



CASS COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING OF THE CASS COUNTY BOARD OF COMMISSIONERS

February 1, 2024

5:00 PM

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1. **CALL TO ORDER** – *Clerk/Register McMichael*
 2. **INVOCATION** – *Vice-Chair Barrera*
 3. **PLEDGE OF ALLEGIANCE** – *Commissioner Lee*
 4. **ROLL CALL** - *Clerk/Register McMichael*
 5. **PUBLIC COMMENTS** (limit 3 minutes/person)
 6. **ADDITIONS/DELETIONS TO AGENDA**
 7. **APPROVAL OF THE AGENDA** – *Commissioner Marchetti*
 8. **RECOGNITIONS**
 9. **PRESENTATIONS** (Limit to 10 minutes)
 10. **PROPOSED CONSENT AGENDA** – *Vice-Chair Barrera*
 - A. **M-016-24** – Motion to approve Claims dated December 29th through January 25th.
 - B. **M-017-24** – Motion to approve January 4, 2024 Board of Commissioner Regular Meeting Minutes.
 - C. **M-018-24** – Motion to approve January 16, 2024 BOC Workshop Minutes.
 - D. **M-019-24** – Motion to approve January 18, 2024 BOC Special Meeting Minutes.
 - E. **R-020-24** – Resolution to Authorize Submittal of CHILL Program Grant Application by Cass County Land Bank Authority.
 - F. **M-021-24** – Motion to approve Master Plan Update Proposal from McKenna in the amount of \$50,000.00.
 - G. **R-022-24** – Resolution to Designate GW Jones as Depository of Cass County Friend of the Court.

[**MOTION:** I move the above listed items be voted on at one time by a roll call vote and be considered as the consent agenda by the Board of Commissioners]
 11. **COMMISSIONER REPORTS**
 - District 1 - Commissioner Laylin
 - District 2 - Commissioner Lawrence
 - District 3 - Commissioner Locke
 - District 4 - Commissioner Jones
 - District 5 - Commissioner Howie
 - District 6 - Commissioner Barrera
 - District 7 - Commissioner Marchetti
 - District 8 – Commissioner Lee
 12. **ADMINISTRATOR’S REPORT**
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CASS COUNTY BOARD OF COMMISSIONERS

13. COUNTY PARTNERS (Limit to 5 minutes)
14. ELECTED OFFICIALS
15. UNFINISHED BUSINESS
16. NEW BUSINESS
17. CLOSED SESSION
18. COMMISSIONER COMMENTS/ANNOUNCEMENTS
19. ADJOURNMENT

JOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund					
Dept					
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ANNA SHADE	RESTITUTION BRENDA BICKEL 10-010232-FH	50.00	1199256
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BERNADETTE CALKINS	RESTITUTION DOUBLAS BARBOUR 09-010005-F	17.50	1199260
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BRUCE GOODSON	RESTITUTION SHAWN BAKER 05-010329-FH	15.00	1199265
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DAVID MEDLIN	RESTITUTION SHAWN BAKER 05-010329-FH	15.00	1199273
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DAWN DVORAK	RESTITUTION DOUBLAS BARBOUR 09-010005-F	17.50	1199276
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DHS	RESTITUTION IVA ANDERSEN 99-010063-FH	20.00	1199277
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JIM SCHULTZ	RESTITUTION JEREMY BARTALONE 09-010203-	12.50	1199295
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JOSEPH DVORAK	RESTITUTION DOUBLAS BARBOUR 09-010005-F	17.50	1199298
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	KENNETH STRICKLAND	RESTITUTION DALVIN BICE 12-010247-FH	78.43	1199302
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	SHARON GILLAM	RESTITUTION DOUBLAS BARBOUR 09-010005-F	17.50	1199329
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	TROY BOWERS	RESTITUTION DALVIN BICE 11-010096-FJ	52.67	1199334
		Total For Dept		313.60	
		Total For Fund		313.60	
Fund 101 GENERAL FUND					
Dept 000 GENERAL					
101-000-490.915	DOG LICENSES	DAVID TROXELL	REFUND 2024 DOG LICENSE	10.00	1199194
101-000-640.915	ANIMAL CONTROL REVENUE	TREY HARNESS	REFUND DOG ADOPTION	40.00	1199415
101-000-640.917	CLERK / ROD SERVICES REVENUE	ATA NATIONAL TITLE GROUP	REFUND OVERPAYMENT OF TRANSFER TAXES LI	5.50	1199257
101-000-676.917	REIMBURSEMENTS - CLERK / ROD	VOLINIA TOWNSHIP	REIMBURSEMENT FOR NOVEMBER 2023 SPECIAI	1,616.17	1199337
101-000-676.917	REIMBURSEMENTS - CLERK / ROD	WAYNE TOWNSHIP TREASURER	REIMBURSEMENT OF COSTS FROM NOVEMBER 20	928.52	1199338
		Total For Dept 000 GENERAL		2,600.19	
Dept 101 BOARD OF COMMISSIONERS					
101-101-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	GREATER DOWAGIAC CHAMBER (2023 MEMBERSHIP DUES		155.00	1199369
		Total For Dept 101 BOARD OF COMMISSIONERS		155.00	
Dept 172 ADMINISTRATOR					
101-172-955.000	DUES/MEMBERSHIP/SUBSCRIPTIONS	DOWAGIAC DAILY NEWS	SUBSCRIPTION RENEWAL	78.00	1199358
		Total For Dept 172 ADMINISTRATOR		78.00	
Dept 191 ACCOUNTING DEPT					
101-191-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	FLEX ADMINISTRATORS, INC. COBRA DEC 2023		99.78	1199365
		Total For Dept 191 ACCOUNTING DEPT		99.78	
Dept 215 CLERK/ROD					
101-215-811.000	JUROR FEES	TYLER TECHNOLOGIES	SUMMONS MODIFICATIONS JURY SYSTEM	250.00	1199335
101-215-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	MICHIGAN ASSOC OF REG OF	MARD ANNUAL MEMBERSHIP DUES FOR 2024 MC	400.00	1199340
101-215-967.000	EQUIPMENT < \$20,000	SMITH IMAGING SOLUTIONS	DIGITAL MICROFILM SCANNER/AUTO FICHE CP	9,815.00	1199330
		Total For Dept 215 CLERK/ROD		10,465.00	
Dept 228 INFORMATION TECHNOLOGY					
101-228-855.000	SOFTWARE SUBSCRIPTIONS	STATE OF MICHIGAN	MIDEAL YEARLY FEES	270.00	1199410
101-228-855.000	SOFTWARE SUBSCRIPTIONS	JODI NESTICH	REIMBURSEMENT FOR WEB HOSTING FEES	218.43	23753
101-228-855.000	SOFTWARE SUBSCRIPTIONS	SOLID DESIGN SOFTWARE SOLU	LEAP INTEGRATION ANNUAL SUPPORT AND MAI	1,890.00	23771
101-228-856.000	HARDWARE SUPPORT	SHI INTERNATIONAL CORPORATI	UPS BATTERIES	1,139.92	1199405
101-228-901.000	COPIER CHARGES	D.L. GALLIVAN OFFICE SOLU	COPIER PAYMENT	1,127.88	1199193
101-228-901.000	COPIER CHARGES	MACQUARIE EQUIPMENT CAPIT	COPIER LEASE PAYMENT	1,650.76	1199210
		Total For Dept 228 INFORMATION TECHNOLOGY		6,296.99	
Dept 233 PURCHASING					
101-233-727.909	OFFICE SUPPLIES - TREASURER	DOUBLEDAY OFFICE PRODUCTS	PLASTIC DIVIDERS	17.66	1199196

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 233 PURCHASING					
101-233-729.000	UPS CHARGES	UPS	UPS CHARGES	15.05	1199241
101-233-729.000	UPS CHARGES	UPS	UPS CHARGES	37.09	1199417
101-233-733.000	COMPUTER / COPIER SUPPLIES	DOUBLEDAY OFFICE PRODUCTS	COPY PAPER	1,568.00	1199196
101-233-850.000	TELEPHONE / INTERNET	TELNET WORLDWIDE	LONG DISTANCE - COUNTY BUILDING	662.36	23707
101-233-900.000	PRINTING & BINDING	KCI	PERSONAL PROPERTY STATEMENTS	540.75	1199207
Total For Dept 233 PURCHASING				2,840.91	
Dept 243 PROPERTY DESCRIPTION DEPT					
101-243-728.000	DEPARTMENTAL SUPPLIES	SHI INTERNATIONAL CORPORATION	WIRELESS HEADSETS FOR GIS	652.00	1199229
101-243-801.000	PROFESSIONAL SERVICES	HUNTINGTON COMMERCIAL CARD	DEC CREDIT CARD CHARGES	234.75	1199203
Total For Dept 243 PROPERTY DESCRIPTION DEPT				886.75	
Dept 245 COUNTY SURVEY & REMONUMENTATION					
101-245-728.000	SUPPLIES & MATERIALS	STEPHENSON & ASSOCIATES INC	REMON SUPPLIES	43.57	23694
101-245-801.000	CONTRACTUAL SURVEY SERVICES	STEPHENSON & ASSOCIATES INC	REMON CONTRACTUAL SERVICES	10,500.00	23694
101-245-801.000	CONTRACTUAL ADM. SERVICES	THOMAS STEPHENSON	REMON PROFESSIONAL SERVICES	3,595.00	23695
Total For Dept 245 COUNTY SURVEY & REMONUMENTATION				14,138.57	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	POINT AND PAY LLC	MONTHLY SERVICE FEE	50.00	1199226
101-253-831.000	TAX BONDS	GREENSTONE INSURANCE COMPANY	SHORT TERM TAX BOND PREMIUM	5,415.00	1199370
101-253-865.000	CONFERENCES / MEETINGS / TRAINING	COMFORT INN	MACT WINTER CONFERENCE LODGING	319.68	1199355
101-253-865.000	CONFERENCES / MEETINGS / TRAINING	MICHIGAN ASSOC OF COUNTY TREASURERS	MACT WINTER CONFERENCE	200.00	1199394
101-253-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	MICHIGAN ASSOC OF COUNTY TREASURERS	2024 MEMBERSHIP DUES & MACT LEGAL DEFENSE	775.00	1199312
Total For Dept 253 TREASURER				6,759.68	
Dept 257 ASSESSOR / EQUALIZATION DEPT					
101-257-801.000	PROFESSIONAL SERVICES	ASSESSING SOLUTIONS INC	DECEMBER 2023 EQUALIZATION SERVICES	5,944.57	23650
101-257-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	MICHIGAN ASSOC OF EQUALIZATION ASSESSORS	MAED 2024 MEMBERSHIP DUES	200.00	1199218
101-257-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	MID-MICHIGAN ASSOC OF ASSESSORS	MAAO 2024 MEMBERSHIP	25.00	1199221
101-257-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	TAMI STEWART	MICHIGAN ASSESSORS ASSOCIATION APPLICATION	97.38	23696
Total For Dept 257 ASSESSOR / EQUALIZATION DEPT				6,266.95	
Dept 262 ELECTIONS					
101-262-801.000	PROFESSIONAL SERVICES	ELECTIONSOURCE	EMS ANNUAL LICENSE & SERVICE CONTRACT/1	20,615.00	1199282
Total For Dept 262 ELECTIONS				20,615.00	
Dept 265 BUILDINGS & GROUNDS					
101-265-730.000	MOTOR FUEL/LUBRICANT MAINTENANCE	J & H OIL COMPANY	MOWER/LEAF BLOWER FUEL	48.66	23668
101-265-730.000	MOTOR FUEL/LUBRICANT MAINTENANCE	J & H OIL COMPANY	TRUCK/ SNOW BLOWER FUEL	185.09	23736
101-265-730.000	MOTOR FUEL / LUBRICANTS	WEX BANK	FUEL CHARGES	552.66	23776
101-265-735.000	MAINTENANCE SUPPLIES	ETNA SUPPLY COMPANY	PIPE CUTTER	393.94	1199197
101-265-735.000	MAINTENANCE SUPPLIES	CAPITAL ONE TRADE CREDIT	CARPET SQUARES	2,450.19	1199215
101-265-735.000	MAINTENANCE SUPPLIES	GRAINGER, INC.	MAINTENANCE REPAIRS	77.96	1199368
101-265-735.000	MAINTENANCE SUPPLIES	KENDALL ELECTRIC, INC.	CIRCUIT TRACER	317.33	23673
101-265-735.000	MAINTENANCE SUPPLIES	KALAMAZOO SANITARY SUPPLY, INC.	PAPER PRODUCTS	238.63	23674
101-265-801.000	CONTRACT - ENERGY AUD SAV % SPLIT	TENURGY LLC	ENERGY SAVINGS PROGRAM	327.52	23697
101-265-825.970	CLEANING SERVICES - L&C BUILDING	THE CLEANEST CO LLC	JAN 2024 CONTRACTUAL CLEANING - COUNTY E	8,616.31	23772
101-265-825.971	CLEANING SERVICES - COUNTY BUILDING	THE CLEANEST CO LLC	JAN 2024 CONTRACTUAL CLEANING - COUNTY E	6,359.66	23772
101-265-825.972	CLEANING SERVICES - ANIMAL CONTROL	THE CLEANEST CO LLC	JAN 2024 CONTRACTUAL CLEANING - COUNTY E	205.15	23772
101-265-825.974	CLEANING SERVICES - SHERIFF JAIL	THE CLEANEST CO LLC	JAN 2024 CONTRACTUAL CLEANING - COUNTY E	512.88	23772
101-265-827.000	MAINTENANCE	GRAINGER, INC.	TRAILER STRAPS	77.96	1199368
101-265-827.000	MAINTENANCE	ULINE	CARPET MATS	657.34	1199416

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 265 BUILDINGS & GROUNDS					
101-265-920.000	ELECTRICITY	INDIANA MICHIGAN POWER	11/10/23-12/12/23	29.12	23715
101-265-920.970	ELECTRICITY - L&C BUILDING	INDIANA MICHIGAN POWER	11/10/23-12/12/23	7,194.95	23715
101-265-920.971	ELECTRICITY - COURTHOUSE	INDIANA MICHIGAN POWER	11/11/23-12/13/23	3,785.16	23716
101-265-920.972	ELECTRICITY - ANIMAL CONTROL	INDIANA MICHIGAN POWER	11/10/23-12/12/23	858.11	23715
101-265-920.974	ELECTRICITY - SHERIFF JAIL	INDIANA MICHIGAN POWER	11/10/23-12/12/23	5,714.37	23715
101-265-920.975	ELECTRICITY - MAINTENANCE	INDIANA MICHIGAN POWER	11/11/23-12/13/23	111.81	23716
101-265-920.980	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERATIVE	11/15-12/15	610.32	23679
101-265-920.980	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	11/10/23-12/12/23 VETERANS	18.45	23715
101-265-920.980	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	11/14/23-12/14/23	75.23	23716
101-265-921.970	NATURAL GAS - L&C BUILDING	SEMCO ENERGY GAS COMPANY	11/13/23-12/13/23	1,416.98	23711
101-265-921.971	NATURAL GAS - COUNTY BUILDING	SEMCO ENERGY GAS COMPANY	11/13/23-12/13/23	537.84	23709
101-265-921.972	NATURAL GAS - ANIMAL CONTROL	SEMCO ENERGY GAS COMPANY	11/13/23-12/13/23	947.75	23713
101-265-921.974	NATURAL GAS - SHERIFF JAIL	SEMCO ENERGY GAS COMPANY	11/13/23-12/13/23	2,180.57	23712
101-265-921.975	NATURAL GAS - MAINTENANCE	SEMCO ENERGY GAS COMPANY	11/13/23-12/13/23	555.45	23710
101-265-922.970	WATER / SEWER - L&C BUILDING	VILLAGE OF CASSOPOLIS	L&C WATER/SEWER	188.33	1199243
101-265-922.971	WATER/SEWER - COURTHOUSE	VILLAGE OF CASSOPOLIS	COUNTY BLDG. WATER/SEWER	431.97	1199243
101-265-922.972	WATER / SEWER - ANIMAL CONTROL	VILLAGE OF CASSOPOLIS	ANIMAL CONTROL WATER/SEWER	389.05	1199243
101-265-922.974	WATER / SEWER - SHERIFF JAIL	VILLAGE OF CASSOPOLIS	JAIL LIFT STATION O&M	3,795.67	1199243
101-265-922.975	WATER / SEWER - MAINTENANCE	VILLAGE OF CASSOPOLIS	FACILITIES WATER/SEWER	64.69	1199243
101-265-923.000	REFUSE & SHREDDING	MIP V ONION PARENT LLC	FACILITIES DUMPSTER	1,682.53	23742
101-265-935.000	VEHICLE & EQUIPMENT REPAIRS	JOHN DEERE FINANCIAL	MOWER SERVICE AND TIRES	1,692.15	1199205
101-265-935.000	VEHICLE & EQUIPMENT REPAIRS	CASS AUTO SUPPLY CO, INC.	GATOR BATTERY	90.40	1199346
101-265-935.000	VEHICLE & EQUIPMENT REPAIRS	TAPPER FORD	VAN SERVICE	79.61	1199411
101-265-936.000	BUILDING & GROUNDS REPAIRS	ETNA SUPPLY COMPANY	COA TANKLESS INSTALL JOB# 1116	1,620.55	1199197
101-265-936.000	BUILDING & GROUNDS REPAIRS	WILSON-BRINKER ASSOCIATES,	COA MAIN GAS LINE REPAIR JOB# 1074	682.24	1199246
101-265-936.000	BUILDING & GROUNDS REPAIRS	YOUNG SUPPLY CO.	COA ACTUATOR JOB# 1125	357.00	1199247
101-265-936.000	BUILDING & GROUNDS REPAIRS	CASS OUTDOOR POWER EQUIP,	MAINTENANCE REPAIRS	19.98	1199352
101-265-936.000	BUILDING & GROUNDS REPAIRS	YOUNG SUPPLY CO.	PRESSURE SWITCHES/ COA COOLER JOB #113C	195.00	1199429
101-265-936.000	BUILDING & GROUNDS REPAIRS	KENDALL ELECTRIC, INC.	WOODLANDS INSTALL JOB# 1081	324.48	23673
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	STATE OF MICHIGAN	L&C ELEVATOR CERTIFICATION RENEWAL	310.00	1199231
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	ULINE	L&C ENTRANCE MATS	357.26	1199240
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	W. B. HAYDEN & SONS CO.	MISC REPAIR PARTS	958.67	1199422
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	YOUNG SUPPLY CO.	INSULATION FOR L&C/ HVAC SUPPLIES	759.76	1199429
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	KENDALL ELECTRIC, INC.	ELECTRICAL FITTING	11.05	23673
101-265-936.970	BLDG & GROUNDS REP - L&C BUILDIN	TRANE	PAST DUE	29.94	23698
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	ETNA SUPPLY COMPANY	SLOAN FLUSH VALVES	677.25	1199197
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	FOOD EQUIPMENT SOLUTIONS	KITCHEN STEAMER REPAIR	1,242.86	1199198
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	HUNTINGTON COMMERCIAL CARI	DEC CREDIT CARD CHARGES	213.25	1199203
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	ELECTROTORQUE INC	911 EXHAUST FAN MOTORS	264.56	1199222
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	SPIN TECHS INC	JAIL CLOTHES WASHER REPAIR	236.00	1199230
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	STATE OF MICHIGAN	COUNTY BLDG ELEVATOR CERTIFICATION RENE	310.00	1199231
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	VILLWOCKS OUTDOOR LIVING	JAIL IRRIGATION WINTERIZATION	99.00	1199244
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	CASS OUTDOOR POWER EQUIP,	SNOW BLOWER REPAIR	232.92	1199352
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	ETNA SUPPLY COMPANY	VALVES FOR ANIMAL CONTROL KENNELS	130.80	1199362
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	UNITED STATES LUMBER CO IN	PIPE FITTINGS FOR ANIMAL CONTROL	11.95	1199377
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	YOUNG SUPPLY CO.	UV SENSOR FOR JAIL HEATING BOILER	2,001.00	1199429
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	CUMMINS SALES AND SERVICE	911 GENERATOR SCHEDULED MAINTENANCE	537.86	23655
101-265-936.974	BLDG & GROUNDS REP - SHERIFF JAI	OVERHEAD DOOR CO. SOUTH BE	ANIMAL CONTROL GARAGE DOOR GASKET	132.49	23755
Total For Dept 265 BUILDINGS & GROUNDS				65,187.66	
Dept 276 COURT GRANTS					
101-276-801.205	PROFESSIONAL SERVICES	HEATHER BANGTSON	ATC/SC SERVICES 12/14 THRU 12/27/23	31.50	23651

