

**CASS COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING**

**March 5, 2015**

The County Board of Commissioners met in regular session on Thursday, March 5, 2015 in the Commission Chambers.

Chairperson Bernie Williamson called the meeting to order at 7:00 p.m. Commissioner Marchetti provided the Invocation. Commissioner Dyes led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica Kennedy called roll:

COMMISSIONERS PRESENT: Annie File, Dwight Dyes, Roseann Marchetti, Bernie Williamson, Robert Ziliak and E. Clark Cobb.

COMMISSIONERS ABSENT: Robert Wagel.

STAFF PRESENT: Administrator Roger Fraser, Finance Director Angie Steinman and Clerk/Register Monica Kennedy.

**INTRODUCTION OF VISITORS**

Visitors introduced themselves.

**APPROVAL OF THE AGENDA**

Commissioner Ziliak moved, seconded by Commissioner Marchetti, to approve the March 5, 2015 Cass County Board of Commissioner's Agenda with the addition of a presentation by MAC Director Tim McQuire as well as New Business items R-18-15, M-19-15 and M-20-15. Motion carried by voice vote.

**PUBLIC COMMENT**

CCIEA President Tina Butler asked the board not to approve R-14-15 as the job description was re-written as a non-union position.

**PRESENTATION**

State Representative Dave Pagel discussed Proposal 1 and fielded questions from members of the board.

**PRESENTATION**

Tim McQuire, Director of the Michigan Association of Counties, discussed issues effecting Cass County including Proposal 1 and revenue sharing.

**CONSENT AGENDA**

Commissioner Ziliak moved, seconded by Commissioner Marchetti, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

Commissioner Cobb moved, seconded by Commissioner Dyes, to remove R-14-15 from the Consent Agenda in order to have a separate vote. Motion to remove R-14-15 carried by voice vote.

A motion approving Claims dated 2/27/15 **(M-13-15)**

Budget amendments – Victim Rights Grant and Central Dispatch Fund **(M-15-15)**

The original Victims Rights Grant was originally budgeted for \$75,000. The Grant award is for \$88,410. This requested budget revision represents the additional funding.

	<b>Current Budget</b>	<b>Requested Budget</b>
<b>REVENUE:</b>		
101-000-573.000      VICTIMS RIGHTS GRANT	75,000	88,410
<b>EXPENSES:</b>		
101-231-703.010      WAGES COORDINATOR	32,869	32,869
101-231-703.020      PT WAGES	25,409	29,409
101-231-705.000      TEMPORARY	0	0
101-231-708.000      ETO HOURS PAID	0	0
101-231-715.010      FICA	4,657	4,867
101-231-715.020      HOSPITALIZATION	4,989	4,989
101-231-      LIFE INSURANCE	85	85

715.030			
101-231-	RETIREMENT	1,469	1,469
715.040			
101-231-	WORKER'S COMP INSURANCE	129	129
715.050			
101-231-	DISABILITY INSURANCE	382	382
715.060			
101-231-	DENTAL INSURANCE	211	211
715.070			
101-231-	SELF-INSURED HEALTH BENEFITS	0	0
715.080			
101-231-	CASH OPTION PAYMENT	0	0
715.090			
101-231-	PROMOTIONAL SUPPLIES	1,000	2,000
728.000			
101-231-	OFFICE SUPPLIES	500	1,500
729.000			
101-231-	POSTAGE	0	500
730.000			
101-231-	TELEPHONE	0	0
850.000			
101-231-	TRAVEL/TRANSPORTATION	1,000	4,500
860.000			
101-231-	CONFERENCES/MEETINGS/TRAINING	0	1,000
861.000			
101-231-	PRINTING & BINDING	300	500
900.000			
101-231-	NEW EQUIPMENT	2,000	4,000
980.000			
101-231-	COMPUTER EQUIPMENT	0	0
980.010			
		<u>75,000</u>	<u>88,410</u>

The following amendments are corrections to the original adopted 2014/2015 budgets. The current year will have a budgeted surplus of \$97,141 after this adjustment.

**CENTRAL DISPATCH FUND:**

261-301-	FULL TIME		
703.010		370,065	395,813
261-301-	SUPERVISOR		-
703.030			44,391
		<u>370,065</u>	<u>440,204</u>

A motion to approve the following appointments and reappointments: **(M-16-15)**  
Reappoint Robert Short and Chris Bergen to the Veterans Advisory Board for terms ending March 31, 2018.

