket

- 4 - 2060 All Steel Split Stud Lengths
- 2 - 2020 Ball Bearing Door Hangers
- 1 - 2041 Hidden Pocket Door Guide
- 2 - 512090 Split Stud Floor Brackets
- 1 - 1550 Pocket Door Guide
- 1 - 1513 Door Bumper
- 2 - 2055 Track Stops
- 2 - 512067 Actuator Arms
- 2 - 312266 Connection Pins
- 2 - 612067 Dampeners
- 1 - 1712 Adjustment Wrench
- 18 - Self Tapping Drywall Screws
- 10 - Self Tapping Trim Screws
- Hardware Mounting Screws





Headquarters | 211 E Water Street | Suite 201 | Kalamazoo, MI 49007

15 Carlyle St. | Floor 2 | Battle Creek, MI 49017

269-917-1347 | elite-companies.com



Cass County MIDC Office Renovation

Cass County Law & Courts Building

20296 M-62 Cassopolis MI 49031

Project Team

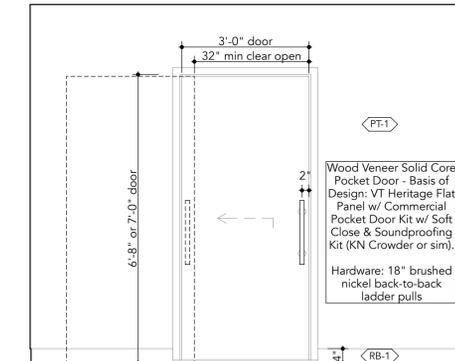
Architect:
Intersect Studio
155 Michigan Ave Suite 1508
Kalamazoo MI 49007
Phone: 269.845.6711
E-mail: lindsay@intersect-studio.com
Contact: Lindsay Reed, RA

Owner:
Cass County Administration
120 N Broadway, Cassopolis MI 49031
Phone: 269.445.4420
Email: matthewn@cassco.org
Contact: Matthew Newton

General Notes

- Contractor to verify location of all existing structural elements, existing wall systems, and dimensions. Contact architect with any discrepancies.
- Contractor to verify existing power and data outlet locations on floor plan & contact Architect w/ any discrepancies. Contractor to also verify that locations of new power and data outlets are not in conflict with any other elements.
- Contractor to verify locations of existing HVAC supply/return diffusers, sprinkler heads, & other safety devices shown on RCP and confirm that existing locations do not interfere with new construction of walls or other elements.
- Existing data cables to be reused & relocated to new receptacle locations. Alert architect if existing cables are not long enough to reach new locations. Label/track existing cable numbers to final location & coordinate with owner & owner's IT department for final labeling/back end connections.

TAG	ITEM	LOCATION	MANUFACTURER	STYLE	COLOR	SIZE	NOTES
BASE							
RB-1	Rubber Wall Base	Field	Johnsontite / Tarkett	Perceptions RWDC	3B Pewter CG	4 1/2" H	Contact Bonnie Jacobs with Target - (866) 256 9599. bonnie.jacobs@target.com
CARPET							
CPT-1	Carpet Tile	Field	Milken	Landmark - Artifact Any	Neith	39.4 x 39.4	Contact Kathy Cain with Milken - (866) 293 9593. kathy.cain@milken.com
PAINT							
PT-1	Paint	Field	Sherwin Williams	Eggshell	Heron Plume SW6070		Promar 200 or equivalent. Contact Dawn Cenova with Sherwin Williams - (248) 660 3037. dawn.cenova@sherwin.com
PT-2	Paint	Accent	Sherwin Williams	Eggshell	Mindful Gray SW7005		Promar 200 or equivalent. Contact Dawn Cenova with Sherwin Williams - (248) 660 3037. dawn.cenova@sherwin.com
PT-3	Paint	Accent	Sherwin Williams	Eggshell	African Gray SW9682		Promar 200 or equivalent. Contact Dawn Cenova with Sherwin Williams - (248) 660 3037. dawn.cenova@sherwin.com
TRIM / TRANSITION							
TR-1	Metal Trim	Existing Tile to Carpet	Schluter	RENO-TK	Brushed Stainless Steel		
GENERAL INTERIOR FINISH NOTES							
1. Refer to finish plans and elevations for finish locations.							
2. All materials to be installed according to manufacturer's recommendations.							



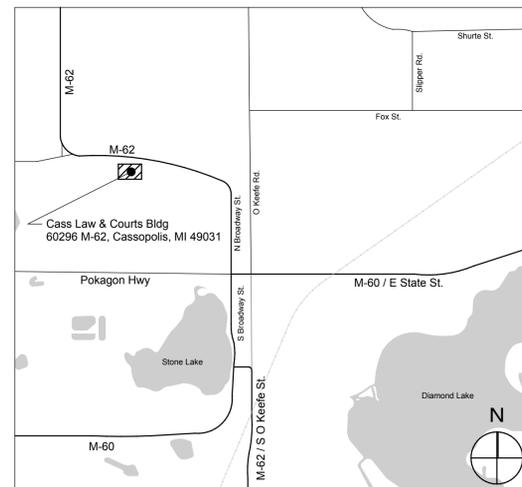
5 Office Pocket Door Elevation
SCALE: 1/2" = 1'-0"

Property Information

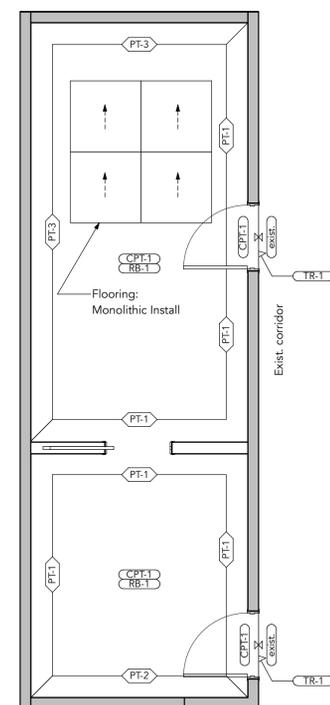
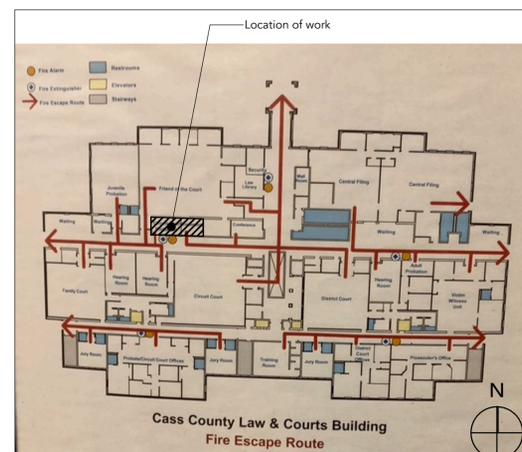
Project Type: 325 sf alteration of existing office space

No change in building use, occupancy, construction type, or egress.

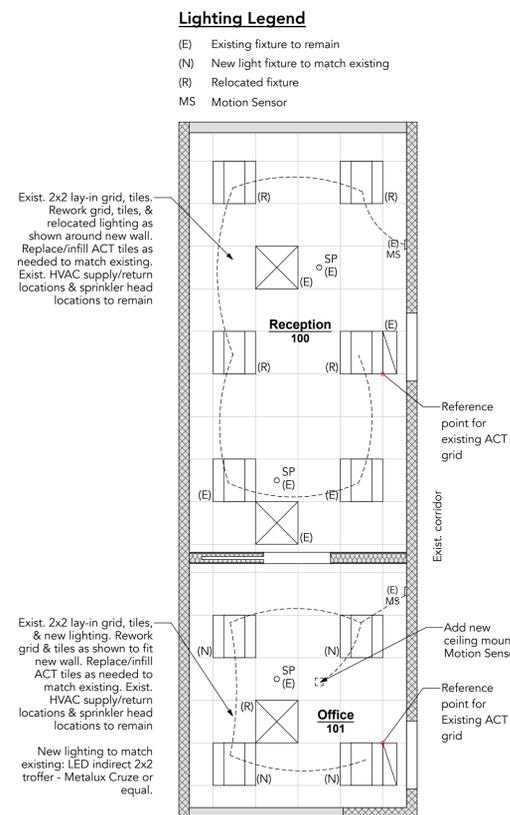
Location Map



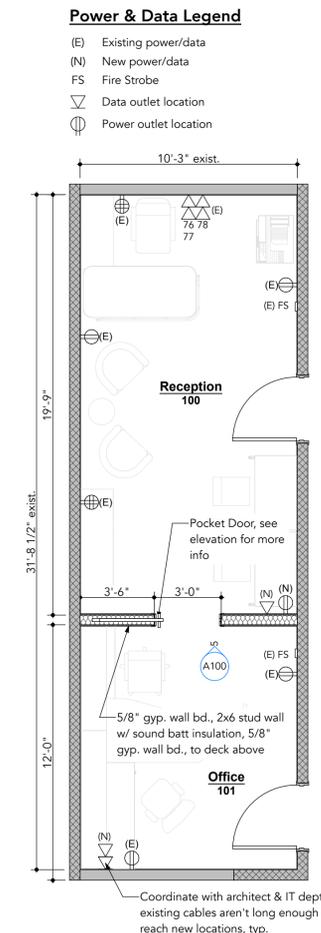
Building Locator Map



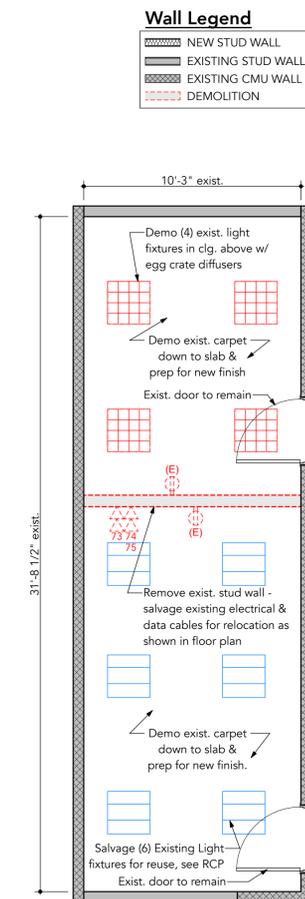
4 Finish Plan
SCALE: 1/4" = 1'-0"