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 276 COURT GRANTS					
101-276-801.205	PROFESSIONAL SERVICES	PRESTON COLLETT	ATC/SC SERVICES 12/14 THRU 12/27/23	575.00	23653
101-276-801.205	PROFESSIONAL SERVICES	MONIQUE DORTCH	ATC/SC SERVICES 12/14 THRU 12/27/23	1,005.00	23656
101-276-801.205	PROFESSIONAL SERVICES	MANDY GRUBB	ATC/SC SERVICES 12/14 THRU 12/27/23	496.00	23663
101-276-801.205	PROFESSIONAL SERVICES	BARBARA M. HOWES	ATC/SC SERVICES 12/14 THRU 12/27/23	364.00	23666
101-276-801.205	PROFESSIONAL SERVICES	CLARENCE JAMES	ATC/SC SERVICES 12/14 THRU 12/27/23	925.00	23669
101-276-801.205	PROFESSIONAL SERVICES	CHRISTY LAPORTE	ATC/SC SERVICES 12/14 THRU 12/27/23	62.79	23675
101-276-801.205	PROFESSIONAL SERVICES	TAYLOR MCMEEKEN	ATC/SC SERVICES 12/14 THRU 12/27/23	60.00	23678
101-276-801.205	PROFESSIONAL SERVICES	CARLA LOWE	ATC/SC SERVICES 12/14 THRU 12/27/23	75.00	23681
101-276-801.205	PROFESSIONAL SERVICES	THOMAS MONDSCHHEIN	ATC/SC SERVICES 12/14 THRU 12/27/23	574.60	23682
101-276-801.205	PROFESSIONAL SERVICES	TIFFANY MONDSCHHEIN	ATC/SC SERVICES 12/13 THRU 12/26/23	568.81	23683
101-276-801.205	PROFESSIONAL SERVICES	GRACE MULLER	ATC/SC SERVICES 12/14 THRU 12/27/23	75.00	23684
101-276-801.205	PROFESSIONAL SERVICES	KIMBERLY PEET	ATC/SC SERVICES 12/14 THRU 12/27/23	615.00	23685
101-276-801.205	PROFESSIONAL SERVICES	JOHN PILLOW	ATC/SC SERVICES 12/14 THRU 12/27/23	335.23	23686
101-276-801.205	PROFESSIONAL SERVICES	WENDI PRATER	ATC/SC SERVICES 12/14 THRU 12/27/23	174.39	23687
101-276-801.205	PROFESSIONAL SERVICES	TASIA ROBERTS	ATC/SC SERVICES 12/14 THRU 12/27/23	840.00	23690
101-276-801.205	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC SERVICES 12/14 THRU 12/27/23	802.69	23699
101-276-801.205	PROFESSIONAL SERVICES	HEATHER BANGTSON	ATC/SC SERVICES 12/27 THRU 1/10/24	18.00	23718
101-276-801.205	PROFESSIONAL SERVICES	PRESTON COLLETT	ATC/SC SERVICES 12/27 THRU 1/10/24	675.00	23723
101-276-801.205	PROFESSIONAL SERVICES	MONIQUE DORTCH	ATC/SC SERVICES 12/27 THRU 1/10/24	655.00	23726
101-276-801.205	PROFESSIONAL SERVICES	MANDY GRUBB	ATC/SC SERVICES 12/27 THRU 1/10/24	416.00	23731
101-276-801.205	PROFESSIONAL SERVICES	BARBARA M. HOWES	ATC/SC SERVICES 12/27 THRU 1/10/24	611.00	23733
101-276-801.205	PROFESSIONAL SERVICES	CLARENCE JAMES	ATC/SC SERVICES 12/27 THRU 1/10/24	1,125.00	23737
101-276-801.205	PROFESSIONAL SERVICES	CHRISTY LAPORTE	ATC/SC SERVICES 12/27 THRU 1/10/24	97.06	23740
101-276-801.205	PROFESSIONAL SERVICES	TAYLOR MCMEEKEN	ATC/SC SERVICES 12/27 THRU 1/10/24	70.00	23744
101-276-801.205	PROFESSIONAL SERVICES	THOMAS MONDSCHHEIN	ATC/SC SERVICES 12/27 THRU 1/10/24	603.74	23750
101-276-801.205	PROFESSIONAL SERVICES	TIFFANY MONDSCHHEIN	ATC/SC SERVICES 12/27 THRU 1/10/24	421.35	23751
101-276-801.205	PROFESSIONAL SERVICES	KIMBERLY PEET	ATC/SC SERVICES 12/27 THRU 1/10/24	660.00	23758
101-276-801.205	PROFESSIONAL SERVICES	JOHN PILLOW	ATC/SC SERVICES 12/27 THRU 1/10/24	571.67	23759
101-276-801.205	PROFESSIONAL SERVICES	WENDI PRATER	ATC/SC SERVICES 12/27 THRU 1/10/24	531.73	23761
101-276-801.205	PROFESSIONAL SERVICES	TASIA ROBERTS	ATC/SC SERVICES 12/27 THRU 1/10/24	840.00	23765
101-276-801.205	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC SERVICES 12/27 THRU 1/10/24	743.94	23775
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H HEATHER BANGTSON	PROBLEM SOLVING COURT (12/14/2023-12/2	13.50	23651
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H PRESTON COLLETT	PROBLEM SOLVING COURT (12/14/2023-12/2	300.00	23653
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H MONIQUE DORTCH	PROBLEM SOLVING COURT (12/14/2023-12/2	45.00	23656
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H BARBARA M. HOWES	PROBLEM SOLVING COURT (12/14/2023-12/2	767.00	23666
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H CLARENCE JAMES	PROBLEM SOLVING COURT (12/14/2023-12/2	261.00	23669
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H CHRISTY LAPORTE	PROBLEM SOLVING COURT (12/14/2023-12/2	197.83	23675
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (12/14/2023-12/2	400.00	23678
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H CARLA LOWE	PROBLEM SOLVING COURT (12/14/2023-12/2	150.00	23681
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H TIFFANY MONDSCHHEIN	PROBLEM SOLVING COURT (12/14/2023-12/2	192.85	23683
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H GRACE MULLER	PROBLEM SOLVING COURT (12/14/2023-12/2	651.00	23684
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H KIMBERLY PEET	PROBLEM SOLVING COURT (12/14/2023-12/2	495.00	23685
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H JOHN PILLOW	PROBLEM SOLVING COURT (12/14/2023-12/2	746.56	23686
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H WENDI PRATER	PROBLEM SOLVING COURT (12/14/2023-12/2	190.78	23687
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (12/14/2023-12/2	400.00	23691
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H BRADLEY WEST	PROBLEM SOLVING COURT (12/14/2023-12/2	160.00	23699
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H HEATHER BANGTSON	PROBLEM SOLVING COURT (12/28/2023-01/1	4.50	23718
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H PRESTON COLLETT	PROBLEM SOLVING COURT (12/28/2023-01/1	375.00	23723
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H MONIQUE DORTCH	PROBLEM SOLVING COURT (12/28/2023-01/1	30.00	23726
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H BARBARA M. HOWES	PROBLEM SOLVING COURT (12/28/2023-01/1	1,092.00	23733
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H CLARENCE JAMES	PROBLEM SOLVING COURT (12/28/2023-01/1	186.00	23737
101-276-801.309	PROFESSIONAL SERVICES - MENTAL	H TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (12/28/2023-01/1	400.00	23744

JOURNALIZED
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 276 COURT GRANTS					
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H THOMAS MONDSCH	THOMAS MONDSCH	PROBLEM SOLVING COURT (12/28/2023-01/1	14.00	23750
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H TIFFANY MONDSCH	TIFFANY MONDSCH	PROBLEM SOLVING COURT (12/28/2023-01/1	96.06	23751
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H GRACE MULLER	GRACE MULLER	PROBLEM SOLVING COURT (12/28/2023-01/1	777.00	23752
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H KIMBERLY PEET	KIMBERLY PEET	PROBLEM SOLVING COURT (12/28/2023-01/1	330.00	23758
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H JOHN PILLOW	JOHN PILLOW	PROBLEM SOLVING COURT (12/28/2023-01/1	1,000.60	23759
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H WENDI PRATER	WENDI PRATER	PROBLEM SOLVING COURT (12/28/2023-01/1	548.38	23761
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H REDWOOD TOXICOLOGY	REDWOOD TOXICOLOGY	MHC DRUG TEST	12.00	23763
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H CHELSEA SCHOETZOW	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (12/28/2023-01/1	400.00	23767
101-276-801.309	PROFESSIONAL SERVICES - MENTAL H BRADLEY WEST	BRADLEY WEST	PROBLEM SOLVING COURT (12/28/2023-01/1	400.09	23775
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MANDY GRUBB	MANDY GRUBB	PROBLEM SOLVING COURT (12/28/2023-01/1	832.00	1199430
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN HEATHER BANGTSON	HEATHER BANGTSON	PROBLEM SOLVING COURT (12/14/2023-12/2	36.00	23651
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN PRESTON COLLETT	PRESTON COLLETT	PROBLEM SOLVING COURT (12/14/2023-12/2	575.00	23653
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MONIQUE DORTCH	MONIQUE DORTCH	PROBLEM SOLVING COURT (12/14/2023-12/2	45.00	23656
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MANDY GRUBB	MANDY GRUBB	PROBLEM SOLVING COURT (12/14/2023-12/2	592.00	23663
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BARBARA M. HOWES	BARBARA M. HOWES	PROBLEM SOLVING COURT (12/14/2023-12/2	598.00	23666
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CLARENCE JAMES	CLARENCE JAMES	PROBLEM SOLVING COURT (12/14/2023-12/2	518.00	23669
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BRANDY JONES	BRANDY JONES	PROBLEM SOLVING COURT (11/30/2023-12/1	105.55	23670
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CARLA LOWE	CARLA LOWE	PROBLEM SOLVING COURT (12/14/2023-12/2	75.00	23681
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN THOMAS MONDSCH	THOMAS MONDSCH	PROBLEM SOLVING COURT (12/14/2023-12/2	54.65	23682
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TIFFANY MONDSCH	TIFFANY MONDSCH	PROBLEM SOLVING COURT (12/14/2023-12/2	450.84	23683
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN GRACE MULLER	GRACE MULLER	PROBLEM SOLVING COURT (12/14/2023-12/2	399.00	23684
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN KIMBERLY PEET	KIMBERLY PEET	PROBLEM SOLVING COURT (12/14/2023-12/2	210.00	23685
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JOHN PILLOW	JOHN PILLOW	PROBLEM SOLVING COURT (12/14/2023-12/2	1,048.26	23686
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN WENDI PRATER	WENDI PRATER	PROBLEM SOLVING COURT (12/14/2023-12/2	124.74	23687
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TASIA ROBERTS	TASIA ROBERTS	PROBLEM SOLVING COURT (12/14/2023-12/2	840.00	23690
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JESSEE SCHOETZOW	JESSEE SCHOETZOW	PROBLEM SOLVING COURT (12/14/2023-12/2	988.32	23692
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BRADLEY WEST	BRADLEY WEST	PROBLEM SOLVING COURT (12/14/2023-12/2	517.90	23699
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN HEATHER BANGTSON	HEATHER BANGTSON	PROBLEM SOLVING COURT (12/28/2023-01/1	45.00	23718
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN PRESTON COLLETT	PRESTON COLLETT	PROBLEM SOLVING COURT (12/28/2023-01/1	700.00	23723
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN MONIQUE DORTCH	MONIQUE DORTCH	PROBLEM SOLVING COURT (12/28/2023-01/1	952.00	23726
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BARBARA M. HOWES	BARBARA M. HOWES	PROBLEM SOLVING COURT (12/28/2023-01/1	247.00	23733
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CLARENCE JAMES	CLARENCE JAMES	PROBLEM SOLVING COURT (12/28/2023-01/1	518.00	23737
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN CHRISTY LAPORTE	CHRISTY LAPORTE	PROBLEM SOLVING COURT (12/28/2023-01/1	148.75	23740
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN THOMAS MONDSCH	THOMAS MONDSCH	PROBLEM SOLVING COURT (12/28/2023-01/1	500.09	23750
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TIFFANY MONDSCH	TIFFANY MONDSCH	PROBLEM SOLVING COURT (12/28/2023-01/1	1,399.85	23751
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN GRACE MULLER	GRACE MULLER	PROBLEM SOLVING COURT (12/28/2023-01/1	281.00	23752
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN HEATHER PAULEY	HEATHER PAULEY	PROBLEM SOLVING COURT (12/28/2023-01/1	32.76	23757
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN KIMBERLY PEET	KIMBERLY PEET	PROBLEM SOLVING COURT (12/28/2023-01/1	510.00	23758
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JOHN PILLOW	JOHN PILLOW	PROBLEM SOLVING COURT (12/28/2023-01/1	935.21	23759
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN WENDI PRATER	WENDI PRATER	PROBLEM SOLVING COURT (12/28/2023-01/1	139.76	23761
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN TASIA ROBERTS	TASIA ROBERTS	PROBLEM SOLVING COURT (12/28/2023-01/1	777.00	23765
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN JESSEE SCHOETZOW	JESSEE SCHOETZOW	PROBLEM SOLVING COURT (12/28/2023-01/1	1,213.08	23768
101-276-801.310	PROFESSIONAL SERVICES - SWIFT AN BRADLEY WEST	BRADLEY WEST	PROBLEM SOLVING COURT (12/28/2023-01/1	709.41	23775
101-276-801.311	PROFESSIONAL SERVICES - COSSAP MONIQUE DORTCH	MONIQUE DORTCH	PROBLEM SOLVING COURT (12/14/2023-12/2	45.00	23656
101-276-801.311	PROFESSIONAL SERVICES - COSSAP BARBARA M. HOWES	BARBARA M. HOWES	PROBLEM SOLVING COURT (12/14/2023-12/2	1,021.75	23666
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CLARENCE JAMES	CLARENCE JAMES	PROBLEM SOLVING COURT (12/14/2023-12/2	222.00	23669
101-276-801.311	PROFESSIONAL SERVICES - COSSAP TAYLOR MCMEEKEN	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (12/14/2023-12/2	550.00	23678
101-276-801.311	PROFESSIONAL SERVICES - COSSAP GRACE MULLER	GRACE MULLER	PROBLEM SOLVING COURT (12/14/2023-12/2	126.00	23684
101-276-801.311	PROFESSIONAL SERVICES - COSSAP KIMBERLY PEET	KIMBERLY PEET	PROBLEM SOLVING COURT (12/14/2023-12/2	755.00	23685
101-276-801.311	PROFESSIONAL SERVICES - COSSAP CHELSEA SCHOETZOW	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (12/14/2023-12/2	800.00	23691
101-276-801.311	PROFESSIONAL SERVICES - COSSAP MONIQUE DORTCH	MONIQUE DORTCH	PROBLEM SOLVING COURT (12/28/2023-01/1	120.00	23726
101-276-801.311	PROFESSIONAL SERVICES - COSSAP BARBARA M. HOWES	BARBARA M. HOWES	PROBLEM SOLVING COURT (12/28/2023-01/1	585.00	23733

JOURNALIZED
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 276 COURT GRANTS					
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	CLARENCE JAMES	PROBLEM SOLVING COURT (12/28/2023-01/1	222.00	23737
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (12/28/2023-01/1	550.00	23744
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	KIMBERLY PEET	PROBLEM SOLVING COURT (12/28/2023-01/1	345.00	23758
101-276-801.311	PROFESSIONAL SERVICES - COSSAP	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (12/28/2023-01/1	800.00	23767
Total For Dept 276 COURT GRANTS				49,516.57	
Dept 279 FAMILY / JUVENILE COURT					
101-279-801.000	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING CENTE	BREWER DRUG TESTING	37.00	23747
101-279-805.000	LEGAL SERVICES	RYAN FUNK	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	236.68	1199227
101-279-805.000	LEGAL SERVICES	HEIDI ANN DUNCAN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	252.40	23659
101-279-805.000	LEGAL SERVICES	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	500.00	23672
101-279-805.000	LEGAL SERVICES	LEBBIN LAW OFFICE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	2,015.00	23676
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	1,950.00	23677
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	200.00	23700
101-279-805.000	LEGAL SERVICES	GREGORY FELDMAN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	2,000.00	23729
101-279-805.000	LEGAL SERVICES	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	942.90	23738
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	3,275.00	23743
101-279-805.000	LEGAL SERVICES	LUKE D NOFSINGER	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	100.00	23754
101-279-805.000	LEGAL SERVICES	RICHARD SCOTT RYDER	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	1,800.00	23766
101-279-805.000	LEGAL SERVICES	SARAH SCOGGIN	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	3,325.00	23769
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	650.00	23777
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	LEBBIN LAW OFFICE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	100.00	23676
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	450.00	23677
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	ROBERT KARDATZKE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	200.00	23738
101-279-805.710	LEGAL SERVICES - INDIGENT (NON M	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE; JUVENII	850.00	23743
Total For Dept 279 FAMILY / JUVENILE COURT				18,883.98	
Dept 283 CIRCUIT COURT					
101-283-805.000	LEGAL SERVICES	RICHARD CATALINO	LEGAL COSTS - MAACS - DOUGLAS GOINS	258.02	1199191
101-283-805.000	LEGAL SERVICES	THE LAW OFFICE OF REID FEI	LEGAL COSTS - MAACS - GARY SHAW	318.68	1199237
101-283-805.000	LEGAL SERVICES	K AND Q LAW PC	LEGAL COSTS - MAACS - ANDREW GIBSON	608.00	23671
101-283-805.000	LEGAL SERVICES	ROBERT REILMAN	LEGAL COSTS - MAACS - RENITA LINDSEY	53.20	23688
101-283-805.711	LEGAL SERVICES - CHILD SUPPORT/P	LEBBIN LAW OFFICE	LEGAL SERVICES - STARRETT/ROBERTS	350.00	23676
Total For Dept 283 CIRCUIT COURT				1,587.90	
Dept 286 DISTRICT COURT					
101-286-805.000	LEGAL SERVICES	ELIZABETH MCCREE	ATC/SC ATTY COVERAGE 12/28/23	200.00	23743
101-286-812.000	MEDICAL / DRUG / PHYSICALS	MICHIANA DRUG TESTING CENT	DRUG SCREEN FOR PROBATION DEPT	37.00	23746
101-286-865.000	CONFERENCES / MEETINGS / TRAININ	MCAA	CCM REGISTRATION FOR LISA WITHERS	1,215.00	1199213
Total For Dept 286 DISTRICT COURT				1,452.00	
Dept 289 FRIEND OF THE COURT					
101-289-801.000	PROFESSIONAL SERVICES	WEST GROUP PAYMENT CTR.	CLEAR LOCATE SERVICES FOR DECEMBER 2023	682.75	1199425
101-289-801.000	PROFESSIONAL SERVICES	GLORIA GILLESPIE	HURLE WINCHESTER	326.00	23661
101-289-801.000	PROFESSIONAL SERVICES	CHILD AND PARENT SERVICES	SUPERVISED VISITATION 12/5/23 & 12/29/2	130.00	23720
101-289-807.000	COST ALLOCATION SERVICES	MGT OF AMERICA INC	DHS 286 BILLINGS FOR OCT NOV DEC FOC	2,296.00	1199217
101-289-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	DOWAGIAC DAILY NEWS	2024 SUBSCRIPTION FOR FOC	78.00	1199358
101-289-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	NACM	NACM RENEWAL MEMBERSHIP FOR RAVAN BAKEM	150.00	1199398
101-289-967.000	EQUIPMENT < \$20,000	MICHIGAN OFFICE EQUIPMENT	TABLE DELIVERED APRIL 2023 - INVOICED I	992.58	23748
Total For Dept 289 FRIEND OF THE COURT				4,655.33	
Dept 294 PROBATE COURT					
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F	MARIKAYE LONG	COURT APPOINTED ATTORNEY FEE IN #2010-C	125.00	1199209

