CALL TO ORDER – Chairperson Roseann Marchetti

INVOCATION - Commissioner Cobb

PLEDGE OF ALLEGIANCE TO THE FLAG – Commissioner Ausra

ROLL CALL – Deputy Clerk/Register Heather Harding

INTRODUCTION OF VISITORS – Chairperson Roseann Marchetti

PUBLIC COMMENTS

APPROVAL OF THE AGENDA – Commissioner File

RECOGNITIONS

PRESENTATIONS

PROPOSED CONSENT AGENDA – Vice-Chairperson Dyes

1. **M-21-20** - Motion to approve the January 23, 2020 Board of Commissioners Regular meeting minutes

[MOTION: I move the above listed items be voted on at one time by a roll call vote and be considered as the consent agenda by the Board of Commissioners]

Mission Statement
Cass County government exists to deliver fair, efficient, accessible and high quality services dedicated to the public good.
COMMITTEE REPORTS
  District 1 - Commissioner Ausra
  District 2 - Commissioner File
  District 3 - Commissioner Dyes
  District 4 - Commissioner Marchetti
  District 5 - Commissioner Benjamin
  District 6 - Commissioner Grice
  District 7 - Commissioner Cobb

APPOINTMENTS COMMITTEE REPORT

ADMINISTRATOR'S REPORT - Administrator Jeff Carmen

UNFINISHED BUSINESS

1. M-8-20, M-9-20, M-10-20, M-11-20-amended - Motion to approve appointments to the Southwest Michigan Planning Commission for terms ending December 31, 2021 - Commissioner Ausra

NEW BUSINESS

1. M-22-20 – Motion to approve purchase of copier for Friend of the Court from US Business Systems at a cost of $9,680.95 to be paid from 101-258-975.072 – Commissioner File

2. M-23-20 – Motion to appoint Michael Grice to the Kinexus Board for a term ending December 31, 2020 – Commissioner Grice

3. M-24-20 - Motion to approve Agreement for FOP/Animal Control – Commissioner Dyes

4. M-25-20 – Motion to approve creation of temporary Clerk position for Boards and Commissions – Commissioner Cobb

5. M-26-20 – Motion to approve budgeted purchase and equipping of three 2020 Ford Explorer Utility vehicles from C. Wimberley in the amount of $108,495.00 to be paid out of the Motor Pool Fund – Commissioner Ausra


PUBLIC COMMENT
CLOSED SESSION

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

ADJOURNMENT
CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING

January 23, 2020

The County Board of Commissioners met in regular session on Thursday, January 23, 2020 in the Commission Chambers.

Chair Marchetti called the meeting to order at 6:30 p.m. Commissioner File provided the Invocation. Commissioner Cobb led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Terry Ausra, Annie File, Skip Dyes, Mike Grice, Roseann Marchetti and E. Clark Cobb.

COMMISSIONERS ABSENT: Robert Benjamin.

STAFF PRESENT: Deputy County Administrator Kerry Collins and Clerk/Register Monica McMichael.

INTRODUCTION OF VISITORS

Visitors introduced themselves.

PUBLIC COMMENT (Agenda Items Only)

Daniel Hinkle, candidate for the State Representative 59th District, discussed his history and qualifications.

APPROVAL OF THE AGENDA

Commissioner Grice moved, seconded by Commissioner Dyes, to approve the January 23, 2020 Cass County Board of Commissioner's Agenda. Motion carried by voice vote.

CONSENT AGENDA

Vice Chair Dyes moved, seconded by Commissioner Ausra, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

A motion to approve the January 9, 2020 Board of Commissioners Regular Meeting Minutes

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners File, Grice, Cobb, Marchetti, Dyes and Ausra.

No (0): None.

Absent (1): Commissioner Benjamin.

The Consent Agenda carried by roll call vote.

**COMMITTEE REPORTS**

Commissioners Ausra, Dyes, Marchetti, Grice and Cobb furnished committee reports.

**APPOINTMENTS COMMITTEE REPORT**

Chair Marchetti stated the appointment committee would meet Thursday, January 30th at 1:00 p.m.

