



# CASS COUNTY BOARD OF COMMISSIONERS

## REGULAR MEETING OF THE CASS COUNTY BOARD OF COMMISSIONERS

April 11, 2024

5:00 PM

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1. **CALL TO ORDER** – *Chair Jones*
  2. **INVOCATION** – *Vice-Chair Barrera*
  3. **PLEDGE OF ALLEGIANCE** – *Commissioner Laylin*
  4. **ROLL CALL** - *Clerk/Register McMichael*
  5. **PUBLIC COMMENTS** (limit 3 minutes/person)
  6. **ADDITIONS/DELETIONS TO AGENDA**
  7. **APPROVAL OF THE AGENDA** – *Commissioner Lee*
  8. **RECOGNITIONS**
    - A. **R-042-24** – Resolution in Appreciation of Animal Control Officers
    - B. **R-043-24** – Resolution in Appreciation of Michigan 911 Telecommunicators
    - C. **R-044-24** – Resolution Recognizing National Crime Victims’ Rights Week
  9. **PRESENTATIONS** (Limit to 10 minutes)
    - A. FY 23 Audit – *Alan Panter, Yeo & Yeo*
    - B. Woodlands Behavioral Healthcare Network Update – *John Ruddell, Executive Director*
  10. **PROPOSED CONSENT AGENDA** – *Vice-Chair Barrera*
    - A. **M-045-24** – Motion to approve Claims dated March 2nd through April 5th.
    - B. **M-046-24** – Motion to approve March 7, 2024 Board of Commissioner Regular Meeting Minutes.
    - C. **R-047-24** – Resolution to Increase Cass County Planning Commission to 11 Members.
    - D. **M-048-24** – Motion to approve Master Plan Commitment Agreements.
    - E. **R-049-24** – Resolution in Support of Citizens for Local Choice.
    - F. **M-050-24** - Motion to approve the following agreements to implement the 2024 Survey Remonumentation:
      - Tom Stephenson, Grant Representative Surveyor \$2,505.00
      - Driesenga & Associates \$12,250.00
      - Kesler Land Surveying \$12,250.00
      - Stephenson Land Surveying \$12,250.00Total Contracts: \$39,255  
Total Grant Award: \$44,599.00  
All costs will be reimbursed from the Michigan State Survey and Remonumentation Act Grant for 2024.
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# CASS COUNTY BOARD OF COMMISSIONERS

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- G. **M-051-24** – Motion to approve expenditures of \$60,127 and a corresponding budget adjustment to increase Fund Balance Allocation from the General Fund for Presidential Primary Voting Costs.
- H. **M-052-24** – Motion to approve Lawless Park Cropland Lease Agreements with Masten Farms in the amount of \$201 per acre commencing May 1, 2024 and running through November 1, 2026.
- I. **M-053-24** – Motion to approve FY 24 Budget Amendments.
- J. **M-054-24** – Motion to approve FOPLC LOU Proposal.
- K. **M-055-24** – Motion to authorize a loan to the Cass County Transit Authority in the amount of \$308,500.00 at an interest rate of 4% and to be paid in full through Winter 2024 Tax collection proceeds from the newly, voter-approved CCTA Millage.

[**MOTION:** I move the above listed items be voted on at one time by a roll call vote and be considered as the consent agenda by the Board of Commissioners]

## 11. COMMISSIONER REPORTS

- District 1 - Commissioner Laylin
- District 2 - Commissioner Lawrence
- District 3 - Commissioner Locke
- District 4 - Commissioner Jones
- District 5 - Commissioner Howie
- District 6 - Commissioner Barrera
- District 7 - Commissioner Marchetti
- District 8 – Commissioner Lee

## 12. ADMINISTRATOR’S REPORT

## 13. VETERAN’S REPORT

## 14. COUNTY PARTNERS (Limit to 5 minutes)

## 15. ELECTED OFFICIALS

## 16. UNFINISHED BUSINESS

## 17. NEW BUSINESS

### A. Appointments – *Appointments Committee*

- i. **M-056-24** – Motion to reappoint Michael Grice to the Woodlands Healthcare Board to a term expiring 3/31/2027.
- ii. **M-057-24** – Motion to reappoint Robert Overholser to the Woodlands Healthcare Board to a term expiring 03/31/2027.
- iii. **M-058-24** – Motion to reappoint Ashlee Radzikowski to the Woodlands Healthcare Board to a term expiring 03/31/2027.
- iv. **M-059-24** – Motion to appoint Sheila Witous to the Woodlands Healthcare Board to a term expiring 3/31/2027.

### B. **M-060-24** – Motion to dissolve Law Enforcement Millage Committee – *Chair Jones*



# CASS COUNTY BOARD OF COMMISSIONERS

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18. CLOSED SESSION
19. COMMISSIONER COMMENTS/ANNOUNCEMENTS
20. ADJOURNMENT

JOURNALIZED  
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund					
Dept					
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ANNA DEAN SHADE	RESTITUTION BRENDA BICKEL 10-010232-FH	100.00	1199963
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BRUCE GOODSON	RESTITUTION SHAWN BAKER 05-010329-FH	30.00	1199969
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DAVID MEDLIN	RESTITUTION SHAWN BAKER 05-010329-FH	30.00	1199978
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DHS	RESTITUTION IVA ANDERSEN 99-010063-FH	20.00	1199983
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	KENNETH STRICKLAND	RESTITUTION DALVIN BICE 12-010247-FH	10.00	1200003
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	TROY BOWERS	RESTITUTION DALVIN BICE 11-010096-FJ	774.00	1200024
		Total For Dept		964.00	
		Total For Fund		964.00	
Fund 101 GENERAL FUND					
Dept 101 BOARD OF COMMISSIONERS					
101-101-860.000	TRAVEL / TRANSPORTATION / MEALS	HUNTINGTON COMMERCIAL CARI	FEB 2024 CREDIT CARD CHARGES	535.50	1199885
101-101-860.000	TRAVEL / TRANSPORTATION / MEALS	NATIONAL RECREATION & PARK	MEMBERSHIP DUES	700.00	1200076
101-101-865.000	CONFERENCES / MEETINGS / TRAININ	MICHIGAN ASSOCIATION OF CC	2024 LEGISLATIVE CONFERENCE (LAYLIN, LC	1,275.00	1199903
		Total For Dept 101 BOARD OF COMMISSIONERS		2,510.50	
Dept 172 ADMINISTRATOR					
101-172-865.000	CONFERENCES / MEETINGS / TRAININ	PLAZACORP REALTY ADVISORS	DRAW 15 HISTORIC COURTHOUSE	22,863.82	24039
101-172-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	SW MICHIGAN MANAGERS ASSOC	SWMMA DUES	100.00	1200084
		Total For Dept 172 ADMINISTRATOR		22,963.82	
Dept 191 ACCOUNTING DEPT					
101-191-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	BETH DALY	SHRM PROFESSIONAL MEMBERSHIP	244.00	1199849
101-191-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	FLEX ADMINISTRATORS, INC.	COBRA FEB 2024	99.78	1200051
		Total For Dept 191 ACCOUNTING DEPT		343.78	
Dept 215 CLERK/ROD					
101-215-739.000	BOOKS / REFERENCE MATERIALS	RR DONNELLEY	NEW VITAL RECORD CERTIFY PAPER	191.58	1199919
101-215-801.000	PROFESSIONAL SERVICES	ID NETWORKS INC	ANNUAL SERVICE MAINTENANCE FEE LIVESCAN	1,995.00	1200056
101-215-814.000	DOCUMENT SERVICE EXPENSE	UNDERGROUND SECURITY CO.	STORAGE OF SECURITY RECORDS FOR CLERK &	1,418.40	1199934
101-215-865.000	CONFERENCES / MEETINGS / TRAININ	HYLAND SOFTWARE INC	CUSTOMER #20924 - ONBASE SYSTEM ADMIN F	330.00	1199995
101-215-865.000	CONFERENCES / MEETINGS / TRAININ	HYLAND SOFTWARE INC	CUTOMER #20924 - WORKFLOW ADMIN RECERTI	330.00	1199996
		Total For Dept 215 CLERK/ROD		4,264.98	
Dept 228 INFORMATION TECHNOLOGY					
101-228-801.000	PROFESSIONAL SERVICES	BATTLE CREEK COUNSELING AS	PSYCHOLOGICAL EVALUATION	500.00	1200031
101-228-850.000	TELEPHONE / INTERNET	COMCAST	03/01/2024-03/30/2024	485.72	24071
101-228-855.000	SOFTWARE SUBSCRIPTIONS	JODI NESTICH	REIMBURSEMENT FOR TV SOFTWARE	180.00	24109
101-228-856.000	HARDWARE SUPPORT	SHI INTERNATIONAL CORPORAI	REPLACEMENT DESKTOP PCS	3,053.05	1199920
101-228-856.000	HARDWARE SUPPORT	AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 02/01/24 TO 02/29/2	392.82	24073
101-228-901.000	COPIER CHARGES	MACQUARIE EQUIPMENT CAPIT	COPIER LEASE PAYMENT	1,690.36	1199896
		Total For Dept 228 INFORMATION TECHNOLOGY		6,301.95	
Dept 233 PURCHASING					
101-233-727.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 02/01/24 TO 02/29/2	(1.20)	24073
101-233-727.901	OFFICE SUPPLIES - CIRCUIT COURT	AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 02/01/24 TO 02/29/2	144.13	24073
101-233-727.902	OFFICE SUPPLIES - DISTRICT COURT	AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 02/01/24 TO 02/29/2	66.74	24073
101-233-727.904	OFFICE SUPPLIES - FAMILY COURT	AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 02/01/24 TO 02/29/2	87.12	24073
101-233-727.904	OFFICE SUPPLIES - FAMILY COURT	CAROL M. BEALOR	SUPPLIES-BATTERIES	6.35	24075
101-233-727.905	OFFICE SUPPLIES - CLERK / FILE R	AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 02/01/24 TO 02/29/2	64.18	24073
101-233-727.906	OFFICE SUPPLIES - ADMINISTRATION	AMAZON CAPITAL SERVICES I	PURCHASES DELIVERED 02/01/24 TO 02/29/2	22.94	24073
101-233-727.909	OFFICE SUPPLIES - TREASURER	DOUBLEDAY OFFICE PRODUCTS	OFFICE SUPPLIES - TREASURER	81.00	1199872

JOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 233 PURCHASING					
101-233-727.909	OFFICE SUPPLIES - TREASURER	AMAZON CAPITAL SERVICES	IN PURCHASES DELIVERED 02/01/24 TO 02/29/2	84.99	24073
101-233-727.911	OFFICE SUPPLIES - SHERIFF	AMAZON CAPITAL SERVICES	IN TONER RETURN	14.59	24073
101-233-729.000	UPS CHARGES	UPS	UPS CHARGES	1.28	1199935
101-233-729.000	POSTAGE	PITNEY BOWES - BILLINGS	AC INK - LAW & COURTS	132.79	24038
101-233-729.000	UPS CHARGES	UPS	UPS CHARGES	11.26	1200090
101-233-729.000	POSTAGE	PITNEY BOWES - BILLINGS	AC ANNUAL SERVICE AGREEMENT - COUNTY BLDG	911.56	24114
101-233-729.000	POSTAGE	PITNEY BOWES BANK INC	RESFADDING POSTAGE TO COUNTY BUILDING MACHI	2,500.00	24115
101-233-733.000	COMPUTER / COPIER SUPPLIES	DOUBLEDAY OFFICE PRODUCTS	EQ OFFICE SUPPLIES - PAPER	490.00	1199872
101-233-733.000	COMPUTER / COPIER SUPPLIES	AMAZON CAPITAL SERVICES	IN PURCHASES DELIVERED 02/01/24 TO 02/29/2	376.78	24073
101-233-801.000	PROFESSIONAL SERVICES	THE RAPID GROUP LLC	SHRED SERVICES THROUGH 02/29/2024	1,923.00	24044
101-233-850.000	TELEPHONE / INTERNET	TELNET WORLDWIDE	LONG DISTANCE - COUNTY BUILDING	685.98	24065
101-233-850.000	TELEPHONE / INTERNET	FRONTIER	MAINT ALARM MARCH 2024	713.75	1200052
101-233-850.000	CELL PHONE CHARGES	VERIZON WIRELESS	FEB 05 - MAR 04	209.36	1200093
101-233-850.973	TELEPHONE / INTERNET - MDOC	MITEL NET SOLUTIONS	TELPEHONE - MDOC	505.54	24070
101-233-850.973	TELEPHONE / INTERNET - MDOC	FRONTIER	DOC MARCH 2024	46.10	1200052
Total For Dept 233 PURCHASING				9,078.24	
Dept 243 PROPERTY DESCRIPTION DEPT					
101-243-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES	IN PURCHASES DELIVERED 02/01/24 TO 02/29/2	44.99	24073
Total For Dept 243 PROPERTY DESCRIPTION DEPT				44.99	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	UNDERGROUND SECURITY CO.	STORAGE OF SECURITY RECORDS - MARCH2024	183.60	1200088
Total For Dept 253 TREASURER				183.60	
Dept 257 ASSESSOR / EQUALIZATION DEPT					
101-257-801.000	PROFESSIONAL SERVICES	ASSESSING SOLUTIONS INC	FEBRUARY 2024 EQUALIZATION SERVICES	6,166.67	23992
Total For Dept 257 ASSESSOR / EQUALIZATION DEPT				6,166.67	
Dept 262 ELECTIONS					
101-262-860.000	TRAVEL / TRANSPORTATION / MEALS	DAWN MALLO	OVERNIGHT CANVASS OF VOTES TO THE SECRE	30.45	1199866
101-262-860.000	TRAVEL / TRANSPORTATION / MEALS	FILE BROS BBQ LLC	EARLY VOTING LUNCHE FOR ELECTION INSPE	526.29	1199877
101-262-860.000	TRAVEL / TRANSPORTATION / MEALS	HEATHER HARDING	LUNCH FOR BOARD OF CANVASSERS FEB 29 2C	41.69	1199883
101-262-860.000	TRAVEL / TRANSPORTATION / MEALS	MONICA MCMICHAEL	REIMBURSEMENT FOR EARLY VOTING LUNCHRO	105.87	1199900
101-262-967.000	EQUIPMENT < \$20,000	ELECTIONSOURCE	EARLY VOTING SUPPLIES FEB 2024	374.06	1199875
101-262-967.000	EQUIPMENT < \$20,000	AMAZON CAPITAL SERVICES	IN PURCHASES DELIVERED 02/01/24 TO 02/29/2	832.23	24073
Total For Dept 262 ELECTIONS				1,910.59	
Dept 265 BUILDINGS & GROUNDS					
101-265-730.000	MOTOR FUEL/LUBRICANT MAINTENANCE	J & H OIL COMPANY	FUEL	145.20	24014
101-265-730.000	MOTOR FUEL / LUBRICANTS	WEX BANK	FUEL CHARGES - FEB 2024	660.17	24058
101-265-730.000	MOTOR FUEL/LUBRICANT MAINTENANCE	J & H OIL COMPANY	FUEL	152.95	24091
101-265-735.000	MAINTENANCE SUPPLIES	W. B. HAYDEN & SONS CO.	MISC REPAIRS ALL BUILDINGS	636.07	1199939
101-265-735.000	MAINTENANCE SUPPLIES	KALAMAZOO SANITARY SUPPLY,	PAPER PRODUCTS	520.90	24018
101-265-735.000	MAINTENANCE SUPPLIES	KALAMAZOO SANITARY SUPPLY,	PAPER PRODUCTS	1,100.99	24096
101-265-741.000	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS	143.42	1200089
101-265-741.000	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS	854.94	24137
101-265-825.970	CLEANING SERVICES - L&C BUILDING	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	8,616.31	24056
101-265-825.971	CLEANING SERVICES - COUNTY BUILD	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	6,359.66	24056
101-265-825.972	CLEANING SERVICES - ANIMAL CONTR	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	205.15	24056
101-265-825.972	CLEANING SERVICES - ANIMAL CONTR	CAPITAL ONE TRADE CREDIT	ANIMAL CONTROL CEILING PROJECT	922.85	1200068
101-265-825.974	CLEANING SERVICES - SHERIFF JAIL	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	512.88	24056
101-265-827.000	MAINTENANCE	ETNA SUPPLY COMPANY	PLUMBING PARTS FOR JAIL	271.60	1200050

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 265 BUILDINGS & GROUNDS					
101-265-827.000	MAINTENANCE	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 02/01/24 TO 02/29/2	328.46	24073
101-265-827.000	MAINTENANCE	SHAMBAUGH & SON LP	ANNUAL INSPECTIONS OF JAIL/COURTHOUSE E	1,050.00	24088
101-265-827.971	MAINTENANCE - COUNTY BUILDING	CAPITAL ONE TRADE CREDIT	WALL CONSTRUCTION/ MISC. REPAIRS	442.61	1199901
101-265-827.971	MAINTENANCE - COUNTY BUILDING	BRITAMER INC	COUNTY BLDG W. ENTRANCE DOOR REPAIR	49.00	24015
101-265-827.971	MAINTENANCE - COUNTY BUILDING	UNITED STATES LUMBER CO IN	COUNTY BLDG WALL RELOCATION PROJECT	106.19	1200060
101-265-827.971	MAINTENANCE - COUNTY BUILDING	ELECTROTORQUE INC	COUNTY BLDG CIRC PUMP	712.04	1200074
101-265-920.000	ELECTRICITY	INDIANA MICHIGAN POWER	01/16/24-02/13/24	29.34	24067
101-265-920.970	ELECTRICITY - L&C BUILDING	INDIANA MICHIGAN POWER	01/16/24-02/13/24	6,799.43	24067
101-265-920.971	ELECTRICITY - COURTHOUSE	INDIANA MICHIGAN POWER	01/17/24-02/14/24	4,826.03	24069
101-265-920.972	ELECTRICITY - ANIMAL CONTROL	INDIANA MICHIGAN POWER	01/16/24-02/13/24	784.75	24067
101-265-920.974	ELECTRICITY - SHERIFF JAIL	INDIANA MICHIGAN POWER	01/16/24-02/13/24	5,908.36	24067
101-265-920.975	ELECTRICITY - MAINTENANCE	INDIANA MICHIGAN POWER	01/17/24-02/14/24	122.47	24069
101-265-920.980	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERATIVE	BIRCH LK/LAKE PARK ELECTRIC	903.77	24027
101-265-920.980	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	01/16/24-02/13/24	22.55	24067
101-265-920.980	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	01/18/24-02/15/24	81.88	24069
101-265-921.970	NATURAL GAS - L&C BUILDING	SEMCO ENERGY GAS COMPANY	FEB 2024	1,648.61	24068
101-265-921.971	NATURAL GAS - COUNTY BUILDING	SEMCO ENERGY GAS COMPANY	FEB 2024	1,272.03	24068
101-265-921.972	NATURAL GAS - ANIMAL CONTROL	SEMCO ENERGY GAS COMPANY	FEB 2024	928.34	24068
101-265-921.974	NATURAL GAS - SHERIFF JAIL	SEMCO ENERGY GAS COMPANY	FEB 2024	2,398.35	24068
101-265-921.975	NATURAL GAS - MAINTENANCE	SEMCO ENERGY GAS COMPANY	FEB 2024	641.42	24068
101-265-922.970	WATER / SEWER - L&C BUILDING	VILLAGE OF CASSOPOLIS	L&C WATER/SEWER	172.89	1200094
101-265-922.971	WATER/SEWER - COURTHOUSE	VILLAGE OF CASSOPOLIS	COUNTY BLDG WATER/SEWER	262.13	1200094
101-265-922.974	WATER / SEWER - SHERIFF JAIL	VILLAGE OF CASSOPOLIS	JAIL LIFT STATION O&M	578.81	1199938
101-265-922.975	WATER / SEWER - MAINTENANCE	VILLAGE OF CASSOPOLIS	FACILITIES WATER/SEWER	64.69	1200094
101-265-923.000	REFUSE & SHREDDING	MIP V ONION PARENT LLC	ANIMAL CONTROL DUMPSTER	1,564.83	24022
101-265-924.972	PEST CONTROL - ANIMAL CONTROL	ROSE PEST SOLUTIONS	PARK PLACE PEST CONTROL	50.00	24049
101-265-926.980	PROPANE - PARKS	FERRELLGAS	LAWLESS PARK PROPANE	632.15	1199876
101-265-935.000	VEHICLE MAINTENANCE	CASS AUTO SUPPLY CO, INC.	MAINTENANCE REPAIRS	64.93	1199855
101-265-935.000	VEHICLE & EQUIPMENT REPAIRS	TAPPER FORD	VAN REPAIR	1,381.16	1199926
101-265-936.000	BUILDING & GROUNDS REPAIRS	ELECTROTORQUE INC	MEDICAL CENTER JOB# 1149	938.68	1199907
101-265-936.000	BUILDING & GROUNDS REPAIRS	YOUNG SUPPLY CO.	FACILITIES HVAC	4,715.60	1199941
101-265-936.000	BUILDING & GROUNDS REPAIRS	SMR COMMUNICATIONS, INC	2-WAY REPLACEMENT	427.00	24055
101-265-936.000	BUILDING & GROUNDS REPAIRS	ETNA SUPPLY COMPANY	ROAD COMMISSION JOB# 1155	31.90	1200050
101-265-936.000	BUILDING & GROUNDS REPAIRS	YOUNG SUPPLY CO.	COA JOB# 1151	2,312.39	1200099
101-265-936.000	BUILDING & GROUNDS REPAIRS	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 02/01/24 TO 02/29/2	80.77	24073
101-265-936.000	BUILDING & GROUNDS REPAIRS	MIDWEST AIR FILTER, INC.	WOODLANDS JOB# 1146	103.95	24104
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	HOME DEPOT COMMERCIAL ACCT	L&C SAFES (2)	1,502.80	1199884
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	ELECTROTORQUE INC	L&C VAV MOTORS	654.55	1199907
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	R. W. LAPINE INC.	FABRICATE DOOR LOCK PLATES	212.00	24042
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	ETNA SUPPLY COMPANY	HEATING COIL REPAIR/ L&C	147.22	1200050
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	YOUNG SUPPLY CO.	L&C CHILLER PARTS	335.20	1200099
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 02/01/24 TO 02/29/2	50.98	24073
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	SHAMBAUGH & SON LP	L&C FIRE SUPPRESSION/ EMERGENCY REPAIR	2,994.00	24088
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	ARCEN ENTRY SYSTEMS, LLC	CLAIM# 2304137 WORK - SALLY PORT DOOR	2,100.00	1199844
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	YOUNG SUPPLY CO.	JAIL HOT WATER STORAGE TANK	2,498.00	1199941
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	R. W. LAPINE INC.	FABRICATED 3 SILL PLATES FOR FACILITIES	1,336.00	24042
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	ETNA SUPPLY COMPANY	JAIL STORAGE TANK REPLACEMENT	74.60	1200050
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	UNITED STATES LUMBER CO IN	JAIL CEILING REPAIR	112.06	1200060
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 02/01/24 TO 02/29/2	435.00	24073
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	SHAMBAUGH & SON LP	JAIL DEFICIENCY REPAIRS FOR FIRE SUPPRE	2,574.00	24088
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	SUNBELT RENTALS, INC.	RENTAL FOR JAIL TANK REPLACEMENT	195.50	24129