JOURNALIZED
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 294 PROBATE COURT					
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F HEIDI DUNCAN		COURT APPOINTED ATTORNEY IN FILE #2023-	570.15	23658
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F LEBBIN LAW OFFICE		COURT APPOINTED GAL FEE FOR #2023-271-C	725.85	23676
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F STEPHEN K. WOODS. P.C.		COURT APPOINTED GAL IN FILE #2023-262-G	100.00	23700
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY F LEBBIN LAW OFFICE		APPOINTED GAL FEE FOR #2023-189-GA. HE	195.85	23741
101-294-823.000	INTERPRETER FEES LANGUAGE LINE SERVICES		INTERPRETER FEE FOR DECEMBER 2023	35.15	1199381
101-294-865.000	CONFERENCES / MEETINGS / TRAININ MCAA		FEES DUE FOR THE REMAINING CCM COURSES	1,215.00	1199212
101-294-955.000	DUES / MEMBERSHIP / SUBSCRIPTION MPJRA		MPJRA MEMBERSHIP FOR PROBATE REGISTER	100.00	1199397
Total For Dept 294 PROBATE COURT				3,067.00	
Dept 296 PROSECUTING ATTORNEY					
101-296-727.000	OFFICE SUPPLIES	DOUBLEDAY OFFICE PRODUCTS	SUPPLIES - PROSECUTORS OFFICE	11.63	1199196
101-296-727.206	OFFICE SUPPLIES	DOUBLEDAY OFFICE PRODUCTS	CALENDAR REFILL	31.00	1199196
101-296-739.000	BOOKS / REFERENCE MATERIALS	WEST GROUP PAYMENT CTR.	LIBRARY PLAN CHARGES	523.68	1199424
101-296-801.206	PROFESSIONAL SERVICES	MGT OF AMERICA INC	CRP BILLING OCT, NOV, DEC 2023	1,682.00	1199391
101-296-815.000	WITNESS FEES	ANGLEMYER KARI	WITNESS FEE ON CONNER ANGLEMYER 22-230-	6.00	1199342
101-296-815.000	WITNESS FEES	DRAKE JAMES	WITNESS AND MILEAGE FEE ON CONNFER ANGI	15.12	1199359
101-296-815.000	WITNESS FEES	LUDWIG DANIELLE	WITNESS/MILEAGE FEE ON BENJAMIN LEWIS 2	18.00	1199384
101-296-815.000	WITNESS FEES	NOWICKI JIM	WITNESS MILEAGE FEE ON RYAN VYLONIS 23-	11.76	1199399
101-296-815.000	WITNESS FEES	RICKETT DANIEL	WITNESS FEE ON CONNER ANGLEMYER 22-230-	6.00	1199402
101-296-815.000	WITNESS FEES	RICKETT JONATHAN	WITNESS MILEAGE FEE ON CONNER ANGLEMYEF	8.64	1199403
101-296-816.302	VETERINARY/K-9 COSTS - VICTIM RI	AMANDA SMEGO	REIMBURSEMENT FOR BELLE GROOMING	35.00	23770
101-296-865.206	CONFERENCES / MEETINGS / TRAININ PAAM		REGISTRATION FOR EOS CONFERENCE LYNNELI	400.00	1199401
Total For Dept 296 PROSECUTING ATTORNEY				2,748.83	
Dept 301 SHERIFF					
101-301-728.000	DEPARTMENTAL SUPPLIES	TRI-TECH FORENSICS, INC.	EVIDENCE ROOM SUPPLIES	250.36	1199239
101-301-728.419	DEPARTMENTAL SUPPLIES - MMRMA GR	NYE UNIFORM CO.	BPV	1,790.00	1199224
101-301-728.419	DEPARTMENTAL SUPPLIES - MMRMA GR	NYE UNIFORM CO.	BPV	1,790.00	1199400
101-301-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	4,850.30	23701
101-301-730.000	MOTOR FUEL/LUBRICANT - CCSO	J & H OIL COMPANY	FUEL	68.25	23736
101-301-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	1,022.69	1199224
101-301-741.000	UNIFORMS	NYE UNIFORM CO.	BPV	741.94	1199400
101-301-812.000	MEDICAL / DRUG / PHYSICALS	HUNTINGTON COMMERCIAL CARIC	C CARD 12/2023	75.00	1199203
101-301-812.000	MEDICAL / DRUG / PHYSICALS	MICHIANA DRUG TESTING CENT	PRE- EMPLOYMENT TESTING: HIGLEY, J.	37.00	23680
101-301-819.000	LAUNDRY / DRY CLEANING	ZIKER CLEANERS INC	DRY CLEANING	273.96	23702
101-301-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARIC	C CARD 12/2023	357.00	1199203
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY FORD-MERCURY	VEHICLE MAINT	47.20	1199187
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	C. WIMBERLEY FORD-MERCURY	VEHICLE MAINT	154.38	1199345
101-301-935.000	VEHICLE & EQUIPMENT REPAIRS	FIRST CHOICE AUTO	VEHICLE MAINT	2,183.09	1199364
101-301-935.000	VEHICLE REPAIRS/MAINTENANCE	GRAMES TIRE & BATTTERYINC	VHEICLE MAINT	198.00	23730
101-301-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	HUNTINGTON COMMERCIAL CARIC	C CARD 12/2023	75.00	1199203
101-301-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	MICHIGAN SHERIFFS' ASSOCI	2024 MSA MEMBERSHIP DUES	1,060.00	1199219
101-301-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	GREATER DOWAGIAC CHAMBER C	2024 MEMBERSHIP DUES	45.00	1199369
101-301-967.000	EQUIPMENT < \$20,000	HUNTINGTON COMMERCIAL CARIC	C CARD 12/2023	872.00	1199203
Total For Dept 301 SHERIFF				15,891.17	
Dept 304 LAW & COURTS SECURITY					
101-304-741.000	UNIFORMS	ZIKER CLEANERS INC	DRY CLEANING	88.66	23702
Total For Dept 304 LAW & COURTS SECURITY				88.66	
Dept 316 SECONDARY ROAD PATROL					
101-316-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	347.37	23701
101-316-741.000	UNIFORMS	ZIKER CLEANERS INC	DRY CLEANING	39.84	23702

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PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 316 SECONDARY ROAD PATROL					
Total For Dept 316 SECONDARY ROAD PATROL				387.21	
Dept 345 PUBLIC SAFETY DEPT					
101-345-730.403	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	366.63	23701
101-345-730.405	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	53.73	23701
101-345-730.407	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	247.08	23701
Total For Dept 345 PUBLIC SAFETY DEPT				667.44	
Dept 351 JAIL OPERATION					
101-351-728.000	DEPARTMENTAL SUPPLIES	W. B. HAYDEN & SONS CO.	KEYS	9.45	1199245
101-351-728.000	DEPARTMENTAL SUPPLIES	DONALD HUGHES	ANNUAL FIRE INSPECTION	100.00	23667
101-351-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	341.89	23701
101-351-734.000	CLEANING SUPPLIES	ULINE	RUGS	540.67	1199240
101-351-734.000	CLEANING SUPPLIES	KALAMAZOO SANITARY SUPPLY,	INMATE CLEANING SUPPLIES	42.08	23739
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 12/10/2023 - 12/16/2023	6,505.87	23652
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 12/31/2023 -1/6/2024	6,664.43	23719
101-351-812.000	MEDICAL / DRUG / PHYSICALS	MCKESSON MEDICAL-SURGICAL	INMATE MEDICAL	97.69	1199214
101-351-812.000	MEDICAL / DRUG / PHYSICALS	STERICYCLE, INC.	MEDICAL WASTE DISPOSAL	53.43	1199234
101-351-812.000	CONTRACTUAL DOCTOR	VAN BUREN/CASS DISTRICT	INMATE MEDICAL	380.00	1199242
101-351-812.000	MEDICAL / DRUG / PHYSICALS	MARILYN CHRISTENSEN	PRE-EMPLOYMENT ASSESSMENT: ALTWINE, M	500.00	1199353
101-351-812.000	MEDICAL / DRUG / PHYSICALS	COREWELL HEALTH	EMPLOYEE PHYSICAL	58.00	1199380
101-351-812.000	MEDICAL / DRUG / PHYSICALS	MCKESSON MEDICAL-SURGICAL	INMATE MEDICAL	210.13	1199388
101-351-812.000	CONTRACTUAL DOCTOR	ADVANCED CORREC HEALTHCARE	ONSITE MEDICAL SERVICES FEB 2024	22,999.92	23649
101-351-812.000	CONTRACTUAL DOCTOR	ADVANCED CORREC HEALTHCARE	NURSING HOURS OVER CONTRACT 11/12/2023	89.16	23717
101-351-812.000	IN COUNTY INMATE MEDICAL CARE	CORRECTIONAL RECOVERY	INMATE MEDICAL	20,681.88	23724
101-351-812.000	MEDICAL / DRUG / PHYSICALS	INDEPENDENT HEALTH SERVICE	INMATE MEDICATION 12/2023	1,225.59	23734
101-351-819.000	LAUNDRY	KALAMAZOO SANITARY SUPPLY,	INMATE LAUNDRY	180.12	23674
101-351-819.000	LAUNDRY / DRY CLEANING	ZIKER CLEANERS INC	DRY CLEANING	25.25	23702
Total For Dept 351 JAIL OPERATION				60,705.56	
Dept 426 EMERGENCY MGMT / HOMELAND SECURITY					
101-426-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	134.54	23701
Total For Dept 426 EMERGENCY MGMT / HOMELAND SECURITY				134.54	
Dept 430 ANIMAL CONTROL					
101-430-730.000	MOTOR FUEL/LUBRICANT ANIMAL CONT	J & H OIL COMPANY	FUEL	134.37	23736
101-430-935.000	VEHICLE REPAIRS/MAINTENANCE	CASS AUTO SUPPLY CO, INC.	WINDSHIELD WIPERS FOR UNIT 92	31.22	1199189
Total For Dept 430 ANIMAL CONTROL				165.59	
Dept 648 MEDICAL EXAMINER					
101-648-820.000	MEDICAL EXAMINER FEES	WMU HOMER STRYKER MD SCHOC	MEDICAL EXAMINER - AUTOPSY 12/2023	5,084.58	1199428
101-648-822.000	AUTOPSIES	WMU HOMER STRYKER MD SCHOC	MEDICAL EXAMINER - AUTOPSY 12/2023	5,412.00	1199428
Total For Dept 648 MEDICAL EXAMINER				10,496.58	
Dept 681 VETERANS' BURIALS					
101-681-833.000	COUNTY BURIAL - NORTHROPE, JOHN	CONNELLY CHAPEL WAGNER FAM	COUNTY BURIAL - NORTHROPE JOHN R	300.00	23774
Total For Dept 681 VETERANS' BURIALS				300.00	
Dept 682 VETERANS' COUNSELOR					
101-682-712.000	PER DIEMS	GARY GRAVIT, SR.	PER DIEM/TRAVEL- VETERANS ADVISORY BOAF	34.00	1199200
101-682-712.000	PER DIEMS	RUSSELL SEE	VETERANS ADVISORY COMMITTEE	34.00	1199228
101-682-712.000	PER DIEMS	SCOTT SWANSON	PER DIEM/TRAVEL - VETERAN'S TRUST FUND	34.00	1199235
101-682-835.301	GRANT- KROEPEL, LANG, A	VAN BUREN/CASS DISTRICT DF	GRANT- HEALTH DEPT	242.00	1199419

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PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 682 VETERANS' COUNSELOR					
101-682-835.301	DENTAL GRANT MOSE,E, WILES E M	CASSOPOLIS DENTAL	DENTAL GRANT - MOSE, E WILES, E MCDONAL	1,511.00	23722
101-682-860.000	TRAVEL / TRANSPORTATION / MEALS	GARY GRAVIT, SR.	PER DIEM/TRAVEL- VETERANS ADVISORY BOAF	2.10	1199200
101-682-860.000	TRAVEL / TRANSPORTATION / MEALS	RUSSELL SEE	VETERANS ADVISORY COMMITTEE	2.49	1199228
101-682-860.000	TRAVEL / TRANSPORTATION / MEALS	SCOTT SWANSON	PER DIEM/TRAVEL - VETERAN'S TRUST FUND	11.46	1199235
101-682-860.301	TRAVEL / TRANSPORTATION / MEALS	CASS COUNTY PUBLIC TRANSP	GRANT - VA APPTS - JOHNSON, LARRY	195.00	23721
101-682-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CARI	DEC CREDIT CARD CHARGES	363.80	1199203
Total For Dept 682 VETERANS' COUNSELOR				2,429.85	
Dept 710 COOPERATIVE EXTENSION					
101-710-801.000	4-H PROGRAM COORDINATOR (50%CNTY	MICHIGAN STATE UNIVERSITY	2ND QTR (JAN-MARCH 2024)	8,842.00	1199220
101-710-957.000	MSU ASSESSMENT	MICHIGAN STATE UNIVERSITY	2ND QTR (JAN-MARCH 2024)	14,715.50	1199220
Total For Dept 710 COOPERATIVE EXTENSION				23,557.50	
Dept 751 PARKS & RECREATION					
101-751-728.000	DEPARTMENTAL SUPPLIES	MENARDS - ELKHART	SUPPLIES	118.95	1199216
101-751-730.000	MOTOR FUEL/LUBRICANT PARKS - PAR	J & H OIL COMPANY	FUEL	147.87	23736
101-751-801.000	PROFESSIONAL SERVICES	GARRETT LABORATORIES INC	WATER TESTS	174.00	1199199
101-751-801.000	PROFESSIONAL SERVICES	GARRETT LABORATORIES INC	WATER TEST	129.18	1199367
101-751-801.000	PROFESSIONAL SERVICES	VAN BUREN/CASS DISTRICT	CAMPGROUND INSPECTION FEE	125.00	1199418
101-751-801.000	PROFESSIONAL SERVICES	ROBERT PARRISH	PARKS LIASION FOR STARGAZING EVENTS	210.00	23756
101-751-936.000	BUILDING & GROUNDS REPAIRS	UNITED STATES LUMBER CO I	REPAIRS	117.00	1199206
101-751-936.000	BUILDING & GROUNDS REPAIRS	UNITED STATES LUMBER CO I	REPAIRS	90.63	1199377
101-751-936.000	BUILDING & GROUNDS REPAIRS	MENARDS - ELKHART	REPAIRS	48.42	1199389
Total For Dept 751 PARKS & RECREATION				1,161.05	
Total For Fund 101 GENERAL FUND				334,287.24	
Fund 213 ANIMAL CONTROL DONATION FUND					
Dept 430 ANIMAL CONTROL					
213-430-801.000	PROFESSIONAL SERVICES	ABC CLINIC / PET REFUGE	SPAY/NEUTER ASSISTANCE, GRAVT	200.00	1199341
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIETY	SPAY/NEUTER ASSISTANCE, COMBS	40.00	1199378
213-430-801.000	PROFESSIONAL SERVICES	MICHIGAN MIXED ANIMAL VET	SPAY/NEUTER ASSISTANCE, GRADY	40.00	1199396
213-430-816.000	VETERINARY / K-9 COSTS	BERGMAN SMALL ANIMAL PC	SHELTER TREATMENTS & VET SERVICES.	1,570.68	1199344
213-430-880.000	PROMOTION / MARKETING	DOLLAR GENERAL - REGIONS	SUPPLIES FOR CHRISTMAS FOR THE ANIMALS	253.60	1199195
Total For Dept 430 ANIMAL CONTROL				2,104.28	
Total For Fund 213 ANIMAL CONTROL DONATION FUND				2,104.28	
Fund 216 DRUG COURT GRANTS FUND					
Dept 276 COURT GRANTS					
216-276-801.203	PROFESSIONAL SERVICES - OJP	PRESTON COLLETT	PROBLEM SOLVING COURT (12/14/2023-12/2	250.00	23653
216-276-801.203	PROFESSIONAL SERVICES - OJP	MONIQUE DORTCH	PROBLEM SOLVING COURT (12/14/2023-12/2	30.00	23656
216-276-801.203	PROFESSIONAL SERVICES - OJP	BARBARA M. HOWES	PROBLEM SOLVING COURT (12/14/2023-12/2	572.00	23666
216-276-801.203	PROFESSIONAL SERVICES - OJP	CHRISTY LAPORTE	PROBLEM SOLVING COURT (12/14/2023-12/2	180.51	23675
216-276-801.203	PROFESSIONAL SERVICES - OJP	KIMBERLY PEET	PROBLEM SOLVING COURT (12/14/2023-12/2	180.00	23685
216-276-801.203	PROFESSIONAL SERVICES - OJP	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (12/14/2023-12/2	400.00	23691
216-276-801.203	PROFESSIONAL SERVICES - OJP	PRESTON COLLETT	PROBLEM SOLVING COURT (12/28/2023-01/1	275.00	23723
216-276-801.203	PROFESSIONAL SERVICES - OJP	BARBARA M. HOWES	PROBLEM SOLVING COURT (12/28/2023-01/1	1,053.00	23733
216-276-801.203	PROFESSIONAL SERVICES - OJP	TAYLOR MCMEEKEN	PROBLEM SOLVING COURT (12/28/2023-01/1	40.00	23744
216-276-801.203	PROFESSIONAL SERVICES - OJP	CARLA LOWE	PROBLEM SOLVING COURT (12/28/2023-01/1	150.00	23749
216-276-801.203	PROFESSIONAL SERVICES - OJP	KIMBERLY PEET	PROBLEM SOLVING COURT (12/28/2023-01/1	135.00	23758
216-276-801.317	PROFESSIONAL SERVICES	HEATHER BANGTSON	PROBLEM SOLVING COURT (12/14/2023-12/2	13.50	23651
216-276-801.317	PROFESSIONAL SERVICES	PRESTON COLLETT	PROBLEM SOLVING COURT (12/14/2023-12/2	500.00	23653