3 Reflected Ceiling Plan
SCALE: 1/4" = 1'-0"



2 Floor, Power & Data Plan
SCALE: 1/4" = 1'-0"



1 Demolition Plan
SCALE: 1/4" = 1'-0"

Cass County MIDC Office Renovation
Cass County Law & Courts Building
20296 M-62 Cassopolis MI 49031

NOT FOR REGULATORY APPROVAL, PERMITTING, OR CONSTRUCTION

BID DWG 01/16/2024
ISSUE DATES
© 2024, intersect studio, llc
Project Number: 23-033

Plans, Specs & General Info

A100



CASS COUNTY BOARD OF COMMISSIONERS

To: Board of Commissioners
From: Capital Projects Committee
Re: Law & Courts Building - HVAC/Mechanical Improvements

REQUEST:

Approve the quotes from Trane in the amount of \$62,678.00 and \$35,340.00 for the repairs to the Chiller at the Law & Courts Building and the Building Control System.

BACKGROUND:

The Capital Projects Committee met on April 10th and recommended that the quotes from Trane to facilitate repairs to the Chiller at the Law & Courts Building and an upgrade to the existing Building Control System be brought forth to the Board of Commissioners for approval. The compressor units in the chiller are reaching end of life and a failure in them could result in catastrophic damage to the entire unit. By renewing the compressors, we can ensure that the unit continues to function as needed and avoid a potentially much larger cost associated with a full failure of the entire chiller itself.

As far as the Building Control System, it was originally designed in the mid-90s. The software has not been seeing regular updates since 2017. And, now, you are required to maintain an outdated operating system just for the system to work. This creates security issues and results in a less than optimal setup. By upgrading the existing system, it can be managed via a web-based system and ensure continued functionality. Again, this is the sort of system where if a failure occurs, it could result in a much larger emergency response cost to address.

Both proposed items would be paid for utilizing the Public Improvement Fund.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Capital Projects Committee, Facilities, Administration

FINANCIAL ANALYSIS:

The proposed cost to complete both projects is \$98,018.00 and would be paid via the Public Improvement Fund.

RECOMMENDATION

1. Motion to approve proposal from Trane in the amount of \$62,678 for repairs to the Chiller at the Law & Courts Building.
2. Motion to approve proposal from Trane in the amount of \$35,340 for installation of a new Building Control unit at the Law & Courts Building. i



Trane U.S. Inc.
5005 Corporate Exchange Blvd SE
Grand Rapids, MI 49512
Phone: (616) 971-1400

January 05, 2024

Cass County

ATTENTION: Dave Reiff

PROJECT NAME: Cass County Law & Courts RTAA R'Newal TL SRV R1

We are pleased to propose the following Trane services for the equipment listed. Services will be performed using Trane's exclusive service procedures provided by factory trained and experienced technicians. You receive the full benefit of our expertise derived from being Trane equipment's original manufacturer. Our procedures are environmentally and safety conscious while providing for the efficient delivery of these services.

EQUIPMENT LIST

The following "Covered Equipment" will be serviced at :

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
RTAA - 125 Ton Air-Cooled Series R(TM)	1	Trane	RTAA1104YN01A3D1AB	U02L07380	Chiller

SCOPE OF SERVICE

- R'Newal on two operational compressor's.
- Starter evaluation
- Renewed compressors are installed per OEM specification and start-up
- Oil and refrigerant lab analysis
- The following will be replaced:
 - Oil filter element
 - New oil charge per circuit
 - Sensors
- Unit up-grades and modifications per unit schedule
 - The existing obsolete electronic expansion valves will be upgraded to the current standards.
- Re-install existing refrigerant that was removed or transferred (see note below for possible refrigerant charge)
- All necessary labor and rigging
- Insulate compressor motor terminals
- Start-up and system checkout
- Shipping and Handling
- Factory parts and labor warranty on compressor – see Warranty section (below) for details**

SERIES R R'NEWAL EXCHANGE COMPRESSOR WARRANTY

There is an option below which will allow the compressors on which R'newal has been completed to be covered by a seven year compressor R'newal parts and labor warranty when a Trane Service Agreement is purchased. This agreement shall include, at a minimum: an annual chiller inspection, spring start-up, run inspection, and an annual oil analysis. If the Trane Service Agreement is cancelled before the end of the R'newal compressor warranty period the third through the seventh year compressor warranty is void. The required seven year maintenance agreement is not included in this proposal.

Warranty on all other content is 1 year.

PRICING AND ACCEPTANCE

TOTAL PRICE:.....\$62,678.00 USD

CLARIFICATIONS

- 1. Any and all services related to petroleum products/oil handling, storage and disposal are excluded. It is Customer sole responsibility to comply any and all rules, regulations and laws related to petroleum products/oil handling, storage and disposal.
- 2. Any service not listed is not included.
- 3. Work will be performed during normal Trane business hours.
- 4. This proposal is valid for 30 days from January 05, 2024.

I appreciate the opportunity to earn your business and look forward to helping you with all of your service needs. Please contact me if you have any questions or concerns.

Sincerely,

Ross Porter

This agreement is subject to Customer's acceptance of the attached Trane Terms and Conditions – Quoted Service.

CUSTOMER ACCEPTANCE
Authorized Representative
Printed Name
Title
Purchase Order
Acceptance Date
Trane's License Number:

TERMS AND CONDITIONS – QUOTED SERVICE

“Company” shall mean Trane U.S. Inc..

To obtain repair service within the scope of Services as defined, contact your local Trane District office identified on the first page of the Agreement by calling the telephone number stated on that page. That Trane District office is responsible for Company's performance of this Agreement. Only Trane authorized personnel may perform service under this Agreement. For Service covered under this Agreement, Company will be responsible for the cost of transporting a part requiring service.