Total For Dept 265 BUILDINGS & GROUNDS

78,762.51

JOURNALIZED  
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 276 COURT GRANTS					
101-276-728.216	SAMHSA ADULT TREATMENT COURTS	REDWOOD TOXICOLOGY	ATC/SC DRUG TESTING SUPPLIES	2,034.90	24045
101-276-728.309	DEPARTMENTAL SUPPLIES	HUNTINGTON COMMERCIAL CARI	FEB 2024 CREDIT CARD CHARGES	231.60	1199885
101-276-728.309	DEPARTMENTAL SUPPLIES	JOHN PILLOW	PROBLEM SOLVING COURT (2/22/2024-3/06/	31.78	24037
101-276-728.309	DEPARTMENTAL SUPPLIES	REDWOOD TOXICOLOGY	PROBLEM SOLVING COURT (2/22/2024-3/06/	638.40	24045
101-276-728.309	DEPARTMENTAL SUPPLIES	DENISE DUSZYNSKI	MHC INCENTIVES	39.00	24083
101-276-728.310	DEPARTMENTAL SUPPLIES	REDWOOD TOXICOLOGY	PROBLEM SOLVING COURT (2/22/2024-3/06/	957.60	24045
101-276-801.205	PROFESSIONAL SERVICES	HEATHER BANGTSON	ATC/SC SERVICES 2/22 THRU 3/6/24	31.50	23993
101-276-801.205	PROFESSIONAL SERVICES	MONIQUE DORTCH	ATC/SC SERVICES 2/22 THRU 3/6/24	910.00	24001
101-276-801.205	PROFESSIONAL SERVICES	CHRISTY LAPORTE	ATC/SC SERVICES 2/22 THRU 3/6/24	328.81	24019
101-276-801.205	PROFESSIONAL SERVICES	TAYLOR MCMEEKEN	ATC/SC SERVICES 2/22 THRU 3/6/24	60.00	24026
101-276-801.205	PROFESSIONAL SERVICES	KIMBERLY PEET	ATC/SC SERVICES 2/22 THRU 3/6/24	150.00	24036
101-276-801.205	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC SERVICES 2/22 THRU 3/6/24	672.83	24057
101-276-801.205	PROFESSIONAL SERVICES	HEATHER BANGTSON	ATC/SC SERVICES 3/7 THRU 3/20/24	49.50	24074
101-276-801.205	PROFESSIONAL SERVICES	MONIQUE DORTCH	ATC/SC SERVICES 3/7 THRU 3/20/24	860.00	24081
101-276-801.205	PROFESSIONAL SERVICES	CHRISTY LAPORTE	ATC/SC SERVICES 3/7 THRU 3/20/24	317.56	24097
101-276-801.205	PROFESSIONAL SERVICES	TAYLOR MCMEEKEN	ATC/SC SERVICES 3/7 THRU 3/20/24	80.00	24102
101-276-801.205	PROFESSIONAL SERVICES	CARLA LOWE	ATC/SC SERVICES 3/7 THRU 3/20/24	75.00	24105
101-276-801.205	PROFESSIONAL SERVICES	KIMBERLY PEET	ATC/SC SERVICES 3/7 THRU 3/20/24	150.00	24111
101-276-801.205	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC SERVICES 3/7 THRU 3/20/24	802.33	24133
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	PRESTON COLLETT	ATC/SC SERVICES 2/22 THRU 3/6/24	900.00	23999
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	MANDY GRUBB	ATC/SC SERVICES 2/22 THRU 3/6/24	1,120.00	24008
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	BARBARA M. HOWES	ATC/SC SERVICES 2/22 THRU 3/6/24	1,040.00	24010
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	CLARENCE JAMES	ATC/SC SERVICES 2/22 THRU 3/6/24	1,591.00	24016
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	THOMAS MONDSCHHEIN	ATC/SC SERVICES 2/22 THRU 3/6/24	977.30	24030
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	TIFFANY MONDSCHHEIN	ATC/SC SERVICES 2/22/24 THRU 3/6/24	820.78	24031
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	KIMBERLY PEET	ATC/SC SERVICES 2/22 THRU 3/6/24	780.00	24036
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	JOHN PILLOW	ATC/SC SERVICES 2/22 THRU 3/6/24	801.66	24037
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	WENDI PRATER	ATC/SC SERVICES 2/22 THRU 3/6/24	796.60	24040
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	TASIA ROBERTS	ATC/SC SERVICES 2/22 THRU 3/6/24	756.00	24048
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	LISA WITHERS	SAMHSA - ST. JOE CTY - SERVICES 2/8/24	672.00	120098
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	PRESTON COLLETT	ATC/SC SERVICES 3/7 THRU 3/20/24	1,025.00	24079
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	MANDY GRUBB	ATC/SC SERVICES 3/7 THRU 3/20/24	1,277.64	24087
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	CLARENCE JAMES	ATC/SC SERVICES 3/7 THRU 3/20/24	1,591.00	24092
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	THOMAS MONDSCHHEIN	ATC/SC SERVICES 3/7 THRU 3/20/24	1,273.69	24106
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	TIFFANY MONDSCHHEIN	ATC/SC SERVICES 3/7/24 THRU 3/20/24	1,103.56	24107
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	KIMBERLY PEET	ATC/SC SERVICES 3/7 THRU 3/20/24	780.00	24111
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	JOHN PILLOW	ATC/SC SERVICES 3/7 THRU 3/20/24	1,179.42	24112
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	WENDI PRATER	ATC/SC SERVICES 3/7 THRU 3/20/24	589.00	24116
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	TASIA ROBERTS	ATC/SC SERVICES 3/7 THRU 3/20/24	840.00	24122
101-276-801.216	PROFESSIONAL SERVICES - SAMHSA	BARBARA M. HOWES	ATC/SC SERVICES 3/7 THRU 3/20/24	1,456.00	24136
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	AREA CHURCHES TOGETHER IN	HOUSING-MHC, COSSAP, OJP	1,360.00	1199845
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	HEATHER BANGTSON	PROBLEM SOLVING COURT (2/22/2024-3/06/	4.50	23993
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	PRESTON COLLETT	PROBLEM SOLVING COURT (2/22/2024-3/06/	375.00	23999
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	MONIQUE DORTCH	PROBLEM SOLVING COURT (2/22/2024-3/06/	120.00	24001
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	BARBARA M. HOWES	PROBLEM SOLVING COURT (2/22/2024-3/06/	520.00	24010
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	CLARENCE JAMES	PROBLEM SOLVING COURT (2/22/2024-3/06/	261.00	24016
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	CHRISTY LAPORTE	PROBLEM SOLVING COURT (2/22/2024-3/06/	46.75	24019
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (2/22/2024-3/06/	360.00	24026
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	TIFFANY MONDSCHHEIN	PROBLEM SOLVING COURT (2/22/2024-3/06/	489.76	24031
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	GRACE MULLER	PROBLEM SOLVING COURT (2/22/2024-3/06/	735.00	24033
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	KIMBERLY PEET	PROBLEM SOLVING COURT (2/22/2024-3/06/	465.00	24036
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H	JOHN PILLOW	PROBLEM SOLVING COURT (2/22/2024-3/06/	187.06	24037

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 276 COURT GRANTS					
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H WENDI PRATER		PROBLEM SOLVING COURT (2/22/2024-3/06/	207.48	24040
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H CHELSEA SCHOETZOW		PROBLEM SOLVING COURT (2/22/2024-3/06/	400.00	24050
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H BRADLEY WEST		PROBLEM SOLVING COURT (2/22/2024-3/06/	160.00	24057
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H CASSOPOLIS FAMILY CLINIC		MHC MEDICATION	1,600.31	1200041
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H MADCP		MATCP CONFERENCE-MHC	1,980.00	1200066
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H HEATHER BANGTSON		PROBLEM SOLVING COURT (3/7/2024-3/20/2	4.50	24074
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H PRESTON COLLETT		PROBLEM SOLVING COURT (3/7/2024-3/20/2	325.00	24079
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H MONIQUE DORTCH		PROBLEM SOLVING COURT (3/7/2024-3/20/2	120.00	24081
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H CLARENCE JAMES		PROBLEM SOLVING COURT (3/7/2024-3/20/2	111.00	24092
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H CHRISTY LAPORTE		PROBLEM SOLVING COURT (3/7/2024-3/20/2	233.48	24097
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H TAYLOR MCMEEKEN		PROBLEM SOLVING COURT (3/7/2024-3/20/2	400.00	24102
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H TIFFANY MONDSCHHEIN		PROBLEM SOLVING COURT (3/7/2024-3/20/2	70.88	24107
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H GRACE MULLER		PROBLEM SOLVING COURT (3/7/2024-3/20/2	787.50	24108
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H KIMBERLY PEET		PROBLEM SOLVING COURT (3/7/2024-3/20/2	360.00	24111
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H JOHN PILLOW		PROBLEM SOLVING COURT (3/7/2024-3/20/2	300.06	24112
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H WENDI PRATER		PROBLEM SOLVING COURT (3/7/2024-3/20/2	235.50	24116
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H CHELSEA SCHOETZOW		PROBLEM SOLVING COURT (3/7/2024-3/20/2	400.00	24123
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H BRADLEY WEST		PROBLEM SOLVING COURT (3/7/2024-3/20/2	284.14	24133
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN HEATHER BANGTSON		PROBLEM SOLVING COURT (2/22/2024-3/06/	54.00	23993
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN PRESTON COLLETT		PROBLEM SOLVING COURT (2/22/2024-3/06/	600.00	23999
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MONIQUE DORTCH		PROBLEM SOLVING COURT (2/22/2024-3/06/	320.00	24001
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MANDY GRUBB		PROBLEM SOLVING COURT (2/22/2024-3/06/	736.00	24008
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BARBARA M. HOWES		PROBLEM SOLVING COURT (2/22/2024-3/06/	130.00	24010
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CLARENCE JAMES		PROBLEM SOLVING COURT (2/22/2024-3/06/	593.00	24016
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CHRISTY LAPORTE		PROBLEM SOLVING COURT (2/22/2024-3/06/	318.75	24019
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN THOMAS MONDSCHHEIN		PROBLEM SOLVING COURT (2/22/2024-3/06/	647.04	24030
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TIFFANY MONDSCHHEIN		PROBLEM SOLVING COURT (2/22/2024-3/06/	994.57	24031
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN GRACE MULLER		PROBLEM SOLVING COURT (2/22/2024-3/06/	281.00	24033
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN HEATHER PAULEY		PROBLEM SOLVING COURT (2/22/2024-3/06/	281.14	24035
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN KIMBERLY PEET		PROBLEM SOLVING COURT (2/22/2024-3/06/	675.00	24036
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JOHN PILLOW		PROBLEM SOLVING COURT (2/22/2024-3/06/	1,039.27	24037
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN WENDI PRATER		PROBLEM SOLVING COURT (2/22/2024-3/06/	754.87	24040
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TASIA ROBERTS		PROBLEM SOLVING COURT (2/22/2024-3/06/	756.00	24048
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JESSEE SCHOETZOW		PROBLEM SOLVING COURT (2/22/2024-3/06/	965.99	24051
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BRADLEY WEST		PROBLEM SOLVING COURT (2/22/2024-3/06/	807.58	24057
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TARA SMITH THERAPY SERVICE		PROBLEM SOLVING COURT (3/7/2024-3/20/2	225.00	1200085
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN HEATHER BANGTSON		PROBLEM SOLVING COURT (3/7/2024-3/20/2	9.00	24074
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN PRESTON COLLETT		PROBLEM SOLVING COURT (3/7/2024-3/20/2	500.00	24079
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MONIQUE DORTCH		PROBLEM SOLVING COURT (3/7/2024-3/20/2	295.00	24081
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MANDY GRUBB		PROBLEM SOLVING COURT (3/7/2024-3/20/2	736.00	24087
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BARBARA M. HOWES		PROBLEM SOLVING COURT (3/7/2024-3/20/2	273.00	24090
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CLARENCE JAMES		PROBLEM SOLVING COURT (3/7/2024-3/20/2	481.00	24092
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN THOMAS MONDSCHHEIN		PROBLEM SOLVING COURT (3/7/2024-3/20/2	299.04	24106
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TIFFANY MONDSCHHEIN		PROBLEM SOLVING COURT (3/7/2024-3/20/2	842.98	24107
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN GRACE MULLER		PROBLEM SOLVING COURT (3/7/2024-3/20/2	283.50	24108
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN KIMBERLY PEET		PROBLEM SOLVING COURT (3/7/2024-3/20/2	150.00	24111
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JOHN PILLOW		PROBLEM SOLVING COURT (3/7/2024-3/20/2	1,378.10	24112
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN WENDI PRATER		PROBLEM SOLVING COURT (3/7/2024-3/20/2	328.72	24116
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TASIA ROBERTS		PROBLEM SOLVING COURT (3/7/2024-3/20/2	840.00	24122
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JESSEE SCHOETZOW		PROBLEM SOLVING COURT (3/7/2024-3/20/2	959.48	24124
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BRADLEY WEST		PROBLEM SOLVING COURT (3/7/2024-3/20/2	731.08	24133
101-276-801.311	PROFESSIONAL SERVICES - COSSAP AREA CHURCHES TOGETHER IN HOUSING-MHC, COSSAP, OJJP			525.00	1199845

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 276 COURT GRANTS					
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	MONIQUE DORTCH	PROBLEM SOLVING COURT (2/22/2024-3/06/	120.00	24001
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	BARBARA M. HOWES	PROBLEM SOLVING COURT (2/22/2024-3/06/	520.00	24010
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	CLARENCE JAMES	PROBLEM SOLVING COURT (2/22/2024-3/06/	74.00	24016
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (2/22/2024-3/06/	60.00	24026
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	KIMBERLY PEET	PROBLEM SOLVING COURT (2/22/2024-3/06/	690.00	24036
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	WENDI PRATER	PROBLEM SOLVING COURT (2/22/2024-3/06/	28.08	24040
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (2/22/2024-3/06/	800.00	24050
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	MONIQUE DORTCH	PROBLEM SOLVING COURT (3/7/2024-3/20/2	120.00	24081
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	BARBARA M. HOWES	PROBLEM SOLVING COURT (3/7/2024-3/20/2	1,664.00	24090
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	CLARENCE JAMES	PROBLEM SOLVING COURT (3/7/2024-3/20/2	111.00	24092
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (3/7/2024-3/20/2	105.00	24102
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	TIFFANY MONDSCHHEIN	PROBLEM SOLVING COURT (3/7/2024-3/20/2	30.23	24107
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	KIMBERLY PEET	PROBLEM SOLVING COURT (3/7/2024-3/20/2	600.00	24111
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	WENDI PRATER	PROBLEM SOLVING COURT (3/7/2024-3/20/2	33.12	24116
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (3/7/2024-3/20/2	800.00	24123
101-276-860.205	TRAVEL / TRANSPORTATION / MEALS	MADCP	MATCP CONF REG - JUDGE RENTFROW	495.00	1199899
101-276-860.216	TRAVEL / TRANSPORTATION / MEALS	STACEY RENTFROW	NADCP FLIGHT REIMBURSEMENT - JUDGE RENI	659.30	1199915
101-276-860.216	TRAVEL / TRANSPORTATION / MEALS	BARBARA M. HOWES	REIMBURSE FOR FLIGHT TO NADCP CONFERENC	620.03	24010
101-276-860.216	TRAVEL / TRANSPORTATION / MEALS	TIFFANY MONDSCHHEIN	FLIGHT REIMBURSEMENT FOR NADCP CONFEREN	636.20	24031
101-276-860.216	TRAVEL / TRANSPORTATION / MEALS	JOHN PILLOW	NADCP - FLIGHT REIMBURSEMENT FOR PILLOW	593.55	24113
101-276-860.311	TRAVEL / TRANSPORTATION / MEALS	TARA SMITH THERAPY SERVICE	PROBLEM SOLVING COURT (3/7/2024-3/20/2	460.64	1200085
Total For Dept 276 COURT GRANTS				70,726.64	
Dept 279 FAMILY / JUVENILE COURT					
101-279-805.000	LEGAL SERVICES	HEIDI ANN DUNCAN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	920.17	24004
101-279-805.000	LEGAL SERVICES	GREGORY FELDMAN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	2,675.00	24007
101-279-805.000	LEGAL SERVICES	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	1,100.00	24017
101-279-805.000	LEGAL SERVICES	LEBBIN LAW OFFICE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	3,225.00	24021
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	3,225.00	24024
101-279-805.000	LEGAL SERVICES	LUKE D NOFSINGER	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	575.00	24034
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	575.00	24059
101-279-805.000	LEGAL SERVICES	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	100.00	24094
101-279-805.000	LEGAL SERVICES	JULIE ANN BRADFIELD	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	100.00	24098
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	1,675.00	24101
101-279-805.000	LEGAL SERVICES	LUKE D NOFSINGER	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	160.00	24110
101-279-805.000	LEGAL SERVICES	ROBERT REILMAN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	6,394.80	24120
101-279-805.000	LEGAL SERVICES	SARAH SCOGGIN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	6,000.00	24125
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	475.00	24134
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	100.00	24017
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	LEBBIN LAW OFFICE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	100.00	24021
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	1,200.00	24024
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	200.00	24094
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	200.00	24101
101-279-813.000	TRANSCRIPT FEES	APRIL MCKEE	TRANSCRIPTS	572.40	24025
101-279-813.000	TRANSCRIPT FEES	DEBORAH BUTLER	TRANSCRIPTS	254.40	24076
101-279-865.000	CONFERENCES / MEETINGS / TRAININ	RAM	RAM CONFERENCE	325.00	1200080
101-279-956.000	ADVERTISING	LEADER PUBLICATIONS LLC	PUBLICATION J.F.A.	114.60	24020
Total For Dept 279 FAMILY / JUVENILE COURT				30,266.37	
Dept 283 CIRCUIT COURT					
101-283-805.000	LEGAL SERVICES	RICHARD CATALINO	LEGAL SERVICES - DOUGLAS GOINS	221.00	1199860
101-283-805.000	LEGAL SERVICES	CHARLES COVELLO	LEGAL SERVICES - BRANDON KIRBY	669.04	1199864
101-283-805.000	LEGAL SERVICES	DON BURCH	LEGAL SERVICES - TAYLOR JAMES DODD	650.00	1199870

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 283 CIRCUIT COURT					
101-283-805.000	LEGAL SERVICES	JEANICE DAGHER-MARGOSIAN	LEGAL SERVICES - LOGEN CRAIG-SHIRRELL	1,937.00	1199897
101-283-805.000	LEGAL SERVICES	BELINDA BARBIER	LEGAL SERVICES - WILLIAM BAGGETT	65.00	23994
101-283-805.000	LEGAL SERVICES	WOLFE LAW PLLC	LEGAL SERVICES - RYAN DEWEERD	663.00	24003
101-283-805.000	LEGAL SERVICES	ROBERT REILMAN	LEGAL SERVICES - RENITA LINDSEY	305.00	24046
101-283-805.000	LEGAL SERVICES	ALONA SHARON	LEGAL SERVICES - DEIDRA TOMLIN	71.64	24052
101-283-805.711	LEGAL SERVICES - CHILD SUPPORT/P	LEBBIN LAW OFFICE	LEGAL SERVICES - CHILD SUPPORT/PATERNIT	175.00	24021
Total For Dept 283 CIRCUIT COURT				4,756.68	
Dept 286 DISTRICT COURT					
101-286-805.000	LEGAL SERVICES	ELIZABETH MCCREE	ATC/SC ATTY COVERAGE 2/23/24	200.00	24024
101-286-805.000	LEGAL SERVICES	ELIZABETH MCCREE	ATC/SC ATTY COVERAGE - 3/22/2024	200.00	24101
101-286-865.000	CONFERENCES / MEETINGS / TRAININ	MADCP	MATCP CONF REG - JUDGE RENTFROW	100.00	1199899
101-286-967.000	EQUIPMENT < \$20,000	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 02/01/24 TO 02/29/2	207.00	24073
Total For Dept 286 DISTRICT COURT				707.00	
Dept 289 FRIEND OF THE COURT					
101-289-801.000	PROFESSIONAL SERVICES	WEST GROUP PAYMENT CTR.	CLEAR LOCATE CHARGES FOR FEBRUARY 2024	682.75	1199931
101-289-801.000	PROFESSIONAL SERVICES	CHILD AND PARENT SERVICES	20-097-DM C. STALEY	65.00	24078
101-289-807.000	COST ALLOCATION SERVICES	MGT OF AMERICA INC	1ST QUARTER 2024	2,296.00	1200069
101-289-865.000	CONFERENCES / MEETINGS / TRAININ	NATIONAL CENTER FOR STATE	ICM FELLOWS PRESENTATION PHASE SAM	1,000.00	1199909
101-289-865.000	CONFERENCES / MEETINGS / TRAININ	REFEREES ASSOCIATION OF MI	CONFERENCE REG FEE M. SYTSM RAM 2024	325.00	1199914
101-289-865.000	CONFERENCES / MEETINGS / TRAININ	SARAH MATHEWS	S. MATHEWS WORKFLOW RECERT 3/14/2024	660.00	24023
101-289-900.000	PRINTING & BINDING	PREFERRED PRINTING, INC.	BUSINESS CARDS W.C. & A.W.	238.50	24117
101-289-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	HUNTINGTON COMMERCIAL CARI	FEB 2024 CREDIT CARD CHARGES	60.00	1199885
101-289-961.000	BANK CHARGES	FIFTH THIRD BANK	BANKING FEES 2024	84.36	24085
101-289-967.000	EQUIPMENT < \$20,000	SHI INTERNATIONAL CORPORAT	FOC LAPTOPS	3,115.16	1199920
101-289-967.000	EQUIPMENT < \$20,000	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 02/01/24 TO 02/29/2	446.70	24073
Total For Dept 289 FRIEND OF THE COURT				8,973.47	
Dept 294 PROBATE COURT					
101-294-814.000	DOCUMENT SERVICE EXPENSE	UNDERGROUND SECURITY CO.	PROBATE COURT YEARLY FEE FOR MICROFILM	759.10	1199934
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	JESSE LAW OFFICE	COURT APPOINTED ATTY FEE IN 24-030-DD.	175.00	1199887
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	DAVID S. RODLUND	COURT APPOINTED ATTY FEE IN 22-074-MI.	260.00	1199918
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	CHARLES L. CLAPP	COURT APPOINTED ATTY. IN 20-225-MI. DEF	82.50	23998
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	LEBBIN LAW OFFICE	COURT APPOINTED GAL IN 23-14-GA. MEETIN	471.90	24021
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	MAY OBERFELL & LORBER	COURT APPOINTED GAL FEE IN 24-033-GA.	175.00	24100
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	STEPHEN K. WOODS. P.C.	COURT APPOINTED ATTORNEY FEE IN 24-017-	300.00	24134
101-294-823.000	INTERPRETER FEES	LANGUAGE LINE SERVICES	INTERPRETER FEES FOR COURTS FEBRUARY 20	137.85	1199895
101-294-865.000	CONFERENCES / MEETINGS / TRAININ	MPJA	JUDGE BEALOR'S 2024 MPJA CONFERENCE REC	490.00	1200075
101-294-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	MPJRA	MPJRA DUES FOR DEPUTY PROBATE REGISTER	100.00	1199908
Total For Dept 294 PROBATE COURT				2,951.35	
Dept 296 PROSECUTING ATTORNEY					
101-296-728.000	DEPARTMENTAL SUPPLIES	DOUBLEDAY OFFICE PRODUCTS	PROSECUTOR OFFICE SUPPLY ORDER	25.45	1199872
101-296-728.000	DEPARTMENTAL SUPPLIES	ENTERPRISE ENVELOPES INC	ENVELOPES	187.73	24006
101-296-728.302	DEPARTMENTAL SUPPLIES - VICTIM R	MARIE ANDERSON	REIMBURSEMENT FOR VICTIM GAS CARDS	100.00	23991
101-296-739.000	BOOKS / REFERENCE MATERIALS	WEST GROUP PAYMENT CTR.	ONLINE SOFTWARE SUBSCRIPTION	523.68	1199930
101-296-801.000	PROFESSIONAL SERVICES	JEFF SMITH	SERVICE ON 2400005,24000010, 24-025-DS,	126.00	24054
101-296-801.206	PROFESSIONAL SERVICES	MGT OF AMERICA INC	1ST QUARTER BILLING CRP	1,682.00	1200069
101-296-815.000	WITNESS FEES	CASS COUNTY FAIR ASSOCIATI	FAIR CONTRACT	200.00	1199858
101-296-815.000	WITNESS FEES	DAVIS MARION	WITNESS MILEAGE ON MARQUES DAVIS 23-116	8.40	1199865
101-296-815.000	WITNESS FEES	GREEN JARED	WITNESS MILEAGE FEE SETH LIVINGSTON 18-	7.92	1199880
101-296-815.000	WITNESS FEES/EXPENSES	JEFF SMITH	SERVICE ON 2400005,24000010, 24-025-DS,	150.00	24054

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 296 PROSECUTING ATTORNEY					
101-296-815.000	WITNESS FEES	KITCHEN PAUL	TESTIMONY ON BROOKS 22-188-NA	440.00	1200063
101-296-815.000	WITNESS FEES	LEDDY TRISHA	WITNESS MILEAGE FEE ON DANIEL MICINSKI	7.92	1200065
101-296-815.000	WITNESS FEES	MICINSKI THURSTON	WITNESS FEE ON DANIEL MICINSKI 23-308-E	6.00	1200073
101-296-816.302	VETERINARY/K-9 COSTS - VICTIM RI	AMANDA SMEGO	REIMBURSEMENT FOR BELLE FOOD	72.48	24053
101-296-816.302	VETERINARY/K-9 COSTS - VICTIM RI	AMANDA SMEGO	REIMBURSEMENT FOR BELLE GROOMING	35.00	24127
101-296-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CAR	FEB 2024 CREDIT CARD CHARGES	25.00	1199885
101-296-865.000	CONFERENCES / MEETINGS / TRAININ	PAAM	PROSECUTOR STAFF CONF RE: AMANDA SMEGO	60.00	1199911
101-296-900.302	PRINTING & BINDING - VICTIM RIGH	ENTERPRISE ENVELOPES INC	ENVELOPES	367.83	24006
Total For Dept 296 PROSECUTING ATTORNEY				4,025.41	
Dept 301 SHERIFF					
101-301-728.000	DEPARTMENTAL SUPPLIES	CREATIVE VINYL SIGNS	8' TENSION TABLECLOTH W/LOGO	199.00	1200046
101-301-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 02/01/24 TO 02/29/2	0.00	24073
101-301-728.000	DEPARTMENTAL SUPPLIES	ANDREW HARTMAN	AED POWERHEART G5 BATTERIES & DEFIBRILI	81.00	24118
101-301-730.000	MOTOR FUEL/LUBRICANT - CCSO	J & H OIL COMPANY	FUEL	40.52	24014
101-301-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	5,053.30	24060
101-301-730.000	MOTOR FUEL/LUBRICANT - CCSO	J & H OIL COMPANY	FUEL	89.54	24091
101-301-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	26.34	1200077
101-301-812.000	MEDICAL / DRUG / PHYSICALS	COREWELL HEALTH	PRE-EMPLOYMENT PHYSICAL: HIGLEY, J	266.90	1199894
101-301-819.000	LAUNDRY / DRY CLEANING	ZIKER CLEANERS INC	DRY CLEANING 02-2024	275.99	24061
101-301-850.000	TELEPHONE / INTERNET	FRONTIER	SHERIFF DEPT 02/22/2024 - 03/21/2024	246.82	1199878
101-301-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 02/05/2024 - 03/04/202	720.18	1200093
101-301-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CAR	C CARD 02-2024	1,078.35	1199885
101-301-865.000	CONFERENCES / MEETINGS / TRAININ	MICHIGAN SHERIFFS' ASSOCI	MSA SUMMER CONFERENCE 2024: BEHNKE	295.00	1199905
101-301-865.000	CONFERENCES / MEETINGS / TRAININ	SHI INTERNATIONAL CORPORAT	SURFACE LAPTOP CCSO TRACY M	649.50	1199920
101-301-865.000	CONFERENCES / MEETINGS / TRAININ	KALAMAZOO VALLEY COMMUNITY	POLICE ACADEMY: HIGLEY, J., SHOWERS, K.	16,600.00	1200061
101-301-900.000	PRINTING & BINDING	PREFERRED PRINTING, INC.	OVERTIME BOOKS	205.00	24041
101-301-900.000	PRINTING & BINDING	PREFERRED PRINTING, INC.	JOIN OUR TEAM BROCHURES	187.00	24117
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY FORD-MERCURY	VEHICLE MAINT	398.54	1199852
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	TELE-RAD, INC.	VEHICLE MAINT	205.00	1199928
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	W. B. HAYDEN & SONS CO.	VEHICLE MAINT	4.99	1199939
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY FORD-MERCURY	VEHICLE MAINT	123.75	1200032
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	CREATIVE VINYL SIGNS	VEHICLE MAINT	70.00	1200046
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	CURTIS ROHDY	VEHICLE MAINT	236.00	1200059
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	GRAMES TIRE & BATTTERYINC	VEHICLE MAINT	614.00	24086
101-301-967.000	EQUIPMENT < \$20,000	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 02/01/24 TO 02/29/2	292.10	24073
Total For Dept 301 SHERIFF				27,958.82	
Dept 304 LAW & COURTS SECURITY					
101-304-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	(7.00)	1199910
101-304-741.000	UNIFORMS	ZIKER CLEANERS INC	DRY CLEANING 02-2024	95.62	24061
Total For Dept 304 LAW & COURTS SECURITY				88.62	
Dept 316 SECONDARY ROAD PATROL					
101-316-728.000	DEPARTMENTAL SUPPLIES	ANDREW HARTMAN	AED POWERHEART G5 BATTERIES & DEFIBRILI	83.48	24118
101-316-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	401.97	24060
101-316-741.000	UNIFORMS	ZIKER CLEANERS INC	DRY CLEANING 02-2024	59.76	24061
101-316-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 02/05/2024 - 03/04/202	40.01	1200093
101-316-967.000	EQUIPMENT < \$20,000	ANDREW HARTMAN	AED POWERHEART G5 BATTERIES & DEFIBRILI	376.52	24118
Total For Dept 316 SECONDARY ROAD PATROL				961.74	
Dept 331 MARINE LAW ENFORCEMENT					
101-331-972.324	CAPITAL OUTLAY	VANDERZEE MOTORPLEX	JET SKI WARRANTYS	2,200.00	1200092