**ADMINISTRATOR’S REPORT**

Deputy Administrator Kerry Collins provided the Administrator's Report. Mr. Collins updated commissioners on the Medical Care Facility Steering Committee as well as the Historic Courthouse Project. Mr. Collins stated that Dave Dickey and the maintenance crew planned to begin demolition of the interior of the third floor of the Historic Courthouse as time allowed. The Administrator's Office hoped to offer a plan to move forward at the second board meeting in February.

**FINANCIAL REPORT**

The Financial Report was included in the board packet.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**M-17-20**

Commissioner Ausra moved, seconded by Commissioner File, to approve the purchase of electronic recording of documents software from BS&A Software at a cost of $6,000.00, to be paid out of line item 616-254-801.017. Motion carried by voice vote.
R-18-20

Commissioner File moved, seconded by Commissioner Dyes, to approve the following resolution:

2019 Homeland Security Grant Program Intergovernmental Funding Agreement

WHEREAS, the 2019 Homeland Security Grant Program Intergovernmental Funding Agreement between County of Van Buren and County of Cass has been submitted to the Cass County Board of Commissioners for approval,

NOW THEREFORE BE IT RESOLVED, that the Cass County Board of Commissioners on behalf of the County of Cass hereby accepts and binds the County of Cass to the terms and conditions of the Agreement and authorizes Roseann Marchetti and Jeff Carmen to execute the Agreement.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Grice, Cobb, Marchetti, Dyes, Ausra and File.

No (0): None.

Absent (1): Commissioner Benjamin.

M-19-20

Commissioner Cobb moved, seconded by Commissioner Dyes, to appoint Sarah Culton to the Community Corrections Advisory Board for a term ending September 30, 2023. Chair Marchetti thanked Sarah. Motion carried by voice vote.

M-20-20

Commissioner Ausra moved, seconded by Commissioner Dyes, to appoint Mike Grice to the Community Corrections Advisory Board for a term ending December 31, 2023. Discussion followed. Motion carried by voice vote.
DISCUSSION – Road Commission Vacancy

Chair Marchetti stated that six residents applied for the vacant seat on the Board of Road Commissioners. All applications were available to view in the County Administrator’s Office. The committee hoped to interview and select a new board member soon. Any commissioner that wished to attend interviews may do so. Commissioners discussed posting the meeting so that all commissioners could interview candidates. Discussion followed. Chair Marchetti stated that she would meet with Administrator Carmen to work out a process.

PUBLIC COMMENT

None.

CLOSED SESSION

None.

BOARD MEMBER COMMENTS OR ANNOUNCEMENTS

Commissioners File, Grice, Dyes provided announcements.

ADJOURNMENT

Commissioner Grice moved, seconded by Commissioner Dyes, to adjourn. Motion carried by voice vote.

The meeting adjourned at 7:18 p.m.

Approved: ________________

Date

__________________________
Roseann Marchetti, Chairperson

__________________________
Monica McMichael, Clerk/Register
MEMORANDUM

TO: JEFF CARMEN, COUNTY ADMINISTRATOR
FROM: KERRY COLLINS, INFORMATION SYSTEMS DIRECTOR
SUBJECT: COPIER REPLACEMENT
DATE: 01/29/2020

The copier in the Friend of the Court is budgeted to be replaced this year. The copier has over one million copies and has not been manufactured for over seven years making replacement parts difficult to find.

The replacement copier is a Kyocera TASKalfa 4053ci.

The recommendation is to purchase the copier from US Business Systems, Inc. for a total of $9,680.95 to be paid for from the 2020 Information Systems budget account #101 258-975.072.

This pricing is less than with State pricing obtained through the Kyocera AEPA program (attached).

Thank you.
Empowering your workforce with unmatched features and functionality, the TASKalfa 5053ci Color Multifunctional System raises the bar on maximizing workflow, efficiency, productivity and security. A versatile array of scanning, input and professional finishing options brings exceptional results in vibrant, high-impact color. Expertly engineered to drive your business forward, the TASKalfa 5053ci delivers, with capabilities that exceed the needs of even the most demanding offices.