- 1. Agreement.** These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the "Agreement") resulting from Company's proposal (the "Proposal") for the services (the "Services") on equipment listed in the Proposal (the "Covered Equipment"). **COMPANY'S TERMS AND CONDITIONS ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.**
- 2. Connected Services.** In addition to these terms and conditions, the Connected Services Terms of Service ("Connected Services Terms"), available at <https://www.trane.com/TraneConnectedServicesTerms>, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.
- 3. Acceptance.** The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent ("Customer") delivered to Company within 30 days from the date of the Proposal. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon the Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counteroffer to provide Services in accordance with the Proposal. If Customer does not reject or object in writing to Company within 10 days, the Company's counteroffer will be deemed accepted. Customer's acceptance of the Services by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. In the case of a dispute, the applicable terms and conditions will be those in effect at the time of delivery or acceptance of the Services. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Services rendered by Company to the date of cancellation.
- 4. Cancellation by Customer Prior to Services; Refund.** If Customer cancels this Agreement within (a) thirty (30) days of the date this Agreement was mailed to Customer or (b) twenty (20) days of the date this Agreement was delivered to Customer, if it was delivered at the time of sale, and no Services have been provided by Company under this Agreement, the Agreement will be void and Company will refund to Customer, or credit Customer's account, the full Service Fee of this Agreement that Customer paid to Company, if any. A ten percent (10%) penalty per month will be added to a refund that is due but is not paid or credited within forty-five (45) days after return of this Agreement to Company. Customer's right to cancel this Agreement only applies to the original owner of this Agreement and only if no Services have been provided by Company under this Agreement prior to its return to Company.
- 5. Cancellation by Company.** This Agreement may be cancelled by Company for any reason or no reason, upon written notice from Company to Customer no later than 30 days prior to performance of any Services hereunder and Company will refund to Customer, or credit Customer's account, that part of the Service Fee attributable to Services not performed by Company. Customer shall remain liable for and shall pay to Company all amounts due for Services provided by Company and not yet paid.
- 6. Services Fees and Taxes.** Fees for the Services (the "Service Fee(s)") shall be as set forth in the Proposal and are based on performance during regular business hours. Fees for outside Company's regular business hours and any after-hours services shall be billed separately according to the then prevailing overtime or emergency labor/labour rates. In addition to the stated Service Fee, Customer shall pay all taxes not legally required to be paid by Company or, alternatively, shall provide Company with acceptable tax exemption certificates. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due.
- 7. Payment.** Payment is due upon receipt of Company's invoice. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to the lesser of the maximum allowable legal interest rate or 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due or otherwise enforcing these terms and conditions.
- 8. Customer Breach.** Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in connection with this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to the Company for all Services furnished to date and all damages sustained by Company (including lost profit and overhead)
- 9. Performance.** Company shall perform the Services in accordance with industry standards generally applicable in the state or province where the Services are performed under similar circumstances as of the time Company performs the Services. Company is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company. Company may refuse to perform any Services or work where working conditions could endanger property or put at risk the safety of people. Parts used for any repairs made will be those selected by Company as suitable for the repair and may be parts not manufactured by Company. Customer must reimburse Company for services, repairs, and/or replacements performed by Company at Customer's request beyond the scope of Services or otherwise excluded under this Agreement. The reimbursement shall be at the then prevailing applicable regular, overtime, or holiday rates for labor/labour and prices for materials. Prior to Company performing the additional services, repairs, and/or replacements, Customer may request a separate written quote stating the work to be performed and the price to be paid by Customer for the work.
- 10. Customer Obligations.** Customer shall: (a) provide Company reasonable and safe access to the Covered Equipment and areas where Company is to work; and (b) unless otherwise agreed by Customer and Company, at Customer's expense and before the Services begin, Customer will provide any necessary access platforms, catwalks to safely perform the Services in compliance with OSHA, state, or provincial industrial safety regulations or any other applicable industrial safety standards or guidelines.
- 11. Exclusions.** Unless expressly included in the Proposal, the Services do not include, and Company shall not be responsible for or liable to the Customer for, any claims, losses, damages or expenses suffered by the Customer in any way connected with, relating to or arising from any of the following:
 - (a) Any guarantee of room conditions or system performance;
 - (b) Inspection, operation, maintenance, repair, replacement or performance of work or services outside the Services;
 - (c) Damage, repairs or replacement of parts made necessary as a result of the acts or omission of Customer or any Event of Force Majeure;
 - (d) Any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the premises before the effective date of this Agreement ("Pre-Existing Conditions") including, without limitation, damages, losses, or expenses involving a Pre-Existing Condition of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould, bacteria, microbial growth, fungi or other contaminants or airborne biological agents; and
 - (e) Replacement of refrigerant is excluded, unless replacement of refrigerant is expressly stated as included with the Proposal.
- 12. Limited Warranty.** Company warrants that: (a) the material manufactured by Company and provided to the Customer in performance of the Services is free from defects in material and manufacture for a period of 12 months from the earlier of the date of equipment start-up or replacement and (b) the labor/labour portion of the Services is warranted to have been properly performed for a period of 90 days from date of completion (the "Limited Warranty"). Company obligations of equipment start-up, if any are stated in the Proposal, are coterminous with the Limited Warranty period. Defects must be reported to Company within the Limited Warranty period. Company's obligation under the Limited Warranty is limited to repairing or replacing the defective part at its option and to correcting any improperly performed labor/labour. No liability whatsoever shall attach to Company until the Services have been paid for in full. Exclusions from this Limited Warranty include claims, losses, damages, and expenses in any way connected with, related to, or arising from failure or malfunction of equipment due to the following: wear and tear; end of life failure; corrosion; erosion; deterioration; Customer's failure to follow the Company-provided maintenance plan; unauthorized or improper maintenance; unauthorized or improper parts or material; refrigerant not supplied by Company; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant or lost product. Some components of Company equipment may be warranted directly from the component supplier, in which case this Limited Warranty shall not apply to those components and any warranty of such components shall be the warranty given by the component supplier. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. Equipment, material and/or parts that are not manufactured by Company ("Third-Party Product(s)") are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **CUSTOMER UNDERSTANDS THAT COMPANY IS NOT THE MANUFACTURER OF ANY THIRD-PARTY PRODUCT(S) AND ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS ARE THOSE OF THE THIRD-PARTY MANUFACTURER, NOT COMPANY AND CUSTOMER IS NOT RELYING ON ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR**

SPECIFICATIONS REGARDING THE THIRD-PARTY PRODUCT THAT MAY BE PROVIDED BY COMPANY OR ITS AFFILIATES, WHETHER ORAL OR WRITTEN.

THE REMEDIES SET FORTH IN THIS LIMITED WARRANTY ARE THE SOLE AND EXCLUSIVE REMEDIES FOR WARRANTY CLAIMS PROVIDED BY COMPANY TO CUSTOMER UNDER THIS AGREEMENT AND ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, CONDITIONS AND REMEDIES, WHETHER IN CONTRACT, WARRANTY, STATUTE, OR TORT (INCLUDING NEGLIGENCE), EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE OR FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY EXPRESSLY DISCLAIMS ANY REPRESENTATIONS OR WARRANTIES, ENDORSEMENTS OR CONDITIONS OF ANY KIND. EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF QUALITY, FITNESS, MERCHANTABILITY, DURABILITY AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE OR REGARDING PREVENTION BY THE SCOPE OF SERVICES, OR ANY COMPONENT THEREOF. COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, INCLUDING WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE. ADDITIONALLY, COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND REGARDING PREVENTING, ELIMINATING, REDUCING OR INHIBITING ANY MOLD, FUNGUS, BACTERIA, VIRUS, MICROBIAL GROWTH, OR ANY OTHER CONTAMINANTS (INCLUDING COVID-19 OR ANY SIMILAR VIRUS) (COLLECTIVELY, "CONTAMINANTS"), WHETHER INVOLVING OR IN CONNECTION WITH EQUIPMENT, ANY COMPONENT THEREOF, SERVICES OR OTHERWISE. IN NO EVENT SHALL COMPANY HAVE ANY LIABILITY FOR THE PREVENTION, ELIMINATION, REDUCTION OR INHIBITION OF THE GROWTH OR SPREAD OF SUCH CONTAMINANTS INVOLVING OR IN CONNECTION WITH ANY EQUIPMENT, THIRD-PARTY PRODUCT, OR ANY COMPONENT THEREOF, SERVICES OR OTHERWISE AND CUSTOMER HEREBY SPECIFICALLY ACKNOWLEDGES AND AGREES THERETO

13. Indemnity. To the maximum extent permitted by law, Company and Customer shall indemnify and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or personal property, to the extent caused by the negligence or misconduct of the indemnifying party, and/or its respective employees or authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses, or liabilities to the extent attributable to the acts or omissions of the other party or third parties. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify and hold harmless will continue in full force and effect, notwithstanding the expiration or early termination of this Agreement, with respect to any claims based on facts or conditions that occurred prior to expiration or termination of this Agreement.

14. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, NEITHER PARTY SHALL BE LIABLE FOR SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL LOSSES OR DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION REFRIGERANT LOSS, PRODUCT LOSS, LOST REVENUE OR PROFITS, OR LIABILITY TO THIRD PARTIES), INCLUDING CONTAMINANTS LIABILITIES, OR PUNITIVE DAMAGES WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, THE TOTAL AND AGGREGATE LIABILITY OF THE COMPANY TO THE CUSTOMER WITH RESPECT TO ANY AND ALL CLAIMS CONNECTED WITH, RELATED TO OR ARISING FROM THE PERFORMANCE OR NON-PERFORMANCE OF THIS AGREEMENT, WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS, SHALL NOT EXCEED THE COMPENSATION RECEIVED BY COMPANY UNDER THIS AGREEMENT. IN NO EVENT SHALL SELLER BE LIABLE FOR ANY DAMAGES (WHETHER DIRECT OR INDIRECT) RESULTING FROM MOLD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR OTHER CONTAMINANTS OR AIRBORNE BIOLOGICAL AGENTS. TO THE MAXIMUM EXTENT ALLOWED BY LAW, COMPANY SHALL NOT BE LIABLE FOR ANY OF THE FOLLOWING IN CONNECTION WITH PROVIDING THE ENERGY AND BUILDING PERFORMANCE SERVICES: INTERRUPTION, DELETION, DEFECT, DELAY IN OPERATION OR TRANSMISSION; CUSTOMER'S NETWORK SECURITY; COMPUTER VIRUS; COMMUNICATION FAILURE; THEFT OR DESTRUCTION OF DATA; GAPS IN DATA COLLECTED; AND UNAUTHORIZED ACCESS TO CUSTOMER'S DATA OR COMMUNICATIONS NETWORK.

15. CONTAMINANTS LIABILITY

The transmission of COVID-19 may occur in a variety of ways and circumstances, many of the aspects of which are currently not known. HVAC systems, products, services and other offerings have not been tested for their effectiveness in reducing the spread of COVID-19, including through the air in closed environments. IN NO EVENT WILL COMPANY BE LIABLE UNDER THIS AGREEMENT OR OTHERWISE FOR ANY INDEMNIFICATION, ACTION OR CLAIM, WHETHER BASED ON WARRANTY, CONTRACT, TORT OR OTHERWISE, FOR ANY BODILY INJURY (INCLUDING DEATH), DAMAGED TO PROPERTY, OR ANY OTHER LIABILITIES, DAMAGES OR COSTS RELATED TO CONTAMINANTS (INCLUDING THE SPREAD, TRANSMISSION MITIGATION, ELIMINATION, OR CONTAMINATION THEREOF) (COLLECTIVELY, "CONTAMINANTS LIABILITIES") AND CUSTOMER HEREBY EXPRESSLY RELEASES COMPANY FROM ANY SUCH CONTAMINANT LIABILITIES.