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 331 MARINE LAW ENFORCEMENT					
Total For Dept 331 MARINE LAW ENFORCEMENT				2,200.00	
Dept 345 PUBLIC SAFETY DEPT					
101-345-728.403	DEPARTMENTAL SUPPLIES	ANDREW HARTMAN	AED POWERHEART G5 BATTERIES & DEFIBRILI	81.00	24118
101-345-730.403	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	47.37	24060
101-345-730.405	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	123.92	24060
101-345-730.407	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	345.61	24060
101-345-850.403	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 02/05/2024 - 03/04/202	40.01	1200093
101-345-850.407	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 02/05/2024 - 03/04/202	40.01	1200093
Total For Dept 345 PUBLIC SAFETY DEPT				677.92	
Dept 351 JAIL OPERATION					
101-351-728.000	DEPARTMENTAL SUPPLIES	UNDERGROUND SECURITY CO.	STORAGE OF SECURITY RECORDS 03/01/2024	234.60	1200088
101-351-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 02/01/24 TO 02/29/2	122.12	24073
101-351-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	566.92	24060
101-351-734.000	CLEANING SUPPLIES	TEYSHAUN JAMES WALLACE	JAIL KITCHEN EXHAUST MAINLINE CLEAN	700.00	1200070
101-351-734.000	CLEANING SUPPLIES	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 02/01/24 TO 02/29/2	51.60	24073
101-351-738.000	CLOTHING / BEDDING / TOILETRIES	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 02/01/24 TO 02/29/2	194.19	24073
101-351-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	188.05	1199910
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 02/25/2024 - 03/02	4,834.37	23995
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 03/03/24 - 03/09/2	5,712.36	24077
101-351-812.000	CONTRACTUAL DOCTOR	VAN BUREN/CASS DISTRICT	INMATE MEDICAL	268.00	1199936
101-351-812.000	CONTRACTUAL DOCTOR	ADVANCED CORREC HEALTHCARE	APR 24 ON SITE MEDICAL SERVICES	23,913.00	23990
101-351-812.000	IN COUNTY INMATE MEDICAL CARE	CORRECTIONAL RECOVERY	INMATE MEDICAL	6,762.75	24000
101-351-812.000	MEDICAL / DRUG / PHYSICALS	INDEPENDENT HEALTH SERVICE	INMATE MEDICAL	1,107.15	24011
101-351-812.000	MEDICAL / DRUG / PHYSICALS	MARILYN CHRISTENSEN	PRE-EMPLOYMENT EVALUATION: CARSON, A	500.00	1200043
101-351-812.000	MEDICAL / DRUG / PHYSICALS	MCKESSON MEDICAL-SURGICAL	INMATE MEDICAL	95.59	1200067
101-351-812.000	MEDICAL / DRUG / PHYSICALS	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 02/01/24 TO 02/29/2	101.03	24073
101-351-812.000	IN COUNTY INMATE MEDICAL CARE	CORRECTIONAL RECOVERY	INMATE MEDICAL	708.36	24080
101-351-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARIC	CARD 02-2024	189.00	1199885
101-351-865.000	CONFERENCES / MEETINGS / TRAININ	SHI INTERNATIONAL CORPORAT	SURFACE LAPTOP CCSO TRACY M	649.50	1199920
101-351-900.000	PRINTING & BINDING	PREFERRED PRINTING, INC.	OVERTIME BOOKS	205.00	24041
101-351-967.000	EQUIPMENT < \$20,000	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 02/01/24 TO 02/29/2	239.24	24073
Total For Dept 351 JAIL OPERATION				47,342.83	
Dept 426 EMERGENCY MGMT / HOMELAND SECURITY					
101-426-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	76.58	24060
Total For Dept 426 EMERGENCY MGMT / HOMELAND SECURITY				76.58	
Dept 430 ANIMAL CONTROL					
101-430-728.000	DEPARTMENTAL SUPPLIES	U.S. POSTAL SERVICE	POST OFFICE BOX RENEWAL	72.00	1200087
101-430-728.000	DEPARTMENTAL SUPPLIES	AMAZON CAPITAL SERVICES IN	PURCHASES DELIVERED 02/01/24 TO 02/29/2	218.97	24073
101-430-730.000	MOTOR FUEL / LUBRICANTS	J & H OIL COMPANY	FUEL	339.92	24014
101-430-730.000	MOTOR FUEL/LUBRICANT ANIMAL CONT	J & H OIL COMPANY	FUEL	388.65	24091
101-430-734.000	CLEANING SUPPLIES	COMMUNITY MILLS, INC.	DISPOSABLE BOOT COVERS	46.40	1199863
101-430-734.000	CLEANING SUPPLIES	W. B. HAYDEN & SONS CO.	SCRUB BRUSHES	27.98	1199939
101-430-801.000	PROFESSIONAL/CONTRACTUAL SERVICE	BERGMAN SMALL ANIMAL PC	MEDICATIONS, TREATMENTS, VET SERVICES,	14.00	1199848
101-430-801.000	PROFESSIONAL SERVICES	HUNTINGTON COMMERCIAL CARIC	CARD 02-2024	165.40	1199885
101-430-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 02/05/2024 - 03/04/202	120.03	1200093
101-430-935.000	VEHICLE REPAIRS/MAINTENANCE	CASS AUTO SUPPLY CO, INC.	WIPER BLADES UNIT 94	23.60	1199855
Total For Dept 430 ANIMAL CONTROL				1,416.95	
Dept 568 SOIL CONSERVATION					

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 568 SOIL CONSERVATION					
101-568-802.000	MISCELLANEOUS SERVICES	CASS COUNTY CONSERVATION I	HALF OF ADDITIONAL APPROPRIATION	38,000.00	1200034
Total For Dept 568 SOIL CONSERVATION				38,000.00	
Dept 631 SUBSTANCE ABUSE					
101-631-838.000	SUBSTANCE ABUSE COORD AGENCY	SOUTHWEST MICHIGAN BEHAVI	C(SUBSTANCE ABUSE PORTION OF PA2 ALCOHOL	8,270.40	1199960
Total For Dept 631 SUBSTANCE ABUSE				8,270.40	
Dept 648 MEDICAL EXAMINER					
101-648-820.000	MEDICAL EXAMINER FEES	WMU HOMER STRYKER MD SCHOC	MEDICAL EXAMINER - AUTOPSY 02/2023	5,186.33	1199940
101-648-822.000	AUTOPSIES	WMU HOMER STRYKER MD SCHOC	MEDICAL EXAMINER - AUTOPSY 02/2023	11,730.00	1199940
101-648-860.000	TRAVEL / TRANSPORTATION / MEALS	CONNELLY CHAPEL WAGNER FA	REMOVAL OF REMAINS 03/2024	1,250.00	24132
Total For Dept 648 MEDICAL EXAMINER				18,166.33	
Dept 681 VETERANS' BURIALS					
101-681-833.000	VETS MARKER, GILES J	STARKS FUNERAL HOME - CLAF	VETS PLAQUE INSTALL - GILES, J	215.20	24128
Total For Dept 681 VETERANS' BURIALS				215.20	
Dept 682 VETERANS' COUNSELOR					
101-682-743.301	GRANT PEACETIME WALKER R PROP T	CASS COUNTY TREASURER	PROPERTY TAXES FRF 2021 WALKER, R	2,653.34	1200037
101-682-835.301	DENTAL GRANT - DAVIS S	VAN BUREN/CASS DISTRICT DE	DENTAL GRANT - DAVIS S	300.00	1199937
101-682-835.301	GRANT DENTAL - WILES, E IVENS	CASSOPOLIS DENTAL	GRANT DENTAL - WILES, E IVENS, R	260.00	23997
101-682-860.301	VA TRANSIT - SILVER, R BURTON	CASS COUNTY PUBLIC TRANSP	GRANT - VA TRANSIT - SILVER, R BURTON	1,056.25	23996
101-682-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARI	FEB 2024 CREDIT CARD CHARGES	992.20	1199885
Total For Dept 682 VETERANS' COUNSELOR				5,261.79	
Dept 701 PLANNING COMMISSION					
101-701-712.000	PER DIEMS	RICHARD PALMISANO	PER DIEM/MILEAGE - PLANNING COMMISSION	34.00	1199916
101-701-860.000	TRAVEL / TRANSPORTATION / MEALS	RICHARD PALMISANO	PER DIEM/MILEAGE - PLANNING COMMISSION	7.50	1199916
Total For Dept 701 PLANNING COMMISSION				41.50	
Dept 710 COOPERATIVE EXTENSION					
101-710-801.000	4-H PROGRAM COORDINATOR (50%CNTY	MICHIGAN STATE UNIVERSITY	3RD QTR (APRIL-JUN 2024)	8,842.00	1200072
101-710-957.000	MSU ASSESSMENT	MICHIGAN STATE UNIVERSITY	3RD QTR (APRIL-JUN 2024)	14,715.50	1200072
Total For Dept 710 COOPERATIVE EXTENSION				23,557.50	
Dept 751 PARKS & RECREATION					
101-751-728.000	DEPARTMENTAL SUPPLIES	UNITED STATES LUMBER CO I	SUPPLIES	76.76	1199890
101-751-728.000	DEPARTMENTAL SUPPLIES	W. B. HAYDEN & SONS CO.	SUPPLIES	98.48	1199939
101-751-728.000	DEPARTMENTAL SUPPLIES	W. B. HAYDEN & SONS CO.	SUPPLIES	37.77	1200096
101-751-730.000	MOTOR FUEL/LUBRICANT PARKS - PAR	J & H OIL COMPANY	FUEL	437.86	24014
101-751-801.000	PROFESSIONAL SERVICES	GARRETT LABORATORIES INC	WATER TEST	33.18	1199879
101-751-801.000	PROFESSIONAL SERVICES	SCOTT WYMAN	INFLATABLE RENTAL FEE	239.00	24135
101-751-935.000	VEHICLE & EQUIPMENT REPAIRS	CASS OUTDOOR POWER EQUIP,	MAINTENANCE REPAIRS	52.58	1199859
101-751-935.000	VEHICLE & EQUIPMENT REPAIRS	CASS OUTDOOR POWER EQUIP,	EQUIPMENT REPAIR	13.99	1200039
101-751-935.000	VEHICLE & EQUIPMENT REPAIRS	ELTON JOHNSON	TIRE REPAIR	160.00	1200040
101-751-936.000	BUILDING & GROUNDS REPAIRS	UNITED STATES LUMBER CO I	REPAIRS	37.23	1200060
Total For Dept 751 PARKS & RECREATION				1,186.85	
Total For Fund 101 GENERAL FUND				430,361.58	
Fund 213 ANIMAL CONTROL DONATION FUND					
Dept 430 ANIMAL CONTROL					
213-430-801.000	PROFESSIONAL SERVICES	BERGMAN SMALL ANIMAL PC	MEDICATIONS, TREATMENTS, VET SERVICES,	40.00	1199848
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIETY	SPAY/NEUTER ASSISTANCE, O'BRYANT	40.00	1199891

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 213 ANIMAL CONTROL DONATION FUND					
Dept 430 ANIMAL CONTROL					
213-430-816.000	VETERINARY / K-9 COSTS	BERGMAN SMALL ANIMAL PC	MEDICATIONS, TREATMENTS, VET SERVICES,	1,719.82	1199848
213-430-816.000	VETERINARY / K-9 COSTS	KRYDER VETERINARY CLINIC	EXAM SHELTER DOG	65.00	1199893
213-430-816.000	VETERINARY / K-9 COSTS	ZOETIS US LLC	VACCINATIONS AND SEDATIVES	459.70	1199942
213-430-816.000	VETERINARY / K-9 COSTS	ZOETIS US LLC	ANTIBIOTICS & TEST KITS FOR SHELTER ANI	414.78	1200102
Total For Dept 430 ANIMAL CONTROL				2,739.30	
Total For Fund 213 ANIMAL CONTROL DONATION FUND				2,739.30	
Fund 216 DRUG COURT GRANTS FUND					
Dept 276 COURT GRANTS					
216-276-728.317	DEPARTMENTAL SUPPLIES	REDWOOD TOXICOLOGY	PROBLEM SOLVING COURT (2/22/2024-3/06/	359.10	24045
216-276-801.203	PROFESSIONAL SERVICES - OJP	AREA CHURCHES TOGETHER IN	HOUSING-MHC, COSSAP, OJP	525.00	1199845
216-276-801.203	PROFESSIONAL SERVICES - OJP	PRESTON COLLETT	PROBLEM SOLVING COURT (2/22/2024-3/06/	300.00	23999
216-276-801.203	PROFESSIONAL SERVICES - OJP	MONIQUE DORTCH	PROBLEM SOLVING COURT (2/22/2024-3/06/	150.00	24001
216-276-801.203	PROFESSIONAL SERVICES - OJP	BARBARA M. HOWES	PROBLEM SOLVING COURT (2/22/2024-3/06/	624.00	24010
216-276-801.203	PROFESSIONAL SERVICES - OJP	CARLA LOWE	PROBLEM SOLVING COURT (2/22/2024-3/06/	75.00	24029
216-276-801.203	PROFESSIONAL SERVICES - OJP	KIMBERLY PEET	PROBLEM SOLVING COURT (2/22/2024-3/06/	120.00	24036
216-276-801.203	PROFESSIONAL SERVICES - OJP	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (2/22/2024-3/06/	400.00	24050
216-276-801.203	PROFESSIONAL SERVICES - OJP	PRESTON COLLETT	PROBLEM SOLVING COURT (3/7/2024-3/20/2	300.00	24079
216-276-801.203	PROFESSIONAL SERVICES - OJP	MONIQUE DORTCH	PROBLEM SOLVING COURT (3/7/2024-3/20/2	75.00	24081
216-276-801.203	PROFESSIONAL SERVICES - OJP	BARBARA M. HOWES	PROBLEM SOLVING COURT (3/7/2024-3/20/2	988.00	24090
216-276-801.203	PROFESSIONAL SERVICES - OJP	CHRISTY LAPORTE	PROBLEM SOLVING COURT (3/7/2024-3/20/2	50.00	24097
216-276-801.203	PROFESSIONAL SERVICES - OJP	ELIZABETH MCCREEE	PROBLEM SOLVING COURT (3/4/2024-3/20/2	450.00	24101
216-276-801.203	PROFESSIONAL SERVICES - OJP	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (3/7/2024-3/20/2	60.00	24102
216-276-801.203	PROFESSIONAL SERVICES - OJP	CARLA LOWE	PROBLEM SOLVING COURT (3/7/2024-3/20/2	75.00	24105
216-276-801.203	PROFESSIONAL SERVICES - OJP	KIMBERLY PEET	PROBLEM SOLVING COURT (3/7/2024-3/20/2	180.00	24111
216-276-801.203	PROFESSIONAL SERVICES - OJP	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (3/7/2024-3/20/2	400.00	24123
216-276-801.317	PROFESSIONAL SERVICES	HEATHER BANGTSON	PROBLEM SOLVING COURT (2/22/2024-3/06/	4.50	23993
216-276-801.317	PROFESSIONAL SERVICES	PRESTON COLLETT	PROBLEM SOLVING COURT (2/22/2024-3/06/	525.00	23999
216-276-801.317	PROFESSIONAL SERVICES	MONIQUE DORTCH	PROBLEM SOLVING COURT (2/22/2024-3/06/	120.00	24001
216-276-801.317	PROFESSIONAL SERVICES	CHRISTY LAPORTE	PROBLEM SOLVING COURT (2/22/2024-3/06/	507.70	24019
216-276-801.317	PROFESSIONAL SERVICES	CARLA LOWE	PROBLEM SOLVING COURT (2/22/2024-3/06/	75.00	24029
216-276-801.317	PROFESSIONAL SERVICES	THOMAS MONDSCHHEIN	PROBLEM SOLVING COURT (2/22/2024-3/06/	24.00	24030
216-276-801.317	PROFESSIONAL SERVICES	TIFFANY MONDSCHHEIN	PROBLEM SOLVING COURT (2/22/2024-3/06/	298.50	24031
216-276-801.317	PROFESSIONAL SERVICES	GRACE MULLER	PROBLEM SOLVING COURT (2/22/2024-3/06/	924.00	24033
216-276-801.317	PROFESSIONAL SERVICES	KIMBERLY PEET	PROBLEM SOLVING COURT (2/22/2024-3/06/	75.00	24036
216-276-801.317	PROFESSIONAL SERVICES	JOHN PILLOW	PROBLEM SOLVING COURT (2/22/2024-3/06/	649.35	24037
216-276-801.317	PROFESSIONAL SERVICES	TARA SMITH THERAPY SERVICE	PROBLEM SOLVING COURT (3/7/2024-3/20/2	300.00	1200085
216-276-801.317	PROFESSIONAL SERVICES	HEATHER BANGTSON	PROBLEM SOLVING COURT (3/7/2024-3/20/2	4.50	24074
216-276-801.317	PROFESSIONAL SERVICES	PRESTON COLLETT	PROBLEM SOLVING COURT (3/7/2024-3/20/2	600.00	24079
216-276-801.317	PROFESSIONAL SERVICES	MONIQUE DORTCH	PROBLEM SOLVING COURT (3/7/2024-3/20/2	420.00	24081
216-276-801.317	PROFESSIONAL SERVICES	CHRISTY LAPORTE	PROBLEM SOLVING COURT (3/7/2024-3/20/2	631.12	24097
216-276-801.317	PROFESSIONAL SERVICES	CARLA LOWE	PROBLEM SOLVING COURT (3/7/2024-3/20/2	75.00	24105
216-276-801.317	PROFESSIONAL SERVICES	TIFFANY MONDSCHHEIN	PROBLEM SOLVING COURT (3/7/2024-3/20/2	728.14	24107
216-276-801.317	PROFESSIONAL SERVICES	GRACE MULLER	PROBLEM SOLVING COURT (3/7/2024-3/20/2	1,029.00	24108
216-276-801.317	PROFESSIONAL SERVICES	KIMBERLY PEET	PROBLEM SOLVING COURT (3/7/2024-3/20/2	150.00	24111
216-276-801.317	PROFESSIONAL SERVICES	JOHN PILLOW	PROBLEM SOLVING COURT (3/7/2024-3/20/2	436.23	24112
216-276-801.317	PROFESSIONAL SERVICES	WENDI PRATER	PROBLEM SOLVING COURT (3/7/2024-3/20/2	26.42	24116
216-276-860.317	TRAVEL / TRANSPORTATION / MEALS	MADCP	MATCP CONFERENCE-FTC	990.00	1200066
Total For Dept 276 COURT GRANTS				13,724.56	
Total For Fund 216 DRUG COURT GRANTS FUND				13,724.56	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 244 ECONOMIC DEVELOPMENT FUND					
Dept 728 ECONOMIC DEVELOPMENT					
244-728-880.000	PROMOTION / MARKETING	MARKET VAN BUREN	FEB 24 ECONOMIC DEVELOPMENT SERVICES	9,583.34	24099
Total For Dept 728 ECONOMIC DEVELOPMENT				9,583.34	
Total For Fund 244 ECONOMIC DEVELOPMENT FUND				9,583.34	
Fund 260 INDIGENT DEFENSE FUND					
Dept 228 INFORMATION TECHNOLOGY					
260-228-728.000	DEPARTMENTAL SUPPLIES	JUSTICE WORKS	CASE SOFTWARE (FEB)	60.00	24093
260-228-801.000	PROFESSIONAL SERVICES	RADDE INVESTIGATIVE&SEC AC	INVESTIGATION D.LOVE	5,576.41	24043
260-228-801.000	PROFESSIONAL SERVICES	CROSS COUNTRY LEGAL NURSE	LEGAL NURSE CONSULTANT (SOVE)	600.00	1200058
260-228-801.000	PROFESSIONAL SERVICES	RADDE INVESTIGATIVE&SEC AC	INVESTIGATIVE SERVICES (GAZI)	3,682.55	24119
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	CONTRACT ATTORNEY FEES 2/27/24 - 3/11/24	5,829.00	24002
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	CONTRACT ATTORNEY FEES THROUGH 3.11.24	7,087.76	24007
260-228-805.000	LEGAL SERVICES	NICHOLAS HOGUE	CONTRACT ATTORNEY FEES 3.11.24	6,226.60	24009
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	CONTRACT ATTORNEY FEES 2/24/24 - 3/8/24	7,046.69	24017
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	CONTRACT ATTORNEY 3/11/24 - 3/23/24	5,693.00	24082
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	CONTRACT ATTORNEY 3/10 - 3/24/24	6,974.94	24084
260-228-805.000	LEGAL SERVICES	NICHOLAS HOGUE	CONTRACT ATTORNEY 3/11 - 3/22/24	5,554.97	24089
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	CONTRACT ATTORNEY 3/9/24 - 3/23/24	4,145.11	24094
260-228-972.000	CAPITAL OUTLAY	INTERSECT STUDIO LLC	MIDC CONSTRUCTION PLANNING	556.45	24013
Total For Dept 228 INFORMATION TECHNOLOGY				59,033.48	
Total For Fund 260 INDIGENT DEFENSE FUND				59,033.48	
Fund 261 911 SERVICE FUND					
Dept 325 COMMUNICATIONS / DISPATCH					
261-325-825.000	CLEANING SERVICES	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	478.00	24056
261-325-850.000	TELEPHONE / INTERNET	FRONTIER	E-911 MARCH 2024	1,566.39	1200052
261-325-850.000	TELEPHONE / INTERNET	LANGUAGE LINE SERVICES	INTERPRETOR FEES 02/2024	14.78	1200064
261-325-850.000	TELEPHONE / INTERNET	TELEGRATION	LONG DISTANCE - 800 NUMBER	52.30	24131
261-325-855.000	SOFTWARE SUBSCRIPTIONS	RAMUNDSEN SUPERIOR HOLDING	ONESOLUTION GENERIC CAD ANNUAL FEE 05/1	1,653.75	24130
261-325-865.000	CONFERENCES / MEETINGS / TRAININ	WRIGHT EXPRESS	FUEL	22.17	24060
261-325-900.000	PRINTING & BINDING	PREFERRED PRINTING, INC.	OVERTIME BOOKS	205.00	24041
261-325-920.000	ELECTRICITY	INDIANA MICHIGAN POWER	01/13/24-02/12/24	16.99	24066
261-325-920.000	ELECTRICITY	MIDWEST ENERGY COOPERATIVE	DISPATCH RADIO TOWER 01/22/2024 - 02/22	267.00	24027
261-325-920.000	ELECTRICITY	INDIANA MICHIGAN POWER	01/17/24-02/14/24	1,544.63	24069
261-325-920.000	ELECTRICITY	INDIANA MICHIGAN POWER	01/24/24-02/21/24	13.10	24072
261-325-920.000	ELECTRICITY	OTIS ELEVATOR COMPANY	DISPATCH ELEVATOR MAINT 04/01/2024 - 03	1,925.64	1200079
261-325-921.000	NATURAL GAS	SEMCO ENERGY GAS COMPANY	FEB 2024	197.22	24068
261-325-936.000	BUILDING & GROUNDS REPAIRS	ZAVTEK	911 - UPS (POWER SUPPLY) SERVICE AGREEM	5,700.00	1200100
261-325-936.000	BUILDING & GROUNDS REPAIRS	ZAVTEK	911 - UPS BATTER CAP/FAN REPLACEMENT	10,111.82	1200101
261-325-940.000	EQUIPMENT RENTAL	STATE OF MICHIGAN	AVPN 3 WAY LINE 01/01/2024 - 03/31/2024	1,765.00	1200082
261-325-967.000	EQUIPMENT < \$20,000	COMMUNICATIONS VENTURE COF	911 HARDWARE REFRESH 03/21/2024 - 03/20	14,135.20	24012
Total For Dept 325 COMMUNICATIONS / DISPATCH				39,668.99	
Total For Fund 261 911 SERVICE FUND				39,668.99	
Fund 263 CONCEALED PISTOL LICENSING FUND					
Dept 215 CLERK/ROD					
263-215-727.000	OFFICE SUPPLIES	IDENTISYS	CPL CARD PRINTER SUPPLIES	442.89	1200057
Total For Dept 215 CLERK/ROD				442.89	
Total For Fund 263 CONCEALED PISTOL LICENSING FUND				442.89	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 265 DRUG LAW ENFORCEMENT FUND					
Dept 301 SHERIFF					
265-301-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	149.33	24060
265-301-816.000	VETERINARY / K-9 COSTS	RIVER VALLEY EQUINE CLINIC	K9 VET	38.00	1199917
265-301-816.000	VETERINARY / K-9 COSTS	HILL'S PET NUTRTION SALES	K9 DOG FOOD	73.94	1200053
265-301-850.000	TELEPHONE / INTERNET	FRONTIER	CCDET CRIME LINE 02/22/2024 - 03/21/2024	114.80	1199878
265-301-850.000	TELEPHONE / INTERNET	TRANSUNION RISK & ALT. DATA	TLOXP 02/2024	191.60	1199933
265-301-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 02/05/2024 - 03/04/2024	40.01	1200093
265-301-850.000	TELEPHONE / INTERNET	TELEGRATION	LONG DISTANCE - 800 NUMBER	52.30	24131
265-301-920.000	ELECTRICITY	MIDWEST ENERGY COOPERATIVE	CCDET UTILITIES 02/14/2024 - 03/15/2024	514.81	24103
265-301-921.000	NATURAL GAS	SEMCO ENERGY GAS COMPANY	FEB 2024	387.88	24064
265-301-972.000	CAPITAL OUTLAY	TEK84	INTERCEPT WHOLE BODY SECURITY SYSTEM	196,000.00	1199927
265-301-972.000	CAPITAL OUTLAY	SECURITY AUTOMATION SYSTEM	JAIL SECURITY SYSTEM	244,200.00	24126
Total For Dept 301 SHERIFF				441,762.67	
Total For Fund 265 DRUG LAW ENFORCEMENT FUND				441,762.67	
Fund 266 LAW ENFORCEMENT FUND					
Dept 301 SHERIFF					
266-301-730.411	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	606.86	24060
266-301-816.411	VETERINARY / K-9 COSTS	HILL'S PET NUTRTION SALES	K9 DOG FOOD	73.94	1200053
266-301-935.411	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY	VEHICLE MAINT	32.22	1199851
266-301-960.410	MISCELLANEOUS EXPENSE	ACEK9.COM	ACE WATCHDOG SERVICE ANNUAL 05/2024 - C	168.00	1199843
Total For Dept 301 SHERIFF				881.02	
Total For Fund 266 LAW ENFORCEMENT FUND				881.02	
Fund 269 LAW LIBRARY FUND					
Dept 292 LAW LIBRARY					
269-292-728.000	DEPARTMENTAL SUPPLIES	WEST GROUP PAYMENT CTR.	MONTHLY CHARGE FOR LIBRARY CONTRACT PRI	319.14	1199930
269-292-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	WEST GROUP PAYMENT CTR.	WESTLAW ONLINE CONTRACT FEE FOR FEBRUAF	920.71	1199930
Total For Dept 292 LAW LIBRARY				1,239.85	
Total For Fund 269 LAW LIBRARY FUND				1,239.85	
Fund 270 HISTORICAL COMMISSION FUND					
Dept 803 HISTORICAL COMMISSION					
270-803-960.000	EXPENDITURES	INDIANA MICHIGAN POWER	01/17/24-02/14/24	11.58	24069
Total For Dept 803 HISTORICAL COMMISSION				11.58	
Total For Fund 270 HISTORICAL COMMISSION FUND				11.58	
Fund 272 COMMUNITY CORRECTIONS FUND					
Dept 362 JAIL TRAINING					
272-362-801.000	PROFESSIONAL SERVICES	HOUSE ARREST SERVICES, INC	SCRAM W/ETHERNET 2/2024	719.25	1200054
272-362-801.000	PROFESSIONAL SERVICES	TARA SMITH THERAPY SERVICE	MRT BOOKS	675.29	1200085
272-362-801.000	PROFESSIONAL SERVICES	PRESTON COLLETT	JAIL MRT 02/2024	600.00	24079
Total For Dept 362 JAIL TRAINING				1,994.54	
Total For Fund 272 COMMUNITY CORRECTIONS FUND				1,994.54	
Fund 282 CARES ACT FUND					
Dept 191 ACCOUNTING DEPT					
282-191-972.001	CAPITAL OUTLAY - HISTORIC COURTH	INTERSECT STUDIO LLC	HISTORIC COURTHOUSE	20,228.59	24013
282-191-972.001	CAPITAL OUTLAY - HISTORIC COURTH	CASS COUNTY CLERK/REGISTEF	RECORD NOTICE OF FEDERAL INTEREST FOR F	30.00	1200033