TASKalfa 5053ci SPECIFICATIONS AT A GLANCE
- Speed: 50/50 B/W/Color Pages Per Minute
- Functions: Color Multifunctional System — Print/Scan/Copy/Optional Fax
- Max Monthly Duty Cycle: 225,000 Pages Per Month
- Resolution: Up to 1200 x 1200 dpi
- Standard Paper Capacity: Standard 1,150 Sheets, Maximum 7,150 Sheets; Auto Selection/Switching
- Paper Size: Statement to Ledger (6.5" x 8.5", 11" x 17"), 12" x 18"; Up to 12" x 48" Banner (Single Sheet)
- Paper Weight: Trays / MPT: 14 lb Bond — 166 lb Index (52 — 300gsm)
- Duplexing: Standard Stackless
- Interfaces: Standard: 10/100/1000BaseTX, 10/100/1000BaseTX (IEEE 802.11 b/g/n/802.11 a) for Wireless LAN Interface; Additional: 10/100/1000BaseTX (IEEE 802.11 b/g/n/802.11 a) for Wireless LAN Interface
- PDLs / Emulations: PRESCRIBE, PCL6 (PCL-XL / PCL5c), KPDL3 (PS3), XPS, OPEN XPS, Optional (UG-34): IBM Proprinter, Line Printer, LQ-850
- Fax Modem Speed (Optional): Less than 3 Seconds Per Page/33.6Kbps
- Fax Modem (Optional): Standard 170 MB

TASKalfa 5053ci SOLUTIONS

Model | Description | AEP | Price |
--- | --- | --- | --- |
TASKalfa 5053ci | 50/50 PPM A3 Color MFP | $ 5,700.00 | |
Accessories | | | |
DP-7120 | 50 Sheet Reversing Automatic Document Processor (for TA252ci) | 520.00 |
DP-7100 | 140 Sheet Reversing Automatic Document Processor | 658.00 |
DP-7110 | 270 Sheet Dual Scan Document Processor | 834.00 |
DP-7130 | 270 Sheet Dual Scan Document Processor with Multi-Feed Sensor | 1,047.00 |
DF-7110 | 500 Sheet Internal Finisher | 647.00 |
DF-7110 | 4,000 Sheet Finisher - Requires AK-7100 | 1,159.00 |
DF-7130 | 4,000 Sheet Finisher - 100 Sheet Staple | 1,805.00 |
DF-7120 | 1,000 Sheet Finisher - Requires AK-7100 | 714.00 |
PF-7100 | Dual 500 Sheet Paper Tray | 598.00 |
PF-7110 | Dual 1,500 Sheet Paper Tray | 640.00 |
PF-7120 | 3,000 Sheet Side Large Capacity Tray - Letter | 659.00 |
PH-7A | Hole Punch Unit for DF-7110/7120 | 311.00 |
PH-7100 | Hole Punch Unit for DF-7100 | 311.00 |
BF-730 | Booklet and Tri-Folding Unit for DF-790(C) | 698.00 |
MT-730B | 7 Bin Mailbox for 4,000 Sheet Finisher | 484.00 |
JS-7100 | Job Separator | 88.00 |
Fax System 12 | Fax Board | 630.00 |
Keyboard Holder 10 | Keyboard Tray Kit | 62.00 |
Internet Fax (A) | Internet Fax Kit (requires Fax System 12) | 184.00 |
Data Security Kit (E) | Hard Drive Encryption/Overwrite Kit | 325.00 |
Banner Guido 10 | MFT Guide attachment to assist the feeding of banner paper | 167.00 |
Scan Extension Kit (A) | Searchable PDF Kit | 328.00 |
AK-7100 | Attachment Kit for DF-7120 / DF-7110 | 87.00 |
UG-34 | Optional Printer Emulation for IBM Proprinter, Epson LQ-850, Diablo 630 | 305.00 |
IB-50 | Gigabit EtherNet Board for Dual NIC | 194.00 |
IB-51 | Wireless LAN NIC | 262.00 |
MM-16-128 | Additional Fax Memory Board | 109.00 |
DT-730B | Original Hard Copy Holder | 24.00 |
Platen Cover Type E | Platen Cover | 63.00 |
Stand | Copier Cabinet Stand | 194.00 |
NK-7110 | Numeric Key Pad | 65.00 |
Surge Protector-MX (15A) 15 Amp Surge Protector | | 122.00 |
Copier Maintenance Pricing pages 44-54.