16. Asbestos and Hazardous Materials. The Services expressly exclude any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos or other hazardous materials (collectively, "Hazardous Materials"). Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for any claims, liability, fees and penalties, and the payment thereof, arising out of or relating to any Hazardous Materials on or about the premises, not brought onto the premises by Company. Company shall be required to resume performance of the Services only when the affected area has been rendered harmless.

17. Insurance. Company agrees to maintain the following insurance during the term of the contract with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	\$2,000,000 per occurrence
Automobile Liability	\$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company or its insurer waive its right of subrogation

18. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon ten (10) days' notice to Customer, in which event Customer shall pay Company for all parts of the Services furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; lightning; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor disputes; labor or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

19. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Services are performed without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Services are performed. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the premises are owned and/or operated by any agency of the United States Federal Government, determination of any substantive issue of law shall be according to the United States Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the Services. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, without the written consent of Company. Subject to the foregoing, this Agreement shall bind and inure to the benefit of the parties hereto and their permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original. No modifications, additions or changes may be made to this Agreement except in a writing signed by Company. No failure or delay by the Company in enforcing any right or exercising any remedy under this Agreement shall be deemed to be a waiver by the Company of any right or remedy.

20. Equal Employment Opportunity/Affirmative Action Clause. Company is a United States federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in

41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250; and Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

21. U.S. Government Contracts.

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement / Purchase Order are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business. **The following provision applies only to indirect sales by Company to the US Government.** As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions: 52.219-8; 52.222-26; 52.222-35; 52.222-36; 52.222-39; 52.247-64. If the Services are in connection with a U.S. government contract, Customer agrees and hereby certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to contractor's Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the Services that are the subject of this offer or agreement, other than the Proposal or this Agreement.

22. Limited Waiver of Sovereign Immunity. If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

1-10.48 (0821)
Supersedes 1-10.48 (0720)

SECURITY ADDENDUM

This Addendum shall be applicable to the sale, installation and use of Trane equipment and the sale and provision of Trane services. "Trane" shall mean Trane U.S. Inc. for sales and services in the United States, or Trane Canada ULC for sales and services in Canada.

1. **Definitions.** All terms used in this Addendum shall have the meaning specified in the Agreement unless otherwise defined herein. For the purposes of this Addendum, the following terms are defined as follows:

"Customer Data" means Customer account information as related to the Services only and does not include HVAC Machine Data or personal data. Trane does not require, nor shall Customer provide personal data to Trane under the Agreement. Such data is not required for Trane to provide its Equipment and/or Services to the Customer.

"Equipment" shall have the meaning set forth in the Agreement.

"HVAC Machine Data" means data generated and collected from the product or furnished service without manual entry. HVAC Machine Data is data relating to the physical measurements and operating conditions of a HVAC system, such as but not limited to, temperatures, humidity, pressure, HVAC equipment status. HVAC Machine Data does not include Personal Data and, for the purposes of this agreement, the names of users of Trane's controls products or hosted applications shall not be Personal Data, if any such user chooses to use his/her name(s) in the created accounts within the controls product (e.g., firstname.lastname@address.com). HVAC Machine Data may be used by Trane: (a) to provide better support services and/or products to users of its products and services; (b) to assess compliance with Trane terms and conditions; (c) for statistical or other analysis of the collective characteristics and behaviors of product and services users; (d) to backup user and other data or information and/or provide remote support and/or restoration; (e) to provide or undertake: engineering analysis; failure analysis; warranty analysis; energy analysis; predictive analysis; service analysis; product usage analysis; and/or other desirable analysis, including, but not limited to, histories or trends of any of the foregoing; and (f) to otherwise understand and respond to the needs of users of the product or furnished service. "Personal Data" means data and/or information that is owned or controlled by Customer, and that names or identifies, or is about a natural person, such as: (i) data that is explicitly defined as a regulated category of data under any data privacy laws applicable to Customer; (ii) non-public personal information ("NPI") or personal information ("PI"), such as national identification number, passport number, social security number, social insurance number, or driver's license number; (iii) health or medical information, such as insurance information, medical prognosis, diagnosis information, or genetic information; (iv) financial information, such as a policy number, credit card number, and/or bank account number; (v) personally identifying technical information (whether transmitted or stored in cookies, devices, or otherwise), such as IP address, MAC address, device identifier, International Mobile Equipment Identifier ("IMEI"), or advertising identifier; (vi) biometric information; and/or (vii) sensitive personal data, such as, race, religion, marital status, disability, gender, sexual orientation, geolocation, or mother's maiden name.

"Security Incident" shall refer to (i) a compromise of any network, system, application or data in which Customer Data has been accessed or acquired by an unauthorized third party; (ii) any situation where Trane reasonably suspects that such compromise may have occurred; or (iii) any actual or reasonably suspected unauthorized or illegal Processing, loss, use, disclosure or acquisition of or access to any Customer Data.

"Services" shall have the meaning set forth in the Agreement.

2. **HVAC Machine Data; Access to Customer Extranet and Third Party Systems.** If Customer grants Trane access to HVAC Machine Data via web portals or other non-public websites or extranet services on Customer's or a third party's website or system (each, an "Extranet"), Trane will comply with the following:
- a. **Accounts.** Trane will ensure that Trane's personnel use only the Extranet account(s) designated by Customer and will require Trane personnel to keep their access credentials confidential.
 - b. **Systems.** Trane will access the Extranet only through computing or processing systems or applications running operating systems managed by Trane that include: (i) system network firewalls; (ii) centralized patch management; (iii) operating system appropriate anti-malware software; and (iv) for portable devices, full disk encryption.
 - c. **Restrictions.** Unless otherwise approved by Customer in writing, Trane will not download, mirror or permanently store any HVAC Machine Data from any Extranet on any medium, including any machines, devices or servers.
 - d. **Account Termination.** Trane will terminate the account of each of Trane's personnel in accordance with Trane's standard practices after any specific Trane personnel who has been authorized to access any Extranet (1) no longer needs access to HVAC Machine Data or (2) no longer qualifies as Trane personnel (e.g., the individual leaves Trane's employment).
 - e. **Third Party Systems.** Trane will provide Customer prior notice before it uses any third party system that stores or may otherwise have access to HVAC Machine Data, unless (1) the data is encrypted and (2) the third party system will not have access to the decryption key or unencrypted "plain text" versions of the HVAC Machine Data.

3. Customer Data; Confidentiality. Trane shall keep confidential, and shall not access or use any Customer Data and information that is marked confidential or by its nature is considered confidential ("Customer Confidential Information") other than for the purpose of providing the Equipment and Services, and will disclose Customer Confidential Information only: (i) to Trane's employees and agents who have a need to know to perform the Services, (ii) as expressly permitted or instructed by Customer, or (iii) to the minimum extent required to comply with applicable law, provided that Trane (1) provides Customer with prompt written notice prior to any such disclosure, and (2) reasonably cooperate with Customer to limit or prevent such disclosure.
4. Customer Data; Compliance with Laws. Trane agrees to comply with laws, regulations governmental requirements and industry standards and practices relating to Trane's processing of Customer Confidential Information (collectively, "**Laws**").
5. Customer Data; Information Security Management. Trane agrees to establish and maintain an information security and privacy program, consistent with applicable HVAC equipment industry practices that complies with this Addendum and applicable Laws ("**Information Security Program**"). The Information Security Program shall include appropriate physical, technical and administrative safeguards, including any safeguards and controls agreed by the Parties in writing, sufficient to protect Customer systems, and Customer's Confidential Information from unauthorized access, destruction, use, modification or disclosure. The Information Security Program shall include appropriate, ongoing training and awareness programs designed to ensure that Trane's employees and agents, and others acting on Trane's, behalf are aware of and comply with the Information Security Program's policies, procedures, and protocols.
6. Monitoring. Trane shall monitor and, at regular intervals consistent with HVAC equipment industry practices, test and evaluate the effectiveness of its Information Security Program. Trane shall evaluate and promptly adjust its Information Security Program in light of the results of the testing and monitoring, any material changes to its operations or business arrangements, or any other facts or circumstances that Trane knows or reasonably should know may have a material impact on the security of Customer Confidential Information, Customer systems and Customer property.
7. Audits. Customer acknowledges and agrees that the Trane SOC2 audit report will be used to satisfy any and all audit/inspection requests/requirements by or on behalf of Customer. Trane will make its SOC2 audit report available to Customer upon request and with a signed nondisclosure agreement.
8. Information Security Contact. Trane's information security contact is Local Sales Office.
9. Security Incident Management. Trane shall notify Customer after the confirmation of a Security Incident that affects Customer Confidential Information, Customer systems and Customer property. The written notice shall summarize the nature and scope of the Security Incident and the corrective action already taken or planned.
10. Threat and Vulnerability Management. Trane regularly performs vulnerability scans and addresses detected vulnerabilities on a risk basis. Periodically, Trane engages third-parties to perform network vulnerability assessments and penetration testing. Vulnerabilities will be reported in accordance with Trane's cybersecurity vulnerability reported process. Trane periodically provides security updates and software upgrades.
11. Security Training and Awareness. New employees are required to complete security training as part of the new hire process and receive annual and targeted training (as needed and appropriate to their role) thereafter to help maintain compliance with Security Policies, as well as other corporate policies, such as the Trane Code of Conduct. This includes requiring Trane employees to annually re-acknowledge the Code of Conduct and other Trane policies as appropriate. Trane conducts periodic security awareness campaigns to educate personnel about their responsibilities and provide guidance to create and maintain a secure workplace.
12. Secure Disposal Policies. Policies, processes, and procedures regarding the disposal of tangible and intangible property containing Customer Confidential Information so that wherever possible, Customer Confidential Information cannot be practicably read or reconstructed.
13. Logical Access Controls. Trane employs internal monitoring and logging technology to help detect and prevent unauthorized access attempts to Trane's corporate networks and production systems. Trane's monitoring includes a review of changes affecting systems' handling authentication, authorization, and auditing, and privileged access to Trane production systems. Trane uses the principle of "least privilege" (meaning access denied unless specifically granted) for access to customer data.
14. Contingency Planning/Disaster Recovery. Trane will implement policies and procedures required to respond to an emergency or other occurrence (i.e. fire, vandalism, system failure, natural disaster) that could damage Customer Data or any system that contains Customer Data. Procedures include the following
 - (i) data backups; and
 - (ii) formal disaster recovery plan. Such disaster recovery plan is tested at least annually.