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 282 CARES ACT FUND					
Dept 191 ACCOUNTING DEPT					
Total For Dept 191 ACCOUNTING DEPT				20,258.59	
Total For Fund 282 CARES ACT FUND				20,258.59	
Fund 291 MCF FUND					
Dept 671 MEDICAL CARE FACILITY					
291-671-960.000	MISCELLANEOUS EXPENSE	CASS COUNTY MEDICAL CARE	ILCSA DISTRIBUTION FOR SHARE TAX	8,059.04	1199952
Total For Dept 671 MEDICAL CARE FACILITY				8,059.04	
Total For Fund 291 MCF FUND				8,059.04	
Fund 292 CHILD CARE FUND					
Dept 662 CHILD CARE - FAMILY COURT					
292-662-801.703	BASIC GRANT - COUNSELING	BATTLE CREEK COUNSELING	AS PSYCHOLOGICAL EVALUATIONS	1,000.00	1199847
292-662-837.000	CASA	CASS COUNTY CASA	CASA REIMBURSEMENT	25,000.00	1199854
Total For Dept 662 CHILD CARE - FAMILY COURT				26,000.00	
Total For Fund 292 CHILD CARE FUND				26,000.00	
Fund 297 DHS CHILD CARE FUND					
Dept 663 CHILD CARE - DHS					
297-663-801.707	PARENT AIDE	ROXANN RICE	CASS COUNTY CASE AIDE 02/19/2024-03/03/	1,160.25	24047
297-663-801.707	PARENT AIDE	ROXANN RICE	CASS COUNTY CASE AIDE 03/04/2024-03/17/	1,144.50	24121
Total For Dept 663 CHILD CARE - DHS				2,304.75	
Total For Fund 297 DHS CHILD CARE FUND				2,304.75	
Fund 445 PUBLIC IMPROVEMENT FUND					
Dept 900 CAPITAL OUTLAY					
445-900-972.219	CAPITAL OUTLAY - USDA COMMUNITY	ELITE COMPANIES, LLC	HISTORIC COURTHOUSE - WORK THROUGH 02/2	620,130.09	24005
Total For Dept 900 CAPITAL OUTLAY				620,130.09	
Total For Fund 445 PUBLIC IMPROVEMENT FUND				620,130.09	
Fund 510 LAND BANK AUTHORITY FUND					
Dept 690 CASS COUNTY - PART H PROGRAM					
510-690-727.000	OFFICE SUPPLIES	SHI INTERNATIONAL CORPORA	TREASURER LAPTOP	1,560.44	1199920
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BOB MILLER'S APPLIANCE	SAIMI-HOPE PROJECT: GRICE-10007322	844.00	1199850
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	CAMDEN TV AND APPLIANCE	INMI-HOPE PROJECT: KING-10004978	221.79	1199853
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	WOODROW R THOMPSON JR	MI-HOPE PROJECT: MURPHY-10008060	24,750.00	1199929
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	MIDWEST ENERGY COOPERATIVE	MI-HOPE PROJECT: GOINS-10009034	147.89	24028
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BILLS ROOF REPAIR	DEPOSIT FOR MI-HOPE PROJECT: LEE-100087	1,162.50	1199947
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BILLS ROOF REPAIR	DEPOSIT FOR MI-HOPE PROJECT: KESSLER-10	6,175.00	1199948
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	ADVANTAGE ROOFING & EXTERI	DEPOSIT FOR MI-HOPE PROJECT: GRICE-1000	5,675.00	1199949
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	CAMDEN TV AND APPLIANCE	INMI-HOPE PROJECT: WOOD-1007743	1,098.00	1199950
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	JASON YODER	DEPOSIT FOR MI-HOPE PROJECT: LEE-100087	7,400.00	1199955
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	JP SANDERSON INSULATION,	IDEPOSIT FOR MI-HOPE PROJECT: LOUX-10008	4,550.00	1199956
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	HARLEY A MAST	FINAL PMT MI-HOPE PROJECT: WOOD-1000774	8,073.39	1199958
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	MULDER INSULATION	DEPOSIT FOR MI-HOPE PROJECT: GRICE-1000	2,350.00	1199959
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	DARRELL LEE ST. LEDGER JR.	FINAL PAYMENT & DEPOSIT FOR MI-HOPE PRC	5,100.00	1200030
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	CHURCH PLUMBING & HEATING	FINAL PAYMENT MI-HOPE PROJECT: KELLY-10	7,092.00	1200044
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	DIANA LOVELACE	FINAL PAYMENT - MI-HOPE PROJECT - LOUX-	1,075.00	1200049
510-690-801.326	PROFESSIONAL SERVICES	CROSS EXCAVATING & DEMOLI	DEMOLITION ROUND 2 BEP- 25332 69TH ST,	7,084.00	1199953
510-690-801.326	PROFESSIONAL SERVICES	CROSS EXCAVATING & DEMOLI	DEMOLITION ROUND2 BEP - 54615 ESTATES I	8,565.75	1199954

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 510 LAND BANK AUTHORITY FUND					
Dept 690 CASS COUNTY - PART H PROGRAM					
510-690-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARI	FEB 2024 CREDIT CARD CHARGES	90.00	1199885
Total For Dept 690 CASS COUNTY - PART H PROGRAM				93,014.76	
Total For Fund 510 LAND BANK AUTHORITY FUND				93,014.76	
Fund 595 JAIL COMMISSARY FUND					
Dept 351 JAIL OPERATION					
595-351-728.000	COMMISSARY SUPPLIES - PHONE	CENTRIC GROUP LLC	INMATE CALLING 02/01/2024 - 02/29/2024	968.14	1199886
595-351-728.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES WEEK OF 02/25/2	1,813.05	23995
595-351-728.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY WEEK OF 03/03/24 - 03	1,063.21	24077
Total For Dept 351 JAIL OPERATION				3,844.40	
Total For Fund 595 JAIL COMMISSARY FUND				3,844.40	
Fund 616 TAX REVOLVING CONTROL FUND					
Dept 000 GENERAL					
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	CHERYL SOUTHWORTH	ASSESSOR PRE ADJ. 14-040-230-019-01	1,128.59	1199861
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	DENNIS OR CHERYL STICK	ASSESSOR PRE ADJ. 14-080-021-007-20	1,596.48	1199867
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	DENNIS OWEN II	ASSESSOR PRE ADJ. 14-050-018-017-05	1,689.69	1199868
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	DONALD RANKIN SR OR DONALD	ASSESSOR PRE ADJ. 14-150-001-003-00	302.89	1199871
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	DOUGLAS OR KAREN YOUNGER	ASSESSOR PRE ADJ. 14-150-175-013-00	86.94	1199873
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	DOUGLAS OR KAREN YOUNGER	ASSESSOR PRE ADJ. 14-150-175-017-50	86.94	1199874
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	GRICELDA MARTINEZ	ASSESSOR PRE ADJ. 14-041-136-095-00	879.83	1199881
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	JOHN BOURNAY	ASSESSOR PRE ADJ. 14-040-007-004-00	2,088.34	1199888
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	JOSEPH OR KATIE RANK	ASSESSOR PRE ADJ. 14-150-013-004-20	920.28	1199889
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	MARK OR MARY HARMAN	ASSESSOR ADJ. 14-120-290-007-01	7,766.50	1199898
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	MICHAEL OR JANET PLEASANT	ASSESSOR PRE ADJ. 14-110-027-428-00	655.54	1199902
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	KAREN OR DOUGLAS YOUNGER	ASSESSOR PRE ADJ. 14-150-175-017-00	230.63	1199957
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	CASS COUNTY TREASURER	ASSESSOR PRE ADJ. 14-100-280-072-00	4,521.72	1200038
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	KHALILAH ABDULLAH	ASSESSOR PRE ADJ. 14-100-280-072-00	19.42	1200062
Total For Dept 000 GENERAL				21,973.79	
Dept 254 DELINQUENT TAX PROPERTY SALES					
616-254-801.018	18 TAX YR SALE EXPENDITURES	CUMMINGS MCCLOREY DAVIS &	FILE NO. 0071515-113673	20.90	1200045
616-254-801.020	20 TAX YR SALE EXPENDITURES	TITLE CHECK, LLC	FEB. CERTIFIED MAILING EXPENSE - 2022 T	51.66	1199932
616-254-801.020	20 TAX YR SALE EXPENDITURES	KREIS, ENDERLE, HUDGINS & HUTSON III,	PAUL/RAMEY, OWEN D - TAX SF	40.00	24095
616-254-801.021	21 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTEF	RECORD CERTIFICATE OF REDEMPTIONS	1,530.00	1199856
616-254-801.021	21 TAX YR SALE EXPENDITURES	TITLE CHECK, LLC	PARCEL ADMIN FEES - MARCH INSTALLMENT F	2,377.92	1200086
616-254-801.021	21 TAX YR SALE EXPENDITURES	KREIS, ENDERLE, HUDGINS & SIMS/LOVIE	-FOIA REQUEST	1,540.00	24095
616-254-801.022	22 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTEF	RECORD CERTIF. OF FORFEITURE	19,260.00	1199857
616-254-801.022	22 TAX YR SALE EXPENDITURES	TITLE CHECK, LLC	FEB. CERTIFIED MAILING EXPENSE - 2022 T	98.28	1199932
616-254-801.022	22 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTEF	RECORD CERTIFICATE OF FORFEITURE	60.00	1199951
Total For Dept 254 DELINQUENT TAX PROPERTY SALES				24,978.76	
Total For Fund 616 TAX REVOLVING CONTROL FUND				46,952.55	
Fund 631 TAX REVOLVING - 2021					
Dept 253 TREASURER					
631-253-701.011	ADMINISTRATION FEES	DENNIS OR CHERYL STICK	ASSESSOR PRE ADJ. 14-080-021-007-20	31.41	1199867
631-253-701.011	ADMINISTRATION FEES	DONALD RANKIN SR OR DONALD	ASSESSOR PRE ADJ. 14-150-001-003-00	5.96	1199871
631-253-701.011	ADMINISTRATION FEES	CASS COUNTY TREASURER	ASSESSOR PRE ADJ. 14-100-280-072-00	180.87	1200038
631-253-994.000	INTEREST EXPENSE	DENNIS OR CHERYL STICK	ASSESSOR PRE ADJ. 14-080-021-007-20	7.85	1199867
Total For Dept 253 TREASURER				226.09	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 631 TAX REVOLVING - 2021					
Total For Fund 631 TAX REVOLVING - 2021				226.09	
Fund 632 TAX REVOLVING - 2022					
Dept 000 GENERAL					
632-000-447.000	PROPERTY TAX ADMIN FEES	DENNIS OWEN II	ASSESSOR PRE ADJ. 14-050-018-017-05	67.59	1199868
632-000-447.000	PROPERTY TAX ADMIN FEES	DONALD RANKIN SR OR DONALI	ASSESSOR PRE ADJ. 14-150-001-003-00	6.16	1199871
Total For Dept 000 GENERAL				73.75	
Dept 253 TREASURER					
632-253-994.000	INTEREST EXPENSE	DONALD RANKIN SR OR DONALI	ASSESSOR PRE ADJ. 14-150-001-003-00	16.93	1199871
Total For Dept 253 TREASURER				16.93	
Total For Fund 632 TAX REVOLVING - 2022				90.68	
Fund 633 TAX REVOLVING - 2023					
Dept 000 GENERAL					
633-000-026.100	HOMESTEAD DENIALS RECEIVABLE	DENNIS OWEN II	SOM PRE-DENIAL ADJ. 14-050-018-017-05	1,132.20	1199869
633-000-226.010	DUE TO TOWNSHIPS HOMESTEAD DENIA	DENNIS OWEN II	SOM PRE-DENIAL ADJ. 14-050-018-017-05	31.13	1199869
633-000-228.001	DUE TO STATE HOMESTEAD DENIALS	DENNIS OWEN II	SOM PRE-DENIAL ADJ. 14-050-018-017-05	108.98	1199869
633-000-230.500	DUE TO COUNTY INT HOME DENIAL	DENNIS OWEN II	SOM PRE-DENIAL ADJ. 14-050-018-017-05	15.57	1199869
Total For Dept 000 GENERAL				1,287.88	
Total For Fund 633 TAX REVOLVING - 2023				1,287.88	
Fund 650 FITNESS CENTER					
Dept 000 GENERAL					
650-000-825.000	CLEANING SERVICES	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BUILDINGS	478.00	24056
Total For Dept 000 GENERAL				478.00	
Total For Fund 650 FITNESS CENTER				478.00	
Fund 701 GENERAL CUSTODIAL FUND					
Dept 000 GENERAL					
701-000-221.529	DUE TO CITY OF DOWAGIAC	DOWAGIAC CITY TREASURER	ORDINANCE FINES & COSTS - FEBRUARY 2024	301.95	1200048
701-000-226.511	DUE TO TOWNSHIPS - HOWARD	HOWARD TOWNSHIP TREASURER	ORDINANCE FINES & COSTS - FEBRUARY 2024	33.00	1200055
701-000-226.518	DUE TO TOWNSHIPS - ONTWA	ONTWA TOWNSHIP	ORDINANCE FINES & COSTS - FEBRUARY 2024	971.85	1200078
701-000-226.522	DUE TO TOWNSHIPS - SILVERCREEK	SILVER CREEK TWP. TREASURER	ORDINANCE FINES & COSTS - FEBRUARY 2024	11.55	1200081
701-000-226.524	DUE TO TOWNSHIPS - WAYNE	WAYNE TOWNSHIP TREASURER	ORDINANCE FINES & COSTS - FEBRUARY 2024	16.50	1200097
701-000-227.525	DUE TO VILLAGES - CASSOPOLIS	CASSOPOLIS VILLAGE TREASURER	ORDINANCE FINES & COSTS - FEBRUARY 2024	79.20	1200042
701-000-227.526	DUE TO VILLAGES - EDWARDSBURG	VILLAGE OF EDWARDSBURG	ORDINANCE FINES & COSTS - FEBRUARY 2024	622.05	1200095
701-000-227.528	DUE TO VILLAGES - VANDALIA	VANDALIA VILLAGE TREASURER	ORDINANCE FINES & COSTS - FEBRUARY 2024	26.40	1200091
701-000-228.010	DUE TO STATE - ST EDUCATION TAX	STATE OF MICHIGAN	RETURN FOR S.E.T & MOBILE HOME TAX	63,333.44	1199925
701-000-228.010	DUE TO STATE - ST EDUCATION TAX	STATE OF MICHIGAN	RETURN FOR S.E.T AND MOBILE HOME TAX	138,491.00	1200083
701-000-228.050	NOTARY FEES (CLERK)	MICHIGAN DEPARTMENT OF ST	NOTARY FEES DUE STATE OF MICHIGAN FEBRU	20.00	1199904
701-000-228.060	SHARED FEES (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MICHIGAN FROM	2,294.23	1199924
701-000-228.160	PISTOL PERMITS (CLERK)	MICHIGAN STATE POLICE-CAS	CPL NEW & RENEW DUE STATE OF MICHIGAN	5,034.00	1199906
701-000-228.300	DRIVERS LIC REIN FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DISTRICT COURT - FEB 2024 TRANSMIT	333.60	1200071
701-000-228.370	CRIME VICTIMS RIGHTS (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	1,763.39	1200014
701-000-228.371	CRIME VICTIMS RIGHTS (PROBATE)	STATE OF MICHIGAN	FEE TRANSMITTAL	22.50	1199921
701-000-228.372	CRIME VICTIMS RIGHTS (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DISTRICT COURT - FEB 2024 TRANSMIT	4,454.92	1200071
701-000-228.420	STATE COURT FUND (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	210.00	1200014
701-000-228.421	STATE COURT FUND (JUVENILE)	STATE OF MICHIGAN	FEE TRANSMITTAL	10.00	1199921
701-000-228.422	STATE COURT FUND (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DISTRICT COURT - FEB 2024 TRANSMIT	490.00	1200071
701-000-228.424	STATE COURT FUND (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MICHIGAN FROM	175.00	1199924

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL CUSTODIAL FUND					
Dept 000 GENERAL					
701-000-228.440	REAL ESTATE TRANSFER TAX (CLERK)	REAL ESTATE TRANSF.TAX-D#1	TRANSFER TAX DUE STATE OF MICHIGAN FEB	86,070.00	1199913
701-000-228.550	DNA FEES (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	117.00	1200014
701-000-228.560	E RECORDING FILING (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MICHIGAN FROM	275.00	1199924
701-000-228.563	E RECORDING FILING (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	475.00	1200014
701-000-228.564	E RECORDING FILING (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DISTRICT COURT - FEB 2024 TRANSMITI	1,280.00	1200071
701-000-228.570	CIVIL JURY DEMAND FEES (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	50.00	1200014
701-000-228.572	CIVIL JURY DEMAND FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DISTRICT COURT - FEB 2024 TRANSMITI	330.00	1200071
701-000-228.580	CIVIL FILING FEE (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MICHIGAN FROM	1,619.00	1199924
701-000-228.581	CIVIL FILING FEES (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	2,261.00	1200014
701-000-228.582	CIVIL FILING FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DISTRICT COURT - FEB 2024 TRANSMITI	5,285.00	1200071
701-000-228.590	JUSTICE SYSTEM FUND (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	1,870.43	1200014
701-000-228.591	JUSTICE SYSTEM FUND (FAMILY)	STATE OF MICHIGAN	FEE TRANSMITTAL	50.00	1199921
701-000-228.592	JUSTICE SYSTEM FUND (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	4TH DISTRICT COURT - FEB 2024 TRANSMITI	11,268.00	1200071
701-000-228.630	SEX OFFENDER REGISTRATION (SHERI	STATE OF MICHIGAN	SOR 02/2024	150.00	1199923
701-000-228.671	TAX REVERTED SPECIFIC TAX	STATE OF MICHIGAN	RETURN FOR S.E.T AND MOBILE HOME TAX	25.20	1200083
701-000-228.673	TRAILER COACH PARK TAX (TREASURE	STATE OF MICHIGAN	RETURN FOR S.E.T & MOBILE HOME TAX	1,488.00	1199925
701-000-228.673	TRAILER COACH PARK TAX (TREASURE	STATE OF MICHIGAN	RETURN FOR S.E.T AND MOBILE HOME TAX	592.00	1200083
701-000-255.674	DEPOSITS PAYABLE SPAY / NEUTER	BERGMAN SMALL ANIMAL PC	MEDICATIONS, TREATMENTS, VET SERVICES,	26.00	1199848
701-000-255.690	DEPOSITS PAYABLE (CLERK L&C)	CHANCE CHARLIE DATEMA	CASE 22-010179-FH PAID IN FULL; REFUND	45.00	1200109
701-000-255.690	DEPOSITS PAYABLE (CLERK L&C)	DANA AMARIS HARRIS	CASE 21-010294-FH PAID IN FULL; REFUND	100.00	1200110
701-000-255.690	DEPOSITS PAYABLE (CLERK L&C)	JOSEPH FLETCHER	OVER PAID MOTION FEE IN CASE 22-000029-	80.00	1200112
701-000-255.690	DEPOSITS PAYABLE (CLERK L&C)	KEVIN GERARD VANARKEL	CASE 08-010149-FH PAID IN FULL; REFUND	96.46	1200113
701-000-255.690	DEPOSITS PAYABLE (CLERK L&C)	MICHAEL RAY LONG	CASE 12-010165-FH PAID IN FULL; REFUND	105.47	1200114
701-000-255.690	DEPOSITS PAYABLE (CLERK L&C)	RODNEY ALLEN STUART	CASE 21-010111-FH PAID IN FULL; REFUND	45.00	1200115
701-000-255.690	DEPOSITS PAYABLE (CLERK L&C)	STACY MARIE STRAWDERMAN	CASE 23-010019-FH PAID IN FULL; REFUND	13.00	1200116
701-000-255.691	DEPOSITS PAYABLE (CLERK)	DB PROPERTY BUYERS LLC	PURCHASER MONIES REFUNDED FROM SHERIFF	238,235.34	1200047
701-000-265.000	BONDS PAYABLE (CLERK)	HEATHER MARIE MERRILL	DEFENDANT SENTENCED 03/18/2024. CASE F	1,000.00	1200111
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ADVANTAGE PLUMBING	RESTITUTION BETTY HEPLER 19-10113-FH	25.00	1199961
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ANGEL WALKER	RESTITUTION ROY EVINK 10-010087-FH	90.00	1199962
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AUTO OWNERS	RESTITUTION ALISA WEST 13-10167-FH	110.00	1199964
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AUTO OWNERS	RESTITUTION DAVID SMITH 13-010025-FH	25.00	1199965
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BRADLEY HILL	RESTITUTION DAVID PROCTOR 19-010085-FH	450.00	1199966
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BRENT MOORE	RESTITUTION BRIAN SINKLER 10-010226-FH	20.00	1199967
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BROTHERHOOD MUTUAL	RESTITUTION OSCAR SCHULTZ 96-8879-FH	25.00	1199968
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	C WIMBERLY FORD	RESTITUTION KEVIN LILLIE 97-009293-FH	25.00	1199970
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CASS COUNTY MDHHS	RESTITUTION CINDY RYAN-KELLEY 98-009702	25.00	1199971
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CCDET	RESTITUTION JOYCE PACK 11-010136-FH	25.00	1199972
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CHRIS REGINA BENNETT	RESTITUTION PAUL WERNITZ 99-009781-FH	25.00	1199973
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CLIFFORD GRIGGS	RESTITUTION VALERIE LYNCH 22-010301-FH	59.00	1199974
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CRAIG STILLWELL	RESTITUTION DONTAVIOUS TYLER 22-010030-	100.00	1199975
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CYNTHIA SCANLON	RESTITUTION TIMOTHY HILL 08-010121-FH	140.00	1199976
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DANA & RANDY DOBRODT	RESTITUTION AUSTIN BROWER 15-010008-FH	10.00	1199977
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DAVID SLOPE	RESTITUTION JASON THOMPSON 12-010179-FH	50.00	1199979
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DAVID STEWART	RESTITUTION RALENE LAUSCH 19-010059-FH	100.00	1199980
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DEBRA BROOKS	RESTITUTION GREGORY FERRIER 07-010008-F	500.00	1199981
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DELL FINANCIAL SERVICES	RESTITUTION SARAH DAVIS 06-010111-FH	25.00	1199982
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DIANNE MERICA	RESTITUTION ALLEN FISK 07-010160-FH	450.00	1199984
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DOWAGIAC FAMILY DENTISTRY	RESTITUTION VICKI ZACHARY 13-010019-FH	10.00	1199985
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	EDWARDSBURG-ONTWA POLICE I	RESTITUTION BRIAN MCKANE 08-010289-FH	24.00	1199986
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ERNEST TODD MARAZITA	RESTITUTION DANA BUNCH 21-010296-FH	400.00	1199987
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ESTATE OF MARGARET BOSWORTH	RESTITUTION ELIZABETH BOSWORTH 08-01028	107.34	1199988
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	FARM BUREAU INSURANCE	RESTITUTION ADAM TYSZKA 13-010118-FH	20.00	1199989