Includes Delivery and Installation. Lease Plans are available. Please contact your National Account Manager for details.

AEPA COPIERS AND PRINTING EQUIPMENT Contract Number AEPA IFB #017-B 39
Sold To: Cass County  
120 N Broadway Suite 116  
Cassopolis, MI 49031  
Phone: (269) 445-4440

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<td>TASKalfa 4053ci - 40/40 ppm A3 Color MFP</td>
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NOTES:

Sub-Total: $9,980.95  
Sales Tax:  
TOTAL DUE: $9,980.95

---

Five Year Service Agreement is Accepted  
Covered  
Mono-Chrome  
Color  
Tier 1  
Tier 2  
Tier 3  
Scans  
Billing Cycle is Monthly  
Service Agreement Excludes Paper & Staples

Connection Protection  
Type  
MFP's  
Printers  
Seats  
Total per Billing Cycle:

---

Name:  
Title:

Signature (Required)  
Date

- I agree with the standard Terms & Conditions detailed herein which are incorporated in the Terms hereof.  
- Signed on behalf of the Customer, who warrants that he/she has the necessary authority to enter the Customer into a contractual agreement.

Thank you for choosing U.S.  
We Appreciate your business!
CASS COUNTY
JOB DESCRIPTION

CLERK/TYPIST Temporary Part Time

Supervised by: Administrative Specialist
Supervises: None

Position Summary:
Under the supervision of the Administrative Specialist assists in preparing and distributing Agendas and Recording Minutes of Meetings for The County Economic Development Commission, The County Historical Commission, The County Planning Commission and the Community Corrections Advisory Board and others as may be directed. Most meetings are during normal business hours however there may be occasional evening meetings.

This position is Classified as Grade 1 with hourly pay range of $15.25 - $19.83.

Essential Job Functions:
An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties, which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

1. Performs routine clerical work.
2. Types and edits a variety of minutes, reports, memoranda, and other materials requiring judgment as to content, accuracy and completeness.
3. Inputs data into standard office and department forms, and compiles data for various reports. Including Attendance reports for Payroll purposes. Performs other duties and responsibilities as assigned.

Required Knowledge, Skills, Abilities and Minimum Qualifications:
The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

Requirements include the following:

• High school diploma.
• Prior experience as an office clerk or secretary.
• Working knowledge of computers and modern office practices and procedures.
• Knowledge of recording equipment.
• Ability to maintain accurate and organized records.

• Ability to type accurately and quickly.

• Ability to communicate effectively, verbally and in writing, and the ability to pay attention to detail.

• County employees are expected to possess and maintain a record of orderly, law-abiding citizenship.

• County employees must be physically and mentally able to perform the essential duties of their position without excessive absences.

• In addition to the above requirements, all County positions require the ability to read, write, speak and understand the English language as necessary for the position, including the ability to follow written and oral instructions.

**Physical Demands and Work Environment:**
The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and to use hands to finger, handle, or feel objects, tools or controls. The employee must occasionally lift and/or move objects of light weight. The noise level in the work environment is typical of a busy office.

Approval: ___________________________________ Approval: ________________________
Supervisor Appointing Authority

Effective Date: ________________________ Revision History: _______________________
TO: Jeff Carmen, County Administrator  
FROM: Sheriff Richard J. Behnke  
DATE: January 30, 2020  
RE: 2020 Marked Vehicle Purchase

I have budgeted for three squad cars and an unmarked car in this year’s budget, have just been advised of a $4,000 increase in squad car prices that may have an effect on the amount we have budgeted. We have also been advised that the processing of these vehicles is approximately eight months. I would like to order these three marked units through C. Wimberly Ford of Dowagiac. Their quote came within $70 of the State Contract price from Gorno Ford. That includes free oil changes for 30,000 miles, which makes C. Wimberly the better bid.