Reappoint Robert Wagel and Ruth Newton and appoint Julie Cline and Patricia McCain to the Woodlands Behavioral Healthcare Network Board for terms ending March 31, 2018.

Approval of February 19, 2015 Regular Meeting Minutes

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners File, Dyes, Marchetti, Williamson, Ziliak and Cobb.

No (0): None.

Absent (1): Commissioner Wagel.

The Consent Agenda carried by roll call vote.

**R-14-15**

Commissioner File moved, seconded by Commissioner Cobb, to approve the following resolution:

Commissioner Cobb moved, seconded by Commissioner Dyes, to amend the resolution to make the full-time position a union position instead of non-union. Discussion continued. Motion carried by voice vote.

**WHEREAS**, while in 2002 Cass County maintained approximately 800 acres of park land and supported numerous parks activities, the Parks Department staff was reduced from three full-time employees to two full-time; and

**WHEREAS**, while under control of the Road Commission in 2006, the Parks Department staff was reduced to a full-time director and one part-time parks maintenance worker; and

**WHEREAS**, in December 2008 the County of Cass became responsible for the County Parks; and

**WHEREAS**, since the County has taken over the Parks Department, the Parks acreage has increased by 13% and special event activities have increased by 100%; and

**WHEREAS**, the Parks Director and a single, part-time parks maintenance worker maintain about 900 acres of park land and park facilities while also initiating, promoting

and managing an increasing number of parks activities for the benefit of residents and visitors; and

**WHEREAS**, an important, dedicated cadre of volunteers assist in many ways to enable this limited staff to care for the parks and manage events; and

**WHEREAS**, the County Administrator recommends the part-time parks worker position be changed to full-time (40 hours per week) beginning March 4, 2015 at pay grade 3, step 1 on the union salary table; and

**WHEREAS**, this request is supported by the Parks and Recreation Commission;

**NOW THEREFORE BE IT RESOLVED** that the Cass County Board of Commissioners approves the change from part-time to full-time for the current position of parks maintenance worker at an increased cost of \$13,788 in fiscal 2015; and

**BE IT FURTHER RESOLVED** that the transfer of \$13,788 from the Administrator's budget in the general fund to the Parks Special Revenue fund 208 is approved.

The Chair instructed the Clerk to call roll:

Yes (5): Commissioners Marchetti, Williamson, Cobb, File and Dyes.

No (1): Commissioner Ziliak.

Absent (1): Commissioner Wagel.

Resolution R-14-15 carried by roll call vote.

### **M-17-15**

Commissioner Dyes moved, seconded by Commisisoner Cobb, to approve a 2015 wage increase of 2.5% for the County Administrator/Controller effective back to his one year anniversary date of January 6, 2015. Discussion followed. Motion carried by voice vote.

### **COMMITTEE REPORTS**

Commissioners Marchetti, Ziliak, Cobb and Williamson furnished committee reports.

### **ADMINISTRATOR'S REPORT**

Administrator Fraser presented the Administrator's Report.

### **FINANCIAL REPORT**

Finance Director Steinman offered the Financial Report.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

**R-18-15**

Commissioner File moved, seconded by Commissioner Marchetti, to approve the following resolution:

**Authorizing the Purchase of Real Property**

**WHEREAS**, certain real property adjacent to Dr. Lawless County Park is currently available for purchase, and

**WHEREAS**, the Cass County Parks and Recreation Board recommends the purchase of certain adjoining parcels for the future development and expansion of Dr. Lawless Park, and

**WHEREAS**, a tentative agreement has been reached with the owners of the property that would allow the County to acquire two parcels of land on the north side of Lawless Park totaling 30.65 acres with approximately 2,350 feet of frontage for the agreed upon price of \$4,500 per acre, approximately \$138,000, and

**WHEREAS**, the funds necessary for this purchase are available in the Delinquent Tax Fund, **NOW THEREFORE BE IT RESOLVED** that the Cass County Board of Commissioners approves the purchase of approximately 30.65 acres of land adjacent to T.K. Lawless Park for \$4,500 per acre plus related closing costs, and

**BE IT FURTHER RESOLVED** that the Chairperson of the Board of Commissioners and the County Administrator are authorized and directed to execute all documents related to this purchase transaction.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Williamson, Ziliak, Cobb, File, Dyes and Marchetti.

No (0): None.

Absent (1): Commissioner Wagel.

Resolution R-18-15 carried by roll call vote.

**M-19-15**

Commissioner Ziliak moved, seconded by Commissioner File, to appoint Eugene F. Wagner to the EDC Board. Motion carried by voice vote.