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL CUSTODIAL FUND					
Dept 000 GENERAL					
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	GAVIN FRANCIS	RESTITUTION RYAN MCCALL 18-010359-FH	10.00	1199990
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	GLEN OLSON	RESTITUTION KEVIN LILLIE 97-009293-FH	25.00	1199991
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	GUARDIANSHIP ALTERNATIVES	RESTITUTION DENICE JEWELL 16-010078-FH	60.00	1199992
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	HASTINGS MUTUAL INSURANCE	RESTITUTION DAVID HELMKE 11-010082-FH	12.50	1199993
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	HELEN OR R. INGLE	RESTITUTION JUAN GALINDO 23-010207-FH	1,477.00	1199994
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JAMES E CONRAD	RESTITUTION DAVID HELMKE 22-010171-FH	12.50	1199997
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JANET MEDSKER	RESTITUTION KENNETH MOORE 97-009149-FH	30.00	1199998
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JENNIFER MARQUEZ	RESTITUTION BRENT MORGAN 14-010050-FH	3,000.00	1199999
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JENNIFER WISEMAN	RESTITUTION JASON YEOMANS 04-010209-FH	20.00	1200000
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JOHNNY SLONE	RESTITUTION JEREMY JOSEPH 05-010470-FH	26.66	1200001
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	KATHRYN LACOSSE	RESTITUTION BRETT GILPIN 16-010094-FH	100.00	1200002
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	KIRKDORFER FARMS	RESTITUTION RODNEY STUART 17-010272-FH	176.60	1200004
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	LESLIE YEAGER	RESTITUTION RODNEY DONCLOVIC 04-010016	50.00	1200005
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MARATHON GAS STATION	RESTITUTION NIKODA NEFF 19-010317-FH	20.00	1200006
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MARCELENE STEVEN	RESTITUTION ADAM CRAIGO 18-010005-FH	20.00	1200007
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MARCELLUS SCHOOLS	RESTITUTION MARK WILLIAM KEEDLE JR 12-C	25.00	1200008
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MARK BOWMAN SR	RESTITUTION RYAN DOUGLAS 15-010266-FH	750.00	1200009
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MEADOWBROOK INC	RESTITUTION CINDY HACKENBERG 03-10158-F	200.00	1200010
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MEGAN MATTHEWS	RESTITUTION WILLIAM THOMPSON 09-010326-	100.00	1200011
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MICHAEL OR YOLANDA BRADLEY	RESTITUTION JENNIFER HOLLIDAY 08-010278	120.00	1200012
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MICHAEL WHITACRE	RESTITUTION JEREMY JOSEPH 05-010470-FH	26.67	1200013
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	NATHANIEL JONES	RESTITUTION CATHY SPICER 20-010020-FH	450.00	1200015
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	PATRICK OR MARY CARTER	RESTITUTION ANDREW NOVOTNY 09-010273-FH	100.00	1200016
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	PHYLLIS SCHUELKE	RESTITUTION JESSE BINNS 19-010049-FH	150.00	1200017
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RAYMOND MCKENZIE	RESTITUTION DACE KOCHER 15-010011-FH	150.00	1200018
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RICKY ARMSTRONG	RESTITUTION JEREMY JOSEPH 05-010470-FH	26.67	1200019
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RIVERWOOD CENTER	RESTITUTION LANDON VANWINKLE 13-010302-	50.00	1200020
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RONALD NATE	RESTITUTION DANNY COLLINS 11-010013-FH	80.00	1200021
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	STATE OF MICHIGAN	RESTITUTION BRENDA LOVE 14-010188-FH	48.96	1200022
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	TRINITY BIBLE CHURCH	RESTITUTION ALLEN FISK 05-010187-FH	450.00	1200023
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	USAA SUBROGATION DEPT	RESTITUTION KURT DEYOUNG 15-010096-FH	100.00	1200025
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	WAGONER FAMILY FUNERALS CC	RESTITUTION WILLIAM HENDERSON 17-010018	111.75	1200026
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	WILIAM WESTRATE	RESTITUTION CHARLES ROSS 13-010128-FH	100.00	1200027
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	WILLIAM OR SHERI WOZNIAK	RESTITUTION RICHARD MOORE 09-010139-FH	10.00	1200028
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ZAKARY BERKEL	RESTITUTION KAYLA MANN 23-010169-FH	125.00	1200029
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	AUTO OWNERS INSURANCE	RESTITUTION M. NEEDHAM, CLAIM #12J66838	25.00	1199846
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	HAMPSHIRE COUNTRY CLUB	RESTITUTION N.BAKER, FILE #13-195-DL	80.00	1199882
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	PARAGON SUBROGATION SERVICE	RESTITUTION C. SALGUERO; CLAIM #574096,	10.00	1199912
701-000-640.502	COA SENIOR SAFETY SERVICES	CASS COUNTY COUNCIL ON AGING	DOWAGIAC HOUSING PILOT PAYMENT 2024	38.93	1200035
701-000-640.502	COA SENIOR SAFETY SERVICES	CASS COUNTY MEDICAL CARE	DOWAGIAC HOUSING PILOT PAYMENT 2024	19.52	1200036
Total For Dept 000 GENERAL				582,874.58	
Total For Fund 701 GENERAL CUSTODIAL FUND				582,874.58	
Fund 801 DRAIN FUND					
Dept 442 DRAIN COMMISSIONER					
801-442-965.000	DRAIN & LAKE LEVEL COSTS	MARK GRISHABER	WHITAKER DRAIN DITCHING #89	4,500.00	24032
Total For Dept 442 DRAIN COMMISSIONER				4,500.00	
Total For Fund 801 DRAIN FUND				4,500.00	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 841 LAKE LEVEL FUND					
Dept 442 DRAIN COMMISSIONER					
841-442-965.000	DRAIN & LAKE LEVEL COSTS	STATE OF MICHIGAN	PERMIT FEE #204 TWIN LAKE DRAIN	400.00	1199922
841-442-965.000	DRAIN & LAKE LEVEL COSTS	MARK GRISHABER	BARRON LAKE LANDSCAPING #209	1,650.00	24032
841-442-965.000	EXPENDITURES-DRAIN/LAKE -#209	INDIANA MICHIGAN POWER	01/23/24-02/20/24	22.78	24067
Total For Dept 442 DRAIN COMMISSIONER				<u>2,072.78</u>	
Total For Fund 841 LAKE LEVEL FUND				<u><u>2,072.78</u></u>	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	430,361.58
Fund 213	ANIMAL CONTROL	2,739.30
Fund 216	DRUG COURT GRAP	13,724.56
Fund 244	ECONOMIC DEVELC	9,583.34
Fund 260	INDIGENT DEFENSE	59,033.48
Fund 261	911 SERVICE FUN	39,668.99
Fund 263	CONCEALED PISTC	442.89
Fund 265	DRUG LAW ENFORC	441,762.67
Fund 266	LAW ENFORCEMENT	881.02
Fund 269	LAW LIBRARY FUN	1,239.85
Fund 270	HISTORICAL COM	11.58
Fund 272	COMMUNITY CORRE	1,994.54
Fund 282	CARES ACT FUND	20,258.59
Fund 291	MCF FUND	8,059.04
Fund 292	CHILD CARE FUNI	26,000.00
Fund 297	DHS CHILD CARE	2,304.75
Fund 445	PUBLIC IMPROVEM	620,130.09
Fund 510	LAND BANK AUTHC	93,014.76
Fund 595	JAIL COMMISSAR	3,844.40
Fund 616	TAX REVOLVING C	46,952.55
Fund 631	TAX REVOLVING -	226.09
Fund 632	TAX REVOLVING -	90.68
Fund 633	TAX REVOLVING -	1,287.88
Fund 650	FITNESS CENTER	478.00
Fund 701	GENERAL CUSTODI	582,874.58
Fund 801	DRAIN FUND	4,500.00
Fund 841	LAKE LEVEL FUNI	2,072.78

Total For All Funds:	2,414,501.99
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**CASS COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING**

**March 7, 2024**

The Cass County Board of Commissioners met in regular session on Thursday, March 7, 2024, in Commission Chambers.

Chair Jeremiah Jones called the meeting to order at 5:00 p.m. Commissioner Marchetti provided the Invocation. Commissioner Lee led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Ryan Laylin, Joyce Locke, Jeremiah Jones, Mary Howie, Roseann Marchetti and RJ Lee.

COMMISSIONERS ABSENT: James Lawrence and Samuel Barrera.

**PUBLIC COMMENT**

None.

**ADDITIONS/DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

Commissioner Locke moved, seconded by Commissioner Lee, to approve the March 7, 2024, Cass County Board of Commissioner's Agenda. Motion carried by voice vote.

**RECOGNITIONS**

**R-025-24**

Commissioner Marchetti moved, seconded by Commissioner Laylin, to approve the following resolution:

**A RESOLUTION TO RECOGNIZE AND CONGRATULATE BETH DALY ON  
ACHIEVING SHRM-CP CERTIFICATION**

**WHEREAS**, Beth Daly, Cass County's Human Resources and Payroll Director, has recently achieved the **SHRM Certified Professional (SHRM-CP)** certification;

**WHEREAS**, this certification underscores Beth’s commitment to excellence in the field of human resources, showcasing her knowledge of current laws, regulations, and ethical standards;

**WHEREAS**, Beth’s unwavering dedication and expertise have significantly contributed to our organization’s success, fostering a positive impact on our workforce and organizational effectiveness; and

**WHEREAS**, her achievement reinforces the value of continuous learning and professional development.

**NOW, THEREFORE, BE IT RESOLVED** that the Cass County Board of Commissioners extends our heartfelt congratulations to Beth Daly for her outstanding accomplishment in obtaining the SHRM-CP certification.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Laylin, Locke, Jones, Howie, Marchetti and Lee.

No (0): None.

Absent (2): Commissioners Lawrence and Barrera.

Resolution R-025-24 carried by roll call vote.

**R-026-24**

Commissioner Marchetti moved, seconded by Commissioner Lee, to approve the following resolution:

**A RESOLUTION RECOGNIZING GFOA CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING**

WHEREAS, Cass County has been awarded the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for FY 22;

WHEREAS, Finance Director Jennifer Rentfrow and Deputy Finance Director James Tito play an integral role in the preparation of the County’s financial reporting;

WHEREAS, this certificate reflects their commitment to maintaining the highest standards of financial reporting and dedication to transparency, accuracy, and excellence;

WHEREAS, their expertise has significantly contributed to our County’s financial stability and reputation; and

WHEREAS, this achievement also marks the 25th consecutive year that Cass County has received this award, underscoring our unwavering commitment to fiscal responsibility.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners extend their congratulations to Jennifer Rentfrow and James Tito for their outstanding accomplishment in obtaining the GFOA Certification of Achievement for Excellence in Financial Reporting.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Locke, Jones, Howie, Marchetti, Lee and Laylin.

No (0): None.

Absent (2): Commissioners Lawrence and Barrera.

Resolution R-026-24 carried by roll call vote.

### **PRESENTATIONS**

Cass County Land Bank Authority Chair Hope Anderson offered updates on the Blight Elimination, MI-Hope and CHILL Programs. Representatives from the Village of Marcellus and the Village of Cassopolis were present to share details of the prospective projects in each village.

### **CONSENT AGENDA**

Commissioner Marchetti moved, seconded by Commissioner Lee, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

**(M-027-24)** A motion to approve Claims dated January 26, 2024, through March 1, 2024

**(M-028-24)** A motion to approve the February 1, 2024, Board of Commissioners Regular Meeting Minutes

**(M-029-24)** A motion to approve the February 21, 2024, Board of Commissioners Special Meeting Minutes

**(M-030-24)** A motion to adopt the Board of Commissioners Bylaws and Rules of Procedures

**(R-031-24)** A Resolution to Adopt a One-Year Term for Board Chair

**(M-032-24)** A motion to approve Budget Amendment of \$30,000.00 to fund salaries of Early Voting Election Inspectors

**(M-033-24)** A motion to approve IT Services Interlocal Agreement with Cass County Medical Care Facility

**(M-034-24)** A motion to approve IT Services Interlocal Agreement with Cass County Road Commission

**(M-035-24)** A motion to adopt Mileage Reimbursement Policy

**(M-036-24)** A motion to approve FY 24 Budget Amendments

**(M-037-24)** A motion to appoint Patrick Hansma as Cass County Medical Examiner

**(M-038-24)** A motion to appoint Amanda Fisher-Hubbard, Edmand Donoghue, Jared Brooks, Anna Tart and Christine James as Deputy Medical Examiners

**(M-039-24)** A motion to adopt the Opioid Settlement Funding Plan and Request for Funding Application

**(M-040-24)** A motion to create a Class Compensation Committee to evaluate and propose a draft RFP for a new Class Compensation Study and for the committee to include Treasurer Anderson, Judge Bealor, Sheriff Behnke, Prosecutor Fitz, Clerk/Register McMichael, Drain Commissioner VanBelle, Commissioner Howie, Commissioner Lawrence, Commissioner Locke and Administrator Newton.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Jones, Howie, Marchetti, Lee, Laylin and Jones.

No (0): None.

Absent (2): Commissioners Lawrence and Barrera.

The Consent Agenda carried by roll call vote.

### **COMMISSIONER REPORTS**

Commissioners Locke, Marchetti and Jones offered committee reports.

### **ADMINISTRATOR'S REPORT**

Administrator Newton shared the Administrator's Report.

**COUNTY PARTNERS**

None.

**ELECTED OFFICIALS**

Sheriff Behnke, Clerk & Register of Deeds McMichael, Treasurer Anderson and Prosecutor Fitz shared updates.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**CLOSED SESSION**

None.

**BOARD MEMBER COMMENTS/ANNOUNCEMENTS**

Commissioner Howie offered a comment.

**ADJOURNMENT**

Commissioner Laylin moved, seconded by Commissioner Marchetti, to adjourn. The meeting adjourned at 5:25 p.m.

Approved: \_\_\_\_\_  
Date

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Chair Jeremiah Jones

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Monica McMichael, Clerk & Register of Deeds



# CASS COUNTY BOARD OF COMMISSIONERS

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**TO: Board of Commissioners**

**FROM: Matthew Newton, County Administrator**

**RE: Resolutions of Recognition**

**REQUEST:**

Approval of 3 Resolutions of Recognition for Animal Care and Control Appreciation Week, Public Safety Telecommunicators, and National Crime Victims' Rights Week.

**BACKGROUND:**

Annually, we recognize the efforts of our professional staff across various offices and departments. Additionally, the County passes proclamations honoring weeks of celebration for various topics of importance to the County and its residents. Attached are 3 resolutions for your consideration. The first is a Resolution of Appreciation for Animal Control and honors Animal Care and Control Appreciation Week from April 14th through the 20th. The second is a Resolution honoring Public Safety Telecommunicators Week from April 14th through the 20th. And the third is a Resolution recognizing National Crime Victims' Rights Week from April 21st through the 27th.

**REVIEWS:**

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

**Administration**

**FINANCIAL ANALYSIS:**

N/A

**RECOMMENDATION:**

Adopt R-042-24, R-043-24, and R-044-24 as presented.

# CASS COUNTY BOARD OF COMMISSIONERS

**R-042-24**

## **A RESOLUTION IN APPRECIATION OF ANIMAL CONTROL**

**WHEREAS**, the National Animal Care and Control Association designated the second full week of April as *NATIONAL ANIMAL CARE AND CONTROL APPRECIATION WEEK*.

**WHEREAS**, various federal, state, and local government officials throughout the country take this time to recognize, thank, and commend all Animal Control Officers and Animal Services Staff for the dedicated service they provide to the citizens, public safety, and domestic animals and livestock across the nation; and

**WHEREAS**, every day, Animal Control Officers and Animal Control Technicians put themselves in potentially dangerous situations to protect the health and welfare of all kinds of animals and the public; and

**WHEREAS**, Cass County recognizes and commends the Animal Control personnel who answer calls for assistance, capture roaming, and potentially dangerous animals, rescue animals, investigate reports of animal abuse, educate pet owners about responsible care, and mediate disputes between neighbors regarding pets.

**NOW, THEREFORE, BE IT RESOLVED** that the Cass County Board of Commissioners hereby proclaims:

**The Week of April 14-20, 2024, as:**

**ANIMAL CARE AND CONTROL APPRECIATION WEEK**

**ADOPTED THIS 11<sup>th</sup> DAY OF APRIL 2024**

**ATTEST:**

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Monica McMichael, Clerk/Register  
COUNTY OF CASS

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Jeremiah Jones, Chair  
CASS COUNTY BOARD OF COMMISSIONERS

# CASS COUNTY BOARD OF COMMISSIONERS

**R-043-24**

## **RESOLUTION RECOGNIZING NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK**

**WHEREAS**, emergencies that require police, fire, or emergency medical services can occur at any time;

**WHEREAS**, when an emergency occurs the prompt response of police officers, firefighters, and paramedics is critical to the protection of life and preservation of property;

**WHEREAS**, the safety of our police officers, firefighters, and paramedics is dependent upon the quality and accuracy of information obtained from citizens who contact the Cass County Emergency Operations Center;

**WHEREAS**, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services;

**WHEREAS**, Public Safety Telecommunicators are the single vital link for our police officers, firefighters, and paramedics by monitoring their activities by radio, providing them information and ensuring their safety;

**WHEREAS**, Public Safety Telecommunicators of Cass County have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and

**WHEREAS**, each dispatcher has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

**NOW, THEREFORE, BE IT RESOLVED** that the Cass County Board of Commissioners declares the week of April 14 through 20, 2024, to be National Public Safety Telecommunicators Week in Cass County, in honor of the men and women, especially our exemplary staff here in Cass County, whose diligence and professionalism keep our community and citizens safe.

**ADOPTED THIS 11<sup>th</sup> DAY OF APRIL 2024**

**ATTEST:**

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Monica McMichael, Clerk/Register  
COUNTY OF CASS

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Jeremiah Jones, Chair  
CASS COUNTY BOARD OF COMMISSIONERS

# CASS COUNTY BOARD OF COMMISSIONERS

**R-044-24**

## **RESOLUTION RECOGNIZING NATIONAL CRIME VICTIMS' RIGHTS WEEK**

**WHEREAS**, the term “victim” is more than just a label and has legal standing and protections that go along with it;

**WHEREAS**, crime victims’ rights acts passed here in Michigan and at the federal level guarantee victims the right to meaningfully participate and use their voice in the criminal justice process;

**WHEREAS**, victim service providers, advocates, law enforcement officers, attorneys, and other allied professionals can help survivors find their justice by enforcing these rights;

**WHEREAS**, the right to provide an impact statement ensures that victims’ voices are considered in court during the sentencing and, when applicable, restitution processes;

**WHEREAS**, including and elevating the voices of survivors makes certain they are heard and seen and creates a path to forging and sustaining community trust;

**WHEREAS**, engaging survivors creates responses and services that are credible, meaningful, and centered on individual needs;

**WHEREAS**, survivors’ lived experience can serve as a catalyst for implementing innovative programs, shifting existing programs in new directions, and changing policies or practices that prevent survivors from accessing services or pursuing justice;

**WHEREAS**, National Crime Victims’ Rights Week provides an opportunity to recommit to listening to crime survivors in every space where decisions are made that could impact them; and

**WHEREAS**, Cass County is hereby dedicated to amplifying the voices of survivors and creating an environment where survivors have the confidence that they will be heard, believed, and supported.

**NOW, THEREFORE, BE IT RESOLVED** that the Cass County Board of Commissioners hereby proclaims the week of April 21–27, 2024, as *Crime Victims’ Rights Week* reaffirming Cass County’s commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims’ Rights Week and throughout the year; and expressing our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice, and peace; and

**BE IT FURTHER RESOLVED** the Annual Flagpole Ceremony in support of the families of victims who lost their lives to crime in Cass County will be held on April 25, 2024 at 12:15 PM at the Cass County Law & Courts Building and hosted by the Cass County Prosecutor’s Office.

**ADOPTED THIS 11<sup>th</sup> DAY OF APRIL 2024**

**ATTEST:**

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Monica McMichael, Clerk/Register  
COUNTY OF CASS

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Jeremiah Jones, Chair  
CASS COUNTY BOARD OF COMMISSIONERS



# CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

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**TO:** Board of Commissioners

**DATE:** April 5, 2024

**SUBJECT:** March 2024 Administrator's Report

## **Historical Courthouse**

Work continues at a fantastic pace on the Historic Courthouse. We held a walkthrough on March 8th for Elected Officials and Department Heads. It was great to be able to showcase where we had started from and the progress made thus far. Since that time, I am happy to report that the central staircase has now been completed. The spiral staircase from the 2nd floor to the 3rd floor that was slated for removal was taken out as of March 29th. Steel doorframe installation is nearing completion. The third-floor ceiling is fully framed with metal stud framing for drywall underway. The electrical and HVAC contractors have had their 50% completion inspections. The new windows are also now installed. Significant progress had been made on the rooftop HVAC units. Painting will begin soon. Sitework will begin in the coming weeks as well. We are at a great pace and still on track to be completed on time.

## **Agenda Management**

Last month I mentioned that we were reevaluating options for a better Agenda Management System. Currently, everything is handled manually. We do have the ability to create digital packets and post them online, but it's time intensive and not as efficient as it likely needs to be as we go forward. The way I view it, this is an evolution from where we were a couple of years ago. We went from scanning paper packets, to packaging digital documents with Adobe Acrobat. This final step represents the culmination of those prior efforts in creating a new more manageable system. I am excited to announce that we will be working with CivicPlus to implement their CivicClerk module for Agenda Management. This will allow us the ability to create workflows, easily drag and drop items for packets, attach everything that is necessary, and create a new Commissioner Portal as well. This should make it possible for any Commissioner interested in doing so to go fully paperless through that system. And, another major element is that all minutes that are currently on our website will be incorporated into the new module and be fully searchable. So, finding previous resolutions, motions, etc. will be much, much easier. This system will also be utilized for all of our Committees, Boards, and Commissions as well. I am very excited to get started on the transition and anticipate it to take approximately 2-3 months to go fully live.

## **Materials Management Planning**

We are continuing to work towards the work needed to complete our Joint Materials Management Plan with Berrien and Van Buren Counties. The Southwest Michigan Planning Commission is working as our Designated Planning Agency to facilitate this process. At the April Committee of the Whole, I anticipate having a new resolution ready for your consideration that is necessary due to some changes on the part of EGLE.

## **BS&A Cloud**

We are continuing to explore the process of transitioning to BS&A Cloud. This change would not occur until at least 2025. The software we currently use for BS&A is being phased out in conjunction with the cloud-based structure, so at some point, a transition will be required. As such, we are working with BS&A to try to help plan what that outcome will look like for us and do everything we can to ensure a smooth process. As part of this, we are planning to ensure



## CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

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that our accounting structure is transitioned from a cash basis to an accrual-basis. We are required to utilize an accrual basis anyway, and, as such, the current system requires a lot of manual, time-intensive review and journal entries that can be avoided if we make this change. Additionally, working with BS&A to facilitate a change will ensure that we can work towards ensuring the best pricing structure as costs will increase as time goes on. We have yet to finalize anything as to a concrete plan, but will continue to work with County Offices/Departments on exploring what this transition might look like, how the timing might work, and will be bringing a proposal to the Board of Commissioners once we are ready and have a plan we think will work for all.

### **Class Compensation Study**

The first meeting of the Class Compensation Committee is scheduled for April 9th. So, by the time of the Board of Commissioners meeting we will have met. The main priority to start is evaluating options for what an RFP for a new study should contain and working to ensure that we are incorporating all the necessary elements to ensure a fair and consistent approach. I would anticipate that an RFP would be finalized for the BOC's consideration either at the May or June Committee of the Whole Meeting.

### **IT Security/Phishing**

I wanted to take a few moments to touch on the fact that we have seen several phishing attacks via email in the last couple of months as well as some phone-based phishing attempts as well. It is important that everyone remains vigilant. In several instances, staff have noticed that an email appeared to have come from Elected Officials and/or me. Many assumed that these were phishing tests. However, I'd like to note here, NONE of those were tests. All of those were, in fact, actual phishing emails. I know that, at times, it can become easy to just assume that some of these are tests. However, every time someone gets a suspicious email, it is important to report it as phishing. If anyone is requesting you to do something that seems out of the ordinary, please reach out to them directly and confirm. The security of our IT system is critical. It's OK to confirm an email's authenticity first if you are unsure.

Respectfully Submitted,

Matthew Newton  
County Administrator



# CASS COUNTY BOARD OF COMMISSIONERS

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**TO:** Board of Commissioners

**FROM:** Planning Commission/County Administrator Newton

**RE: Increase Planning Commissioner Members**

**REQUEST:**

Approve Resolution to increase Cass County Planning Commission to 11 members.

**BACKGROUND:**

The Michigan Planning Enabling Act, PA 33 of 2008, provides that County Planning Commissions may be comprised of 5, 7, 9, or 11 members. This was last explored in 2009, when the Commission was expanded from 7 to 9 members. As we embark upon the process of updating the County Master Plan, an expansion to include a wider sub-set of members that can bring a more inclusive view of interests across the County makes sense. Ensuring that we have effectively captured the interests of the entire County, insofar as practicable at least, will lead to a more effective plan that truly identifies that goals and objectives that will have the biggest impact.

**REVIEWS:**

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

**Planning Commission, Administration**

**FINANCIAL ANALYSIS:**

With the addition of 2 members, you could, potentially, see an increase in per diem and mileage for both seats. However, based on the membership requirements of PA 33 of 2008, it would likely make sense to add 1 Commissioner and 1 member from the public. So, in essence, you would increase costs by the cost of one new member as you would not pay per diem or mileage for the newly assigned Commissioner. For one member, you'd see an approximate cost of approximately \$500.00 per year depending, including mileage.

**RECOMMENDATION:**

Adopt Resolution to Increase the Cass County Planning Commission to 11 members as presented.

# CASS COUNTY BOARD OF COMMISSIONERS

R-047-24

## A RESOLUTION TO INCREASE THE COUNTY PLANNING COMMISSION MEMBERSHIP

**WHEREAS**, MCL 125.3815(2), authorizes a County Planning Commission which shall consist of 5, 7, 9, or 11 members;

**WHEREAS**, the Cass County Planning Commission has previously been established by the Cass County Board of Commissioners consisting of 9 members; and

**WHEREAS**, the Cass County Planning Commission desires to increase the membership of the County Planning Commission to ensure increased representation of the entire territory of Cass County to the extent practicable.

**NOW, THEREFORE, BE IT RESOLVED** that the Cass County Board of Commissioners hereby increases the membership of the Cass County Planning Commission to eleven members representing important segments of economic, governmental, educational, and social development of Cass County in accordance with the major interests as they exist in the County such as agriculture, education, government, transportation, industry, and commerce; and

**BE IT FURTHER RESOLVED** that these members shall be appointed by the Board of Commissioners, in accordance with MCL 125.3815(5); and

**BE IT FURTHER RESOLVED** that the appointments shall initially be as follows:

- 1) One appointment to a term ending 07/31/26.
- 2) One appointment to a term ending 07/31/27.

**BE IT FURTHER RESOLVED** that all previous resolutions and parts of resolutions insofar as they conflict with this resolution are hereby repealed.