The purchase of these three 2020 Ford Explorer Utility with Road Ready Package from Motor Pool Fund to be repaid over a four budget year period.

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<th>Car Make</th>
<th>Price 1</th>
<th>Price 2</th>
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<tr>
<td>C Wimberly</td>
<td>$36,165</td>
<td>$108,495</td>
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<tr>
<td>Gorno Ford State Purchase</td>
<td>$36,095</td>
<td>$108,285</td>
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We will be replacing the following vehicles: 2014 Ford Explorer 129,977 miles  
2014 Ford Taurus 156,072 miles  
2015 Ford Explorer 150,095 miles

I am in the process of getting quotes for an unmarked vehicle.

Thanking you in advance for your assistance with the purchasing of these vehicles. If you have any questions, do not hesitate to contact me.

The Cass County Sheriff’s Office, recognizing its commitment of service to all citizens, will provide professional law enforcement and crime prevention in accordance with the highest possible standards of integrity and fairness.
MICHIAGAN CONTRACT
Robert K. Alderman
Gorno Ford
Bus: 734-671- 4017
ralderman@gornoford.com

CASS COUNTY SHERIFFS DEPT
321 M62
CASSOPOLIS, MI 49031
(269) 445-1204
tomj@casscounty.org

ATT: CAPT TOM JACOBS 01-24-20

2020 FORD UTILITY INTERCEPTOR AWD, MI CONTRACT 071B7700181
3.3 L V6 TIVCT GAS ENGINE
10 SPD AUTO TRANS
EXTERIOR COLOR TO BE DETERMINED BY CUSTOMER
POWER WINDOWS / LOCKS
REARVIEW CAMERA / FRONT DRIVER 6 WAY POWER SEAT
FRONT WIG WAG FEATURE
PRE-DRILLED HOLES IN FRONT HEADLAMP HOUSING
CARGO DOME
GLOBAL LOCK
DARK CAR
DUAL SPOTS LED
POWER HEATED MIRRS
KEY ALIKE CODE B 1284X
REAR HOUSING
DELIVERED TO CASS COUNTY .......................................................... $ 32,500.00

RECOMMENDED FACTORY OPTIONS
READY FOR THE ROAD PACKAGE $ 3,595.00
WHELEN CENCOM LIGHT CONTROLLER HEAD WITH DIMMABLE BACKLIGHT
WHELEN CENCOM RELAY CENTER SIREN / AMP W / TRAFFIC ADVISOR (MOUNTED BEHIND 2ND ROW SEAT)
LIGHT CONTROLLER / RELAY CENCOM WIRING HARNESS W/ADDITIONAL INPUT/OUTPUT PIGTAILS
PREWIRING FOR GRILLE LED LIGHTS, SIREN, AND SPEAKER
REAR CONSOLE PLATE
GRILLE LINEAR LED LIGHTS
100 WATT SPEAKER
HIDEN DOOR-LOCK PLUNGER / REAR DOOR HANDLES INOPERABLE
**VEHICLE ORDER CONFIRMATION**

Order No: 9879  
Priority: D2  
Ord FIN: QB029  
Order Type: 5B  
Ord Code: 500A  
Cust/Flt Name: CASS COUNTY  
PO Number: RETAIL

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<td>NC</td>
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<td>NC</td>
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<td>RR TAILLAMP HSG</td>
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<td>NC</td>
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<td>FLEX-FUEL</td>
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<td>DEST AND DELIV</td>
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**TOTAL BASE AND OPTIONS**  42630  
**TOTAL**  42630

*THIS IS NOT AN INVOICE*

F7 = Prev  
F3/F12 = Veh Or  
F1 = Help  
F2 = Return to Order  
F4 = Submit  
F5 = Add to Library  
S099 - PRESS F4 TO SUBMIT

---

https://www.fmcveralv3270.ford.com/w2h/WEB2AJAX.htm+IMS2  
1/30/2020
**GUEST INFORMATION**

Name: COUNTY OF CASS  
Address: 321 M-62 N  
CASSOPOLIS MI, 49031  
Home Phone  
Work Phone 2694452481  
E-Mail Address: CLINTR@CASSCO.ORG