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 216 DRUG COURT GRANTS FUND					
Dept 276 COURT GRANTS					
216-276-801.317	PROFESSIONAL SERVICES	MONIQUE DORTCH	PROBLEM SOLVING COURT (12/14/2023-12/2	45.00	23656
216-276-801.317	PROFESSIONAL SERVICES	BRANDY JONES	PROBLEM SOLVING COURT (11/30/2023-12/1	59.78	23670
216-276-801.317	PROFESSIONAL SERVICES	CHRISTY LAPORTE	PROBLEM SOLVING COURT (12/14/2023-12/2	323.00	23675
216-276-801.317	PROFESSIONAL SERVICES	CARLA LOWE	PROBLEM SOLVING COURT (12/14/2023-12/2	75.00	23681
216-276-801.317	PROFESSIONAL SERVICES	THOMAS MONDSCHWEIN	PROBLEM SOLVING COURT (12/14/2023-12/2	16.00	23682
216-276-801.317	PROFESSIONAL SERVICES	TIFFANY MONDSCHWEIN	PROBLEM SOLVING COURT (12/14/2023-12/2	296.44	23683
216-276-801.317	PROFESSIONAL SERVICES	GRACE MULLER	PROBLEM SOLVING COURT (12/14/2023-12/2	714.00	23684
216-276-801.317	PROFESSIONAL SERVICES	JOHN PILLOW	PROBLEM SOLVING COURT (12/14/2023-12/2	49.00	23686
216-276-801.317	PROFESSIONAL SERVICES	WENDI PRATER	PROBLEM SOLVING COURT (12/14/2023-12/2	116.20	23687
216-276-801.317	PROFESSIONAL SERVICES	PRESTON COLLETT	PROBLEM SOLVING COURT (12/28/2023-01/1	550.00	23723
216-276-801.317	PROFESSIONAL SERVICES	MONIQUE DORTCH	PROBLEM SOLVING COURT (12/28/2023-01/1	270.00	23726
216-276-801.317	PROFESSIONAL SERVICES	CHRISTY LAPORTE	PROBLEM SOLVING COURT (12/28/2023-01/1	454.06	23740
216-276-801.317	PROFESSIONAL SERVICES	CARLA LOWE	PROBLEM SOLVING COURT (12/28/2023-01/1	1,050.00	23749
216-276-801.317	PROFESSIONAL SERVICES	TIFFANY MONDSCHWEIN	PROBLEM SOLVING COURT (12/28/2023-01/1	141.86	23751
216-276-801.317	PROFESSIONAL SERVICES	GRACE MULLER	PROBLEM SOLVING COURT (12/28/2023-01/1	882.00	23752
216-276-801.317	PROFESSIONAL SERVICES	HEATHER PAULEY	PROBLEM SOLVING COURT (12/28/2023-01/1	42.14	23757
216-276-801.317	PROFESSIONAL SERVICES	KIMBERLY PEET	PROBLEM SOLVING COURT (12/28/2023-01/1	75.00	23758
216-276-801.317	PROFESSIONAL SERVICES	JOHN PILLOW	PROBLEM SOLVING COURT (12/28/2023-01/1	101.72	23759
216-276-801.317	PROFESSIONAL SERVICES	WENDI PRATER	PROBLEM SOLVING COURT (12/28/2023-01/1	536.16	23761
216-276-801.317	PROFESSIONAL SERVICES	CHELSEA SCHOETZOW	PROBLEM SOLVING COURT (12/28/2023-01/1	400.00	23767
Total For Dept 276 COURT GRANTS				9,976.37	
Total For Fund 216 DRUG COURT GRANTS FUND				9,976.37	
Fund 251 CDBG HOME IMPROVEMENT FUND					
Dept 694 COMMUNITY DEVELOPMENT BLOCK GRANT					
251-694-802.000	PROGRAM INCOME EXPENDITURES	CASS COUNTY CLERK/REGISTEFRECORD CDBG RELEASE OF LIEN		30.00	1199347
Total For Dept 694 COMMUNITY DEVELOPMENT BLOCK GRANT				30.00	
Total For Fund 251 CDBG HOME IMPROVEMENT FUND				30.00	
Fund 260 INDIGENT DEFENSE FUND					
Dept 228 INFORMATION TECHNOLOGY					
260-228-801.000	PROFESSIONAL SERVICES	CROSS COUNTRY LEGAL NURSE	LEGAL NURSE EXPERT (S.WILLIAMS)	600.00	1199375
260-228-801.000	PROFESSIONAL SERVICES	RADDE INVESTIGATIVE&SEC AC	INVESTIGATIVE SERVICES (WENTZEL)	1,750.05	23762
260-228-805.000	LEGAL SERVICES	ROBERT LABRE JD PC	ATTORNEY FEES FOR CONFLICT CASE ROBERT	520.13	1199208
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	CONTRACT ATTORNEY 12/16/23 - 12/31/23	4,208.00	23657
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	CONTRACT ATTORNEY 12/18/23 - 12/29/23	4,735.14	23660
260-228-805.000	LEGAL SERVICES	NICHOLAS HOGUE	CONTRACT ATTORNEY 12/18/23 - 12/29/23	4,099.94	23664
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	CONTRACT ATTORNEY 12/16/23 - 12/29/23	2,939.52	23672
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	CONTRACT ATTORNEY FEES (1.1.24 - 1.15.2	4,713.00	23727
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	CONTRACT ATTORNEY FEES	5,474.87	23729
260-228-805.000	LEGAL SERVICES	NICHOLAS HOGUE	CONTRACT ATTORNEY FEES	10,455.93	23732
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	CONTRACT ATTORNEY FEES (12/30/23 - 1/12	4,889.61	23738
260-228-865.000	CONFERENCES / MEETINGS / TRAININ	CRIMINAL DEFENSE ATTORNEYS	ATTORNEY TRAINING	2,320.00	1199356
260-228-972.000	CAPITAL OUTLAY	INTERSECT STUDIO LLC	MIDC CONSTRUCTION PLANNING	4,183.31	23735
Total For Dept 228 INFORMATION TECHNOLOGY				50,889.50	
Total For Fund 260 INDIGENT DEFENSE FUND				50,889.50	
Fund 261 911 SERVICE FUND					
Dept 325 COMMUNICATIONS / DISPATCH					
261-325-734.000	CLEANING SUPPLIES	ULINE	RUGS	335.83	1199240

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 261 911 SERVICE FUND					
Dept 325 COMMUNICATIONS / DISPATCH					
261-325-825.000	CLEANING SERVICES	THE CLEANEST CO LLC	JAN 2024CONTRACTUAL CLEANING - COUNTY E	478.00	23772
261-325-920.000	ELECTRICITY	INDIANA MICHIGAN POWER	11/09/23-12/11/23	11.87	23708
261-325-920.000	ELECTRICITY	INDIANA MICHIGAN POWER	11/11/23-12/13/23	1,623.77	23716
261-325-920.000	ELECTRICITY	MIDWEST ENERGY COOPERATIVE	DISPATCH RADIO TOWER 11/21/2023 - 12/21	256.48	23745
261-325-921.000	NATURAL GAS	SEMCO ENERGY GAS COMPANY	11/13/23-12/13/23	162.97	23714
261-325-922.000	WATER / SEWER	CASSOPOLIS VILLAGE TREASUR	WATER/SEWER 11/16/2023 -12/15/2023	109.76	1199190
261-325-936.000	BUILDING & GROUNDS REPAIRS	FACILITY GATEWAY CORPORATI	UPS - BATTERY REPLACEMENT- 911 (LABOR)	9,149.60	1199363
Total For Dept 325 COMMUNICATIONS / DISPATCH				12,128.28	
Total For Fund 261 911 SERVICE FUND				12,128.28	
Fund 263 CONCEALED PISTOL LICENSING FUND					
Dept 000 GENERAL					
263-000-490.000	LICENSES & PERMITS	ST JOSEPH COUNTY CLERK	CPL FEES DUE ST JOSEPH COUNTY CUSTOMER	36.00	1199331
Total For Dept 000 GENERAL				36.00	
Total For Fund 263 CONCEALED PISTOL LICENSING FUND				36.00	
Fund 264 LOCAL CORRECTIONS OFFICERS TRAINING FUND					
Dept 362 JAIL TRAINING					
264-362-865.000	CONFERENCES / MEETINGS / TRAININ	WMCJTC	4RD QRT PA 124 FUND	81.25	1199427
Total For Dept 362 JAIL TRAINING				81.25	
Total For Fund 264 LOCAL CORRECTIONS OFFICERS TRAINING				81.25	
Fund 265 DRUG LAW ENFORCEMENT FUND					
Dept 301 SHERIFF					
265-301-730.000	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	134.35	23701
265-301-850.000	TELEPHONE / INTERNET	FRONTIER	CCDET CRIME LINE 12/22/2023 - 01/21/202	57.39	1199366
265-301-850.000	TELEPHONE / INTERNET	TRANSUNION RISK & ALT. DA	TLOXP 12/2023	151.20	1199414
265-301-865.000	CONFERENCES / MEETINGS / TRAININ	HUNTINGTON COMMERCIAL CAR	C CARD 12/2023	93.96	1199203
265-301-920.000	ELECTRICITY	MIDWEST ENERGY COOPERATIVE	CCDET UTILITIES 11/15/2023 - 12/15/2023	637.85	23679
265-301-921.000	NATURAL GAS	SEMCO ENERGY GAS COMPANY	11/07/23-12/07/23	188.26	23706
Total For Dept 301 SHERIFF				1,263.01	
Total For Fund 265 DRUG LAW ENFORCEMENT FUND				1,263.01	
Fund 266 LAW ENFORCEMENT FUND					
Dept 301 SHERIFF					
266-301-730.411	MOTOR FUEL / LUBRICANTS	WRIGHT EXPRESS	FUEL	376.75	23701
Total For Dept 301 SHERIFF				376.75	
Total For Fund 266 LAW ENFORCEMENT FUND				376.75	
Fund 269 LAW LIBRARY FUND					
Dept 292 LAW LIBRARY					
269-292-728.000	DEPARTMENTAL SUPPLIES	WEST GROUP PAYMENT CTR.	LAW LIBRARY CONTRACT PRINT MATERIALS FC	319.14	1199424
269-292-955.000	DUES / MEMBERSHIP / SUBSCRIPTION	WEST GROUP PAYMENT CTR.	LAW LIBRARY CONTRACT ONLINE WESTLAW FEE	920.71	1199424
Total For Dept 292 LAW LIBRARY				1,239.85	
Total For Fund 269 LAW LIBRARY FUND				1,239.85	
Fund 270 HISTORICAL COMMISSION FUND					
Dept 803 HISTORICAL COMMISSION					

JOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 270 HISTORICAL COMMISSION FUND					
Dept 803 HISTORICAL COMMISSION					
270-803-960.000	EXPENDITURES	MIDWEST ENERGY COOPERATIVE	11/15-12/15	157.60	23679
270-803-960.000	EXPENDITURES	INDIANA MICHIGAN POWER	11/11/23-12/13/23	6.49	23716
Total For Dept 803 HISTORICAL COMMISSION				164.09	
Total For Fund 270 HISTORICAL COMMISSION FUND				164.09	
Fund 275 SHERIFF JUSTICE TRAINING FUND					
Dept 301 SHERIFF					
275-301-960.000	MISCELLANEOUS EXPENSE	WEST MI TACTICAL OFFICERS	2024 MEMBERSHIP DUES	125.00	1199426
Total For Dept 301 SHERIFF				125.00	
Total For Fund 275 SHERIFF JUSTICE TRAINING FUND				125.00	
Fund 282 CARES ACT FUND					
Dept 191 ACCOUNTING DEPT					
282-191-972.001	CAPITAL OUTLAY - HISTORIC COURTH	MERIDIAN TITLE CORPORATION	USDA CDS GRANT - TITLE SEARCH	2,000.00	1199390
282-191-972.001	CAPITAL OUTLAY - HISTORIC COURTH	ELITE COMPANIES, LLC	WORK THROUGH 12/31/2023	467,686.99	23728
282-191-972.001	CAPITAL OUTLAY - HISTORIC COURTH	INTERSECT STUDIO LLC	HISTORIC COURTHOUSE WORK	10,673.62	23735
282-191-972.001	CAPITAL OUTLAY - HISTORIC COURTH	PLAZACORP REALTY ADVISORS	HISTORIC COURTHOUSE	22,863.82	23760
Total For Dept 191 ACCOUNTING DEPT				503,224.43	
Total For Fund 282 CARES ACT FUND				503,224.43	
Fund 290 SOCIAL WELFARE FUND					
Dept 670 DHS SOCIAL SERVICES					
290-670-712.000	PER DIEMS	JEFF CARMEN	PER DIEM/TRAVEL - MCF/DHHS BOARD	34.00	1199374
290-670-712.000	PER DIEMS	VICKIE VAUGHN	PER DIEM/TRAVEL - MCF/DHS	34.00	23773
290-670-860.000	TRAVEL / TRANSPORTATION / MEALS	JEFF CARMEN	PER DIEM/TRAVEL - MCF/DHHS BOARD	15.72	1199374
290-670-860.000	TRAVEL / TRANSPORTATION / MEALS	VICKIE VAUGHN	PER DIEM/TRAVEL - MCF/DHS	6.55	23773
Total For Dept 670 DHS SOCIAL SERVICES				90.27	
Total For Fund 290 SOCIAL WELFARE FUND				90.27	
Fund 292 CHILD CARE FUND					
Dept 662 CHILD CARE - FAMILY COURT					
292-662-801.703	BASIC GRANT - COUNSELING	KARA COX	COUNSELING	1,000.00	23654
Total For Dept 662 CHILD CARE - FAMILY COURT				1,000.00	
Total For Fund 292 CHILD CARE FUND				1,000.00	
Fund 297 DHS CHILD CARE FUND					
Dept 663 CHILD CARE - DHS					
297-663-801.707	PARENT AIDE	ROXANN RICE	CASS COUNTY CASE AIDE 12/11/23-12/24/23	493.50	23689
297-663-801.707	PARENT AIDE	ROXANN RICE	CASS COUNTY CASE AIDE 12/25/23-01/07/24	682.50	23764
Total For Dept 663 CHILD CARE - DHS				1,176.00	
Total For Fund 297 DHS CHILD CARE FUND				1,176.00	
Fund 445 PUBLIC IMPROVEMENT FUND					
Dept 900 CAPITAL OUTLAY					
445-900-972.000	CAPITAL OUTLAY	DCS TECHNOLOGY DESIGN LLC	BROADBAND	33,600.67	23725
Total For Dept 900 CAPITAL OUTLAY				33,600.67	
Total For Fund 445 PUBLIC IMPROVEMENT FUND				33,600.67	

JOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 510 LAND BANK AUTHORITY FUND					
Dept 690 CASS COUNTY - PART H PROGRAM					
510-690-801.000	PROFESSIONAL SERVICES	VILLAGE OF CASSOPOLIS	REIMBURSEMENT OF CCLBA LEGAL FEES	3,324.00	1199421
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	JASON YODER	DEPOSIT FOR MI-HOPE PROJECTS MAXWELL &	9,900.00	1199360
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	JASON YODER	DEPOSIT FOR MI-HOPE PROJECT -KING-10004	1,350.00	1199361
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	MICHIANA HEATING & AIR COMMI	MI-HOPE PROJECT - NEW FURNACE INSTALL -	6,365.00	1199392
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	MICHIANA HEATING & AIR COMMI	MI-HOPE PROJECT -WATER HEATER INSTALL F	1,542.00	1199393
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	WHITE HORSE HOLDINGS LLC	MI-HOPE PROJECT #MAXWELL-10003875	914.55	1199431
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BRANDON CARBON	MI-HOPE PROJECT - MANWARREN-10006838	567.50	1199433
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	CAMDEN TV AND APPLIANCE IM	MI-HOPE PROJECTS - JAMES-10008314 & PLF	11,118.02	1199434
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	CHURCH PLUMBING & HEATING	DEPOSIT FOR TWO MI-HOPE PROJECTS	13,867.44	1199435
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	DIANA LOVELACE	DEPOSIT FOR MI-HOPE PROJECT #10008083	5,992.50	1199436
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	BEMM SERVICES INC	DEPOSIT FOR MI-HOPE PROJECT MANWARREN-1	2,332.00	1199437
510-690-801.217	PROFESSIONAL SERVICES - MI HOPE	HOME PERFORMANCE SOLUTIONS	ENERGY AUDIT - 63490 CROOKED CREEK, CAS	800.00	23665
510-690-801.326	PROFESSIONAL SERVICES	TAPLIN GROUP, LLC	ASBESTOS ABATEMENT -70856 FIVE POINTS F	18,011.00	1199236
510-690-801.537	PROFESSIONAL SERVICES - MIDWEST	HOME PERFORMANCE SOLUTIONS	ENERGY AUDIT - 63490 CROOKED CREEK, CAS	2,000.00	23665
Total For Dept 690 CASS COUNTY - PART H PROGRAM				78,084.01	
Total For Fund 510 LAND BANK AUTHORITY FUND				78,084.01	
Fund 595 JAIL COMMISSARY FUND					
Dept 351 JAIL OPERATION					
595-351-728.000	COMMISSARY SUPPLIES - PHONE	INMATE CALLING SOLUTIONS	INMATE CALLING 12/1/2023 - 12/31/2023	2,859.64	1199373
595-351-728.000	DEPARTMENTAL SUPPLIES	LEXIPOL LLC	ANNUAL CORRECTIONS MANUEL & BULLETINS C	7,887.20	1199383
595-351-728.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES WEEK OF 12/10/2	2,849.54	23652
595-351-728.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES WEEK OF 12/31/2	2,240.16	23719
Total For Dept 351 JAIL OPERATION				15,836.54	
Total For Fund 595 JAIL COMMISSARY FUND				15,836.54	
Fund 616 TAX REVOLVING CONTROL FUND					
Dept 000 GENERAL					
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	CITY OF DOWAGIAC	DEC. BOARD OF REVIEW 14-160-300-846-01	2,012.50	1199354
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	DAVID OR BRENDA MCCARTNEY	DEC BOARD OF REVIEW 14-150-034-016-00	92.02	1199357
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	JOSHUA HAGER OR CATHERINE	DEC. BOARD OF REVIEW 14-030-005-044-02	2,465.59	1199376
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	KURT OR KELLY HICKEY	DEC BOARD OF REVIEW 14-110-200-007-00	302.85	1199379
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	LEOZIE BROADNAX	DEC. BOARD OF REVIEW 14-010-027-475-10	161.79	1199382
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	MARK KOSKE	DEC. BOARD OF REVIEW 14-130-280-029-00	7,037.74	1199385
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	MARK STEINER OR JOHN STEIN	ASSESSOR ADJ. 14-080-013-054-02	330.27	1199386
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	MATTHEW ANDERSON	DEC. BOARD OF REVIEW 14-120-019-024-03	2,104.35	1199387
616-000-089.999	CHARGEBACKS DUE FROM OTHER UNITS	SHEILA OR GREG DIX	DEC. BOARD OF REVIEW 14-130-185-031-00	2,285.47	1199404
Total For Dept 000 GENERAL				16,792.58	
Dept 254 DELINQUENT TAX PROPERTY SALES					
616-254-801.017	17 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTEF	RECORD CERTIF. OF REDEM. 2017-2021	30.00	1199348
616-254-801.018	18 TAX YR SALE EXPENDITURES	CUMMINGS MCCLOREY DAVIS &	FILE NO. 0071515-13677	27.86	1199192
616-254-801.020	20 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTEF	RECORD CERTIF. OF REDEM. 2017-2021	60.00	1199348
616-254-801.021	21 TAX YR SALE EXPENDITURES	TITLE CHECK, LLC	PARCEL ADMINISTRATION FEE - 2021 TAX FC	2,377.92	1199238
616-254-801.021	21 TAX YR SALE EXPENDITURES	CASS COUNTY CLERK/REGISTEF	RECORD CERTIF. OF REDEM. 2017-2021	450.00	1199348
616-254-801.021	21 TAX YR SALE EXPENDITURES	TITLE CHECK, LLC	DECEMBER CERTIFIED MAILING - 2021 TAX F	9,983.45	1199413
616-254-801.022	22 TAX YR SALE EXPENDITURES	HEARST NEWSPAPERS MICHIGAN	TAX FORECLOSURE NOTICES	457.88	1199412
616-254-801.022	22 TAX YR SALE EXPENDITURES	TITLE CHECK, LLC	FEBRUARY CERTIFIED MAILING - 2022 TAX F	10,265.58	1199413
Total For Dept 254 DELINQUENT TAX PROPERTY SALES				23,652.69	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 616 TAX REVOLVING CONTROL FUND					
Total For Fund 616 TAX REVOLVING CONTROL FUND				40,445.27	
Fund 631 TAX REVOLVING - 2021					
Dept 253 TREASURER					
631-253-701.011	ADMINISTRATION FEES	MARK KOSKE	DEC. BOARD OF REVIEW 14-130-280-029-00	105.29	1199385
Total For Dept 253 TREASURER				105.29	
Total For Fund 631 TAX REVOLVING - 2021				105.29	
Fund 632 TAX REVOLVING - 2022					
Dept 000 GENERAL					
632-000-275.000	OVERPAYMENT OF TAXES	CALVIN TWP. TREASURER	2023 SUMMER/WINTER TAX 14-010-015-249-3	1,450.72	1199188
632-000-275.000	OVERPAYMENT OF TAXES -14-020-540	HOWARD TOWNSHIP TREASURER	2023 SUMMER/WINTER TAX - 2 PARCELS	1,742.92	1199202
632-000-275.000	OVERPAYMENT OF TAXES	WAYNE TOWNSHIP TREASURER	2023 SUMMER & WINTER TAX 14-150-022-032	1,166.08	1199423
632-000-447.000	PROPERTY TAX ADMIN FEES	KURT OR KELLY HICKEY	DEC BOARD OF REVIEW 14-110-200-007-00	12.11	1199379
632-000-447.000	PROPERTY TAX ADMIN FEES	LEOZIE BROADNAX	DEC. BOARD OF REVIEW 14-010-027-475-10	6.47	1199382
632-000-447.000	PROPERTY TAX ADMIN FEES	MARK KOSKE	DEC. BOARD OF REVIEW 14-130-280-029-00	108.08	1199385
632-000-447.000	PROPERTY TAX ADMIN FEES	MARK STEINER OR JOHN STEIN	ASSESSOR ADJ. 14-080-013-054-02	13.21	1199386
Total For Dept 000 GENERAL				4,499.59	
Total For Fund 632 TAX REVOLVING - 2022				4,499.59	
Fund 650 FITNESS CENTER					
Dept 000 GENERAL					
650-000-825.000	CLEANING SERVICES	THE CLEANEST CO LLC	JAN 2024CONTRACTUAL CLEANING - COUNTY E	478.00	23772
Total For Dept 000 GENERAL				478.00	
Total For Fund 650 FITNESS CENTER				478.00	
Fund 701 GENERAL CUSTODIAL FUND					
Dept 000 GENERAL					
701-000-228.010	DUE TO STATE - ST EDUCATION TAX	STATE OF MICHIGAN	RETURN FOR S.E.T & MOBILE HOME TAX	54,326.75	1199233
701-000-228.010	DUE TO STATE - ST EDUCATION TAX	STATE OF MICHIGAN	RETURN FOR S.E.T. & MOBILE HOME TAX	126,354.48	1199409
701-000-228.050	NOTARY FEES (CLERK)	MICHIGAN DEPARTMENT OF ST	NOTARY FEES DUE STATE DECEMBER 2023	10.00	1199313
701-000-228.060	SHARED FEES (PROBATE)	STATE OF MICHIGAN	PROBATE COURT FEES DUE TO THE STATE OF	659.39	1199232
701-000-228.160	PISTOL PERMITS (CLERK)	MICHIGAN STATE POLICE-CAS	CPL NEW & RENEW DECEMBER 2023 DUE MSP	2,527.00	1199319
701-000-228.160	PISTOL PERMITS (CLERK)	ST JOSEPH COUNTY CLERK	CPL FEES DUE ST JOSEPH COUNTY CUSTOMER	79.00	1199331
701-000-228.200	CONSERVATION COSTS	MICHIGAN DEPARTMENT OF TR	ED04 - CASS CTY MONTHLY TRANSMITTAL - DE	60.00	1199395
701-000-228.300	DRIVERS LIC REIN FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TR	ED04 - CASS CTY MONTHLY TRANSMITTAL - DE	151.64	1199395
701-000-228.370	CRIME VICTIMS RIGHTS (CLERK)	MICHIGAN DEPARTMENT OF TR	E FEE TRANSMITTAL FOR STATE OF MICHIGAN E	1,404.68	1199315
701-000-228.372	CRIME VICTIMS RIGHTS (DISTRICT)	MICHIGAN DEPARTMENT OF TR	ED04 - CASS CTY MONTHLY TRANSMITTAL - DE	4,000.07	1199395
701-000-228.400	SURVEY & REMONUMENTATION (CLERK)	MICHIGAN DEPARTMENT OF TR	REMON FEES DUE STATE DECEMBER 2023	7,824.84	1199314
701-000-228.420	STATE COURT FUND (CLERK)	MICHIGAN DEPARTMENT OF TR	E FEE TRANSMITTAL FOR STATE OF MICHIGAN E	180.00	1199315
701-000-228.422	STATE COURT FUND (DISTRICT)	MICHIGAN DEPARTMENT OF TR	ED04 - CASS CTY MONTHLY TRANSMITTAL - DE	300.00	1199395
701-000-228.424	STATE COURT FUND (PROBATE)	STATE OF MICHIGAN	PROBATE COURT FEES DUE TO THE STATE OF	275.00	1199232
701-000-228.440	REAL ESTATE TRANSFER TAX (CLERK)	ATA NATIONAL TITLE GROUP	REFUND OVERPAYMENT OF TRANSFER TAXES LI	37.50	1199257
701-000-228.440	REAL ESTATE TRANSFER TAX (CLERK)	REAL ESTATE TRANSF.TAX-D#	TRANSFER TAX DUE STATE DECEMBER 2023	96,525.00	1199324
701-000-228.550	DNA FEES (CLERK)	MICHIGAN DEPARTMENT OF TR	E FEE TRANSMITTAL FOR STATE OF MICHIGAN E	117.00	1199315
701-000-228.560	E RECORDING FILING (PROBATE)	STATE OF MICHIGAN	PROBATE COURT FEES DUE TO THE STATE OF	400.00	1199232
701-000-228.563	E RECORDING FILING (CLERK)	MICHIGAN DEPARTMENT OF TR	E FEE TRANSMITTAL FOR STATE OF MICHIGAN E	500.00	1199315
701-000-228.564	E RECORDING FILING (DISTRICT)	MICHIGAN DEPARTMENT OF TR	ED04 - CASS CTY MONTHLY TRANSMITTAL - DE	1,355.00	1199395
701-000-228.570	CIVIL JURY DEMAND FEES (CLERK)	MICHIGAN DEPARTMENT OF TR	E FEE TRANSMITTAL FOR STATE OF MICHIGAN E	175.00	1199315
701-000-228.572	CIVIL JURY DEMAND FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TR	ED04 - CASS CTY MONTHLY TRANSMITTAL - DE	147.75	1199395
701-000-228.580	CIVIL FILING FEE (PROBATE)	STATE OF MICHIGAN	PROBATE COURT FEES DUE TO THE STATE OF	2,276.00	1199232
701-000-228.581	CIVIL FILING FEES (CLERK)	MICHIGAN DEPARTMENT OF TR	E FEE TRANSMITTAL FOR STATE OF MICHIGAN E	2,380.00	1199315

JOURNALIZED
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701	GENERAL CUSTODIAL FUND				
Dept 000	GENERAL				
701-000-228.582	CIVIL FILING FEES (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	D04 - CASS CTY MONTHLY TRANSMITTAL - DE	5,586.00	1199395
701-000-228.590	JUSTICE SYSTEM FUND (CLERK)	MICHIGAN DEPARTMENT OF TRE	FEE TRANSMITTAL FOR STATE OF MICHIGAN F	1,187.31	1199315
701-000-228.592	JUSTICE SYSTEM FUND (DISTRICT)	MICHIGAN DEPARTMENT OF TRE	D04 - CASS CTY MONTHLY TRANSMITTAL - DE	8,110.48	1199395
701-000-228.630	SEX OFFENDER REGISTRATION (SHERI	STATE OF MICHIGAN	SOR 12/2023	60.00	1199408
701-000-228.640	LIVESCAN FINGER PRINT (SHERIFF)	STATE OF MICHIGAN	FINGERPRINTS 12/2023	129.75	1199408
701-000-228.673	TRAILER COACH PARK TAX (TREASURE	STATE OF MICHIGAN	RETURN FOR S.E.T & MOBILE HOME TAX	594.00	1199233
701-000-228.673	TRAILER COACH PARK TAX (TREASURE	STATE OF MICHIGAN	RETURN FOR S.E.T. & MOBILE HOME TAX	240.00	1199409
701-000-230.500	DUE TO CCMCF	CASS COUNTY MEDICAL CARE I	2023 WINTER TAX PAYOUT - 12/19/23 - 01/	148,228.22	1199350
701-000-255.674	DEPOSITS PAYABLE SPAY / NEUTER	TREY HARNESS	REFUND DOG ADOPTION	25.00	1199415
701-000-255.679	DEPOSITS BOC FLOWER / COFFEE FUN	HUNTINGTON COMMERCIAL CARI	DEC CREDIT CARD CHARGES	126.07	1199203
701-000-265.000	BONDS PAYABLE (CLERK)	FRIEND OF THE COURT	BOND APPLIED TO CASE 09-944-DS PER COUF	1,500.00	1199286
701-000-265.000	BONDS PAYABLE (CLERK)	FRIEND OF THE COURT	PER COURT ORDER 10/13/23 BOND TO BE AP	7,400.00	1199287
701-000-265.000	BONDS PAYABLE (CLERK)	JODY LYN KING	DEFENDANT SENTENCED 1/3/24; REFUND BONI	500.00	1199296
701-000-265.000	BONDS PAYABLE (CLERK)	KATRINA JUNE JACKSON	CASE DISMISSED AT PROSECUTORIAL DISCRET	3,000.00	1199300
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ADVANTAGE PLUMBING	RESTITUTION BETTY HEPLER 19-10113-FH	15.00	1199254
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ANGEL HOWARD	RESTITUTION ROY EVINK 10-010087-FH	60.00	1199255
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AUTO OWNERS	RESTITUTION ALISA WEST 13-10167-FH	195.00	1199258
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	AUTO OWNERS	RESTITUTION DAVID SMITH 13-010025-FH	25.00	1199259
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BONNIE & AL MENTING	RESTITUTION AUSTIN BROUWER 15-010008-FH	10.00	1199261
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BRADLEY HILL	RESTITUTION DAVID PROCTOR 19-010085-FH	350.00	1199262
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BRET BENHAM	RESTITUTION GREGORY FERRIER 07-010008-F	500.00	1199263
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	BROTHERHOOD MUTUAL	RESTITUTION OSCAR SCHULTZ 96-8879-FH	25.00	1199264
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	C WIMBERLY FORD	RESTITUTION KEVIN LILLIE 97-009293-FH	25.00	1199266
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CCDET	RESTITUTION CAMARON PEARISON 22-010109-	55.00	1199267
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CLIFFORD GRIGGS	RESTITUTION VALERIE LYNCH 22-010301-FH	59.00	1199268
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CRAIG STILLWELL	RESTITUTION DONTAVIOUS TYLER 22-010030-	140.00	1199269
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	CYNTHIA SCANLON	RESTITUTION TIMOTHY HILL 08-010121-FH	100.00	1199270
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DANA & RANDY DOBRODT	RESTITUTION AUSTIN BROUWER 15-010008-FH	10.00	1199271
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DARLENE MERCURIO	RESTITUTION WESLEY PAVEY 21-010235-FH	50.00	1199272
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DAVID STEWART	RESTITUTION RALENE LAUSCH 19-010059-FH	80.00	1199274
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DAVID STOLPE	RESTITUTION JASON THOMPSON 12-010179-FH	30.00	1199275
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DIANNE MERICA	RESTITUTION ALLEN FISK 07-010160-FH	450.00	1199278
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	DOWAGIAC FAMILY DENTISTRY	RESTITUTION VICKI ZACHARY 13-010019-FH	10.00	1199279
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	EDWARDSBURG-ONTWA POLICE I	RESTITUTION DAVON POMPEY 21-010294-FH	93.96	1199280
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	EDWARDSBURG-ONTWA POLICE I	RESTITUTION MICHAEL SPINK 22-010369-FH	71.76	1199281
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ERNEST TODD MARAZITA	RESTITUTION DANA BUNCH 21-010296-FH	425.00	1199283
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	FARM BUREAU INSURANCE	RESTITUTION ADAM TYSZKA 13-010118-FH	20.00	1199284
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	FILLMORE EQUIPMENT	RESTITUTION DEREK BISHOP SR 13-010266-F	25.00	1199285
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	GAVIN FRANCIS	RESTITUTION RYAN MCCALL 18-010359-FH	10.00	1199288
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	GLEN OLSON	RESTITUTION KEVIN LILLIE 97-009293-FH	25.00	1199289
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	GUARDIANSHIP ALTERNATIVES	RESTITUTION DENICE JEWELL 16-010078-FH	60.00	1199290
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JAMES MCCASLIN	RESTITUTION JAMES CALHOUN JR 18-10058-F	62.50	1199291
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JAMES MILLIKEN	RESTITUTION MICHAEL SEWARD 12-010347-FH	100.00	1199292
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JANET MEDSKER	RESTITUTION KENNETH MOORE 97-009149-FH	10.00	1199293
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JENNIFER WISEMAN	RESTITUTION JASON YEOMANS 04-010209-FH	20.00	1199294
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	JOHNNY LONE	RESTITUTION JEREMY JOSEPH 05-010470-FC	26.66	1199297
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	KATHRYN LACOSSE	RESTITUTION BRETT GILPIN 16-010094-FH	100.00	1199299
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	KELLY GROVES	RESTITUTION ERIC MAKI 14-010007-FH	25.00	1199301
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	KIRKDOFFER FARMS	RESTITUTION RODNEY STUART 17-010272-FH	270.00	1199303
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	LOIS KARASEK	RESTITUTION CHRISTOPHER PARSONS 19-0100	289.32	1199304
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MARATHON GAS STATION	RESTITUTION NIKODA NEFF 19-010317-FH	20.00	1199305
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MARK BOWMAN SR	RESTITUTION RYAN DOUGLAS 15-010266-FH	550.00	1199306

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL CUSTODIAL FUND					
Dept 000 GENERAL					
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MDHHS	RESTITUTION BRENDAN BROWN 22-010230-FH	12.50	1199307
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MEADOWBROOK INC	RESTITUTION CINDY HACKENBERG 03-10158-F	200.00	1199308
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MEGAN MATTHEWS	RESTITUTION WILLIAM THOMPSON 09-010326-	80.00	1199309
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MICHAEL OR YOLANDA BRADLEY	RESTITUTION JENNIFER HOLLIDAY 08-010278	120.00	1199310
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MICHAEL WHITACRE	RESTITUTION JEREMY JOSEPH 05-010470-FC	26.67	1199311
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MICHIGAN STATE POLICE POST	RESTITUTION NATHAN CARPER 21-010196-FH	150.00	1199316
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MICHIGAN STATE POLICE POST	RESTITUTION NEVIN ENNIS 23-010032-FH	212.50	1199317
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	MICHIGAN STATE POLICE POST	RESTITUTION ROBERT LOOMIS 23-010035-FH	255.00	1199318
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	NATHANIEL JONES	RESTITUTION CATHY SPICER 20-010020-FH	450.00	1199320
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	PATRICK OR MARY CARTER	RESTITUTION ANDREW NOVOTNY 09-010273-FH	50.00	1199321
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	PHYLLIS SCHUELKE	RESTITUTION JESSE BINNS 19-010049-FH	150.00	1199322
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RAYMOND MCKENZIE	RESTITUTION DACE KOCHEL 15-010011-FH	135.02	1199323
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	REBECCA SUE CARPENTER	RESTITUTION DEIDRA TOMLIN 21-010014-FC	139.48	1199325
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RICKY ARMSTRONG	RESTITUTION JEREMY JOSEPH 05-010470-FC	26.67	1199326
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	ROBERT BAKER	RESTITUTION AARON CARPENTER 12-010180-F	20.00	1199327
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	RONALD NATE	RESTITUTION DANNY COLLINS 11-010013-FH	80.00	1199328
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	THOMAS OR GABRIELLE DAVIDS	RESTITUTION DONALD CUPERY 13-010184-FH	25.00	1199332
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	TRINITY BIBLE CHURCH	RESTITUTION ALLEN FISK 05-010187-FH	450.00	1199333
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	USAA SUBROGATION DEPT	RESTITUTION KURT DEYOUNG 15-10096-FH	100.00	1199336
701-000-271.000	RESTITUTIONS PAYABLE (CLERK)	WILLIAM OR SHERI WOZNIAK	RESTITUTION RICHARD MOORE 09-010139-FH	10.00	1199339
701-000-274.000	UNDISTRIBUTED TAX COLLECTIONS	CASS DISTRICT LIBRARY	2023 WINTER TAX PAYOUT - 12/19/23 - 01/	171,138.74	1199351
701-000-274.000	UNDISTRIBUTED TAX COLLECTIONS -	HERITAGE SW INTERMEDIATE S	2023 WINTER TAX PAYOUT - 12/19/23 - 01/	538,717.34	1199372
701-000-274.000	UNDISTRIBUTED TAX COLLECTIONS	SOUTHWESTERN MICHIGAN COLI	2023 WINTER TAX PAYOUT - 12/19/23 - 01/	718,585.53	1199406
701-000-274.000	UNDISTRIBUTED TAX COLLECTIONS -	ST.JOSEPH CO. BD. OF EDUC	2023 WINTER TAX PAYOUT - 12/19/23 - 01/	10,360.16	1199407
701-000-274.000	UNDISTRIBUTED TAX COLLECTIONS -S	VANBUREN CO. BD. OF EDUCA	2023 WINTER TAX PAYOUT - 12/19/23 - 01/	6,007.64	1199420
701-000-274.004	IN LIEU OF TAXES	CALVIN TWP. TREASURER	SWAMPLAND PILT PAYMENT	5.27	1199188
701-000-274.004	IN LIEU OF TAXES	MASON TWP. TREASURER	SWAMPLAND PILT PAYMENT	1.34	1199211
701-000-274.004	IN LIEU OF TAXES	NEWBERG TOWNSHIP CLERK	SWAMPLAND PILT PROGRAM	22.14	1199223
701-000-274.004	IN LIEU OF TAXES	PENN TOWNSHIP	SWAMPLAND PILT PROGRAM	16.55	1199225
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	AUTO OWNERS INSURANCE	RESTITUTION-M.NEEDHAM	25.00	1199343
701-000-285.000	DEPOSITS PAYABLE (JUVENILE)	HAMPSHIRE COUNTRY CLUB	RESTITUTION-N.BAKER	60.00	1199371
701-000-960.502	MISCELLANEOUS EXPENSE	CASS COUNTY COUNCIL ON AG	2023 WINTER TAX PAYOUT #1 - 12/19/23 -	295,901.43	1199349
Total For Dept 000 GENERAL				2,226,680.11	
Total For Fund 701 GENERAL CUSTODIAL FUND				2,226,680.11	
Fund 704 IMPREST PAYROLL FUND					
Dept 000 GENERAL					
704-000-231.859	DUE TO VOLUNTARY LIFE	STANDARD INSURANCE CO.	JANUARY 2024	3,309.39	23693
704-000-231.860	DUE TO VOLUNTARY LTD	STANDARD INSURANCE CO.	JANUARY 2024	2,695.66	23693
704-000-231.861	DUE TO LIFE / AD&D / STD	STANDARD INSURANCE CO.	JANUARY 2024	5,094.38	23693
Total For Dept 000 GENERAL				11,099.43	
Total For Fund 704 IMPREST PAYROLL FUND				11,099.43	
Fund 801 DRAIN FUND					
Dept 442 DRAIN COMMISSIONER					
801-442-965.000	DRAIN & LAKE LEVEL COSTS	JOSHUA HARTER	LILY LAKE DRAIN TRAPPING	600.00	1199201
801-442-965.000	DRAIN & LAKE LEVEL COSTS	GROW PROS LAWN CARE, LLC	HILLTOP ROAD DRAIN PIPE REPAIR	1,525.43	23662
Total For Dept 442 DRAIN COMMISSIONER				2,125.43	
Total For Fund 801 DRAIN FUND				2,125.43	

JOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 841 LAKE LEVEL FUND					
Dept 442 DRAIN COMMISSIONER					
841-442-965.000	DRAIN & LAKE LEVEL COSTS	JOSHUA HARTER	MACMILLAN DAM TRAPPING	300.00	1199201
841-442-965.000	DRAIN & LAKE LEVEL COSTS	JEFFREY WAYNE COONS	INSTALLED FRAME AND VENTS - BARRON LAKE	3,000.00	1199204
841-442-965.000	DRAIN & LAKE LEVEL COSTS	MIDWEST ENERGY COOPERATIVE	11/15-12/15 TWIN LAKES PUMP	136.33	23679
841-442-965.000	EXPENDITURES-DRAIN/LAKE -#209	INDIANA MICHIGAN POWER	11/17/23-12/19/23	17.69	23715
Total For Dept 442 DRAIN COMMISSIONER				3,454.02	
Total For Fund 841 LAKE LEVEL FUND				3,454.02	

JOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	334,287.24
Fund 213	ANIMAL CONTROL	2,104.28
Fund 216	DRUG COURT GRAP	9,976.37
Fund 251	CDBG HOME IMPRC	30.00
Fund 260	INDIGENT DEFENSE	50,889.50
Fund 261	911 SERVICE FUN	12,128.28
Fund 263	CONCEALED PISTC	36.00
Fund 264	LOCAL CORRECTIC	81.25
Fund 265	DRUG LAW ENFORC	1,263.01
Fund 266	LAW ENFORCEMENT	376.75
Fund 269	LAW LIBRARY FUN	1,239.85
Fund 270	HISTORICAL COM	164.09
Fund 275	SHERIFF JUSTICE	125.00
Fund 282	CARES ACT FUND	503,224.43
Fund 290	SOCIAL WELFARE	90.27
Fund 292	CHILD CARE FUNI	1,000.00
Fund 297	DHS CHILD CARE	1,176.00
Fund 445	PUBLIC IMPROVEM	33,600.67
Fund 510	LAND BANK AUTHC	78,084.01
Fund 595	JAIL COMMISSAR)	15,836.54
Fund 616	TAX REVOLVING (40,445.27
Fund 631	TAX REVOLVING -	105.29
Fund 632	TAX REVOLVING -	4,499.59
Fund 650	FITNESS CENTER	478.00
Fund 701	GENERAL CUSTODI	2,226,680.11
Fund 704	IMPREST PAYROLI	11,099.43
Fund 801	DRAIN FUND	2,125.43
Fund 841	LAKE LEVEL FUNI	3,454.02

Total For All Funds:	3,334,914.28
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**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

January 4, 2024

The Cass County Board of Commissioners met in regular session on Thursday, January 4, 2024, in Commission Chambers.

Clerk/Register Monica McMichael called the meeting to order at 5:00 p.m. Commissioner Howie provided the Invocation. Commissioner Lawrence led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Ryan Laylin, James Lawrence, Joyce Locke, Jeremiah Jones, Mary Howie, Samuel Barrera, Roseann Marchetti and RJ Lee.

COMMISSIONERS ABSENT: None.

ORGANIZATIONAL BUSINESS

Clerk/Register McMichael opened the floor for nominations for Chair of the Board of the Commissioners for a one-year term:

Commissioner Laylin nominated Commissioner Jones.

Commissioner Laylin moved, seconded by Commissioner Lee, to close nominations. Motion carried by voice vote. Commissioner Jones was elected Chair for a one-year term. Clerk/Register McMichael turned the meeting over to Chair Jones.

Chair Jones opened the floor for nominations for Vice-Chair of the Cass County Board of Commissioners, a one-year term.

Commissioner Marchetti nominated Commissioner Laylin.

Commissioner Lawrence nominated Commissioner Barrera.

Commissioner Laylin nominated Commissioner Lawrence.

Commissioner Laylin moved, seconded by Commissioner Lee, to close nominations. Motion carried by voice vote.

Chair Jones moved, seconded by Commissioner Lee, to amend the Cass County Board of Commissioner's Rules of Procedure to change the vote for Vice-Chair from a roll call vote to a secret ballot vote. Discussion followed.

The Chair instructed the Clerk to call roll:

Yes (8): Commissioners Lawrence, Locke, Howie, Jones, Laylin, Barrera, Marchetti and Lee.

No (0): None.

Motion to update the Rules of Procedure carried by roll call vote.

Commissioners voted by secret ballot. The results were:

Commissioner Barrera:	Four votes
Commissioner Laylin:	Four votes

Chair Jones instructed commissioners to vote again via secret ballot. The results were:

Commissioner Barrera:	Four votes
Commissioner Laylin:	Four votes

Administrator Newton informed board members that MCL 46.3a stipulated only the vote for Chairperson could be conducted by secret ballot. The vote for Vice-Chair was required to be open and recorded.

Chair Jones instructed the Clerk to call roll:

Commissioner Laylin:	Commissioner Laylin
Commissioner Lawrence:	Commissioner Barrera
Commissioner Locke:	Commissioner Laylin
Chair Jones:	Commissioner Laylin
Commissioner Howie:	Commissioner Barrera
Commissioner Barrera:	Commissioner Barrera
Commissioner Marchetti:	Commissioner Laylin
Commissioner Lee:	Commissioner Barrera

Voting resulted in a 4-4 tie.

Board members chose to leave the meeting at 5:12 p.m. in order to caucus.

Board members returned from caucus at 5:34 p.m.

The Chair instructed the Clerk to call roll:

Commissioner Locke:	Commissioner Laylin
Chair Jones:	Commissioner Laylin
Commissioner Howie:	Commissioner Barrera
Commissioner Barrera:	Commissioner Barrera
Commissioner Marchetti:	Commissioner Laylin
Commissioner Lee:	Commissioner Barrera
Commissioner Laylin:	Commissioner Laylin
Commissioner Lawrence:	Commissioner Barrera

Voting resulted in a 4-4 tie. Chair Jones announced that board members preferred to move forward without a Vice-Chair. Administrator Newton informed board members that, per MCL 46.3(4), they could not move forward without electing a Vice-Chair.

Commissioners chose to caucus a second time. They left the meeting at 5:37 p.m. Board members returned from caucus at 6:05 p.m.

The Chair instructed the Clerk to call roll:

Commissioner Howie:	Commissioner Barrera
Commissioner Lawrence:	Commissioner Barrera
Commissioner Locke:	Commissioner Laylin
Chair Jones:	Commissioner Barrera
Commissioner Howie:	Commissioner Barrera
Commissioner Barrera:	Commissioner Laylin
Commissioner Marchetti:	Commissioner Laylin
Commissioner Lee:	Commissioner Barrera
Commissioner Laylin:	Commissioner Laylin

With a 5-3 majority vote, Commissioner Barrera was elected Vice-Chair of the Cass County Board of Commissioners for a one-year term.

PUBLIC COMMENT

Public comment occurred.

ADDITIONS/DELETIONS TO THE AGENDA

Commissioner Laylin requested that M-010-24 and M-013-24 be removed from the agenda.

Commissioner Howie asked that M-010-24 and M-013-24 be added to the agenda to appear under New Business.

APPROVAL OF THE AGENDA

Commissioner Locke moved, seconded by Commissioner Lee, to approve the January 4, 2024, Cass County Board of Commissioner's Agenda with the addition of motions M-010-24 and M-013-24 under New Business. Motion carried by voice vote.

RECOGNITIONS

None.

PRESENTATIONS

None.

CONSENT AGENDA

Vice-Chair Barrera moved, seconded by Commissioner Laylin, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-001-24) Motion to approve the claims dated December 1, 2023, through December 28, 2023.

(M-002-24) Motion to approve December 7, 2023 Board of Commissioner Regular Meeting Minutes.

(M-003-24) Motion to reappoint Doug Tyler to the Southwest Michigan Planning Commission for a term expiring 12/31/2025.

(M-004-24) Motion to reappoint James Dodd to the Southwest Michigan Planning Commission for a term expiring 12/31/2025.

(M-005-24) Motion to reappoint Don Delong to the Southwest Michigan Planning Commission for a term expiring 12/31/2025.

(M-006-24) Motion to reappoint Dan Wyant to the Kinexus Board for a term expiring 12/31/2026.

(M-007-24) Motion to approve CCLBA Part-Time, Temporary Position and associated Budget Adjustment as presented.

(M-008-24) Motion to approve Contract between Cass County and Assessing Solutions, Inc. for Appraisal Services as presented.

(M-009-24) Motion to approve Agreement for Provision of Broadband Services between Midwest Energy & Communications and Cass County as presented.

The Chair instructed the Clerk to call roll:

Yes (8): Commissioners Laylin, Lawrence, Locke, Jones, Howie, Barrera, Marchetti and Lee.

No (0): None.

The Consent Agenda carried by roll call vote.

COUNTY PARTNERS

None.

ELECTED OFFICIALS

In the absence of Sheriff Behnke, Undersheriff Roach offered a statement in support of Animal Control.

UNFINISHED BUSINESS

None.

NEW BUSINESS

M-011-24

Commissioner Marchetti moved, seconded by Commissioner Lee, to approve the 2024 Board of Commissioner Meeting Schedule. Discussion followed.

REGULAR MEETINGS

January 4
February 1
March 7
April 11
May 2
June 6
August 8
September 5
October 3
November 7
December 5

COMMITTEE OF THE WHOLE

January 18
February 15
March 21
April 18
May 16
June 20
August 15
September 19
October 17
November 21
December 19

Motion carried by voice vote.

M-012-24

Commissioner Laylin moved, seconded by Commissioner Lee, to approve the Contract between Marcellus Township, the County of Cass, and the Office of Sheriff, Cass County from January 1, 2024, to December 31, 2024. Motion carried by voice vote.

M-013-24

Commissioner Laylin moved, seconded by Commissioner Lawrence, to approve two part-time Animal Control positions and a budget amendment in the amount of \$48,899.00 to part-time wages (101-430-703.000) to accommodate the added positions. Discussion followed. Motion carried by voice vote.

M-010-24

Commissioner Howie moved, seconded by Commissioner Lee, to approve the revised CCHC Bylaws as presented. Discussion followed.

The Chair instructed the Clerk to call roll:

Yes (1): Commissioner Howie.

No (7): Commissioners Marchetti, Barrera, Laylin, Jones, Locke, Lawrence and Lee.

Motion M-010-24 failed by roll call vote.

CLOSED SESSION

None.

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

None.

ADJOURNMENT

Commissioner Laylin moved, seconded by Commissioner Lee, to adjourn. The meeting adjourned at 6:47 p.m.

Approved: _____
Date

Chair Jeremiah Jones

Monica McMichael, Clerk/Register

**CASS COUNTY BOARD OF COMMISSIONERS
WORKSHOP**

January 16, 2024

Chair Jones called the meeting to order at 3:00 p.m. in the Commission Chambers on Tuesday, January 16, 2024.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: RJ Lee, Roseann Marchetti, Ryan Laylin, Samuel Barrera, Jeremiah Jones, Mary Howie, Joyce Locke and James Lawrence.

COMMISSIONERS ABSENT: None.

OTHERS PRESENT: County Administrator Matthew Newton, Clerk/Register Monica McMichael, Sheriff Behnke, Treasurer Anderson, Judge Bealor, Drain Commissioner VanBelle, Undersheriff Roach, GIS Director Erika Espeland, Veterans Director Karee Krause, Marketing Director Ambrosia Neldon, Conservation District Director Korie Blyveis and Ontwa Township Supervisor Jerry Marchetti.

COMMISSIONER BYLAWS/RULES OF PROCEDURE

Commissioner Howie opened discussion on the Commissioner Bylaws and Rules of Procedure. She questioned the two documents and wanted to ensure that they did not contradict each other. Administrator Newton informed board members that the two documents were combined into one. Commissioner Howie requested that a revision date be added.

Section 1.8 - Commissioners verified that the length of term for the Chair of the Board of Commissioners was one year. Administrator Newton stated that he would draft a resolution to re-affirm the one-year term.

Section 1.2 – Administrator Newton would update the length of term for commissioners from two years to four years.

Section 2.1 – Board members discussed preparation of board meeting agendas and asked why the County Administrator no longer prepared them. Chair Jones stated that the Chair assumed the role of agenda preparation when he became chair in 2022. He added that any commissioner could add or delete items on the agenda. Vice Chair Barrera stated that he had a template for submission of motions and resolutions. Administrator Newton informed commissioners that the county was looking at agenda preparation software that would allow individuals to send items electronically through workflow.

Section 2.3 – Commissioners questioned the word “oldest”.

Section 3.4 – The order of business should be updated.

Section 4.2 – Commissioner Howie questioned the conflict-of-interest statement. Discussion followed. Chair Jones stated that many boards required members to sign a conflict-of-interest form.

Section 4.5 A – An item may be placed on any “**current or future**” Board agenda by motion approved by a majority vote of the Commissioners present.

Section 5.4 – This was revised at the December Regular Board of Commissioners Meeting.

Commissioner Marchetti asked that meetings include two Public Comments – one at the beginning of meetings for agenda items only and another at the end of meetings for comment on any items.

Section 3.2 C – Commissioner Marchetti asked that Administrator Newton add that the board must abide by the Open Meetings Act 267 of 1976.

ROAD PATROL WAGE DISCUSSION

Sheriff Behnke informed commissioners that road deputies appreciated the most recent offer from the county. He explained that deputies rejected the offer because it forced new hires into a defined compensation pension plan. Current deputies were concerned that too few employees would contribute to the pension, resulting in issues for the current deputies. Sheriff Behnke went on to state that departments across the state who had moved to defined compensation pension plans were returning to defined benefit plans due to the shortage of certified police officers. Commissioners and the Sheriff discussed current incentives for recruiting police officers. Chair Jones requested Finance Director Rentfrow to research the CCSO Road Deputies staying in the defined benefit pension plan.

Sheriff Behnke informed board members that since the pension was altered, eleven employees had left the Sheriff's Office for other employment. They stated the pension was their reason for leaving. He informed the board that two additional employees gave notice they were leaving earlier that week. There were also two road deputies planning to retire later that year.

Commissioner Lawrence asked if officers would be willing to come to work at Cass County for a defined compensation pension plan.

Administrator Newton suggested the board approve an increase in salary or look at options other than a defined benefit MERS plan.

Sheriff Behnke informed commissioners that out of five police departments in the county, county deputies ranked 4th out of 5 in rate of pay.

Commissioner Lawrence suggested that the MERS pension trigger be removed, an employee contribution cap of 10% be implemented, salaries be increased by 6% and new hires be included in the defined benefit pension plan.

Administrator Newton stated that he would ask Finance Director Rentfrow to run the numbers.

Commissioner Laylin informed board members that he needed to leave the meeting at 4:30 p.m. Because the last two agenda items were added by him, he asked to remove them from the agenda.

SESC DISCUSSION

Drain Commissioner Jeff VanBelle led discussion on issues with the Soil Erosion Program. He advised that the state audit conducted by EGLE was problematic for counties across the state. The Cass County soil erosion

program was cited on four deficiencies. Three were addressed; however, the first issue consisted of a lack of funding. VanBelle reported that permit fees in Cass County were already high and he suggested not raising them.

Commissioner Laylin reported that county residents were unhappy with the way the SESC Program was currently being managed. He also wanted assurance that funding provided by the county would be used only for soil erosion.

Drain Commissioner VanBelle went on to explain that Cass County had a large number of lakes that led to more permits than counties with larger populations. He used the example of Kalamazoo County having 231 open permits compared to Cass County having 300 open permits.

Drain Commissioner VanBelle suggested that the county provide the Conservation District with the \$76,000 of funding as requested. He cautioned the county against resuming soil erosion services in the midst of an audit as the State Department of EGLE may be overly involved in the move.

Commissioner Locke provided Conservation District Korie Blyvies with various operational questions.

Administrator Newton stated that he would prepare a motion to be added to the January 18, 2024, Special Meeting Agenda. The motion would include language specifying the funds should only be used for SESC purposes.

MISCELLANEOUS

Commissioner Laylin thanked emergency services who worked through the weekend in the snow and frigid temperatures.

Commissioner Marchetti thanked Maintenance Director Dave Reiff and his crew who worked the weekend to ensure parking lots and sidewalks were clear for the 24-hour operations services.

ADJOURNMENT

The meeting adjourned at 4:35 p.m.

Approved: _____
Date

Jeremiah Jones, Chair

Monica McMichael, Clerk/Register

**CASS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING**

January 18, 2024

The Cass County Board of Commissioners gathered for a special meeting on Thursday, January 18, 2024, in Commission Chambers.

Chair Jones called the meeting to order at 4:30 p.m.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: James Lawrence, Jeremiah Jones, Mary Howie, Samuel Barrera and Roseann Marchetti.

COMMISSIONERS ABSENT: Ryan Laylin, Joyce Locke and RJ Lee.

PUBLIC COMMENT

Public comment occurred.

APPROVAL OF THE AGENDA

Commissioner Marchetti moved, seconded by Vice Chair Barrera, to add a Motion M-015-24 to New Business. Motion carried by voice vote. Commissioner Marchetti moved, seconded by Vice Chair Barrera, to approve the January 18, 2024, Cass County Board of Commissioner's Special Meeting Agenda as amended. Motion carried by voice vote.

UNFINISHED BUSINESS

None.

NEW BUSINESS

M-014-24

Commissioner Marchetti moved, seconded by Commissioner Lawrence, to approve the BOC Committee Assignments as presented. Motion carried by voice vote.