**ADOPTED THIS 11th DAY OF APRIL 2024**

**ATTEST:**

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Monica McMichael, Clerk/Register  
COUNTY OF CASS

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Jeremiah Jones, Chair  
CASS COUNTY BOARD OF COMMISSIONERS



# CASS COUNTY BOARD OF COMMISSIONERS

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**TO:** Board of Commissioners

**FROM:** Cass County Planning Commission

**RE: Joint Master Plan Update – Local Share Contribution**

**REQUEST:**

Approve the Joint Master Plan Commitment Agreements.

**BACKGROUND:**

As approved in February, the Cass County Planning Commission is embarking upon an update of the County's Joint Master Plan with McKenna. In coordination with this effort, as we had planned to do last year, the Planning Commission is proposing to utilize a local cost sharing agreement as was done during the last Master Plan update. The agreement was updated for use for this update and is attached, as proposed, for Pokagon Township, Village of Vandalia, Volinia Township, and Wayne Township.

The attached agreements had originally been approved back in June 2023, before the vendor issues had arisen in needing to select McKenna as our new vendor. As part of that process, any payments that had been made by the local units were returned and the agreements cancelled until such time that a new plan was in place.

Now, with the approval of McKenna in February, the Planning Commission is preparing to start the process and the time has come to reengage with our local units that wish to participate in the Joint Master Plan. I anticipate that all of our original interested parties will still wish to go forward. The only change in this agreement is a slight adjustment in the proposed cost sharing. Due to the increase in costs from selecting McKenna we are increasing the local contribution from \$1,500 to \$2,000 due to the increased cost of the proposal. But, this is still a fair cost sharing agreement that provides incredible value to our local units that choose to participate.

**REVIEWS:**

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

**Cass County Planning Commission, Administration**

**FINANCIAL ANALYSIS:**

The \$2,000.00 contributed from each local unit will help defray a portion of the overall cost of the project as well as cover any additional costs that could result pertaining to their inclusion in the Joint Master Plan.

**RECOMMENDATION:**

Approve the Master Plan Commitment Agreements as presented.



# CASS COUNTY PLANNING COMMISSION

**TO:** Pokagon Township Supervisor  
Township Trustees  
Township Planning Commission

**FROM:** Cass County Planning Commission

Greetings,

For the past several months, the Cass County Planning Commission has been working to identify and finalize a new vendor to assist us in the creation of our Joint Master Plan. As we had previously communicated, the path to getting this project moving has had a few challenges that have caused unfortunate delays. It was unforeseen and frustrating that the Planning Commission had to abandon the previous agreement and seek out a new vendor. However, we are supremely confident in the approved Agreement we now have with McKenna and are confident that this will provide a fantastic option for our Joint Master Plan. We know this new path will result in a plan, of which, we can all be proud and will effectively guide us for many years into the future.

As we had originally proposed last year, the Cass County Planning Commission believes that a commitment from the municipalities is an important step. For everyone that completed the prior Commitment Agreement, we are truly grateful for your patience and understanding as we've worked to address the matter and find the best path forward. Below is a summary of the information as it pertains to the new agreement with McKenna.

Therefore: The Cass County Planning Commission submits the following:

1. The Joint Master Plan Project through McKenna was approved by the Cass County Board of Commissioners at a cost of \$50,000.00 that will be spread out across the County's FY 24 and FY 25 budget years.
2. The participating municipalities will each be asked to contribute \$2,000.00 on or before May 15, 2024.
3. The timeframe for the project is anticipated to be 12 months or less.
4. If any local municipality may require a payment plan or needs to allocate funding across fiscal years, please reach out to County Administrator Newton.

The Board of Commissioners has committed \$50,000.00 to the Joint Master Plan Update Project and we are asking for a commitment from the four municipalities of \$2,000.00 for the project. By signing the space below, each of the four municipalities is agreeing to pay up to \$2,000.00 for the Joint Master Plan.

If you have any questions, please get in touch with Cass County Planning Commission Chair Dan Stutsman at (574) 215-9563, County Commissioner Roseann Marchetti (269) 414-9592, or County Administrator Matthew Newton at (269) 445-4420.

We thank you for your interest in the project and look forward to working with the representatives of Pokagon Township.

\_\_\_\_\_  
Matthew Newton, County Administrator

\_\_\_\_\_  
Date



# CASS COUNTY PLANNING COMMISSION

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\_\_\_\_\_  
Linda Preston, Township Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Christina Davis, Township Clerk

\_\_\_\_\_  
Date



## CASS COUNTY PLANNING COMMISSION

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**TO:** Village of Vandalia President  
Village Trustees  
Village Planning Commission

**FROM:** Cass County Planning Commission

Greetings,

For the past several months, the Cass County Planning Commission has been working to identify and finalize a new vendor to assist us in the creation of our Joint Master Plan. As we had previously communicated, the path to getting this project moving has had a few challenges that have caused unfortunate delays. It was unforeseen and frustrating that the Planning Commission had to abandon the previous agreement and seek out a new vendor. However, we are supremely confident in the approved Agreement we now have with McKenna and are confident that this will provide a fantastic option for our Joint Master Plan. We know this new path will result in a plan, of which, we can all be proud and will effectively guide us for many years into the future.

As we had originally proposed last year, the Cass County Planning Commission believes that a commitment from the municipalities is an important step. For everyone that completed the prior Commitment Agreement, we are truly grateful for your patience and understanding as we've worked to address the matter and find the best path forward. Below is a summary of the information as it pertains to the new agreement with McKenna.

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The Board of Commissioners has committed \$50,000.00 to the Joint Master Plan Update Project and we are asking for a commitment from the four municipalities of \$2,000.00 for the project. By signing the space below, each of the four municipalities is agreeing to pay up to \$2,000.00 for the Joint Master Plan.

If you have any questions, please get in touch with Cass County Planning Commission Chair Dan Stutsman at (574) 215-9563, County Commissioner Roseann Marchetti (269) 414-9592, or County Administrator Matthew Newton at (269) 445-4420.

We thank you for your interest in the project and look forward to working with the representatives of the Village of Vandalia.

---

Matthew Newton, County Administrator

---

Date



# CASS COUNTY PLANNING COMMISSION

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\_\_\_\_\_  
Beverly Young, Village President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Beth James, Village Clerk

\_\_\_\_\_  
Date



## CASS COUNTY PLANNING COMMISSION

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**TO:** Volinia Township Supervisor  
Township Trustees  
Township Planning Commission

**FROM:** Cass County Planning Commission

Greetings,

For the past several months, the Cass County Planning Commission has been working to identify and finalize a new vendor to assist us in the creation of our Joint Master Plan. As we had previously communicated, the path to getting this project moving has had a few challenges that have caused unfortunate delays. It was unforeseen and frustrating that the Planning Commission had to abandon the previous agreement and seek out a new vendor. However, we are supremely confident in the approved Agreement we now have with McKenna and are confident that this will provide a fantastic option for our Joint Master Plan. We know this new path will result in a plan, of which, we can all be proud and will effectively guide us for many years into the future.

As we had originally proposed last year, the Cass County Planning Commission believes that a commitment from the municipalities is an important step. For everyone that completed the prior Commitment Agreement, we are truly grateful for your patience and understanding as we've worked to address the matter and find the best path forward. Below is a summary of the information as it pertains to the new agreement with McKenna.

Therefore: The Cass County Planning Commission submits the following:

1. The Joint Master Plan Project through McKenna was approved by the Cass County Board of Commissioners at a cost of \$50,000.00 that will be spread out across the County's FY 24 and FY 25 budget years.
2. The participating municipalities will each be asked to contribute \$2,000.00 on or before May 15, 2024.
3. The timeframe for the project is anticipated to be 12 months or less.
4. If any local municipality may require a payment plan or needs to allocate funding across fiscal years, please reach out to County Administrator Newton.

The Board of Commissioners has committed \$50,000.00 to the Joint Master Plan Update Project and we are asking for a commitment from the four municipalities of \$2,000.00 for the project. By signing the space below, each of the four municipalities is agreeing to pay up to \$2,000.00 for the Joint Master Plan.

If you have any questions, please get in touch with Cass County Planning Commission Chair Dan Stutsman at (574) 215-9563, County Commissioner Roseann Marchetti (269) 414-9592, or County Administrator Matthew Newton at (269) 445-4420.

We thank you for your interest in the project and look forward to working with the representatives of Volinia Township.

---

Matthew Newton, County Administrator

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Date



# CASS COUNTY PLANNING COMMISSION

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\_\_\_\_\_  
Larry Davis, Township Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Annette Peters, Township Clerk

\_\_\_\_\_  
Date



# CASS COUNTY PLANNING COMMISSION

**TO:** Wayne Township Supervisor  
Township Trustees  
Township Planning Commission

**FROM:** Cass County Planning Commission

Greetings,

For the past several months, the Cass County Planning Commission has been working to identify and finalize a new vendor to assist us in the creation of our Joint Master Plan. As we had previously communicated, the path to getting this project moving has had a few challenges that have caused unfortunate delays. It was unforeseen and frustrating that the Planning Commission had to abandon the previous agreement and seek out a new vendor. However, we are supremely confident in the approved Agreement we now have with McKenna and are confident that this will provide a fantastic option for our Joint Master Plan. We know this new path will result in a plan, of which, we can all be proud and will effectively guide us for many years into the future.

As we had originally proposed last year, the Cass County Planning Commission believes that a commitment from the municipalities is an important step. For everyone that completed the prior Commitment Agreement, we are truly grateful for your patience and understanding as we've worked to address the matter and find the best path forward. Below is a summary of the information as it pertains to the new agreement with McKenna.

Therefore: The Cass County Planning Commission submits the following:

1. The Joint Master Plan Project through McKenna was approved by the Cass County Board of Commissioners at a cost of \$50,000.00 that will be spread out across the County's FY 24 and FY 25 budget years.
2. The participating municipalities will each be asked to contribute \$2,000.00 on or before May 15, 2024.
3. The timeframe for the project is anticipated to be 12 months or less.
4. If any local municipality may require a payment plan or needs to allocate funding across fiscal years, please reach out to County Administrator Newton.

The Board of Commissioners has committed \$50,000.00 to the Joint Master Plan Update Project and we are asking for a commitment from the four municipalities of \$2,000.00 for the project. By signing the space below, each of the four municipalities is agreeing to pay up to \$2,000.00 for the Joint Master Plan.

If you have any questions, please get in touch with Cass County Planning Commission Chair Dan Stutsman at (574) 215-9563, County Commissioner Roseann Marchetti (269) 414-9592, or County Administrator Matthew Newton at (269) 445-4420.

We thank you for your interest in the project and look forward to working with the representatives of Wayne Township.

\_\_\_\_\_  
Matthew Newton, County Administrator

\_\_\_\_\_  
Date



# CASS COUNTY PLANNING COMMISSION

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\_\_\_\_\_  
Frank Butts, Township Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kurt Reich, Township Clerk

\_\_\_\_\_  
Date



# CASS COUNTY BOARD OF COMMISSIONERS

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**TO:** Board of Commissioners

**FROM:** Matthew Newton, County Administrator

**RE Support for Citizens for Local Choice**

**REQUEST:**

Approve Resolution in Support of Citizens for Local Choice.

**BACKGROUND:**

Several counties have recently passed resolutions supporting Citizens for Local Choice, a coalition of groups pushing for a statewide vote to repeal sections of a state law that put an unelected state panel in final charge of siting of energy generation facilities. Recently, the Michigan Association of Counties Board of Directors also voted to join the effort.

To that end, MAC has encouraged counties to pass a resolution in support of the coalition's work. The attached resolution would show Cass County's support for the coalition and express the County's stance that the law is an attack on local control, and it must not continue.

**REVIEWS:**

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

**Administration**

**FINANCIAL ANALYSIS:**

N/A

**RECOMMENDATION:**

Adopt Resolution in Support of Citizens for Local Choice as presented.

# CASS COUNTY BOARD OF COMMISSIONERS

R-049-24

**A RESOLUTION EXPRESSING SUPPORT FOR THE CITIZENS FOR LOCAL CHOICE BALLOT INITIATIVE WHICH SEEKS TO AMEND THE CLEAN AND RENEWABLE ENERGY AND ENERGY WASTE REDUCTION ACT TO REPEAL PART 8 AS ADDED BY PUBLIC ACT 233 OF 2023, IN AN EFFORT TO RESTORE LOCAL CONTROL FOR WIND AND SOLAR OPERATIONS**

**WHEREAS**, local jurisdictions should be able to determine for themselves which projects should and should not be in their local communities and what plans are best and reasonable for each neighborhood rather than these decisions be forced onto Counties without their best interests at hand;

**WHEREAS**, the legislature of the State of Michigan has passed, and the Governor has signed House Bill 5120, now Public Act 233 of 2023, that strips away local community control on these issues and places the control within the Michigan Public Service Commission (MPSC);

**WHEREAS**, Cass County will protect our community's land from the MPSC and special interests trying to strip away local control within legal limits; and

**WHEREAS**, the Cass County Board of Commissioners feels strongly that our local government is best able to assess the needs of our community.

**NOW, THEREFORE, BE IT RESOLVED** by the Cass County Board of Commissioners that Cass County is opposed to the legislature of the State of Michigan's passage of legislation that takes away local control and places it within the authority of the MPSC;

**BE IT FURTHER RESOLVED** that Cass County is opposed to corporation-prioritized action such as building utility-scale wind and solar projects in our community; and

**BE IT FURTHER RESOLVED** that Cass County supports the statewide ballot initiative, Citizens for Local Choice, a grassroots coalition of local officials and community organizers across Michigan working to amend the Clean and Renewable Energy and Energy Waste Reduction Act to, among other things, repeal Part 8 as added by Public Act 233 of 2023 which will restore local control of land use to ensure reasonable regulation in our widely diverse communities.

**ADOPTED THIS 11th DAY OF APRIL 2024**

**ATTEST:**

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Monica McMichael, Clerk/Register  
COUNTY OF CASS

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Jeremiah Jones, Chair  
CASS COUNTY BOARD OF COMMISSIONERS



# CASS COUNTY BOARD OF COMMISSIONERS

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**TO:** Board of Commissioners

**FROM:** Erika Espeland, GIS Director/Remonumentation Grant Administrator

**RE: 2024 Remonumentation Grant Contracts**

**REQUEST:**

Approve 2024 Remonumentation Grant Contracts.

**BACKGROUND:**

Remonumentation is the process of retracing, reestablishing, and maintaining the accuracy of land survey corners. Land survey corners, or “monuments” form the basis of the Public Land Survey System which is the reference for determining ownership of public and private property. Verifying the accuracy of all survey corners is crucial in maintaining accurate property descriptions, roadway placements, and government boundaries. Survey corners are like the skeleton of our community, on which all our infrastructure is placed.

Back in 1990, *Michigan Act 345: The State Survey and Remonumentation Act* was passed to remonument 300,000 survey corners in the state. This was the first statewide effort in over 175 years to remonument.

A fund was created to pay for the effort by adding a charge to each county recording fee. The money is then re-allocated to each county annually through the State’s Remonumentation Grant. There is no county match required for the grant and no additional costs to the county for this program.

**REVIEWS:**

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

**GIS, Administration**

**FINANCIAL ANALYSIS:**

All costs will be fully reimbursed from the Michigan State Survey and Remonumentation Act Grant for 2024.

**RECOMMENDATION:**

Motion to approve the following agreements to implement the 2024 Survey Remonumentation:

- Tom Stephenson, Grant Representative Surveyor \$2,505.00
- Driesenga & Associates \$12,250.00
- Kesler Land Surveying \$12,250.00
- Stephenson Land Surveying \$12,250.00

Total Contracts \$39,255

Total Grant Award \$44,599.00

All costs will be reimbursed from the Michigan State Survey and Remonumentation Act Grant for 2024.

# What is Remonumentation?

Remonumentation is the process of retracing, reestablishing, and maintaining the accuracy of land survey corners. Land survey corners, or “monuments” form the basis of the Public Land Survey System which is the reference for determining ownership of public and private property. Verifying the accuracy of all survey corners is crucial in maintaining accurate property descriptions, roadway placements, and government boundaries. Survey corners are like the skeleton of our community, on which all our infrastructure is placed.

The first corners were established by teams of rugged frontiersmen in the early 1800s using rocks, sticks, etchings in trees, and even empty bottles of Whiskey. Overtime many of these markers have deteriorated, been disturbed, or even destroyed. Remonumentation seeks to reset these monuments using modern measurement technology and replace the physical marker with more durable materials, such as concrete, iron, and aluminum.

Remonumenting is more important than ever, as the need for accurately placed land development has increased.

It's challenging to plan a new road or development when ownership rights are unclear. It's also difficult for communities to encourage economic development without accurate and easily accessible property information.

## **Benefits of remonumenting include:**

- **Reducing the cost of surveys** – Surveys take less time when section corners are verified and monumented.
- **Reduces the number of boundary disputes** – Well-established starting locations make boundary determination less ambiguous.
- **Surveys & GIS become more accurate** – With verified section corners as the base, future surveys are more exact. County and local government can rely upon the remonumented corners in their GIS to assist with more precise land locations for permitting, taxation, and other spatial applications.
- **Creates robust land records for future generations** – publicly available digital records and the durable physical monuments in the ground mean that future development and decisions will be aided with easily attainable public land records that can be verified in the field.

Back in 1990, ***Michigan Act 345: The State Survey and Remonumentation Act*** was passed to remonument 300,000 survey corners in the state. This was the first statewide effort in over 175 years to remonument.

A fund was created to pay for the effort by adding a charge to each county recording fee. The money is then re-allocated to each county annually through the State's Remonumentation Grant. There is no county match required for the grant and no additional costs to the county for this program.

**PROFESSIONAL SERVICES AGREEMENT**

Agreement is hereby made between the County of Cass (“County”) and Thomas A. Stephenson, Surveyor (“Consultant”) to provide professional services to the County under the terms, conditions and provisions as set forth below.

Consultant will provide the following services to the County – professional services as the Survey & Remonumentation Grant Representative as detailed on the attached list of services.

The County will pay the Consultant \$2,505.00. The Consultant will submit an invoice to the County for services incurred by December 1<sup>st</sup> with payment to be made no later than 30 days after receipt of the invoice.

The County and Consultant hereby recognize and affirm Consultant’s status as an independent contractor and not as an employee of the County. Consultant will be responsible for controlling Consultant’s means of production, will set the hours of work, may hire others to work under the agreement, will provide Consultant’s own training and may provide similar services to other organizations. The Consultant will be responsible for Consultant’s own employment taxes and will maintain worker’s compensation and other insurance coverages if required by law. Upon execution of this agreement, Consultant will provide the County with evidence of such insurance in accordance with established County policy.

Consultant shall maintain accurate Survey & Remonumentation Grant Peer meeting minutes. All of the Survey & Remonumentation Grant records and files in any form (written, tape, digital, computer, etc.) are the property of the County of Cass. The consultant will deliver any of these records and files to the County at the County’s request.

The Consultant shall be accountable to the Survey & Remonumentation Grant Administrator for remonumentation purposes only.

County and Consultant recognize that Consultant is engaged in Consultant’s own independently established business. As such, Consultant is not eligible for, and shall not participate in, any employee pension, health or fringe benefit plan of the County.

This agreement shall cover the period beginning 1/1/2024 and ending 12/31 /2024. Either party may terminate this agreement, with or without cause, at any time after a sixty (60) days written notice. In the event this agreement is terminated, the Consultant will be paid for services and expenses incurred through the date of termination.

This agreement represents the entire understanding between the parties and may only be amended in writing. This agreement will be interpreted under the laws of the State of Michigan.

Signed this \_\_\_\_\_.

**COUNTY**

**CONSULTANT**

\_\_\_\_\_  
Chairperson  
Cass County Board of Commissioners

\_\_\_\_\_  
Thomas A. Stephenson, Surveyor

## *List of Services*

### Corners

- Choose remonumentation corners for each grant year
- Assign corners to local surveyors
- Work with Grant Administrator to maintain list and map of monumented corners for each grant year

### Grant Application

- With Grant Administrator, complete, review and sign grant application

### Contracts

- Distribute and obtain contracts and proof of insurance from participating surveyors with Grant Administrator
- Oversee monumentation progress throughout grant year with Grant Administrator

### Supplies and Materials

- Inform Grant Administrator of necessary supplies and materials (e.g. monuments and caps) to be ordered

### Peer Group Minutes

- Set meeting dates and agendas with Grant Administrator
- Confirm meetings with surveyors as provided by the Grant Administrator
- Review previous meeting minutes and current agenda prior to next meeting provided by Grant Administrator
- Facilitate meetings
- Review minutes maintained by Grant Administrator
- Act as liaison between the Grant Administrator and peer group members

### Land Corner Recordation Certificates (LCRC)

- Affix ratification stamp to each LCRC
- Record LCRCs for each surveyor with the Register of Deeds
- Provide copies of each LCRC with supporting documentation to the Grant Administrator

**CASS COUNTY  
MONUMENTATION/REMONUMENTATION PROGRAM**

***AGREEMENT***

This agreement is entered into by and between:

**Cass County**  
120 N. Broadway – Suite 220  
Cassopolis, MI 49031

And

**Matthew Reinking, PS**  
**Driesenga & Associates, Inc.**  
the terms and condition of which are as follows:

***DEFINITIONS***

As used in the Contract:

- County Representative – shall mean the County Surveyor, elected or appointed, with Cass County according to the requirements set forth in Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.
- Grant Administrator – shall mean a person appointed by the County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a Survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant(s).
- Grantee – shall mean the Monumentation Surveyor (or anyone directly or indirectly employed by it).
- Grantor – shall mean the Cass County Board of Commissioners and the State of Michigan.
- Job Assignment – shall mean a specific Government Corner to be monumented under the terms of the Agreement.
- Peer Group – shall mean not less than three non-associated Surveyors appointed by the County Representative whose duty is to review all data on Government Corners and act as advisors for ratification of corner locations.

## ***SAFETY***

The Grantee shall provide current documentation of insurance for property damage in the amount of \$100,000 worker's compensation, and vehicle coverage in the amount of \$100,000/\$300,000 while working for Grantor. The insurance shall cover interests of all parties to this Agreement, and all claims which may arise out of the Grantee's operations under this Agreement.

The Grantee is responsible for insuring that precautions are exercised at all times for the protection of persons and property. The safety provision of all applicable laws for compliance with all Federal and State laws and municipal ordinances and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. The Grantee shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of work covered by this Agreement.

## ***TERMS***

This Agreement requires that all survey work be performed in accordance with Act 345 of Public Acts of 1990 as amended, being Section 54.261 to 54.279 of the Michigan Compiled Laws, and the County Plan as adopted by the State Survey Commission. From time to time the Peer Group will outline a specific procedure to recover or replace a Government Corner. It is required that these instructions be followed to the best of the Grantee's ability.

The Grantee must provide all pertinent research data, including maps, drawing, and field notes to other firms that are awarded contracts, and may bill costs incurred to the contracted firm. The types of records searched may include, but shall not be limited to the sources listed in the County Plan.

Upon completion of the research for a corner, the Grantee shall submit the corner for Peer Group ratification by making written request to the County Representative, accompanied by the corner-position documentation. The research data shall be organized and submitted chronologically, along with a copy of the site report. Following ratification of the corner location by the Peer Group, the Grantee shall install the standard marker as provided by the Grantor and shall file a Land Corner Recordation Certificate as required by Act 74 of the Public Acts of 1970, as amended, being sections 54.201 to 54.219(d) of the Michigan Compiled Laws.

If upon inspection it is found that Monument has been incorrectly placed (not in accordance with the Peer Group's instructions), the Grantee will reset said monument as instructed at no additional charge to the Grantor.

If it is found that a Monument has been correctly placed (in accordance with the Peer Group's instructions), and for some reason must be reset to make a correction, the Grantee will be paid a reasonable fee for making the change.

Unless otherwise authorized by the County Grant Administrator, the Grantee's work is to be completed and the Land Corner Recordation Certificate(s) recorded in the Register of Deeds Office, with three (3) copies of said Certificate(s) and a statement for payment of work given to the Grant Administrator no later than 120 days after the work assignment is issued. Said

statement shall be in accordance with the schedule of fees and charges outlined in this Agreement. If the Grantee fails to meet this deadline, payment may be withheld.

Payment for partial completion of contracts shall not be allowed in order to encourage timely performance of the contract.

A copy of all invoices for direct expenses incurred, such as billing by other firms for providing research data, shall be submitted at the completion of the contract. A statement for payment of work which is submitted by the end of a month shall be paid within thirty (30) days, upon approval of the Cass County Board of Commissioners.

### ***CONTRACT COMPENSATION***

The following types of work shall be compensated for:

- a. Research of existing records.
- b. Research expenses billed by other firms.
- c. Field work, including reconnaissance, excavation, traversing, witnessing, marker setting, etc.
- d. Field note reduction and computations of traverses.
- e. Clerical
- f. Peer Group meeting time presenting corners.
- g. \$30 per Document Recordation Fees, P.A. 132 and P.A. 74, as amended.

Contracts shall be on a per corner basis with a fee of \$1,750 paid per completed and recorded corner inclusive of all types of work necessary. Common corners will be further compensated the actual costs of document recordation fees.

### ***PEER GROUP FUNCTIONS***

The Peer Group shall function as an advisory board for determining the location of corners. The Grantee shall have a licensed surveyor attend the Peer Group meetings with four excused absences per year. The Grantee is responsible for bringing before the Peer Group the following:

- a. A chronological research record.
- b. Whether visible evidence is in place (pictures).
- c. Whether metallic objects were detected below grade.
- d. Conditions and topography of the area.

### ***MISCELLANEOUS PROVISIONS***

No member of the Legislature of the State of Michigan or any individual employed by the State shall be permitted to share in this Agreement or any benefit that arises therefrom. Any Monumentation Surveyor serving on the State Survey Commission is considered an exception in accordance to an Attorney General's Opinion.

The Grantee shall report to the State Contracting Officer within five days after the end of each month that this Agreement is in effect, the name(s), social security number(s), and amount of payment made to any former State of Michigan employee who:

1. Retired from the State between June 2, 1984 and September 30, 1984 under the provisions of Act 2 and Act 3 of the Public Acts of 1984; and
2. Are less than 62 years of age; and
3. Performed services purchased by the State under the provisions of this Agreement during the month.

No report is required for any month during which the Grantee has no employees(s) as described above assigned to work performed under the provisions of this Agreement.