**VEHICLE DESCRIPTION**

Year / Make / Model: 2020 Ford Utility  
Color:  
Stock No.: DT  
Miles: 274  
VIN:  
Miles Per Year:  

Option 'A' - Base Retail Payments  
Includes Rebates of: $0.00  
Down Payment: W/ Road Ready

Option 'B' - Base Lease Payments  
Includes Lease Cash of: $0.00  

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<td>Rebate</td>
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<td>Net Sales Price</td>
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<td>Balance Remaining</td>
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**Based on an Avg. A.P.R., 45 Days to 1st Payment**

Sales Approval  
Management Approval  
*With Lender Approval

Estimated payments based on average APR. Final terms of your loan may differ depending on actual terms of financial institution's acceptance and are negotiable. This is an offer to sell/purchase. See dealership Buyer's Order for final figures, terms and conditions.
**VEHICLE ORDER CONFIRMATION**

**Order No:** 9879  
**Priority:** D2  
**Ord FIN:** QB029  
**Order Type:** 5B  
**PO Number:**  

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<td>OXFORD WHITE</td>
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<td>9</td>
<td>CLTH BKTS/VNL R</td>
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<tr>
<td>6</td>
<td>EBONY</td>
<td></td>
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<td>500A</td>
<td>EQUIP GRP .AM/FM STEREO</td>
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<td>99B</td>
<td>3.3L V6 TI-VCT (3530)</td>
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<td>44U</td>
<td>10SPD AUTO TRAN</td>
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<tr>
<td>67H</td>
<td>ROAD READY PKG 3595</td>
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<td>F1</td>
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TOTAL BASE AND OPTIONS: 42630  
TOTAL: 42630  

*THIS IS NOT AN INVOICE*  
* MORE ORDER INFO NEXT PAGE *

**2020 EXPLORER 4-DOOR**  
**Dealer:** F485  
**Page:** 1 of
R-27-20

BOARD OF COMMISSIONERS
COUNTY OF CASS, MICHIGAN

WHEREAS, Section 4 of the Current County of Cass Wage and Salary Administration Policy (3/17/05) provides that the County Administrator may approve Step level hiring at the midpoint of Paygrades and;

WHEREAS, The County is currently conducting a classification and compensation system evaluation, likely to change a variety of Position Grades and;

WHEREAS, In a number of recent cases there have been no Qualified Applicants for County Positions either internal from County Service or external from the community, or applicants have been unwilling to accept the midpoint range in the Grade and Step, and;

WHEREAS, This is likely a temporary circumstance due to effective Full employment in our region and the need for Classification and Compensation updates.

NOW THEREFORE BE IT RESOLVED, that thru December 31, 2020 The County Administrator is Authorized to make “full use” of the Step range levels when A Department Head or Elected Official he/she determines it is necessary and in the County’s interest to attract and maintain an acceptable level of talent. And further, in every instance of such use, The Administrator will notify the Board of Commissioners by providing a copy of the County Employee Status Change Form together with a Memorandum explaining the necessity.

ADOPTED THIS 6th DAY OF February, 2020

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Roseann Marchetti, Chairperson
CASS COUNTY BOARD OF COMMISSIONERS
February Meeting Dates