15. Return of Customer Data. If Trane is responsible for storing or receiving Customer Data, Trane shall, at Customer's sole discretion, deliver Customer Data to Customer in its preferred format within a commercially reasonable period of time following the expiration or earlier termination of the Agreement or, such earlier time as Customer requests, securely destroy or render unreadable or undecipherable each and every original and copy in every media of all Customer's Data in Trane's possession, custody or control no later than [90 days] after receipt of Customer's written instructions directing Trane to delete the Customer Data.
16. Background checks Trane shall take reasonable steps to ensure the reliability of its employees or other personnel having access to the Customer Data, including the conducting of appropriate background and/or verification checks in accordance with Trane policies.
17. DISCLAIMER OF WARRANTIES. EXCEPT FOR ANY APPLICABLE WARRANTIES IN THE AGREEMENT, THE SERVICES ARE PROVIDED "AS IS", WITH ALL FAULTS, AND THE ENTIRE RISK AS TO SATISFACTORY QUALITY, PERFORMANCE, ACCURACY AND EFFORT AS TO SUCH SERVICES SHALL BE WITH CUSTOMER. TRANE DISCLAIMS ANY AND ALL OTHER EXPRESS OR IMPLIED REPRESENTATIONS AND WARRANTIES WITH RESPECT TO THE SERVICES AND THE SERVICES PROVIDED HEREUNDER, INCLUDING ANY EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR THAT THE SERVICES WILL OPERATE ERROR-FREE OR UNINTERRUPTED OR RETURN/RESPONSE TO INQUIRIES WITHIN ANY SPECIFIC PERIOD OF TIME.

November 2023

APPENDIX

SERVICE BEST PRACTICES

Trane is completely dedicated to making buildings better. The ongoing pursuit of better buildings, using our long-term domain expertise to push new technologies into everyday use, keeps us at the forefront of the industry.

In addition to the services details in the agreement above, we take practical steps every day to ensure our approach is safe and efficient.

SAFETY

Since 2003, U.S. Bureau of Labor Statistics records have consistently shown the Total Recordable Incident Rate (TRIR) and Days Away From Work (DAFW) for Trane have been significantly lower than those for HVAC repair and maintenance contractors and specialty trade contractors (construction). The company's safety culture in America is unparalleled in the building service industry, with proven results in the continuous reduction of injury rates. Trane incident rates (OSHA) are consistently 50 to 70 percent below the industry average.

A wide range of safety training and resources are available to Trane technicians, including:

- Safety training—20 hours per year
- Electrical safety—NFPA 70E compliant, electrical PPE
- Fall protection
- Ergonomics
- USDOT compliance
- Refrigerant management training

ENVIRONMENTAL PRACTICES

Trane policies and procedures are compliant with all federal and state regulations. Refrigerant (and substitutes) handling, storage and leak repair processes are compliant with Environmental Protection Agency regulation 40 CFR Part 82. Service technicians are Universal-certified and use only certified recovery equipment

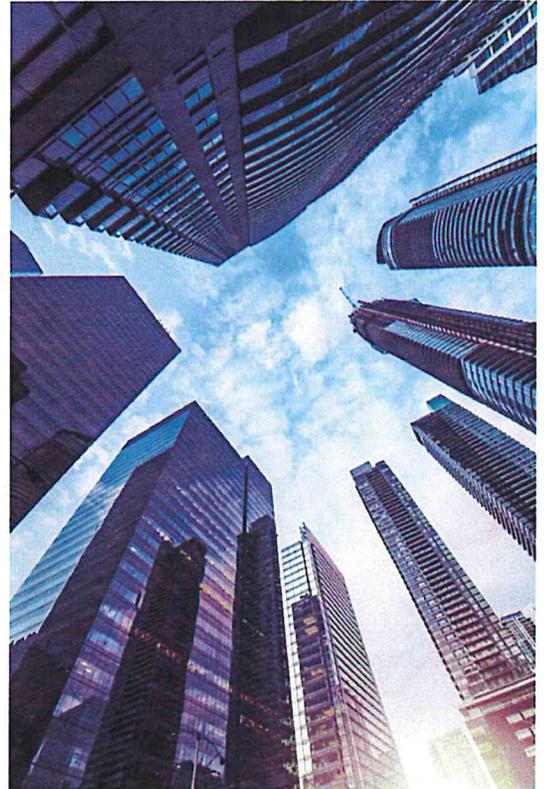
Refrigerant Management Software (RMS) captures, manages and reports all refrigerant activity at your site. Annually, Trane will send you a report documenting all refrigerant activity that we performed for each piece of equipment during the past 12 months

Trane adheres to all environmental regulations when removing used oil from refrigeration units.

CONSISTENCY

Nationwide, Trane technicians follow documented, formal processes that ensure uniform service delivery. As an OEM, Trane has developed exclusive service procedures which provide the most reliable outcomes, and extended equipment longevity, at the most cost-effective price.

- Exclusive service work flow processes provide detailed steps and information encompassing parts, materials, tools and sequence of execution
- Additional steps addressing safety, quality control, work validation and environmental compliance
- Technicians must consistently reference documented processes to ensure no critical steps are skipped or omitted
- Applicable service processes meet or exceed ASHRAE 180-2008 Standard Practice for Inspection and Maintenance of Commercial Building HVAC Systems





Proposal

Proposal is valid for 15 days.
Customer must obtain credit approval and release order to production within 60 days of proposal date.

PROPRIETARY AND CONFIDENTIAL PROPERTY OF Trane U.S. Inc.
DISTRIBUTION TO OTHER THAN THE NAMED RECIPIENT IS PROHIBITED
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Prepared For:
Dave Reiff

Date: February 13, 2024

Proposal Number: 2629419 R5

Job Name:
Cass County Law and Courts Control Upgrade

Bid Date: December 13, 2023

Delivery Terms:
Freight Allowed and Prepaid - F.O.B. Factory

Payment Terms:
Net 30 Days

The existing Trane control system user interface (Tracer Summit) is software based and was originally designed in the mid-90s. The system has served the facility well for many years. Starting in 2017 Trane is no longer investing in software service packs or upgrades as Trane has transitioned over to a web based system where software to operate the system is no longer needed. This does not mean your current installation will no longer work. It does mean as the operating system software (Windows) is updated the Trane software may no longer function properly. An older workstation and operating software (Windows) will need to be maintained for proper operation and can be a challenge as the system ages.

Trane proposes to upgrade the existing Trane Summit Front End Controller at Cass County Law and Courts with a new Tracer Web Based System Controller

Includes:

- Demo the existing Trane Building Control Unit (BCU)
- Furnish and Install (1) New Tracer Web Based System Controller
- Furnish and Install (1) New Tracer Communication Bridge
- Low Voltage Control Wiring
- Programming/Verification
- Engineered Control Drawings
- Custom Graphics Package
- Owner Training
- 1 year parts/labor warranty on new components

Total Net Price (Including Sales Tax)\$ 35,340.00

Tax Status: Taxable <input type="checkbox"/> Exempt <input type="checkbox"/>	IF EXEMPT PLEASE SUBMIT COMPLETED TAX EXEMPTION CERTIFICATE WITH YOUR SIGNED PROPOSAL OR WITH YOUR PURCHASING DOCUMENTS, KEEP YOUR ORIGINAL ON FILE IN THE OFFICE. YOU WILL BE CHARGED TAX IF A VALID EXEMPTION CERTIFICATE IS NOT ON FILE BEFORE EQUIPMENT, PARTS OR SERVICES ARE PROVIDED. SEE WWW.TAXSITES.COM/STATE-LINKS.HTML FOR TAX FORMS.
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Notes:

1. Price is valid for 15 days from date of proposal.
2. Unless specifically stated, start-ups, service/maintenance, spare parts, labor/refrigerant warranties, and training is not included.
3. All equipment has a 1 year parts only warranty from startup (not to exceed 18 months from shipment) unless otherwise noted.