### ***DISCRIMINATION***

In accordance with the United States Constitution and all federal legislation and regulations governing fair employment practices and equal employment opportunity, and in accordance with the Michigan Constitution and all state laws and regulation governing fair employment practices and equal employment opportunity, the Grantee agrees that it will not discriminate against any person, employee, or applicant for employment or hire because of their religion, race, color national origin, age, sex, height, weight, marital status or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

### ***INDEMNIFICATION***

The Grantee agrees to comply with the following indemnification clause:

To the extent that liabilities, obligations, damages, claims, costs, charges and expenses are caused by any negligent act, error, or omission of the Monumentation Surveyor (or anyone directly or indirectly employed by it) arising from the services rendered by the Monumentation Surveyor, the Monumentation agrees to hold harmless and indemnify Cass County and the State of Michigan (and its agents and employees) from and against said liabilities, obligations, damages, claims, costs, charges, and expenses imposed on the Grantee.

### ***TERMINATION***

The Grantor, or the Grantee, may terminate this Agreement at any time in whole or in part by the delivery of a "Notice of Termination" to the other party. Termination may be initiated due to funding reductions, the elimination of funds, or if the project in whole or in part is no longer required because of identified efficiencies and/or economics. The Grantee shall be compensated for the State's share of all expenditures authorized by the grant budget incurred prior to the date of the "Notice of Termination" and for those financial obligations or purchase orders authorized by the grand budget that cannot be canceled. In addition, this agreement can be terminated by the Grantor if the Grantee fails to comply with any of the provisions of this Agreement.

If at any time, the job assignment awarded under this Agreement is terminated by the County Grant Administrator, expenses incurred to the time of termination shall be eligible for reimbursement.

**ACCEPTANCE**

The performance of this Agreement shall commence upon signature from the Chairman, Cass County Board of Commissioners and shall terminate on December 31, 2024.

County and the Monumentation Surveyor, by signature below, acknowledge that they have read this Agreement, understand it, and agree to all its terms and conditions.

Accepted:

CASS COUNTY  
BOARD OF COMMISSIONERS

By \_\_\_\_\_  
Chairperson

By \_\_\_\_\_  
County Clerk

Date \_\_\_\_\_

Accepted:

\_\_\_\_\_  
Surveyor / Company

By \_\_\_\_\_

Title \_\_\_\_\_

Witness \_\_\_\_\_

Date \_\_\_\_\_

Erika Espeland, Grant Administrator  
Cass County Survey and Remonumentation Program  
120 N Broadway, Suite 220  
Cassopolis, MI 49031

Director Espeland:

Attached is a signed contract for the 2024 Cass County Monumentation/Remonumentation Program. Below are the corners that we are submitting a bid of \$1,750.00 each; \$12,250 for the 7 corners. This bid includes the research, field investigation, and setting of the monument and recording of the documents and other necessary tasks as identified in the contract.

The corners to be completed include:

Township	Range	Corner ID
5S	14W	J06
5S	15W	K03
5S	15W	K04
5S	15W	L03
5S	15W	L04
5S	15W	L05
5S	15W	L06

---

Signature

**CASS COUNTY  
MONUMENTATION/REMONUMENTATION PROGRAM**

***AGREEMENT***

This agreement is entered into by and between:

**Cass County**  
120 N. Broadway – Suite 220  
Cassopolis, MI 49031

And

**Dale Kesler, PS**  
**Kesler Land Surveying, LLC**  
the terms and condition of which are as follows:

***DEFINITIONS***

As used in the Contract:

- County Representative – shall mean the County Surveyor, elected or appointed, with Cass County according to the requirements set forth in Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.
- Grant Administrator – shall mean a person appointed by the County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a Survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant(s).
- Grantee – shall mean the Monumentation Surveyor (or anyone directly or indirectly employed by it).
- Grantor – shall mean the Cass County Board of Commissioners and the State of Michigan.
- Job Assignment – shall mean a specific Government Corner to be monumented under the terms of the Agreement.
- Peer Group – shall mean not less than three non-associated Surveyors appointed by the County Representative whose duty is to review all data on Government Corners and act as advisors for ratification of corner locations.

## ***SAFETY***

The Grantee shall provide current documentation of insurance for property damage in the amount of \$100,000 worker's compensation, and vehicle coverage in the amount of \$100,000/\$300,000 while working for Grantor. The insurance shall cover interests of all parties to this Agreement, and all claims which may arise out of the Grantee's operations under this Agreement.

The Grantee is responsible for insuring that precautions are exercised at all times for the protection of persons and property. The safety provision of all applicable laws for compliance with all Federal and State laws and municipal ordinances and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. The Grantee shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of work covered by this Agreement.

## ***TERMS***

This Agreement requires that all survey work be performed in accordance with Act 345 of Public Acts of 1990 as amended, being Section 54.261 to 54.279 of the Michigan Compiled Laws, and the County Plan as adopted by the State Survey Commission. From time to time the Peer Group will outline a specific procedure to recover or replace a Government Corner. It is required that these instructions be followed to the best of the Grantee's ability.

The Grantee must provide all pertinent research data, including maps, drawing, and field notes to other firms that are awarded contracts, and may bill costs incurred to the contracted firm. The types of records searched may include, but shall not be limited to the sources listed in the County Plan.

Upon completion of the research for a corner, the Grantee shall submit the corner for Peer Group ratification by making written request to the County Representative, accompanied by the corner-position documentation. The research data shall be organized and submitted chronologically, along with a copy of the site report. Following ratification of the corner location by the Peer Group, the Grantee shall install the standard marker as provided by the Grantor and shall file a Land Corner Recordation Certificate as required by Act 74 of the Public Acts of 1970, as amended, being sections 54.201 to 54.219(d) of the Michigan Compiled Laws.

If upon inspection it is found that Monument has been incorrectly placed (not in accordance with the Peer Group's instructions), the Grantee will reset said monument as instructed at no additional charge to the Grantor.

If it is found that a Monument has been correctly placed (in accordance with the Peer Group's instructions), and for some reason must be reset to make a correction, the Grantee will be paid a reasonable fee for making the change.

Unless otherwise authorized by the County Grant Administrator, the Grantee's work is to be completed and the Land Corner Recordation Certificate(s) recorded in the Register of Deeds Office, with three (3) copies of said Certificate(s) and a statement for payment of work given to the Grant Administrator no later than 120 days after the work assignment is issued. Said

statement shall be in accordance with the schedule of fees and charges outlined in this Agreement. If the Grantee fails to meet this deadline, payment may be withheld.

Payment for partial completion of contracts shall not be allowed in order to encourage timely performance of the contract.

A copy of all invoices for direct expenses incurred, such as billing by other firms for providing research data, shall be submitted at the completion of the contract. A statement for payment of work which is submitted by the end of a month shall be paid within thirty (30) days, upon approval of the Cass County Board of Commissioners.

### ***CONTRACT COMPENSATION***

The following types of work shall be compensated for:

- a. Research of existing records.
- b. Research expenses billed by other firms.
- c. Field work, including reconnaissance, excavation, traversing, witnessing, marker setting, etc.
- d. Field note reduction and computations of traverses.
- e. Clerical
- f. Peer Group meeting time presenting corners.
- g. \$30 per Document Recordation Fees, P.A. 132 and P.A. 74, as amended.

Contracts shall be on a per corner basis with a fee of \$1,750 paid per completed and recorded corner inclusive of all types of work necessary. Common corners will be further compensated the actual costs of document recordation fees.

### ***PEER GROUP FUNCTIONS***

The Peer Group shall function as an advisory board for determining the location of corners. The Grantee shall have a licensed surveyor attend the Peer Group meetings with four excused absences per year. The Grantee is responsible for bringing before the Peer Group the following:

- a. A chronological research record.
- b. Whether visible evidence is in place (pictures).
- c. Whether metallic objects were detected below grade.
- d. Conditions and topography of the area.

### ***MISCELLANEOUS PROVISIONS***

No member of the Legislature of the State of Michigan or any individual employed by the State shall be permitted to share in this Agreement or any benefit that arises therefrom. Any Monumentation Surveyor serving on the State Survey Commission is considered an exception in accordance to an Attorney General's Opinion.

The Grantee shall report to the State Contracting Officer within five days after the end of each month that this Agreement is in effect, the name(s), social security number(s), and amount of payment made to any former State of Michigan employee who:

1. Retired from the State between June 2, 1984 and September 30, 1984 under the provisions of Act 2 and Act 3 of the Public Acts of 1984; and
2. Are less than 62 years of age; and
3. Performed services purchased by the State under the provisions of this Agreement during the month.

No report is required for any month during which the Grantee has no employees(s) as described above assigned to work performed under the provisions of this Agreement.

### ***DISCRIMINATION***

In accordance with the United States Constitution and all federal legislation and regulations governing fair employment practices and equal employment opportunity, and in accordance with the Michigan Constitution and all state laws and regulation governing fair employment practices and equal employment opportunity, the Grantee agrees that it will not discriminate against any person, employee, or applicant for employment or hire because of their religion, race, color national origin, age, sex, height, weight, marital status or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

### ***INDEMNIFICATION***

The Grantee agrees to comply with the following indemnification clause:

To the extent that liabilities, obligations, damages, claims, costs, charges and expenses are caused by any negligent act, error, or omission of the Monumentation Surveyor (or anyone directly or indirectly employed by it) arising from the services rendered by the Monumentation Surveyor, the Monumentation agrees to hold harmless and indemnify Cass County and the State of Michigan (and its agents and employees) from and against said liabilities, obligations, damages, claims, costs, charges, and expenses imposed on the Grantee.

### ***TERMINATION***

The Grantor, or the Grantee, may terminate this Agreement at any time in whole or in part by the delivery of a "Notice of Termination" to the other party. Termination may be initiated due to funding reductions, the elimination of funds, or if the project in whole or in part is no longer required because of identified efficiencies and/or economics. The Grantee shall be compensated for the State's share of all expenditures authorized by the grant budget incurred prior to the date of the "Notice of Termination" and for those financial obligations or purchase orders authorized by the grand budget that cannot be canceled. In addition, this agreement can be terminated by the Grantor if the Grantee fails to comply with any of the provisions of this Agreement.

If at any time, the job assignment awarded under this Agreement is terminated by the County Grant Administrator, expenses incurred to the time of termination shall be eligible for reimbursement.

**ACCEPTANCE**

The performance of this Agreement shall commence upon signature from the Chairman, Cass County Board of Commissioners and shall terminate on December 31, 2024.

County and the Monumentation Surveyor, by signature below, acknowledge that they have read this Agreement, understand it, and agree to all its terms and conditions.

Accepted:

CASS COUNTY  
BOARD OF COMMISSIONERS

By \_\_\_\_\_  
Chairperson

By \_\_\_\_\_  
County Clerk

Date \_\_\_\_\_

Accepted:

\_\_\_\_\_  
Surveyor / Company

By \_\_\_\_\_

Title \_\_\_\_\_

Witness \_\_\_\_\_

Date \_\_\_\_\_

Erika Espeland, Grant Administrator  
Cass County Survey and Remonumentation Program  
120 N Broadway, Suite 220  
Cassopolis, MI 49031

Director Espeland:

Attached is a signed contract for the 2024 Cass County Monumentation/Remonumentation Program. Below are the corners that we are submitting a bid of \$1,750.00 each; \$12,250 for the 7 corners. This bid includes the research, field investigation, and setting of the monument and recording of the documents and other necessary tasks as identified in the contract.

The corners to be completed include:

Township	Range	Corner ID
5S	13W	M02
5S	13W	M03
5S	13W	M04
5S	13W	M05
5S	13W	M09
5S	13W	M10
5S	13W	K07

---

Signature

**CASS COUNTY  
MONUMENTATION/REMONUMENTATION PROGRAM**

***AGREEMENT***

This agreement is entered into by and between:

**Cass County**  
120 N. Broadway – Suite 220  
Cassopolis, MI 49031

And

**Thomas Stephenson, PS**  
**Stephenson Land Surveying**  
the terms and condition of which are as follows:

***DEFINITIONS***

As used in the Contract:

- County Representative – shall mean the County Surveyor, elected or appointed, with Cass County according to the requirements set forth in Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.
- Grant Administrator – shall mean a person appointed by the County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a Survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant(s).
- Grantee – shall mean the Monumentation Surveyor (or anyone directly or indirectly employed by it).
- Grantor – shall mean the Cass County Board of Commissioners and the State of Michigan.
- Job Assignment – shall mean a specific Government Corner to be monumented under the terms of the Agreement.
- Peer Group – shall mean not less than three non-associated Surveyors appointed by the County Representative whose duty is to review all data on Government Corners and act as advisors for ratification of corner locations.

## ***SAFETY***

The Grantee shall provide current documentation of insurance for property damage in the amount of \$100,000 worker's compensation, and vehicle coverage in the amount of \$100,000/\$300,000 while working for Grantor. The insurance shall cover interests of all parties to this Agreement, and all claims which may arise out of the Grantee's operations under this Agreement.

The Grantee is responsible for insuring that precautions are exercised at all times for the protection of persons and property. The safety provision of all applicable laws for compliance with all Federal and State laws and municipal ordinances and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. The Grantee shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of work covered by this Agreement.

## ***TERMS***

This Agreement requires that all survey work be performed in accordance with Act 345 of Public Acts of 1990 as amended, being Section 54.261 to 54.279 of the Michigan Compiled Laws, and the County Plan as adopted by the State Survey Commission. From time to time the Peer Group will outline a specific procedure to recover or replace a Government Corner. It is required that these instructions be followed to the best of the Grantee's ability.

The Grantee must provide all pertinent research data, including maps, drawing, and field notes to other firms that are awarded contracts, and may bill costs incurred to the contracted firm. The types of records searched may include, but shall not be limited to the sources listed in the County Plan.

Upon completion of the research for a corner, the Grantee shall submit the corner for Peer Group ratification by making written request to the County Representative, accompanied by the corner-position documentation. The research data shall be organized and submitted chronologically, along with a copy of the site report. Following ratification of the corner location by the Peer Group, the Grantee shall install the standard marker as provided by the Grantor and shall file a Land Corner Recordation Certificate as required by Act 74 of the Public Acts of 1970, as amended, being sections 54.201 to 54.219(d) of the Michigan Compiled Laws.

If upon inspection it is found that Monument has been incorrectly placed (not in accordance with the Peer Group's instructions), the Grantee will reset said monument as instructed at no additional charge to the Grantor.

If it is found that a Monument has been correctly placed (in accordance with the Peer Group's instructions), and for some reason must be reset to make a correction, the Grantee will be paid a reasonable fee for making the change.

Unless otherwise authorized by the County Grant Administrator, the Grantee's work is to be completed and the Land Corner Recordation Certificate(s) recorded in the Register of Deeds Office, with three (3) copies of said Certificate(s) and a statement for payment of work given to the Grant Administrator no later than 120 days after the work assignment is issued. Said

statement shall be in accordance with the schedule of fees and charges outlined in this Agreement. If the Grantee fails to meet this deadline, payment may be withheld.

Payment for partial completion of contracts shall not be allowed in order to encourage timely performance of the contract.

A copy of all invoices for direct expenses incurred, such as billing by other firms for providing research data, shall be submitted at the completion of the contract. A statement for payment of work which is submitted by the end of a month shall be paid within thirty (30) days, upon approval of the Cass County Board of Commissioners.

### ***CONTRACT COMPENSATION***

The following types of work shall be compensated for:

- a. Research of existing records.
- b. Research expenses billed by other firms.
- c. Field work, including reconnaissance, excavation, traversing, witnessing, marker setting, etc.
- d. Field note reduction and computations of traverses.
- e. Clerical
- f. Peer Group meeting time presenting corners.
- g. \$30 per Document Recordation Fees, P.A. 132 and P.A. 74, as amended.

Contracts shall be on a per corner basis with a fee of \$1,750 paid per completed and recorded corner inclusive of all types of work necessary. Common corners will be further compensated the actual costs of document recordation fees.

### ***PEER GROUP FUNCTIONS***

The Peer Group shall function as an advisory board for determining the location of corners. The Grantee shall have a licensed surveyor attend the Peer Group meetings with four excused absences per year. The Grantee is responsible for bringing before the Peer Group the following:

- a. A chronological research record.
- b. Whether visible evidence is in place (pictures).
- c. Whether metallic objects were detected below grade.
- d. Conditions and topography of the area.

### ***MISCELLANEOUS PROVISIONS***

No member of the Legislature of the State of Michigan or any individual employed by the State shall be permitted to share in this Agreement or any benefit that arises therefrom. Any Monumentation Surveyor serving on the State Survey Commission is considered an exception in accordance to an Attorney General's Opinion.

The Grantee shall report to the State Contracting Officer within five days after the end of each month that this Agreement is in effect, the name(s), social security number(s), and amount of payment made to any former State of Michigan employee who:

1. Retired from the State between June 2, 1984 and September 30, 1984 under the provisions of Act 2 and Act 3 of the Public Acts of 1984; and
2. Are less than 62 years of age; and
3. Performed services purchased by the State under the provisions of this Agreement during the month.

No report is required for any month during which the Grantee has no employees(s) as described above assigned to work performed under the provisions of this Agreement.

### ***DISCRIMINATION***

In accordance with the United States Constitution and all federal legislation and regulations governing fair employment practices and equal employment opportunity, and in accordance with the Michigan Constitution and all state laws and regulation governing fair employment practices and equal employment opportunity, the Grantee agrees that it will not discriminate against any person, employee, or applicant for employment or hire because of their religion, race, color national origin, age, sex, height, weight, marital status or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

### ***INDEMNIFICATION***

The Grantee agrees to comply with the following indemnification clause:

To the extent that liabilities, obligations, damages, claims, costs, charges and expenses are caused by any negligent act, error, or omission of the Monumentation Surveyor (or anyone directly or indirectly employed by it) arising from the services rendered by the Monumentation Surveyor, the Monumentation agrees to hold harmless and indemnify Cass County and the State of Michigan (and its agents and employees) from and against said liabilities, obligations, damages, claims, costs, charges, and expenses imposed on the Grantee.

### ***TERMINATION***

The Grantor, or the Grantee, may terminate this Agreement at any time in whole or in part by the delivery of a "Notice of Termination" to the other party. Termination may be initiated due to funding reductions, the elimination of funds, or if the project in whole or in part if no longer required because of identified efficiencies and/or economics. The Grantee shall be compensated for the State's share of all expenditures authorized by the grant budget incurred prior to the date of the "Notice of Termination" and for those financial obligations or purchase orders authorized by the grand budget that cannot be canceled. In addition, this agreement can be terminated by the Grantor if the Grantee fails to comply with any of the provisions of this Agreement.

If at any time, the job assignment awarded under this Agreement is terminated by the County Grant Administrator, expenses incurred to the time of termination shall be eligible for reimbursement.

**ACCEPTANCE**

The performance of this Agreement shall commence upon signature from the Chairman, Cass County Board of Commissioners and shall terminate on December 31, 2024.

County and the Monumentation Surveyor, by signature below, acknowledge that they have read this Agreement, understand it, and agree to all its terms and conditions.

Accepted:

CASS COUNTY  
BOARD OF COMMISSIONERS

By \_\_\_\_\_  
Chairperson

By \_\_\_\_\_  
County Clerk

Date \_\_\_\_\_

Accepted:

\_\_\_\_\_  
Surveyor / Company

By \_\_\_\_\_

Title \_\_\_\_\_

Witness \_\_\_\_\_

Date \_\_\_\_\_

Erika Espeland, Grant Administrator  
Cass County Survey and Remonumentation Program  
120 N Broadway, Suite 220  
Cassopolis, MI 49031

Director Espeland:

Attached is a signed contract for the 2024 Cass County Monumentation/Remonumentation Program.

Below are the corners that we are submitting a bid of \$1,750.00 each; \$12,250 for the 7 corners.

This bid includes the research, field investigation, and setting of the monument and recording of the documents and other necessary tasks as identified in the contract.

The corners to be completed include:

<b>Township</b>	<b>Range</b>	<b>Corner ID</b>
7S	16W	D10
7S	16W	F10
7S	16W	H10
7S	16W	J10
7S	16W	L04
7S	16W	L10
7S	16W	L12

---

Signature



# CASS COUNTY BOARD OF COMMISSIONERS

---

**TO:** Board of Commissioners

**FROM:** Clerk/Register Monica McMichael

**RE: Early Voting & Presidential Primary Costs**

**REQUEST:**

I respectfully request the Board of Commissioners approve \$60,127.00 and any related and necessary budget adjustments to settle outstanding invoices related to the February 27, 2024, Presidential Primary Election.

Attached are three invoices from Election Source in the amounts of:

- \$374.06 – Presidential Primary Election Supplies
- \$13,082.83 – Early Voting Supplies
- \$46,670.00 – Presidential Primary Ballot Layout & Coding

**Total Amount Due = \$60,126.89**

**BACKGROUND:**

Please note that \$47,044.06 will be submitted for reimbursement to the State of Michigan as expenses related to administering the Presidential Primary Election. The \$13,082.83 in early voting supplies was previously submitted for grant approval to the State of Michigan. I continue to await approval for the Early Voting Grant from the state.

**REVIEWS:**

**Clerk/Register, Administration**

**FINANCIAL ANALYSIS:**

Of the \$60,126.89 requested for Budget Adjustment, it is anticipated that \$47,044.06 would be reimbursed by the State. Additionally, the previously submitted \$13,082.83 represents the remaining portion. Assuming that the Early Voting Grant is approved, we would anticipate expenditures listed to be offset with increased revenue from the grant. However, at this time, the expenses listed are required due to the change in State Law. If the grant is approved, a future budget adjustment to account for the increased revenue will be brought forth to the Board of Commissioners and would reduce or eliminate the Fund Balance allocation.

**RECOMMENDATION:**

Motion to add approval of the expenditure of \$60,127.00 and a corresponding budget adjustment to increase Fund Balance Allocation from the General Fund for Presidential Primary Voting.



4615 Danvers Drive SE  
Grand Rapids, MI 49512

# Invoice

DATE	INVOICE #
2/19/2024	24-6868

BILL TO
Cass County Monica McMichael 120 N. Broadway Suite 123 Cassopolis, MI 49031

SHIP TO
Cass County Clerk/Register Monica McMichael 120 N. Broadway Suite 123 Cassopolis, MI 49031

**PLEASE REMIT PAYMENT  
BY CHECK OR CREDIT  
CARD TO: ElectionSource  
4615 Danvers DR SE  
Grand Rapids. MI 49512**

ASSOCIATE:		H
S.O. #	P.O. NO.	TERMS
36899	ESCOM-18025	Net 30

DUE DATE
3/20/2024

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
PS-110	"I Voted" Stickers 1000/Roll	1	5.50	5.50
IM-01C	Imagecast ICE & ICP2 Thermal paper rolls. Pkg of 100	1	315.00	315.00
Freight Charges	Shipped On: 2/14/2024 12:00:00 PM Total Shipment Weight: 36.50 Pack #1: Tracking #: 1Z21WY310394933111 Pack #2: Tracking #: 1Z21WY310392358121	1	53.56	53.56

Credit Card Type: <input type="checkbox"/> MC <input type="checkbox"/> VISA <input type="checkbox"/> American Express <input type="checkbox"/> Discover	<b>Total</b>	\$374.06
Name on Credit Card: _____	Payments/Credits	\$0.00
Credit Card Number: _____	<b>Balance Due</b>	\$374.06
Expiration Date: ____/____/____ CID Number: _____ (Last 3 digits on back of card)		
Zip Code _____ (For billing address of card)		

**\*\*A 3.5% CREDIT CARD TRANSACTION FEE WILL BE ADDED TO TOTAL OF INVOICE FOR CC PAYMENTS\*\***

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4615 Danvers Drive SE  
Grand Rapids, MI 49512

# Invoice

DATE	INVOICE #
2/22/2024	24-7392

BILL TO
Cass County Monica McMichael 120 N. Broadway Suite 123 Cassopolis, MI 49031

SHIP TO
Cass County Clerk/Register Monica McMichael 340 O'Keefe St Cassopolis, MI 49031

**PLEASE REMIT PAYMENT  
BY CHECK OR CREDIT  
CARD TO: ElectionSource  
4615 Danvers DR SE  
Grand Rapids, MI 49512**

ASSOCIATE:		SA
S.O. #	P.O. NO.	TERMS
35873		Net 30
		DUE DATE
		3/23/2024

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
BA-EZPULL	EZ-Pull, Rolling Supply Bag. Color-Blue. Extendable Arm. Two windows on bag, only accessible from the inside. 23" x 14" x 16", holds ballots up to 23" long.	21	180.00	3,780.00
MI-470-3	Deluxe Plastic Secrecy Sleeve. Features a no pinch operation and adjustable for different ballot lengths. 5.8" x 15.5" x .25" with 6" x 4" pocket and application to vote pocket.	100	10.50	1,050.00
BA-18	Test Ballot Bag. 22L X 15 1/2W. Red in Color made with 600 denier polyester, zipper on top with metal hood, #6 framed window accessible only from inside.	12	17.00	204.00
IM-05B	Imagecast Thermal Paper Roll, Case of 10	10	36.00	360.00
VB-B800	Select One Piece Triple Voting Booth Station	16	460.00	7,360.00
Freight Charges	Shipped On: 2/6/2024 1:00:00 PM Total Shipment Weight: 6.05 Pack: Tracking #: 1Z21WY310394637307	1	26.4375	26.44
Freight Charges	2-6-24 Customer wanted BA-18 bags shipped ASAP. Only BA-18 shipped. Everything else will ship at a later date. KL Customers Shipping & Handling Charges 02/13/2024 3 pallets	1	302.386	302.39

Credit Card Type: <input type="checkbox"/> MC <input type="checkbox"/> VISA <input type="checkbox"/> American Express <input type="checkbox"/> Discover	<b>Total</b>	\$13,082.83
Name on Credit Card: _____	Payments/Credits	\$0.00
Credit Card Number: _____	<b>Balance Due</b>	\$13,082.83
Expiration Date: ____/____/____ CID Number: _____ (Last 3 digits on back of card)		
Zip Code _____ (For billing address of card)		

**\*\*A 3.5% CREDIT CARD TRANSACTION FEE WILL BE ADDED TO TOTAL OF INVOICE FOR CC PAYMENTS\*\***

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4615 Danvers Drive SE  
Grand Rapids, MI 49512

February 27th, 2024  
Election

# INVOICE

DATE	INVOICE #
2/2/2024	24-1203

BILL TO
Cass County Monica McMichael 120 N. Broadway Suite 123 Cassopolis, MI 49031

SHIP TO
Cass County Clerk/Register Monica McMichael 120 N. Broadway Suite 123 Cassopolis, MI 49031

**PLEASE REMIT PAYMENT BY  
CHECK OR CREDIT CARD TO:  
ElectionSource  
4615 Danvers DR SE  
Grand Rapids, MI 49512**

P.O. NO.	TERMS	ASSOCIATE	DUE DATE
	Net 30	H	3/3/2024

DESCRIPTION	QTY	U/M	RATE	AMOUNT
Democracy Suite ICP Tabulator Coding Per Ballot Style	81		385.00	31,185.00
Democracy Suite ICX BMD Coding per ballot style	81		55.00	4,455.00
ICX & ICP Tabulator and ADA Secure Media Creation & Pre Check Per Ballot Style & Voting Machine	162		27.50	4,455.00
Democracy Suite ICX & ICP Tabulator Coding Per Out County Dummy Precincts	4		55.00	220.00
(4) Out of County				
Democracy Suite AVCB For the ICP or ICC M-160 High Speed Tabulator Coding	5		275.00	1,375.00
ICC/ICP - AVCB Counting System/ICP AVCB Secure Media Creation and Pre Check of Ballot Styles - Per Ballot Style	36		5.50	198.00
Early Voting Setup in EMS Charge Per ICP/ ICP2 Tabulator and/or ICX	10		300.00	3,000.00
Early Voting ICX & ICP Tabulator Secure Media Creation & Pre-Test Check Per Ballot Style & Voting Machine	324		5.50	1,782.00

Credit Card Type: <input type="checkbox"/> MC <input type="checkbox"/> VISA <input type="checkbox"/> American Express <input type="checkbox"/> Discover	Payments/Credits	\$0.00
Name on Credit Card: _____	Balance Due	\$46,670.00
Credit Card Number: _____	<b>Total</b>	<b>\$46,670.00</b>
Expiration Date: ____/____/____ CID Number: _____ (Last 3 digits on back of card)		
Zip Code _____ (For billing address of card)		

\*\*A 3.5% CREDIT CARD TRANSACTION FEE WILL BE ADDED TO TOTAL OF INVOICE FOR CC PAYMENTS\*\*

**Visit [WWW.ELECTIONSOURCE.COM](http://WWW.ELECTIONSOURCE.COM) for all our current products and specials!**



# CASS COUNTY BOARD OF COMMISSIONERS

---

**TO:** Board of Commissioners

**FROM:** Parks Director Wyman/Administrator Newton

**RE: T.K. Lawless Park Cropland Rental Agreements**

**REQUEST:**

Approve the T.K. Lawless Park Cropland Rental Agreements.