M-015-24

Commissioner Lawrence moved, seconded by Vice Chair Barrera, to approve appropriation of \$76,000.00 from the Fund Balance of the General Fund to be used by the Cass County Conservation District for the sole purpose of funding required activities of the SESC program. Motion carried by voice vote.

ADJOURNMENT

The meeting adjourned at 4:40 p.m.

Approved: _____
Date

Chair Jeremiah Jones

Monica McMichael, Clerk/Register

DRAFT



CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

TO: Board of Commissioners

DATE: January 26, 2024

SUBJECT: January 2024 Administrator's Report

Historical Courthouse

Over the past month, we've seen construction really pick up pace and a lot of work is now underway. Steel stud framing for interior walls is nearly complete, structural steel is arriving in preparation for the construction of the central staircase, interior demo work continues (which included the first floor bathrooms in the connector building), all non-load bearing walls have been removed, and work is being completed on both the HVAC system and plumbing. All in all, we had discussed that we'd likely see a big ramp-up of construction activities as we got into the new year and we have certainly seen that occur. We are now regularly seeing crews of 20-25 workers in the space working on various aspects of the renovation. It's amazing seeing the work in progress and I know we are all excited to see the work complete later this year. Our dashboard of the financial tracking is live on the website and is current through 01/19/24, and will continually be updated on a bi-weekly basis. Additionally, as we hit milestones in construction, we will plan to post photos of that work where feasible to allow everyone a chance to see the work in progress. It's truly an exciting time.

Accounts Payable

Last month, I provided an update on our new Accounts Payable procedures for entry and approval. I am excited to say that we are now underway in implementing the changes and it has largely been a very positive process. From feedback we are getting from departments/offices, the move to paperless is actually cutting down on some of the time that it took previously and having the manual to provide detail on the process has helped employees find new options for improving how they work with our system and providing clarity where ambiguity may have existed previously. During discussions with Elected Officials, we had delayed the full implementation of the changes by one week, so we will fully transition to the new system beginning the AP period beginning the week of February 12th. However, we have already seen the majority of our offices/departments testing implementation of the new procedures and we are also excited to announce that we will be testing out a fully paperless system in coordination with the Treasurer's Office next week. Overall, I'm thrilled with how this has gone and am excited to see this important process see refinement that will make the system easier and more intuitive for everyone.

County Closures/Delays

On January 12th the County had closed early due to the weather and we also saw a delayed opening on the 23rd, again, due to weather. This doesn't happen often here at the County and, through both of these events, it got us looking out our overall process a bit more and asking some questions. One of the big items is that the existing policy, employee handbook, and CBAs are silent on some key areas including the treatment of delays/closure as it relates to Vacation/ETO. So, we are planning to review this topic with the Policy Committee as it's been almost 8 years since the policy was last revised and determine if an LOU may be necessary for our union CBAs to address the matter as well. The goal, of course, being to ensure a straightforward, easy-to-understand policy that eliminates the questions that have arisen. I would anticipate having something for the BOC for consideration very soon.

Opioid Settlement Advisory Committee

The Committee met this past Monday and we are excited to have finalized a recommendation for a plan that will be coming forward to the BOC for consideration. A lot of effort went into reviewing the possible avenues and determining the best route to take in charting a course for how to effectively utilize the funding for its best use to



CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

benefit the community. I would like to give a big thanks to Judge Bealor for all of her efforts in helping drive this effort and drafting the final plan. The plan will be presented for BOC consideration at the February Committee of the Whole Meeting.

Materials Management Planning

Work continues on the Multi-County Materials Management Plan (MMP). As you may recall the County designated the Southwest Michigan Planning Commission as the Designated Planning Authority (DPA) for this project. However, as of January 8th, the real work now begins with working across the three-county region on finalizing an Interlocal Agreement that creates the framework for the MMP and articulates how the governing board will be established. I am very excited to see how this evolves and will continue to provide further updates on our progress and we work to finalize an agreement in partnership with Van Buren County, Berrien County, and the SWMPC.

Respectfully Submitted,

Matthew Newton
County Administrator



CASS COUNTY BOARD OF COMMISSIONERS

TO: Board of Commissioners

FROM: Hope Anderson, Cass County Land Bank Authority Chair

DATE: 02/01/2024

RE: MSHDA CHILL Program

REQUEST:

Approve R-020-24 Resolution to Authorize Submittal of CHILL Program Grant Application by Cass County Land Bank Authority.

BACKGROUND:

The Cass County Land Bank Authority has met the threshold criteria to warrant an invitation to submit an application for further consideration for an award of CHILL grant program funding. The CDBG Housing Improving Local Livability (Chill Program) funds can be used for two activity types: homeowner rehabilitation, to preserve affordable housing units; and demolition/reconstruction/resale, to remove blight and infill with single-family housing for resale to income eligible homebuyers.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Cass County Land Bank Authority, Administration

FINANCIAL ANALYSIS:

N/A

RECOMMENDATION:

Adopt R-020-24 as presented.

CASS COUNTY BOARD OF COMMISSIONERS

R-###-24

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING FROM MSHDA CDBG HOUSING IMPROVING LOCAL LIVABILITY (CHILL PROGRAM), TO DESIGNATE A CERTIFYING OFFICER, AN AUTHORIZED SIGNOR AND TO DESIGNATE AN ENVIRONMENTAL REVIEW CERTIFYING OFFICER.

WHEREAS, MSHDA has invited Units of General Local Government to apply for its CDBG Housing Improving Local Livability (CHILL) Program;

WHEREAS, the Cass County Land Bank desires to request \$500,000 Dollars in CDBG funds to pursue the creation of housing programs that benefit low- and moderate-income households;

WHEREAS, the CHILL Program has two eligible activity types including homeowner rehabilitation to preserve affordable housing units and demolition/reconstruction/resale, to remove blight and infill with single-family housing for resale to income eligible buyers;

WHEREAS, the proposed project will benefit all residents of the project area including the 61.68% percent of the residents of Cass County who are low-moderate income persons as determined by census data provided by the U.S. Department of Housing and Urban Development; and

WHEREAS, local funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incure costs from MSHDA.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Land Bank and the Cass County Board of Commissioners authorize the submittal of the grant application, and hereby designate Hope Anderson, Cass County Treasurer/ Chairperson of the Cass County Land Bank as the person authorized to certify the Application and all attachments, the person authorized to sign the Grant Agreement any amendments to the Grant Agreement, and payment requests, and the person utilized to execute any additional documents required to carry out and complete the grant.

BE IT FURTHER RESOLVED that the Cass County Land Bank also authorizes Hope Anderson to act as the Environmental Review Certifying Officer (CO) and the Environmental Review Officer (ERO).

ADOPTED THIS _____ DAY OF FEBRUARY 2024

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Jeremiah Jones, Chair
CASS COUNTY BOARD OF COMMISSIONERS



CASS COUNTY BOARD OF COMMISSIONERS

TO: Board of Commissioners

FROM: Cass County Planning Commission

DATE: February 1, 2024

RE: Cass County Master Plan Update Proposal

REQUEST:

Approve Quote from McKenna to complete decennial update of Cass County's Master Plan.

BACKGROUND:

The Cass County Planning Commission has been working over the past year to facilitate an update to the County's Master Plan. The last update was completed in 2014. As it's been 10 years, the time has come for the plan to be updated and revised to reflect current conditions based on trends from 2014 and establish a roadmap for future opportunities.

\$15,000.00 had originally been appropriated in the FY 23 Budget for the Master Plan Update. Additionally, in July 2023 Master Plan Commitment Agreements were approved for Pokagon Township, Volinia Township, Wayne Township, and the Village of Vandalia. The Commitment Agreements between the local municipalities and the County provided \$1,500.00 in funding from each local municipality to help further defray the costs to the County as well as commit resources towards a Joint Master Plan.

During the original Master Plan Update Process, the Cass County Planning Commission requested quotes and hosted meetings to review proposals. Three quotes had been received and a vendor was selected. In the intervening time, there were challenges that had occurred with the original vendor for the Master Plan Update regarding scheduling and other related matters. After extensive review and discussion, the vendor and the Planning Commission elected to discontinue the agreement. The commitments from the local municipalities were also returned along with a letter detailing the situation and informing them that when a new vendor and costs were finalized, a new commitment agreement detailing an updated share of costs would be prepared and issued for their approval.

As such, a new vendor is now necessary. McKenna was the 2nd lowest bid during the proposal review process and the Planning Commission held a second interview with McKenna in November. Following this interview, the Planning Commission recommends approving the Master Plan Update Proposal from McKenna.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Cass County Planning Commission, Administration

FINANCIAL ANALYSIS:

The Master Plan Update Proposal from McKenna would be completed at a cost of \$50,000.00 and would be proposed to be split across FY 24 and FY 25. Funding for the project had originally been appropriated for FY 23 and FY 24 but none had been utilized to date.



CASS COUNTY BOARD OF COMMISSIONERS

RECOMMENDATION:

Approve quote from McKenna for decennial update of the Cass County Master Plan in the amount of \$50,000.00.

MCKENNA

PROPOSAL TO PREPARE

Master Plan

CASS COUNTY, MICHIGAN



JANUARY 3, 2024

Communities for real life.

Master Plan

CASS COUNTY, MICHIGAN

PREPARED JANUARY 3, 2024 BY

MCKENNA
124 East Fulton Street
Suite 6B
Grand Rapids, MI 49503

O 248.596.0920
F 248.596.0930
E info@mcka.com
MCKA.COM



Table of Contents

Title Page
Table of Contents

Table of Contents	1
Executive Summary.....	2
Work Program	3
Scope of Work.....	4
Project Schedule	7
Project Staff and Management	8
Cost Proposal	9

Resumes

Executive Summary



PROJECT TEAM

Our team brings diverse expertise to the Cass County Master Plan update, from non-motorized transportation and public engagement strategies, to sustainable development design and comprehensive plan implementation strategies.

SCHEDULE

Completion within 10-12 months of contract execution, or as otherwise agreed upon with the County.

FEES

Lump Sum Fee: \$50,000

We can work with you to customize our proposed scope of work to eliminate, add, or modify elements, with our overall fee adjusted accordingly.

MEETINGS

Our team will prepare for and attend the following meetings:

1. Planning Commission Meetings:
 - a) Kickoff & Existing Conditions
 - b) Community Input and Goals & Objectives
 - c) Future Land Use and Full Draft Review

2. Adoption Process
 - a) Planning Commission Recommendation of Distribution
 - b) County Commission Approval of Distribution
 - c) Planning Commission Public Hearing
 - d) County Commission Adoption

Additional meetings requested by the Planning Commission or other County leaders shall be invoiced hourly, at the rates included in this proposal.

Work Program



A UNIFYING VISION FOR CASS COUNTY

A key purpose of the Master Plan process is to create a unified vision for the entire County, including all municipalities, whether the County Master Plan serves as their official plan, or not. The overall vision for the Cass County Master Plan Update is to provide an informed policy guiding document, update important existing conditions based on trends since 2014, and establish a roadmap for future opportunities within the County.

Scope of Work



We have designed the following scope of services for the development and implementation of the Cass County Master Plan project. Each of these options are described in further detail below.

UPDATE TO THE 2014 MASTER PLAN

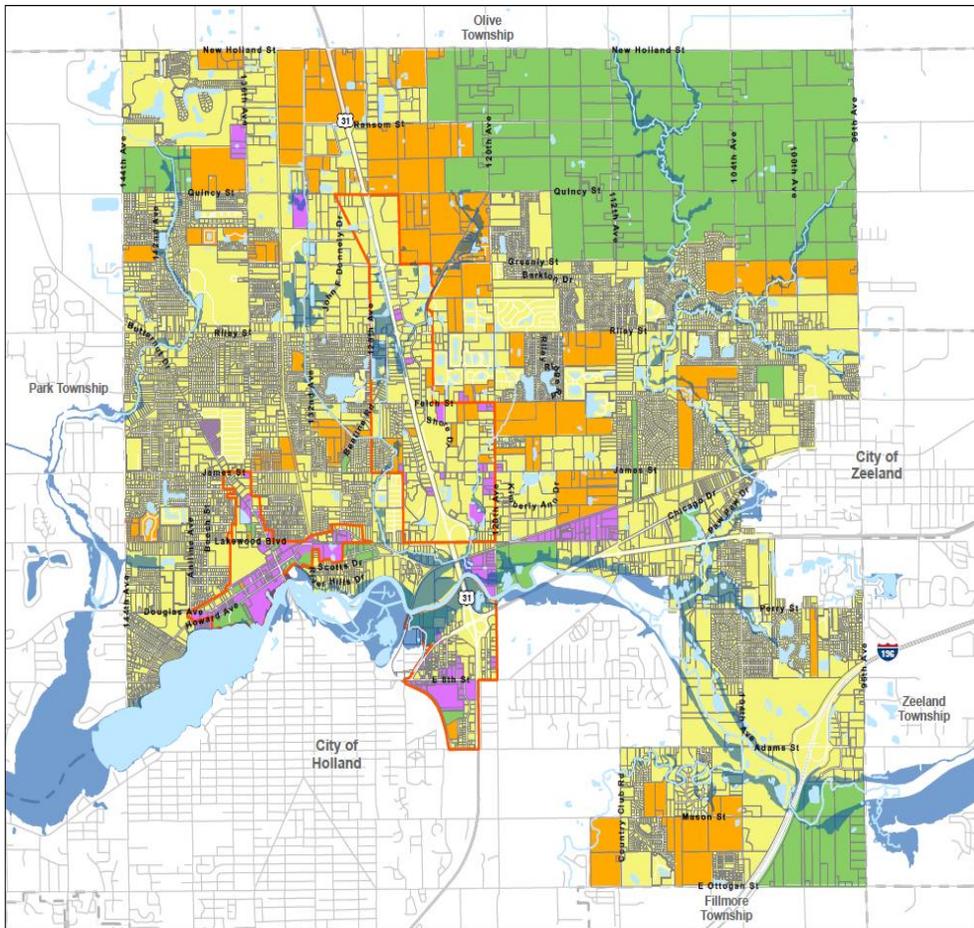
- 1. Incorporate 2020 Census data (and most recent 5-year American Community Survey estimates) to update corresponding demographic narratives.** This step will include:
 - Updated demographic information and how that information relates to planning principles.
 - Comprehensive tables, graphs, and images to visually display demographic information.
 - Analysis that shows general trends and changes over time.
- 2. Identify changing conditions in the County.** This step of the process will identify changing conditions in the County, examining changes in more detail for those local communities that use the County Master Plan as their official plan.
- 3. Revise to reflect the status of the 2014 Master Plan implementation strategies.** During this phase, we will identify the recommendations noted in the 2014 Master Plan that should be carried over into the updated Plan, and eliminate recommendations that have already been implemented, or may not be relevant anymore.
- 4. Identify key 'emerging issues' in the County.** These emerging issues can include (but are not limited to):
 - solar/wind energy
 - broadband
 - recycling
 - marihuana facilities
 - argi-tourism and argi-businesses
 - farmland preservation
 - housing
- 5. Add the 'Framework' approach (and map) to the Future Land Use discussion.** The 'Framework' approach is designed to illustrate how the County Future Land Use Plan and how local master plans all work together to form one large picture for the area. The County framework map will be used as a base to inform the Future Land Use categories and process. In general, the framework categories typically include (but are not limited to):
 - Preserve
 - Enhance
 - Grow

For example, if an area of the County is designated as “preserve” in the general framework map, then the corresponding Future Land Use category will typically consist of agricultural preservation, or recreation designations. This is a useful tool and strategy that is used to help first identify which areas of the County should be preserved as is, which areas could use enhancement or redevelopment initiatives, and which areas are best suited for more growth. The Future Land Use Plan will then include more detail on the type of growth planned for specific areas (e.g., commercial, mixed use, industrial, etc.).

6. **Convert Implementation Strategies into an updated Action Plan.** Option #2 will include a robust Action Plan that will describe, in detail, how to achieve the Future Land Use (and other) recommendations. This will be an Action oriented matrix that will include details for the “who, what, and why” of implementation and provide the platform for the County Planning Commission to operate in a leadership role for local communities as educator and facilitator.
7. **Update maps.** We will update all maps included in the 2014 Master Plan.
8. **Include photos and graphics.** The new Plan will include a vast number of photos and graphics to facilitate user-friendliness and also elevate the document’s overall design and appearance.
9. **Public Engagement.** The proposed public engagement strategy is for an online survey, open to the public. Additionally, we are proposing to schedule and host up to two (2) public open houses. These open houses will likely occur in the beginning of the project, and toward the end of the project. We will gain insight from stakeholders from the beginning to identify the major key points the updated Plan should address. The second open house will be held toward the end of the process to validate what we heard from the community. We will engage with local decision makers and appropriate staff on key elements all throughout the planning process.
10. **Meetings.** We propose three (3) working meetings with the Cass County Planning Commission, as well as attending meetings during the adoption process. Additional meetings requested by the Planning Commission or other County leaders will be invoiced hourly.



Samples of existing conditions and community snapshot analysis.



LEGEND

- Preserve
- Enhance
- Develop
- Redevelop
- Subarea Boundaries
- FEMA 100 Year Floodplain
- Rivers, Lakes, Streams, Drains
- Other Municipal Boundaries

The "Township Framework" prepared for the Holland Charter Township Master Plan. The framework created a clear line between the portion of the township planned for growth and the portion of the township planned for rural preservation, which was a key aspect of the future land use plan.

Project Schedule

We will work out a mutually-acceptable schedule for preparing the master plan with the County. Following is our proposed timeline of tasks and meetings, estimated to take 10 to 12 months. This schedule applies to all three (3) project options as described above.

TASK	MONTH											
	1	2	3	4	5	6	7	8	9	10	11	12
1. Kick-off, Project Startup, Existing Conditions		1										
2. Public Participation and Community Outreach			2									
3. Public Engagement Results and Goals & Objectives					3							
4. Future Land Use and Full Draft Review							4					
5. Implementation Strategies							4					
6. Adoption								5	6			7,8

MEETINGS (TIMING NOTED ABOVE)

1. Planning Commission Meeting: Kickoff & Existing Conditions Discussion
2. Community Open Houses (if applicable)
3. Planning Commission Meeting
 - a) Online Survey Results
 - b) Community Workshop Results
 - c) Goals & Objectives Discussion
4. Planning Commission Meeting: Future Land Use Review and Full Draft Review
5. Planning Commission Meeting: Recommendation for Distribution
6. County Commission Meeting: Approval for Distribution
7. Planning Commission Meeting: Public Hearing
8. County Commission Meeting: Adoption

Additional meetings requested by the Planning Commission or other County leaders will be invoiced hourly at the rates included at the end of this proposal.

Project Staff and Management

We propose an experienced team familiar with and ideally matched to Cass County’s needs in efficiently updating the County’s master plan. Our combined expertise with community master planning and knowledge of the issues facing cities today will allow us to provide Cass County with a complete and innovative plan update that meets your desires.

Members of our team are industry leaders in organizing an efficient and effective public process leading to compelling and comprehensive plans with a strong implementation focus.

Our professionals embrace:

- Highly effective public processes
- Walkability, bicycling facilities, greenways, trails, complete streets, healthy streets
- Active living, active transportation
- Place making
- Parks and open space
- Economic development
- Livable communities
- Environmental preservation
- Land use and conservation
- Traffic and intersection analysis, especially to determine minimum lane needs, circulation, and multi-modal mix
- Context-sensitive design solutions



We customize our work to reflect local economies, environments, and politics, and our approach to all projects is sensitive to history, size, scale, population, demographics, and diversity of people and place.