4. Trane offers a Prepayment Discount Program. Please contact your Trane representative for more information

COVID-19 NATIONAL EMERGENCY CLAUSE

The parties agree that they are entering into this Agreement while the nation is in the midst of a national emergency due to the Covid-19 pandemic ("Covid-19 Pandemic"). With the continued existence of Covid-19 Pandemic and the evolving guidelines and executive orders, it is difficult to determine the impact of the Covid-19 Pandemic on Trane's performance under this Agreement. Consequently, the parties agree as follows:

1. Each party shall use commercially reasonable efforts to perform its obligations under the Agreement and to meet the schedule and completion dates, subject to provisions below;
2. Each party will abide by any federal, state (US), provincial (Canada) or local orders, directives, or advisories regarding the Covid-19 Pandemic with respect to its performance of its obligations under this Agreement and each shall have the sole discretion in determining the appropriate and responsible actions such party shall undertake to so abide or to safeguard its employees, subcontractors, agents and suppliers;
3. Each party shall use commercially reasonable efforts to keep the other party informed of pertinent updates or developments regarding its obligations as the Covid-19 Pandemic situation evolves; and
4. If Trane's performance is delayed or suspended as a result of the Covid-19 Pandemic, Trane shall be entitled to an equitable adjustment to the project schedule and/or the contract price.

This proposal is subject to your acceptance of the attached Trane terms and conditions (Equipment).

<p>CUSTOMER ACCEPTANCE</p> <p>_____</p> <p>Authorized Representative</p> <p>_____</p> <p>Printed Name</p> <p>_____</p> <p>Title</p> <p>Purchase Order _____</p> <p>Acceptance Date _____</p>	<p>TRANE ACCEPTANCE</p> <p>Trane U.S. Inc.</p> <p>_____</p> <p>Submitted By: Matthew Earl</p> <p>Cell: 616-299-0470</p> <p>Office: (616) 971-1400</p> <p>_____</p> <p>Authorized Representative</p> <p>_____</p> <p>Title</p> <p>_____</p> <p>Signature Date</p>
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TERMS AND CONDITIONS - COMMERCIAL EQUIPMENT

"Company" shall mean Trane U.S. Inc..

- 1. Acceptance.** These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the "Agreement") resulting from Company's proposal (the "Proposal") for the sale of the described commercial equipment and any ancillary services (the "Equipment"). **COMPANY'S TERMS AND CONDITIONS AND EQUIPMENT PRICES ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.** The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent ("Customer") delivered to Company within 15 days from the date of the Proposal. Prices in the Proposal are subject to change at any time upon notice to Customer. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counteroffer to provide Equipment in accordance with the Proposal and the Company's terms and conditions. If Customer does not reject or object in writing to Company within 10 days, Company's counteroffer will be deemed accepted. Notwithstanding anything to the contrary herein, Customer's acceptance of the Equipment will in any event constitute an acceptance by Customer of Company's terms and conditions. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Customer may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability.
- 2. Connected Services.** In addition to these terms and conditions, the Connected Services Terms of Service ("Connected Services Terms"), available at <https://www.trane.com/TraneConnectedServicesTerms>, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.
- 3. Title and Risk of Loss.** All Equipment sales with destinations to Canada or the U.S. shall be made as follows: FOB Company's U.S. manufacturing facility or warehouse (full freight allowed). Title and risk of loss or damage to Equipment will pass to Customer upon tender of delivery of such to carrier at Company's U.S. manufacturing facility or warehouse.
- 4. Pricing and Taxes.** Within forty-five (45) days following Customer acceptance of the Proposal without addition of any other terms and conditions of sale or any modification, Customer shall provide notification of release for immediate production at Company's factory. Prices for Equipment are subject to change at any time prior to shipment to reflect any cost increases related to the manufacture, supply, and shipping of Equipment. This includes, but is not limited to, cost increases in raw materials, supplier components, labor, utilities, freight, logistics, wages and benefits, regulatory compliance, or any other event beyond Company's control. If shipment is delayed due to Customer's actions, Company may also charge Customer with storage fees. If a release is not received within 6 months following order acceptance, Company reserves the right to cancel any order. Company shall be entitled to equitable adjustments in the contract price to reflect any cost increases as set forth above and will provide notice to Customer prior to the date for which the increased price is to be in effect for the applicable customer contract. In no event will prices be decreased. The price of Equipment does not include any present or future foreign, federal, state, or local property, license, privilege, sales, use, excise, value added, gross receipts or other like taxes or assessments. Such amounts will be itemized separately to Customer, who will make prompt payment to Company. Company will accept valid exemption documentation for such taxes and assessments from Customer, if applicable. All prices include packaging in accordance with Company's standard procedures. Charges for special packaging, crating or packing are the responsibility of Customer.
- 5. Delivery and Delays.** Delivery dates are approximate and not guaranteed. Company will use commercially reasonable efforts to deliver the Equipment on or before the estimated delivery date, will notify Customer if the estimated delivery dates cannot be honored, and will deliver the Equipment and services as soon as practicable thereafter. In no event will Company be liable for any damages or expenses caused by delays in delivery.
- 6. Performance.** Company shall be obligated to furnish only the Equipment described in the Proposal and in submittal data (if such data is issued in connection with the order). Company may rely on the acceptance of the Proposal, and in submittal data as acceptance of the suitability of the Equipment for the particular project or location. Unless specifically stated in the Proposal, compliance with any local building codes or other laws or regulations relating to specifications or the location, use or operation of the Equipment is the sole responsibility of Customer. If Equipment is tendered that does not fully comply with the provisions of this Agreement, and Equipment is rejected by Customer, Company will have the right to cure within a reasonable time after notice thereof by substituting a conforming tender whether or not the time for performance has passed.
- 7. Force Majeure.** Company's duty to perform under this Agreement and the Equipment prices are contingent upon the non-occurrence of an Event of Force Majeure. If the Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon 10 days' notice to Customer, in which event Customer shall pay Company for all parts of the Work furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor/labour disputes; labor/labour or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid); and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company; and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.
- 8. Limited Warranty.** Company warrants the Equipment manufactured by Company for a period of the lesser of 12 months from initial start-up or 18 months from date of shipment, whichever is less, against failure due to defects in material and manufacture and that it has the capacities and ratings set forth in Company's catalogs and bulletins ("Warranty"). **Equipment manufactured by Company that includes required start-up and sold in North America will not be warranted by Company unless Company performs the Equipment startup.** Exclusions from this Warranty include damage or failure arising from: wear and tear; corrosion, erosion, deterioration; modifications made by others to the Equipment; repairs or alterations by a party other than Company that adversely affects the stability or reliability of the Equipment; vandalism; neglect; accident; adverse weather or environmental conditions; abuse or improper use; improper installation; commissioning by a party other than Company; unusual physical or electrical or mechanical stress; operation with any accessory, equipment or part not specifically approved by Company; refrigerant not supplied by Company; and/or lack of proper maintenance as recommended by Company. Company shall not be obligated to pay for the cost of lost refrigerant or lost product. Company's obligations and liabilities under this Warranty are limited to furnishing replacement equipment or parts, at its option, FCA (Incoterms 2000) factory or warehouse (f.o.b. factory or warehouse for US domestic purposes) at Company-designated shipping point, freight-allowed to Company's warranty agent's stock location, for all non-conforming Company-manufactured Equipment (which have been returned by Customer to Company). Returns must have prior written approval by Company and are subject to restocking charge where applicable. Equipment, material and/or parts that are not manufactured by Company ("Third-Party Product(s)") are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **CUSTOMER UNDERSTANDS THAT COMPANY IS NOT THE MANUFACTURER OF ANY THIRD-PARTY PRODUCT(S) AND ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS ARE THOSE OF THE THIRD-PARTY MANUFACTURER, NOT COMPANY AND CUSTOMER IS NOT RELYING ON ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS REGARDING THE THIRD-PARTY PRODUCT THAT MAY BE PROVIDED BY COMPANY OR ITS AFFILIATES, WHETHER ORAL OR WRITTEN. COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, INCLUDING WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE. ADDITIONALLY, COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND REGARDING PREVENTING, ELIMINATING, REDUCING OR INHIBITING ANY MOLD, FUNGUS, BACTERIA, VIRUS, MICROBIAL GROWTH, OR ANY OTHER CONTAMINANTS (INCLUDING COVID-19 OR ANY SIMILAR VIRUS) (COLLECTIVELY, "CONTAMINANTS"), WHETHER INVOLVING OR IN CONNECTION WITH EQUIPMENT, ANY COMPONENT THEREOF, SERVICES OR OTHERWISE. IN NO EVENT SHALL COMPANY HAVE ANY LIABILITY FOR THE PREVENTION, ELIMINATION, REDUCTION OR INHIBITION OF THE GROWTH OR SPREAD OF SUCH CONTAMINANTS INVOLVING OR IN CONNECTION WITH ANY EQUIPMENT,**

THIRD-PARTY PRODUCT, OR ANY COMPONENT THEREOF, SERVICES OR OTHERWISE AND CUSTOMER HEREBY SPECIFICALLY ACKNOWLEDGES AND AGREES THERETO. No warranty liability whatsoever shall attach to Company until Customer's complete order has been paid for in full and Company's liability under this Warranty shall be limited to the purchase price of the Equipment shown to be defective. Additional warranty protection is available on an extra-cost basis and must be in writing and agreed to by an authorized signatory of the Company. **EXCEPT FOR COMPANY'S WARRANTY EXPRESSLY SET FORTH HEREIN, COMPANY DOES NOT MAKE, AND HEREBY EXPRESSLY DISCLAIMS, ANY WARRANTIES, EXPRESS OR IMPLIED CONCERNING ITS PRODUCTS, EQUIPMENT OR SERVICES, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF DESIGN, MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE, OR OTHERS THAT ARE ALLEGED TO ARISE FROM COURSE OF DEALING OR TRADE.**

9. Indemnity. To the fullest extent permitted by law, Company and Customer shall indemnify, defend and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or personal property, to the extent caused by the negligence or misconduct of their respective employees or other authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses or liabilities to the extent attributable to the acts or omissions of the other party. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify will continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or conditions that occurred prior to expiration or termination.