<table>
<thead>
<tr>
<th>Townships</th>
<th>Boards &amp; Commissions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calvin 11&lt;sup&gt;th&lt;/sup&gt; 6:00 p.m.</td>
<td>Cass District Library 19&lt;sup&gt;th&lt;/sup&gt; 7:00 p.m.</td>
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<td>Howard 18&lt;sup&gt;th&lt;/sup&gt; 7:00 p.m.</td>
<td>Economic Dev Corp 26&lt;sup&gt;th&lt;/sup&gt; 8:30 a.m.</td>
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<td>Jefferson 13&lt;sup&gt;th&lt;/sup&gt; 6:30 p.m.</td>
<td>Historical Commission 13&lt;sup&gt;th&lt;/sup&gt; 5:00 p.m.</td>
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<td>LaGrange 17&lt;sup&gt;th&lt;/sup&gt; 7:00 p.m.</td>
<td>Medical Care Facility 24&lt;sup&gt;th&lt;/sup&gt; 10:00 a.m.</td>
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<td>Marcellus 18&lt;sup&gt;th&lt;/sup&gt; 6:00 p.m.</td>
<td>Parks Board 13&lt;sup&gt;th&lt;/sup&gt; 9:00 a.m.</td>
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<td>Mason 11&lt;sup&gt;th&lt;/sup&gt; 7:00 p.m.</td>
<td>Planning Commission 26&lt;sup&gt;th&lt;/sup&gt; 4:00 p.m.</td>
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<td>Milton 11&lt;sup&gt;th&lt;/sup&gt; 7:00 p.m.</td>
<td>Road Commission 27&lt;sup&gt;th&lt;/sup&gt; 9:00 a.m.</td>
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<td>Newberg 13&lt;sup&gt;th&lt;/sup&gt; 7:00 p.m.</td>
<td>Transportation 12&lt;sup&gt;th&lt;/sup&gt; 8:00 a.m.</td>
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<td>Ontwa 13&lt;sup&gt;th&lt;/sup&gt; 7:00 p.m.</td>
<td>Woodlands 25&lt;sup&gt;th&lt;/sup&gt; 5:00 p.m.</td>
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<td>Penn 13&lt;sup&gt;th&lt;/sup&gt; 6:30 p.m.</td>
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<td>Pokagon 12&lt;sup&gt;th&lt;/sup&gt; 7:00 p.m.</td>
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<td>Porter 11&lt;sup&gt;th&lt;/sup&gt; 7:00 p.m.</td>
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<td>Silver Creek 12&lt;sup&gt;th&lt;/sup&gt; 7:00 p.m.</td>
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<td>Volinia 10&lt;sup&gt;th&lt;/sup&gt; 6:30 p.m.</td>
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<td>Wayne 3&lt;sup&gt;rd&lt;/sup&gt; 7:30 p.m.</td>
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<td><strong>City of Dowagiac</strong></td>
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<td>10&lt;sup&gt;th&lt;/sup&gt; 7:00 p.m.</td>
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<td>24&lt;sup&gt;th&lt;/sup&gt; 7:00 p.m.</td>
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<td><strong>Villages</strong></td>
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<td>Cassopolis 10&lt;sup&gt;th&lt;/sup&gt; 7:00 p.m.</td>
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<td>Edwardsburg 17&lt;sup&gt;th&lt;/sup&gt; 7:00 p.m.</td>
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February 6, 2020 NOTICE

There are current vacancies and terms that are expiring in the next 60 days on the following Cass County Boards and Commissions:

**Economic Development Commission - Cass County**  
One 6-year term

**Brownfield Redevelopment Authority**  
Three Unexpired Terms  
To assist in the economic development of Cass County and to promote revitalization within the municipal limits of the County.

**Historical Commission**  
One Unexpired Term  
To promote and foster an understanding and appreciation of Cass County and to preserve the rich history and heritage of Cass County.

**Planning Commission**  
One 3-year term  
Planning and zoning responsibility in Cass County and to provide for harmonious and coordinated development of Cass County.

**Road Commission**  
One 6-year term  
The Road Commission adopts an annual budget for the maintenance and construction of County roads. A biennial primary and local road program is also developed, based on long-range plans, to be sure all roads are in reasonable repair, safe and convenient for public travel.

**Solid Waste Planning Committee**  
Three 2-year terms  
Planning for the adequate disposal capacity for any waste generated within the county; to set goals for waste reduction and recycling; and to protect public health.

**Veterans’ Advisory Committee**  
Two 4-year term  
The Veterans Advisory Committee works with the Veterans Agent in overseeing the County-funded program that provides relief or assistance to veterans. Some of the services are burial allowances, disability compensation, education assistance, medical treatment and counseling.
Woodlands Behavioral Healthcare Network Board    Three 3-year terms
The Woodlands Behavioral Healthcare Network Board provides care for those with mental illness and developmental disabilities. They have the authority to establish and administer mental health programs within the County. They are responsible for the general policy and approval of contracts for mental health services.