**BACKGROUND:**

On March 14th, proposals for the rental of cropland at T.K. Lawless Park were opened. 4 were received with Shane Masten coming in with the highest offer of \$201/acre on both sides. The Parks Commission evaluated the proposals and recommended the Board of Commissioners approve the agreement for both sites with Shane Masten of Masten Farms at the listed price. The agreements cover the north side and south side.

The agreements are in the same format as in previous years. They would be for a three-year term commencing May of 2024 and running through November 1st of 2026. The bid tab and the agreements are both attached for your review.

**REVIEWS:**

**Parks, Administration**

**FINANCIAL ANALYSIS:**

The agreement for the north side would generate revenues of \$17,899.00 annually and the agreement for the south side would generate revenues of \$19,497.00 annually. This represents an annual revenue of \$37,396.00 combined and \$112,188.00 in total revenue over the 3-year period.

**RECOMMENDATION:**

Approve both Lease Agreements with Masten Farms for Cropland Farming at T.K. Lawless Park as presented.

## T.K. Lawless Park Cropland Rental Bids

March 14, 2024  
Opened at 3:40 p.m.

Present: Annie File, Joe Young, Patty Dohm, Scott Wyman

<i>Name</i>	<i>Bid</i>
George Brossman	\$123/acre
Robert Brossman	\$141/acre
Joe Young	\$150/acre south side only
Shane Masten	\$201/acre both sides

---

### **Parks Commission Recommendation:**

The Parks Commission unanimously recommends the acceptance of the highest bid from Shane Masten.

**COUNTY OF CASS**  
**120 N. BROADWAY ST, SUITE 200**  
**CASSOPOLIS, MI 49031**  
**(269) 445-4456**

**CROPLAND LEASE AGREEMENT – T.K. LAWLESS NORTH SECTION**

**NAME OF AREA:** Dr. T. K. Lawless Park, the 89 acres of the land located in section 31 & 32 in Newberg Township, Cass County Michigan.

This lease is entered into this 21st day of March 2024, between the County of Cass, 120 N' Broadway St., Suite 200, Cassopolis, MI, 49031 hereafter called the Lessor, and Masten Farms, 1710 Portage Rd., Niles, MI 49120, hereafter called the Renter, for the purpose of leasing the described farmland under the conditions stated herein.

**WITNESSETH:** That the Lessor hereby leases to the Renter the following described real estate situated in Cass County, State of Michigan, to-wit: approximately 89 acres, which constitute fields 1, 2, and 3 located south of abandoned railroad line and fields 4 and 5 located north of abandon railroad line and south of M-60 in Section 31 and 32 of Newberg Township, for the purpose of improving park wildlife habitat by raising and harvesting crops, but not for raising domestic farm livestock or animals

**RENTAL RATES:**

First year of lease, \$201.00 per acre (\$17,899.00 annually)

Second year of lease, \$201.00 per acre (\$17,899.00 annually)

Third year of lease, \$201.00 per acre (\$17,899.00 annually)

**TOTAL CONTRACT AMOUNT: \$53,667.00**

Payment shall be made twice a year for one half of the annual amount. Such payments shall be paid on or before May 1, and November 1, 2024, 2025, 2026.

The term of these yearly leases shall be for a period of (3) years, from April 11, 2024, to December 31, 2026, unless otherwise terminated by the Lessor or the Renter for cause.

The Renter hereby bargains and agrees to use locally acceptable farming practices that incorporate good soil erosion and harvest management to improve the wildlife habitat within Dr. T.K. Lawless Park for the period of the lease.

The Renter grants the Lessor a lien as provided under Michigan law for growing, or grown, crops as security for performing the terms of this lease by the Renter and further grants the Lessor, in the event of a default in performance of the conditions of this lease, the right to take possession of the growing crops and to preserve, harvest and sell such crops by reasonably available commercial means and to apply the proceeds of the sale, first to the expenses and costs thereof, and then to the continued improvement of wildlife habitat within Dr. T.K. Lawless Park.

Ownership and disposition of the crop by-products, such as bean pods, corn stalks and wheat stubble, will be at the discretion of the renter.

**THE RENTER AGREES TO:**

1. Furnishing all the labor, material, power, equipment, and fuel for fitting the land, applying fertilizer, planting, and cultivating all crops, including cover crops, and for harvesting the crops from the leased land using accepted safe farming practices.
2. Furnish and haul all seed and fertilizer, except as modified elsewhere in this agreement.
3. Remove the crops from the land described herein, at Renters' expense, on or before the termination of this agreement.
4. The Renter agrees to furnish the means for liming application, when and where it is deemed necessary, at the expense of the Renter, to maintain the soil Ph near 6.5.
5. The Renter may not apply lime at the Renter's or the Lessors expense without the approval of the Lessors representative.
6. Furnish and plant seed and inoculations for all cover crops at the discretion and expense of the Lessor.
7. Not to use or spread raw manure on any field at any time.

**OTHER CONDITIONS AND REQUIREMENTS UNDER THIS AGREEMENT ARE AS FOLLOWS:**

1. The Lessor reserves the right for its representatives and visitors to enter the land at any time for repairs, improvements, maintenance, inspection, hiking along a designated trail or path, or hunting within the regulated hunting program.
2. This lease is personal to the named Renter and no rights accruing under this lease shall be assigned, transferred, or encumbered, and no rights under this lease shall not pass by inheritance or other operation of law upon the death of the named Renter. The Renter must receive written approval from Lessor prior to planting season if any fields will not be put into general crop production.
3. The Renter shall not commit, cause, or allow to be committed, any waste of, or injury to, said premises or any part thereof, nor use the same except for the purposes indicated herein.
4. Written approval of the Lessor must be obtained before the Renter may install any temporary improvements. Such improvements must be removed within thirty (30) days after termination or expiration of this agreement, or they will become attached to and remain a part of the Dr. T. K. Lawless County Park and shall become the property of the Lessor.
5. The Renter shall not set any fires to the property described herein without written permission from the Lessor.
6. The Lessor shall not be liable for any damage, destruction, or injury to any crops planted by the renter on the premises herein described, including that which may have been caused by game birds or animals; and the Renter does hereby release and discharge the Lessor, its officers, agents and employees, from any liability for any injury, disability, property damage or other damages incurred by the Renter, or his agents and employees resulting from or arising out of the exercise of this lease.
7. The Renter further expressly agrees to hold harmless and to indemnify the Lessor, its officers, agents, servants, and employees from and against all liability, suits, actions, legal proceedings, claims, judgments, attorney fees and interest resulting from any act of the Renter, or his agents, servants or employees, or anyone acting under their control.
8. The Renter shall maintain general liability insurance in the amount of \$500,000/1,000,000 and further agrees to name the Lessor as an additional insured on such insurance policy, and to furnish the Lessor with proof of such insurance.

9. The Renter agrees to comply with all the conditions, covenants, and requirements herein, and if for any reason the Renter violates or neglects to fulfill such requirements, this lease shall terminate, and the Renter shall forfeit all rights and expenditures made hereunder. Should the Renter remain in possession of the premises after cancellation, termination or expiration of this agreement, the Renter shall be considered as a tenant holding over without permission and may be evicted from the premises without notice.
10. All rights to the land covered this agreement, other than those expressly mentioned in this lease, remain solely with the Lessor in their entirety; including, but not limited to, hunting, hiking, fishing, trapping, bike riding, snowmobiling, horseback riding and camping.
11. The eight (8) southernmost end rows or the width of 20', of the crop in fields 1, 2 and 3 will not be harvested. The eight (8) easternmost end row, or to the width of 20', of the crop in fields 1 and 3 will not be harvested. The eight (8) westernmost end rows, or to the width of 20', of the crop in fields 1 and 2 will not be harvested. The eight (8) northern most end rows, or the width of 20', of crop in fields 1, 2, and 3 will not be harvested and the southernmost rows on fields 4 and 5 shall not be harvested. These areas will be prepared, planted, fertilized, and cultivated as if they were to be harvested by the renter at the Renter's expense, but they will remain throughout the year for wildlife habitat improvement.
12. The Renter acknowledges that the Lessor may sell timber in adjoining lands and the Renter agrees that the Lessor may access timber and remove timber through the rented fields, except during the growing season. The Lessor agrees to give the Renter notice of such timber removal operations within a reasonable time before such operations begin.
13. In addition, due to the projected expansion of activities and physical structures within the boundaries of Dr. Lawless Park during the contract period, total rental acreage may be adjusted with proper notification to the Renter. This notice will most likely come during the months of November or December to allow the Renter to remove crops and properly plan for planting the following spring.

In Witness Whereof, the Lessor and the Renter subscribe to this lease.

Renter: \_\_\_\_\_  
Shane Masten, Masten Farms

Date: \_\_\_\_\_

Lessor: \_\_\_\_\_  
Jeremiah Jones, Chair  
Cass County Board of Commissioners

Date: \_\_\_\_\_

**COUNTY OF CASS**  
**120 N. BROADWAY ST, SUITE 200**  
**CASSOPOLIS, MI 49031**  
**(269) 445-4456**

**CROPLAND LEASE AGREEMENT – T.K. LAWLESS SOUTH SECTION**

**NAME OF AREA:** Dr. T. K. Lawless Park, the 97 acres of the land located in section 32 in Newberg Township and section 6 of Porter Township, Cass County Michigan.

This lease is entered into this 21st day of March 2024, between the County of Cass, 120 N' Broadway St., Suite 200, Cassopolis, MI, 49031 hereafter called the Lessor, and Masten Farms, 1710 Portage Rd., Niles, MI 49120, hereafter called the Renter, for the purpose of leasing the described farmland under the conditions stated herein.

**WITNESSETH:** That the Lessor hereby leases to the Renter, the following described real estate situated in Cass County, State of Michigan, to-wit: 97 acres, which constitute fields 1,2,3,4,5, and 6 located in section 32 of Newberg Township and fields 8,9,and 10 located in section 6 of Porter Township for the purpose of improving park wildlife habitat by raising and harvesting vegetative crops, but not for raising farm livestock animals.

**RENTAL RATES:**

First year of lease, \$201.00 per acre (\$19,497.00 annually)

Second year of lease, \$201.00 per acre (\$19,497.00 annually)

Third year of lease, \$201.00 per acre (\$19,497.00 annually)

**TOTAL CONTRACT AMOUNT: \$58,491.00**

Payment shall be made twice a year for one half of the annual amount. Such payments shall be paid on or before May 1, and November 1, 2024, 2025, 2026.

The term of these yearly leases shall be for a period of (3) years, from April 11, 2024, to December 31, 2026, unless otherwise terminated by the Lessor or the Renter for cause.

The Renter hereby bargains and agrees to use locally acceptable farming practices that incorporate good soil erosion and harvest management to improve the wildlife habitat within Dr. T.K. Lawless Park for the period of the lease.

The Renter grants the Lessor a lien as provided under Michigan law for growing, or grown, crops as security for performing the terms of this lease by the Renter and further grants the Lessor, in the event of a default in performance of the conditions of this lease, the right to take possession of the growing crops and to preserve, harvest and sell such crops by reasonably available commercial means and to apply the proceeds of the sale, first to the expenses and costs thereof, and then to the continued improvement of wildlife habitat within Dr. T.K. Lawless Park.

Ownership and disposition of the crop by-products, such as bean pods, corn stalks and wheat stubble, will be at the discretion of the renter.

**THE RENTER AGREES TO:**

1. Furnishing all the labor, material, power, equipment, and fuel for fitting the land, applying fertilizer, planting, and cultivating all crops, including cover crops, and for harvesting the crops from the leased land using accepted safe farming practices.
2. Furnish and haul all seed and fertilizer, except as modified elsewhere in this agreement.
3. Remove the crops from the land described herein, at Renters' expense, on or before the termination of this agreement.
4. The Renter agrees to furnish the means for liming application, when and where it is deemed necessary, at the expense of the Renter, to maintain the soil Ph near 6.5.
5. The Renter may not apply lime at the Renter's or the Lessors expense without the approval of the Lessors representative.
6. Furnish and plant seed and inoculations for all cover crops at the discretion and expense of the Lessor.
7. Not to use or spread raw manure on any field at any time.

**OTHER CONDITIONS AND REQUIREMENTS UNDER THIS AGREEMENT ARE AS FOLLOWS:**

1. The Lessor reserves the right for its representatives and visitors to enter the land at any time for repairs, improvements, maintenance, inspection, hiking along a designated trail or path, or hunting within the regulated hunting program.
2. This lease is personal to the named Renter and no rights accruing under this lease shall be assigned, transferred, or encumbered, and no rights under this lease shall not pass by inheritance or other operation of law upon the death of the named Renter. The Renter must receive written approval from Lessor prior to planting season if any fields will not be put into general crop production.
3. The Renter shall not commit, cause, or allow to be committed, any waste of, or injury to, said premises or any part thereof, nor use the same except for the purposes indicated herein.
4. Written approval of the Lessor must be obtained before the Renter may install any temporary improvements. Such improvements must be removed within thirty (30) days after termination or expiration of this agreement, or they will become attached to and remain a part of the Dr. T. K. Lawless County Park and shall become the property of the Lessor.
5. The Renter shall not set any fires to the property described herein without written permission from the Lessor.
6. The Lessor shall not be liable for any damage, destruction, or injury to any crops planted by the renter on the premises herein described, including that which may have been caused by game birds or animals; and the Renter does hereby release and discharge the Lessor, its officers, agents and employees, from any liability for any injury, disability, property damage or other damages incurred by the Renter, or his agents and employees resulting from or arising out of the exercise of this lease.
7. The Renter further expressly agrees to hold harmless and to indemnify the Lessor, its officers, agents, servants, and employees from and against all liability, suits, actions, legal proceedings, claims, judgments, attorney fees and interest resulting from any act of the Renter, or his agents, servants or employees, or anyone acting under their control.
8. The Renter shall maintain general liability insurance in the amount of \$500,000/1,000,000 and further agrees to name the Lessor as an additional insured on such insurance policy, and to furnish the Lessor with proof of such insurance.

9. The Renter agrees to comply with all the conditions, covenants, and requirements herein, and if for any reason the Renter violates or neglects to fulfill such requirements, this lease shall terminate, and the Renter shall forfeit all rights and expenditures made hereunder. Should the Renter remain in possession of the premises after cancellation, termination or expiration of this agreement, the Renter shall be considered as a tenant holding over without permission and may be evicted from the premises without notice.
10. All rights to the land covered this agreement, other than those expressly mentioned in this lease, remain solely with the Lessor in their entirety; including, but not limited to, hunting, hiking, fishing, trapping, bike riding, snowmobiling, horseback riding and camping.
11. The northernmost end rows, to the width of the combine (approx. 20ft.), of crop in fields 1,3,4 and 9 will not be harvested. The easternmost end rows of the crop fields 6,8,9 and 10 will not be harvested. These areas will be prepared, planted, fertilized, and cultivated as if they were to be harvested by the renter at the Renter's expense, but they will remain throughout the year for wildlife habitat improvement.
12. The Renter acknowledges that the Lessor may sell timber in adjoining lands and the Renter agrees that the Lessor may access timber and remove timber through the rented fields, except during the growing season. The Lessor agrees to give the Renter notice of such timber removal operations within a reasonable time before such operations begin.
13. In addition, due to the projected expansion of activities and physical structures within the boundaries of Dr. Lawless Park during the contract period, total rental acreage may be adjusted with proper notification to the Renter. This notice will most likely come during the months of November or December to allow the Renter to remove crops and properly plan for planting the following spring.

In Witness Whereof, the Lessor and the Renter subscribe to this lease.

Renter: \_\_\_\_\_  
Shane Masten, Masten Farms

Date: \_\_\_\_\_

Lessor: \_\_\_\_\_  
Jeremiah Jones, Chair  
Cass County Board of Commissioners

Date: \_\_\_\_\_



# CASS COUNTY BOARD OF COMMISSIONERS

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**TO:** Board of Commissioners

**FROM:** Matthew Newton, County Administrator

**RE: FY 24 Budget Amendment**

**REQUEST:**

Approve the FY 24 Budget Amendment.

**BACKGROUND:**

Attached is one proposed Budget Amendment for FY 24. The worksheet attached reviews the proposed amendments and provides detail as to the need for the amendment. In this case, it pertains to adjusting the Fund Balance Allocation to account for the FOC Services Coordinator Position that was previously approved under M-200-23.

**REVIEWS:**

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

**Administration**

**FINANCIAL ANALYSIS:**

The adjustment would increase Fund Balance Allocation by \$76,600.00 to provide for FT Wages for the FOC Services Coordinator Position as was already approved under M-200-23.

**RECOMMENDATION:**

Approve FY 24 Budget Amendments as presented.

**Adjustments Requiring BOC Approval - April 11, 2024**

Account #	Fund / Dept	Account Name	Cause	R = Revenue E = Expense	Increase	Decrease
101-000-699.050	General Fund	Fund Balance Allocation	Approving FOC Services Coordinator Position	R	76,600	
101-289-702.000	Friend of the Court	Full Time Wages	Budget adjustment needed for passing M-200-23 on 12/07/2023	E		76,600



# CASS COUNTY BOARD OF COMMISSIONERS

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**TO:** Board of Commissioners

**FROM:** Matthew Newton, County Administrator & Richard Behnke, Sheriff

**RE:** FOPLC LOU

**REQUEST:**

Approve the proposed LOU with the FOPLC for Deputies and Detectives.

**BACKGROUND:**

Pursuant to M-023-24, the County negotiating team met with the FOPLC Deputies/Detectives Unit for consideration of Wages, DB/DC Trigger, and Retirement Contribution Cap on February 21st. Following that meeting, the union group met and communicated to Sheriff Behnke and me that the union group maintains that the proposal that they had originally submitted on January 30th is currently the best solution for recruitment and retention and requested that their original proposal be resubmitted.

Following review and discussion at the March 21st Committee of the Whole Meeting, a motion was made to revise the LOU to include a 10% wage increase and annual retention bonuses. The attached LOU contains the changes as requested.

**REVIEWS:**

**Administration, Sheriff**

**FINANCIAL ANALYSIS:**

The proposal would provide for a 10% pay increase to the current wages scale for Detectives and Road Deputies and add annual retention bonuses based on years of service.

**RECOMMENDATION:**

Adopt the revised LOU as presented subject to approval from the FOPLC Deputies/Detectives Unit.



# APPENDIX A

## WAGES

### **Detective:**

		Start	1 Year	2 Year	3 Year	4 Year
01/01/2022	3%	25.0677	27.6009	28.6144	29.3729	30.1346
01/01/2023	3%	25.8198	28.4289	29.4729	30.2541	31.0386
01/01/2024	3%	26.5944	29.2818	30.3571	31.1617	31.9698
<del>01/01/2025</del>	<del>3%</del>	<del>27.3922</del>	<del>30.1602</del>	<del>31.2678</del>	<del>32.0966</del>	<del>32.9289</del>
05/01/2024	10%	29.2538	32.2099	33.3928	34.2779	35.1667
01/01/2025	3%	30.1314	33.1762	34.3946	35.3062	36.2217

### **Road Deputy:**

		Start	1 Year	2 Year	3 Year	4 Year
01/01/2022	3%	23.5502	26.0824	27.0949	27.8534	28.6144
01/01/2023	3%	24.2567	26.8649	27.9077	28.6890	29.4729
01/01/2024	3%	24.9844	27.6708	28.7449	29.5497	30.3571
<del>01/01/2025</del>	<del>3%</del>	<del>25.7340</del>	<del>28.5010</del>	<del>29.6073</del>	<del>30.4362</del>	<del>31.2678</del>
05/01/2024	10%	27.4828	30.4379	31.6194	32.5046	33.3928
01/01/2025	3%	28.3073	31.3511	32.568	33.4798	34.3946

### **Part-Time Patrol:**

01/01/2022	23.55
01/01/2023	24.25
01/01/2024	24.98
01/01/2025	25.73

### **Part-Time Security & Marine:**

01/01/2022	20.00
01/01/2023	20.60
01/01/2024	21.22
01/01/2025	21.86

## APPENDIX C

### Retention Bonus Schedule

<u>YEARS OF SERVICE</u>	<u>BONUS AMOUNT</u>
5 to 9 years	\$1,000
10 to 14 years	\$1,500
15 to 19 years	\$2,000
20 to 24 years	\$2,500
25+ years	\$3,000



# CASS COUNTY BOARD OF COMMISSIONERS

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**TO:** Board of Commissioners

**FROM:** Matthew Newton, County Administrator

**RE:** CCTA Loan Request

**REQUEST:**

Approval of CCTA Operating Funding Loan Request.

**BACKGROUND:**

At the March 21st Committee of the Whole Meeting an item was added to the agenda for consideration regarding a request from the Cass County Transit Authority for a loan from the County to serve as a bridge to continuing services until the recently adopted millage begins being collected for Winter 2024 taxes. Cass County Transportation Director Gerry Bundle presented a letter to the Board of Commissioners explaining that they were seeking \$308,500.00 in funding to ensure operations continued until the millage can be collected as well as avoid delays in the planning, preparation, and commencement of measured, responsible expansion of services.

This amount represented 50% of the estimated first-year collections against the Transportation Authority tax levy. It was proposed that 100% of the tax levy collections be returned to the County for repayment of the loan until paid in full. So, the loan would be repaid by the close of Winter 2024 taxes.

Following discussion, a motion was made to move this request to the April 11th Regular Meeting coupled with a 4% interest rate.

**REVIEWS:**

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

**Appointments Committee, Administration**

**FINANCIAL ANALYSIS:**

N/A

**RECOMMENDATION:**

Determine whether to move forward with the loan at a 4% interest rate to be paid in full through Winter 2024 taxes. If approved, the County will work with legal counsel to draft a loan agreement to be signed by both the Transportation Authority President and the Chair of the Cass County Board of Commissioners.

**Cass County Transportation Authority**

400 East State Street  
Cassopolis, MI 49031  
269-445-2455

March 20, 2024

The Honorable Jeremiah Jones, Chair  
Cass County Board of Commissioners  
120 N. Broadway  
Cassopolis, MI 49031

RE: Operating Funding Request-Fiscal Years 2024-2025

Dear Commissioner Jones:

The Cass County Transportation Authority is humbly requesting a short-term interest-free loan from Cass County in the amount of \$308,500. The loan would be used for the purposes of continuing operations until we begin to receive disbursements from the millage passed by the voters in the February 27, 2024, election as well as to avoid delays in the planning, preparation, and commencement of measured, responsible expansion of the services provided to Cass County residents.

The requested amount represents fifty percent (50%) of the estimated first-year collections against the Transportation Authority tax levy. We propose that one hundred percent (100%) of the tax levy collections be returned to Cass County for repayment of the loan until it is paid in full.

Provision of the requested loan would save Cass County taxpayers an estimated \$7,000 in fees as well as interest and solicitation expenses when compared to our other option of issuing a Tax Anticipation Note.

Thank you for your consideration of our request. Should you have any additional questions or concerns, please contact me at (269) 445-2455 x2 or by email at [director@ccta-mi.org](mailto:director@ccta-mi.org).

Respectfully,

**Cass County Transportation Authority**



Gerry Bundle  
Executive Director

Cc: Matthew Newton, County Administrator



# CASS COUNTY BOARD OF COMMISSIONERS

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**TO:** Board of Commissioners

**FROM:** Appointments Committee

**RE:** Recommended Appointments

**REQUEST:**

Approve appointments as recommended by the Appointments Committee.

**BACKGROUND:**

The Appointments Committee met on February 1st to review current and upcoming vacancies on Boards & Commissions as well as applications for appointments and requests for reappointment. The Committee recommends 4 appointments overall as follows:

- 1) Reappointment of Michael Grice to the Woodlands Healthcare Board.
- 2) Reappointment of Robert Overholser to the Woodlands Healthcare Board.
- 3) Reappointment of Ashlee Radzikowski to the Woodlands Healthcare Board.
- 4) Appointment of Sheila Witous to the Woodlands Healthcare Board.

**REVIEWS:**

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

**Appointments Committee, Administration**

**FINANCIAL ANALYSIS:**

N/A

**RECOMMENDATION:**

Approve appointments as recommended.