10. Insurance. Upon request, Company will furnish evidence of its standard insurance coverage. If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company waive any rights of subrogation.

11. Customer Breach. Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement, require payment prior to shipping, or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in connection with this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to the Company for all Equipment furnished and all damages sustained by Company (including lost profit and overhead).

12. Limitation of Liability. **NOTWITHSTANDING ANYTHING TO THE CONTRARY, IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT CONSEQUENTIAL, PUNITIVE, EXEMPLARY DAMAGES (INCLUDING WITHOUT LIMITATION REFRIGERANT LOSS, BUSINESS INTERRUPTION, LOST DATA, LOST REVENUE, LOST PROFITS), OR CONTAMINANTS LIABILITIES, EVEN IF A PARTY HAS BEEN ADVISED OF SUCH POSSIBLE DAMAGES OR IF SAME WERE REASONABLY FORESEEABLE AND REGARDLESS OF WHETHER THE CAUSE OF ACTION IS FRAMED IN CONTRACT, NEGLIGENCE, ANY OTHER TORT, WARRANTY, STRICT LIABILITY, OR PRODUCT LIABILITY.** In no event will Company's liability in connection with the provision of products or services or otherwise under this Agreement exceed the entire amount paid to Company by Customer under this Agreement.

13. CONTAMINANTS LIABILITY

The transmission of COVID-19 may occur in a variety of ways and circumstances, many of the aspects of which are currently not known. HVAC systems, products, services and other offerings have not been tested for their effectiveness in reducing the spread of COVID-19, including through the air in closed environments. **IN NO EVENT WILL COMPANY BE LIABLE UNDER THIS AGREEMENT OR OTHERWISE FOR ANY INDEMNIFICATION, ACTION, OR CLAIM, WHETHER BASED ON WARRANTY, CONTRACT, TORT OR OTHERWISE, FOR ANY BODILY INJURY (INCLUDING DEATH), DAMAGE TO PROPERTY, OR ANY OTHER LIABILITIES, DAMAGES OR COSTS RELATED TO CONTAMINANTS (INCLUDING THE SPREAD, TRANSMISSION, MITIGATION, ELIMINATION, OR CONTAMINATION THEREOF) (COLLECTIVELY, "CONTAMINANTS LIABILITIES") AND CUSTOMER HEREBY EXPRESSLY RELEASES COMPANY FROM ANY SUCH CONTAMINANTS LIABILITIES.**

14. Nuclear Liability. In the event that the Equipment sold hereunder is to be used in a nuclear facility, Customer will, prior to such use, arrange for insurance or governmental indemnity protecting Company against all liability and hereby releases and agrees to indemnify Company and its suppliers for any nuclear damage, including loss of use, in any manner arising out of a nuclear incident, whether alleged to be due, in whole or in part to the negligence or otherwise of Company or its suppliers.

15. Intellectual Property; Patent Indemnity. Company retains all ownership, license and other rights to all patents, trademarks, copyrights, trade secrets and other intellectual property rights related to the Equipment, and, except for the right to use the Equipment sold, Customer obtains no rights to use any such intellectual property. Company agrees to defend any suit or proceeding brought against Customer so far as such suit or proceeding is solely based upon a claim that the use of the Equipment provided by Company constitutes infringement of any patent of the United States of America, provided Company is promptly notified in writing and given authority, information and assistance for defense of same. Company will, at its option, procure for Customer the right to continue to use said Equipment, or modify it so that it becomes non-infringing, or replace same with non-infringing Equipment, or to remove said Equipment and to refund the purchase price. The foregoing will not be construed to include any Agreement by Company to accept any liability whatsoever in respect to patents for inventions including more than the Equipment furnished hereunder, or in respect of patents for methods and processes to be carried out with the aid of said Equipment. The provision of Equipment by Company does not convey any license, by implication, estoppel, or otherwise, under patent claims covering combinations of said Equipment with other devices or elements. The foregoing states the entire liability of Company with regard to patent infringement. Notwithstanding the provisions of this paragraph, Customer will hold Company harmless against any expense or loss resulting from infringement of patents or trademarks arising from compliance with Customer's designs or specifications or instructions.

16. Cancellation. Equipment is specially manufactured in response to orders. An order placed with and accepted by Company cannot be delayed, canceled, suspended, or extended except with Company's written consent and upon written terms accepted by Company that will reimburse Company for and indemnify Company against loss and provide Company with a reasonable profit for its materials, time, labor, services, use of facilities and otherwise. Customer will be obligated to accept any Equipment shipped, tendered for delivery or delivered by Company pursuant to the order prior to any agreed delay, cancellation, suspension or extension of the order. Any attempt by Customer to unilaterally revoke, delay or suspend acceptance for any reason whatever after it has agreed to delivery of or accepted any shipment shall constitute a breach of this Agreement. For purposes of this paragraph, acceptance occurs by any waiver of inspection, use or possession of Equipment, payment of the invoice, or any indication of exclusive control exercised by Customer.

17. Invoicing and Payment. Unless otherwise agreed to in writing by Company, equipment shall be invoiced to Customer upon tender of delivery thereof to the carrier. Customer shall pay Company's invoices within net 30 days of shipment date. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to the lesser of the maximum allowable legal interest rate or 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due and otherwise enforcing these terms and conditions. If requested, Company will provide appropriate lien waivers upon receipt of payment. Company may at any time decline to ship, make delivery or perform work except upon receipt of cash payment, letter of credit, or security, or upon other terms and conditions satisfactory to Company. Customer agrees that, unless Customer makes payment in advance, Company will have a purchase money security interest in all Equipment to secure payment in full of all amounts due Company and its order for the Equipment, together with these terms and conditions, form a security agreement (as defined by the UCC in the United States and as defined in the Personal Property Security Act in Canada). Customer shall keep the Equipment free of all taxes and encumbrances, shall not remove the Equipment from its original installation point and shall not assign or transfer any interest in the Equipment until all payments due Company have been made. The purchase money security interest

granted herein attaches upon Company's acceptance of Customer's order and on receipt of the Equipment described in the accepted Proposal but prior to its installation. The parties have no agreement to postpone the time for attachment unless specifically noted in writing on the accepted order. Customer will have no rights of set off against any amounts, which become payable to Company under this Agreement or otherwise.

18. Claims. Company will consider claims for concealed shortages in shipments or rejections due to failure to conform to an order only if such claims or rejections are made in writing within 15 days of delivery and are accompanied by the packing list and, if applicable, the reasons in detail why the Equipment does not conform to Customer's order. Upon receiving authorization and shipping instructions from authorized personnel of Company, Customer may return rejected Equipment, transportation charges prepaid, for replacement. Company may charge Customer any costs resulting from the testing, handling, and disposition of any Equipment returned by Customer which are not found by Company to be nonconforming. All Equipment damaged during shipment and all claims relating thereto must be made with the freight carrier in accordance with such carrier's policies and procedures. Claims for Equipment damaged during shipment are not covered under the warranty provision stated herein.

19. Export Laws. The obligation of Company to supply Equipment under this Agreement is subject to the ability of Company to supply such items consistent with applicable laws and regulations of the United States and other governments. Company reserves the right to refuse to enter into or perform any order, and to cancel any order, under this Agreement if Company in its sole discretion determines that performance of the transaction to which such order relates would violate any such applicable law or regulation. Customer will pay all handling and other similar costs from Company's factories including the costs of freight, insurance, export clearances, import duties and taxes. Customer will be "exporter of record" with respect to any export from the United States of America and will perform all compliance and logistics functions in connection therewith and will also comply with all applicable laws, rules and regulations. Customer understands that Company and/or the Equipment are subject to laws and regulations of the United States of America which may require licensing or authorization for and/or prohibit export, re-export or diversion of Company's Equipment to certain countries, and agrees it will not knowingly assist or participate in any such diversion or other violation of applicable United States of America laws and regulations. Customer agrees to hold harmless and indemnify Company for any damages resulting to Customer or Company from a breach of this paragraph by Customer.

20. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state of New York for Equipment shipped to a U.S. location and the laws of the province to which Equipment is shipped within Canada, without regard to its conflict of law principles that might otherwise call for the application of a different state's or province's law, and not including the United Nations Convention on Contracts for the International Sale of Goods. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the Equipment is being used at a site owned and/or operated by any agency of the Federal Government, determination of any substantive issue of law shall be according to the Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the subject matter hereof. This Agreement may not be amended, modified or terminated except by a writing signed by the parties hereto. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, or its right, title or interest herein, without the written consent of the Company. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of Customer's permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original.

21. Equal Employment Opportunity/Affirmative Action Clause. Company is a federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250 Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

22. U.S. Government Work.

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that Equipment ordered and delivered under this Agreement are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1).

The following provision applies only to indirect sales by Company to the US Government. As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions: 52.219-8; 52.222-26; 52.222-35; 52.222-36; 52.222-39; 52.247-64. If the sale of the Equipment is in connection with a U.S. Government contract, Customer certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the work that is the subject of the Proposal or this Agreement, other than the Proposal or this Agreement.

23. Limited Waiver of Sovereign Immunity. If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

1-26.130-4 (0622)
Supersedes 1-26.130-4 (1221b)



CASS COUNTY BOARD OF COMMISSIONERS

TO: Board of Commissioners

FROM: Jennifer Rentfrow, Finance Director / Matthew Newton, County Administrator

RE: FY 24 Budget Amendment

REQUEST:

Approve FY 24 Budget Amendments.

BACKGROUND:

Please find the proposed FY 24 Budget Amendment Worksheet attached. Each item describes the account and reason for the adjustment being proposed. We can review any of the proposed adjustments during the meeting if there are any additional questions.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Administration

FINANCIAL ANALYSIS:

The Fund Balance Allocation increases by \$184,497.00 overall due to the proposed changes. Additionally, the proposed amendments contain the adjustment to account for the receipt of the \$1.5 million in revenues received under the CDS Grant for the Historic Courthouse.

RECOMMENDATION:

Motion to approve FY 24 Budget Amendments as presented.

Adjustments Requiring BOC Approval - May 2, 2024

Account #	Fund / Dept	Account Name	Cause	R = Revenue E = Expense	Increase	Decrease
101-000-543.325	General Fund	MCOLES Academy Assistance Program	Anticipated reimbursement for four recruits attending academy training	R	96,000	
101-301-703.000	Sheriff	Part-Time Wages	Anticipated costs for four recruits attending academy training	E	56,000	
101-301-865.000	Sheriff	Training	Anticipated costs for four recruits attending academy training	E	40,000	
101-000-538.219	General	USDA Community Facilities Grant	\$ 1.5 million dollar grant being added to budget	R	1,500,000	
101-966-995-219	General	Transfers Out	Reimbursing public improvement for expenditures the grant is covering	E	1,500,000	
101-000-699.050	General Fund	Fund Balance Allocation	Approving District Court Collections Clerk	R	66,655	
101-286-702.000	General	District Court	Budget adjustment need for passing M-179-23 on 11/02/2023	E	66,655	
101-000-699.050	General Fund	Fund Balance Allocation	Approving Child Support Secretary & Victims Right Coordinator to full time	R	105,642	
101-296-702.000	General Fund	Prosecuting Attorney	Budget adjustment needed for passing M-201-23 on 12/07/2023	E	105,642	
101-000-699.050	General Fund	Fund Balance Allocation	Approval of 2024 Annual Salaries of Elected Officials	R		
101-296-701.000	General Fund	Prosecuting Attorney	Budget adjustment needed for passing R-207-23	E	4,000	
101-301-701.000	General Fund	Sheriff	Budget adjustment needed for passing R-207-24	E	3,000	
101-215-701.000	General Fund	Clerk/Register	Budget adjustment needed for passing R-207-25	E	2,500	
101-253-701.000	General Fund	Treasurer	Budget adjustment needed for passing R-207-26	E	2,500	
101-442-701.000	General Fund	Drain Commissioner	Budget adjustment needed for passing R-207-27	E	2,000	



CASS COUNTY BOARD OF COMMISSIONERS

TO: Board of Commissioners

FROM: Jennifer Rentfrow, Finance Director / Matthew Newton, County Administrator

RE: Community Corrections & DHS Childcare Deficit Elimination Plan

REQUEST:

Approve Resolution to Adopt Cass County Community Corrections Fund and DHS Childcare Fund Deficit Elimination Plan.

BACKGROUND:

As was noted in the FY 23 Audit, we had 2 funds that ended the fiscal year having a slight deficit. As such, a budget adjustment was needed to transfer funds to eliminate the deficit. The deficit was primarily due to lower-than-expected grant revenue. R-077-24 approves the Deficit Elimination Plan, and we will increase monitoring to ensure that we prevent any discrepancies in the future.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Administration

FINANCIAL ANALYSIS:

- 1) Community Corrections Fund – Transfer from Fund Balance of Drug Enforcement Fund of \$10,091.
- 2) DHS Childcare Fund – Transfer from Fund Balance of General Fund of \$25,499.00.

RECOMMENDATION:

Motion to R-077-24 as presented.

CASS COUNTY BOARD OF COMMISSIONERS

R-077-24

RESOLUTION TO ADOPT CASS COUNTY COMMUNITY CORRECTIONS FUND AND DHS CHILDCARE FUND DEFICIT ELIMINATION PLAN

WHEREAS, Cass County's Community Corrections Fund has a \$9,501 deficit fund balance on September 30, 2023;

WHEREAS, Cass County's DHS Childcare Fund has a \$7,171 deficit fund balance on September 30, 2023; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury.

NOW THEREFORE, BE IT RESOLVED, that the Cass County Board of Commissioners adopts the following as the Cass County Community Corrections Fund & DHS Childcare Fund Deficit Elimination Plan:

COMMUNITY CORRECTIONS FUND		DHS CHILDCARE FUND	
	FY 2023		FY 2023
Total Fund Balance (Deficit) Sept 30, 2023	(9,501)	Total Fund Balance (Deficit) Sept 30, 2023	(7,171)
Revenues		Revenues	
State Grant	92,026	State Grant	77,000
Transfer In - Drug Law Enforcement	43,000	Foster Care Reimbursement	25,000
		Transfer In - General Fund	150,000
Total Revenues	135,026	Total Revenues	252,000
Expenditures		Expenditures	
Full Time Wages	58,244	Professional Services	-
ETO	989	Institutional Care	99,000
FICA	4,578	Parent Aide	50,001
Retirement	13,618	Independent Living	5,000
Health/Dental/Vision	16,306	Foster Care	87,500
Life Insurance	72		
Disability Insurance	353		
Workers Compensation Insurance	174		
Professional Services	30,000		
Telephone/Internet	601		
Total Expenditures	124,935	Total Expenditures	241,501
Total Fund Balance (Deficit) Sept 30, 2024	590	Total Fund Balance (Deficit) Sept 30, 2024	3,328

Explanation: Last fiscal year, we experienced fund deficits due to lower-than-expected grant revenues and an oversight in timely financial adjustments. We are now correcting this by transferring funds and strengthening our financial monitoring to prevent future discrepancies.

BE IT FURTHER RESOLVED that the Cass County Finance Director submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

ADOPTED THIS 2ND DAY OF MAY 2024

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Jeremiah Jones, Chair
CASS COUNTY BOARD OF COMMISSIONERS



MAY 2024 MEETING SCHEDULE

TOWNSHIPS	DATE	TIME	CITY & VILLAGES	DATE	TIME
Calvin	05/14/2024	6:00 PM	Dowagiac	05/13/2024	7:00 PM
Howard	05/21/2024	7:00 PM	Dowagiac	05/27/2024	7:00 PM
Jefferson	05/09/2024	6:30 PM	Cassopolis	05/13/2024	6:00 PM
LaGrange	05/20/2024	7:00 PM	Cassopolis	05/27/2024	6:00 PM
Marcellus	05/21/2024	6:00 PM	Edwardsburg	05/20/2024	7:00 PM
Mason	05/14/2024	7:00 PM	Marcellus	05/14/2024	7:00 PM
Milton	05/21/2024	7:00 PM	Marcellus	05/28/2024	7:00 PM
Newberg	05/13/2024	7:00 PM	Vandalia	05/13/2024	7:00 PM
Ontwa	05/13/2024	7:00 PM			
Penn	05/13/2024	6:30 PM			
Pokagon	05/08/2024	7:00 PM			
Porter	05/14/2024	6:00 PM			
Silver Creek	05/08/2024	7:00 PM			
Volinia	05/13/2024	6:30 PM			
Wayne	05/06/2024	7:30 PM			

BOARDS & COMMISSIONS	DATE	TIME
Cass District Library	05/15/2024	6:00 PM
Cass County Cons Dist	05/13/2024	3:00 PM
Economic Dev Corp	05/22/2024	8:30 AM
Historical Commission	05/09/2024	5:30 PM
Medical Care Facility	05/27/2024	10:00 AM
Parks Board	05/09/2024	4:00 PM
Planning Commission	05/22/2024	4:00 PM
Road Commission	05/23/2024	9:00 AM
Transportation	05/15/2024	8:00 AM
Van Buren/Cass Dist Health Dept	05/08/2024	3:00 PM
Woodlands	05/28/2024	5:00 PM