

**CASS COUNTY PARKS AND RECREATION COMMISSION
REGULAR BOARD MEETING
Conference Room
120 N Broadway
Cassopolis, MI 49031**

October 12, 2016

6:00 P.M._- CALL MEETING TO ORDER - President Campbell

INVOCATION - Director Wyman

PLEDGE OF ALLEGIANCE - Commissioner Claire

ROLL CALL – Recording Secretary Dohm

Director Wyman – P

Kevin Claire – P

David Kring - P

Bruce Campbell – P

Annie File –P

Linda Pruett -P

Korine Blyveis – P

Kevin Hershberger – P

Johnie Rodebush – A

Jamie Stafne – P

Pauline Washington - P

APPROVAL OF AGENDA –

Amended to add a closed session - personnel

Motion to accept as amended – Commissioner Blyveis

Second – Commissioner Hershberger

APPROVAL OF August MINUTES –

Motion – Commissioner Hershberger

Second – Commissioner Stafne

INTRODUCTION OF VISITORS

None

PUBLIC COMMENT

None

COMMITTEE REPORTS

1. Marketing – talked about media coverage, Face Book, parks pass stickers, events sign for Lawless at the road, dog park, get more 4-H volunteers, fun maps, Conservation District will be doing placemats again and will save place for a parks ad, using hashtags (#Mlcasssparks), newsletter (ok), but the website is terrible.
2. CP-1 – the county administrator made suggestions and it's back with her again

DIRECTOR'S REPORT - Director Wyman

Additional comment – COA donated \$200 to the Friends of the Parks to use at Russ Forest

BUDGET REPORT - Director Wyman

1. New fiscal year

UNFINISHED BUSINESS

1. Furnace Quote

Motion to approve to spend \$8100.00 to purchase a Yukon furnace from D.E. Duck of Edwardsburg – Commissioner Pruett

Second – Commissioner File

- a. Renter chops wood and cleans up the park

- b. Old furnace lasted for 30 years
 - c. The Yukon furnace has a much longer warranty than gas furnaces
 - d. Hope that in the future to put park personnel in the house
2. Harvest Fest
 - a. Looking for any available volunteers
 3. Drone
 - a. Possibility of purchasing a drone with a 3-way cost split (The Friends, parks and drains)
 - b. World class drone maker located in Vandalia

NEW BUSINESS

1. Dog Park
 - a. Maybe locate it in the overflow parking area
 - b. Have an Eagle Scout willing to put fencing all around
 - c. Still be able to use the parking area for parking when needed
 - d. Director Wyman will go to St. Joseph County and check their dog park out
 - e. Suggestion to locate it over by the game field area
2. Hunting
 - a. Request from a hunter to allow his wife to hunt, even though she did not fill out an application
 - i. **Motion** to allow the late hunting entry – Commissioner File
 - ii. Second – Commissioner Blyveis
 - iii. Discussion
 - 1. Commissioner Pruett asked if this will set a precedent for future deadlines
 - 2. Commissioner Claire suggested having a set period at the regular fee, and any late fee would be at an additional charge
 - iv. **Amended Motion:** to allow this late hunting entry, one time only – Commissioner Pruett
 - v. **Second** – Commissioner Hershberger
 - vi. **Motion carried**
3. Geological Survey
 - a. Western Michigan University is mapping soils of Cass County, and is currently doing it at Lawless Park. They will be going down approx. 370 feet, and will be there until about October 17
4. **Motion** to adjourn to the closed session – Commissioner Pruett – 6:55 p.m.
Second – Commissioner File
5. Motion to reconvene regular meeting – Commissioner Kring – 7:11 p.m.
Second – Commissioner Blyveis
6. Motion to adopt the new deposit policy as presented with the word change “Parks & Recreation Commission” – Commissioner Washington
Second – Commissioner Hershberger
Motion Carried

BOARD MEMBER COMMENT / ANNOUNCEMENTS

1. Don't forget to come to Harvest Fest

ADJOURNMENT

7:20 p.m.

Next regular meeting November 10, 2016. Please call 445-4456 if you cannot attend.

Respectfully submitted:

Patty Dohm, Recording Secretary