DOCUMENT CREATION PROCESS

McKenna will produce draft text for the plan in memo format, with draft maps included as attachments. This will allow for easy revisions of the draft plan content. Prior to the Full Draft Review by the Planning Commission (Meeting #8), our skilled and creative graphics team will compile the plan content into a modern, graphically interesting document, using Adobe InDesign.

PROJECT TEAM

- **Rebecca Harvey, AICP, Senior Principal Planning Consultant**, will serve as the Project Director and day-to-day contact for the County. Becky has decades of experience as one of West Michigan’s premier small town and rural planners, including serving as the planner for the City of Hastings, Rutland Township, Yankee Springs Township, and Prairieville Township, among many other communities.
- **Christopher Khorey, AICP, West Michigan Manager**, will serve as a Project Planner. Chris has managed and implemented numerous McKenna projects in West Michigan, including master plans for Roosevelt Park and Holland Township, and zoning ordinances in the City of Holland, the City of Grandville, and Grand Haven Township.
- **Kyle Mucha, AICP, Senior Planner**, will serve as an additional project planner. Kyle has served communities throughout southwest Michigan, including Marcellus, Saugatuck, Oshtemo Township, and Vicksburg. Prior to coming to McKenna, Kyle worked for Portage and was a key cog in their planning and zoning administration system.

- **Paige Brodeur, Assistant Planner**, will be the primary GIS Mapper. Paige is a recent addition to the McKenna team, joining us from the Michigan Department of Transportation, where she worked as a GIS Specialist.
- **Carrie Leitner, Art Director**, will create a beautiful and easy-to-read final document.

Cost Proposal

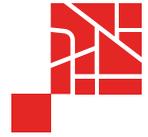
FEE

The following is an itemized breakdown of the fees to complete the Cass County Master Plan, as described in this proposal. We propose to complete the project for a lump sum of **\$50,000**

Additional services beyond the scope can be provided, including additional meetings, at the County's request based on McKenna's professional fee schedule (below) or a separate negotiated fee.

MCKENNA PROFESSIONAL FEE SCHEDULE

Professional Classification	Rate Per Hour
President	\$155.00
Executive or Senior Vice President	\$145.00
Vice President	\$140.00
Director (Leitner)	\$135.00
Senior Principal or Manager (Harvey, Khorey)	\$130.00
Principal	\$125.00
Senior (Mucha)	\$115.00
Associate	\$110.00
Assistant (Brodeur)	\$100.00



Rebecca J. Harvey, AICP, PCP

SENIOR PRINCIPAL CONSULTANT

EDUCATION

**Master of Arts,
Community Development & Planning,**
Western Michigan University

**Bachelor of Science,
Geography, Earth Science,**
Western Michigan University

PROFESSIONAL EXPERIENCE

Public Participation:

Nationally certified in the public participation process by the National Charrette Institute. Successfully directed and completed public participation for recreation plans and master plans in Michigan communities.

Master Planning

Developed, updated, and amended community master plans, subarea plans and recreation plans. Performed all elements of the planning process. Prepared plans for downtown redevelopment, open space preservation, neighborhoods, and corridor/gateway redevelopment strategies.

Design Review

Provided skilled plan review, ordinance interpretation and application, preparation of development reviews/recommendations, and efficient facilitation of the overall development process. Provided on-going development review services for cities, villages, and townships

Form-Based Code

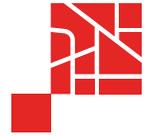
Successfully developed and secured adoption of form-based codes for downtown commercial cores to address issues of infill development and historic preservation and facilitate the application of Complete Streets concepts. Efforts involved community education on a form-based approach to development regulations and the execution of an outreach strategy to obtain public involvement and support of the form-based code.

Access Management

Developed first Access Management Plan in Southwest Michigan. Authored access management standards in several communities and educated elected officials, planning commissions, and area developers on access management to get design support. As Chair of the Kalamazoo Area Transportation Study, developed the first access management review process at the County level and achieved Committee support. Worked with KATS Policy Committee to gain support for access management policies at a regional level.

Sub-Area Planning

Initiated the concept of sub-area plans in sensitive locations within communities such as Oshtemo Township and the Village of Paw Paw. Formed citizen-based committees to participate in the planning process for each sub-area; authored each subarea plan; used contacts with local planners, engineers and design professionals to obtain donated assistance in the development of plan elements and in gaining regional support of the local plans; and, worked with local reporters to achieve publicity and gain support of the sub-area committee process.



Christopher D. Khorey, AICP

SENIOR PRINCIPAL PLANNER
WEST MICHIGAN MANAGER

EDUCATION

Master of City and Regional Planning
University of Pennsylvania

Bachelor of Arts
University of Notre Dame

HONORS

Excellence in Best Practice Award for the Barry County 2040 Master Plan “Live Better”, Michigan Association of Planning, 2023

Excellence in Best Practice Award for the Holland Unified Development Ordinance, Michigan Association of Planning, 2022

Award for Excellence in Student Publications,
University of Pennsylvania

PROFESSIONAL EXPERIENCE

Community Planning, Master Plans

Performs all facets of community-wide master planning processes including data analysis, public participation, community visioning, and implementation strategy. Applies innovative master planning strategies for open space preservation, downtown redevelopment, historic preservation, and commercial corridor redevelopment. Integrates regional thinking into local community planning. Implements master plan visions in communities across Michigan.

Market Analysis

Completes successful market analyses—including target market analyses, for residential, commercial, recreation needs, and office development—in suburban communities, older industrial cities, and small towns. Applies financial modeling, population projections, housing demand analysis, and retail gap analysis; employs statistical innovation and research techniques to unearth the nuances of demand for housing types.

Zoning

Prepares zoning ordinance and map amendments, including form-based codes and lean zoning, for a wide variety of communities; provides day-to-day guidance regarding zoning to officials from farming townships to dense urban cores; performs on-site administration of zoning ordinance in dense community with historic downtown.

Redevelopment Planning and Management

Develops neighborhood plans for CDBG target areas. Creates vision for redevelopment and investment in legacy neighborhoods and communities.

Facilitation and Public Engagement

Creates and executes public engagement strategies to address key stakeholders and community members in a variety of projects, in both growing communities and older urban neighborhood. Prepares illustrative and descriptive materials for formal presentation at meetings with public officials, community stakeholders, real estate investors, and the academic community.

Development Review

Provides ongoing development review services and technical advice and recommendations to approval agencies for cities, villages, and townships including site plan, special land use, subdivision, variance, and rezoning for residential, commercial, industrial, mixed use, and planned unit developments.



PROFESSIONAL EXPERIENCE

Wireless Services

Specializes in wireless telecommunications planning and regulation, including review services, drafting and approval of revised wireless regulations; assistance on assessments, leases and proposed buyouts.

Parks and Recreation Planning

Completes Parks and Recreation Master Plans meeting MDNR requirements for a wide range of communities throughout Michigan. Targets grant programs for parks improvements and provides ongoing services to a Parks and Recreation Commission undergoing the implementation of their plan. Engages the public in the parks and recreation planning process through visioning sessions, online surveys, and presentations at public hearings.

Neighborhood Stabilization and Land Banking

Conducts analysis of land bank program in post-industrial cities, investigating efficiency and effectiveness of program in reducing blight and spurring redevelopment.

Transportation

Provides consulting assistance on safety and operations for transit agencies in several major metropolitan areas; coordinates planning processes and grant applications for transportation enhancements, non-motorized pathways, and streetscapes.

PUBLICATIONS

“Smart Decline or False Hope? Evaluating the Genesee County Land Bank in Flint, Michigan.”

University of Pennsylvania, May, 2010.

MEMBERSHIPS

American Institute of Certified Planners
American Planning Association
Congress of New Urbanism
Michigan Association of Planning



Kyle Mucha, AICP

SENIOR PLANNER

EDUCATION

Master of Geography
Western Michigan University

Bachelor of Science in Social Science
Grand Valley State University

PROFESSIONAL EXPERIENCE

Planning

Manages complex planning and semi-urban design projects, providing preliminary direction to business and residential developers. Coordinates and assist with day-to-day planning needs of municipal government, including conducting site plan reviews, drafting zoning amendments, preparing planning reports, and presenting to planning commissions and governing bodies. Provides feedback and communication to applicants regarding proposed developments as it relates to best practices in planning.

Zoning

Reviews and revises zoning ordinances as needed to effectuate master plan goals and recommendations, responds to the changing needs of municipalities, and addresses emerging land use issues. Ensures compliance with zoning regulations ranging from single family residential districts to large industrial developments. Ensures proposed projects and continued development of sites meets existing zoning regulations.

Citizen Engagement

Facilitates initial discussions with members of the public regarding conceptual developmental ideas. Coordinates with residential and business leaders on projects that have a wide range of potential impacts on the community. Actively engages residents, business owners and community leaders to provide input on ordinance and development proposals.

Redevelopment Planning

Coordinates with municipality officials regarding each step of the redevelopment process including identification of sites, feasibility studies, conceptual site plan design, and zoning. Collaborates with property owners, municipal staff, residents, and other stakeholders to build consensus around project vision and implementation. Develops marketing materials to entice prospective development leaders to consider the viability of a given site to meet business needs and requirements.

Geographic Information Systems (GIS)

Analyzes spatial data through mapping software (ESRI – ArcMap & ArcPro). Designs digital maps with geographic data and other data sets to assist the public, boards, commissions and policy makers in making decisions based on data visualization.

Ordinance Compliance

Oversees ordinance regulations and enforcement for municipalities as it relates to community quality, blight elimination, zoning standards, neighborhood improvement. Reviews community enhancement ordinances across multiple municipal jurisdictions and make recommendations for improvements. Coordinates site inspections with other municipal departments as it pertains to ordinance violations.

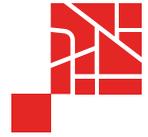
MEMBERSHIPS

American Institute of Certified Planners
American Planning Association
American Planning Association
– Water Planning Network, Steering Committee

Michigan Association of Planning
Grand Valley State University Alumni Network

SELECT PRESENTATIONS

“Parks! The Demand For Change” – American Association of Geographers, National Conference



Paige Brodeur

ASSISTANT PLANNER

EDUCATION

Bachelor of Science
Calvin University, Grand Rapids, Michigan

PROFESSIONAL EXPERIENCE

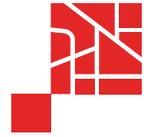
Transportation Planning
Participate in meetings focusing on current MDOT projects by taking notes and giving input. Develop plans and research for grants.

Mapping
Designs and produces GIS maps for transportation and land use analysis, as well as long-range planning.

Public Engagement
Ensures that the entire planning process is people-driven through focus groups, roundtables, surveys, and workshops for a variety of different projects.

MEMBERSHIPS

American Planning Association
Michigan Association of Planning



Carrie Leitner

ART DIRECTOR

EDUCATION

Bachelor of Fine Arts in Graphic Design
University of Michigan

Internet Professional Curriculum Courses
Washtenaw Community College

PROFESSIONAL EXPERIENCE

Document Design and Layout - Planning and Zoning

Designed and produced simple and complex layouts for documents including community master plans, zoning ordinances, and urban design plans.

Downtown and Retail Corridor Branding

Created brands and identities for private firms and Michigan downtowns and corridors. Developed multiple concepts for elaboration in a range of styles. Branding included downtown logos, document design, banners, brochures, and wayfinding signage.

Art Director Municipal Projects

Created initial design and messaging concepts for a multitude of high profile municipal clients, capital campaigns and annual giving initiatives.

Image Editing and Production

Edited complex photographic and illustration graphics using Photoshop and Illustrator for zoning ordinances and master plans. Managed elaborate projects including color correction, recreation plan renderings, and branding for municipal electrical energy use education.

Illustration and Visualization – Zoning, Planning, and Design

Produced graphic ideas quickly and successfully which conveyed the clients' vision. Rendered detailed zoning graphics, facade improvements, and corridor and neighborhood visualization using Adobe Photoshop.

Website Design and Implementation for Public Engagement

Planned website architecture to clearly deliver content for stakeholder use under simplified navigation. Formatted websites to include municipal documents for public review and comments.

Hand Renderings and Art Work

Created privately-commissioned portraits in pencil and charcoal. Created the first annual Charlevoix (MI) Venetian Festival poster in oil pastel. Appeared in the Charlevoix Waterfront Art Fair exhibiting pen and watercolor paintings of local street scenes and building sketches. Rendered several site and landscape concept plans with pen and ink.

SOFTWARE EXPERTISE

Highly proficient and skilled in Adobe Creative Suite (InDesign, Illustrator, Photoshop) and Microsoft Office (Word, PowerPoint).



CASS COUNTY BOARD OF COMMISSIONERS

TO: Board of Commissioners

FROM: Sarah Matthews, Court Administrator/Director Cass County Friend of the Court

DATE: February 1, 2024

RE: Bank Change for Friend of the Court

REQUEST:

Approval of a resolution allowing the Cass County Friend of the Court to close their current bank account with Fifth Third Bank and to establish a new bank account with GW Jones Exchange Bank in Cassopolis.

BACKGROUND:

Fifth Third Bank will be closing its Cassopolis branch in January 2024. The Cass County Friend of the Court currently has an account with Fifth Third that it uses for daily deposits that are pushed by the bank to the bank account for the Michigan State Disbursement Unit (MiSDU) which processes child support payments. The Friend of the Court was advised by the Sheriff that security will not be able to take deposits to Fifth Third Bank's location in Dowagiac but that they could take deposits to a Cassopolis Bank location. The Friend of the Court was also advised by Fifth Third Bank that the bank will no longer be accepting the locked bag used by the Friend of the Court for their deposits and would require disposable bags. GW Jones Bank in Cass has indicated that they are able to accept the locked bag used by the Friend of the Court for their secure deposits and are able to set up an ACH account to push child support payments on a daily and/or as needed basis to MiSDU's account. The transition of the Friend of the Court's bank account from Fifth Third Bank to GW Jones Exchange Bank in Cass will allow the Friend of the Court to continue to have security do deposit runs in accordance with the Friend of the Court's financial policies, will save the Friend of the Court the increased cost of going to daily disposable deposit bags, and will allow the Friend of the Court to have a bank account that will transmit child support payments to MiSDU as needed. The estimated cost of the account is \$5 per daily transaction making the minimum cost \$0 a month if there are no payments received and pushed to MiSDU and \$100 a month if there were payments pushed five days a week for an entire month. Currently, the Friend of the Court's banking fees with Fifth Third vary and average \$120 a month so this would be an additional savings as a result of the bank change.

A resolution is required by Fifth Third to close the account and by GW Jones Exchange Bank to open the account.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below:

County Administration

Cass County Courts and specifically the Friend of the Court (including a review by the Chief Judge)

Cass County Sheriff/Law & Courts Security

Cass County Treasurer's Office

FINANCIAL ANALYSIS:

The Friend of the Court's banking fees would be consistent with what was budgeted with a potential for a decrease in costs. The Friend of the Court would continue to be reimbursed at 66% for these costs through their IV-D Grant.



CASS COUNTY BOARD OF COMMISSIONERS

RECOMMENDATION:

Adopt R-022-24 as presented.

CASS COUNTY BOARD OF COMMISSIONERS

R-022-24

A RESOLUTION TO DESIGNATE GW JONES AS DEPOSITORY OF CASS COUNTY FRIEND OF THE COURT

WHEREAS, the Cass County Friend of the Court Office has a Cooperative Reimbursement Program (CRP) contract with the State of Michigan, Office of Child Support (OCS) to provide IV-D establishment-related and enforcement services in Cass County, Michigan;

WHEREAS, as part of its enforcement duties, the Friend of the Court must deposit child support payments received from payers into a bank account to be transmitted to the Michigan State Disbursement Unit (MiSDU);

WHEREAS, the Friend of the Court currently uses Fifth Third Bank to deposit and transmit child support payments to MiSDU and has a member of the Law & Courts Security staff make the secure deposits as part of its financial controls;

WHEREAS, the Friend of the Court has been informed that Fifth Third Bank is closing its Cassopolis Branch in January of 2024, and that security staff are not able to make deposits to the bank's Dowagiac branch; and

WHEREAS, GW Jones Exchange Bank can provide the same secure banking services required by the Friend of the Court that it has been receiving from Fifth Third Bank and is a location where security staff can make secure deposits.

NOW THEREFORE BE IT RESOLVED by the Cass County Board of Commissioners that GW Jones Exchange Bank is hereby designated as a depository of the Cass County Friend of the Court and that a bank account in the required structure to send daily child support payments to the Michigan State Disbursement Unit (MiSDU) may be opened and maintained by the Cass County Friend of the Court with the Friend of the Court Director, Sarah Mathews, Deputy Friend of the Court Ravan Bakeman, and Casework Supervisor Tracie Kuriata being authorized to take any actions necessary to open the account, sign receipts, process bills, or other actions necessary to maintain the account.

BE IT IS FURTHER RESOLVED that the Friend of the Court Director, Sarah Mathews, Deputy Friend of the Court Ravan Bakeman, and Casework Supervisor Tracie Kuriata may take any and all steps necessary to close the Cass County Friend of the Court's bank account with Fifth Third Bank as soon as the Friend of the Court has an account set up with GW Jones Exchange Bank and is able to carry out its duty of transmitting child support payments to MiSDU through this new account.

ADOPTED THIS 1ST DAY OF FEBRUARY 2024

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Jeremiah Jones, Chair
CASS COUNTY BOARD OF COMMISSIONERS



FEBRUARY 2024 MEETING SCHEDULE

TOWNSHIPS	DATE	TIME	CITY & VILLAGES	DATE	TIME
Calvin	02/13/2024	6:00 PM	Dowagiac	02/12/2024	7:00 PM
Howard	02/20/2024	7:00 PM	Dowagiac	02/26/2024	7:00 PM
Jefferson	02/08/2024	6:30 PM	Cassopolis	02/12/2024	6:00 PM
LaGrange	02/19/2024	7:00 PM	Cassopolis	02/26/2024	6:00 PM
Marcellus	02/20/2024	6:00 PM	Edwardsburg	02/19/2024	7:00 PM
Mason	02/13/2024	7:00 PM	Marcellus	02/13/2024	7:00 PM
Milton	02/20/2024	7:00 PM	Marcellus	02/27/2024	7:00 PM
Newberg	02/12/2024	7:00 PM	Vandalia	02/12/2024	7:00 PM
Ontwa	02/12/2024	7:00 PM			
Penn	02/12/2024	6:30 PM			
Pokagon	02/14/2024	7:00 PM			
Porter	02/13/2024	6:00 PM			
Silver Creek	02/14/2024	7:00 PM			
Volinia	02/12/2024	6:30 PM			
Wayne	02/05/2024	7:30 PM			

BOARDS & COMMISSIONS	DATE	TIME
Cass District Library	02/21/2024	6:00 PM
Cass County Conservation District	02/12/2024	3:00 PM
Economic Development Corporation	02/28/2024	8:30 AM
Historical Commission	02/08/2024	5:30 PM
Medical Care Facility	02/26/2024	10:00 AM
Parks Board	02/08/2024	4:00 PM
Planning Commission	02/28/2024	4:00 PM
Road Commission	02/22/2024	9:00 AM
Cass County Transit Authority	02/21/2024	8:15 AM
Van Buren/Cass Dist Health Dept	02/14/2024	3:00 PM
Woodlands	02/27/2024	5:00 PM